



**BICYCLE ADVISORY COMMITTEE (BAC)
MEETING AGENDA
6:30 – 8:00 p.m.
Thursday, March 3, 2016**

**Solano Transportation Authority
One Harbor Center, Suite 130 Conference Room 1
Suisun City, CA 94585-2473**

<u>ITEM</u>	<u>MEMBER/STAFF PERSON</u>
1. CALL TO ORDER/SELF INTRODUCTIONS (6:30 - 6:35 p.m.)	Chair
2. CONFIRM QUORUM (6:35 - 6:40 p.m.)	
3. APPROVAL OF AGENDA (6:40 - 6:45 p.m.)	
4. OPPORTUNITY FOR PUBLIC COMMENT (6:45 – 6:50 p.m.)	
5. CONSENT CALENDAR <u>Recommendation:</u> Approve the following consent items in one motion. (Note: Items under consent calendar may be removed for separate discussion.) (6:50 – 6:55 p.m.)	Chair
A. STA BAC MEETING MINUTES of January 7, 2016. <u>Recommendation:</u> Approve STA BAC Meeting Minutes of January 7, 2016. Pg. 3	Zoe Zaldivar, STA
6. ACTION NON – FINANCIAL None.	

STA BAC MEMBERS

Ray Posey City of Vacaville	Michael Segala County of Solano	Nancy Lund City of Benicia	Jim Fisk City of Dixon	David Pyle City of Fairfield	Vacant City of Rio Vista	Lori Wilson City of Suisun City	Mick Weninger City of Vallejo	Barbara Wood Member-At-Large
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7. **INFORMATIONAL - DISCUSSION**

(6:55 – 7:45 p.m.)

- A. **Funding Priorities: TDA Article 3 & OBAG Cycle 2**
Pg. 7 Robert Macaulay, STA
Drew Hart, STA
- B. **Public Outreach and CTP Update**
Pg. 9 Drew Hart, STA
- C. **Bicycle and Pedestrian Volume Data Collection Status**
Update Ryan Dodge, STA
Pg. 11
- D. **Funding Opportunities: ATP, BAAQMD, YSAQMD**
Pg. 13 Drew Hart, STA

8. **COMMITTEE MEMBER COMMENTS AND FUTURE
AGENDA TOPICS**

Chair

(7:45 – 8:00 p.m.)

9. **ADJOURNMENT**

The next regularly scheduled Bicycle Advisory Committee meeting is scheduled for **6:30 p.m. on Thursday, May 5th, 2016.**

BAC 2016 Meeting Dates

(The BAC meets every first Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:30 pm, Thursday, January 7th 2016

6:30 pm, Thursday, March 3rd 2016

6:30 pm, Thursday, May 5th 2016

6:30 pm, Thursday, July 7th 2016

6:30 pm, Thursday, September 1st 2016

6:30 pm, Thursday, November 3rd 2016

Questions? Please contact STA staff, Drew Hart, (707) 399-3214, dhart@sta.ca.gov



**BICYCLE ADVISORY COMMITTEE (BAC)
Minutes for the Meeting of
January 7, 2016**

1. CALL TO ORDER/SELF INTRODUCTIONS

The meeting of the STA’s Bicycle Advisory Committee (BAC) was called to order by Chair Segala at approximately 6:30 p.m. at the STA in Conference Room 1.

BAC Members Present:

Nancy Lund, Vice Chair	City of Benicia
James Fisk	City of Dixon
David Pyle	City of Fairfield
Ray Posey	City of Vacaville
Mike Segala, Chair	County of Solano
Barbara Wood	Member At Large
Mick Weninger	City of Vallejo

BAC Members Absent:

Lori Wilson	City of Suisun City
Vacant	City of Rio Vista

Others Present:

James Loomis	City of Vacaville
Nick Burton	Solano County
Nick Lozano	City of Suisun City

STA Staff Present

Drew Hart	STA
Zoe Zaldivar	STA

2. CONFIRM QUORUM

Quorum was confirmed.

