



Solano Transportation Authority
... working for you!

SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 424-6075 / Fax (707) 424-6074

Email: info@sta.ca.gov ♦ Website: sta.ca.gov

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, May 15th, 2025

Zoom Meeting Details

<https://us02web.zoom.us/j/87919486576>

Meeting ID: 87919486576

Join by Telephone: 1+ (408) 638-0968.

Click here for [Zoom Instructions](#)

MEETING AGENDA

ITEM

STAFF PERSON

1. **CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS**
(1:00 – 1:05 p.m.) Ruben Brunt, Chair
2. **APPROVAL OF AGENDA**
(1:05 – 1:10 p.m.) Members
3. **OPPORTUNITY FOR PUBLIC COMMENT**
(1:10 – 1:15 p.m.)
4. **PRESENTATIONS**
(1:15 – 1:45 p.m.)
 - A. **FAST Connect Microtransit** Shaun Vigil, FAST
5. **CONSENT CALENDAR**
(1:45– 1:50 p.m.)
 - A. **Minutes of the PCC Meeting of March 20, 2025** Natalie Quezada
Recommendation:
 Approve the Minutes for the Meeting of March 20, 2025
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6. **TRANSIT OPERATOR UPDATES**
(1:50 – 2:20 p.m.)
 - A. SolTrans (Benicia and Vallejo)
 - B. Dixon Redit-Ride
 - C. Fairfield FAST
 - D. Rio Vista Delta Breeze
 - E. Suisun Microtransit
 - F. Vacaville City Coach

PCC MEMBERS

Heather Barlow
Social Services
Provider

Dwayne Hankerson
MTC Policy Advisory
Council Representative

VACANT
Social Services
Provider

Lisa Hooks
Social Services
Provider

Brian McLaughlin
Member at Large

VACANT
Public Agency
-Education

Katherine Richter
Vice-Chair
Transit User

Ruben Brunt
PCC Chair
Transit User

Jamal Waters
Public Agency-
Health & Social Services

Cynthia Tanksley
Transit User

VACANT
Member at Large

7. ACTION ITEMS – DISCUSSION

(2:20 - 2:30 p.m.)

A. PCC Membership Update

Debbie McQuilkin

Recommendations:

1. Appoint Shannon Lovelace-White of Molly's Angels as the Social Services Provider Member for a 3-year term.
2. Appoint Teri Ruggiero as the Member-at-Large Member for a 3-year term if no response is received from Rodney Bland by the time of the May 15, 2025, PCC meeting.
3. Should Mr. Bland express interest after the meeting, allow him the option to serve as the Member-at-Large Alternate.

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8. INFORMATIONAL ITEMS – DISCUSSION

(2:30 – 2:35 p.m.)

A. Solano Comprehensive Transportation Plan (CTP) Update

Dulce Jimenez

Pg. 13

B STA Staff Update

Debbie McQuilkin

- In-person meeting for the July PCC Meeting

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9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:35 – 2:40 p.m.)

10. FUTURE AGENDA ITEMS

- ✓ TDA Claims from other Agencies
- ✓ Agency on Ageing
- ✓ Office of Emergency Management (OEM)

11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, July 17, 2025**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 dmcquilkin@sta.ca.gov

Translation Services: For document translation, please email: iec@ie-center.org Para la traducción de documentos: 對於文檔翻譯電話 對 với tài liệu gọi dịch: Para sa mga dokumento tawag sa pagsasalin:

Meeting Schedule for the Calendar Year 2025

Thursday, January 16, 2025

Thursday, March 20, 2025

Thursday, May 15, 2025

Thursday, July 17, 2025

Thursday, September 18, 2025

Thursday, November 20, 2025

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of March 20, 2025

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt, PCC Chair, called the virtual PCC Meeting to order at **1:05 p.m.** A quorum was confirmed by STA Senior Transit Mobility Coordinator, Debbie McQuilkin.

| | | |
|-----------------------------|------------------------|--|
| PCC Members Present: | Heather Barlow | Social Services Provider |
| | Ruben Brunt, Chair | Transit User |
| | Chandra Daniels | Transit User/PCC Alternate Member |
| | Brian McLaughlin | Member-at-Large |
| | Cynthia Tanksley | PCC Vice-Chair/Transit User |
| PCC Members Absent: | Jamal Waters | Public Agency - Health & Social Services |
| | Dwayne Hankerson | MTC Policy |
| | Lisa Hooks | Social Services Provider |
| | Vacant | Member at Large |
| | Vacant | Public Agency - Education |
| | Vacant | Social Service Provider |
| Others Present: | Tyler Brown | Caltrans Dist. 4 |
| | Drennen Shelton | MTC |
| | Cathy Khan | Area of Aging |
| | Shannon Lovelace-White | Molly's Angels |
| | Vicki Jacobs | Dixon Rendi-Ride |
| | Tateyana Hendricks | Vacaville City Coach |
| | Brandon Thomson | STA |
| | Ron Grassi | STA |
| | Debbie McQuilkin | STA |
| | Natalie Quezada | STA |

