



MEETING AGENDA

6:00 p.m., Regular Meeting
Wednesday, February 11, 2026
STA Board Regular Meeting
STA Board Room
423 Main Street
Suisun City, CA 94585

The STA Board meeting will be conducted in person. This meeting may be accessed by the following technology. If you anticipate wanting to speak during the meeting and want to participate remotely, please join in advance of the public comment period and register which agenda item you would like to address. Since the meeting will be conducted in person, the STA Board will continue and not recess if there are technological issues associated with the remote participation.

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Mission Statement: To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality for all.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

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Staff Reports: Staff reports are available for inspection at the STA Offices, 423 Main Street, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

2026 STA BOARD MEMBERS

Mitch Mashburn	Alma Hernandez (Chair)	Steve Young	Steve Bird (Vice Chair)	Catherine Moy	Edwin Okamura	John Carli	Andrea Sorce
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo

STA BOARD ALTERNATES

Wanda Williams	Jenalee Dawson	Terry Scott	Jim Ernest	K. Patrice Williams	Walt Stanish	Sarah Chapman	J.R. Matulac
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AGENDA ITEMS

BOARD/STAFF PERSON

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (6:00 p.m.)** Chair Alma Hernandez
- 2. CONFIRM QUORUM/STATEMENT OF CONFLICT**
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Gov't Code § 87200
- 2. APPROVAL OF AGENDA**
- 3. OPPORTUNITY FOR PUBLIC COMMENT (6:05 – 6:10 p.m.)**
- 4. EXECUTIVE DIRECTOR'S REPORT (6:10 – 6:15 p.m.)** Daryl K. Halls
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- 5. PRESENTATIONS (6:15 – 6:35 p.m.)**
 - A. Federal Legislative Update** Susan Lent, Akin Gump
 - B. Solano Express Systems Performance Monthly Update** SolTrans
 - C. STA Director Reports:**
 - 1. Programs**
 - a. Solano Mobility Program – Call Center First Quarter Report for FY 2025-26** Erika Dohina
 - 2. Planning**
 - b. Comprehensive Transportation Plan (CTP) Update** Robert Guerrero
 - c. Priority Production Area (PPA) Update**
 - 3. Projects**
 - d. I-80 Express Lanes Operations Update** Nick Burton
 - e. SR 37 Fairgrounds Drive Update**
- 6. CONSENT CALENDAR (6:35 – 6:40 p.m.)**
Recommendation: Approve the following consent items in one motion.
(Note: Items under Consent Calendar may be removed for separate discussion.)
 - A. Minutes of the STA Board Meeting of January 14, 2026** Recommendation: Johanna Masiclat
Approve the minutes of the STA Board Meeting of January 14, 2026.
Pg. 13
 - B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of January 28, 2026** Johanna Masiclat
Recommendation:
Receive and file.
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 - C. Approved/Draft Minutes of STA Advisory Committees in the Month of January 2026** Johanna Masiclat
Recommendation: Natalie Quezada
Receive and file. Josue Jimenez
Pg. 23

- D. Fiscal Year (FY) 2025-26 First and Second Quarter Budget Report** Susan Furtado
Recommendation:
 Receive and file.
Pg. 37
- E. Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix – February 2026, which includes the TDA claims for the City of Dixon and Benicia Lyft Program** Ron Grassi
Recommendation:
 Approve the February 2026 TDA Matrix for FY 2025-26, which includes the TDA claims for the City of Dixon and the Benicia Lyft Program as shown in Attachment C.
Pg. 43
- F. Solano County Travel Training and ADA Evaluators – Request for Proposals (RFPs)** Debbie McQuilkin
Recommendation:
 Authorize the Executive Director to:
1. Release a Request for Proposals (RFP) for Travel Training Services, and enter into an agreement not-to-exceed \$100,000 annually for two years, with up to three one-year extension options.
 2. Release a Request for Proposals (RFP) for Countywide ADA In-Person Eligibility Assessments, and enter into an agreement not-to-exceed \$200,000 annually for three years, with two one-year extension options.
- Pg. 55**
- G. 2026 Paratransit Coordinating Council (PCC) Work Plan and 2026 PCC Outreach Plan** Debbie McQuilkin
Recommendation:
 Approve the following:
1. 2026 PCC Work Plan as shown in Attachment A; and
 2. 2026 PCC Outreach Plan as shown in Attachment B.
- Pg. 73**
- H. 2026 Draft Bicycle Advisory Committee (BAC) Work Plan** Dulce Jimenez
Recommendation:
 Adopt the 2026 Draft Bicycle Advisory Committee (BAC) Work Plan as shown Attachment A.
Pg. 79
- I. Contract Budget Augmentation for Project Manager Services for the Solano Napa Activity Based Model (SNABM) Base Year Update Effort** Robert Guerrero
Recommendation:
 Authorize the Executive Director to execute a contract amendment with SS Consultants to augment their budget amount by \$25,000, and therefore, their contract is set to not exceed \$35,000 to continue to provide Project Manager services for the Solano Napa Activity-Based Model Base Year Update.
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J. Contract Amendment for Construction Management Support for Plant Establishment Period of the Interstate 80 Express Lanes Project with Mark Thomas On-Call

Nick Burton

Recommendation:

Authorize the STA Executive Director to:

1. Amend the original on-call CM agreement with Mark Thomas to add the Scope of Work described in Attachment A; and
2. Increase the budget for the amount not-to-exceed \$439,595.70.

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K. Request for Qualifications (RFQs) for On-Call Planning Consultants

Robert Guerrero
Jasper Alve

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Qualifications to develop an on-call bench of consultants that will provide countywide plan development support services; and
2. Enter into contract agreements with the shortlisted consultants on the on-call bench.

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8. ACTION NON-FINANCIAL ITEMS

A. Solano Safe Routes to School (SR2S) Program Annual Report for FY 2024-25

Amy Antunano
Janelle Gregorio

Recommendation:

Approve the Solano Safe Routes to School Annual Report: July 2024-June 2025 as shown in Attachment A.

(6:40 – 6:45 p.m.)

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B. I-80/I-680/State Route (SR) 12 Interchange Project Construction Package 5 (CP5) Funding Plan

Nick Burton

Recommendation:

Approve the following:

1. Authorize the Executive Director to move forward with all three funding strategies for the I-80/I-680/SR 12 Construction Package 5;
2. Authorize the Executive Director or his designee, to submit grant applications for funding for CP 5; and
3. Authorize RM3 funds dedicated to the I-80/I-680/SR 12 Interchange Complex be used in the CP 5 funding plans for grants.

(6:45 – 6:55 p.m.)

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C. Release Draft 2025 Comprehensive Management Program (CMP) Report

Dulce Jimenez

Recommendation:

Release the Draft 2025 Congestion Management Program (CMP) Report for a 30-day public review and comment.

(6:55 – 7:00 p.m.)

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9. ACTION FINANCIAL ITEMS

A. Low Carbon Transit Operations Program (LCTOP) Population-Based and Revenue Funds FY 2025-26

Ron Grassi

Recommendation:

Approve the Solano County LCTOP Population and Revenue Based Fund Allocations with funding swaps and forward a recommendation to MTC to allocate funds according to Attachment C.

(7:00 – 7:05 p.m.)

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B. STA Solano Express Subcommittee Recommendation

Alma Hernandez

Recommendation:

Daryl Halls

Approve the following STA Solano Express Subcommittee recommendations:

Robert Guerrero

1. Cancel Route 82 and utilize cost savings for the Solano Express Red Line;
2. Reduce Green Line service and utilize cost savings for the Solano Express Red Line;
3. Yellow and Blue Red Line service discontinue service at Walnut Creek with new stops added for Concord and North Concord BART stations;
4. Blue Line discontinue service to UC Davis with new service added between Fairfield and Vacaville and limited service to Dixon;
5. STA staff work with the Cities of Vacaville and Dixon to study a vanpool service from Vacaville to Dixon and UC Davis; and
6. SolTrans coordinate with STA in studying a Solano Express service stop at the Fairgrounds Drive Project in Vallejo.

(7:05 – 7:20 p.m.)

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C. Subcommittee Recommendations regarding Reduction of Solano Mobility Funding to Assist Funding Solano Express Blue Line Options

Daryl Halls

Ron Grassi

Recommendation:

Approve the following and utilize the estimated cost savings to fund a new vanpool service replacing the Blue Line connection from Vacaville, Dixon to UC Davis:

1. Phase out the Guaranteed Ride Program by June 30, 2026, generating an estimated savings of \$150,000;
2. Delay the 2026 Intercity Cost and Fund Sharing Agreement Ridership Survey, generating an estimated savings of \$200,000; and
3. Phase out the STA Lyft program subsidy for the cities of Benicia and Vallejo, generating an estimated savings of \$80,000 annually from the Benicia Lyft Program and \$27,000 annually from the Lyft Programs for the Cities of Vallejo and Benicia.
- 4.

(7:20 – 7:30 p.m.)

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D. Solano Mobility Express Vanpool Pilot Program Expansion with Service to UC Davis's Memorial Union

Ron Grassi
Lorene Garrett

Recommendation:

Authorize the Executive Director to:

1. Work with the Cities of Vacaville and Dixon to develop an implementation plan to expand the Solano Mobility Express Vanpool Program to include service between Vacaville, Dixon, and UC Davis's Memorial Union.
2. Present the implementation plan to the STA Board's Transit Subcommittee and STA Board at their March meetings.

(7:30 – 7:40 p.m.)

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10. INFORMATIONAL – DISCUSSION ITEM

A. STA Policy for Allocating Public Funding for Safe Routes to Schools to Benefit Private Schools Students

Robert Guerrero
Amy Antunano

(7:40 – 7:45 p.m.)

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B. Regional Transportation Impact Fee – Fiscal Year 2025-26 1st Quarter Report

Jasper Alve

(7:45 – 7:50 p.m.)

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NO DISCUSSION

C. Solano Mobility Call Center 1st Quarter Report FY 2025-2026

Erika Dohina

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D. Summary of Funding Opportunities

Jasper Alve

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E. STA Board and Advisory Committees Meeting Calendar for 2026

Johanna Masiclat

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11. BOARD MEMBER COMMENTS

12. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, March 11, 2026.**
STA Board Room - 423 Main Street in Suisun City.

STA Board Meeting Schedule for Calendar Year 2026

6:00 p.m., Wed., March 11th

6:00 p.m., Wed., April 8th

6:00 p.m., Wed., May 13th

6:00 p.m., Wed., June 10th

6:00 p.m., Wed., July 8th

NO MEETING IN AUGUST – STA Board Recess

6:00 p.m., Wed., September 9th

6:00 p.m., Wed., October 14th

NO MEETING IN NOVEMBER – STA's 29th Annual Awards

6:00 p.m., Wed., December 9th



DATE: February 2, 2026
TO: STA Board
FROM: Daryl K. Halls, Executive Director
RE: Executive Director's Report – February 2026

The following is a brief status report on some of the major issues, plans, projects, and programs currently being advanced by the Solano Transportation Authority (STA). An asterisk (*) notes items included in this month's Board agenda.

Legislative Update

STA's Federal Lobbyist, Susan Lent, is scheduled to provide an update on the Federal Legislature and pending legislation at the February 11, 2026 Board meeting.

STA Budget Update for First and Second Quarter for FY 2025-26*

STA finance staff provided the first and second quarter budget reports for FY 2025-26. In March, STA staff will bring forward proposed amendments to FY 2025-26 and FY 2026-27 budget based on the status of plans, projects and programs. The draft budget for FY 2027-28 is scheduled to be brought to the Board along with budget amendments for FY 2026-27 at the July Board meeting.

Solano Mobility Programs First Quarter Report for Fiscal Year (FY) 2025-26 – Call Center*

STA Solano Mobility staff has provided the FY 2025-26 first quarter report for Mobility Programs focused on the Call Center. STA Mobility Program staff has been active in outreach and monitoring of the program.

Safe Routes to School (SR2S) Program Annual Report for FY 2024-25*

STA's SR2S staff has completed the annual report for FY 2024-25 and staff will provide a summary of the program activities accomplished these past year.

STA Policy for Allocating Public Funding for Safe Routes to Schools to Benefit Private Schools Students *

At the December 2025 STA Board meeting, questions were raised regarding how SR2S resources are allocated between public and private schools. This discussion emerged during the appointment process for an SR2S Advisory Committee seat; concerns were expressed about whether a charter school representative might influence public funding toward private schools and away from traditional public schools. SR2S staff will provide a detailed report on this item at the February 11, 2026 Board meeting.

Funding Plan for I-80/I-680/SR 12 Interchange Construction Package (CP) 5*

STA staff has been actively working on CP5 of the I-80/680/SR 12 Interchange. At the February 11, 2026 Board meeting, staff will provide a detailed report on upcoming grant opportunities, both at the state and federal levels. Staff will present the three funding approaches to advance CP 5 which can be pursued concurrently.

Low Carbon Transit Operations Program (LCTOP) Population-Based and Revenue Funds FY 2025-26*

STA staff will report on the STA's responsibility to recommend the allocation of population-based funds and any revenue-based swaps to MTC. STA staff will present this item at the February 11, 2026 Board meeting and will request approval of the Solano County LCTOP Population and Revenue Based Fund allocations with funding swaps then forward to MTC to allocate funds.

Regional Transportation Impact Fee (RTIF) – Fiscal Year 2025-26 1st Quarter Report

Projects staff will present the RTIF revenues for the first quarter of FY 2025-26.

Solano Express Subcommittee Recommendations regarding Service Changes and Funding Agreement*

The STA Board formed a subcommittee at the recommendation of the 2025 STA Chair Mashburn to discuss Solano Express service changes and funding. The Subcommittee has met on three occasions in the months of December 2025 and February 2026 and discussed a variety of issues associated with service changes being proposed by SolTrans and development of a funding agreement for FY 2026-27. At the meeting, STA staff and Subcommittee Chair will provide an overview of the meetings and a recommendation that will provide a framework for the Solano Express service.

Subcommittee Recommendations regarding Reduction of Solano Mobility Funding to Assist Funding Solano Express Blue Line Options*

At their Board meeting on January 14, 2026, the STA Board directed STA staff to reduce STA's Solano Mobility Programs for FY 2026-27 to fund a vanpool service to Dixon and UC Davis in lieu of the Solano Express Blue Line.

STA staff will present the cost reduction opportunities for The Guaranteed Ride Program, Intercity Cost and Fund Sharing Agreement Ridership Survey, and the Benicia Lyft and Miscellaneous Lyft Programs for the Cities of Benicia and Vallejo.

Attachment:

- A. STA Acronyms List of Transportation Terms

A

AADT	Average Annual Daily Traffic
AB	Assembly Bill
ABAG	Association of Bay Area Governments
ACTC	Alameda County Transportation Commission
ADA	American Disabilities Act
ADT	Average Daily Traffic
AFFH	Affirmatively Furthering Fair Housing
AHSC	Affordable Housing and Sustainable Community
AMPO	Association of Metropolitan Planning Organizations
APDE	Advanced Project Development Element (STIP)
AQMD	Air Quality Management District
ARPA	American Rescue Plan Act
ARRA	American Recovery and Reinvestment Act
ATP	Active Transportation Program
ATWG	Active Transportation Working Group
AVA	Abandoned Vehicle Abatement

B

BAAQMD	Bay Area Air Quality Management District
BAC	Bicycle Advisory Committee
BACTA	Bay Area Counties Transportation Agencies
BAIFA	Bay Area Infrastructure Financing Authority
BARC	Bay Area Regional Collaborative
BART	Bay Area Rapid Transit
BATA	Bay Area Toll Authority
BCDC	Bay Conservation & Development Commission
BUILD	Better Utilizing Investments to Leverage Development

C

CAF	Clean Air Funds
CalSTA	California State Transportation Agency
CALTRANS	California Department of Transportation
CAPTl	California State Transportation: Climate Action Plan for Transportation
CARB	California Air Resources Board
CARL	California Academy for Regional Leaders
CCAG	City-County Association of Governments (San Mateo)
CCCC (4'Cs)	City County Coordinating Council
CCCTA (3CTA)	Central Contra Costa Transit Authority
CCJPA	Capitol Corridor Joint Powers Authority
CCTA	Contra Costa Transportation Authority
CEC	California Energy Commission
CEQA	California Environmental Quality Act
CHFA	California Housing Finance Agency
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMA	Congestion Management Agency
CMIA	Corridor Mobility Improvement Account
CMAQ	Congestion Mitigation & Air Quality Program
CMGC	Construction Manager/General Contractor
CMP	Congestion Management Plan
CNG	Compressed Natural Gas
CPI	Consumer Price Index
CRRSAA	Coronavirus Response and Relief Supplemental Appropriation Act of 2021
CSAC	California State Association of Counties
CSIS	Caltrans System Investment Strategy
CTA	California Transit Agency
CTC	California Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency

D

DAC	Disadvantaged Communities
DBE	Disadvantaged Business Enterprise
DOT	Department of Transportation

E

ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
EV	Electric Vehicle

F

FAST	Fairfield and Suisun Transit
FAST Act	Fixing America's Surface Transportation Act
FASTER	Freedom. Affordability. Speed. Transparency. Equity. Reliability.
FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies
FEIR	Final Environmental Impact Report
FHWA	Federal Highway Administration
FPI	Freeway Performance Initiative
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program'
FY	Fiscal Year

G

GARVEE	Grant Anticipating Revenue Vehicle
GHG	Greenhouse Gas
GIS	Geographic Information System
GO	Governor's Office

H

HCD	California Department of Housing & Community Development
HIP	Housing Incentive Program
HOT	High Occupancy Toll
HOV	High Occupancy Vehicle
HPMS	Highway Performance Monitoring System
HSIP	Highway Safety Improvement Plan

I

INFRA	Infrastructure for Rebuilding America
ISTEA	Intermodal Surface Transportation Efficiency Act
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation System

J

JARC	Jobs Access Reverse Commute Program
JPA	Joint Powers Agreement

L

LATIP	Local Area Transportation Improvement Program
LCTOP	Low Carbon Transit Operations Program (LCTOP)
LEV	Low Emission Vehicle
LIFT	Low Income Flexible Transportation Program
LOS	Level of Service
LS&R	Local Streets & Roads
LTF	Local Transportation Fund
LTR	Local Transportation Funds

M

MAP-21	Moving Ahead for Progress in the 21 st Century
MAZ	Micro Analysis Zone
MIS	Major Investment Study
MLIP	Managed Lanes Implementation Plan
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTAC	Model Technical Advisory Committee
MTC	Metropolitan Transportation Commission

MTS	Metropolitan Transportation System	SCS	Sustainable Community Strategy
N		SCTA	Sonoma County Transportation Authority
NARC	National Association of Regional Counties	SFCTA	San Francisco County Transportation Authority
NCTPA	Napa County Transportation & Planning Agency	SGC	Strategic Growth Council
NEPA	National Environmental Policy Act	SHCC	Self Help Counties Coalition
NHS	National Highway System	SHOPP	State Highway Operations & Protection Program
NOP	Notice of Preparation	SJCOG	San Joaquin Council of Governments
NVTA	Napa Valley Transportation Authority	SMAQMD	Sacramento Metropolitan Air Quality Management District
O		SMART	Sonoma Marin Area Rapid Transit
OBAG	One Bay Area Grant	SMART	Safety, Mobility and Automated Real-time
OPR	Office of Planning and Research	SMCCAG	San Mateo City-County Association of Governments
OTS	Office of Traffic Safety	SNABM	Solano-Napa Activity-Based Model
P		SNCI	Solano Napa Commuter Information
PAC	Pedestrian Advisory Committee	SoHip	Solano Highway Partnership
PCA	Priority Conservation Area	SolHIP	Solano Housing Improvement Program
PCC	Paratransit Coordinating Council	SolTrans	Solano County Transit
PCI	Pavement Condition Index	SOV	Single Occupant Vehicle
PCRP	Planning & Congestion Relief Program	SPOT	Solano Projects Online Tracking
PDS	Project Development Support	SP&R	State Planning & Research
PDA	Priority Development Area	SPUR	San Francisco Bay Area Planning and Urban Research
PDT	Project Delivery Team	SR	State Route
PDWG	Project Delivery Working Group	SR2S	Safe Routes to School
PID	Project Initiation Document	SR2T	Safe Routes to Transit
PMP	Pavement Management Program	S RTP	Short Range Transit Plan
PMS	Pavement Management System	SSARP	Systemic Safety Analysis Report Program
PNR	Park & Ride	SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee
POP	Program of Projects	STAF	State Transit Assistance Fund
PPA	Priority Production Area	STA	Solano Transportation Authority
PPM	Planning, Programming & Monitoring	STBG	Federal Surface Transportation Block Grant Program
PPP (P3)	Public Private Partnership	STIA	Solano Transportation Improvement Authority
PS&E	Plans, Specifications & Estimate	STIP	State Transportation Improvement Program
PSR	Project Study Report	STP	Federal Surface Transportation Program
PTA	Public Transportation Account	SubHIP	Suburban Housing Incentive Pool
PTAC	Partnership Technical Advisory Committee (MTC)	T	
R		TAC	Technical Advisory Committee
RABA	Revenue Alignment Budget Authority	TAM	Transportation Authority of Marin
RCTF	Rural Counties Task Force	TANF	Temporary Assistance for Needy Families
REPEG	Regional Environmental Public Education Group	TAZ	Transportation Analysis Zone
RFP	Request for Proposal	TCEP	Trade Corridor Enhancement Program
RFQ	Request for Qualification	TCI	Transportation Capital Improvement
RHNA	Regional Housing Needs Allocation	TCIF	Trade Corridor Improvement Fund
RLF	Regional Leadership Forum	TCM	Transportation Control Measure
RM 1/2/3	Regional Measure 1/2/3 (Bridge Toll)	TCRP	Transportation Congestion Relief Program
RMRP	Road Maintenance and Rehabilitation Program	TDA	Transportation Development Act
RORS	Routes of Regional Significance	TDM	Transportation Demand Management
RPC	Regional Pedestrian Committee	TE	Transportation Enhancement
RRP	Regional Rideshare Program	TEA	Transportation Enhancement Activity
RTEP	Regional Transit Expansion Policy	TEA-21	Transportation Efficiency Act for the 21 st Century
RTIF	Regional Transportation Impact Fee	TFCA	Transportation Funds for Clean Air
RTP	Regional Transportation Plan	TIF	Transportation Investment Fund
RTPA	Regional Transportation Planning Agency	TIGER	Transportation Investment Generating Economic Recovery
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategies	TIP	Transportation Improvement Program
RTIP	Regional Transportation Improvement Program	TIRCP	Transit and Intercity Rail Capital Program
RTMC	Regional Transit Marketing Committee	TLC	Transportation for Livable Communities
RTPA	Regional Transportation Planning Agency	TMA	Transportation Management Association
S		TMP	Transportation Management Plan
SACOG	Sacramento Area Council of Governments	TMS	Transportation Management System
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	TMTAC	Transportation Management Technical Advisory Committee
SATP	Solano Active Transportation Plan	TNC	Transportation Network Company
SB	Senate Bill	TOD	Transit Oriented Development

TOS	Traffic Operation System
T-Plus	Transportation Planning and Land Use Solutions
TRAC	Trails Advisory Committee
TSMO	Transportation System Management and Operations
U, V, W	
UZA	Urbanized Area
USDOT	United States Department of Transportation
VHD	Vehicle Hours of Delay
VMT	Vehicle Miles Traveled
VTA	Valley Transportation Authority (Santa Clara)
W2W	Welfare to Work
WCCCTAC	West Contra Costa County Transportation Advisory Committee
WETA	Water Emergency Transportation Authority
Y, Z	
YCTD	Yolo County Transit District
YSAQMD	Yolo/Solano Air Quality Management District
ZEV	Zero Emission Vehicle

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SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
January 14, 2025

1. CALL TO ORDER

Chair Hernandez called the regular meeting to order at 6:05 p.m., and a quorum was confirmed.

MEMBERS

PRESENT:	Alma Hernandez, Chair	City of Suisun City
	Steve Bird, Vice Chair	City of Dixon
	Steve Young	City of Benicia
	Cat Moy	City of Fairfield
	Edwin Okamura	City of Rio Vista
	John Carli	City of Vacaville
	Andrea Sorce	City of Vallejo
	Mitch Mashburn	County of Solano

MEMBERS

ABSENT: None.

STA STAFF

PRESENT:	(In alphabetical order by Last Name.)
	Anna Lee Bernard College Intern
	Nick Burton Director of Projects
	Megan Callaway STA Legal Counsel
	Lorene Garrett Transit Mobility Coordinator I
	Ron Grassi Director of Programs
	Kathrina Gregana Associate Planner
	Robert Guerrero Deputy Executive Director/Director of Planning
	Daryl Halls Executive Director
	Dulce Jimenez Assistant Planner
	Josue Jimenez Administrative Assistant
	Johanna Masiclat Clerk of the Board
	Sean Person Legislative Assistant
	Natalie Quezada Administrative Assistant
	Brandon Thomson Senior Transit Mobility Coordinator

Other Invited Participants (In alphabetical order by last name):

Kristina Botsford	SolTrans
Bernadette Curry	SolTrans
Lori DaMassa	Vacaville City Coach
Jason Delumpa	Vallejo Resident, Member of the Public
Louren Kotow	Dixon Redit-Ride
Beth Kranda	Solano County Transit (SolTrans)
Brian Oxley	City of Fairfield
Michael Pimentel	Shaw Yoder & Antwih
Matt Robinson	Shaw Yoder & Antwih
Terry Scott	SolTrans Board Chair

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board, Johanna Masiclat. There was no Statement of Conflict declared at this time.

3. APPROVAL OF AGENDA

On a motion by Board Member Moy, and a second by Board Member Okamura, the STA Board approved the agenda. (8 Ayes)

4. OPPORTUNITY FOR PUBLIC COMMENT

Jason Delumpa, Vallejo Resident, addressed the Board regarding the Blue Circuit Initiative which is a high-speed water highway proposal connecting Vallejo to Peninsula economic hubs.

5. EXECUTIVE DIRECTOR'S REPORT

- Legislative Update and Adoption of Legislature Platform and Priorities for 2026
- STA's Annual Comprehensive Financial Report (ACFR) for Fiscal Year (FY) 2024-25 – Annual Audit
- Solano Express Subcommittee Recommendation
- Solano Mobility Programs First Quarter Report for Fiscal Year (FY) 2025-26 - Employer/Commuter Programs
- Overall Work Plan (OWP)
- STA Staff Update

6. STA PRESENTATIONS

- A. **State Legislative Update** *presented by Matt Robinson and Michael Pimentel*
- B. **Solano Express Systems Performance Report** *presented by Beth Kranda, SolTrans*
- C. **STA Director Reports:**
 - 1. **Programs**
 - i. **Solano Mobility Programs First Quarter Report for Fiscal Year (FY) 2025-26 - Employer/Commuter Programs** *presented by Lorene Garrett*
 - 2. **Planning – CTP Updated** *presented by Robert Guerrero*
 - 3. **Projects – Construction Update** *presented by Nick Burton*
 - i. **SR 37 Fairgrounds Drive Improvement Project**
 - ii. **I-80 Express Lanes Opening Update**

7. CONSENT CALENDAR

On a motion by Board Member Carli, and a second by Board Member Mashburn, the STA Board approved the Consent Calendar as follows:

Agenda Items A-D (8 Ayes)

Agenda Item E (7 Ayes, 1 Abstention) Board Member Sorce abstained from the vote due to her position on the Vallejo Flood and Wastewater District Board of Trustees.

A. Minutes of the STA Board Meeting of December 10, 2025

Recommendation:

Approve the minutes of the STA Board Meeting of December 10, 2025.

B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of December 17, 2025

Recommendation:

Receive and file.

C. Approved/Draft Minutes of STA Advisory Committees in the month of December 2025

Recommendation:

Receive and file.

D. Bicycle Advisory Committee (BAC) Member Reappointment

Recommendation:

Approve the reappointment of Tyler Meirose as a representative for the City of Suisun City on the STA Bicycle Advisory Committee for a three-year term set to expire on December 31, 2028.

E. Funding Agreement with the Vallejo Flood and Wastewater District for the Fairgrounds Drive Sewer Crossing Improvements

Recommendation:

Authorize the STA Executive Director to enter into a Funding Agreement with the Vallejo Flood and Wastewater District for the sewer capacity improvements on Fairgrounds Drive as part of the SR37/Fairgrounds Drive Diverging Diamond Interchange Project.

8. ACTION NON-FINANCIAL ITEMS

A. STA's 2026 Legislative Priorities and Platform

Sean Person noted the draft platform was distributed for a 30-day comment period and received one comment from an STA Pedestrian Advisory Committee (PAC) member. The PAC member recommended that the STA add more emphasis on e-bike safety. He noted that as e-bike legislation evolves, STA staff will continue to monitor it and will include it to the STA's Legislation Platform for consideration in 2027.

In addition, Board Member Young requested to *add the I-680 Interchange and Bayshore Road Improvements in Benicia to the list of tier 1 projects and funding priorities in the 2026 Legislative Platform.*

Recommendation:

Adopt the STA's 2026 Legislative Platform as shown in Attachment A.

On a motion by Board Member Sorce, and a second by Board Member Okamura, the STA Board approved the recommendation to include Board Mayor Young's recommendation to add I-680 Interchange and Bayshore Road Improvements in Benicia to the list of tier 1 projects shown above in *bold italics*. (8 Ayes)

9. ACTION FINANCIAL ITEMS

A. STA's Annual Comprehensive Financial Report (ACFR) for Fiscal Year (FY) 2024-25 – Annual Audit

Daryl Halls publicly acknowledged the accounting team and the three directors for their efforts to make the audit effective.

Recommendation:

Approve the following:

1. Receive and file STA's Annual Audit for FY 2024-25; and
2. Authorize the Executive Director to submit the FY 2024-25 Annual Comprehensive Financial Report (ACFR) to the Government Finance Officers Association (GFOA).

On a motion by Board Member Moy, and a second by Board Member Carli, the STA Board approved the recommendation. (8 Ayes)

B. Solano Express Subcommittee Recommendation

Robert Guerrero summarized the main topics discussed at the last two Subcommittee meetings held on December 10, 2025 and December 18, 2025. He noted the purpose of both meetings was for the STA and SolTrans to begin working together towards a recommendation for implementation. Mr. Guerrero outlined the two topics agendized at the meeting on December 18, 2026, but noted that the subcommittee spent majority of the meeting discussing the Solano Express Blue Line service options to UC Davis Memorial Union (MU). He added that the subcommittee discussed three options to consider for Solano Express service to UC Davis MU and directed staff to explore impacts for each of the three options. He continued by outlining STA staff's recommendation to move forward with Option 3 which would transition the Blue Line east of Fairfield to a pilot vanpool shuttle based on cost savings.

The STA Board discussed options for providing transportation to Memorial Union in Davis, considering both a vanpool service and the continuation of the Solano Express Blue Line. While the vanpool option was presented as a more cost-effective immediate solution, concerns were raised about its implications for SolTrans and the broader transit system and its current riders. The Board acknowledged the need to balance regional access to Memorial Union with the sustainability of existing transit services, particularly in the Fairfield-Vacaville area. The discussion highlighted the complexity of the decision and the need for further consideration of long-term solutions.

After extensive debate, the Board agreed to commit to further exploring expanding the vanpool service to Davis and maintaining the Blue Line to Vacaville. Further options include continuing the Blue Line the entire way to Memorial Union in Davis or stopping at Dixon with a vanpool to Memorial Union. The Board acknowledged concerns raised by Fairfield representatives about being left out of the discussion and agreed to further explore vanpool options while ensuring the City's inclusion in further discussion. The STA Board concluded with a consensus to move forward with Blue Line service to Vacaville while leaving room for future decisions about extending service to Dixon or Davis. In addition, Mayor Sorce offered an earlier motion to approve SolTrans COA; however, other Board members pointed out that this option could not be approved since it was not agendized for this meeting.

A motion was made by Board Member Sorce (co-sponsored by Board Member Mashburn) and seconded by Board Member Young to approve ***SolTrans' COA recommendation of the Blue Line going to Vacaville with the hourly service and the two trips to Dixon. In addition, to look at alternative options of transit, potentially a Solano Mobility vanpool service/ micro transit fleet, from the City of Vacaville to the City of Dixon and ending at Memorial Union in the City of Davis and designating Vacaville Transportation Center (VTC) as the hub for the transition.***

The motion passed by the following roll call votes:

Ayes: Bird, Carli, Hernandez, Mashburn, Moy, Okamura, Sorce, and Young

Noes: None.

