



DATE: November 21, 2016  
TO: STA TAC  
FROM: Anthony Adams, Assistant Project Manager  
RE: Pavement Technical Assistance Program (P-TAP) Grant Authorization  
Development of 2017 Solano Pothole Report

---

**Background:**

The Metropolitan Transportation Commission (MTC) provides Pavement Management Technical Assistance Program, or P-TAP every two years. This program utilizes federal dollars to help cities and counties stretch their budgets by:

- Implementing, updating and maintaining pavement management databases
- Providing accurate pavement condition data to city councils, county supervisors or other local decision makers
- Providing engineering design assistance for pavement rehabilitation projects
- Supporting the region's management of non-pavement street and road assets such as signs, storm drains, curbs and gutters, traffic signals and street lights

**Discussion:**

The call for projects for the P-TAP grant was released in November. The opportunity came and went quickly, with the P-TAP grant application opening and closed during the month of November 2016. STA staff asked MTC if the development of the 2017 Solano Pothole Report was an eligible expense. MTC informed STA that the development of a countywide "Pothole Report" is an eligible expense for the P-TAP program. Moreover, MTC staff was supportive about the opportunity to fund the development of a countywide pothole report for Solano County, as STA is the first congestion management agency (CMA) in the Bay Area to compile a Countywide Pothole Report and MTC would like to encourage others to do the same.

STA is not eligible to apply for P-TAP funding directly, but can partner with Solano County to submit a joint application for funding. Solano County planned on applying for P-TAP funding this cycle with a project request of developing a database for its sign inventory. STA staff met with Solano County staff and it was agreed that a joint application would be submitted with Solano County requesting \$90,000 for sign inventory database and STA requesting \$10,000 for a Countywide Pothole Report. There is a 20% match requirement for P-TAP funding. The application was submitted on November 21, 2016.

**Fiscal Impact:**

STA would be responsible for a 20% match on the \$10,000 portion of the grant which would be a \$2,000 local match from Planning, Programming, and Monitoring (PPM) funds.

**Recommendations:**

Forward a recommendation to the STA Board to authorize the STA Executive Director to enter into an agreement with Solano County to develop the 2017 Countywide Pothole Report with funding provided by the P-TAP funds.