2. APPROVAL OF AGENDA

On a motion by Heather Barlow, and a second by Brian McLaughlin the PCC approved the Meeting Agenda unanimously. (5 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. PRESENTATIONS

A. Caltrans District 4 Comprehensive Transportation Plan

Tyler Brown, Caltrans District 4, presented the Bay Area Transit Plan, which aims to improve transit infrastructure and access on state-owned roads. He highlighted the plan's focuses on developing transit priority facilities and transit access facilities, as well as identifying locations for improved transit investment. He requested feedback on barriers to accessing public transit locations and ways to incorporate paratransit into the planning process. Mr. Brown noted the plan is currently available for public comment until March, with the final version expected to be released in the summer.

B. 2024 Coordinated Plan Update

Drennen Shelton, Metropolitan Transportation Commission (MTC), provided an update on regional accessibility initiatives at MTC. Ms. Shelton discussed the coordinated plan and Transit Transformation Action Plan, focusing on improving transportation for older adults, people with disabilities, and low-income populations. She emphasized the eight recommendations, highlighting designating mobility managers in each county, identifying sustainable funding, improving healthcare access, and enhancing paratransit services. Ms. Shelton included that the Transit Transformation Action Plan initiative includes implementing uniform paratransit eligibility practices, establishing mobility management in counties, piloting one-seat ride programs to eliminate transfers, integrating Clipper cards into paratransit systems, and addressing paratransit challenges like fare equity and service improvements.

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of January 16, 2025

Recommendation:

Approve the Minutes for the Meeting of January 16, 2025

On a motion by Heather Barlow and a second by Ruben Brunt, the PCC approved the meeting minutes. (3 Ayes, 2 abstention – Brian McLaughlin and Cynthia Tanksley)

6. TRANSIT OPERATOR UPDATES

- Vallejo Solano County Transit (SolTrans): Absent
- Dixon Redit-Ride: Vicki Jacobs
 - In process of procurement to receive 3 to 4 new buses
- Fairfield FAST - Absent
- Rio Vista Delta Breeze: Brandon Thomson
 - One bus is being replaced in the fleet
- Suisun Micro-transit: Brandon Thomson
 - Enrolled in Low Carbon Transit Operating Program and will be purchasing 1st electrical vehicle in the coming months
- Vacaville City Coach: Tateyana Hendricks.
 - Nothing to report.

7. ACTION ITEMS – DISCUSSION

A. PCC Membership Update and Special Election for Vice-Chair Position

Debbie McQuilkin provided an update on new PCC Members approved appointments from STA Board, Dwayne Hankerson, from MTC, and Chandra Daniels', Alternate to Vice-Chair Katherine Ritcher whom previously resigned. She added the PCC committee voted to have a special election to vote for the new Vice-Chair.

Recommendations:

Appoint a new Vice Chair to the PCC for a 2-year term.

Cynthia Tanksley amended recommendations *to complete the existing term and nominated Chandra Daniels as Vice-Chair.*

On a motion, as amended in ***bold italics*** by Cynthia Tanksley and a second by Brian McLaughlin, the PCC approved the appointment of Chandra Daniels as the new vice chair for the remaining vice chair term unanimously (5 Ayes)

8. INFORMATIONAL ITEMS – DISCUSSION

A. Staff Update

- STA Board approved the Overall Work and Outreach plans
- Transit Operators and PCC member Presentations
- May PCC meeting will be in person.

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Chair Brunt requested to invite ride-share companies like Uber, Lyft, and Waymo to give presentations. The committee also discusses the need to ensure accessibility of ride-share services and the possibility of including more wheelchair-accessible vehicle providers in programs.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- ✓ TDA Claims from other Agencies
- ✓ Comprehensive Transportation Plan Update
- ✓ Agency on Ageing
- ✓ Office of Emergency Management (OEM)

11. ADJOURNMENT

The meeting was adjourned at 3:00 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, May 15, 2025 in person.**

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PCC

DATE: May 1, 2025
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Program Manager
RE: PCC Membership Update

Background:

Paratransit Coordinating Council (PCC) is a citizen's advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven (11) members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisory Council (PAC) representing the Disabled Community of Solano County. The MTC PAC member advises the MTC on transportation policies in the Bay Area, incorporating diverse perspectives relating to the environment, the economy and social equity.