Abstain: None.

10. INFORMATIONAL – NO DISCUSSION

A. Solano Mobility Programs First Quarter Report for Fiscal Year (FY) 2025-26 - Employer/Commuter Programs

B. List of STA Citizen-Based and Board Appointed Committees

C. Summary of Funding Opportunities

D. STA Board and Advisory Committees Meeting Calendar for 2026

11. BOARD MEMBER COMMENTS

12. ADJOURNMENT

The meeting adjourned at 8:40 p.m. The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, February 11, 2026** STA Board Room - 423 Main Street in Suisun City.

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TECHNICAL ADVISORY COMMITTEE
Draft Minutes for the Meeting of
January 28, 2026

1. CALL TO ORDER

The regular meeting of the STA's Technical Advisory Committee (TAC) was called to order by Daryl Halls at approximately 1:30 p.m. in person and via Zoom.

TAC Members

Present:

Neil Leary (Zoom)	City of Benicia
Jordan Santos for Chris Fong	City of Dixon
Sanjay Mishra	City of Fairfield
Greg Malcolm (Zoom)	City of Rio Vista
Noaue Vue (Zoom)	City of Suisun City
Brian Oxley	City of Vacaville
Oscar Alcantara (Zoom)	City of Vallejo
Matt Tuggle (Zoom)	County of Solano

TAC Members

Absent:

STA Staff and

Others Present:

(In Alphabetical Order by Last Name)

Jasper Alve	STA
Amy Antunano	STA
Anna Bernard	STA College Intern
Nick Burton	STA
Tony Chu	City of Vallejo
Leslie Gould	STA
Ron Grassi	STA
Kathrina Gregana	STA
Janelle Gregorio	STA
Robert Guerrero	STA
Daryl Halls	STA
Dulce Jimenez	STA
Josue Jimenez	STA
Johanna Masiclat	STA

2. APPROVAL OF THE AGENDA

On a motion by Nouae Vue and a secondy by Greg Malcolm, the STA TAC unanimously approved the agenda.

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. REPORTS FROM MTC, STA, AND OTHER AGENCIES

- ✓ OBAG 3 and 4 Update provided by Jasper Alve
- ✓ STA Model Update and Draft Land Use Analysis provided by Robert Guerrero and Dulce Jimenez
- ✓ Nick Burton provided updates on ongoing projects as follows:
 - Construction Update
 - I-80 Express Lanes Operations Update
 - SR 37 Fairgrounds Drive
 - Westbound Truck Scales Design

5. CONSENT CALENDAR

On a motion by Sanjay Mishra and a second by Nouae Vue, the STA TAC unanimously approved Consent Calendar Items A and B. (8 Ayes) STA staff pulled Item C for further discussion.

A. Minutes of the TAC Meeting of December 17, 2025

Recommendation:

Approve TAC Meeting Minutes of December 17, 2025.

B. Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix – February 2026, which includes the TDA claims for the City of Dixon and Benicia Lyft

Recommendation:

Forward a recommendation to the STA Board to approve the February 2026 TDA Matrix for FY 2025-26, which includes the TDA claims for the City of Dixon and Benicia Lyft as shown in Attachment B.

C. Low Carbon Transit Operations Program (LCTOP) Funding for FY 2025-26

Ron Grassi outlined the allocation and fund swap process of population based and revenue-based. He explained that

Recommendation:

Forward a recommendation to the STA Board and MTC to allocate LCTOP Population-Based Funds and any swaps between agencies of revenue-based funds.

On a motion made by Sanjay Mishra and a second by Greg Malcolm, the STA TAC unanimously approved the recommendation.

6. ACTION FINANCIAL ITEMS

A. None.

7. ACTION NON-FINANCIAL ITEMS

A. Solano Safe Routes to School (SR2S) Program Annual Report for FY 2024-25

Amy Antunano and Janelle Gregorio presented the annual report and program's status of completed tasks related to Bicycle and Pedestrian Education, Community Engagement, and SR2S Grant Cycle 3. Ms. Gregorio noted that the report also provides additional information related to some of the challenges, opportunities, and successes related to school participants.

Recommendation:

Forward a recommendation to the STA Board to approve the Solano Safe Routes to School Annual Report: July 2024-June 2025 as shown in Attachment A.

On a motion by Nouae Vue, and a second by Sanjay Mishra, the STA TAC unanimously approved the recommendation. (8 Ayes)

8. INFORMATIONAL ITEMS

A. Regional Transportation Impact Fee – Fiscal Year 2025-26 1st Quarter Report

Jasper Alve outlined the first quarter RTIF revenue by district for FY 2025-26.

B. Comprehensive Transportation Plan (CTP) - Draft Prioritized Arterials, Highways and Freeways Projects

Dulce Jimenez noted that to continue moving this effort forward, STA staff is requesting committee members to review the draft list and take formal action at the February 11th AHF meeting by approving the draft project list. This approval will allow STA staff to proceed with a tangible project list that will continue to be refined as part of the broader CTP planning effort, which is anticipated to be completed by the end of Fiscal Year 2025–2026.

C. Comprehensive Transportation Plan (CTP) - Draft Tiered List of Active Transportation Projects Follow up to the Active Transportation Committee

Dulce Jimenez commented that the draft project list was presented to the Active Transportation Committee (ATC) committee meeting held on January 14, 2026 in which the ATC committee took formal action to approve the draft project list and release them for public comment, from January 14, 2026 to March 1, 2026.

D. Draft 2025 Comprehensive Management Program (CMP) Report

Dulce Jimenez noted that with the latest guidelines released in Spring 2025, STA staff developed the CMP 2025 Draft Report to align with MTC's guidelines that support Plan Bay Area 2050 visions and guiding principles. She added that STA staff anticipate recommending a Final Draft Report by February, Solano County Intercity Transit Consortium/TAC meetings for STA Board's review and adoption by the March 2026 STA Board Meeting.

NO DISCUSSION

D. Solano Mobility Program – Commuter and Employer Program First Quarter Report for FY 2025-26

E. Summary of Funding Opportunities

9. FUTURE TAC AGENDA TOPICS

The Committee members reviewed and provided feedback on the agenda items listed in the months of January through April 2026.

10. ADJOURNMENT

The next regular meeting of the STA Technical Advisory Committee (TAC) is scheduled at **1:30 p.m., Wednesday, January 28, 2026**, at STA Office located at 423 Main Street, Suisun City, Twin Sisters Conference Room.

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DATE: February 2, 2026
TO: STA Board
FROM: Johanna Masiclat, STA Clerk of the Board
Natalie Quezada, Administrative Assistant
Josue Jimenez, Administrative Assistant
RE: Draft Meeting Minutes of STA Advisory Committees in the month of January 2026

Attached are the **Draft** Meeting Minutes of STA's Advisory Committee meetings in the Month of January 2026:

- A. Bicycle Advisory Committee (BAC) Draft Minutes of January 8, 2026
- B. Paratransit Coordinating Council (PCC) Draft Minutes of January 15, 2026
- C. Solano County Intercity Transit Consortium Draft Minutes of January 27, 2026

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Bicycle Advisory Committee (BAC)
Minutes for the Meeting of January 8, 2026

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the BAC was called to order by Chair Francisco at approximately 6:00 p.m. A quorum was confirmed.

**BAC Members
Present**

(In Alphabetical Order by Last Name):

David Belef	City of Vallejo
Joshua Blissett – Vice Chair	Member at Large
Jacob Francisco – Chair	City of Fairfield
Jason Grey	Solano County
Neal Iverson	City of Vacaville
Nancy Lund	City of Benicia
Tyler Meirose	City of Suisun City

Absent BAC Members

Terry Stenz	City of Dixon
VANCANT	City of Rio Vista

Others Present:

Bob Berman	PAC Member
Dennis Elliot (Zoom)	Member of the Public
Kathrina Gregana	STA
Barry Hill	Solano Land Trust
Dulce Jimenez	STA
Josue Jimenez	STA
Riley Martinson	County of Solano
Flint Olson	County of Solano

2. APPROVAL OF AGENDA

On a motion by Tyler Meirose and a second by Nancy Lund, the STA BAC unanimously approved the agenda. (7 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENT

- Riley Martinson, an Engineering Services Supervisor from Solano County, commented that the Stevenson Bridge in North Dixon will be getting rehabilitated this summer; therefore, the bridge will be closed from the beginning of May until August 2026.

4. CONSENT CALENDAR

Approve the following consent items in one motion

A. BAC MEETING MINUTES

Recommendation:

Approve BAC Meeting Minutes of November 6, 2025

On a motion by Neal Iverson and a second by Tyler Meirose, the STA BAC unanimously approved the Consent Calendar. (7 Ayes)

5. PRESENTATIONS

A. Upcoming Project – Bay Area Ridge Trail at Vallejo Swett Ranch

Barry Hill, a senior project manager from Solano Land Trust, presented on the Bay Area Ridge Trail at Vallejo Swett Ranch.

B. Solano County Farm to Market Phase 4 Project

Riley Martinson, an Engineering Services Supervisor from Solano County, presented on the project and sought feedback from the BAC in ways to improve the project.

Summary of BAC Committee Comments

- If feasible, the BAC strongly encourages that a Class I facility is considered for the project.
- Encouraged having sufficient space for biking/pedestrians to be protected from the oncoming traffic. Right-of-way may be an issue due to the neighboring landowners, the BAC recommended connecting with Vine Trail staff, who have experience negotiating with landowners to obtain right-of-way or having permission for the public to pass through sections that are privately owned.
- In areas that may include developing truncated domes, there needs to be a bypass for bicyclists.
- BAC commented that though red brick was aesthetic, it tended to be slippery for bicyclists. They noted that an alternative would be colored stamped concrete.
- BAC encouraged to have art that can be multi-use and/or safe for families. It was commented that in areas with higher pedestrian foot traffic, children may attempt to climb/use the artwork.
- Encouraged to have rumble strips that are not adhesive.
- The BAC encouraged that the project incorporate an actual “Welcome to Suisun Valley” at an exit close to the Fairfield auto mall, by the roundabout, and/or past Solano Community College.
- For any electric vehicle (EV) chargers, the County should also consider implementing security measures to deter vandalism or the theft of copper wire.

6. INFORMATIONAL ITEMS – DISCUSSION

A. Solano Comprehensive Transportation Plan (CTP) Draft Tiered List of Active Transportation Projects

Dulce Jimenez shared the updated draft timeline of the CTP and the BAC may review and provide individual comments during the public comment period. Ms. Jimenez mentioned that changes to the project list will need to be provided by their respective public works staff.

Kathrina Gregana shared that as part of the identification of priority active transportation projects, STA staff ask each jurisdiction to identify their top five projects, with no limits on submissions.

David Belef encouraged the committee to attend the CTP subcommittee meeting, but as members of the public to make bicycle-related comments.

7. ACTION NON-FINANCIAL

A. 2026 Draft Bicycle Advisory Committee Work Plan

Recommendation:

Forward the recommendation to the STA Board to adopt the 2026 Draft BAC Work Plan.

On a motion by Tyler Meirose and a second by Neal Iverson, the STA BAC unanimously approved the recommendation with the inclusion of adding language that encourages complete streets active transportation projects (7 Ayes).

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. None.

9. MEMBER UPDATES/ ROUND TABLE

- Tyler Meirose commented that there is cycling on Sundays at Rockville Cycle at Solano Community College.
- David Belef shared that for Bike Month in May 2026, there may be two bike rodeos in Vallejo hosted by Safe Routes to School (SR2S). The Napa Bike Fest will be held on Saturday, May 3, 2026.
- Neal Iverson recommends traveling to the Foothill connector in Vacaville.
- Nancy Lund noted a potential project to have a Class I road from the end of Goodyear to the Pacific Flyway Center.

- 10.** The STA BAC meeting adjourned at approximately 7:35 p.m. The next meeting of the STA BAC is on Thursday, **March 5, 2026**, via Zoom and in person.

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for In-Person Meeting of January 15, 2026

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt called the virtual PCC Meeting to order at **1:05 p.m.** A quorum was confirmed by the STA Solano Mobility Program Manager, Debbie McQuilkin.

PCC Members Present:	Ruben Brunt	Chair/Transit User
	Chandra Daniels	Vice Chair/Transit User
	Heather Barlow	Social Service Provider
	Dwayne Hankerson	MTC Policy Advisory Council Representative
	Lisa Hooks	Social Service Provider
	Shannon Lovelace-White	Social Services Provider
	Teri Ruggiero	Member at Large
	Cynthia Tanksley	Transit User

PCC Members Absent:	Brain McLaughlin	Member-at-Large
	Jamal Waters	Public Agency - Health & Social Services

Others Present:	Ron Grassi	STA
	Tateyana Hendricks	Vacaville City Coach
	Maricarmen Hernandez	Independent Living Resources
	Vicki Jacobs	Dixon Rendi-Ride
	Josue Jimenez	STA
	Debbie McQuilkin	STA
	Tiffany Plater	FAST
	Natalie Quezada	STA
	Laina Tekelidis	STA
	Brandon Thomson	STA

2. APPROVAL OF AGENDA

On a motion by Lisa Hook, to move forward with the agenda except for the item 4 Presentation, a second by Shannon Lovelace-White, the PCC unanimously approved the agenda as amended (8 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. PRESENTATIONS

None

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of November 20, 2025

Recommendation:

Approve the Minutes for the Meeting of November 20, 2025.

On a motion by Lisa Hooks and a second by Heather Barlow, the PCC approved the meeting minutes. (7 Ayes, 1 abstention, Ms. Lovelace-Waters)

6. TRANSIT OPERATOR UPDATES

A. SolTrans (Benicia and Vallejo)

Not Present

B. Dixon Read-Ride

Vicki Jacobs announced four new buses will be joining fleet and her retirement of over 30 years. Ms. Jacobs hopes with the hiring of her replacement and new driver these new buses will assist in extending the hours back to 5pm in the future.

C. Fairfield FAST

Tiffany Plater indicated FAST will initiate a new accessible transit committee meeting.

D. Rio Vista Delta Breeze

Brandon Thompson received a replacement vehicle for the fleet. He added that Delta Breeze received an award for operating systems of \$265,000 for electrification.

E. Suisun Microtransit

Brandon Thomson announced receiving the Low Carbon Transit Operation Program (LCTOP) of approximately \$200,000 to purchase its first electric vehicle.

F. Vacaville City Coach

Tateyana Hendricks shared City Coach won Marital Domain of the City of Vacaville's Tree Lighting Ceremony, for which City Coach will be providing a shuttle to the event from the Davis Street Park and Ride.

7. ACTION ITEMS – DISCUSSION

A. Review 2026 PCC Work and 2026 PCC Outreach Plan

Debbie McQuilkin had previously brought these plans for feedback and discussion; those comments have been included in the plans.

The committee discussed furthering outreach efforts for home-bound individual and created a quarterly subcommittee to report back to PCC on additional possible efforts, such as YouTube Channel, Webinars, and Facebook pages

Recommendation:

Forward a recommendation to the STA Board for approval of the 2026 PCC Work Plan and 2026 PCC Outreach Plan.

On a motion by Teri Ruggiero and a second by Shannon Lovelace-White, the PCC committee approved the recommendation unanimously. (8 Ayes)

8. INFORMATIONAL ITEMS – DISCUSSION

A. STA Staff Update

- CBTP Dixon and Unincorporated Solano County
Ms. McQuilkin indicated final plan will be going to City of Dixon City Council in February. Outreach for the unincorporated Solano County will begin soon and City of Fairfield has indicated interest.
- RFPs for ADA and Travel Training
She added that RFPs will be released mid-February.
- New WAV Provider for GoGo Grandparent
Ms. McQuilkin announced previous vendor has reached capacity and a new vendor for wheelchair accessible rides for same-day services, with a 2-hour notice, may be accommodated

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Staff requested members share all resources they may be aware of who provide transit services to create an outlined resource list to share with members and the community.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- ✓ TDA Claims from other Agencies
- ✓ LightHouse for the Blind Presentation
- ✓ Veteran Service Office (VSO)
- ✓ Community-Based Transportation Plan (CBTP) – Fairfield
- ✓ New Clipper Bay Pass
- ✓ WAYMO
- ✓ Upcoming Standardized Wayfinding Map for all Transit
- ✓ Partnership Health Plan Overview of Transit Services for medical and dental
- ✓ Onward
- ✓ Presentation on federal transit funding inquiries

11. ADJOURNMENT

The next meeting for the PCC is at **1:00 p.m., March 19, 2026**, virtually via Zoom, and there is an optional in-person meeting at 423 Main Street, Suisun City, CA 94585.

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SOLANO COUNTY INTERCITY TRANSIT CONSORTIUM
DRAFT Meeting Minutes of January 27, 2026

1. CALL TO ORDER

Chair Kotow called the regular meeting of the Solano County Intercity Transit Consortium to order at approximately 1:30 p.m. via Zoom.

Members (In Alphabetical Order by Last Name)

Present:

Greg Malcolm (Zoom)	Rio Vista Delta Breeze
Lori DaMassa	Vacaville City Coach
Robert Guerrero	Solano Transportation Authority
Louren Kotow, Chair (Zoom)	Dixon Redit-Ride
Beth Kranda	Solano County Transit (SolTrans)
Debbie McQuilkin	Solano Mobility
Nouae Vue	Suisun Microtransit
Shaun Vigil	Fairfield Transit

Members	Solano County Health & Social Services
Absent:	Gwendolyn Gill for Older & Disabled Adult Services

Also Present (In Alphabetical Order by Last Name):

Jasper Alve	STA
Amy Antunano	STA
Kristina Botsford	SolTrans
Nick Burton	STA
Lorene Garrett (Zoom)	STA
Leslie Gould (Zoom)	STA
Ron Grassi	STA
Kathrina Gregana (Zoom)	STA
Tateyana Hendricks	Vacaville City Coach
Dulce Jimenez	STA
Johanna Masiclat	STA
Sanjay Mishra	City of Fairfield
Sean Person	STA
Jason Riley	City of Fairfield
Brandon Thomson (Zoom)	STA

2. APPROVAL OF AGENDA

On a motion by Greg Malcolm, and a second by Nouae Vue, the Solano County Intercity Transit Consortium approved the agenda. (8 Ayes, 1 Absent)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES

Robert Guerrero and Beth Kranda provided an update regarding the Solano Express Subcommittee.

Mr. Guerrero also provided an update to the grant funding process of MTC's CARE Program.

5. CONSENT CALENDAR

On a motion by Lori DaMassa, and a second by Debbie McQuilkin, the Solano County Intercity Transit Consortium approved the Consent Calendar Items A and B. (8 Ayes, 1 Absent)

A. Minutes of the Consortium Meeting of November 18, 2025

Recommendation:

Approve the Minutes of the Consortium Meeting of November 18, 2025

6. ACTION FINANCIAL ITEMS

A. Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix – February 2026, which includes the TDA claims for the City of Dixon and Benicia Lyft

Ron Grassi outlined the TDA claim and MTC's fund estimates for the City of Dixon and the City of Benicia's Lyft Program for FY 2025-26.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the February 2026 TDA Matrix for FY 2025-26, which includes the TDA claims for the City of Dixon and Benicia Lyft as shown in Attachment B.

On a motion by Greg Malcolm, and a second by Nouae Vue, the Solano County Intercity Transit Consortium unanimously approved the recommendation. (8 Ayes, 1 Absent)

B. Low Carbon Transit Operations Program (LCTOP) Funding for FY 2025-26

Ron Grassi summarized the allocation process of the LCTOP population- and revenue-based funds for Solano County. He noted that MTC needs to know the percent breakdown of the total Countywide amount for each operator and if there are any revenue-based funding swaps by Wednesday, February 20, 2026.

Recommendation:

Forward a recommendation to the STA TAC, STA Board, and MTC to allocate LCTOP Population-Based Funds and any swaps between agencies of revenue-based funds ***as shown in Attachment C.***

On a motion by Noaue Vue, and a second by Greg Malcolm, the Solano County Intercity Transit Consortium unanimously approved the recommendation as amended shown above in ***bold italics.*** (8 Ayes, 1 Absent)

7. ACTION NON-FINANCIAL ITEMS

A. None.

8. INFORMATIONAL ITEMS – DISCUSSION

A. Draft 2025 Congestion Management Program (CMP) Report

Dulce Jimenez noted that with the latest guidelines released in Spring 2025, STA staff developed the CMP 2025 Draft Report to align with MTC's guidelines that support Plan Bay Area 2050 visions and guiding principles. She added that STA staff anticipate recommending a Final Draft Report by February, Solano County Intercity Transit Consortium/TAC meetings for STA Board's review and adoption by the March 2026 STA Board Meeting.

B. Solano Mobility Program – Call Center First Quarter Report for FY 2025-26

Erika Dohina provided the first quarter report for the Call Center for FY 2025-26.

C. Solano Express Systems Performance Monthly Report

SolTrans staff indicated they will present Q2 at next month's meeting.

D. Discussion Items Requested by SolTrans

1. Vanpool to Davis based on STA's Board Action

2. Solano Express Fares – Increase and Major Issues with In-County Fares

SolTrans staff confirmed that a report would be provided at a future meeting.

Chair Kotow commented on the importance of starting the vanpool conversation due to the ticking time clock for service loss to Davis in August.

NO DISCUSSION

E. Solano County Travel Training and ADA Evaluators – Request for Proposals

F. Summary of Funding Opportunities

9. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS

The Committee members reviewed and provided feedback on the agenda items listed in the month of January through April 2026.

**10. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES
TRANSIT CONSORTIUM MEMBER UPDATES**

A. County of Solano

B. Benicia-Vallejo Solano County Transit

C. Dixon Redit-Ride

D. Fairfield Transit

E. Rio Vista Delta Breeze

F. Solano Mobility Update

G. Suisun City Microtransit

H. Vacaville City Coach

I. STA

11. ADJOURNMENT

The meeting adjourned at 2:00 p.m. The next regular meeting of the Solano County Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, February 24, 2026.**

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DATE: January 30, 2026
TO: STA Board
FROM: Daryl K. Halls, Executive Director
Susan Furtado, Retiree Special Project
RE: Fiscal Year (FY) 2025-26 First and Second Quarter Budget Report

Background:

The Solano Transportation Authority (STA) has an adopted budget policy requiring a two-year annual fiscal year budget plan for its proposed expenditures and the proposed means of financing them. The budget is usually revised mid-year and finalized at the end of the fiscal year. When necessary, these budgets are revised to provide STA with the basis for appropriate budgetary control of its financial operations for the fiscal year. In July 2024, the STA Board adopted FY 2025-26 as part of the two-year annual fiscal year budget plan. Subsequently, in July 2025, the STA Board adopted the midcycle budget revisions to the FY 2025-26 budget due to carryover of funds from prior FY 2024-25 and budget modifications.

Discussion:

The STA revenue and expenditure activity FY 2025-26 (Attachment A) for the First Quarter at \$4.56 million (4%) expenditure with revenue received of \$4.96 million (5%). The Second Quarter (Attachment B) reflects the overall STA program administration and operations expenditure at \$13.9 million (13%) with total revenue received at \$17.54 million (16%) of budget projections.

Revenues:

Revenues received during the First and Second Quarter of the Fiscal Year primarily consist of quarterly annual advances of funds and reimbursement requests. As most STA programs are funded with grants on a reimbursement basis, the reimbursements from fund sources through the Second Quarter were billed and received after the quarter ending December 31, 2025. The revenue budget highlights are as follows:

1. The Members Contributions for FY 2025-26 of \$284,234 were received from member agencies. The amount of \$150,000 from the Members Contributions fund is recorded in the Contingency and Building Maintenance Reserve as approved in the FY 2025-26 Budget.
2. The Transportation Development Act (TDA) Article 4/8 funding contribution based on the approved allocation of 2.7% of the total TDA monies generated in the county Local Transportation Fund (LTF) were received in the amount of \$299,055. The remaining balance in the amount of \$440,212 is anticipated to be received from Solano County in the subsequent quarter.
3. The TDA funding from the Metropolitan Transportation Commission (MTC) was received for Article 4.5 the amount of \$1,085,000 for the Taxi Card/Paratransit Program (\$451,996), the Volunteer Caregivers operated by Faith In Action (\$45,000), the Suisun City First/Last Mile Program (\$48,004), the Equitable Access for Justice funding (\$40,000), the ADA in Person Eligibility Program (\$200,000), and the Medical Transports Program/GoGo Grandparent (\$300,000).
4. The State Transit Assistance Funds (STAF) funding from the Metropolitan Transportation Commission (MTC) was received in the amount of \$5,370,203 for the various Mobility Program funded by the program, such as the Employer/Commuter/First & Last Mile Program, the Solano Mobility Express Vanpool Pilot Program, the Solano Express Marketing/Guaranteed Ride, the Medical Transports Program/GoGo Grandparent, and the Solano-Napa North Bay Passenger Rail

Feasibility Study.

5. The One Bay Area Grant (OBAG) 3 funds passed through the MTC was received for the total amount of \$705,764 for planning and programming of projects and programs, such as the SR 37 Improvement Project, the Pavement Management Program, the Solano Projects Website, Model Development/Maintenance, the Model Update, the Comprehensive Transportation Plan (CTP) Implementation, and the Community Based Transportation Plan (CBTP) for the City of Dixon.
6. The Yolo Solano Air Quality Management District (YSAQMD) funding was received for the Safe Routes to School Program (\$30,000) and the Solano Mobility Express Vanpool Program (\$50,000).
7. The California Public Utilities Commission (CPUC) funding allocation for the fiscal year in the amount of \$131,179 was received for the implementation of the Senate Bill (SB) 1376 – Transportation Network Company (TNC) for the Access for All Program, a program relating to the accessibility of services for persons with disabilities, including wheelchair users who need a Wheelchair-Accessible Vehicle, and to incentivize the expansion and availability of on-demand transportation services statewide.
8. The Transportation Funds for Clean Air (TFCA) Program received the amount of \$178,293 for the first half of the FY 2025-26 grant allocation.
9. The Abandoned Vehicle Abatement (AVA) Program from the Department of Motor Vehicle (DMV) received the amount of \$109,502, including the amount of \$3.285 for program administration for the first quarter of the fiscal year.
10. The Solano Intercity Taxi Card/Paratransit Program total farebox revenue of \$30,918 was received for the Soltrans Local Taxi Program, Solano Mobility Express Vanpool, and the Suisun Micro Transit Program.
11. The Regional Measure (RM) 3 funding in the total amount of \$7,980,877 was received for the I-80/I-680/SR 12 Interchange Project Package 2 (\$25,284), the I-80/I-680/SR 12 Interchange Project Package 5 (\$272,294), for the I-80 West Bound Truck Scales constructions project (\$1,273,943), the I-80 Express Lanes Project (\$347,9438), the Fairgrounds Improvement Project (\$5,268,000), and the project monitoring and administration (63,407).
12. The STA office building received the amount of \$500,000 from the City of Fairfield loan repayment. Funds received from the Superior Court of California County of Solano from the High Occupancy Vehicle (HOV) fine revenue in the amount of \$2.850 and Members Contribution (\$100,000) for Project Contingency fund.
13. STA has received interest income for a total of amount of \$195,308, which the amount of approximately \$97,254 are restricted to use for the program or project it is funded.

Other advanced and reimbursement funding sources are expected to be received in the subsequent quarter.

Expenditures:

STA's projects and programs expenditures are within budget projections.

1. **STA's Operation and Administration is \$1,315,100 (45%) of the budget.** The STA Operation Management and Administration budget expenditures through the Second Quarter are within budget projections. The expenditure includes the annual cost for the general liability and property insurance for the fiscal year. The Office Building Maintenance is on budget for the necessary building operation and occupancy. No expenditures for the Expenditures Plan. The STA Board expenditure is on budget; other board expenditures will reflect in the subsequent quarter.
2. **Mobility Programs is \$1,761,722 (23%) of budget.** The Mobility Program activities for FY 2025-26 are within the budget expenditure projections. However, programs such as the Short-Range Transit Plan (SRTP) and the Blue-Ribbon Transit Recovery Task Force (BRTRTF) are being reprogrammed for the next fiscal year. The Community Based Transportation Plan (CBTP) for the City of Dixon and the Unincorporated County, the Suisun-Fairfield Amtrak Operation/Maintenance, and the CPUC Access for All programs are ongoing and expenditures will be reflected in the subsequent quarterly report.

3. **Project Development is \$9,814,830 (10%) of the budget.** The I-80/I-680/SR 12 Interchange Project Package 2 and 5, the I-80 Express Lanes Project, the I-80 Westbound Truck Scales Project, and the Fairgrounds Improvement Project construction activities are ongoing. The 2026 Pothole Report, the Fairgrounds Mobility Hub, the Suisun Micro Transit capital bus purchase, and the AVA Program are ongoing, and expenditures will be reflected in the subsequent quarter.
4. **Strategic Planning is \$1,013,287 (21%) of the budget.** The program activities of the Planning Department are on-going and within the budget expenditures projections. The Model Update and the Electric Vehicle (EV) Implementation-Capital Project expenditure will be reflected in the next quarterly report.

The Safe Routes to School (SR2S) Program activities primarily funded by the Congestion Mitigation & Air Quality Program (CMAQ) and the Office of Traffic Safety (OTS) are ongoing.

In summary, the revenues and expenditure for the fiscal year are consistent with the FY 2025-26 budgets. The total revenue of \$17.54 million and expenditure of \$13.9 million for the second quarter ending December 31, 2025 is consistent with the projected FY 2025-26 budgets.

Fiscal Impact:

The revenue and expenditures through the Second Quarter FY 2025-26 is within budget projections for the Revenue received of \$17,537,904 (16%) and Expenditures of \$13,904,939 (13%).

Recommendation:

Receive and file.