3. APPROVAL OF THE AGENDA

On a motion by Michael Segala and a second by Barbara Wood, the BAC approved the agenda. (7 Ayes, 1 absent)

4. OPPORTUNITY FOR PUBLIC COMMENT

None.

5. CONSENT CALENDAR

A. Recommendation:

Approve STA BAC Meeting Minutes of November 5, 2015.

On a motion by David Pyle, and a second by Barbara Wood, the BAC approved the minutes of November 5, 2015. (7 Ayes, 1 Absent)

6. ACTION NON - FINANCIAL

A. Selection of New Officers

Chair:

Open: M.S. and J.F.

Nancy Lund

Close: B.W. and J.F.

Nancy Lund elected BAC Chair unanimously for the 2016 year.

Vice – Chair

Open: J.F. and M.W.

David Pyle

Close: J.F. and B.W.

David Pyle elected BAC Vice-Chair on a motion from B.W. and a second by N.L.

B. Solano Bike Map and Wayfinding Signage

Drew Hart provided a PowerPoint presentation highlighting progress made and the current state of the Solano bike map and the wayfinding program. Mr. Hart discussed challenges of the current map. He talked about the target audience adding that information should not only be useable to those who would use the hardcopy of the map, but also to those who would use a mobile device. He conveyed the importance of having usable information tailored to the residents of Solano County as well as visitors to the area. Mr. Hart also outlined some possible features of the map.

Mr. Hart reported on new signs that have been installed recently and where gaps still occur. Mr. Hart outlined how the combination of map and signage would have in obtaining funding. He highlighted BAAQMD, YSAQMD and TDA as likely funding opportunities.

7. INFORMATION DISCUSSION

A. 2016 Solano Travel Safety Plan

Ryan Dodge, STA, provided a draft of the 2016 Solano Travel Safety Plan for BAC members to review and provide feedback. Mr. Dodge indicated that his purpose in presenting this safety plan was to have BAC members aware that the draft plan is currently open to public comment. He conveyed to members that they speak to their cities about information that they would like to see included in the safety plan. He also defined the purpose in presenting this was not to have BAC members add to the plan, as this was up to their respective cities, but to raise awareness on what projects had been implemented in the past and which have been identified to increase safety throughout the county.

B. Pleasants Valley Road Widening Report

Nick Burton, Solano County, provided an update on the open house for Pleasants Valley Road. Mr. Burton reported that they had placed signs throughout the whole project area to inform residents of the open house, and that they had a strong turnout. .

Mr. Burton informed the BAC committee that at the open house they had an arborist present to address concerns, road studies and findings to support the safety improvements in progress and that residents left more satisfied with the information than they had in the beginning. He added that the arborist's findings caused the engineers to realign some road placement to avoid removing healthy trees. Mr. Burton stated that no tree being removed was above a 3 out of 5 in health, most were at poor health around a 1 or a 2.

Mr. Burton commented on the status of the project, and noted that the environmental clearance should be going through shortly, and that CEQA and NEPA would be soon to follow.

Nancy Lund, commented on the status of a petition on Change.org which was circulated in opposition of the project. She was concerned that this petition might impact the safety improvement project of Pleasance Valley Road, which would reduce fatalities and accidents.

Mike Segala followed up by indicating that a letter sent to the STA board showing support for the project, following the CEQA results, may assist in moving the project forward.

C. Bike Count Locations

Ryan Dodge, STA, summarized the previous counter purchase information, and indicated to BAC members that these counters would be available at a first come first serve basis in assisting projects with data. He added that members should begin thinking about placement, time period and whether a person should be assigned to count at these same locations, or similar crossings. Mr. Dodge stressed the importance that good data has in moving projects forward, and making them viable for funding.