The Paratransit Coordinating Council's (PCC) By-laws state that the PCC must nominate and elect a Chair and Vice-Chair. The Chair and Vice Chair are allowed to serve a term of two (2) consecutive years. After holding an officer's position for two (2) consecutive years, a minimum of one (1) year must elapse before either of the officers can serve again.

Discussion:

STA staff has received three Advisory Committee Interest Forms for vacant positions on the Paratransit Coordinating Council (PCC). Shannon Lovelace-White of Molly's Angels submitted a form for the Social Services Provider position (Attachment A). Rodney Bland and Teri Ruggiero submitted forms for the Member-at-Large position (Attachments B and C).

Because two applications were received for the same Member-at-Large position, staff consulted with the PCC Chair to discuss next steps. It was recommended that staff contact both applicants to determine if one would be willing to serve as an alternate, allowing the other to be appointed as the voting member. Following this outreach, Ms. Ruggiero agreed to serve as the alternate. Staff have also contacted Mr. Bland but, as of the writing of this report, has not received a response.

Staff recommends that, if no response is received from Mr. Bland prior to the May 15, 2025, PCC meeting, Ms. Ruggiero—who previously served as a voting member—be reappointed to the Member-at-Large position. Should Mr. Bland express interest at a later date, he would be welcome to pursue the alternate position or participate in meetings as a member of the public.

The committee is now asked to vote on the appointments for the Social Services Provider and Member-at-Large positions.

Fiscal Impact:

None.

Recommendations:

1. Appoint Shannon Lovelace-White of Molly's Angels as the Social Services Provider Member for a 3-year term.
2. Appoint Teri Ruggiero as the Member-at-Large Member for a 3-year term if no response is received from Rodney Bland by the time of the May 15, 2025 PCC meeting.
3. Should Mr. Bland express interest after the meeting, allow him the option to serve as the Member-at-Large Alternate.

Attachments:

- A. Interest Form for Shannon Lovelace-White
- B. Interest Form for Rodney Bland
- C. Interest Form for Teri Ruggiero
- D. PCC Membership Status for May 2025



ADVISORY COMMITTEE INTEREST FORM

CONTACT INFORMATION

Name Shannon Lovelace-White (Molly's Angels)

Street Address [REDACTED]

City, State, Zip [REDACTED]

Phone 707-224-8971

Home ☐ Cell ☐

Email Address [REDACTED]

I would like to be considered to fill a position on the following committee:

 BAC CTSA ✓ PCC PAC SR2S SPD-TAC

I am applying for the open position of: (Check one)

 Citizen Member-at- Public Social Transit
 Member Large Agency ✓ Service User
Provider

Letter of intent/interest to serve on an STA Citizen Advisory Committee

Summarize the reason you would like to participate in one of the STA's Citizen Advisory Committee. Include what experience (work or otherwise) qualifies you:

I am a program manager for Molly's Angels. Molly's Angels provides transportation and
telephone reassurance programmng in Napa County and telephone reassurance programming
in Solano County. Molly's Angels' mission is to empower seniors to lead lives filled with
confidence, dignity, and integrity, ensuring their access to essential services and
opportunities. With our expansion into Solano County, we are eager to develop
partnerships with other organizations focused on supporting the needs of Solano residents.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Shannon Lovelace-White

Signature [Signature] Date 12/12/2024



ADVISORY COMMITTEE INTEREST FORM

CONTACT INFORMATION

Name Rodney Bland
Street Address [REDACTED]
City, State, Zip [REDACTED]
Phone 707 655-6828 Home ☐ Cell ☒
Email Address [REDACTED]

I would like to be considered to fill a position on the following committee:

 BAC CTSA PCC ✓ PAC SR2S SPWD-TAC

I am applying for the open position of: (Check one)

 Citizen Member ✓ Member-at-Large Public Agency Social Service Provider Transit User

Letter of intent/interest to serve on an STA Citizen Advisory Committee

Summarize the reason you would like to participate in one of the STA's Citizen Advisory Committee. Include what experience (work or otherwise) qualifies you:

As a transportation business owner in Solano County, I've gained valuable insights insight

into the local transportation challenges and opportunities from both the business and

community perspective. My daily operations have given me experience navigating traffic

patterns, infrastructure issues, and customer transportation needs. I'm interested in

joining the Solano Transportation Authority Advisory Committee to contribute practical

knowledge. This is an opportunity for me to advocate for efficient and accessible solutions

and help generate conversations that support both residents and local businesses.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Rodney Bland

Signature *Rodney Bland* Date 4/11/25

Solano Transportation Authority Citizen Advisory Committees:

These committees provide funding, project, and policy recommendations to the STA Board.