Attachment:

- A. STA FY 2025-26 First Quarter Budget Report
- B. STA FY 2025-26 Second Quarter Budget Report

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FY 2025-26 FIRST QUARTER BUDGET REPORT
July 1, 2025 - September 30, 2025
February 11, 2025

ATTACHMENT A

REVENUES				EXPENDITURES					
STA Fund	Adopted FY 2025-26	Revenue FY 2025-26	%	Operations & Administration	Adopted FY 2025-26	Expenditure FY 2025-26	%		
Members Contribution/Gas Tax (Reserve Accounts)	150,000	165,000	110%	Operations Management	2,536,888	806,692	32%		
Members Contribution/Gas Tax	180,248	19,234	11%	STA Board of Directors/Administration	66,775	2,134	3%		
Transportation Dev. Act (TDA) Art. 4/8	739,267	129,492	18%	Office Building Maintenance	115,000	11,897	10%		
TDA Article 3	15,000		0%	Expenditure Plan	50,000		0%		
TDA Article 4/4.5	2,668,500	1,085,000	41%	Contributions to STA Reserve Account	150,000		0%		
Regional Transportation Impact Fee (RTIF)	48,908		0%	Subtotal	\$2,918,663	\$820,723	28%		
State Transit Assistance Fund (STAF)	5,870,203		0%	Mobility Programs					
FTA 5310	100,000		0%	Mobility Programs Management & Administration	240,000	58,380	24%		
Office of Traffic Safety (OTS) Grant	236,245	54,361	23%	Employer/Commuters/First Last Mile Program	1,000,000	61,338	6%		
MTC/CBTP/Rideshare Program	260,000	7,393	3%	Solano Mobility Express Vanpool Pilot Program	606,840	1,562	0%		
State Sustainable Planning Grant	400,000		0%	SCC/Falcon Flyer Vanpool Pilot Program	400,000		0%		
One Bay Area Grant 3 (OBAG 3)-Planning/Programming	2,161,570	346,948	16%	Short Range Transit Plan (SRTP)	220,000		0%		
One Bay Area Grant 3 (OBAG 3)-Mobility Program	421,770		0%	Transit Coordination/Programs (NVTa/SCC)	360,000	14,049	4%		
OBAG 3 - SR2S Program	531,240		0%	Solano Express Marketing/Guaranteed Ride	450,000	53,622	12%		
OBAG 3 PDA Grant	324,000		0%	Transit Management Administration	75,000	27,427	37%		
OBAG 3 PPA Grant	450,000		0%	Community Based Transportation Plan (CBTP) - Dixon	175,000	9,892	6%		
STIP Planning, Programming and Monitoring (PPM)	246,063		0%	Community Based Transportation Plan (CBTP) - Unincorporated County	75,000		0%		
Transit & Intercity Rail Capital Program (TIRCP) 2020	1,700,000		0%	Transit Corridor Implementation	225,000	43,537	19%		
State Earmark	250,000		0%	BRTRTF Mapping and Way Finding-Capital	500,000		0%		
Bridge Toll - Admin Revenue	248,794		0%	Connected Mobility Plan/BRT	300,000	14,744	5%		
Regional Measure 3 (RM3) Projects	1,412,369		0%	Suisun Micro Transit-Amtrak Operation/Maintenance-	280,000		0%		
Transportation for Clean Air (TFCA)	175,000		0%	Paratransit Coordinating Council (PCC)	18,000	2,017	11%		
Yolo Solano Air Quality Management District (YSAQMD)	30,000	30,000	100%	Medical Transports Program/GoGo Grandparent	600,000	139,617	23%		
One Bay Area Grant 3 (OBAG 3) - Quick Strike	200,000		0%	Solano Intercity Taxi Scrip/Paratransit Program	550,000	49,523	9%		
CA Public Utilities Commission (CPUC)	140,000	131,179	94%	ADA in Person Eligibility Program	200,000	37,758	19%		
ABAG REAP 2.0	280,400		0%	CTSA/Mobility Management Program	95,000		0%		
Abandoned Vehicle Abatement (AVA) Program/DMV	13,500	3,285	24%	Countywide Travel Training/Transit Ambassador Program	200,000	36,286	18%		
Local Funds - Cities/County	351,178	175,111	50%	One Stop Transportation Call Center Program	400,000	98,229	25%		
Farebox Revenue	87,000	30,918	36%	First/Last Mile Program - Suisun City	200,000	16,324	8%		
Partners/Sponsors	870,499	44,724	5%	CPUC Access for All	140,000		0%		
Interest		64,321	0%	Vehicle Share Program	75,000	4,701	6%		
Subtotal	\$20,561,754	\$2,286,966	11%	Equitable Access for Justice	50,000	969	2%		
STA Office Building - Capital				Benicia 1st/Last Mile (Lyft) Program	80,000	10,382	13%		
Local Funds - Cities/County	1,234,288	602,851	49%	Soltrans Local Taxi Program	50,000	3,855	8%		
Interest		10,766	0%	Subtotal	\$7,564,840	\$684,212	9%		
Subtotal	\$1,234,288	\$613,617	50%	Project Development					
Transportation Funds for Clean Air (TFCA) Program				Project Management/Administration	162,758	46,230	28%		
Transportation for Clean Air (TFCA)	297,753	178,294	60%	SR 37 Improvement Project	53,828	11,565	21%		
Interest		1,620	0%	Pavement Management Program	21,455	4,437	21%		
Subtotal	\$297,753	\$179,914	60%	2026 Pothole Report	82,570		0%		
Abandoned Vehicle Abatement (AVA) Program				SR2 Transit - TIRCP 2020	695,000		0%		
Department of Motor Vehicle (DMV)	450,000		0%	Inductive Charging (TIRCP 2020)	1,970,584	8,190	0%		
Interest		2,230	0%	I-80 Interchange Project - Package 5	6,000,000	917,777	15%		
Subtotal	\$450,000	\$2,230	0%	I-80/I-680/SR 12 Interchange Project -Close Out	1,000,000	7,058	1%		
I-80/I-680/SR 12 Interchange Project - Package 5				Fairgrounds Improvement Project - Construcion	29,507,667	1,356,432	5%		
Regional Measure 3	6,000,000	249,421	4%	Fairgrounds Mobility Hub	48,935		0%		
Interest		0	0%	I-80 Express Lanes Project	32,500,000	120,277	0%		
Subtotal	\$6,000,000	\$249,421	4%	I-80 WB Truck Scales Project	10,000,000	106,029	1%		
I-80/I-680/SR 12 Interchange Project - Close Out				Regional Transportation Impact Fee (RTIF) Program	7,000,000	18,426	0%		
Regional Measure 3	1,000,000	9,472	1%	Solano Rail Hub - Environmental/Design	1,413,380	14,007	1%		
Interest		7,071	0%	Route of Regional Significance		6,650			
Subtotal	\$1,000,000	\$16,543	2%	Suisun Micro Transit Services	1,122,500	17,258	2%		
I-80 Express Lanes Project				Suisun Micro Transit - Capital Bus Purchase	196,560		0%		
Regional Measure 3	32,500,000	121,349	0%	Transit Coordination-Rio Vista Delta Breeze	85,084	29,698	35%		
Interest		0	0%	STA office Building - Capital	1,234,288		0%		
Subtotal	\$32,500,000	\$121,349	0%	Suisun Mobility Hub - Capital		152	0%		
I-80 WB Truck Scales Project				DMV Abandoned Vehicle Abatement (AVA) Program	450,000		0%		
Regional Measure 3	10,000,000	102,541	1%	Subtotal	\$93,544,609	\$2,664,186	3%		
Interest		0	0%	Strategic Planning					
Subtotal	\$10,000,000	\$102,541	1%	Planning Management/Administration	476,370	98,003	21%		
Fairgrounds Improvement Project				Events/Public Information	25,000		0%		
RM 3 Funds	23,233,990	1,356,799	6%	Model Development/Big Data	40,000	549	1%		
TDA Art. 4/4.5	2,000,000		0%	Model Update	375,000		0%		
TDA Art. 3	800,000		0%	Solano/Napa North Bay Rail Study	300,000	17,513	6%		
Transportation for Clean Air (TFCA)	100,000		0%	Comprehensive Transportation Plan (CTP) Implementation	506,871	27,145	5%		
RTIF Funds	1,900,000		0%	Wayfinding Signage Program	15,000	3,346	22%		
STAF Funds	1,473,677		0%	CMP 2026	25,000	5,429	22%		
Interest		26,462	0%	Electric Vehicle (EV) Implementation Plan	150,000	3,504	2%		
Subtotal	\$29,507,667	\$1,383,261	5%	Electric Vehicle (EV) Implementation (Capital Project)	250,000		0%		
Fairgrounds Mobility Hub				Climate Adaptation Plan	441,835	22,886	5%		
LCTOP	245,495		0%	PPA Grant/Solano EDC	450,000	101,520	23%		
Interest			0%	PDA Grants - FF/SS	324,000	2,716	1%		
Subtotal	\$245,495	\$0	0%	Countywide Housing Element/SolHIP	103,094	811	1%		
Regional Transportation Impact Fee (RTIF) program				County Collaborative-Housing Element Imp/REAP 2.0	280,400	11,192	4%		
Regional Transportation Impact Fee	7,000,000		0%	Safe Route to School (SR2S) Program	370,157	51,276	14%		
Interest		4,551	0%	SR2S Program Enforcement Grant-SS/Ben	150,200		0%		
Subtotal	\$7,000,000	\$4,551	0%	OTS Grant Bicycle Education/SR2S Program	178,165	40,632	23%		
TOTAL ALL REVENUE				SR2S Program Plan Update	10,000		0%		
\$108,796,957	\$4,960,393	5%	Transportation Funds for Clean Air (TFCA) Programs				297,753	3,535	1%
TOTAL ALL EXPENDITURES				Subtotal	\$4,768,845	\$390,057	8%		
\$108,796,957	\$4,559,178	4%							



FY 2025-26 SECOND QUARTER BUDGET REPORT
July 1, 2025 - December 31, 2025
February 11, 2025

ATTACHMENT B

REVENUES				EXPENDITURES			
STA Fund	Adopted FY 2025-26	Revenue FY 2025-26	%	Operations & Administration	Adopted FY 2025-26	Expenditure FY 2025-26	%
Members Contribution/Gas Tax (Reserve Accounts)	150,000	150,000	100%	Operations Management	2,536,888	1,275,904	50%
Members Contribution/Gas Tax	180,248	134,234	74%	STA Board of Directors/Administration	66,775	6,288	9%
Transportation Dev. Act (TDA) Art. 4/8	739,267	299,055	40%	Office Building Maintenance	115,000	32,908	29%
TDA Article 3	15,000		0%	Expenditure Plan	50,000		0%
TDA Article 4/4.5	2,668,500	1,085,000	41%	STA Reserve Account	150,000		0%
Regional Transportation Impact Fee (RTIF)	48,908		0%	Subtotal	\$2,918,663	\$1,315,100	45%
State Transit Assistance Fund (STAF)	5,870,203	5,370,203	91%	Mobility Programs			
FTA 5310	100,000		0%	Mobility Programs Management & Administration	240,000	109,336	46%
Office of Traffic Safety (OTS) Grant	236,245	54,361	23%	Employer/Commuters/First Last Mile Program	1,000,000	171,667	17%
MTC/CBTP/Rideshare Program	260,000	16,817	6%	Solano Mobility Express Vanpool Pilot Program	606,840	153,716	25%
State Sustainable Planning Grant	400,000		0%	SCC/Falcon Flyer Vanpool Pilot Program	400,000	93,296	23%
One Bay Area Grant 3 (OBAG 3)-Planning/Programming	2,161,570	705,764	33%	Short Range Transit Plan (SRTP)	220,000		0%
One Bay Area Grant 3 (OBAG 3)-Mobility Program	421,770		0%	Transit Coordination/Programs (NVTA/SCC)	360,000	33,546	9%
OBAG 3 - SR2S Program	531,240		0%	Solano Express Marketing/Guaranteed Ride	450,000	117,592	26%
OBAG 3 PDA Grant	324,000		0%	Transit Management Administration	75,000	56,770	76%
OBAG 3 PPA Grant	450,000		0%	Community Based Transportation Plan (CBTP) - Dixon	175,000	17,694	10%
STIP Planning, Programming and Monitoring (PPM)	246,063		0%	Community Based Transportation Plan (CBTP) - Unincorporated County	75,000		0%
Transit & Intercity Rail Capital Program (TIRCP) 2020	1,700,000		0%	Transit Corridor Implementation	225,000	76,327	34%
State Earmark	250,000	171,000	68%	BRTRTF Mapping and Way Finding-Capital	500,000		0%
Bridge Toll - Admin Revenue	248,794	63,407	25%	Connected Mobility Plan/BRT	300,000	31,635	11%
Regional Measure 3 (RM3) Projects	1,412,369		0%	Suisun-Fairfield Amtrak Operation/Maintenance-	280,000		0%
Transportation for Clean Air (TFCA)	175,000		0%	Paratransit Coordinating Council (PCC)	18,000	3,551	20%
Yolo Solano Air Quality Management District (YSAQMD)	30,000	80,000	267%	Medical Transports Program/GoGo Grandparent	600,000	281,605	47%
One Bay Area Grant 3 (OBAG 3) - Quick Strike	200,000		0%	Solano Intercity Taxi Scrip/Paratransit Program	550,000	104,314	19%
CA Public Utilities Commission (CPUC)	140,000	131,179	94%	ADA in Person Eligibility Program	200,000	74,534	37%
ABAG REAP 2.0	280,400		0%	CTSA/Mobility Management Program	95,000	11,104	12%
Abandoned Vehicle Abatement (AVA) Program/DMV	13,500	3,285	24%	Countywide Travel Training/Transit Ambassador Program	200,000	104,461	52%
Local Funds - Cities/County	351,178	189,587	54%	One Stop Transportation Call Center Program	400,000	186,853	47%
Farebox Revenue	87,000	30,918	36%	Vehicle Share Program	75,000	16,614	22%
Partners/Sponsors	870,499	52,955	6%	CPUC Access for All	140,000		0%
Interest		98,054	0%	Equitable Access for Justice	50,000	17,633	35%
Subtotal	\$20,561,754	\$8,635,819	42%	First/Last Mile Program - Suisun City	200,000	53,514	27%
STA Office Building - Capital				Benicia 1st/Last Mile (Lyft) Program	80,000	27,605	35%
Local Funds - Cities/County	1,234,288	602,851	49%	Vallejo Lyft Programs (Vallejo/Gateway/Mare Island)		7,119	0%
Interest		24,880	0%	Soltrans Local Taxi Program	50,000	11,237	22%
Subtotal	\$1,234,288	\$627,731	51%	Subtotal	\$7,564,840	\$1,761,722	23%
Transportation Funds for Clean Air (TFCA) Program				Project Development			
Transportation for Clean Air (TFCA)	297,753	178,293	60%	Project Management/Administration	162,758	74,486	46%
Interest		2,217	0%	SR 37 Improvement Project	53,828	20,158	37%
Subtotal	\$297,753	\$180,510	61%	Pavement Management Program	21,455	8,519	40%
Abandoned Vehicle Abatement (AVA) Program				Inductive Charging (TIRCP 2020)	1,970,584	8,190	0%
Department of Motor Vehicle (DMV)	450,000	106,217	24%	Route of Regional Significance		24,419	0%
Interest		2,863	0%	2026 Pothole Report	82,570		0%
Subtotal	\$450,000	\$109,080	24%	SR2 Transit - TIRCP 2020	695,000		0%
I-80/I-680/SR 12 Interchange Project - Package 5				I-80 Interchange Project - Package 5	6,000,000	1,218,037	20%
Regional Measure 3	6,000,000	272,294	5%	I-80/I-680/SR 12 Interchange Project -Close Out	1,000,000	15,157	2%
Interest			0%	I-80 Express Lanes Project	32,500,000	332,033	1%
Subtotal	\$6,000,000	\$272,294	5%	I-80 WB Truck Scales Project	10,000,000	1,064,560	11%
I-80/I-680/SR 12 Interchange Project - Close Out				Fairgrounds Improvement Project - Construction	29,507,667	5,979,693	20%
Regional Measure 3	1,000,000	25,284	3%	Regional Transportation Impact Fee (RTIF) Program	7,000,000	193,977	3%
Interest		11,123	0%	Suisun Micro Transit Services	1,122,500	184,655	16%
Subtotal	\$1,000,000	\$36,407	4%	Transit Coordination-Rio Vista Delta Breeze	85,084	62,478	73%
I-80 Express Lanes Project				Fairgrounds Mobility Hub	48,935		0%
Caltrans Coop Agreement/SB1			0%	Suisun Micro Transit - Capital Bus Purchase	196,560		0%
Regional Measure 3	32,500,000	347,938	1%	Solano Rail Hub - Environmental/Design	1,413,380	29,413	2%
Interest			0%	Suisun Mobility Hub - Capital		5,760	0%
Subtotal	\$32,500,000	\$347,938	1%	STA office Building - Capital	1,234,288	593,295	48%
I-80 WB Truck Scales Project				DMV Abandoned Vehicle Abatement (AVA) Program	450,000		0%
Regional Measure 3	10,000,000	1,273,943	13%	Subtotal	\$93,544,609	\$9,814,830	10%
Interest			0%	Strategic Planning			
Subtotal	\$10,000,000	\$1,273,943	13%	Planning Management/Administration	476,370	166,502	35%
Fairgrounds Improvement Project				Events/Public Information	25,000	12,754	51%
RM 3 Funds	23,233,990	5,998,011	26%	Model Development/Big Data	40,000	5,919	15%
TDA Art. 4/4.5	2,000,000			Model Update	375,000		0%
TDA Art. 3	800,000			Solano/Napa North Bay Rail Study	300,000	57,221	19%
Transportation for Clean Air (TFCA)	100,000			Comprehensive Transportation Plan (CTP) Implementation	506,871	94,761	19%
RTIF Funds	1,900,000		0%	Wayfinding Signage Program	15,000	4,021	27%
STAF Funds	1,473,677			CMP 2026	25,000	9,702	39%
Interest		49,571	0%	Electric Vehicle (EV) Implementation Plan	150,000	5,807	4%
Subtotal	\$29,507,667	\$6,047,582	20%	Electric Vehicle (EV) Implementation (Capital Project)	250,000		0%
Fairgrounds Mobility Hub				Climate Adaptation Plan	441,835	80,865	18%
LCTOP	245,495		0%	PPA Grant/Solano EDC	450,000	170,359	38%
Interest			0%	PDA Grants - FF/SS	324,000	134,202	41%
Subtotal	\$245,495	\$0	0%	Countywide Housing Element/SolHIP	103,094	1,976	2%
Regional Transportation Impact Fee (RTIF) program				County Collaborative-Housing Element Imp/REAP 2.0	280,400	61,803	22%
Regional Transportation Impact Fee	7,000,000		0%	Safe Route to School (SR2S) Program			
Interest		6,600	0%	SR2S Program Enforcement Grant-SS/Ben	370,157	124,516	34%
Subtotal	\$7,000,000	\$6,600	0%	OTS Grant Bicycle Education/SR2S Program	150,200		0%
TOTAL ALL REVENUE				SR2S Program Plan Update	178,165	71,724	40%
\$108,796,957	\$17,537,904	16%	42%	Transportation Funds for Clean Air (TFCA) Programs	297,753	5,109	2%
TOTAL ALL EXPENDITURES				Subtotal	\$4,768,845	\$1,013,287	21%
\$108,796,957	\$13,904,939	13%					



DATE: January 30, 2025
TO: STA Board
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix –
February 2026, which includes the TDA claims for the City of Dixon and
Benicia Lyft Program

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2025-26 TDA fund estimates from October 2025 by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as the Solano Express bus service and the Intercity Taxi Card Program. To clarify how TDA funds are allocated each year among local agencies and to identify the purpose of these funds, STA collaborates with transit operators and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators.

Discussion:

The TDA apportionment for FY 2025-26 includes revenue estimates and projected carryover. The following claim, for the City of Dixon and the Benicia Lyft Program, are within the parameters of available TDA funds and are being brought forward for review:

City of Dixon TDA Summary

The City of Dixon is claiming a total of \$958,798 in FY 2025-26 TDA funds, with \$907,960 from Dixon and \$50,838 claimed from Suisun City for an LCTOP funding swap. The \$958,798 of TDA funds will be used for the operations and maintenance of the Dixon Redit Ride transit service. The February TDA matrix includes the City of Dixon TDA claim amounts, as shown in Attachment C.

City of Benicia, Lyft Program

In November 2018, following the completion of the SolTrans 2018 Comprehensive Operational Analysis (COA), SolTrans discontinued local Route 20 and requested replacing the General Public Dial-a-Ride (DAR) system with a Transportation Network Company. The elimination of Local Route 20 and Dial-a-ride service was estimated to yield \$252,900 in annual cost savings. SolTrans requested that the Solano Transportation Authority (STA) implement a Lyft program to replace the Benicia Dial-a-Ride Service.

In May 2022, following a finding during a Federal Transit Administration (FTA) audit, SolTrans was no longer able to partner on STA Lyft programs. The paratransit service and Veterans' Cab options for non-ambulatory customers did not match Lyft's response times for non-ambulatory individuals.

In July 2023, the City of Benicia entered into a two-year funding agreement with STA to continue providing Benicia's Lyft program. On July 9, 2026, the STA Board approved a \$160,000 2-year extension for FY 2025-26 through FY 2026-27 (Attachment B). Based on discussions with the City of Benicia and SolTrans, only \$40,000 is being authorized for the Benicia Lyft Program at this time. A reconciliation will be required before the FY 2026-27 TDA Claim is processed. The February 2026 TDA matrix includes the City of Benicia TDA claim amount for the FY 2025-26 Benicia Lyft Program, as shown in Attachment C.

The Solano County Intercity Transit Consortium unanimously approved the recommended action at its January 27, 2025, meeting. The STA TAC voted unanimously on January 28, 2025, to forward the recommended action to the STA Board for approval.

Fiscal Impact:

The STA Board approval of the February 2026 TDA matrix provides the guidance MTC needs to process the TDA claim submitted by the Cities of Dixon and Benicia. There is a pending deficit in STA's Budget due to the City of Benicia not fully funding the Benicia Lyft Program for FY 2025-26.

Recommendation:

Approve the February 2026 TDA Matrix for FY 2025-26, which includes the TDA claims for the City of Dixon and the Benicia Lyft Program as shown in Attachment C.

Attachments:

- A. MTC FY 2025-26 TDA Fund Estimate for Cities of Dixon and Benicia as part of SolTrans dated October 2025
- B. STA Board approved extension of Benicia Lyft Funding Agreement.
- C. February 2026 TDA Matrix for FY 2025-26, which includes the TDA Claim for the Cities of Dixon and Benicia.

FY 2025-26 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY

Attachment A
Res No. 4688
Page 9 of 19
10/22/2025

FY2024-25 TDA Revenue Estimate			FY2025-26 TDA Revenue Estimate		
FY2024-25 Generation Estimate Adjustment			FY2025-26 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 24)	28,647,982		13. County Auditor Estimate		28,521,091
2. Actual Revenue (Jul, 25)	26,718,938		FY2025-26 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)		(1,929,044)	15. MTC Administration (0.5% of Line 14)	142,605	
FY2024-25 Planning and Administration Charges Adjustment			16. County Administration (0.5% of Line 14)	142,605	
4. MTC Administration (0.5% of Line 3)	(9,645)		17. MTC Planning (3.0% of Line 14)	855,633	
5. County Administration (Up to 0.5% of Line 3)	(9,645)		18. Total Charges (Lines 15+16+17)		1,140,843
6. MTC Planning (3.0% of Line 3)	(57,871)		19. Solano Transportation Authority Planning (2.7% of Line 14-18) ³	739,267	
7. Total Charges (Lines 4+5+6)		(77,161)	20. TDA Generations Less Charges (Lines 14-18-19)		26,640,981
8. STA Planning (2.7%)	(50,001)		FY2025-26 TDA Apportionment By Article		
9. Adjusted Generations Less Charges (Lines 3-7-8)		(1,801,882)	21. Article 3.0 (2.0% of Line 20)	532,820	
FY2024-25 TDA Adjustment By Article			22. Funds Remaining (Lines 20-21)		26,108,161
10. Article 3 Adjustment (2.0% of line 9)	(36,038)		23. Article 4.5 (5.0% of Line 22)	0	
11. Funds Remaining (Lines 9-10)		(1,765,844)	24. TDA Article 4 (Lines 22-23)		26,108,161
12. Article 4.5 Adjustment (5.0% of Line 11)	0				
13. Article 4 Adjustment (Lines 11-12)		(1,765,844)			

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2024	FY2023-24	6/30/2024	FY2023-25	FY2024-25	FY2024-25	FY2024-25	6/30/2025	FY2025-26	FY2025-26
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,657,578	75,207	1,732,785	1,242,642	0	535,190	(36,038)	3,474,579	532,820	4,007,399
Article 4.5										
SUBTOTAL	1,657,578	75,207	1,732,785	1,242,642	0	535,190	(36,038)	3,474,579	532,820	4,007,399
Article 4/8										
Dixon	2,823,499	128,707	2,952,206	(1,140,284)	270,385	1,123,910	(75,680)	3,130,538	1,134,738	4,265,276
Fairfield	3,405,383	292,799	3,698,183	(9,414,293)	0	7,063,650	(475,639)	871,901	7,037,740	7,909,641
Rio Vista	1,925,914	92,865	2,018,778	(731,818)	0	590,263	(39,746)	1,837,477	585,060	2,422,537
Solano County	3,963,362	175,668	4,139,029	(1,513,358)	0	1,069,777	(72,035)	3,623,414	1,057,132	4,680,546
Suisun City	1,202,259	71,132	1,273,392	(1,708,903)	208,175	1,682,556	(113,297)	1,341,923	1,686,639	3,028,562
Vacaville	11,365,199	672,702	12,037,901	(14,788,418)	0	5,957,351	(401,145)	2,805,689	5,975,344	8,781,033
Vallejo/Benicia	13,912,285	715,757	14,628,042	(19,336,972)	0	8,736,810	(588,303)	3,439,577	8,631,508	12,071,085
SUBTOTAL	38,597,901	2,149,630	40,747,530	(48,634,046)	478,561	26,224,317	(1,765,844)	17,050,519	26,108,161	43,158,680
GRAND TOTAL	\$40,255,478	\$2,224,837	\$42,480,315	(\$47,391,404)	\$478,561	\$26,759,507	(\$1,801,882)	\$20,525,098	\$26,640,981	\$47,166,079

1. Balance as of 6/30/24 is from the MTC FY2023-24 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
2. The outstanding commitments figure includes all unpaid allocations as of 6/30/24, and FY2024-25 allocations as of 6/30/25.
3. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

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DATE: June 27, 2025
TO: STA Board
FROM: Lorene Garrett, Transit Mobility Coordinator I
April Wells, Program Coordinator II
Julie Davidson, Customer Service Representative II
RE: Benicia Lyft Program 3rd Quarter Report for FY 2024-25 and extension of funding agreement for FY 2025-26

Background:

November 18, 2018: Following the completion of a SolTrans Comprehensive Operational Analysis (COA), SolTrans discontinued local Route 20 and requested replacing the General Public Dial a Ride (DAR) system with a Transportation Network Company. Local Route 20 elimination was estimated to yield a cost savings of \$252,900 per year. SolTrans requested Solano Transportation Authority (STA) implement a Lyft program to replace Benicia DAR.

September 2019: The City of Benicia partnered with SolTrans, STA, and Lyft to introduce the Benicia DAR replacement program. The program provides subsidized Lyft rides throughout the city of Benicia and to the Springtowne Center in Vallejo for qualified Benicia residents. To qualify, Benicia residents must be veterans with a military or veterans ID; disabled with an ADA card, RTC card, Medicare card or DMV placard; or 65 years old or older. The cost is \$4 one-way (up to \$20), or \$3 one-way (up to \$20) for individuals qualified for the low-income fare. To qualify for the low-income fare individuals must be a part of a Solano County program like Medi-Cal, Cal Fresh, Cal Works, SSI, etc., or on PG&E CARE/FERA.

Customers must have a smart phone and be ambulatory to use Lyft for the Dial-a-Ride replacement program. If not, they are provided with the Veteran's Cab number to order service by phone or if they are non-ambulatory. Customers are informed that this service is in addition to the SolTrans (Benicia) paratransit service that continues to take qualified individuals within ¾ mile of the SolTrans fixed route service (including trips between Benicia and Vallejo).

August 2021: The City of Benicia partnered with SolTrans, STA, and Lyft to help reduce traffic and parking congestion along the Benicia First Street corridor by expanding STA's First/Last Mile program to include the \$5 Benicia Lyft Program. Lyft rides within the City of Benicia cost \$5 (up to \$20) and can be accessed by entering the code 5Benicia in Lyft apps. There is no signup required. The program is open to residents and visitors. The customer pays any additional amount over \$20. There is no daily limit, although there is a monthly limit of 60 rides. The \$5 Benicia Lyft Program currently operates between 6 am and 11 pm every day.

May 2022: Due to a finding during a Federal Transit Administration (FTA) audit, SolTrans was no longer able to partner on the Lyft programs. The paratransit and Veteran's Cab option for non-ambulatory customers did not provide equivalent response time to Lyft service.

July 2023: The City of Benicia entered into a two-year funding agreement with STA for STA to continue to provide Benicia's Lyft programs.

April 2024: The Uber option was implemented after Benicia Lyft customers experienced Lyft surge pricing.

August 2024: The Martinez Amtrak Station was added to the geofence for all Benicia Lyft programs.

Discussion:

Program use increased this fiscal year. At the end of quarter three, there were 6,672 rides for \$50,636. (See Attachments A and B). The average cost per ride is \$7.59.

The Uber option has not added significantly to the program cost as Uber use has continued to be minimal. During the third quarter there were 20 rides for \$177.17. Four riders used Uber in the third quarter.

As expected, Benicia continues to have the largest ridership, with an average of 127 riders/month this fiscal year. The highest was 141 riders in December. Benicia \$4 (dial-a-ride replacement) averaged 6 riders/month this fiscal year. The low-income dial-a-ride replacement, Benicia \$3, averaged 13 riders/month. 2 riders used the Veteran's Cab option between July and December. There is no Veteran's Cab data for the third quarter.

Ride costs have exceeded the FY 2024-25 budget of \$40,000 by \$10,636. The average monthly expense after three quarters is \$5,626. Costs for this fiscal year are projected to exceed the budgeted amount by \$30,000. It is recommended that \$80,000 be budgeted by the City of Benicia to cover the cost of the Benicia Lyft program for FY 2025-26.

Fiscal Impact:

\$40,000 was budgeted for the Benicia Lyft program in FY 2024-25 with \$20,000 provided by STA State Transit Assistance Funds and \$20,000 provided by the City of Benicia's TDA (see Attachment C). Through March the program has expended \$50,636 and is projected to reach \$70,000 by year end. Due to the increase usage the recommended budget for FY 2025-26 is \$80,000. This could be funded through monthly billings utilizing Benicia General Fund or annually by STA claiming from Benicia's TDA funds.

Recommendation:

Authorize the Executive Director to enter into a 2-year agreement with the City of Benicia for the Benicia Lyft Program for an amount not-to-exceed \$160,000.

Attachments:

- A. Benicia Lyft Ridership by Fiscal Year (Table)
- B. Benicia Lyft Ridership by Fiscal Year (Chart) and Benicia Lyft Ridership/Costs for FY 2024-25 (Chart)
- C. City of Benicia TDA for FY 2025-26

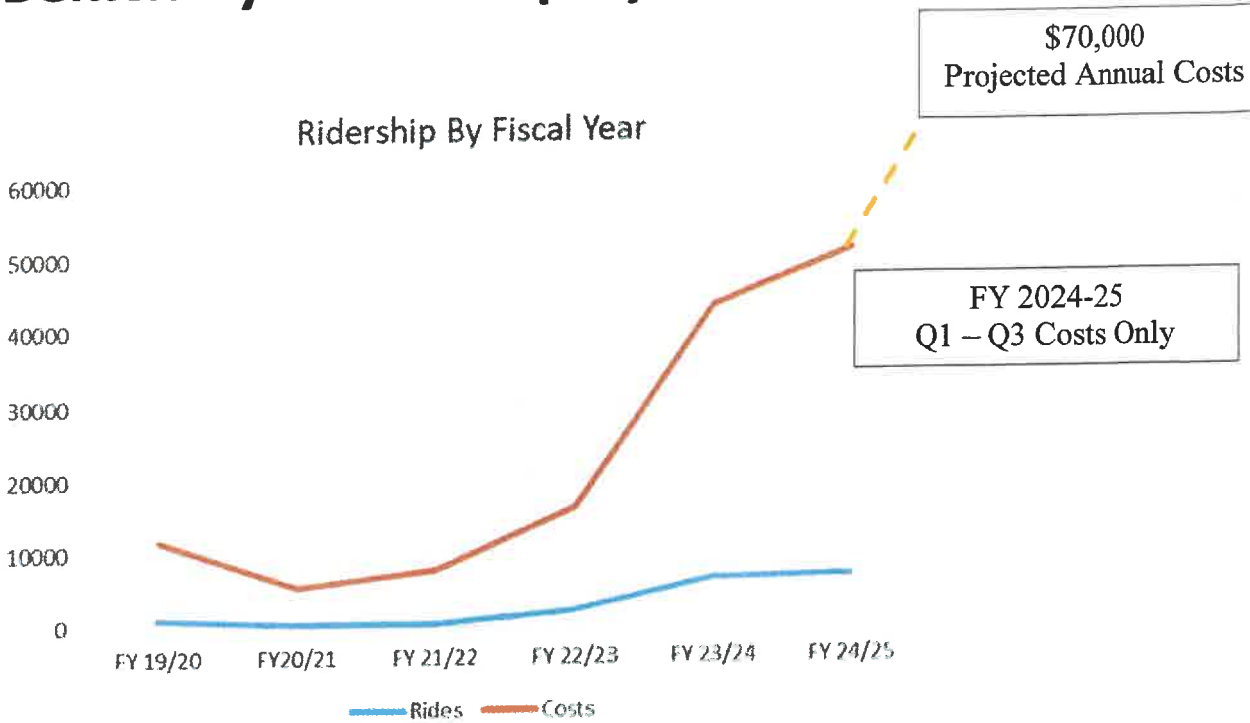
Benicia Lyft Ridership by Fiscal Year

	No of Trips 19/20	No of Trips 20/21	No of Trips 21/22	No of Trips 22/23	No of Trips 23/24	Q1 – Q3 FY24/25
Veteran's Corp. DBA Yellow Cab	555	281	12	233	281	129*
Lyft \$3	439	179	59	295	927	627
Lyft \$4	16	2	3	221	331	294
Benicia \$5			240	1335	4754	5622
Total Trips	1,010	462	314	2,084	6,293	6,672

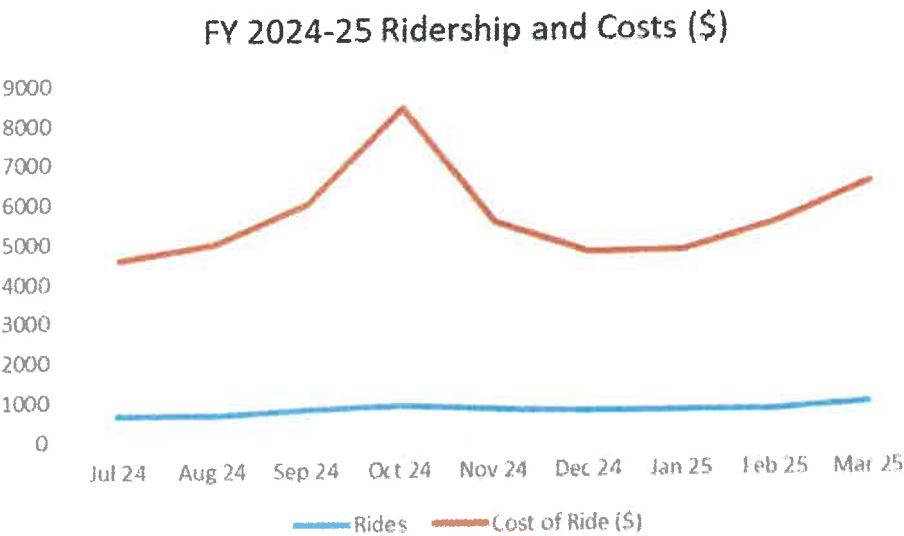
	Cost 19/20	Cost 20/21	Cost 21/22	Cost 22/23	Cost 23/24	Q1 – Q3 FY24/25
Veteran's Corp. DBA Yellow Cab	\$7,910.00	\$3,964.00	\$2,662.00	\$3,897.00	\$3,559.03	\$1,419.00 *
Lyft \$3	\$3,613.14	\$1,359.63	\$2,106.87	\$2,254.84	\$5,681.54	\$5,899.77
Lyft \$4	\$85.48	\$8.99	\$59.52	\$1,166.66	\$2,643.33	\$2,232.88
Benicia \$5			\$2,794.13	\$8,691.31	\$31,307.68	\$41,084.69
Total Cost	\$11,608.62	\$5,332.62	\$7,622.52	\$16,009.81	\$43,191.58	\$50,636.34

*No data for Veteran's Cab in Q3.