8. MEMBER COMMENTS & FOLLOW UP ITEMS

1. Letter of Support for Pleasants Valley Road Draft/Discussion.
2. Signage placement and Map concept and ideas
3. Mobile idea/concept of usability
4. Top 10 routes for experienced/inexperienced riders

9. ADJOURNMENT

The STA BAC meeting adjourned at approximately 8:00 p.m. The next meeting of the STA BAC is **Thursday, March 3rd 2016**.

BAC 2016 Meeting Dates

(The BAC meets every first Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:30 pm, Thursday, January 7th 2016

6:30 pm, Thursday, March 3rd 2016

6:30 pm, Thursday, May 5th 2016

6:30 pm, Thursday, July 7th 2016

6:30 pm, Thursday, September 8th 2016

6:30 pm, Thursday, November 3rd 2016

Questions? Please contact STA staff, Drew Hart, (707) 399-3214, dhart@sta.ca.gov

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DATE: March 2, 2016
TO: STA BAC
FROM: Drew Hart, Associate Planner
RE: Funding Priorities: TDA Article 3 & OBAG Cycle 2

Background:

The Solano Bicycle Advisory Committee (BAC) often is asked to review bicycle infrastructure projects and identify those of highest priority. Factors of the prioritization include funding, deliverability, geographic equity, and urgency.

In the upcoming months, the BAC will have the opportunity to review and discuss projects for multiple funding opportunities, specifically TDA Article 3 and OBAG 2. Both funding sources are briefly explained below.

Transportation Development Act (TDA) Article 3 funding is generated by 2% of a 1/4 cent tax on retail sales collected in California. These funds are specifically for bicycle and pedestrian projects.

The Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) make recommendations to the STA Board to allocate TDA Article 3 funding for bicycle and pedestrian projects. The BAC and PAC develop bicycle and pedestrian priority projects lists to help guide funding decisions. These lists are developed through a collaborative effort between the BAC, PAC, STA staff, and the appropriate public works and planning staff from each jurisdiction. These lists reflect the priority projects identified from the Countywide Bicycle Transportation Plan and the Countywide Pedestrian Transportation Plan. An annual review of the projects lists are conducted to ensure that the lists are up to date as projects are completed and priorities change at the local level.

One Bay Area Grant (OBAG) was first approved by the Metropolitan Transportation Commission in May 2012. The first cycle of the program, OBAG 1, established program commitments and policies for investing federal funds for fiscal years 2012/13 through 2016/17. MTC has assigned to the Congestion Management Agencies (CMAs), such as STA, the role of determining how OBAG funds will be allocated within their respective county.

STA staff plans to recommend an OBAG 2 process for Solano County that is almost identical to the original OBAG project review and selection process. This includes assessing priority projects identified by the seven cities and the county against the MTC criteria, as well as STA selected criteria such as project deliverability. When STA made its OBAG project selection four years ago, it also identified other potential funding sources for some projects that were not good candidates for the Federal OBAG funds. This included TDA Article 3 and air district funds. STA recommends to follow a similar process for OBAG 2.

Discussion:

In recent years, the STA Board approved the following recommendations from the BAC and PAC to allocate **TDA Article 3** funds for the following bicycle and pedestrian projects:

- Rio Vista Waterfront Promenade: \$450K
- Dixon West B Street Bicycle and Pedestrian Undercrossing: \$250K
- Solano County Vaca-Dixon Bikeway (Phase 5): \$145K
- Suisun Depot Train Station Bicycle and Pedestrian Improvements: \$35K
- Rio Vista Highway 12 Crossing: \$30K
- Suisun City Driftwood Drive: \$128,659
- Vacaville Rocky Hills Trail: \$103K

Currently, there is an estimated \$204K in TDA Article 3 funds available to STA which has carried over from previous years. On average, STA receives \$300K each fiscal year bringing the available total to a projected amount of \$500K for fiscal year 2016-17.