Bicycle Advisory Committee (BAC)

The BAC updates and monitors the progress of the Solano Countywide Bicycle Plan and make funding recommendations for countywide bicycle priority projects to the STA Board of Directors, the seven cities and the County.

Consolidated Transportation Services Agency (CTSA) Advisory Committee

The CTSA provides countywide coordination to pursue Mobility funding, and works to identify and facilitate implementation of various Mobility Programs and Services to support Mobility for Solano County Seniors, People with Disabilities and Low Income.

Paratransit Coordinating Council (PCC)

The PCC represents the seniors and people with disabilities of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The PCC provides input and guidance on the development and implementation of transportation programs serving the community of seniors and people with disabilities.

Pedestrian Advisory Committee (PAC)

The PAC updates and monitors the progress of the Solano Countywide Pedestrian Plan and making funding recommendations for countywide pedestrian related projects to the STA Board of Directors, the seven cities and the County.

Safe Routes to School (SR2S) Advisory Committee

The SR2S Advisory Committee guides the STA's Solano Safe Routes to School Program by identifying projects and funding options available for the program.

Senior and People with Disabilities Transportation Advisory Committee (SPDTAC)

Established in 2009, the SPDTAC provides a countywide forum for coordination and funding of seniors and people with disabilities transportation mobility services.

For document translation please call:
Para la llamada de traducción de documentos:
Para sa mga dokumento tawag sa pagsasalin:
Đối với tài liệu gọi dịch:
對於文檔翻譯電話

707-399-3239



ADVISORY COMMITTEE INTEREST FORM

CONTACT INFORMATION

Name Teri Ruggiero
Street Address [REDACTED]
City, State, Zip [REDACTED]
Phone (707) 678-4860 ☒ Home ☒ Cell
Email Address [REDACTED]

I would like to be considered to fill a position on the following committee:

☐ BAC ☐ CTSA ☒ PCC ☐ PAC ☐ SR2S ☐ SPD-TAC

I am applying for the open position of: (Check one)

☒ Citizen Member ☒ Member-at-Large ☐ Public Agency ☐ Social Service Provider ☐ Transit User

Letter of intent/interest to serve on an STA Citizen Advisory Committee

Summarize the reason you would like to participate in one of the STA's Citizen Advisory Committees. Include what experience (work or otherwise) qualifies you:

I have previously served on this committee as a social service provider and retired. Now, I serve as an advocate for seniors and would love to continue to participate

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Teri Ruggiero
Signature [Signature] Date 3/21/2025

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PCC

DATE: May 7, 2025
TO: Paratransit Coordinating Council (PCC)
FROM: Dulce Jimenez, Assistant Planner
RE: Solano Comprehensive Transportation Plan (CTP) Update

Background:

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long-range planning document that guides and prioritizes the STA's investments in transportation. It also serves as the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area (PBA). The STA kicked off an update to the current CTP in January 2023 by forming committees for each of the CTP Elements: 1) Active Transportation Element, 2) Arterials, Highways and Freeways Element and 3) Transit and Rideshare Element. The CTP update is anticipated to be completed by the end of 2025.

Discussion:

At this point, the two subcommittees have approved their respective Element Goals and Objectives – the Active Transportation Committee at their February 12, 2025 meeting and for the Arterials, Highways, and Freeways at their March 12, 2025 meeting. The Transit and Rideshare subcommittee at their April 9, 2025 meeting decided to postpone approving their draft Goals and Objectives to their July 9th meeting.

Additionally, the CTP Updated Project Prioritized Criteria was adopted by the STA Board at their meeting on February 12, 2025. The purpose of the Project Prioritization Criteria is to categorize identified transportation projects and programs into priority tiers as a part of the CTP process. This approach ensures that the highest-priority projects that closely align with the overall goals and objectives of the CTP are the most competitive for funding sources. The current focus for the CTP Update is identifying member agency priority projects and programs for all three CTP elements.

Another parallel focus for the CTP Update is identifying member agency priority projects and programs for all three CTP elements. As part of this effort, STA staff conducted individual meetings from January to February 2025 with all eight member agencies to discuss the CTP Update process and explore potential projects they are considering for submission. A deadline of April 30, 2025, was set for jurisdictions to submit their project submittals for all elements, including any additional active transportation projects.