Benicia Lyft Ridership by Fiscal Year



Benicia Lyft FY 2024-25 Ridership/Costs



City of Benicia TDA

		FY 2024-25	FY 2025-26
		Benicia	Benicia
TDA Revenue Available			
FY24-25 TDA Revenue Estimate from MTC		\$ 1,516,226	\$ 1,522,478
Projected Carryover from MTC			
Available for Allocation per MTC		\$ 1,516,226	\$ 1,522,478
FY23-24 Allocations / Returns			
Total TDA Revenue Available for Allocation		\$ 1,516,226	\$ 1,522,478
USES			
Local Transit Service			
Intercity Taxi Scrip			
Benicia Lyft Program		\$ 20,000	\$ 80,000
<i>Subtotal Local Service</i>		\$ 20,000	\$ 80,000
SolanoExpress Intercity Transit			
To SolTrans		\$ 143,923	\$ 146,629
<i>Subtotal SolanoExpress Intercity Bus</i>		\$ 143,923	\$ 146,629
Transit Capital	Claimed by each agency		
STA Planning	Claimed by STA	\$ 44,045	\$ -
* MTC takes 2.7% for STA Planning off the top of the Agency TDA funding			
** STA Membership is still billed directly to partner agencies			
Total To Be Claimed by All Agencies		\$ 207,968	\$ 226,629
Balance	To SolTrans for School Trippers and Paratransit	\$ 1,308,258	\$ 1,295,849

**SECOND AMENDMENT TO FUNDING AGREEMENT
BETWEEN SOLANO TRANSPORTATION AUTHORITY AND
CITY OF BENICIA FOR BENICIA LYFT PROGRAMS**

This Second Amendment ("Second Amendment") is entered into as of July 10, 2025, with an effective date of June 30, 2025, between the SOLANO TRANSPORTATION AUTHORITY, a joint powers authority organized under Government Code Section 6500 et seq. ("STA"), and the CITY OF BENICIA, an agency of the State of California, ("City"), collectively, the "parties".

1. RECITALS

A. The parties entered into a funding agreement dated July 21, 2023 through June 30, 2025 (the "Agreement"), in which STA provided \$15,000 per year in subsidized rides for FYs 2023-24 and 2024-25 utilizing Bay Area Quality Management District (BAAQMD) funds, Transportation for Clean Air (TFCA) funds, and State Transit Assistance Funds (STAF).

B. The parties amended the Agreement on July 10, 2024 ("First Amendment") to increase the budget by \$40,000 for FY 2024-25 with STA's contribution of \$20,000 and City's contribution of \$20,000.

C. The parties desire to amend the Agreement for a second time ("Second Amendment") to increase the budget for FYs 2025-27 and extend the term, which was approved by the STA Board on July 9, 2025, as set forth below.

2. AGREEMENT

A. The Agreement is extended through June 30, 2027.

B. This Second Amendment represents a budget increase of \$80,000 per year, for a total funding amount of \$160,000 for FYs 2025-27, that could be funded through monthly billings utilizing Benicia's General Fund or annually by STA claiming from Benicia's TDA funds.

3. EFFECTIVENESS OF CONTRACT

Except as set forth in this Second Amendment, all other terms and conditions specified in the Agreement remain in full force and effect.

Signed by:
SOLANO TRANSPORTATION AUTHORITY
By: Daryl K. Halls, Executive Director
Daryl K. Halls, Executive Director

CITY OF BENICIA
By: Mario Giuliani
Mario Giuliani, City Manager

Approved as to Form:
By: Megan J. Callaway, STA Legal Counsel
Megan J. Callaway, STA Legal Counsel

Approved as to Form:
By: Ben Stock
Ben Stock, City Attorney

FY 2025-26 TDA Matrix - February 2026

Date Prepared January 20, 2026
STA Board Action

Attachment C

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY25-26 TDA Revenue Estimate from MTC	1	\$ 1,134,738	\$ 7,037,740	\$ 585,060	\$ 1,686,639	\$ 5,975,344	\$ 8,631,508	\$ 1,057,132	\$ 26,108,161
Projected Carryover from MTC	1	\$ 3,130,538	\$ 871,901	\$ 1,837,477	\$ 1,341,923	\$ 2,805,689	\$ 3,439,577	\$ 3,623,414	\$ 17,050,519
Available for Allocation per MTC	1	\$ 4,265,276	\$ 7,909,641	\$ 2,422,537	\$ 3,028,562	\$ 8,781,033	\$ 12,071,085	\$ 4,680,546	\$ 43,158,680
FY24-25 Allocations / Returns	1								\$ -
Total TDA Revenue Available for Allocation		\$ 4,265,276	\$ 7,909,641	\$ 2,422,537	\$ 3,028,562	\$ 8,781,033	\$ 12,071,085	\$ 4,680,546	\$ 43,158,680
USES									
Paratransit									
Intercity Taxi Scrip	2	\$ -	\$ 3,630	\$ 100	\$ 2,225	\$ 27,400	\$ -	\$ 418,641	\$ 451,996
Paratransit	3		\$ 2,674,839			\$ 811,548	\$ 1,774,175	\$ 200,000	\$ 5,460,562
Microtransit	3				\$ 1,023,500				\$ 1,023,500
Local Taxi Scrip, Local 1st/Last Mile, Go-Go	3				\$ 200,000	\$ 66,487	\$ 40,000	\$ 300,000	\$ 606,487
Subtotal Paratransit		\$ -	\$ 2,678,469	\$ 100	\$ 1,225,725	\$ 905,435	\$ 1,814,175	\$ 918,641	\$ 7,542,545
Local Transit Service (Fixed Route) & Administration	3	\$ 907,960	\$ 4,351,680	\$ 508,050		\$ 2,198,086	\$ 4,787,260		\$ 12,753,036
SolanoExpress Intercity Bus									
To SolTrans	4	\$ 37,913	\$ 537,074	\$ -	\$ 126,648	\$ 336,036	\$ 2,092,141	\$ 199,895	\$ 3,329,707
Subtotal SolanoExpress Intercity Bus		\$ 37,913	\$ 537,074	\$ -	\$ 126,648	\$ 336,036	\$ 2,092,141	\$ 199,895	\$ 3,329,707
Transit Capital	3			\$ 60,040		\$ 1,800,000	\$ 2,075,077		\$ 3,935,117
STA Planning	6								
Swaps / Other									
LCTOP swap (FY24-25 Pop& Rev funds): Dixon to claim from Suisun City	7				\$ 50,838				\$ 50,838
LCTOP swap (FY24-25 Population funds): STA to claim for Solano County from Suisun City	7				\$ 48,004				\$ 48,004
LCTOP swap (FY24-25 Pop& Rev funds): Rio Vista to claim from Suisun City	7				\$ 27,060				\$ 27,060
LCTOP swap (FY24-25 Pop & Rev funds): Vacaville to claim from Fairfield	7		\$ 266,110						\$ 266,110
SGR swap: correction for Rio Vista / Fairfield swap of FY24-25 funds and swap for FY25-26, Rio Vista to claim in FY25-26	8		\$ 949						\$ 949
Fairfield-Vacaville Train Station claimed by FAST for FY23-24 costs	11					\$ 75,860			\$ 75,860
Suisun City Train Station O&M, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Train Deport Capital Improvements, claimed by STA	13				\$ 120,000				\$ 120,000
Suisun City Mobility Hub, claimed by STA	14								\$ -
Faith in Action, claimed by STA	15							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	16							\$ 40,000	\$ 40,000
SR 37/Fairgrounds Dr. Improvement Project, claimed by STA	17							\$ 2,000,000	\$ 2,000,000
Subtotal Swaps / Other		\$ -	\$ 267,059	\$ -	\$ 405,902	\$ 75,860	\$ -	\$ 2,085,000	\$ 2,833,821
Total To Be Claimed by All Agencies		\$ 945,873	\$ 7,834,282	\$ 568,190	\$ 1,758,275	\$ 5,315,417	\$ 10,768,653	\$ 3,203,536	\$ 30,394,226
Balance		\$ 3,319,403	\$ 75,359	\$ 1,854,347	\$ 1,270,287	\$ 3,465,616	\$ 1,302,432	\$ 1,477,010	\$ 12,764,454

Notes (continued on next page)

FY 2025-26 TDA Matrix - February 2026

Date Prepared January 20, 2026
STA Board Action

- (1) MTC October 22, 2025 Fund Estimate; Reso 4688; columns I, H, J; FY24-25 Allocations/Returns include allocations as of June 30 2025.
- (2) STA will be the claimant. Based on FY 2025-26 Intercity Taxi Card Funding Amounts from May 27, 2025 Consortium staff report. Subject to revision by STA Board.
- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$1,023,500), first-last mile (\$200,000). Solano County (\$300K) is for the Medical Concierge Go-Go claimed by STA. The amounts listed for Vacaville and Fairfield under paratransit include both paratransit and microtransit. **Benicia TDA (\$40K) for Benicia Lyft, claimed from the City of Benicia (SolTrans) by STA.**
- (4) Based on FY 2025-26 Intercity Transit Funding Budget approved by STA Board June 11, 2025 and SolTrans FY25-26 TDA claim, subject to Solano Express Funding and Cost-Sharing agreement between STA and SolTrans.
- (5) TBD
- (6) MTC's Fund Estimate deducts the 2.7% from the annual revenue estimate for each jurisdiction; therefore, the STA Planning amount is no longer shown on this line of the TDA Matrix.
- (7) Dixon and Rio Vista to claim TDA from Suisun City. Includes FY24-25 LCTOP Pop & Rev apportionments, per STA Board 3/12/25 staff report.
- (8) FY24-25 and FY25-26 SGR swap, Rio Vista to claim from Fairfield. Includes clean-up of prior year swaps, per May 2024 correspondence.
- (9) TBD
- (10) TBD
- (11) FAST to claim from Vacaville based on the 2002 agreement for the operation of Fairfield - Vacaville Train Station. Amount covers half of costs incurred by Fairfield in FY23-24.
- (12) To be claimed by STA for Suisun Amtrak station operations and maintenance
- (13) To be claimed by STA for Suisun Train Depot Capital Improvements
- (14) To be claimed by STA for Suisun City Mobility Hub
- (15) To be claimed by STA for Faith in Action
- (16) To be claimed by STA for Equitable Access to Justice Pilot Program
- (17) To be claimed by STA for State Route 37/Fairgrounds Drive Interchange Improvements Project



DATE: January 20, 2026
TO: STA Board
FROM: Debbie McQuilkin, Program Manager
RE: Solano County Travel Training and ADA Evaluators – Request for Proposals

Background

The Solano County Mobility Management Programs were established by the STA Board based on public input provided at two mobility summits held in 2009 and the 2011 Solano Transportation Study for Seniors and People with Disabilities. Mobility Management was identified as a priority strategy to address the transportation needs of seniors, people with disabilities, low income and transit dependent individuals in the 2011 Solano Transportation Study for Seniors and People with Disabilities. STA worked with consultants, the Solano Transit Operators, the Paratransit Coordinating Council (PCC), and the Senior and People with Disabilities Transportation Advisory Committee in the development of Solano Mobility Management Plan.

One of the four key strategies developed in the Solano Mobility Management Plan was to implement a Travel Training Program. The Travel Training Program consisted of four (4) components:

1. Travel Training Videos
2. Travel Training Riders Guides
3. Ambassador Travel Training
4. One-on-One Travel Training

Following the STA Board's adoption of the Solano County Mobility Management Plan and ongoing coordination across Solano County Transit Operators and advisory committees, STA implemented two key countywide mobility support programs:

Countywide Travel Training Program – Implemented to support seniors, people with disabilities, and individuals unfamiliar with public transportation in gaining the confidence and skills needed to independently use transit. Since program launch, travel training has expanded to include one-on-one training, group training, mobility presentations, and field trips. The current travel training contract with Independent Living Resources (ILR), expires July 1, 2026. ILR has been a contractor for this program since it began in 2014. STA must initiate a competitive procurement process consistent with funding requirements.

Countywide ADA In-Person Eligibility Assessment Program – Established to ensure accurate, consistent ADA paratransit eligibility determinations that reflect applicants' functional mobility needs. In-person functional assessments replaced the paper-based system and continue to be conducted countywide with complementary transportation provided to applicants. The current contract with Paratransit Inc. expires July 1, 2026, and a competitive procurement process is required to continue services.

Both programs are well-established, federally recognized best-practice mobility strategies and remain essential components of the STA's Mobility Management initiative.

Discussion:

Travel Training Program

Since implementation, the Travel Training Program has trained over 1,500 individuals through one-on-one instruction, classroom training, and group field trips; conducted more than 200 presentations; and reached over 17,000 residents through outreach efforts. Program participation peaked prior to the COVID-19 pandemic and, while activity temporarily declined, participation has steadily rebounded. An exception occurred in FY 24/25 due to contractor staffing challenges; however, the program was sustained through STA's in-house Outreach Coordinator/Travel Trainer, and activity has improved in the current fiscal year with a dedicated contracted trainer now in place (Attachment A). Continuation of these services is essential to sustaining independence, building travel confidence, and supporting equitable mobility access for seniors, people with disabilities, and transit-dependent riders. To ensure program continuity, staff recommends initiating the RFP process now

ADA Eligibility Assessment Program

Over the past three years, Paratransit Inc. has conducted more than 1,100 ADA evaluations, continuing to support accurate eligibility certifications and appropriate access to ADA paratransit service. While performance remains strong, STA policy and federal guidance support issuance of an RFP to ensure continued competitiveness, program quality, and cost-effectiveness. ADA eligibility assessments remain a required Federal Transit Administration compliance obligation. Both programs support federal mobility mandates, improve regional transportation access, and maintain consistency in service delivery across Solano County.

Fiscal Impact

Travel Training Program: The funding amount of \$100,000 per year is currently funded with Federal Transit Administration (FTA) Section 5310 funding and is matched with State Transit Assistance Funds.

ADA Eligibility Assessment Program: Solano County In-Person ADA Assessments is funded with County Transportation Development Act (TDA) for an annual estimated cost of \$200,000.

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Proposals (RFP) for Travel Training Services, and enter into an agreement not-to-exceed \$100,000 annually for two years, with up to three one-year extension options.
2. Release a Request for Proposals (RFP) for Countywide ADA In-Person Eligibility Assessments, and enter into an agreement not-to-exceed \$200,000 annually for three years, with two one-year extension options.

Attachments:

- A. Travel Training RFP Scope of Work and Travel Training Statistics History
- B. ADA Evaluators RFP Scope of Work and ADA Assessments by Fiscal Year

Travel Training RFP Scope of Work and Travel Training Statistics History

SECTION 7 - SCOPE OF WORK TASKS AND DELIVERABLES

Task 1: Meeting with STA

Task 1.1: Review Contract and Grant Requirements

Review tasks and sub-tasks of the contract and FTA 5310 requirements as administered by Caltrans.

Task 1.2: Review Reporting and Invoicing

Review STA expectations of reporting, invoicing and the importance of due dates.

Task 2: Intake & Assessments

Contractor will meet and assess each trainee requesting assistance with travel training. Trainer will assess trainee's transportation-related needs and will identify goals to be met through training.

Goals may include, but are not limited to, moving through indoor and outdoor environments, obeying traffic signals, opening doors, negotiating hills, ramps, curbs, curb cuts, and steps. It will also include a destination for training.

Task 2.1: Conduct Functional and Cognitive Assessment

Evaluate the trainee's ability to travel safely and independently assess the need for consent paperwork for travel training.

Task 2.2: Develop an Individualized Training Program

- a) Develop goals to be accomplished by the end of training sessions.
- b) Conduct environmental analyses on travel routes.
- c) Select a specific round trip from point A to point B using the correct routes.
- d) Develop instructional/ assistive material if needed.
- e) Communicate assessment results with conservator/family if appropriate.

Task 2 Deliverables

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| 1. A travel training plan for the trainee upon completion of assessment. |
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Task 3: Instructional Services

Task 3.1: Teach Travel and Transportation-Related Skills

- a) Plan and evaluate travel routes.
- b) Provide opportunities for trainees to learn to transfer and generalize travel skills and behaviors.
- c) Teach trip planning skills and strategies including Solano Mobility Call Center trip planning information.
- d) Design and provide pre-travel training and mobility instruction programs; incorporate video instructions into travel training activities when appropriate.

Task 3.2: Teach Safe and Independent Pedestrian Skills

- a) Teach self-advocacy, personal safety in the community, and orientation skills related to traveling independently on public transportation.
- b) Teach strategies to use when lost or confused in transit; including but not limited

to assistive maps, guides, etc.

c)

Task 3.3: Information on Passes and Resources

- a) Provide support with accessing technology to facilitate effective communication; including, but not limited to, phone, email, text, internet, TTY, 511, operator-specific mobile applications.
- b) Provide information on Solano Mobility Call Center services and train students to utilize the trip-planning services.
- c) Final session will include registration for a Clipper Card, Regional Transit Connection (RTC) disabled pass if eligible.

Task 3.4: Classroom Travel Training

- a) Provide classroom travel training when requested.
- b) Develop PowerPoint and presentation according to audience (prior STA approval required). Make arrangements to be able to show travel training video.
- c) Distribute Solano Mobility Program information.
- d) Sign in sheet.

Task 3 Deliverables
<p>Provide monthly reports to STA on travel training activities and progress:</p> <ol style="list-style-type: none"> 1. Monthly Progress Report. 2. Travel Training Assessment Form. 3. Travel Training Checklist for Field Trips, Group/Classroom Training. 4. Travel Training Interest Form. 5. Travel Training Consent Form for Individual Training. 6. Travel Training Consent Form. 7. Narrative of activities. 8. Sign in sheet.

Task 4: Evaluate Trainee & Program

Task 4.1: Evaluate Trainee

Offer continued travel training after the evaluation if necessary and modify the goals and plan as needed.

Task 4.2: Evaluate Travel Training Program

Evaluation activities may include review of trainer documentation, participant feedback, follow-up communications, and coordination with Solano Mobility staff to assess program quality, consistency, and outcomes.

- a) Offer a grievance process with trainees who are unhappy with the service.
- b) Maintain complaint log and resolution.
- c) Provide trainees a comment card at completion of service to be returned directly to STA.
- d) Follow up with trainees 3–6-month post training to evaluate the travel training program effectiveness.

Task 4 Deliverables
<ol style="list-style-type: none"> 1. Summarize and report the effectiveness of program. 2. Provide Complaint Log. 3. Follow Up Summary.

Task 5: Outreach and Promote

Task 5.1: Identify Outreach Events for STA's Approval

Identify events, meetings, and locations where outreach and promotion of Travel Training and other Solano Mobility Programs would be appropriate. These may include senior or disability-focused community events, residential living facilities, service providers, nonprofit partners, and other venues where potential trainees may be reached.

STA staff will make every effort to share and, when applicable, invite the Contractor to participate in relevant outreach events and activities. These may include community engagements, presentations, and partner meetings where Solano Mobility program information may be beneficial and where Travel Training referrals may be generated.

The Contractor shall also make efforts to identify outreach opportunities encountered during their work in the community and communicate those opportunities to STA staff. This includes opportunities observed during travel trainings, intake activities, field work, contact with community groups, or program inquiries.

All proposed outreach opportunities, whether identified by STA or by the Contractor, shall be **reviewed and approved by STA staff** prior to participation.

To ensure consistency of messaging and avoid duplication of effort, STA staff may assist with coordinating participation, materials, and communication through the **Solano Mobility Call Center**, which serves as the central coordination point for outreach and public engagement related to Solano Mobility Programs.

Task 5.2: Schedule and Present

Upon STA approval, schedule and conduct outreach presentations, attend tabling events, and distribute promotional materials provided by STA. Examples include, but are not limited to:

- a) Senior or disability-focused community events
- b) Senior roundtables
- c) IHSS provider meetings
- d) Presentations at senior residential communities and supportive housing programs
- e) Engagements with nonprofit agencies serving older adults or individuals with disabilities

The Contractor shall ensure accurate representation of Solano Mobility services and promote Travel Training as an available resource.

The Contractor shall be responsible for delivering consistent, STA-approved messaging during all outreach activities.

Attendance expectation: At least **two events per month** for every 20 hours employed; **four events per month** for every 40 hours employed.

Task 5.3: Present Status of Travel Training

Provide updates to STA and advisory committees, including but not limited to the Consolidated Transportation Services Agency and the Paratransit Coordinating Council. Updates may include:

- a) Outreach activities conducted
- b) Referral trends
- c) Training results and outcomes
- d) Observed needs, challenges, and opportunities
- e) Suggestions for improving program reach or effectiveness

Task 5 Deliverables

1. List of proposed outreach events for STA review and approval
2. Sign in sheet of the people who attended the specified event.
3. A brief written summary of activities conducted, including messaging provided, outreach results, and recommended next steps

Task 6: Field Trips

Develop, organize, and conduct field trips to encourage people to become familiar with taking transit.

Task 6.1: Develop Field Trip for STA Approval

- a) What, When, Where, and How.
- b) Develop trip planning itinerary to and from destination points.
- c) Provide information to STA for approval and for STA to design and print flyers and place ads to promote the field trip.

Task 6.2: Post Flyers for Field Trip

Travel Trainer will be responsible for posting and distributing flyers.

Task 6.2: Conduct Field Trip

Travel Trainer will be responsible for conducting field trips, providing brief travel training presentations on the bus, train, and/or ferry, and sharing Solano Mobility information.

(One per month per every 20 hours employed; two per month per every 40 hours employed)

Task 6 Deliverables

1. Field Trip Proposal.
2. Post and Distribute Flyers.
3. Sign in Sheet for People who Participated in Field Trip.
4. Brief Summary of Field Trip Event.

Task 7: Professional Development**Task 7.1: Provide Training for Travel Trainer**

Provide pre-service and in-service training for travel trainer.

Task 7.2: Resource Library

Maintain online resource library of travel training videos, take and retain photographs, and other instructional materials for future use.

Task 7.3: Establish Collaborative Relationships

Establish collaborative relationships with disability organization service providers, schools systems, social service agencies, and STA to promote access and use of public transit and provide information on Solano Mobility Programs.

Task 7 Deliverables

1. Pre-Service and In-Service Training Programs.
2. Resource Library.
3. Established collaborative relationships.

Task 8: Invoicing and Reporting**Task 8.1: Invoicing**

Invoices must be submitted to STA no later than the 15th of each month.

Task 8.2: Monthly Reporting

- a) Monthly Reports must be submitted to STA no later than the 15th of each month with invoices.
- b) Monthly reports must include detailed description of hours for both outreach and travel training.

Task 8 Deliverables

1. Monthly Invoicing and Reporting Due no later than the 15th of each month.
2. Detailed descriptions of trainings and outreach must be included.

Travel Training Statistics History

Travel Training Yearly Comparison								
	FY 18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26
Individual Trainings	107	49	52	56	57	17	6	3
Group/Classroom Trainees	33	82	0	8	68	62	43	92
Field Trip Totals	26	16	2	18	14	23	1	4
Field Trip Trainees	142	83	13	97	74	214	125	29
Presentations Total	68	20	1	15	16	23	36	26
Audience Members	663	534	8	112	426	580	884	400
Outreach Activities	294	98	33	17	32	45	67	62
Number of People Reached	4494	1480	239	817	2295	2264	4410	1281

ADA Evaluators RFP Scope of Work and ADA Assessments by Fiscal Year

SECTION 6 - SCOPE OF SERVICE TASKS

The goal of the Solano Countywide In-Person ADA Eligibility Assessment and Certification process is to ensure region-wide consistency in determining ADA eligibility so that paratransit service is available for those who actually need it and to promote alternative transportation modes for people who may be able to use fixed route and other transportation options. Per Appendix D of 49 Code of Federal Regulations (CFR) 37.125, assessment of paratransit eligibility shall be based on a functional model as opposed to a medical model. Thus, an applicant's functional ability to use and navigate the fixed route service will determine ADA paratransit eligibility and will, in most cases, not be based solely on a medical condition or diagnosis.

The STA, in coordination with the County of Solano and the transit operators in Solano County, intend to retain a qualified and committed contractor to work closely with the STA and transit operators to develop, implement and perform the functions of a Countywide In-Person ADA Eligibility Assessment and Certification program.

The following are the major tasks to be completed by the selected contractor:

1. Confirm Program Goals and Finalize Scope of Services and Work Plan.
2. Maintain and disseminate written and oral information about ADA eligibility including ADA background material, ADA eligibility procedures, the Regional Eligibility Database (RED), and Solano Mobility programs.
3. Schedule and arrange for in-person interviews and assessments in each city throughout Solano County using a "circuit rider" approach (Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo).
4. Review medical verification forms, conduct in-person interviews, and functional assessments (when necessary) for applicants to determine ADA paratransit eligibility and Auto-Renewal candidates.
5. Determine applicant eligibility and inform the applicant in a clear written format with supportive documentation;
6. Enter eligible applicants into the Regional Eligibility Database (RED) system and notify STA and appropriate transit operators of the applicant's ADA eligibility determination.
7. Assess current clients on a three-year cycle for recertification while also following STA adopted Auto-Renewal Policy. Which allows for an expedited paper or phone process rather than an in-person assessment for those designated Auto-Renewal eligible in the initial in-person assessment.
8. Accommodate applicants in languages other than English upon request, including sign language, during in-person interviews and assessments.
9. Provide applicants with the information presented in accessible formats based upon applicant need or request.

10. Maintain applicant files. Record and report all activity and findings to the STA on a monthly and annual basis;
11. Participate in a centralized appeals process; and
12. Ensure compliance with all provisions of the Health Insurance Portability and Accountability Act (HIPPA).

The following details each task with task deliverable information:

Task 1: Confirm Project Goals and Finalize Scope of Services and Work Plan

Task 1.1 Kick-off meeting with the STA and selected contractor to negotiate final task budget and determine final schedule with milestones and deliverables.

Task 1.2 Develop detailed project budget and schedule.

Task 1 Deliverable
1) Finalized budget and detailed project schedule.

Task 2: Maintain and Disseminate Written and Oral Information about ADA Eligibility including ADA Background Material, ADA Eligibility Procedures and Instructions, the Regional Eligibility Database (RED) and Solano Mobility Programs

Task 2.1 Gather information about ADA eligibility including educational material, existing transportation services and options, and paratransit procedures and instructions. Present information to the public over the phone and through brochures,

Task 2.2 Inform STA of any outreach opportunities to create awareness about this and other relevant mobility programs.

Task 2.3 Update ADA eligibility information as needed and notify applicants, STA, and stakeholders of any new rules, regulations or procedures.

Task 2 Deliverable
1) Dissemination of information regarding ADA eligibility including educational material, existing services, the process and instructions, and Solano Mobility Programs to the public, STA, and transit operators.
2) Opportunities for outreach about the program(s).
3) Update ADA eligibility information as needed and notify necessary parties.

Task 3: Schedule and Arrange for In-Person Interviews and Assessments in each City throughout Solano County using a “Circuit Rider” Approach

Task 3.1 The “circuit rider” approach will alternate the locations of the in-person ADA eligibility process throughout the County in order to promote greater access to this service. Contractors will work with STA to determine available locations in each of

the jurisdictions where ADA eligibility interviews and functional assessments can occur. Sites must be ADA accessible and be suitable to evaluate the applicant's ability to use transit in that city. If determined that one to two locations are practical, Contractor will work with STA to determine the most feasible sites based on the same criteria.

Task 3.2 Create a monthly schedule for interview/assessment locations and make the schedule available to the STA.

Task 3.3 Work with applicants and transit operators to coordinate transportation to and from the in-person interview site if needed.

Task 3.4 Coordinate with applicants to schedule in-person interviews and assessments.

After the intake call, a medical/professional waiver form, appointment reminder card, and a list of items to bring to the assessment will be sent to the applicant. Applicants will be required to submit the application form and professional verification form prior to the scheduling of the in-person assessment. Follow up with a confirmation phone call.

Task 3 Deliverable
<ol style="list-style-type: none"> 1) Conduct in-person interviews and assessments in Solano County. 2) Provide a monthly assessment schedule. 3) Coordinate transportation to and from the in-person interviews and assessments. 4) Schedule in-person interviews and assessments, mail/email a medical waiver form, appointment reminder, and a list of items to bring to the assessment to the applicant and make confirmation and reminder calls.

Task 4: Conduct In-Person Interviews and Functional Assessments for Applicants to Determine ADA Paratransit Eligibility

Task 4.1 Propose what situations or conditions, if any, may warrant an alternative eligibility process to functional assessments (in-person interviews will continue for applicants besides Auto-Renewals). For example, individuals who are legally blind or whose application is based on seizures or psychiatric disabilities may undergo a different application process.

Task 4.2 Develop an in-person interview script/worksheet for ADA eligibility and Auto-Renewal to gather information about the applicant's disability (to be approved by STA).

Task 4.3 Select functional assessments to determine the applicant's physical and/or cognitive abilities to access and use transit.

- Task 4.4 Interview applicants and evaluate their physical and/or cognitive ability or inability to safely access and use transit in a consistent and independent manner.
- Task 4.5 Incorporate the use of a Medical Verification process to assist in evaluating conditions that are unique or difficult to verify. **STA expects that between 15% to 25% of applications will require follow-up with a treating professional.**
- Task 4.6 Provide information about other transportation options and travel training to all applicants.
- Task 4.7 Photograph applicants for the ADA eligibility identification card (pending eligibility determination).

Task 4 Deliverable
<p>Propose which situations or conditions, if any, may warrant an alternative eligibility process and propose the alternate process for such applicants.</p> <p>Develop an in-person interview script/worksheet for ADA eligibility and Auto-Renewal to be approved by STA.</p> <p>Select functional assessments to determine the applicant's physical and/or cognitive abilities to access and use transit.</p> <p>Conduct and evaluate in-person interviews and functional assessments in a consistent manner.</p> <p>Provide information about other transportation options and travel training to all applicants (Solano Mobility Programs).</p> <p>Create photo identification cards for eligible applicants.</p>

Task 5: Determine Applicant Eligibility and Inform Applicant in a Clear Written Format with Supportive Documentation

- Task 5.1 Make a determination of applicant's ADA eligibility based on the information garnered from in-person interviews and functional assessments.
- Task 5.2 Mail applicants a package with written documentation notifying them of the determination. If eligible, the package must contain a photo identification (ID) card. If conditionally or temporarily eligible, the package must include a photo ID card and information about the appeal process. If any determination less than unconditional is made (ineligible, conditional or temporary), the package must include information about the appeal process.
- Task 5.3 All applicants, regardless of eligibility status, will receive information about transportation options and travel training.