The STA Board programmed \$18.769 M of **OBAG 1** funds for the following projects and programs:

1. Local Streets and Roads Projects, \$5.863 M
2. STA Planning, \$3.006 M
3. Dixon West B Street Bicycle Pedestrian Undercrossing, \$2.535 M
4. Vallejo Georgia Street Downtown Streetscape Projects, \$0.611 M
5. Solano Napa Commuter Information, \$0.533 M
6. STA Priority Development Area (PDA) Investment and Growth Strategy, \$0.025 M (net after backfill)
7. STA's SR2S Engineering Projects, \$1.2 M
8. STA Transit Ambassador Program, \$0.25 M
9. City of Suisun City's Train Station Improvements, \$0.415 M
10. City of Vacaville's Allison Drive Sidewalk + Class I to Transit Center, \$0.45 M
11. City of Vacaville's Ulatis Creek Class I Bike Lane (McClellan to Depot), \$0.5 M
12. City of Vallejo's Downtown Streetscape (Maine Street), \$1.095 M
13. Solano County's Vaca-Dixon Bicycle Path, \$1.8
14. Planning Grants (various), \$0.485 M

As these two opportunities near, the BAC should identify top priority projects to be recommended for funding from these programs. BAC members ought to consult their local public works department to coordinate the advocacy and funding plan for each jurisdiction's top project.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: March 1, 2016
TO: STA BAC
FROM: Robert Macaulay, Planning Director
RE: Public Outreach and CTP Update

Background:

The STA began doing public outreach for the Comprehensive Transportation Plan (CTP) in the spring of 2015. That outreach began with a series of meetings with public interest groups such as Rotary clubs and Chambers of Commerce. In late 2015, STA desire to expand its outreach and committed to a public mailer and series of Telephone Town Hall meetings in early 2016. The initial interest group meetings were designed to ask people for general direction on concerns and priorities, and were built around the iconic question” where do you want to go, and how do you want to get there?” The 2016 mailer and Telephone Town Hall were more focused on prioritization of concerns identified previously.

Discussion:

The 2015 outreach meetings happened between March and October of 2015. STA staff attended 24 separate meetings, in every single city in Solano County. Total attendance at those meetings was 442 individuals. One hundred and thirty individual comments were received. Some of the most common comments were requests for extension of BART to Solano County, concerned about congestion on freeways and local roads, interest in changes to transit service and concern about transportation for seniors and people with disabilities.

Comments on bicycle transportation, while not frequent, were about evenly split between support and concern. Several speakers thought that the value of investment in bike lanes and paths was not justified by the number of users. Agricultural land owners also expressed opposition to additional bike paths through rural areas of the county because of potential conflicts between bicyclists and agricultural operations.

STA send out approximately 50,000 mailers to registered Solano County voters in February of 2016 in an effort to solicit additional input and promote the Telephone Town Halls. The mailers included a tear off sheet with prepaid postage, and also invited people to leave comments by e-mail or with a phone survey. Total responses to this effort exceeded 2,000.

The two activities with the greatest participation were the mail in cards and the Telephone Town Hall meetings. As of this date, more than 1,300 cards have been mailed in. The most common concern expressed by those who mailed in the cards for the maintenance of local streets and roads and the safety of those roads. There were additional concerns expressed about transportation for seniors and people with

disabilities, and also about the accountability of government when it comes to spending transportation and other funds.

The Telephone Town Halls were held between 6:00 and 7:00 PM on the nights of February 8 and 9, and again on February 16. All seven mayors, and three of the five county supervisors participated in these live telephone events. Almost 2,000 people called in to listen, and 61 people had a chance to ask questions and receive an answer live during the show.