Once the projects lists have been confirmed, the next step is for STA staff and the consultant to conduct an evaluation process, in coordination with the Technical Advisory Committee and the CTP subcommittees, to categorize the projects in priority tiers using the Board-approved CTP Update Project Prioritization Criteria. Projects from the previous CTP and other relevant plans will also be considered, as well as additional projects that are identified as part of the analysis of the Solano transportation network for the CTP Update. The Prioritization Criteria includes a category on Local Needs and Priorities, providing additional points for projects identified as a local priority by the member agency, specifically those that are intended to be delivered within the next five years.

Recommendation:

Informational.

Attachment:

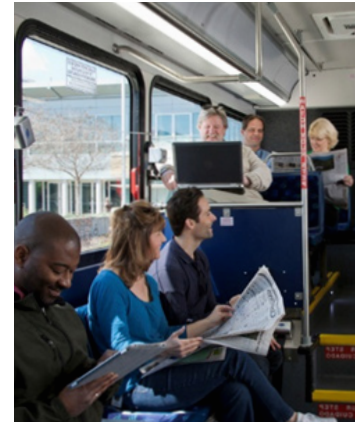
A. CTP Community Outreach Survey Factsheet



SOLANO COMPREHENSIVE TRANSPORTATION PLAN

What is the Comprehensive Transportation Plan?

The **Comprehensive Transportation Plan (CTP)** is the primary long-range planning document for Solano County designed to create a safe, equitable, and sustainable multi-modal transportation system that meets the diverse mobility needs and sustainability goals of our communities. The plan will serve as a roadmap for the Solano Transportation Authority to guide transportation investments over the next 30 years, including active transportation (walking and biking), roadways and highways, public transit, equity, and land use.



Why is the CTP update needed?

The CTP is a foundational document that informs transportation projects and programs considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan, also known as **Plan Bay Area**. STA is updating project priorities and programs for submission to MTC's update of Plan Bay Area. The previous CTP was last updated in 2020.

What is the timeline for the CTP update?



How to Get Involved

A key element of updating the CTP is collaborating with members of the public to create a shared vision for a transportation system that is safe, equitable, sustainable, and meets the needs of Solano residents. **We want to hear your feedback!** Your input will play a crucial role in shaping transportation decisions in Solano County for the next 30 years.

Take the online survey at:



bit.ly/solano-survey

Survey participants may be eligible to receive a reward!

For more information, contact:

Kathrina Gregana, Associate Planner
kgregana@sta.ca.gov
(707) 399-3230

Dulce Jimenez, Assistant Planner
djimenez@sta.ca.gov
(707) 399-3214

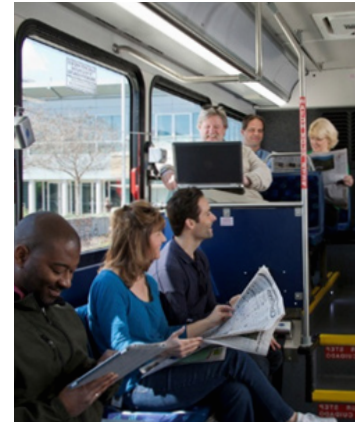




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Take the online survey at:



bit.ly/solano-survey

Survey participants may be eligible to receive a reward!

For more information, contact:

Kathrina Gregana, Associate Planner
kgregana@sta.ca.gov
(707) 399-3230

Dulce Jimenez, Assistant Planner
djimenez@sta.ca.gov
(707) 399-3214

STa
Solano Transportation Authority

PCC

DATE: May 15, 2025
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Mobility Transit Coordinator
RE: STA Staff Update

A verbal update will be provided at the meeting.

ATTACHMENT 8. B

**PCC Members and Alternates
May 2025**

| Member | Alternate | Jurisdiction | Agency | Appointed | Term Expires | Chair/Vice Chair Appt |
|----------------------|-----------|--|---|----------------|----------------|--------------------------|
| VACANT | | Member at Large | | | | |
| Brian McLaughlin | | Member at Large | | December 2019 | December 2025 | |
| Dwayne Hankerson | | MTC PAC Representative | MTC | January 2022 | January 2028 | |
| VACANT | | Public Agency - Education | | | | |
| Jamal Waters | | Public Agency – Health and Social Services | ODAS | January 2024 | January 2027 | |
| VACANT | | Social Service Provider | | | | |
| Heather Barlow | | Social Service Provider | Kaiser Permanente | February 2020 | February 2026 | |
| Lisa Hooks | | Social Service Provider | State Council on Developmental Disabilities | December 2016 | December 2026 | |
| Cynthia Tanksley | | Transit User | | September 2012 | September 2027 | |
| Ruben Brunt Chair | | Transit User | | June 2023 | June 2026 | November 2023 |
| Chandra Daniels | | Transit User | | February 2025 | February 2028 | |