Task 5.4 Determination letters must be mailed to applicant within 21 days after completion of the in-person interview and assessment or receipt of the simplified paperwork. A penalty of \$50 will be imposed on the contractor for failure to complete the eligibility process within this time frame and an additional \$50 for every paratransit trip taken by the applicant granted presumptive eligibility as a result of the contractor's failure to complete the eligibility within this time frame.

Task 5 Deliverable
<p>Make determinations of applicant's ADA eligibility</p> <p>Provide information about transportation options and travel training (Solano Mobility Programs).</p> <p>Mail complete determination package.</p> <p>Mail determination letters and any supportive documentation within 21 days of the in-person interview and assessment or receipt of the simplified paperwork</p>

Task 6. Enter Eligible Applicants into the Regional Eligibility Database (RED) and Notify STA and Appropriate Transit Operators of Applicant's ADA Eligibility Determination

Task 6.1 Enter ADA eligible applicants into the RED as determinations are made.

Task 6.2 Notify STA staff and appropriate transit operators of all applicant determinations via email as the determinations are made.

Task 6.3 Notify all applicants of the determination via mailed letter within 21 days of the in-person assessment.

Task 6 Deliverable
<ol style="list-style-type: none"> 1) Input ADA eligible applicants into the RED. 2) Notify STA staff and appropriate transit operators of all applicant determinations. 3) Notify all applicants of the determination via mailed letter within 21 days of the in-person assessment.

Task 7: Recertify Current Clients on a Three (3) Year Cycle

Task 7.1 Establish a system for notifying existing ADA eligible passengers of their upcoming eligibility expiration 90 days in advance of the expiration date via phone call and mailed letter.

Task 7.2 Recertify ADA eligible passengers and notify all applicants of the determination via mailed letter within 21 days of the in-person assessment or receipt of a paper

application. A penalty of \$50 will be imposed on the contractor for failure to complete the eligibility process within this time frame and an additional \$50 for every paratransit trip taken by the applicant granted presumptive eligibility as a result of the contractor's failure to complete the eligibility within this timeframe.

Task 7 Deliverable

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| <ol style="list-style-type: none"> 1) Timely notification of all ADA passengers of upcoming eligibility expiration. 2) Mailed determination letters and any supportive documentation within 21 days of the in- person interview and assessment or receipt of the simplified paperwork. |
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Task 8. Accommodate Applicants in Languages other than English, including Sign Language, during In-Person Interviews and Assessments Upon Request

Task 8.1 Make language interpreters, including sign language, available for applicants upon request. Requests must be made within 48 hours of the appointment. A telephone-based or other interpreter is acceptable.

Task 8 Deliverable

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| <ol style="list-style-type: none"> 1) Provide language interpreters as needed. |
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Task 9. Provide Applicants with Information Presented in Accessible Formats based upon Applicant's Need or Request

Task 9.1 Make the following disability aids available for applicants based upon need or request:

- 1) Braille interpretation
- 2) Large print type
- 3) Telecommunications display device (TDD)
- 4) Others as needed

Task 9 Deliverable

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| <ol style="list-style-type: none"> 1.) Provide language interpreters as needed. |
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Task 10. Maintain Applicant Files. Record and Report all Activity and Findings to the STA and Transit Operators

Task 10.1 Provide the STA with monthly reports about application activity, applicant profile, and documentation of interviews and assessments.

Application activity reports will include the following information:

- 1) Number of applicants scheduled;
- 2) Number of applicants interviewed;
- 3) Auto-Renewal Candidates
- 4) Number of Auto-Renewal and how qualified
- 5) Results of functional assessments;
- 6) Number of determinations, by type:
 - a) Eligible
 - b) Conditionally eligible by condition
 - c) Temporarily eligible
 - d) Ineligible (new applicant)
 - e) Ineligible (recertification);
- 7) Number of applicants taking more than 10 business days to schedule an appointment with an explanation of why in each case;
- 8) Number of applicants for whom a determination has not been made within 21 days of assessment or receipt of simplified paperwork with an explanation of why in each case;
- 9) Average processing time, from completion of in-person interviews and assessment or receipt of simplified paperwork to the mailing of determination letters;
- 10) Any informational updates and suggestions for modifying, simplifying, or improving the test procedures and results.

Applicant profile reports will include the following information:

- 1) Applicant name;
- 2) New application or recertification;
- 3) Applicant ID number;
- 4) Applicant's home address, mailing address (if different than home address), phone number(s) and email address;
- 5) Applicant's emergency contact with phone number(s);
- 6) Date completed application received;
- 7) Date applicant was interviewed and assessed;
- 8) Type of assessment;
- 9) Eligibility determination with conditional information if applicable; including if the candidate is eligible for auto-renewal
- 10) Date of eligibility expiration;
- 11) Mobility device used, if any;
- 12) Size of wheelchair or scooter, if any, including dimensions and weight with applicant;
- 13) Personal care attendant, if applicable;
- 14) Special customer needs or comments for the driver, if any;
- 15) Disability code.

Documentation of Assessments will include the following information:

- 1) In-Take form;
- 2) Interview script;
- 3) Functional assessment forms;
- 4) Copy of determination letters;
- 5) Reminder cards;
- 6) List of what to bring to assessment;
- 7) Comment Cards

Task 10 Deliverable
1.) Monthly reports on application activity, applicant profile, and documentation of interviews and assessments. Reporting details can be modified if alternative process proposed.

Task 11: Propose a Centralized Appeals Process

Task 11.1 Contractor will propose a centralized process to conduct appeals in the event an applicant contests the ADA eligibility determination.

Task 11 Deliverable
1.) Proposal of a centralized appeals process.

Task 12: Ensure Compliance with all Provisions of the Health Insurance Portability and Accountability Act (HIPAA)

Task 12.1 Since the contractor will have access to confidential personal and medical information about the applicant, the contractor must comply with all provisions of HIPAA.

Task 12 Deliverable
1.) Compliance with all provisions of HIPAA.

ADA Eligibility Program Yearly Statistic Comparison

ADA Eligibility Program Fiscal Year Comparison								
	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY 24-25	FY 25-26**
Unrestricted	877	590	516	619	576	389	354	89
Conditional	76	53	47	35	56	45	74	24
Trip-by-trip	2	11	6	1	4	0	0	0
Temporary	56	19	13	19	31	12	12	1
Denied	13	6	7	0	1	37	14	7
Totals	1024	679	589	674	668	483	454	121

** Q1 Totals

Eligibility By Jurisdiction						
	Dixon	FAST	Rio Vista	SolTrans	Suisun City	Vacaville
Unconditional	4	17	1	36	5	26
Conditional	1	8	0	8	2	5
Temporarily Eligible	0	0	0	0	1	0
Not Eligible	0	3	0	2	0	2
Totals	5	28	1	46	8	33

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DATE: January 29, 2026
TO: STA Board
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator
RE: 2026 Paratransit Coordinating Council(PCC) Work Plan and
2026 PCC Outreach Plan

Background:

The Paratransit Coordinating Council (PCC) approved the 2022/23 PCC Work Plan at the December 2019 PCC meeting. The PCC has a focus on developing expertise and understanding of the range of transportation services for Solano older adults, people with disabilities, low income, and transit dependent passengers; as well as, outreach activities, and making funding recommendations to the STA Board of Directors and Metropolitan Transportation Commission (MTC). The PCC Work Plan is the mechanism in which this may be achieved. The PCC Work Plan is approved by the STA Board.

The PCC also approved the 2022/23 PCC Outreach Plan at the December 2019 PCC meeting. The Outreach Plan's purpose is to increase the awareness of the Paratransit Coordinating Council, its information and advisory functions on transportation issues concerning Solano older adults, people with disabilities, economically disadvantaged, transit dependent riders, as well as to encourage participation in the PCC as committee members and by the public in general.

Discussion:

At the January 15, 2026, PCC meeting, STA staff presented the 2026 PCC Draft Work Plan (Attachment A) and 2026 PCC Draft Outreach Plan (Attachment B) for final committee review. The final drafts included two new items—Items 7 and 8 in the Work Plan. Additionally, suggested language provided by Social Service Provider Member Lisa Hooks, recommending the timely sharing of emergency information with individuals who have access and functional needs was also incorporated. This recommendation is reflected as Item 4 in Attachment B.

The committee recommended that these plans be forwarded to the STA Board for approval.

Fiscal Impact:

None.

Recommendations:

Approve the following:

1. 2026 PCC Work Plan as shown in Attachment A; and
2. 2026 PCC Outreach Plan as shown in Attachment B.

Attachments:

- A. 2026 PCC Work Plan
- B. 2026 PCC Outreach Plan

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2026 PCC Work Plan

#	Activity	Tasks	2025 Timeline	Member
1	Administrative	Approve and recommend Paratransit Coordinating Council (PCC) Officers and voting members to the Solano Transportation Authority (STA) Board for approval.	Ongoing	Council and STA Staff
2	Outreach	Increase community involvement and participation in the PCC by outreaching to seniors, people with disabilities, low-income individuals, and transit dependent individuals.		Council
3	Outreach	2025 Outreach Plan	Ongoing	STA Staff
4	Projects	Participate in studies, evaluate current programs, projects, and plans, and recommend solutions to the STA Board which address the transportation needs of older adults, people with disabilities, low-income individuals, transit dependent individuals		Council and STA Staff
5	Projects	Coordinate between STA and Solano County Transit Operators to identify opportunities for community presentations by the STA of available transit service, changes to transit services, and solicit feedback.		Transit Operators (Non-Members), Council and STA Staff
6	Funding	Recommend the Metropolitan Transportation Commission (MTC) approve the Transportation Development Act (TDA) allocation of funds based on the annual TDA matrix prepared by the STA, which includes claims by cities, STA, and SolTrans.		Council
7	Projects	Promote countywide ADA coordination and operator reporting to improve paratransit access and transparency. Encourage collaboration among all Solano County transit operators to recognize and honor ADA eligibility for any Solano County resident, allowing eligible riders to schedule paratransit trips on a limited basis outside of their city of residence. This coordination would simplify travel, improve regional mobility, and align ADA practices across jurisdictions. Request that all Solano County transit operators provide regular paratransit ridership and performance updates at PCC meetings — including data such as total ridership, on-time performance,	Quarterly	Transit Operators (Non-Members), Council, and STA Staff

2026 Work Plan

		and call wait times — to support data-driven discussion and system improvement.		
8	Projects	<p>Monitor and evaluate paratransit performance data to identify service trends and improvement opportunities.</p> <p>Review ridership and performance data submitted by Solano County transit operators at PCC meetings, including key indicators such as total ridership, on-time performance, call center hold times, and passenger feedback. Use this information to identify countywide trends, highlight best practices, and develop recommendations to enhance paratransit service quality and rider experience.</p> <p>Encourage open discussion between operators, STA staff, and PCC members to ensure data is used constructively to improve coordination and service delivery.</p>	Quarterly	Council, STA Staff, and Transit Operators (Non-Members)

2026 PCC Outreach Plan

Purpose:

To increase the awareness of the Paratransit Coordinating Council and its information and advisory functions on transportation issues concerning Solano seniors, people with disabilities, the economically disadvantaged, and transit dependent riders, and to encourage participation in the PCC as committee members and by the public in general, STA staff will:

1. Update PCC Flyer as needed.
2. Distribute PCC Flyers
 - a. Provide flyers to all Paratransit Providers for distribution on their vehicles
 - b. Distribute to all relevant locations within Solano County
 - c. Post to social media
3. Outreach to Older Adult and People with Disabilities Community
 - a. Conduct bi-monthly meetings – via zoom with a minimum of 2 in person meetings annually
4. Ensure emergency information is communicated promptly and effectively to individuals with access and functional needs.
5. Publicizing meetings
 - a) Distribute agenda to Board Clerk at all Cities/County
 - b) Flyers on Paratransit vehicles throughout the County
 - c) Older Adult and People with Disabilities Centers throughout the County
 - d) Post on STA website
 - e) Post in Newspaper
 - f) Post on Social Media Platforms
 - g) Use PowerPoint Presentations by STA Staff to promote PCC awareness during community meetings
 - h) Other
6. Collaborate with Solano County transit operators to share ridership updates, performance data, and ADA coordination efforts with PCC members and the public, strengthening transparency and awareness of regional paratransit services.
7. Improve PCC presence on the internet by linking improved STA website pages to Older Adults and People with Disabilities interest groups via weblinks.

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DATE: January 30, 2026
TO: STA Board
FROM: Dulce Jimenez, Assistant Planner
RE: 2026 Draft Bicycle Advisory Committee (BAC) Work Plan

Background:

The Bicycle Advisory Committee (BAC) serves to advise the STA Board on planning, funding, and implementation of countywide bicycle-related projects, facilities, and programs.

Each calendar year, STA staff work with the BAC to create a calendar year work plan that will guide the agendas and work products for the BAC to anticipate for the upcoming year.

In 2025, the BAC was essential in coordinating with STA staff to prioritize projects to allocate \$532,820 in Fiscal Year (FY) 2024-25 Transportation Development Act Article 3 (TDA-3) funds.

Discussion:

The 2026 Draft BAC Work Plan focuses on five (5) main goals for the BAC to focus on in 2026:

- **RECRUIT REPRESENTATIVES FOR BICYCLE ADVISORY COMMITTEE:** Support in the recruitment of any vacant positions on the BAC. The goal of the BAC is to have full representation from all eight Solano jurisdictions. STA staff will provide relevant and appropriate enrichment materials for a fully engaged BAC.
- **PRIORITIZE FUNDING:** Discuss and provide constructive feedback on proposed active transportation projects put forth by the STA and/or City/County staff. Support STA staff and/or City/County staff in their pursuit of active transportation grant opportunities for projects identified in the 2020 Active Transportation Plan and upcoming Comprehensive Transportation Plan.
- **ADVOCATE FOR BICYCLE IMPROVEMENTS IN THE EIGHT SOLANO JURISDICTIONS:** Help assure coordination and awareness of the bicycle improvements needed in City/County and STA planning efforts.
- **CONTINUE GROWING PUBLIC AWARENESS OF THE BAC:** Support with STA bicycle outreach programs.
- **CONTINUE COORDINATING WITH THE STA PEDESTRIAN ADVISORY COMMITTEE (PAC).**

The 2026 Draft BAC Work Plan has been reviewed at the January 8, 2026, BAC meeting.

Recommendation:

Adopt the 2026 Draft Bicycle Advisory Committee (BAC) Work Plan as shown in Attachment A.

Attachment:

- A. 2026 Draft BAC Work Plan

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2026 Draft Bicycle Advisory Committee (BAC) Work Plan

The goals for the 2026 BAC Work Plan are as follows

1. **RECRUIT REPRESENTATIVES FOR BICYCLE ADVISORY COMMITTEE:**
Support in the recruitment of any vacant positions on the BAC. The goal of the BAC is to have full representation from all eight Solano jurisdictions. STA staff will provide relevant and appropriate enrichment materials for a fully engaged BAC.
2. **PRIORITIZE FUNDING:**
Discuss and provide constructive feedback on proposed active transportation projects put forth by the STA and/or City/County staff. Support STA staff and/or City/County staff in their pursuit of active transportation grant opportunities for projects identified in the 2020 Active Transportation Plan and upcoming Comprehensive Transportation Plan.
3. **ADVOCATE FOR BICYCLE IMPROVEMENTS IN THE EIGHT SOLANO JURISDICTIONS:**
Help assure coordination and awareness of the bicycle improvements needed in City/County and STA planning efforts by:
 - Encourage BAC members to form relationships with City staff to identify and discuss priority projects in the respective jurisdiction BAC members represent.
 - Supporting local and countywide bicycle-planning efforts, which include current plans, such as the 2020 Active Transportation Plan, 2025 Safe Routes to School Plan, and upcoming Comprehensive Transportation Plan (CTP), and any city/county bicycle planning efforts.
 - Encourage bicycle projects that incorporate All Ages and Abilities Design, which includes advocating for connectivity and complete streets to increase access to biking infrastructure for Solano residents of all ages and abilities.
4. **CONTINUE GROWING PUBLIC AWARENESS OF THE BAC:** Support with STA bicycle outreach programs.
5. **CONTINUE COORDINATING WITH THE STA PEDESTRIAN ADVISORY COMMITTEE (PAC).**

AREA	ACTIVITY	TIMELINE
Engage a Representative BAC	Develop 2026 Draft BAC Work Plan.	November 2025 – January 2026
	Elect 2026 BAC Chair and Vice Chair.	November 6, 2025
	Approve 2026 BAC Work Plan.	January 8, 2026
	Support the recruitment of BAC members to fill vacant positions.	As needed
Prioritize Funding	Assist STA staff in reviewing and prioritizing the Transportation Development Act Article (TDA-3) funds, which are an STA discretionary fund source for active transportation projects.	May/June 2026
	Guide the development of the multi-year funding plan for Transportation Development Act Article 3 (TDA-3) funds.	As Needed
	Assist with the implementation of the 2020 Solano Active Transportation Plan (ATP) and the upcoming Comprehensive Transportation Plan (CTP), which includes the Active Transportation and Arterials/Highways/Freeways Elements.	Ongoing
	Review and monitor funded priority bicycle projects.	Ongoing

	Provide support to STA staff as necessary in pursuit of Active Transportation grants, such as the Regional Measure 3 (RM3) Bay Safe Routes to Transit Bay Trail (SR2TBT) Program.	As Needed
Advocate for Bicycle Improvements	Develop communication channels between BAC committee members and Technical Advisory Committee members, such as sharing minutes and contact information between members.	Ongoing
	Seek opportunities to fit bicycle interests into STA's existing programs (e.g. Seniors and People with Disabilities, Safe Routes to Transit, Safe Routes to School).	Ongoing
	Have a BAC representative on the Active Transportation Committee, Arterials/Highways and Freeways Committee, and Safe Routes to School Advisory Committee.	Throughout 2026
Continue Growing Public Awareness of the BAC	Support STA bicycle outreach events, such as Bicycle Safety Month and Safe Routes to School biking programs.	May 2026/ As Needed
	Support and bring community awareness of Volume I and Volume II Biking Brochures	As needed
Continue Coordinating with the PAC	Meet annually with the PAC to review TDA-3 recommendations.	May/June 2026
	Explore opportunities for another joint meeting with the PAC on presentations or topics that may be of interest to both committees.	As needed
	Collaborate and exchange relevant bicycle information with the PAC.	Ongoing

Scheduled 2026 BAC Meeting Dates:

January 8, 2026

March 5, 2026

May 7, 2026

July 2, 2026 – *Proposing to have a summer recess*

September 3, 2026

November 5, 2026



DATE: January 30, 2026
TO: STA Board
FROM: Dulce Jimenez, Assistant Planner
RE: Contract Budget Augmentation for Project Manager Services for the Solano Napa Activity Based Model (SNABM) Base Year Update Effort

Background:

The Solano Transportation Authority (STA), in partnership with the Napa Valley Transportation Authority (NVTa), has maintained the Solano-Napa Activity Based Model (SNABM). The primary purpose of the SNABM is to analyze the Congestion Management Program (CMP) and serves as the primary regional tool for projecting changes in motor vehicle traffic volumes based on changes in land use or transportation infrastructure in Solano and Napa Counties.

In coordination with NVTa staff, there was a shared understanding that a comprehensive update of the Solano Napa Activity-Based Model (SNABM) was required. This effort included advancing the model base year from 2015 to 2023 and necessitated the procurement of a Project Manager to support STA and NVTa staff in overseeing and coordinating the technical components of the model update. To advance this work, a Request for Proposals (RFP) was issued in Summer 2025. At its September 10, 2025 meeting, the STA Board approved STA staff's recommendation to award SS Consultants a contract to provide Project Management Services for the SNABM, with an initial contract amount of \$10,000.

Discussion:

The SNABM Base Year Update effort commenced in late fall 2025. Since project initiation, the SNABM Project Team, with support from SS Consultants, has made substantial progress by engaging Metropolitan Transportation Commission (MTC) and Caltrans modeling staff early in the process. Engagement with both regional and state partners has been a critical component of the model update, and multiple coordination meetings were conducted to brief partners on the project scope, solicit feedback, and identify anticipated data needs.

The Model Technical Advisory Committee (Model TAC) has convened twice since the start of the model update effort. The Model TAC is composed of public works and planning staff from jurisdictions within both Solano and Napa counties. Solano County jurisdictions have been active participants, contributing to the review of initial 2023 population and employment data layers, as well as providing traffic count data collected through recent transportation projects. The next step for them would be to provide feedback on the 2050 forecast population and employment layers, with their feedback due in February.

Additionally, a Peer Review Panel has also been established, consisting of modeling experts from the Contra Costa Transportation Authority, the Santa Clara Valley Transportation Authority, and the San Diego Association of Governments. The Peer Review Panel provides the SNABM Project Team with expert technical feedback and guidance on methodologies and processes, allowing the team to evaluate and refine its approach as needed to optimize the model update. The establishment of a Peer Review Panel represents a new practice for this effort and is

expected to serve as a model for other Countywide Transportation Authorities undertaking similar model updates.

Given the significant volume of work completed within a relatively short timeframe, and to ensure the continued availability of SS Consultants to support the project team, staff recommend augmenting the existing contract with SS Consultants by \$25,000. This amendment would increase the total contract amount to not exceed \$35,000 for Project Management Services associated with the SNABM Base Year Update.

Fiscal Impact:

None to the STA Budget. \$35,000 for Project Manager services is accounted for in the current Fiscal Year (FY) 2025-26 STA Budget.

Recommendation:

Authorize the Executive Director to execute a contract amendment with SS Consultants to augment their budget amount by \$25,000, and therefore, their contract is set to not exceed \$35,000 to continue to provide Project Manager services for the Solano Napa Activity-Based Model Base Year Update.



DATE: January 29, 2026
TO: STA Board
FROM: Nick Burton, Director of Projects
Jasper Alve, Senior Project Manager
RE: Contract Amendment for Construction Management Support for Plant
Establishment Period of the Interstate 80 Express Lanes Project with Mark
Thomas On-Call

Background:

The Solano Transportation Authority (STA) funds and coordinates the funding of many small transportation projects. These project types include safety projects, active transportation improvements, transit improvements, and electrification infrastructure for vehicles. STA has noticed that it is sometimes difficult for some smaller cities to get through the procurement process for environmental, design, and construction management (CM) services. These processes can add months to the development of a project and can, at times, result in delays.

The STA Board, with the intent to assist member agencies in the procurement of consultants to improve project delivery costs and timelines, authorized STA staff to release a Request for Qualifications (RFQ) to develop an on-call bench of consultants for construction management (CM) services on September 10, 2025. The RFQ process that STA staff developed and utilized, which followed Caltrans' consultant selection process, was an open and competitive public process. First, the RFQ notice was posted on the STA website and emailed to qualified consultants on October 15, 2025. The notice directed qualified consultants to submit Statement of Qualifications (SOQ) based on the evaluation scoring criteria identified in the RFQ. The SOQ was due to the STA on November 3, 2025. A total of ten (10) SOQs were submitted and received by the STA.

The RFQ evaluation panel fairly assessed and scored each consultant SOQ and subsequently, the panel interviews. This panel was comprised of four (4) staff members from the STA and Cities of Dixon and Vallejo. The five (5) highest ranked firms – tied for first, WSP and Mark Thomas; followed by HDR; and tied for third place, MNS and Hill International – were invited to participate in a panel interview scheduled on the week of November 17th for further considerations. Following the panel interviews, a total of four (4) firms were shortlisted to serve on the on-call bench to provide CM services on projects implemented not only by the STA, but also its member agencies. These shortlisted firms include: (ranked #1) Mark Thomas, (#2) WSP, (#3) MNS, and (#4) HDR.

Discussion:

The STA Board, at its meeting on December 10, 2025, approved STA staff's recommendations to place the four (4) top-ranked firms on the on-call bench and authorized STA staff to enter into contract agreements with the shortlisted firms on the on-call bench. Following this approval, the STA executed a contract agreement with Mark Thomas effective on January 12, 2026. This agreement, along with the agreements with WSP, MNS, and HDR, are subject to revisions as task orders are assigned to perform CM services.

Contracting any CM services task order with the shortlisted firms on the on-call bench is sequential. This means that STA and its member agencies will need to engage Mark Thomas first to assign a task order. If Mark Thomas does not possess the resources and expertise needed to complete the CM services, then the process will continue with WSP, followed by MNS if an agreement with WSP cannot be reached, and, lastly, with HDR. This process will be applied while the existing on-call bench is active.

Section of Interstate 80 (I-80) where the tolled express lanes are constructed from Red Top Road in the City of Fairfield to I-505 in the City of Vacaville are classified as *Landscape Freeways*. This means that Caltrans and the Federal Highway Administration mandates that a qualitative/aesthetic approach should be taken to offset losses in landscaping due to the construction and avoid losing the *Landscape Freeway* status. Based on this, construction of the I-80 tolled express lanes requires a three-year plant establishment period (PEP). The PEP will ensure that any landscaping and other roadside vegetation removed will be replaced where feasible per Caltrans policy.

The STA, in partnership with Caltrans and the Metropolitan Transportation Commission, will manage the PEP of the I-80 Express Lanes Project. Prior to starting the PEP, STA will need to procure the service of one of the CM consultants on the on-call bench to manage pre-construction, construction, and post-construction activities. STA reached out to Mark Thomas for these CM services as the top-ranked firm on the bench; Mark Thomas, in turn, submitted a proposal to perform the services needed. STA staff reviewed the proposal as noted in Attachment A and are agreeable with the scope, budget, and schedule provided. Based on this, STA staff will not engage the remaining consultants on the on-call bench.

The STA will need to amend its original on-call CM agreement with Mark Thomas to add the task order described in Attachment A and increase the budget for the amount not-to-exceed \$439,595.70.

Fiscal Impact:

Funding for the CM services for the PEP of the I-80 Express Lanes Project comes from previous funding already allocated to the project, which includes Regional Measure 3 and State Transportation Improvement Program funds.

Recommendation:

Authorize the STA Executive Director to:

1. Amend the original on-call CM agreement with Mark Thomas to add the scope described in Attachment A; and
2. Increase the budget for the amount not-to-exceed \$439,595.70.

Attachments:

- A. Mark Thomas Construction Management Support Proposal for the I-80 Express Lanes Project Plant Establishment Period



January 21, 2026

Jasper Alve
Senior Project Manager
Solano Transportation Authority
423 Main Street
Suisun City, CA 94585-2427

RE: I-80 Express Lanes Plant Establishment Period (Landscaping) Construction Management

Dear Mr. Alve:

Per your request, Mark Thomas & Company, Inc. (Mark Thomas) proposes to provide construction management and inspection services for I-80 Express Lanes Plant Establishment Period (Project). We have included a scope, budget, and schedule to perform the services as detailed below.

We have teamed with H.T. Harvey & Associates (HT Harvey) to provide additional resources and expertise in landscape maintenance. HT Harvey is currently providing landscape architecture support services for the I-80 Westbound Cordellia Vehicle Enforcement Facility and is very familiar with local Caltrans staff.

SCOPE OF SERVICES

The scope of work below encompasses all the project tracking and documentation required during the pre-construction, construction, and post-construction phases.

TASK 1.1 – PRE-CONSTRUCTION		
Task	Deliverable(s)	Performed By
Review of PS&E Package from AECOM	Constructability Comments.	Michael Scott
Development of front-end specifications and Notice to Bidders	Front end specifications and Notice to Bidders for AECOM inclusion into PS&E Bid Package.	Michael Scott
Field walkthrough	Field walkthrough with Caltrans and current landscape contractor.	Michael Scott, HT Harvey
Bid Management – Legal Advertisement	Legal advertisement in Daily Republic.	Michael Scott
Bid Management	Advertise project utilizing Bid Express. Bidder inquiry management, coordinate prebid walkthrough/issue minutes, coordinate and issue addenda perform publicly read bid opening, perform bid analysis, recommendation to award.	Michael Scott



Project Award	Prepare Notice of Intent to Award, assist STA staff with necessary documents for Board package, issue Award letter.	Michael Scott
Preconstruction Meeting	Meeting Minutes.	Michael Scott, HT Harvey
TASK 1.2 – CONSTRUCTION		
Task	Deliverable(s)	Performed By
Construction Project Coordination	Meeting agendas and minutes, action items, project history file, and labeled pictures with a log.	Michael Scott
Resident Engineer Functions	Contract administration and construction engineering per Caltrans Construction Manual.	Michael Scott
Reports	RE/inspector reports.	Michael Scott
Weekly Statement of Working Days	Weekly Statement of Working Days in CMIS.	Michael Scott
Photo and Video Documentation	Photos and videos of preconstruction, construction, and post construction activities.	Michael Scott, HT Harvey
Contract Change Orders	CCOs, CCO memos, logs of potential and issued change orders and potential claims, overrun and underrun quantity tracking, contingency tracking, independent cost estimates, review of EWBs.	Michael Scott
Construction Administration	All construction documents required to complete the scope of services and maintained in CMIS.	Michael Scott
Plant Maintenance Inspection	Monthly site inspection of plant establishment.	Michael Scott, HT Harvey
Requests for Information	RFI log and responses in CMIS.	Michael Scott
Traffic Management	Coordination with Caltrans for traffic impacts.	Michael Scott
Construction Documents	All project files required to complete the scope of services and maintained in CMIS.	Michael Scott
Caltrans Walkthrough	Final Punchlist.	Michael Scott, HT Harvey
TASK 1.3 – POST CONSTRUCTION		
Task	Deliverable(s)	Performed By
As-Built Drawings	As-built red line drawings from the contractor, and final record drawings.	Michael Scott
Project Closeout	Project closeout per Chapter 17 of the Caltrans LAPM, Project History File.	Michael Scott
Post-Construction Services	Transfer of all files to the STA.	Michael Scott



FEE ESTIMATE

Attached is our current rate schedule and cost breakdown for the Project, including HT Harvey's breakdown of hours. Due to the limited information available for the entire scope of the work, we have assumed site visits to be limited to one per month during the duration of the plant establishment period.

SCHEDULE

Preconstruction activities begin in February 2026 through June 2026, plant establishment contract administration from July 1, 2026, through June 30, 2029, and project closeout will be completed by July 31, 2029.

Thank you for the opportunity to provide Construction Management services for the I-80 Express Lanes Plant Establishment Period Project. Please contact me directly by phone at (925) 382-3234 or by email at mjscott@markthomas.com if you need any additional information or have any questions regarding these services.

Sincerely,
MARK THOMAS



Michael Scott, PE, QSD, MBA
Project Manager


Enclosure: Cost Proposal

Cc: M. Brogan (Mark Thomas)
File: 01

Accepted:
Signature
Name/Title
Date



COST PROPOSAL FOR PROJECT SCOPE - Solano Transportation Authority: Express Lanes PEF

<div><div>MARK THOMAS</div><div>*Please note that rates shown are for estimating purpose only. See Rate Schedule for actual rates/ranges.</div></div>	Mark Thomas					Subconsultants	TOTAL COST
	Michael Scott, Construction Manager (Sr. Resident Engineer/Project Manager) \$334.69	Sr. Project Accountant \$156.74	Sr. Project Coordinator \$140.52	Total Hours	Total MT Cost	HT HARVEY	
1.0 CONSTRUCTION MANAGEMENT							
1.1 Pre Construction/Bid Management	100	6	6	112	\$35,252.42	\$10,432.00	\$45,684.42
1.2 Construction	592	72	72	736	\$219,538.38	\$124,608.00	\$344,146.38
1.3 Closeout	16	2	2	20	\$5,949.54	\$3,480.00	\$9,429.54
Subtotal Phase 1	708	80	80	868	\$260,740.33	\$138,520.00	\$399,260.33
TOTAL HOURS	708	80	80	868		563	
Anticipated Salary Increases					\$24,353.37	\$0	\$24,353.37
OTHER DIRECT COSTS					\$10,422.00	\$5,560.00	\$15,982.00
TOTAL COST	\$237,403.17	\$12,562.48	\$11,262.91		\$295,515.70	\$144,080.00	\$439,595.70

Assumptions:

- 1.Mark Thomas’ services start in February 2026 and are scheduled to end in July 2029.
- 2. Plant Establishment period begins July 1, 2026 and complete and is scheduled to end June 30, 2029
- 3. Annual labor escalations of 5% to be effective on July 1 of each calendar year.
- 4. Proposed fee / profit is 10%.
- 5. ODCs for Mark Thomas field staff (\$14/hr) include vehicles, vehicle operations, vehicle maintenance, computers, cell phones, field equipment, and safety equipment.
- 6. Any Materials Testing & Construction Staking is excluded and will be the contractor's responsibility.
- 7. Frequency of on-site inspections of plant establishment are once per month.