The information received in these various outreach efforts will help guide STA limit is finalizing the transit and rideshare and arterials, highways and freeways elements of the Solano comprehensive transportation plan. They will also assist STA in prioritizing projects and programs for funding in the One Bay Area Grant second cycle.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: March 1, 2016
TO: STA BAC
FROM: Ryan Dodge, Associate Planner
RE: Bicycle and Pedestrian Volume Data Collection Status Update

Background:

The STA purchased eight portable automated counters (four bicycle and four pedestrian) in March, 2015 for the purpose of collecting continuous volume count data throughout Solano County and the seven cities. Volume count data will be collected and used primarily for competitive grant applications, to collect before-data for funded projects, to collect after-data to help evaluate the effectiveness of implemented projects, and to assist the STA Bicycle Advisory Committee (BAC) and the STA Pedestrian Advisory Committee (PAC) in prioritizing future projects. Counters will be available for use on a first-come-first-serve basis.

Discussion:

STA staff will present the status of bicycle and pedestrian volume data collection activities to date.

Fiscal Impact:

None.

Recommendation:

Informational.

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DATE: March 2, 2016
TO: STA BAC
FROM: Drew Hart, Associate Planner
RE: Funding Opportunities: ATP, BAAQMD, YSAQMD

Background:

The Active Transportation Program (ATP) is a statewide funding program for bicycle and pedestrian projects. The program aims to promote projects to increase biking and walking trips. The program began Cycle 1 in 2014. The grant program is highly competitive with over \$1B in requests for \$360M in funds for each Cycle 1 and Cycle 2.

A total of seven (7) ATP grant applications were submitted from Solano County local agencies in Cycle 1. STA's Safe Routes to School application (\$388,000) was the only project from Solano County to receive statewide ATP grant funding in Cycle 1. The Metropolitan Transportation Commission (MTC) funded 10 projects in that first cycle, totaling \$30.7 million. None of the MTC-funded projects were in Solano County.

For Cycle 2 (2015), Solano applicants had two funding opportunities: Statewide competition for \$180M, and Regional competition through MTC for \$30M. A total of seven (7) Solano County local agencies submitted ATP applications in Cycle 2. Solano County applications did not receive any funding at the state level in Cycle 2, however the Safe Routes to School application (\$3.067 million) submitted by STA in partnership with the Cities of Benicia, Rio Vista and Vallejo was awarded funds from the regional competition.

Both Safe Routes to School grants are currently being implemented.

The Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) 40% Program Manager Funds are administered by STA for Solano County. Eligible TFCA projects are those that reduce air pollution from motor vehicles. Examples include clean air vehicle infrastructure, vanpools, clean air vehicles, shuttle bus services, bicycle projects, and alternative modes promotional/educational projects. Southwestern portions of Solano County located in the Bay Area Air Basin are eligible to apply for these funds. This area includes the cities of Benicia, Fairfield, Suisun City, and Vallejo.

The Yolo-Solano Air Quality Management District (YSAQMD) provides similar funding by way of the Clean Air Funds Program for the remaining cities of Dixon, Rio Vista and Vacaville and the unincorporated County within the Yolo-Solano Air Basin. YSAQMD recently released a call for projects for the Clean Air Funds Program. \$332,000 is available this year. Applications are due March 25, 2016.

Discussion:

ATP: STA staff proposes to submit one application for ATP Cycle 3 – The Bay Trail/Vine Trail Gap Closure Project in Vallejo. STA submitted an application for the Bay Trail/Vine Trail in Cycle 2 which ended up on MTC's alternate list, indicating the strong performance in the scoring

evaluation, but an overall shortage of funds left it just short of being funded. This application would be reviewed, adjusted, and strengthened before being resubmitted for Cycle 3. Applications have an anticipated due date of June 15, 2016.

BAAQMD and YSAQMD: It is anticipated that STA will receive \$340,664 in TFCA Program Manager Funds for 2016-17. STA staff plans to identify a strategy for the best use of these funds. Simultaneously, staff will evaluate potential projects that can be competitive for the Regional Program Funds which constitutes the other 60%. Additionally, STA staff plans to submit an application for the Solano Bike Map and Wayfinding Program from the YSAQMD available funds.

Fiscal Impact:

None.

Recommendations:

None.