Proposed Scope of Services I-80 Express Lanes Plant Establishment Period

**H. T. Harvey # 26027
20 January 2026**

H. T. Harvey & Associates (H. T. Harvey) is pleased to present this proposal to provide landscape architectural and ecological consulting services to Mark Thomas for the I-80 Express Lanes Project Plant Establishment Period (PEP) in Vacaville, CA.

This scope of services and fee estimate are valid for a period of 60 days. Specific tasks associated with this scope of work are as follows.

Task 1.1 Pre-Construction

H. T. Harvey will provide support during the pre-construction period, including:

- Project onboarding, including review of background materials (plans and specifications) to gain an understanding of the areas and elements will be maintained for the duration of the PEP, and of the maintenance requirements.
- Attendance by two people at one half-day (4 hour) walkthrough of the project site with Caltrans, Mark Thomas, the current landscape firm, and any other relevant parties to assess the current site conditions.
- Attendance by one person at one half-day (4 hour) pre-construction conference / walkthrough of the project site with bidders.

We assume we will not prepare any materials or deliverables as part of this task, nor will we facilitate any of these walkthrough meetings.

This scope does not include preparation, reproduction, or distribution of any bid-related items, including but not limited to, RFPs, notice to bidders, up-front specifications, special notices, or RFI responses. In addition, we will not review or assess bids or the qualifications of bidders.

Task 1.2 Plant Establishment Period

During the three-year-long plant establishment period (PEP), H. T. Harvey will inspect the contractor's work for compliance with the plans and specifications. This task includes monthly site inspections over the course of the PEP (no more than 36 total half day [4 hour] site inspections) to review plant success, plant replacement

requirements, irrigation system operation, weed control, debris removal status, and any other items covered in the PEP plans and specifications.

Following each site inspection, H. T. Harvey will prepare a brief field report documenting our observations and recommendations for maintenance and plant replacement, with representative photos. Field reports will be submitted electronically as PDFs to Mark Thomas for distribution as necessary.

This scope does not include wildlife surveys, biological monitoring, nursery coordination, review of submittals or RFIs, or issuance of clarifications.

Task 1.3 Project Closeout

H. T. Harvey will prepare a brief final project report documenting the condition of the site at the end of the PEP, which will be submitted electronically to Mark Thomas. This report will be based on the conditions observed during the final site inspection of the PEP, and therefore this task does not include any time for a site inspection.

No mapping or acreages will be included in this report. It will be a qualitative assessment of the site conditions, excluding any quantitative analysis.

Fee Summary

See attached budget for detailed breakdown. All labor and expense fees will be invoiced monthly on a time-and-charges, not to exceed basis.



Project Name: I80 Express Lanes Plant Establishment Period

Proposal Number: 26027

Date: 01/20/2026

Total Project Estimate (All Years)							
	Personnel Hours by Task						
	Joe Howard: Principal	Chris Strasser: Senior Ecologist 2	Ecologist 2	Senior Technical Support	HTH Cost by Task	HTH Direct Expenses	Total Project Cost
All Tasks							
Task 1.1 Preconstruction	2	24	12	2	10,432		10,432
Task 1.2 Plant Establishment Period	11	96	386	17	124,608		124,608
Task 1.3 Project Closeout	1	2	8	2	3,480		3,480
Direct Expenses						5,561	5,561
Total Labor Hours	14	122	406	21	563		Total Cost
Total Cost	\$ 6,060	\$ 35,968	\$ 92,910	\$ 3,582	\$ 138,520	\$ 5,561	\$ 144,080

Billing rates are subject to annual increases and will be adjusted at the beginning of each calendar year.



Professional Fees

Fees Effective January 1, 2026

Personnel Classification	Hourly Billing Rate
Principal	\$ 375–422
Senior Associate Ecologist	\$ 343
Associate Ecologist	\$ 312
Senior Ecologist 2	\$ 280
Senior Ecologist 1	\$ 246
Ecologist 2	\$ 215
Ecologist 1	\$ 188
Field Biologist 2	\$ 160
Field Biologist 1	\$ 134
Senior GIS Analyst	\$ 246
GIS Analyst	\$ 188
Technical Editor	\$ 164
Senior Technical Support	\$ 160
Technical Support	\$ 134
Clerical Support	\$ 106
Deposition and Testimony	Two times standard rate
Subcontractual Consultants	Cost
Direct Expenses	Cost
Transportation	Current IRS Federal Standard Mileage Rate (72.5¢ / mile as of January 2026)
Travel (Cost plus 10%)	~ \$284/day (based on federal per diem rate)
Field Equipment Operation	Variable
GIS Computer Graphics	\$10/hr surcharge

Billing rates are subject to annual increases and will be adjusted at the beginning of each calendar year.



DATE: January 29, 2026
TO: STA Board
FROM: Robert Guerrero, Deputy Executive Director/Director of Planning
Jasper Alve, Senior Project Manager
RE: Request for Qualifications (RFQs) for On-Call Planning Consultants

Background:

The Solano Transportation Authority (STA) is a Joint Powers Authority (JPA) comprised of local member agencies that include the Cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo, and the County of Solano. The STA serves as the Congestion Management Agency for Solano County and is responsible for coordinating countywide transportation plans, programs, and projects for its member agencies under the JPA agreement. Key objectives of the STA include enhancing local and regional connectivity, economic vitality, air-quality, roadway safety, transit service reliability, transportation infrastructure resiliency, as well as public and stakeholder involvement. The STA is committed to continually improving the County's transportation system.

The STA works with its member agencies to prepare and implement a wide variety of transportation and land use plans for the County. Previous plans that have been developed include, to name a few, Solano County's Active Transportation Plan, Comprehensive Transportation Plan, Local Road Safety Plan, Pothole Report, Rail Crossings Safety Improvements Plan, Safe Routes to School Plan, State Routes 12 and 113 Corridor Plans, as well as Transit Electrification Transition Plan and SMART Feasibility Study. The STA also coordinates with its members agencies to complete Community-Based Transportation Plans for the Cities of Dixon, Rio Vista, Suisun City, and Vallejo. These and other plans that STA implemented support the County's short- and long-range vision of its future. These plans include a comprehensive consideration of possible strategies and solutions; an evaluation process that encompasses diverse viewpoints; and a collaborative, open, and meaningful community resident and stakeholder involvement.

Developing these Solano countywide plans involves an individualized procurement process. This means that with each plan that STA develops, STA staff will first need to release a Request for Proposal (RFP) for a period suitable for consultants to develop and submit their proposals. Following proposal submission, a panel will evaluate the proposals and conduct interviews. Once the most qualified consultant is selected to develop a plan and a notice to proceed is issued, the whole procurement process can add months to plan development, which can, at times, result in delays.

Discussion:

The STA staff is intent on streamlining the process of procuring the services of planning consultants to improve completion and adoption of various upcoming Solano countywide transportation-related plans. This process, which will follow Caltrans' consultant selection guidelines that involves an open and competitive procurement process, entails releasing a Request for Qualifications (RFQ) similar to a previous STA Board approved action taken in September 2025

for construction management support. The RFQ that STA plans to release associated with this staff report will be federalized to comply with various funding requirements including federal funds such as the One Bay Area Grant Program.

The STA intends to retain a qualified, committed, and professional on-call bench of consultants to provide countywide plan development support services. The on-call bench will be tasked with developing a plan as needed. The process of selecting from the on-call the most suitable consultant with the appropriate resources, experience, local understanding, and technical expertise needed will take a shorter period of time compared to going through the full RFP process. The time saved from streamlining the procurement process will ensure that plan development is completed in the most effective way.

The consultants shortlisted to be on the on-call bench will serve a period of five (5) years consistent with Caltrans' guidelines. Prior to shortlisting, STA staff will rigorously evaluate the Statement of Qualifications (SOQs) received from consultants in response to the RFQ. A panel will be formed to evaluate the SOQs and, if needed, conduct consultant interviews.

Fiscal Impact:

None to the STA.

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Qualifications to develop an on-call bench of consultants that will provide countywide plan development support services; and
2. Enter into contract agreements with the shortlisted consultants on the on-call bench.



DATE: January 28, 2026
TO: STA Board
FROM: Amy Antunano, Safe Routes to School Program Manager
Janelle Gregorio, Program Coordinator
RE: Solano Safe Routes to School (SR2S) Program Annual Report for
Fiscal Year (FY) 2024-25

Background:

The Solano Safe Routes to School (SR2S) program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun, and healthy. Using a comprehensive approach, the program includes 6 “E’s”: Education, Encouragement, Enforcement, Engineering, Engagement, and Evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identify improvements within communities countywide to enhance active student travel safety.

The Solano SR2S Plan was originally established in 2008. In December 2025, the STA Board formally adopted the third iteration of the SR2S Plan. The latest update was developed in collaboration with SR2S partners, Community Task Forces, and the SR2S Countywide Advisory Committee, and serves as a roadmap for the program’s 5-year vision. Since inception, the program has continued to expand over time, with increasing participation from schools countywide, and remains an ongoing program provided by the STA.

Discussion:

As part of the ongoing transparency and feedback on the program’s direction, STA’s SR2S staff provide an SR2S Annual Report summarizing the program’s activities each year.

Attachment A includes the Solano Safe Routes to School Annual Report: July 2024-June 2025 and is a summary of the program’s status of and completed tasks related to:

1. Bicycle and Pedestrian Education
2. Community Engagement
3. SR2S Micro Grant Cycle 3

The attached report also provides additional information related to some of the challenges, opportunities, and successes related to school participation.

Overall, the SR2S program continues to expand in terms of the number of schools participating and events SR2S staff are facilitating.

Fiscal Impact:

None.

Recommendation

Approve the Solano Safe Routes to School Annual Report: July 2024-June 2025 as shown in [Attachment A](#).

Attachment:

- A. Click here for immediate review and printing of the annual report:
[FY 2024-2025 Solano Safe Routes to School Annual Report](#)

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DATE: January 30, 2026
TO: STA Board
FROM: Nick Burton, Director of Projects
Jasper Alve, Project Manager
RE: I-80/I-680/State Route (SR) 12 Interchange Project Package 5 Funding Plan

Background:

STA has been actively working with State of California Department of Transportation (Caltrans), and the Federal Highway Administration (FHWA) to deliver the I-80/I-680/SR 12 Interchange Project over the last 20 years. As the Interchange Phase 1 cost is in excess of \$1 billion, the improvements have been completed in construction packages as funding is secured. The construction packages were identified early on as they are improvements that while part of the big Interchange Project, the individual improvements provide immediate public benefits.

The challenge facing the STA is funding, since it is the only county in the Bay Area that does not have a sales tax dedicated to transportation. The success experienced in the Solano County in completing major highway improvements over the years are the culmination of several equally important factors

- 1) The STA Board has consistently remained steadfast in their support of a project, once a project was determined to be a priority. This is vital, as these large infrastructure projects typically take over a decade to go from planning to completion;
- 2) The use of Regional Measure (RM) funds to leverage other state and federal funding. These RM funds dedicated to specific projects (or an array of projects) are included in voter approved Expenditure Plans. RM funds have been used to get Construction Package 5 (CP5) environmentally cleared and designed (i.e., shelf ready). These RM3 funds will also provide matching funds for construction grants. State and federal grant fund sources thrive on being the last money in. As mentioned above, without a local sales tax measure, these funds have been the lifeline for Solano County;
- 3) Having good projects shelf ready that are aligned with the current priorities of various funding opportunities, i.e., a good project is one that will score well with respect to the criteria established for specific grant(s).
- 4) Having regional, state and federal support in advance of submitting a grant application. This requires all hands-on deck for the Board and staff to get information into the hands of decision makers as often as possible with facts as to why they want to fund it! So, when they think of a great project to fund, the Solano County Project comes to mind.

STA staff have been actively working on (CP5) of the 80/680/SR 12 Interchange. CP5 includes the construction of a new partial interchange of a new partial interchange on SR12 (West) at Red Top, reconstruction of the I-80/Red Top Interchange, and the Construction of the extension of Business

Center Drive (local roadway) from its current terminus to Red Top Road at I-80. Attachment A provides a map of these improvements. The Board previously approved the initiation of the design phase with RM3 that has been dedicated to the Interchange Complex. CP5 design work began in June 2024. Close coordination with Caltrans (by a Cooperative Agreement), the City of Fairfield and Solano County staff has been on-going since the beginning of the design effort.

Current cost estimates project CP5 is \$166 million. This estimate includes all costs for design, right-of-way and construction. Unfortunately, like many major transportation projects which have been affected by recent escalation, the cost estimate has increased, which makes it critical to apply for state and federal grants.

Discussion:

This year, there are major grant opportunities that will be announced, both at the state and the federal levels. Upcoming state opportunities are through the funding programs of Senate Bill 1 (SB1) and the at the federal level, the Infrastructure for Rebuilding America program (INFRA) is a possible grant. Details are as follows:

State

SB1 is a significant legislative package in California aimed at improving the state's transportation infrastructure. SB1 provides \$5.4 billion annually for road, freeway, and bridge repairs, with funds split equally between state and local investments. Key programs within SB1 that CP5 will be seeking funding from include the following: 1) Trade Corridor Enhancement Program (TCEP) with an annual contribution of \$300 million; 2) Solutions for Congested Corridors Program (SCCP) with an annual contribution of \$250 million; and 3) Local Partnership Program (LLP) with an annual contribution of \$200 million. Of the annual amount for LLP, \$100 million is set-aside for competitive grants for eligible recipients.

Federal:

INFRA provides competitive grants for multimodal freight and highway projects aimed at improving the safety, efficiency, and reliability of transportation systems across the U.S. The purpose of the INFRA program is to support nationally significant freight and highway projects that enhance the movement of goods and people. INFRA aims to address the challenges posed by population growth and infrastructure needs in both urban and rural areas.

The FY 2026 Department of Transportation budget proposes \$2.3 billion for INFRA, –an increase of \$770 million from the enacted FY 2025 funding level. Actual amounts will be disclosed when the Notice for Funding Availability (NOFA) is issued in late summer 2026.

Staff has developed three funding approaches to advance CP5. These three options can be pursued concurrently. Each grant has eligibility requirements, which require matching funds and have maximum unspoken funding targets.

- **CP5 SB1 Only:** This will consist of multiple submittals to mix and match the three funding programs, TCEP, SCCP, and LPP. It is important to gain Caltrans and the Metropolitan Transportation Commission (MTC) support prior to submitting an application. Currently Caltrans has been engaged with potential project sponsors to approve their support. The SB1 staff has indicated that grant maximum per project will be in the \$70'ish million range this round. RM 3 funds are required for right-of-way and construction matching funds.

- CP5 INFRA and SB1: This strategy includes an INFRA funding request for 60% of construction capital and support costs. The remaining 40% of construction would be SB1 TCEP.. This strategy eliminates the need to use RM3 funds for construction. . CP5 is already federally cleared.
- SR 12 East INFRA and SB1: This strategy adds in improvements along SR 12 East. This strategy would include a second INFRA application with the greater scope. The greater scope would increase the competitiveness of the project, as it provides additional travel time saving with the inclusion of the SR 12 East improvements. Additional RM3 funding would be required for preconstruction work.

While all grants are highly competitive, the federal grant has more competition as submittals are expected from all 50 states, while the SB1 grants are still competitive, there are less applicants.

At this time staff is seeking the Boards support to move forward with all three strategies during 2026.

Fiscal Impact:

RM 3 funds dedicated the I-80/I-680/SR 12 Interchange will be required for all strategies.

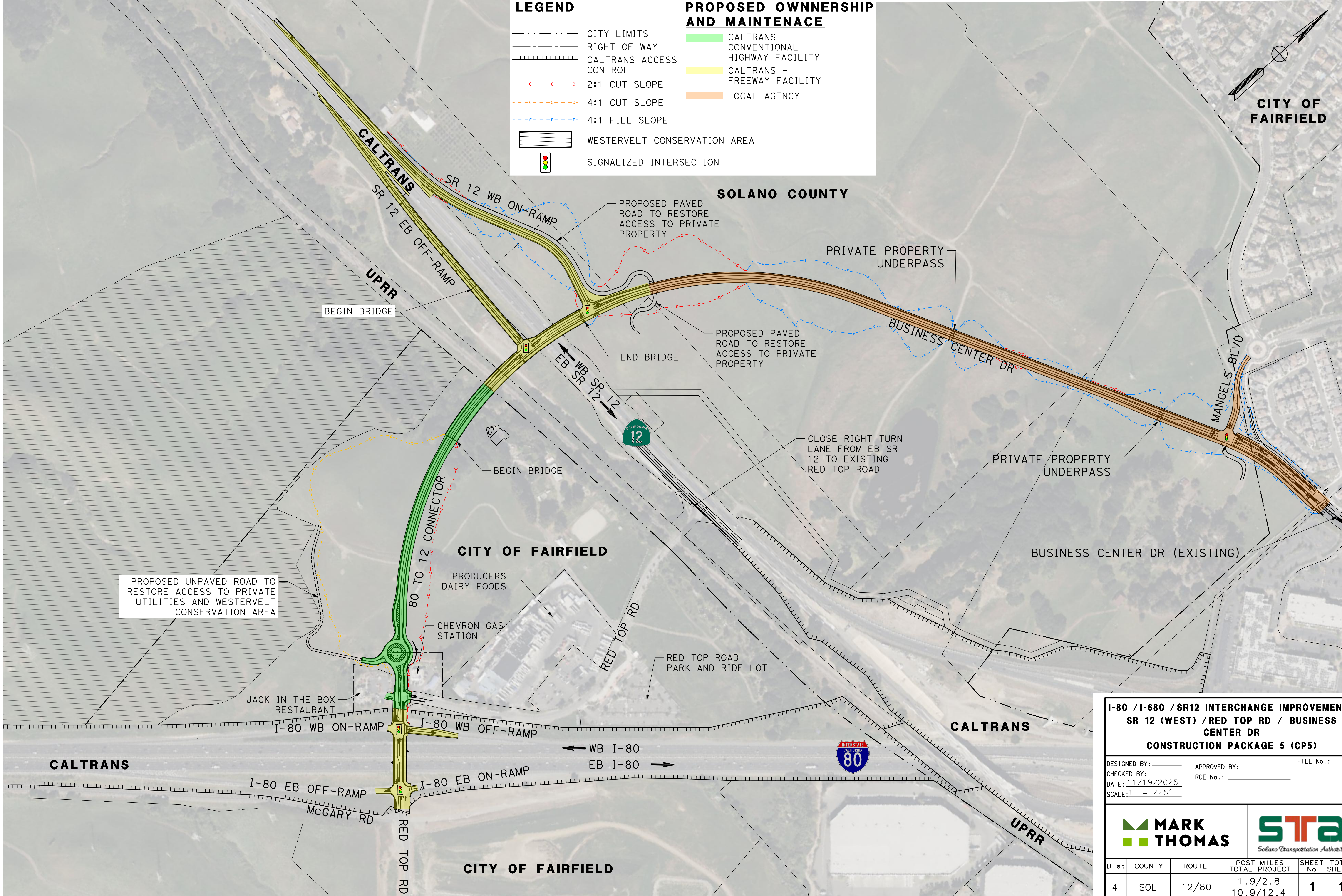
Recommendation:

Approve the following:

1. Authorize the Executive Director to move forward with all three funding strategies for the I-80/I-680/SR 12 Construction Package 5;
2. Authorize the Executive Director or his designee, to submit grant applications for funding for CP 5; and
3. Authorize RM3 funds dedicated to the I-80/I-680/SR 12 Interchange Complex be used in the CP 5 funding plans for grants.

Attachment:

- A. Map of Alternative C, Phase 1 Construction Package 5





DATE: January 30, 2026
TO: STA Board
FROM: Dulce Jimenez, Assistant Planner
RE: Release Draft 2025 Congestion Management Program (CMP) Report

Background:

The Solano Transportation Authority (STA), as the Congestion Management Agency (CMA) for Solano County, is responsible for maintaining and implementing the Solano County Congestion Management Program (CMP). The CMP is a planning tool used to monitor and mitigate congestion on state-owned roadways as well as local arterials with the ultimate goal of lessening congestion or avoiding it together. The last CMP report completed for Solano County was developed in 2023 and can be downloaded directly from the STA website at: [Final-2023-CMP-Report_v1.pdf](#)

The CMP Report outlines STA's role in addressing congestion on state highways and principal arterials in Solano County resulting from land-use changes. Mitigating congestion associated with new development requires coordination among state, regional, county, and city transportation and land-use agencies, transit providers, and air quality management districts. Cities and the County of Solano are required to notify STA of development projects and roadway network changes, enabling STA to assess potential impacts on the CMP network and collaborate with member agencies to address them. When necessary, a CMP Deficiency Plan may be developed to reduce or minimize congestion within the CMP network.

Discussion:

The CMP report is typically updated biannually, based on the guidelines provided by Metropolitan Transportation Commission (MTC). The Regional Transportation Planning Agency for the Bay Area Region is responsible for coordinating and approving the CMPs from each of the Bay Area counties that have CMPs. With the latest guidelines released in Spring 2025, STA staff developed the CMP 2025 Draft Report (Attachment A) to align with MTC's guidelines that support Plan Bay Area 2050 visions and guiding principles.

At the beginning of Fiscal Year 2025–26, the Solano Napa Activity Based Model (SNABM) update effort was initiated, with a primary objective of updating the model's base year from 2015 to 2023. The SNABM is used to monitor Levels of Service (LOS) on the Congestion Management Program (CMP) network. In anticipation of this comprehensive model update, STA staff completed a targeted and limited update for the Draft 2025 CMP Report on select chapters such as Chapter 4 Transportation Demand Management (TDM), which discusses programs and transit services in Solano County, along with Chapter 5 Land Use Analysis and Chapter 8 Capital Improvement Program (CIP), to reflect the most current project statuses.

STA staff provided a presentation on this agenda item to the Solano County Intercity Transit Consortium at their January 27, 2026 meeting and to the STA TAC at their January 28, 2026 meeting.

Fiscal Impact:

Funding for the CMP update is currently in the STA Budget, utilizing OBAG 3 planning funds.

Recommendation:

Release the Draft 2025 Congestion Management Program (CMP) Report for a 30-day public review and comment.

Attachment:

A. For immediate review and printing:

[Draft 2025 Congestion Management Program \(CMP\) Report](#)



DATE: January 30, 2026
TO: STA Board
FROM: Ron Grassi, Director of Programs
RE: Low Carbon Transit Operations Program (LCTOP) Population-Based and Revenue Funds for FY 2025-26

Background:

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, intermodal transit facilities, equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total money received shall be expended on projects that will benefit disadvantaged communities.

Senate Bill 862 continuously appropriates 5% of the annual auction proceeds to the Greenhouse Gas Reduction Fund (Fund) for LCTOP, beginning in Fiscal Year (FY) 2015-16. This Program is administered by the California Department of Transportation (Caltrans) in coordination with the California Air Resources Board (CARB) and the State Controller's Office to ensure that the program's statutory requirements are met in terms of project eligibility, greenhouse gas reduction, disadvantaged community benefit, and other requirements of the law.

Discussion:

On January 22, 2026, the Metropolitan Transportation Commission (MTC) released the initial LCTOP funding estimate for FY 2025-26 (Attachment A). The LCTOP population-based funds for Solano County are estimated at \$734,000. This is a reduction of \$390,000 from the FY 2024-25 amount of \$1,124,000. The revenue-based funds for FY 2025-26 are estimated at \$93,000, a reduction of \$48,000 from the FY 2024-25 amount of \$143,000. Revenue-based funds are allocated directly to transit operators. The STA Board is responsible for recommending the allocation of population-based funds and any revenue-based swaps to MTC.

LCTOP funds aim to reduce greenhouse gas emissions and support clean transit. Infrastructure and equipment may include, but are not limited to, vehicle chargers, electrical equipment, temporary power generation, temporary bus washers, personal protective equipment (PPE), and scaffolding required to maintain battery electric vehicles.

The LCTOP population-based and revenue-based allocations by agency are found in (Attachment B). MTC needs to know the percent breakdown of the total Countywide amount for each operator and if there are any revenue-based funding swaps by Wednesday, February 20, 2026, along with the following project information:

- Project title
- Brief project description

- Estimated amount of LCTOP population-based funds (an estimated amount of revenue-based funds on the same project, if applicable)
- Is the project within/benefiting a DAC, as defined by LCTOP guidelines?
- Submission of a [complete streets \(CS\) checklist](#), if applicable. The updated CS Guidance document can be found here <https://mtc.ca.gov/digital-library/5022906-complete-streets-checklist-guidance-resolution-4493>.

On January 27, 2026, the Solano County Intercity Transit Consortium unanimously approved the City of Suisun's swap of TDA funds for LCTOP Population and Revenue Based funds with the Cities of Dixon, Rio Vista, and Solano County. City of Fairfield is swapping TDA Funds for LCTOP Population and Revenue Based funds with the City of Vacaville. The STA TAC voted unanimously on January 28, 2026, to forward the recommended action to the STA Board for approval.

Fiscal Impact:

Allocating LCTOP population-based funds is a fiscal responsibility of STA. However, there is no direct impact on STA's budget.

Recommendation:

Approve the Solano County LCTOP Population and Revenue Based Fund Allocations with funding swaps and forward a recommendation to MTC to allocate funds according to Attachment C.

Attachments:

- A. MTC LCTOP Apportionments for Revenue and Population-Based Program Funds
- B. LCTOP Population-Based and Revenue-Based Allocation by Agency for FY 2025-26.
- C. Solano County LCTOP Population-Based and Revenue-Based Allocations with Funding Swaps

DRAFT
MTC Estimate - Not Final

FY 2025 - 26
Low Carbon Transit Operations Program (LCTOP)
Estimated Apportionments for Revenue-Based Program

Operator	Operator Share per STA Revenue-Based for FY 2025-26	Estimated Revenue-Based Apportionment (For Planning Purposes)	State Controller's Office - Confirmed Amount
Caltrain	4.740%	\$ 1,655,000	Official amounts to be issued spring 2026
CCCTA	0.416%	\$ 145,000	
City of Dixon	0.004%	\$ 1,000	
ECCTA	0.201%	\$ 70,000	
City of Fairfield	0.074%	\$ 26,000	
GGBHTD	4.548%	\$ 1,588,000	
LAVTA	0.199%	\$ 70,000	
Marin Transit	0.777%	\$ 271,000	
NVTA	0.056%	\$ 20,000	
City of Petaluma	0.024%	\$ 8,000	
City of Rio Vista	0.001%	\$ <1,000	
SamTrans	4.754%	\$ 1,659,000	
VTA	14.408%	\$ 5,029,000	
City of Santa Rosa	0.081%	\$ 28,000	
Solano County Transit	0.173%	\$ 60,000	
Sonoma County Transit	0.113%	\$ 40,000	
SMART	0.983%	\$ 343,000	
City of Union City	0.062%	\$ 21,000	
Vacaville City Coach	0.013%	\$ 5,000	
WCCTA	0.264%	\$ 92,000	
WETA	1.292%	\$ 451,000	
ACCM - Corresponding to ACE	0.146%	\$ 51,000	
VTA - Corresponding to ACE	0.084%	\$ 29,000	
SUBTOTAL	33.41%	\$ 11,663,000	
AC Transit	12.711%	\$ 4,437,000	
BART	19.918%	\$ 6,953,000	
SFMTA	33.956%	\$ 11,853,000	
SUBTOTAL	66.59%	\$ 23,243,000	
GRAND TOTAL	100%	\$ 34,906,000	

Estimated Statewide LCTOP Revenue-Based Funds	\$ 65,142,688	
Estimated MTC Region LCTOP Revenue-Based Funds	\$ 34,906,000	
Estimated MTC Region Share of Statewide LCTOP Revenue-Based Funds	53.6%	

*MTC's estimates are based on Cap and Trade Auction Revenues and Caltrans staff estimates provided 12/3/2025.
Final numbers to be released by the State Controller's Office may be affected by actions by legislature, Caltrans, or State Controller's Office.*

Due to rounding, the total may not equal the sum of the estimates

DRAFT
MTC Estimate - Not Final

FY 2025 - 26
Low Carbon Transit Operations Program (LCTOP)
Estimated Apportionments for Population-Based Program

Operator / Entity / Program	MTC Cap and Trade Framework Amount (\$ millions)	Percent of Framework Amount	Estimated Population-Based Amount (For Planning Purposes)	State Controller's Office Confirmed Amount
CCCTA	20.4	7%	\$ 855,000	Official amounts to be issued spring 2026
ECCTA	12.3	4%	\$ 517,000	
LAVTA	8.4	3%	\$ 354,000	
NCPTA	5.8	2%	\$ 244,000	
City of Union City	3.0	1%	\$ 124,000	
WCCTA	2.7	1%	\$ 114,000	
Marin County Operators (TBD)	10.8	4%	\$ 451,000	
Solano County Operators (TBD)	17.5	6%	\$ 734,000	
Sonoma County Operators (TBD)	20.6	7%	\$ 863,000	
SUBTOTAL	102	34%	\$ 4,256,000	
Clipper / Fare Policy*	100	33%	\$ 4,189,000	
Invest in key transit corridors (i.e. TPI)*	100	33%	\$ 4,189,000	
TOTAL**	302	100%	\$ 12,634,000	
Estimated Statewide LCTOP Population-Based Funds			\$ 65,142,688	
Estimated MTC Region LCTOP Population-Based Funds			\$ 12,634,000	
Estimated MTC Region Share of Statewide LCTOP Population-Based Funds			19.4%	

MTC's estimates are based on Cap and Trade Auction Revenues and Caltrans staff estimates provided 12/3/2025.

Final numbers to be released by the State Controller's Office may be affected by actions by legislature, Caltrans, or State Controller's Office.

**For FY 2025-26, MTC Staff intend to recommend the Clipper/ Fare Policy funding be distributed along with the Key Transit Corridors funding through the Transit Performance Initiative (TPI) call for projects, as part of a swap between the two categories that was initiated last year.*

***Due to rounding, the total may not equal the sum of the estimates*

LCTOP Population Based Allocation

FY 2025-26

Agency	Population		% by Population	\$ 734,000
City of Dixon (Readi-Ride)	19,143	19,143	0.04265878	\$ 31,311.55
City of Rio Vista (Delta Breeze)	10,375	10,375	0.02311993	\$ 16,970.03
City of Suisun City (STA)	28,949	28,949	0.06451074	\$ 47,350.88
City of Fairfield (FAST)	119,338	119,338	0.26593604	\$ 195,197.05
City of Vacaville (City Coach)	101,918	101,918	0.22711684	\$ 166,703.76
City of Benicia (SolTrans)	26,567			
City of Vallejo (SolTrans)	123,564	150,131	0.334556	\$ 245,564.10
Unincorporated Solano County (18,893	18,893	0.04210167	\$ 30,902.63
Total	448,747	448,747	100%	\$ 734,000

LCTOP Revenue Based Allocation

FY 2025-26

Agency	\$ 93,000	
City of Dixon (Readi-Ride)	\$ 1,000	
City of Rio Vista (Delta Breeze)	\$ 1,000	Less than
City of Fairfield (FAST)	\$ 26,000	
City of Vacaville (City Coach)	\$ 5,000	
City of Benicia (SolTrans)		
City of Vallejo (SolTrans)	\$ 60,000	
Total	\$ 93,000	

LCTOP Allocations and Swaps

Attachment C

LCTOP Population Based Allocation

Draft Recommendation

Agency	Project Title	\$	Percentage of LCTOP Allocation
City of Suisun City/Claimed by STA*	Electric Bus and Infrastructure	126,535.09	17.24%
City of Fairfield (FAST)**	Electrification of Transit Yard	361,900.81	49.31%
Solano County Transit (SolTrans)	New and Expanded Bus Service with new signage and equipment	245,564.10	33.46%
Total		734,000.00	100.00%

*The City of Suisun is swapping TDA for LCTOP with the City of Dixon, City of Rio Vista and Solano County

** The City of Fairfield is swapping TDA for LCTOP with the City of Vacaville

LCTOP Revenue Based Allocation

Draft Recommendation

Agency	Project Title	\$	Percentage of LCTOP
City of Suisun City/Claimed by STA*	Electric Bus and Infrastructure	2,000	2.15%
City of Fairfield (FAST)**	Electrification of Transit Yard	31,000	33.33%
Solano County Transit (SolTrans)	New and Expanded Bus Service with new signage and equipment	60,000	64.52%
Total		\$ 93,000	100.00%

*The City of Suisun is swapping TDA for LCTOP with the City of Dixon(\$1,000), and the City of Rio Vista(<1,000)

** The City of Fairfield is swapping TDA for LCTOP with the City of Vacaville (\$5,000)



DATE: February 4, 2026
TO: STA Board
FROM: Mayor Alma Hernandez, STA Board Chairperson
Daryl Halls, Executive Director
Robert Guerrero, Deputy Executive Director/Director of Planning
RE: Solano Express Subcommittee Recommendation

Background:

At the recommendation of 2025 STA Board Chairperson, Mitch Mashburn, the STA Board formed a subcommittee to discuss the Solano Express service hours, fiscal challenges and service changes proposed by the SolTrans 2025 Comprehensive Operation Analysis (COA). Mayor Alma Hernandez, Mayor Andrea Sorce, Mayor Steve Bird and Mayor John Carli agreed to participate on the subcommittee with Mayor Hernandez appointed to Chair the subcommittee meetings.

The Subcommittee held their third meeting on Monday, February 2, 2025. There were six primary topics included on the agenda in addition to Committee Member Comments and Next Steps. Attachment A includes the STA's Transit Subcommittee February 2, 2025 Agenda.

Discussion:

The first topic focused on the January 14, 2025 STA Board meeting action item. STA's Legal Counsel and Clerk of the Board submitted the minutes clarifying the action taken by the full STA Board at that meeting for comments. This item was informational.

The 2nd and 3rd items listed on the agenda were in regards to the SolTrans and STA staff perspectives on the Solano Express Service. These items were informational.

The fourth topic was an action item regarding a combination of the SolTrans COA recommendation and STA staff's recommendation related to the Solano Express Service Changes. The subcommittee unanimously recommended the following for the STA Board's consideration:

1. Cancel Route 82 and utilize cost savings for the Solano Express Red Line
2. Reduce Green Line service and utilize cost savings for the Solano Express Red Line
3. Yellow and Blue Red Line service discontinue service at Walnut Creek with new stops added for Concord and North Concord BART stations
4. Blue Line discontinue service to UC Davis with new service added between Fairfield and Vacaville and limited service to Dixon.

In addition, the subcommittee unanimously recommended for the STA Board's consideration:

5. STA staff work with the Cities of Vacaville and Dixon to study a vanpool service from Vacaville to Dixon and UC Davis
6. SolTrans coordinate with STA in studying a Solano Express service to the Fairgrounds Drive Project in Vallejo

This item will be discussed as part of a separate staff report on the Board agenda.

The fifth topic discussed was related to funding service to UC Davis. The subcommittee unanimously recommended the following options for the STA Board's consideration for a replacement service formally provided by the Blue Line:

7. Phase out the Guaranteed Ride Program generating an estimated savings of \$150,000 per year
8. Delay the Intercity Cost and Fund Sharing Agreement Ridership Survey generating an estimated savings of \$200,000

In addition, the subcommittee unanimously recommended for the STA Board's consideration:

9. Study the impacts of phasing out the STA's Lyft program subsidy for the cities of Benicia and Vallejo generating an estimated savings of \$80,000 annually from Benicia and \$27,000 annually from Vallejo and Benicia.

This item will be discussed as part of a separate staff report on the Board agenda.

In the interest of time, the subcommittee agreed to discuss the last topic related to the Solano Express Decision Making at a future meeting.

Fiscal Impact:

The fiscal saving from removing the Davis stops is unknown given the decision to remove the service as part of the SolTrans COA was cost neutral and intertwined with other Solano Express service routes. STA is estimating a savings of \$350k from the Guaranteed Ride Program and from delaying the Intercity Cost and Fund Sharing Agreement Ridership Survey by one year.

Recommendation:

Approve the following STA Solano Express Subcommittee recommendations:

1. Cancel Route 82 and utilize cost savings for the Solano Express Red Line;
2. Reduce Green Line service and utilize cost savings for the Solano Express Red Line;
3. Yellow and Blue Red Line service discontinue service at Walnut Creek with new stops added for Concord and North Concord BART stations;
4. Blue Line discontinue service to UC Davis with new service added between Fairfield and Vacaville and limited service to Dixon;
5. STA staff work with the Cities of Vacaville and Dixon to study a vanpool service from Vacaville to Dixon and UC Davis; and
6. SolTrans coordinate with STA in studying a Solano Express service stop at the Fairgrounds Drive Project in Vallejo.

Attachment:

- A. February 2, 2026 STA Solano Express Committee Agenda

STA SOLANO EXPRESS SUBCOMMITTEE

Meeting #3

4:00 – 6:00 p.m., Monday, February 2, 2026

Suisun City Hall

STA Solano Express Subcommittee Members:

Mayor Alma Hernandez, Subcommittee Chair, City of Suisun City

Mayor Steve Bird, City of Dixon

Mayor John Carli, City of Vacaville

Mayor Andrea Sorce, City of Vallejo

MEETING AGENDA

1. CALL TO ORDER / INTRODUCTIONS

Mayor Alma Hernandez

2. APPROVAL OF THE AGENDA

3. OPPORTUNITY FOR PUBLIC COMMENT

4. ACTION AND DISCUSSION ITEMS

A. Certified True Copy of the Relevant Extract of the Draft Meeting Minutes of the STA Board at their January 11, 2026 Meeting

Megan Callaway/
Johanna Masiclat

This item had a robust conversation regarding the Solano Express Blue Line service at the January 11th STA Board meeting. The discussion included other service changes not eligible for STA Board action because the service changes were not originally included on the STA Board agenda. These service changes are being brought back for discussion as part of the Agenda Item #D, and, based on the committee direction, will be brought to the February 11th STA Board as a formal action item.

Attachment A includes Certified Copy of the Extraction of the DRAFT Meeting Minutes of the STA Board of January 11, 2026. STA Legal Counsel and Clerk of the Board will clarify the action taken regarding this topic.

Recommendation:
Informational:

B. SolTrans Staff Perspective

Provide opportunity for SolTrans to discuss their perspective on the Solano Express Service Changes.

Beth Kranda/
Kristina Botsford

See **Attachment B** as reference.

C. STA Staff Perspective

Provide opportunity for STA staff to discuss their perspective on Solano Express Service Changes.

Daryl Halls/
Robert Guerrero

See **Attachment C** as reference.

Cont. Next Page

D. Solano Express Service Changes

Group

The following recommendation reflects additional STA Board discussion related to the SolTrans COA recommendations that were not eligible for action, as noted in Agenda Item #A. STA staff is bringing these items back for direction from the STA Solano Express Subcommittee followed by the STA Board for formal approval at their February 11, 2026 meeting. In addition, the STA Board has previously discussed the need for Solano Express service to connect at the Fairground Drive Project in Vallejo and expressed this in a comment letter provided to SolTrans in response to the Draft COA. This is reflected as #F in the recommendations below.

Recommendation:

As discussed at the January 14th STA Board meeting and consistent with the Soltrans Comprehensive Operation Analysis (COA) for Solano Express, approve the following:

- A) Cancel Route 82 and utilize cost savings for the Solano Express Red Line
- B) Reduce Green Line service and utilize cost savings for the Solano Express Red Line
- C) Yellow and Blue Red Line service discontinue service at Walnut Creek with new stops added for Concord and North Concord BART stations
- D) Blue Line discontinue service to UC Davis with new service added between Fairfield and Vacaville and limited service to Dixon.
- E) Develop vanpool service from Vacaville to Dixon and UC Davis
- F) Commit Solano Express service to the Fairgrounds Drive Project in Vallejo

E. Reduce STA's Mobility Program

Group

The STA Board gave direction to reduce the STA's Mobility Program in order to fund a vanpool service to Dixon and UC Davis in lieu of the Solano Express Blue Line.

Recommendation:

Approve the following and utilize the estimated cost savings to fund the new vanpool service replacing the Blue Line that directly connects to Vacaville, Dixon and UC Davis:

- A) Phase out the Guaranteed Ride Program generating an estimated savings of \$150,000 per year
- B) Delay the Intercity Cost and Fund Sharing Agreement Ridership Survey generating an estimated savings of \$200,000
- C) Phase out the STA's Lyft program subsidy for the cities of Benicia and Vallejo generating an estimated savings of \$80,000 annually from Benicia and \$27,000 annually from Vallejo and Benicia.

Cont. Next Page

F. Solano Express Decision Making

Group

The Solano Express decision-making process is defined by the Solano Express Operating Agreement and reaffirmed by the 2030 Transit Policy Committee which was a joint policy committee of STA and SolTrans Board Members. This item was included in the last agenda and is being brought back for discussion.

4. COMMITTEE MEMBER COMMENTS

5. NEXT STEPS

6. ADJOURNMENT – NEXT MEETING?

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DATE: January 29, 2026
TO: STA Board
FROM: Ron Grassi, Director of Programs
Lorene Garrett, Transit Mobility Coordinator I
RE: Subcommittee Recommendations regarding Reduction of Solano Mobility
Funding to Assist Funding Solano Express Blue Line Options

Background:

At their Board meeting on January 14, 2026, the STA Board directed STA staff to reduce STA's Solano Mobility Programs for FY 2026-27 to fund a vanpool service to Dixon and UC Davis in lieu of the Solano Express Blue Line.

STA staff identified cost reduction opportunities for: 1. The Guaranteed Ride Program, 2. The Intercity Cost and Fund Sharing Agreement Ridership Survey, and 3. The Lyft Programs for the Cities of Benicia and Vallejo.

1. STA's Guaranteed Ride Program was created in September of 2022 to provide an Uber Voucher as a safety net for Solano Express riders whose route was cancelled or missed.
2. The Solano Express Ridership Survey and Analysis Study is assembled for use in establishing the cost-sharing formula set forth in the Intercity Transit Funding and Cost Sharing Agreement. The Intercity Transit Funding and Cost Sharing Agreement states that STA will conduct the on-board survey no less frequently than every three years to provide the Intercity Transit Funding Working Group (ITFWG) with data on the number of riders by jurisdiction of residence and intercity route. The last Ridership Survey update was completed as scheduled during 2024 and provided to the ITFWG for fiscal year 2025-26. The next Ridership Survey is scheduled for 2026. The study also includes an onboard passenger survey and analysis, on-time performance, and counts of on- and off-board passengers at various bus stops.
3. Following the completion of the 2018 SolTrans comprehensive Operational Analysis (COA), SolTrans discontinued local Route 20 and requested replacing the General Public Dial a Ride (DAR) system with a Transportation Network Company. The elimination of the local route was expected to yield an estimated annual cost savings of \$252,900. The following year, STA, SolTrans, and Lyft partnered to introduce the Benicia and Vallejo Lyft Program, with guardrails imposed by the partners. In addition, 3 miscellaneous locations for the City of Benicia (Gateway Plaza) and Vallejo (Mare Island and Carquinez Mobile Park Home/Cal Maritime Academy) were established. The program was expanded in 2021 to help reduce traffic and parking congestion along the Benicia First Street Corridor. In May of 2022, SolTrans received a finding during a Federal Transit Administration audit that required them to no longer partner with STA on the Lyft programs. The following year, the City of Benicia entered into a 2-year funding agreement with STA. On July 9, 2025, the STA Board authorized the STA Executive Director to enter into a 2-year funding agreement with the City of Benicia for an amount not-to-exceed \$160,000. The Lyft Programs continued to be paid for by the Solano Mobility Programs.

Discussion:

The following modifications to STA's Solano Mobility Programs will generate savings to fund a vanpool service to UC Davis:

1. STA staff recommends the Guaranteed Ride Program be discontinued effective June 30, 2026, resulting in an estimated savings of \$150,000 given Solano Express reliability and STA Board direction.
2. The 2024 Solano Express Ridership Survey was utilized to develop the Solano Express cost-sharing formula for FY 2025-26. STA staff recommends delaying the 2026 Intercity Cost and Fund Sharing Agreement Ridership Survey by at least a year to generate an estimated \$200,000 in savings.
3. STA staff recommends discontinuing STA's Lyft Program subsidy for the Benicia Lyft Program (see attachment A for ridership and guardrails), generating an estimated savings of \$80,000, and discontinuing STA's subsidy for the Lyft Programs for the Cities of Benicia and Vallejo (see attachment B for ridership and program guidelines), generating additional estimated savings of \$27,000.

Fiscal Impact:

The proposed modifications to the Solano Mobility Programs will result in an estimated savings of \$457,000 for FY 2026-27.

Recommendation:

Approve the following and utilize the estimated cost savings to fund a new vanpool service replacing the Blue Line connection from Vacaville, Dixon to UC Davis:

1. Phase out the Guaranteed Ride Program by June 30, 2026, generating an estimated savings of \$150,000;
2. Delay the 2026 Intercity Cost and Fund Sharing Agreement Ridership Survey, generating an estimated savings of \$200,000; and
3. Phase out the STA Lyft program subsidy for the cities of Benicia and Vallejo, generating an estimated savings of \$80,000 annually from the Benicia Lyft Program and \$27,000 annually from the Lyft Programs for the Cities of Vallejo and Benicia.

Attachments:

A. Benicia Lyft Ridership by Fiscal Year

B. Miscellaneous Lyft Programs for the Cities of Benicia and Vallejo

Benicia Lyft Ridership by Fiscal Year

	No of Trips 21/22	No of Trips 22/23	No of Trips 23/24	No of Trips 24/25	No of Trips 25/26- 2nd Q
Veteran's Corp. DBA Yellow Cab	12	233	281	257	125
Lyft \$3	59	295	927	854	516
Lyft \$4	3	221	331	652	719
Benicia \$5	240	1335	4754	7848	5768
Total Trips	314	2084	6293	9611	7128

	Cost 21/22	Cost 22/23	Cost 23/24	Cost 24/25	Cost 25/26- 2nd Q
Veteran's Corp. DBA Yellow Cab	\$ 2,662.00	\$ 3,897.00	\$ 3,559.03	\$ 2,827.00	\$ 1,308.00
Lyft \$3	\$ 2,106.87	\$ 2,254.84	\$ 5,681.54	\$ 8,168.99	\$ 5,019.93
Lyft \$4	\$ 59.52	\$ 1,166.66	\$ 2,643.33	\$ 6,026.41	\$ 6,442.35
Benicia \$5	\$ 2,794.13	\$ 8,691.31	\$ 31,307.68	\$59,584.61	\$ 48,736.47
Total Cost	\$ 7,622.52	\$ 16,009.81	\$ 43,191.58	\$76,607.01	\$ 61,506.75

Current Guardrails (as determined by initial partners):

- \$3 (6 am – 9 pm), \$4 (6 am – 9 pm), \$5 (6 am – 11 pm) per ride up to \$20
- 60 rides/month (essentially 2 rides/day)
- Locations
 - All programs - Benicia City Limits, Martinez Amtrak
 - \$3, \$4 Benicia – Springs and Oakwood Transit Center

Miscellaneous Lyft Programs for the Cities of Benicia and Vallejo

FY 23-24 Totals		
	Rides	Cost
Gateway	458	\$ 4,817.89
Carquinez	83	\$ 804.16
Mare Island	272	\$ 2,772.48
Total	813	\$ 8,394.53

FY 24-25 Totals		
	Rides	Cost
Gateway	1773	\$ 21,987.17
Carquinez	98	\$ 878.17
Mare Island	486	\$ 4,401.42
Total	2357	\$ 27,266.76

FY 25-26 Totals 2 nd Q		
	Rides	Cost
Gateway	678	\$ 6,880.74
Carquinez	105	\$ 1,136.43
Mare Island	201	\$ 2,162.29
Total	984	\$ 10,179.46

Current Guardrails (as determined by initial partners):

- All Programs:
 - 6 am – 9 pm
 - 45 rides/month
 - 80% discount up to \$20 savings per ride
- Gateway Plaza (STGATEWAYPLAZA)
 - Between Benicia City Limits and Gateway Plaza
- Carquinez Heights (STCRQHEIGHTS)
 - Between Carquinez Mobile Park – Cal Maritime and Vallejo Transit Center/Vallejo Ferry Terminal
- Mare Island (STMAREISLAND)
 - Between Mare Island and Vallejo Transit Center/Vallejo Ferry Terminal



DATE: February 3, 2026
TO: STA Board
FROM: Ron Grassi, Director of Programs
Lorene Garrett, Transit Mobility Coordinator I
RE: Solano Mobility Express Vanpool Pilot Program Expansion with Service to UC Davis's Memorial Union

Background:

2023 Solano Express Realignment to Sacramento

In April of 2023, the Intercity Funding Working Group (ITFWG)—an ad hoc subcommittee of the Solano County Transit Consortium with representatives from STA and the Solano County Transit Operators (SolTrans, FAST (Fairfield), City Coach (Vacaville), and Dixon Ready-Ride)—met to discuss Solano Express Service Realignment Proposals which included eliminating Blue Line service to Sacramento. The SolTrans Board approved the realignment, which recommended coordinating and funding vanpools as an alternative for riders traveling to Sacramento. At their meeting in May of 2023, the STA Board reviewed and discussed the Solano Express service proposals. At the June STA Board meeting, STA staff presented a recommendation to expand the existing mobility programs to assist displaced Blue Line riders and to evaluate options to bridge the service gap. STA staff returned in July 2023 with a recommendation for the Solano Mobility Express Vanpool Pilot Program.

Solano Mobility Express Vanpool as Blue Line Replacement

The Solano Mobility Express Vanpool Pilot Program launched in August 2023, the day the Blue Line eliminated service to Sacramento. Solano Mobility Express Vanpool vans travel between Dixon, Vacaville, and Sacramento during morning and afternoon/evening commute hours. The program began with three 7-passenger vans and expanded to four as ridership increased. Currently, two 14-passenger and two 9-passenger vans serve the program. The vans are driven by professional drivers. Solano Express Blue Line riders transfer for free.

9,562 rides have been provided from program start through the end of the first quarter of FY 2025-26, with 4,591 in FY 2024-25. The program spent \$569,612 on 4,635 revenue hours, with a budgeted cost of \$130/revenue hour and an actual cost of \$122/revenue hour. The program has been reliable, with only two missed runs since its start, and in both instances, affected riders were accommodated.

The program has been well-received by riders. It garnered \$50,000 grants from the Yolo-Solano Air Quality Management District for the last fiscal year and the current fiscal year. In addition, Sacramento County is currently evaluating whether to initiate a similar program. The Solano Mobility Express Vanpool Program has been cited as a model for interim transit along SR 37.

Solano Community College Falcon Flyer Vanpool Pilot Program

In November of 2024, the Solano Community College District (SCCD) asked STA to partner in piloting an Intercampus Vanpool Program to connect the Vacaville, Fairfield, and Vallejo campuses to meet a critical need and fulfill one of the major initiatives of the college's three-year Student Equity and Achievement Plan. The Solano Mobility Express Vanpool model was

employed, and the Falcon Flyer Vanpool Program was launched in April of 2025 to assist students with transportation challenges, allowing them to stay engaged and graduate on time by providing access to courses at campuses outside their home location. In addition, the vanpool facilitates student access to essential resources and participation in extra-curricular activities across campuses. Ridership has steadily increased. During the first two quarters of FY 2025-26, 1,492 rides were provided.

Discussion:

As a result of the 2025 SolTrans Comprehensive Operations Analysis (COA), Solano Express service to Davis will be discontinued in August 2026. At their meeting on February 2, 2026, the STA Board's Transit Subcommittee committed to finding a replacement for service to Davis's Memorial Union. STA staff identified \$450,000 from cuts to Solano Mobility Program funding to be used to provide service to Davis. This staff report seeks to receive STA Board approval to work with the Cities of Vacaville and Dixon to quickly develop and present two options for vanpool service between Vacaville, Dixon, and Davis's Memorial Union.

SolTrans staff presented a service-to-Davis cost analysis to the SolTrans Board of Directors at their meeting on September 18, 2025 (see Attachment B). However, at the February 2nd Transit Subcommittee meeting, SolTrans staff stated that they would not be able to implement their proposed service to Davis by August 2026, when the Comprehensive Operational Analysis changes take effect.

As presented in the background information above, STA staff have demonstrated success in designing and implementing similar vanpool programs in a short period. In addition, the program has been affordable, costing less than the budgeted \$130/revenue hour last fiscal year. It has also been reliable and scalable if needed when demand for service increases.. With STA Board direction, STA staff will work with the cities of Vacaville and Dixon to develop and present an implementation plan to expand the current vanpool to Sacramento and provide additional service between Vacaville, Dixon, and UC Davis's Memorial Union. The goal is to have a service in place when SolTrans' discontinues the Blue Line to Davis.

Fiscal Impact:

None to develop an implementation plan with two funding options. Option 1 would require an additional \$600,000/fiscal year, and Option 2 would require an additional \$450,000/fiscal year. The program is scalable, and costs can be reduced/increased based on the service hours, number, and size of vehicles.

Recommendation:

Authorize the Executive Director to:

1. Work with the Cities of Dixon and Vacaville to develop an implementation plan to expand the Solano Mobility Express Vanpool Program to include service between Dixon, Vacaville, and UC Davis's Memorial Union.
2. Present the implementation plan to the STA Board's Transit Subcommittee and STA Board at their March meetings.

Attachments:

- A. Solano Mobility Express Vanpool Program FY 2024-25 Costs and Revenue Hours
- B. SolTrans service to UC Davis Cost Analysis

Solano Express Vanpool FY24-25

- Provides Service between Vacaville, Dixon, and Sacramento

FY 24/25 Totals	Description
\$ 38,656.98	Fuel
\$ 35,083.81	Insurance
\$ 194,965.76	CDL Driver
\$ 181,059.26	Non CDL
\$ 4,800.00	Cameras
\$ 102,796.72	Vehicle Rental
\$ 12,250.00	SaaS Subscription
\$ 569,612.53	4,635.56 Revenue Hours

- 4,635.56 Revenue Hours Provided for Budgeted cost \$130.00 per revenue hour and actual FY 2024 -25 \$122.88 per revenue hour

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Solano County Transit

TO: SOLTRANS BOARD OF DIRECTORS
PRESENTER: MANDI RENSHAW, PLANNING AND MARKETING MANAGER
SUBJECT: SERVICE TO DAVIS COST ANALYSIS
ACTION: INFORMATIONAL

ISSUE:

The current Comprehensive Operations Analysis (COA): System Redesign proposal discontinues service to Davis due to budget constraints and the inability to provide a reliable, high-quality service within existing resources. However, both the SolTrans and Solano Transportation Authority (STA) Boards have expressed interest in exploring the feasibility of maintaining this connection. Staff were directed to return with a service proposal and cost analysis that identifies what it would take to provide a quality Davis service that could attract and sustain ridership.

DISCUSSION:

In the COA System Redesign Proposal, Blue Line service to Davis is recommended for discontinuation due to budget limitations, very low ridership under the current model, and the inability to provide a reliable, high-quality service with existing resources. Instead, the COA proposes all-day, hourly service between Concord BART and Vacaville, along with two a.m. and two p.m. trips to Dixon (consistent with current service levels). This represents an increase of 6,376 hours and a 60% increase in variable costs compared to the Blue Line service provided today. This additional cost is offset by savings from eliminating Route 82 and some of the Green Line service.

Per the Existing Conditions Report, there is demonstrated demand for a connection to Davis. However, within current budget constraints, it is not possible to provide the level of service necessary to attract new ridership and ensure reliability. Staff requested consultants at Jarrett Walker & Associates to create a potential scenario that would extend the Blue Line to Davis with the addition of a bus throughout the service span. This resource would provide sufficient recovery time in the schedule to mitigate potential on-time performance impacts caused by congestion along I-80.

Extending the Blue Line to Davis would result in approximately 30% more weekday revenue hours, or about 5,100 additional annual revenue hours, along with a 33% increase in daily revenue miles compared to the proposed COA service plan. These increases in hours and miles would add an estimated \$600,000 in annual operating costs on top of the COA Proposed Blue Line's variable operating cost of approximately \$1.9 million. This scenario assumes continued interlining with the Yellow Line to help keep variable costs lower; however, the additional peak bus required for this extension would create new deadhead mileage, which would require further scheduling analysis and coordination with our contractor to refine cost estimates.

It is important to note that this cost analysis reflects only variable costs of service—operator hours and fuel. There will be some additional variable costs, but these costs are minor. Fixed costs such as the transit contract fixed fee, facilities, and administrative overhead are not included and would remain consistent throughout the overall SolanoExpress service budget even if Davis service were added.

Below is a table comparing the variable costs of the COA Proposed Blue Line and Blue Line scenario with Davis service.

	Proposed Blue Line (Davis Discontinued)	Proposed Blue Line with Davis
Annual Revenue Hours	17,000	22,100
Annual Revenue Miles	582,200	774,330
Total Variable Annual Operating Cost	\$1,915,058	\$2,501,630
* Note this budget only represents variable costs for fuel and drivers and does not include the transit contract fixed fee, facilities and administrative overhead, which will not change		

CONCLUSION:

Should the STA Board review this information and award funding to support a high-quality Davis service, SolTrans staff will return to the Board with a revised service plan that incorporates the additional resources.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

PERFORMANCE GOAL:

Goal 1: Service – Deliver on-time safe transit services which meet the needs of Solano County Communities; **Objective B** – Comprehensive Operational Analysis (COA).

RECOMMENDATION:

Informational.



DATE: January 27, 2026
TO: STA Board
FROM: Amy Antunano, Program Manager- Safe Routes to School
Robert Guerrero, Deputy Executive Director/Director of Planning
RE: STA Policy for Allocating Public Funding for Safe Routes to Schools to
Benefit Private Schools Students

Background:

The Solano Transportation Authority's Safe Routes to School (SR2S) Program provides countywide education, encouragement, engineering support, and community engagement to improve safety for students walking and bicycling to and from school. SR2S initiatives are designed to benefit all students, regardless of school type, by promoting safe and healthy transportation options, reducing congestion around campuses, and creating safer neighborhoods.

At the December 2025 STA Board meeting, questions were raised regarding how SR2S resources are allocated between public and private schools. This discussion emerged during the appointment process for an SR2S Advisory Committee seat, when concerns were expressed about whether a charter school representative might influence program funding away from traditional public schools.

Discussion:

SR2S programming is delivered countywide through safety education presentations, bicycle repair events, bike skills and rodeo training, walk audits, community engagement activities, and coordinated partnerships with local agencies. In addition, the SR2S program offers limited Micro Grants based on funding availability for capital safety projects such as sidewalk improvements and small-scale requests such as signs and safety equipment. The SR2S Program is funded through public sources as well as state and federal grants, all of which include strict eligibility requirements. These funding sources require that awards support a public benefit and, in many cases, limit direct investments to public entities or programs that provide broad, community-level safety improvements.

SR2S staff work directly with schools that request assistance, and events are scheduled based on readiness, need, and available program capacity. As part of the program's equity focus, Title I schools are prioritized to ensure that safety education and resources reach students in communities with the greatest need. In practice, most SR2S services are requested by public and charter schools, with only a small number of private schools participating each year.

Although private schools have been eligible to receive SR2S services, participation across Solano County has historically been minimal based on their requests. Of the 132 public schools in Solano County, the SR2S program currently serves 71, and an additional three parochial schools request SR2S programming, as shown in Attachment A. These campuses typically participate in schoolwide assemblies or Walk & Roll events. Of the 44 micro-grant allocations awarded to date, only one has been issued to a private school, along with three awards issued to public charter schools. These allocations are detailed in Attachment B.

Fiscal Impact:

None at this time. Funding for the STA's Safe Routes to School Program is provided through the Metropolitan Transportation Commission's (MTC), One Bay Area Grant (OBAG) and The Office of Traffic and Safety (OTS) grants, Transportation Development Act Article 3 (bicycle/ped funding), Bay Area Air Quality Management District (BAAQMD) and Yolo-Solano Air Quality Management District (YSAQMD) Clean Air Fund.

Recommendation:

Informational.

Attachments:

- A. Safe Routes to School Participation List
- B. Safe Routes to School Microgrant Allocation List

SCHOOLS IN SOLANO COUNTY

Attachment A

FAIRFIELD & SUISUN CITY UNIFIED SCHOOL DISTRICT

	T1	GRADES	SCHOOL	ADDRESS	ADDRESS
1	<input checked="" type="checkbox"/>	K-5	Anna Kyle Elementary	1600 Kidder Ave. Fairfield, CA 94533	
2	<input checked="" type="checkbox"/>	9-12	Armijo High	824 Washington St. Fairfield, CA 94533	X
3	<input type="checkbox"/>	TK/6-8	B. Gale Wilson Middle	3301 Cherry Hills Ct. Fairfield, CA 94534	X
4	<input checked="" type="checkbox"/>	TK-5	Cleo Gordon Elementary	1950 Dover Ave. Fairfield, CA 94533	X
5	<input type="checkbox"/>	TK-5	Cordelia Hills Elementary	4770 Canyon Hills Dr. Fairfield, CA 94534	X
6	<input type="checkbox"/>	TK-5	Crescent Elementary	1001 Anderson Dr. Suisun City, CA 94585	X
7	<input checked="" type="checkbox"/>	6-8	Crystal Middle	400 Whispering Bay Ln. Suisun City, CA 94585	X
8	<input type="checkbox"/>	TK-8	Dan O. Root Elementary	820 Harrier Dr. Suisun City, CA 94585	
9	<input checked="" type="checkbox"/>	K-8	David Weir Preparatory Academy	1975 Pennsylvania Ave. Fairfield, CA 94533	X
10	<input checked="" type="checkbox"/>	TK-5	Dover Elementary	301 E Alaska Ave. Fairfield, CA 94533	
11	<input type="checkbox"/>	9-12	Early College High	4000 Suisun Valley Rd. Fairfield, CA 94534	X
12	<input type="checkbox"/>	9-12	Fairfield High	205 E Atlantic Ave. Fairfield, CA 94533	X
13	<input checked="" type="checkbox"/>	TK-5	Fairview Elementary	830 First St. Fairfield, CA 94533	X
14	<input checked="" type="checkbox"/>	6-8	Grange Middle	1975 Blossom Ave. Fairfield, CA 94533	
15	<input type="checkbox"/>	6-8	Green Valley Middle	1350 Gold Hill Rd. Fairfield, CA 94534	X
16	<input type="checkbox"/>	K-12	H. Glen Richardson	1069 Meadowlark Dr. Fairfield, CA 94533	
17	<input type="checkbox"/>	K-5	KI Jones Elementary	2001 Winston Dr. Fairfield, CA 94534	X
18	<input type="checkbox"/>	TK-5	Laurel Creek Elementary	2900 Gulf Dr. Fairfield, CA 94533	X
19	<input type="checkbox"/>	P	Mary Bird Early Childhood	420 East Tabor Ave. Fairfield, CA 94533	
20	<input checked="" type="checkbox"/>	6-8	Matt Garcia Career & College	1100 Harry Price Dr. Fairfield, CA 94533	
21	<input type="checkbox"/>	TK-5	Nelda Mundy Elementary	570 Vintage Valley Dr. Fairfield, CA 94534	X
22	<input type="checkbox"/>	TK-8	Oakbrook Academy	700 Oakbrook Dr. Fairfield, CA 94534	X
23	<input type="checkbox"/>	5-12	Public Safety Academy	230 Atlantic Ave. Fairfield, CA 94533	
24	<input type="checkbox"/>	9-12	Rodriguez High	5000 Red Top Rd. Fairfield, CA 94534	
25	<input type="checkbox"/>	TK-5	Rolling Hills Elementary	2025 Fieldcrest Ave. Fairfield, CA 94534	X

26	<input checked="" type="checkbox"/>	10-12	Sam Yeto Continuation	205 East Atlantic Ave. Fairfield, CA 94533	
27	<input checked="" type="checkbox"/>	K-8	Sheldon Academy	1901 Woolner Ave. Fairfield, CA 94533	X
28	<input type="checkbox"/>	TK-5	Suisun Elementary	725 Golden Eye Way. Suisun City, CA 94585	X
29	<input type="checkbox"/>	K-8	Suisun Valley	4985 Lambert Rd. Fairfield, CA 94534	
30	<input type="checkbox"/>	TK-5	Sullivan Language Academy	2195 Union Ave. Fairfield, CA 94533	
31	<input checked="" type="checkbox"/>	TK-5	Tolenas Elementary	4500 Tolenas Rd. Fairfield, CA 94533	
32	<input type="checkbox"/>	K-8	Virtual Academy	1100 Harry Price Dr. Fairfield, CA 94533	

Fairfield Private Schools				
	T1	Grades	School	Address
1		K-12	Fairfield Christian	2075 Dover Ave. Fairfield, CA 94533
2		K-8	Holy Spirit	1050 N Texas St. Fairfield, CA 94533
3		K-12	Sierra School of Solano	1745 Enterprise Dr. Fairfield, CA 94533
4		P-8	Solano Christian Academy	2200 Fairfield Ave. Fairfield, CA 94533
5		K-12	Spectrum Center	5090 Central Way #200 Fairfield, CA 94534

VACAVILLE UNIFIED SCHOOL DISTRICT					
	T1	GRADES	SCHOOL	ADDRESS	SR2S Participation
1	<input type="checkbox"/>	K-6	Alamo Elementary	500 S. Orchard Ave. Vacaville, CA 95688	X
2	<input type="checkbox"/>	K-6	Browns Valley Elementary	333 Wrentham Dr. Vacaville, CA 95688	X
3	<input type="checkbox"/>	K-6	Cooper Elementary	750 Christine Dr. Vacaville, CA 95688	X
4	<input checked="" type="checkbox"/>	K-6	Edwin Markham Elementary	101 Markham Ave. Vacaville, CA 95688	X
5	<input checked="" type="checkbox"/>	K-6	Eugene Padan Elementary	200 Padan School Rd. Vacaville, CA 95688	X
6	<input checked="" type="checkbox"/>	TK-6	Fairmont Charter Elementary	1355 Marshall Rd, Vacaville, CA 95688	X
7	<input checked="" type="checkbox"/>	K-6	Hemlock Elementary/ACE	400 Hemlock St. Vacaville, CA 95688	X
8	<input type="checkbox"/>	K-6	Jean Callison Elementary	6261 Vanden Rd. Vacaville, CA 95687	X
9	<input type="checkbox"/>	K-6	Orchard Elementary	805 N. Orchard Ave. Vacaville, CA 95688	X
10	<input type="checkbox"/>	PS	Shelly Dally Early Learning Village	621 S. Orchard Ave. Vacaville, CA 95688	
11	<input checked="" type="checkbox"/>	7-12	Shereene Wilkerson Academy	343 Brown St. Vacaville, CA 95688	
12	<input type="checkbox"/>	K-8	Sierra Vista Middle	301 Bel Air Dr. Vacaville, CA 95687	X
13	<input checked="" type="checkbox"/>	7-8	Vaca Peña Middle	200 Keith Way, Vacaville, CA 95687	

14	<input type="checkbox"/>	9-12	Vacaville High	100 W. Monte Vista Ave, Vacaville, CA 95688	X
15	<input type="checkbox"/>	9-12	Will C. Wood High	998 Marshall Rd. Vacaville, CA 95687	
16	<input type="checkbox"/>	7-8	Willis Jepson Middle	580 Elder St. Vacaville, CA 95688	

VACAVILLE PUBLIC CHARTER SCHOOLS					
	T1	GRADES	SCHOOL	ADDRESS	
1	<input type="checkbox"/>	9-12	Buckingham Collegiate Charter	100 McClellan St. Vacaville, CA 95688	
2	<input checked="" type="checkbox"/>	7-12	Ernest Kimme Charter Academy	188 Bella Vista Rd. Vacaville, CA 95687	
3	<input type="checkbox"/>	TK-12	Kairos Public School	123 Elm St. Vacaville, CA 95688	X

VACAVILLE PRIVATE SCHOOLS					
		GRADES	SCHOOL	ADDRESS	
1		K-8	Academy of 21st Century Learning	3333 Vaca Valley Pkwy Suite #8000 Vacaville, CA 95688	
2		K-8	Bethany Lutheran Elementary	1011 Ulatis Dr. Vacaville, CA 95687	
3		K-8	Notre Dame	1781 Marshall Dr. Vacaville, CA 95687	
4		TK-8	Stetson Academy	1949 Peabody Rd. Vacaville, CA 95687	
5		K-12	Vacaville Christian	1117 Davis St. Vacaville, CA 95687	

VALLEJO CITY UNIFIED SCHOOL DISTRICT					
	T1	GRADES	SCHOOL	ADDRESS	SR2S Participation
1	<input checked="" type="checkbox"/>	TK-8	Cave Language Academy	770 Tregaskis Ave. Vallejo, CA 94591	
2	<input checked="" type="checkbox"/>	K-5	Cooper Elementary	612 Del Mar Ave. Vallejo, CA 94589	X
3	<input checked="" type="checkbox"/>	K-5	Dan Mini Elementary	1530 Lorenzo Dr. Vallejo, CA 94589	X
4	<input type="checkbox"/>	7-12	Everest Academy	1357 Colusa St. Vallejo, CA 94590	X
5	<input checked="" type="checkbox"/>	K-5	Federal Terrace Elementary	415 Daniels Ave. Vallejo, CA 94590	X
6	<input checked="" type="checkbox"/>	K-5	Glen Cove Elementary	501 Glen Cove Pkwy. Vallejo, CA 94591	X
7	<input checked="" type="checkbox"/>	TK-5	Highland Elementary	1309 Ensign Ave. Vallejo, CA 94590	X
8	<input checked="" type="checkbox"/>	6-8	Hogan Middle	850 Rosewood Ave. Vallejo, CA 94591	X
9	<input checked="" type="checkbox"/>	9-12	Jesse Bethel High	1800 Ascot Pkwy. Vallejo, CA 94591	
10	<input checked="" type="checkbox"/>	9-12	John Finney Education Complex	1347 Amador St. Vallejo, CA 94590	X

11	<input checked="" type="checkbox"/>	TK-12	Lincoln Elementary	620 Carolina St. Vallejo, CA 94590	X
12	<input checked="" type="checkbox"/>	K-5	Patterson Elementary	1080 Porter St. Vallejo, CA 94590	X
13	<input checked="" type="checkbox"/>	TK-6	Pennycook Elementary	3620 Fernwood Dr. Valljo, CA 94591	X
14	<input checked="" type="checkbox"/>	K-8	Solano Widenmann Academy	1025 Corcoran Ave. Vallejo, CA 94589	X
15	<input checked="" type="checkbox"/>	K-5	Steffan Manor Elementary	815 Cedar St. Vallejo, CA 94591	X
16	<input checked="" type="checkbox"/>	9-12	Vallejo High	840 Nebraska St. Vallejo, CA 94590	X
17	<input checked="" type="checkbox"/>	K-5	Wardlaw Elementary	1698 Oakwood Ave. Vallejo, CA 94591	X

VALLEJO PUBLIC CHARTER SCHOOLS

	T1	GRADES	SCHOOL	ADDRESS	
1	<input checked="" type="checkbox"/>	TK-8	Caliber ChangeMakers Academy	500 Oregon St. Vallejo, CA 94590	
2	<input checked="" type="checkbox"/>	K-12	Elite Public School	100 Whitney Ave. Vallejo, CA 94589	
3	<input checked="" type="checkbox"/>	6-12	Griffin Academy High	233 Hobbs Ave. Vallejo, CA 94591	
5	<input checked="" type="checkbox"/>	9-12	MIT High	2 Positive Pl. Vallejo, CA 94589	
6	<input checked="" type="checkbox"/>	K-8	Vallejo Charter	400 Rickover St. Vallejo, CA 94592	X

VALLEJO PRIVATE SCHOOLS

		GRADES	SCHOOL	ADDRESS	
1		K-12	Innovative Education Vallejo Learning Center	1000 Magazine St. Vallejo, CA 94590	
2		3-12	JIA Christian Academy	705Lassen St. Vallejo, CA 94591	
3		P-12	North Hills Christian	200 Admiral Callaghan Ln. Vallejo, CA 94591	
4		K-12	Rising Star SPED Academy	501 Starr Ave. Vallejo, CA 94590	
5		P-8	St. Basil's	1230 Nebraska St. Vallejo, CA 94590	X
6		P-8	St. Catherine's	3450 Tennessee St. Vallejo, CA 94591	
7		9-12	St. Patricks/St. Vincent	1500 Benicia Rd. Vallejo, CA 94591	X

BENICIA UNIFIED DISTRICT

	T1	GRADES	SCHOOL	ADDRESS	
1	<input type="checkbox"/>	9-12	Benicia High	1101 Military West. Benicia, CA 94510	X

2	<input type="checkbox"/>	6-8	Benicia Middle	1100 Southampton Rd. Benicia, CA 94510	X
3	<input type="checkbox"/>	TK-5	Joe Henderson Elementary	650 Hastings Dr. Benicia, CA 94510	X
5	<input checked="" type="checkbox"/>	TK-5	Mary Farmar Elementary	901 Military West. Benicia, CA 94510	X
6	<input type="checkbox"/>	TK-5	Matthew Turner Elementary	540 Rose Dr. Benicia, CA 94510	X
7	<input checked="" type="checkbox"/>	TK-5	Robert Semple Elementary	2015 East Third St. Benicia, CA 94510	X

Benicia Private Schools					
		GRADES	SCHOOL	ADDRESS	
1		P-8	St. Dominic's	935 East 5th St. Benicia, CA 94510	X

Dixon Unified School District					
	T1	GRADES	SCHOOL	ADDRESS	
1	<input checked="" type="checkbox"/>	K-5	Anderson Elementary	415 East C St. Dixon, CA 95620	X
2	<input type="checkbox"/>	9-12	Dixon High	555 College Way. Dixon, CA 95620	X
3	<input checked="" type="checkbox"/>	K-5	Gretchen Higgins Elementary	1525 Pembroke Way. Dixon, CA 94520	X
4	<input checked="" type="checkbox"/>	6-8	John Knight Middle	455 East A St. Dixon, CA 95620	X
6	<input checked="" type="checkbox"/>	K-5	Tremot Elementary	355 Pheasant Run Dr. Dixon, CA 956220	X

Dixon Public Charter Schools					
	T1	GRADES	SCHOOL	ADDRESS	
1	<input checked="" type="checkbox"/>	K-8	Dixon Montessori Charter	355 N Almond St. Dixon, CA 94520	X

Dixon Private Schools					
		GRADES	SCHOOL	ADDRESS	
1		TK-12	Valley of the Sacred Heart/Chesterton Academy	105 S 2nd St. Dixon, CA 95620	

Travis Unified School District					
	T1	GRADES	SCHOOL	ADDRESS	
1	<input type="checkbox"/>	K-5	Cambridge Elementary	100 Cambridge Dr. Vacaville, CA 95687	X
2	<input type="checkbox"/>	TK-5	Center Elementary	3101 Markeley Ln. Fairfield, CA 94533	X
3	<input type="checkbox"/>	TK-5	Foxboro Elementary	600 Morning Glory Dr. Vacaville, CA 95687	X

4	<input checked="" type="checkbox"/>	6-8	Golden West Middle	2651 De Ronde Dr. Fairfield, CA 94533	X
5	<input type="checkbox"/>	P-5	Scandia Elementary	100 Broadway St. Travis AFB, CA 94535	X
6	<input type="checkbox"/>	9-12	Travis Education Center	2775 De Ronde Dr. Fairfield, CA 94533	X
7	<input type="checkbox"/>	K-5	Travis Elementary	100 Fairfield Ave. Travis AFB, CA 94535	
8	<input type="checkbox"/>	9-12	Vanden High	2951 Markeley Ln. Fairfield, CA 94533	

RIVER DELTA JOINT UNIFIED SCHOOL DISTRICT (RIO VISTA ONLY)

	T1	GRADES	SCHOOL	ADDRESS	
1	<input type="checkbox"/>	9-12	Rio Vista High	410 S 4th St. Rio Vista, CA 94571	X
2	<input type="checkbox"/>	TK-6	D.H. White Elementary	500 Elm Way. Rio Vista, CA 94571	X
4	<input type="checkbox"/>	7-8	Riverview Middle	525 S 2nd St. Rio Vista, CA 94571	X

SOLANO COUNTY OFFICE OF EDUCATION SCHOOLS

	T1	GRADES	SCHOOL	ADDRESS
1	<input checked="" type="checkbox"/>	7-12	Evergreen Academy	740 Beck Ave. Fairfield, CA 94533
2	<input type="checkbox"/>	7-12	Golden Hills Education Center	2460 Clay Bank Rd. Bldg 8 Fairfield, CA 94533

Safe Routes to School Microgrant Allocation List

SR2S Micro Grant Cycle 1			
Project	Project Description	Funds Awarded	Funding Used
City of Vacaville - Rocky Hill Trail Improvements	Solar lighting, potential Wayfinding signs, Trail signage	\$21,500.00	TDA Article 3
City of Benicia - Ped Scramble Crossing at Benicia High School	RRFB Installation at Military West and Denfield Ave.	\$15,000.00	TDA Article 3
City of Vacaville	Radar Feedback signs-(5) at 3 schools	\$30,000.00	YSAQMD
Sierra Vista K8	Incentive items	\$300.00	YSAQMD
Kairos Public School Academy	safety equipment and incentive items	\$2,500.00	YSAQMD
Everest Academy	School safety equipment	\$600.00	HOV Q1
Riverview MS - RDUSD	Fencing around bike racks, storage containers	\$5,100.00	YSAQMD
Dan Mini Elem - VCUSD	Safety Equipment and walk and bike incentive items. Paddle signs for crosswalks	\$9,163.50	HOV Q1
Vaca Pena MS - VUSD	Skate Board Racks Bicycle Pump	\$4,449.78	YSAQMD
Joe Henderson - BUSD	RRFB at Hastings/Sweetbriar	\$22,490.00	TDA Article 3
Dixon Montessori Charter School	Safety Equipment for new drop off and pick up plan, and walk and bike incentive items.	\$1,500.00	YSAQMD
Browns Valley Elem - VUSD	4 Scooter Racks	\$2,300.00	YSAQMD
Knight MS - DUSD	Bike Racks	\$2,752.82	YSAQMD
Solano-Widenmann K8	Incentive items	\$2,000.00	TDA Article 3
Mary Farmer - BUSD	Improved signage for drop off/pick up procedures	\$1,270.00	TDA Article 3

City of Vallejo - Solano Widenmann Infrastructure Projects	Lighted crosswalk, traffic lights, restriping crosswalk, (additional funds awarded to school for incentives)	\$28,000.00	TDA Article 3
City of Vallejo	Radar Feedback Signs around schools in Vallejo	\$10,000.00	TDA Article 3
SR2S Micro Grant Cycle 2			
Project	Project Description	Funds Awarded	Funding Used
Bike Vallejo	Bike Routes to Schools, signage and incentives	\$2,000.00	TDA Article 3
City of Benicia	Crossing Improvements - RRFB	\$30,000.00	TDA Article 3
City of Vacaville	6 total - 5 Schools: Radar Feedback signage, walk/bike safety or analysis equipment	\$15,000.00	YSAQMD
Cooper Elementary	Walk and Bike Program Incentives	\$3,500.00	YSAQMD
Dan Mini Elementary	Ped, Bike and Safety improvements	\$3,500.00	TDA Article 3
David Weir Elementary School	Pedometers, incentives, helmets, safety equipment for drop-off/pick-up, signs	\$1,500.00	TDA Article 3
DH White Elementary School	Walk and bike incentives, bike helmets and locks, safety equipment	\$4,180.00	YSAQMD
Dixon Montessori Charter School	Bike safety equipment, Scooter Racks	\$3,500.00	YSAQMD
Fairmont Charter	Safety equipment, incentives	\$585.00	YSAQMD
Knight Middle School	Skateboard and Scooter Racks	\$3,400.00	YSAQMD

Mare Island Health and Fitness Academy	Bike racks, walk and bike incentives, bike locks, helmets, hand held stop sign	\$2,500.00	TDA Article 3
St. Basil School	Sidewalk improvements -	\$3,850.00	TDA Article 3
Loma Vista Elementary School	Striping, bike lanes, school zone signs, crosswalk improvement (this street is owned by VCUSD)	\$30,000.00	TDA Article 3
City of Vallejo	Mid Block crossing improvements - RRFB and bulbouts, possibly 2nd location - Elliot/Dillon Drives	\$25,000.00	TDA Article 3
SR2S Micro Grant Cycle 3			
Project	Project Description	Funds Awarded	Funding Used
City of Benicia	RE: Drolette Way and Corrigan Court. Replace 2 existing and non-compliant ADA curb ramps with a hi-vis crosswalk.	\$30,000.00	TDA Article 3
City of Fairfield	RE: Cordelia Hills ES & GVMS Crosswalk improvements: ladder detail and updated stop signs.RE: Sullivan MS RRFB and crosswalk updates @ Union Ave and Pear Tree Lane RE: Laurel Creek Park Trail/ES Crosswalk addition @ Cement Hill Road. With ladder detail, updated ADA rmaps, and RRFB installation.	\$30,000.00	TDA Article 3

City of Vacaville	RRFBs @ Youngsdale Drive (Foxboro ES), N. Orchard Ave (Orchard ES), Ulatis Drive and Mills Roads, Ulatis Drive and Stoneybrook Lane (Cooper ES)	\$30,000.00	TDA Article 3
City of Vallejo	Traffic calming @ Nebraska	\$30,000.00	TDA Article 3
Dan Mini Elementary School	Bike program materials	\$4,800.00	TDA Article 3
City of Rio Vista	Radar feedback signs and flashing stop signs along Elm Way servicing DH White Elementary	\$17,359.00	TDA Article 3
Fairview Elementary School	Safety equipment for traffic calming	\$1,500.00	TDA Article 3
FSUSD	RE: Laurel Creek ES RRFB @ Gulf Drive and Peppertree Drive RE: Sheldon Academy RRFB @ the crosswalk on Woolner Ave closest to Allan Witt Park RE: Anna Kyle ES RRFB @ Kidder Ave and San Mateo St.	\$30,000.00	TDA Article 3
Green Valley Middle School	Safety equipment for traffic calming	\$2,176.11	TDA Article 3
Hogan Middle School	Bike program Materials	\$5,000.00	TDA Article 3
Nelda Mundy Elementary School	Equipment for traffic calming	\$4,000.00	TDA Article 3

Kairos Public School Academy	Equipment for traffic calming	\$5,000.00	TDA Article 3
City of Suisun City	Painting curbs around crosswalks red (AB 413) @ Dan O. Root Elementary, Suisun Elementary, and Crystal Middle Schools	\$17,749.00	TDA Article 3

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DATE: January 15, 2026
TO: STA Board
FROM: Jasper Alve, Senior Project Manager
RE: Regional Transportation Impact Fee – Fiscal Year 2025-26 1st Quarter Report

Background:

The STA and the County of Solano coordinate with all seven cities on the collection and management of the Regional Transportation Impact Fee (RTIF) Program, which is a transportation component of the County's Public Facilities Fee (PFF) Program. The County Board of Supervisors approved the RTIF Program as part of the PFF Program on December 3, 2013. The RTIF collection formally began on February 3, 2014.

The RTIF Program collects impact fees in the County from five geographic RTIF districts as shown in Attachment A. Each district is governed by a working group. These working groups, which are comprised of City and County staff, make recommendations to the STA Board for projects to be funded with revenue from the RTIF. RTIF revenues are distributed to the five geographic districts, as well as two additional districts that are specifically for regional transit and county road improvements. The transit working group is comprised of local transit operator staff, while the county road improvements working group is comprised only of staff from the County. The working groups are required to meet at least once a year.

Assembly Bill 1600, otherwise known as the Mitigation Fee Act, requires the County to update the Nexus Study of the PFF Program every five years. The most recent update to this Study was completed in April of 2019. Included in this update was a recommendation presented by County staff to increase the amount collected for the RTIF from \$1,500 to \$2,500 for each dwelling unit equivalent (DUE). This increase to \$2,500 per DUE was projected to raise the average annual revenue of the RTIF from \$1.2 million to over \$2 million per year. The County of Solano, in partnership with the seven cities in the County, approved the new RTIF fee schedule, which went into effect starting on October 6, 2019. Since the RTIF Program was established in 2013, the RTIF Program has generated a total of \$27.827 million in revenue.

Discussion:

RTIF Revenues for 1ST Quarter of FY 2025-26

The total revenue collected for the first quarter was \$467,836. District 1 making up the Jepson Parkway Corridor comprising of the County of Solano and Cities of Fairfield and Vacaville generated 77 percent of the revenue equivalent to \$353,781. Attachment A illustrates the distribution of the revenue per district, as well as uncommitted funding.

The amount of uncommitted RTIF funding to date is equivalent to \$882,048. The majority of the uncommitted funding totaling \$470,559 comes from the State Route (SR) 12 Corridor (District 2), which is comprised of the following jurisdictions: County of Solano and Cities of Fairfield, Rio Vista, and Suisun City. This is followed by District 5, comprising of the City of Dixon and County of Solano, for the SR 113 Corridor with uncommitted RTIF funds totaling \$291,975. Meanwhile, Districts 1 and 7 have committed all of the RTIF revenue generated.

Currently, a total of \$21.816 million in RTIF funds have been committed to various eligible projects. This amount is equivalent to around 99 percent of the unexpended revenue generated. STA staff will reach out to project sponsors in the coming weeks to discuss project schedule and expenditure plan.

This item went to the STA TAC at its meeting on January 28, 2026 as informational, discussion.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. Fiscal Year 2025-26 First Quarter RTIF Revenue Summary by District

Attachment A: Fiscal Year 2025-26 First Quarter RTIF Revenue Summary by District

1st Quarter RTIF Revenue Fiscal Year 2025-26				
Total Q1 Revenue	\$ 467,837			
STA Admin (2%)	\$ 9,357			
Balance	\$ 458,480			
RTIF District	Revenue Distribution	Percent	Uncommitted Funds	Percent
District 1: Jepson Corridor	\$353,781	77.16%	\$0	
District 2: SR 12 Corridor	\$7,139	1.56%	\$470,560	53.35%
District 3: South County	\$293	0.06%	\$4,537	0.51%
District 4: Central County	\$5,954	1.30%	\$9,570	1.08%
District 5: SR 113	\$45,465	9.92%	\$291,975	33.10%
District 6: Transit (5%)	\$22,924	5.00%	\$105,404	11.95%
District 7: County Road (5%)	\$22,924	5.00%	\$0	
Total	\$458,480	100%	\$882,046	100%

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DATE : January 19, 2026
TO: STA Board
FROM: Erika Dohina, Program Services Supervisor
RE: Solano Mobility Call Center 1st Quarter Report FY 2025-2026

Background:

The Solano Mobility Program of the Solano Transportation Authority (STA) began as part of a statewide network of rideshare programs funded primarily by Caltrans for the purpose of managing countywide and regional rideshare programs in Solano County and providing air quality improvements through trip reduction.

February 2014 the STA expanded its services to include the Solano Mobility Call Center. was originally one of four Solano Mobility priorities identified in 2011 recent Solano Transportation Study for Older Adults and People with Disabilities. In addition to providing commuters and Solano County employers with information on a variety of transit services and incentive programs, the Mobility Call Center provides Older Adults and people with disabilities with a range of various mobility information.

Discussion:

Solano Mobility Call Center

For the 1st Quarter of FY 2025-26, the Solano Mobility Call Center assisted 2,485 customers in person and over the phone. There were also 39,546 website hits.

The Call Center Activity Quarterly Summary:

- Assisted 98 walk in customers.
- Processed 160 applications received through Solano Mobility website
- Processed 12 Regional Transit Connection (RTC) Applications
- Attended 5 events and spoke with almost 200 Solano County residents
- Geographical breakdown of City of Residence of callers:

Vallejo	36%
Fairfield	20%
Suisun City	16%
Vacaville	12%
Benicia	7%
Rio Vista	4%
Dixon	2%
Other (outside of Solano County)	4%

Even with an average of increase in calls, walk ins and website hits, the Solano Mobility Call Center staff has an average wait time of answering calls in less than 10 seconds and have received multiple compliments for offering this type of service. We recently adjusted our long-call tracking threshold from 7 minutes to 10 minutes. With the new benchmark, we found that approximately **7%** of total calls now exceed 10 minutes. This provides a more focused view on truly extended interactions.

The efficiency and effectiveness of these services are determined using the corresponding STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks, which were approved and adopted by the STA Board on June 28, 2022 and is shown below. Using the performance measures, STA can determine the ongoing relevance, usability, adaptability, and sustainability of the mobility services currently offered in Solano County. Specifically, the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives support the recommendations of the Metropolitan Transportation Commission’s (MTC’s) Blue Ribbon Transit Recovery Task Force. All standards meet the criteria as defined in the evaluation methodology.

STA Connected Mobility Implementation Plan Guidelines, Performance Measures & Benchmark Goals and Objectives

Solano Mobility Call Center: Inquiries and requests are handled clearly and responsively in a way that enhances mobility program usability and accessibility, and in a manner that meets the quantifiable conditions listed below.

Overall, Solano Mobility’s call center should be oriented around customer service quality, with a focus on effective responsiveness to caller inquiries. To ensure quality, the program should have customer service standards that detail methods of effectively handling responses, as well as detailing acceptable answer speeds or hold times. These conditions include the following:

- Consistent communication with partnered agencies to keep up to date with relevant information. Fully staffed call center to ensure little to no hold times between the hours of 8-5pm M-F.
- Average call answer time is less than 20 seconds.
- Average call hold time is less than 30 seconds.
- Return messages within one business day of message receipt.
- Respond to valid complaints within 48 hours of complaint receipt.
- Five percent increase in program participation annually.

Evaluation Methodology:	Meets Criteria if:
Coordinate with Solano Mobility to review Call Center policies and processes.	Solano Mobility Call Center program has clearly defined customer service standards that meet the conditions listed above and are oriented to ensure quality, effectiveness, and efficiency of responsiveness.

Fiscal Impact:

The approved FY 2024-25 budget for the One-Stop Call Center programs is \$385,000 funded through FTA 5310 and State Transit Assistance Funds (STAF).

Recommendation:

Informational.

Attachment: Call Center Activity Chart: 1st Quarter Comparisons

(Some data may not have been captured or available in the previous years as a result of call center log changes, updates and/or program availability)

CALL CENTER ACTIVITY CHART

1st Quarter comparisons

		FY 23/24 1st Qtr.	FY 24/25 1st Qtr.	FY 25/26 1st Qtr.
Public Transportation	Solano Express	327	199	186
	Local Routes	124	142	148
	Travel Training	91	5	42
	Trip Planning	142	115	76
ADA/ PT	ADA/Paratransit	225	177	228
Taxi/PEX	PEX Inquiry	427	370	315
	PEX Add	218	198	153
Private Transit	FIA, Partnership, Northbay	33	30	39
RTC/ Clipper	RTC	31	28	36
	Clipper	42	32	45
Programs	GGG	322	377	532
	Microtransit	169	181	145
	Commuter Incentives	191	137	180
	Veterans	15	23	31
Other	Other	154	106	212
	Amtrak/Greyhound	45	17	21
Calls 7+ minutes		229	319	Over 10 min. 158
Bilingual:		6	6	8
TOTAL CALLS:		2614	2137	2387
Walk-In	RTC App Submitted	21	10	12
	Clipper Senior/Youth	12	25	9
	POYNT Transaction	10	15	6
	SMT Transaction	5	4	2
	Clipper Transaction	25	0	0
	Other	51	76	69
TOTAL WALK-INS		124	130	98
TOTAL WEBSITE VIEWS:		22,162	49,459	39,546

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DATE: January 20, 2026
TO: STA Board
FROM: Jasper Alve, Senior Project Manager
RE: Summary of Funding Opportunities

Discussion:

Below is a list of funding opportunities that will be available to STA member agencies during the next few months broken up by Federal, State, and regional sources.

	FUND SOURCE	TOTAL AMOUNT AUTHORIZED	APPLICATION DEADLINE
Federal			
1.	Fiscal Year 2026 Brownfield Grants (Multiple)	\$7.5M	January 28, 2026
	https://simpler.grants.gov/opportunity/e0217543-899c-48bd-89d6-4c8944ce7e97 ; https://simpler.grants.gov/opportunity/c659753f-fb18-4641-8574-da9eb7f1244e ; https://simpler.grants.gov/opportunity/4f77cf76-9a7f-40ac-8c14-7a78384798fb ; and https://simpler.grants.gov/opportunity/ba2a1c08-2050-4131-8f12-2c42e056b12d		
1.	FY 2024-25 Federal-State Partnership for Intercity Passenger Rail Grant Program	\$5B	February 6, 2026
	https://www.grantsolutions.gov/gs/preaward/previewPublicAnnouncement.do?id=120150		
2.	Port Infrastructure Development Program	\$112.5M	February 28,2026
	https://simpler.grants.gov/opportunity/d339d69b-b178-4163-b3aa-abd63c095011		
Regional			
1.	Priority Conservation Area Grant Program	\$8M	March 20, 2026
	https://mtc.ca.gov/funding/funding-opportunities/priority-conservation-area-pca-grants		

This item went to the STA TAC meeting on January 28, 2026 as informational, no discussion.

Fiscal Impact:

None.

Recommendation:

Informational.

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DATE: January 5, 2026
TO: STA Board
FROM: Johanna Masclat, Clerk of the Board
RE: STA Board and Advisory Committees Meeting Calendars for 2026

Discussion:

Attached is the 2026 STA Board and Advisory Committees Meeting Schedule that may be of interest to the STA Board.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board and Advisory Committees Meeting Schedule for Calendar Year 2026

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STA BOARD AND ADVISORY COMMITTEE MEETING SCHEDULE CALENDAR YEAR 2026

STA Board:
Consortium:
TAC:
BAC:
PAC:
PCC
SR2S-AC

Meets 2nd Wednesday of Every Month
Meets *Last* Tuesday of Every Month
Meets *Last* Wednesday of Every Month
Meets 1st Thursday of every *Odd* Month
Meets 1st Thursday of every *Even* Month
Meets 3rd Thursday of every *Odd* Month
Meets 3rd Wednesday - Quarterly

DATE	TIME	DESCRIPTION	LOCATION	STATUS
Thurs., January 8	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., January 14	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., January 15	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., January 27	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., January 28	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., February 5	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., February 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Wed., February 18	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Tues., February 24	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., February 25	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., March 5	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., March 11	3:00 p.m.	SR 12 Corridor Subcommittee	423 Main Street, Suisun City	Tentative
Wed., March 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., March 19	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., March 24	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., March 25	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., April 2	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., April 8	3:00 p.m.	SR 113 Corridor Subcommittee	423 Main Street, Suisun City	Tentative
Wed., April 8	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., April 28	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., April 29	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., May 7	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., May 13	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Wed., May 20	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Thurs., May 21	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., May 26	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., May 27	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., May 28	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed
Thurs., June 4	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Tentative
Wed., June 10	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., June 23	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., June 24	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., July 2	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., July 8	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., July 16	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
(No Meeting) SUMMER RECESS		Solano County Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
Thurs., August 6	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
(No Meeting) SUMMER RECESS		STA Board Meeting	N/A	N/A
Wed., August 19	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Tues., August 25	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., August 26	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., Sept. 3	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., Sept. 9	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., Sept. 17	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Thurs., Sept. 24	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed
Tues., Sept. 29	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., Sept. 30	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., Oct. 1	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., Oct. 14	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
No meeting due to STA's Annual Awards in Nov. (No STA Board Meeting)		Solano County Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A

Thurs., Nov. 5	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., Nov. 4	5:00 p.m.	STA's 29th Annual Awards	Suisun City	TBD
Tues., Nov. 17	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., Nov. 18	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Wed., Nov. 18	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Thurs., Nov. 19	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Thurs., Dec. 3	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., Dec. 9	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., Dec. 15	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., Dec. 16	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed