



SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

Solano Transportation Authority

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PEDESTRIAN ADVISORY COMMITTEE (PAC)
MEETING AGENDA

6:00 p.m.- 7:30 p.m., Thursday February 6, 2025

Meeting being provided both in-person at: 423 Main St., Suisun City, CA 94585

STA Zoom Link

https://us02web.zoom.us/j/83742782449?pwd=T1BHWTV1UHl0OXgrdW92Vm5LKzJIUT09&from=addon

Join by Phone: 1(408) 638-0968

Meeting ID: 837 4278 2449, Passcode: 493044

ITEM

STAFF PERSON

- 1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM (6:00 – 6:05 p.m.) Diane Dooley, Chair
2. APPROVAL OF AGENDA (6:05 – 6:10 p.m.) Diane Dooley, Chair
3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS (6:10 – 6:15 p.m.) Diane Dooley, Chair
4. CONSENT CALENDAR Approve the following consent item in one motion. (6:15 – 6:20 p.m.) Diane Dooley, Chair
A. PAC MEETING MINUTES Recommendation: Approve STA PAC Meeting Minutes of October 3, 2024. Pg. 4 Natalie Quezada, STA
B. JOINT BAC/PAC MEETING MINUTES Recommendation: Approve Joint BAC/PAC Meeting Minutes of December 5, 2024. Pg. 7 Natalie Quezada, STA
5. PRESENTATIONS (6:20 – 6:40 p.m.)
A. Introduction to the Napa Valley Vine Trail Shawn Casey-White, Napa Valley Vine Trail

2025 PAC Members

Table listing 2025 PAC Members: Diane Dooley (City of Benicia Chair), Joseph Green-Heffern (City of Fairfield Vice-Chair), Bob Berman (Bay Area Ridge Trail Member at Large), Glen Giovannoni (City of Rio Vista), Miranda Barber (City of Dixon), Teresa Booth (City of Vallejo), Cookie Clark (City of Vacaville), Avery Livengood (Member at Large), Virginia Hernandez-Chavez (County of Solano), David George (City of Suisun City), and VACANT (Solano Community College).

6. ACTION NON-FINANCIAL

(6:40 – 7:20 p.m.)

A. 2025 PAC Chair and Vice Chair Elections

Dulce Jimenez, STA

(6:40 – 6:45 p.m.)

Recommendation:

- i. Nominate and elect PAC Chair for 2025
- ii. Nominate and elect PAC Vice Chair for 2025

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B. Nominate and Elect PAC Representative for the Active Transportation and Arterials/Highways and Freeways Committees

Dulce Jimenez, STA

(6:45 – 6:50 p.m.)

Recommendations:

- i. Nominate and elect a PAC representative on the Active Transportation Committee
- ii. Nominate and elect a PAC representative on the Arterials/Highways and Freeways Committee

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C. 2025 Pedestrian Advisory Committee Work Plan (6:55 – 7:05 p.m.)

Diane Dooley, Chair

Recommendation:

Forward a recommendation to the STA Board to adopt the 2025 PAC Work Plan

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D. Discussion on changing the STA PAC Solano Community College position into a Member-at-Large Position (7:05 – 7:20 p.m.)

Diane Dooley, Chair

Recommendation:

Forward a recommendation to the STA Board to convert the Solano Community College position into a Member-at-Large position.

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7. INFORMATIONAL ITEMS – DISCUSSION

A. None.

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. None.

9. MEMBER UPDATE/ ROUND TABLE

PAC Committee

(7:20 – 7:30 p.m.)

10. ADJOURNMENT

The next meeting of the STA PAC is on **Thursday, April 3, 2025**, at STA.

PAC 2025 Meeting Dates:

(The PAC meets every First Thursday on even months unless otherwise rescheduled)

Please mark your calendars for these dates

6:00 pm, Thursday, February 6, 2025

6:00 pm, Thursday, April 3, 2025

6:00 pm, Thursday, June 5, 2025

6:00 pm, Thursday, August 7, 2025

6:00 pm, Thursday, October 2, 2025

6:00 pm, Thursday, December 4, 2025

Questions?

Please contact STA Assistant Planner, Dulce Jimenez, at (707) 399-3214 or djimenez@sta.ca.gov

Translation Services: For document translation please email: iec@ie-center.org

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對於文檔翻譯電話

PEDESTRIAN ADVISORY COMMITTEE (PAC)
Minutes for the Meeting of
October 3, 2024

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the STA’s Pedestrian Advisory Committee (PAC) was called to order by Chair Diane Dooley at approximately 6:00 p.m. Quorum was confirmed.

PAC Members Present (In Alphabetical Order by Last Name):

Miranda Barber	City of Dixon
Bob Berman	Member-At Large
Teresa Booth	City of Vallejo
Beatryce “Cookie” Clark	City of Vacaville
Dr. Diane Dooley – Chair	City of Benicia
Joseph Green-Heffern – Vice Chair	City of Fairfield
Virgina Hernandez-Chavez	County of Solano
Avery Livengood	Member-At Large

Absent PAC Members

David George	City of Suisun City
VACANT	Member-At Large (Solano Community College)
VACANT	City of Rio Vista

Others Present:

Frances Neade	Solano County
Mark Helmbrecht	City of Vallejo
Dulce Jimenez	STA
Kathrina Gregana	STA
Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion as amended by Teri Booth and a second by Cookie Clark, the STA PAC approved the agenda with the correction for the next meeting date to be on Thursday, December 5, 2024.
(8 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Dulce Jimenez announced the 27th STA Annual Awards will be held in the City of Rio Vista at the Municipal Airport Hanger on Wednesday, November 13, 2024.

4. CONSENT CALENDAR

A. PAC MEETING MINUTES

Recommendation:

Approve STA PAC Meeting Minutes of August 1, 2024.

On a motion by Teri Booth, and a second by Joe Green-Heffern the STA PAC approved the Consent Calendar Item A. (8 Ayes).

5. PRESENTATIONS

A. Patwino Worrtila Kodoi Dihi Open Space Park

Nicole Braddock, Executive Director of the Solano Land Trust presented on the agency's role in building partnerships to protect land for agriculture, modeling stewardship, and expanding opportunities for meaningful outdoor experiences. A second part to Mrs. Braddock's presentation included discussing the recently constructed Patwino Worrtila Kodoi Dihi Open Space park, which includes park amenities including bathroom and water access, along with picnic tables and benches throughout the park. The park also has an All People's Trail that meets outdoor accessibility standards. With this major project completed, Mrs. Braddock was also able to discuss the longer-term vision of the agency, which was to get 100% of Solano youth outdoors, inspire kids in STEM, increase engagement and access to outdoor spaces, particularly for underrepresented communities, and will be looking to partner with 1st 5 Solano, Solano County Office of Education, and Solano County Behavioral Health to collaborate and seek grant funding to increase opportunities for Solano youth to access the outdoors.

6. ACTION ITEM – NON-FINANCIAL

A. Regional Measure (RM) 3 Safe Routes to Transit and Bay Trail (SR2TBT) Program Complete Streets Checklists and Letters of Support

Dulce Jimenez stated that Cycle 1 of the Safe Routes to Transit Bay Trail (SR2TBT) Program has \$50 million available for competitive projects, with \$25 reserved for transformative projects. The grant is available for a wide range of applicants including cities, counties, transit operators, school districts, and community colleges and universities. As part of the grant application, member agencies needed to submit complete streets checklists which Ms. Jimenez reminded the committee members to review and provide comments by noon October 7, 2024. A second part to this agenda item included the recommendation from the committee to forward the recommendation to the STA Board to issue letters of support to the four-member agencies submitting projects for Cycle 1 of the SR2TBT program.

Summary of Committee Members:

Bob Berman concurred with supporting the Vallejo Bluff Trail project, emphasizing its proximity to the Carquinez Bridge, which is one of the criteria identified for the grant. Additionally, the alignment is a critical gap closure alignment identified by the three regional trail organizations (e.g. Bay Area Ridge Trail, San Francisco Bay Trail, and the Great California Delta Trail).

Joe Green-Heffern provided a suggestion to strengthen the Suisun City McCoy Creek Trail Phase III project by encouraging Suisun City staff to discuss the Suisun City Microtransit school tripper that passes on Pintail Drive during the school year. Mr. Heffern also mentioned how City of Fairfield residents may take the bus to the adjacent community center, which opens up their opportunity to walk the trail.

Chair Dooley concurred with supporting the City of Benicia Military East Sidewalk Gap Closure Project, noting how the project would increase pedestrian safety along the corridor by creating a connected ADA-compliant walking network.

Recommendation:

Forward a recommendation to the STA Board to issue letters of support for the following member agency projects, which are also captured in the STA Active Transportation Plan:

- A. City of Benicia – Military East Sidewalk Gap Closure
- B. City of Suisun City – McCoy Creek Phase III
- C. City of Vallejo – Vallejo Bluff Trail
- D. Unincorporated County of Solano – Benicia Road Complete Streets Project Phase II

On a motion by Joe Green-Heffern, and a second by Cookie Clark the STA PAC approved the Recommendation(8 Ayes).

B. Draft List of Recommended Walks for the Volume II of the Walking Brochure

Dulce Jimenez provided a high level summary outlining the process, walking scores and proposed walking routes for the second volume of the walking brochure.

Recommendation:

Approve the Draft List of Recommended Walks as identified in Attachment A, with the caveat walks may be slightly modified by the PAC Ad Hoc and STA on an as-needed basis.

On a motion by Miranda Barber and a second by Terri Booth the STA PAC approved the recommendation. (8 Ayes).

7. INFORMATIONAL ITEMS - DISCUSSION

A. Comprehensive Transportation Plan (CTP) and Upcoming Subcommittee Meetings

Dulce Jimenez indicated the CTP meetings are being postponed until early 2025, she also discussed that the STA staff will be working with its member agencies to identify priority project for the Arterial and transit elements in the CTP.

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. Week Without Driving Challenge - September 30th - October 4th, 2024

Dulce Jimenez announced the Week Without Driving Challenge will occur during the week of September 30, 2024, through October 4, 2024, and encouraged PAC members to participate.

9. PAC MEMBER UPDATES

Chair Dooley expressed her interest in having a future presentation on projects and/or programs that have a nexus with active transportation and transit.

10. ADJOURNMENT

The Solano PAC meeting adjourned at approximately 7:30 p.m. The next meeting of the STA PAC is on **Thursday, December 5, 2024**, via Zoom and in person.



**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BAC and PAC)
JOINT SPECIAL MEETING AGENDA
Minutes for the Meeting of
December 5, 2024**

ITEM

MEMBER/STAFF PERSON

1. CALL TO ORDER/ INTRODUCTIONS/ CONFIRM QUORUM

BAC Chair, David Belef called the Special Joint Bicycle and Pedestrian Advisory Committee (BAC and PAC) to order was called to order at approximately 6:01 p.m. at the STA. A quorum was confirmed for both the STA BAC and the STA PAC.

BAC Members Present:

David Belef, Chair	City of Vallejo
Dennis Elliott, Vice Chair	City of Rio Vista
Jacob Francisco	City of Fairfield
Jason Gray	Member At Large
Neil Iverson	City of Vacaville
Nancy Lund	City of Benicia

Absent BAC:

Tyler Meirose	City of Suisun City
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PAC Members Present:

Bob Berman	Bay Area Ridge Trail Council
Cookie Clark	City of Vacaville
Diane Dooley, Chair	City of Benicia
David George	City of Suisun City
Joseph Green-Heffern, Vice Chair	City of Fairfield
Avery Livingood	Member at Large

Absent PAC:

Miranda Barber	City of Dixon
Teresa Booth	City of Vallejo
Virginia Hernandez-Chavez	County of Solano

Others Present:

Frances Neade	County of Solano
Riley Martinson	County of Solano
Glenn Giovannoni	Rio Vista Resident
Nick Burton	STA
Dulce Jimenez	STA
Natalie Quezada	STA

2. APPROVAL OF THE AGENDA

On a motion by Jacob Francisco, and a second by Dennis Elliott, the Joint Special Committee approved the agenda unanimously (12 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. PRESENTATIONS

A. Introduction to the Napa Valley Vine Trail

Shawn Casey-White, Napa Valley Vine Trail, was unable to attend the meeting and may present at a future advisory committee.

5. ACTION FINANCIAL ITEMS

A. Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2025-26 Funding Recommendation for State Route (SR) 37/Fairgrounds Drive Interchange Project

This project was presented by Nick Burton, Director of Projects.

Summary of Committee Members and Public Comments:

BAC and PAC members observed that the funding allocation for the State Route 37/Fairgrounds Drive Interchange Project was a substantial funding request, and if the allocation is recommended by the two committees, it would decrease the funding capacity for other active transportation projects across that are submitted for to be considered for the remaining TDA-3 funds for Fiscal Year (FY) 2025-26. Further discussion on the remaining TDA-3 funding for FY25-26 concluded with committee members requesting STA staff provide a summary of previous TDA-3 allocations and to proactively continue to work with member agency staff to identify future active transportation projects and as needed support with the development of the project funding plans which may include leveraging other STA discretionary fund sources such as the Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) 40% Fund.

As part of the follow-up conversation on the funding plan for the project, Mr. Burton clarified that the County of Solano has been a valuable partner and will be contributing about \$4 million for the construction of the project. Mr. Burton also clarified that even though Six Flags Discovery Kingdom may not have contributed funds for construction, they have been in support of the project and helped provide funding for the design costs.

Various committee members provided similar comments on the importance of the SR37 Fairgrounds Drive Interchange Project, highlighting the project benefits of increasing transportation efficiency for users of the SR37 corridor. The project will also enhance the biking and walking infrastructure that connects the two communities divided by the SR37 corridor.

Nancy Lund, wanting to understand the current biking and walking potential on the project site, requested STA staff provide an estimated number of biking and walking trips for the corridor. In response, STA staff provided a back-of-the-napkin calculation using Big Data via the Replica platform, on an average Thursday in Spring 2024 there were roughly 287 trips by both (250) pedestrians and (37) bicyclists estimated to use the corridor daily.

Joe Green-Heffern wanted to understand why the bids for the project were higher than the engineer's estimate. In response, STA staff noted that the cost of materials was higher, such as the cost of concrete or transit components for the signal priority for the transit buses.

David George asked why federal funds were not utilized for this project, Nick Burton indicated staff did seek out federal grant opportunities but unfortunately were not successful in receiving federal grant awards.

Neil Iverson expressed his support for complete street projects and provided additional context to explain his stance against allocating additional TDA-3 funding for the project.

PAC Chair Dooley, Jason Gray, and Dennis Elliott were interested in understanding collision data on pedestrians/bicyclists using facilities that have a Diverging Diamond Interchange Design. STA staff noted their comments.

Jacob Francisco expressed support for the construction of the SR37 Fairgrounds Drive Interchange Project to alleviate the congestion on Highway 37.

Recommendation:

Forward a recommendation to the STA TAC and STA Board to approve the funding allocation of \$400,000 in Fiscal Year 2025-2026 Transportation Development Act Article 3 (TDA-3) funds for the State Route 37/Fairgrounds Drive Interchange Project.

The Bicycle Advisory Committee Members had one motion on the table summarized below:

On a motion by Jacob Francisco and a second by Dennis Elliott, the BAC amended the recommendation *with the stipulation that if all funds are not ascertained for this project as shown in Attachment A the funds will return to the TDA-3 funding pot.*

BAC Vote: 5 Ayes, 1 Nays (Neil Iverson)

After a lengthy discussion, the Pedestrian Advisory Committee Members had two motions on the table summarized below:

1. Bob Berman made a motion to not recommend STA staff's recommendation. This motion was seconded by Diane Dooley, however, the motion failed with the following resulting votes:

3 Ayes (Bob Berman, Diane Dooley, David George)

3 Nays (Joseph Green-Heffern, Avery Livengood, and Cookie Clark)

2. On a motion by Joe Green-Heffern, and a second by Cookie Clark, the motion passed to approve the STA staff recommendation with the *stipulation that the rest of the identified funding sources in the funding plan shown in Attachment A are secured for the project. If the funds in the funding plan are not secured, the TDA-3 allocation will return to the committee to reallocate to another competitive project.*

2 Nays (Bob Berman, Diane Dooley)

3 Ayes (Joseph Green-Heffern, Avery Livengood, Cookie Clark, David George)

6. INFORMATION – DISCUSSION

A. 2025 Draft Work Plans for the Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC)

Dulce Jimenez provided a draft of the 2025 work plans for the coming year for committees to review and provide further ideas and changes for a future vote at the next meetings.

7. MEMBER UPDATES / ROUNDTABLE

BAC Chair Belef encouraged all members to provide feedback to the Solano County Board of Supervisors on the Fairgrounds 360 project and to consider pedestrian and bicycle planning since it has yet to be finalized. He also mentioned the upcoming Mad Hatter Parade in Vallejo.

Joe Green-Heffern mentioned a \$750,000 grant awarded to Solano County for the Farm to Market Phase 4 Project in Suisun Valley, involves improvements to bike lanes and pedestrian facilities.

Neil Iverson announced that Ray's Cycle will be hosting the final Candy Cane Lane Ride. Mr. Iverson also announced that Ray's Cycle won Business of the Year at the 27th STA Annual Awards, and is saddened by the shop's upcoming closure.

Glenn Giovannoni announced he has applied as the new Rio Vista PAC representative.

Future agenda items

- 2024 Week Without Driving Challenge – Recap and Next Steps
- Approval of 2025 Draft Work Plans for BAC/PAC
- Nomination and Appointment of 2025 Chair/Vice Chairs for BAC/PAC
- Updates on the MTC's regional measure 3
- Safe routes to schools
- Bay trail project

8. ADJOURNMENT

The STA BAC/PAC meeting adjourned at 7:57 p.m. The next meeting of the STA Joint BAC/PAC is *to be determined*.



DATE: January 16, 2024
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: 2025 Pedestrian Advisory Committee (PAC) Chair and Vice-Chair Elections

Background:

The PAC has two office positions, Chair and Vice Chair, to assist Solano Transportation Authority (STA) staff in developing agendas and running meetings. Under Article 5, Section 2 of the PAC Bylaws it states the PAC must select a Chair and Vice Chair at the last meeting of each calendar meeting. However, since the latest PAC meeting was held jointly with the Bicycle Advisory Committee (BAC) the selection of a Chair and Vice Chair was postponed to the February 6, 2025 meeting.

The role of the Chair is to preside over PAC meetings and coordinate the meeting agendas with STA staff. The role of the Vice Chair is to assist the Chair and to preside over the meeting in the absence of the Chair. The Chair and Vice Chair serve one calendar year terms, while no officer is allowed to serve more than two consecutive terms in office. The new positions for Chair and Vice-Chair will be in effect starting April 3, 2025.

Discussion:

Chair Diane Dooley, representing the City of Benicia, and Vice Chair Joe Green-Heffern, representing the City of Fairfield have served in their current position for the last calendar year and are eligible for reelection. Both have expressed interest in continuing in their roles for another calendar year.

During their time as respective PAC Chair and Vice Chairs, they have overseen the allocation of \$535,190 in Transportation Development Act Article 3 (TDA-3) funds and have continued to support the PAC and STA staff with the implementation of the Solano Active Transportation Plan.

In accordance with the PAC Bylaws, STA staff recommend electing a Chair and Vice Chair to serve during the 2025 calendar year.

Recommendation:

1. Nominate and elect a PAC Chair for 2025.
2. Nominate and elect a PAC Vice Chair for 2025.

Attachments:

- a. STA PAC February 2025 Membership Status



**STA Pedestrian Advisory Committee (PAC)
Membership Status
(February 2025)**

Member	Jurisdiction	Appointed	Term Expires	Chair/Vice-Chair Appointment
Diane Dooley	Benicia	March 2018	December 31, 2026	Chair '24 Vice Chair '22, '23
Miranda Barber	Dixon	September 2023	December 31, 2026	
Joseph Green-Heffern	Fairfield	March 2020	December 31, 2026	Vice Chair '24
Glen Giovannoni	Rio Vista	January 2025	December 31, 2027	
David George	Suisun City	May 2024	December 31, 2026	
Beatryce "Cookie" Clark	Vacaville	September 2023	December 31, 2026	
Teresa Booth	Vallejo	June 2014	December 31, 2026	Chair '18 Vice Chair '17
Virginia Hernandez-Chavez	Solano County	June 2024	December 31, 2026	
Bob Berman	Bay Area Ridge Trail	January 2018	December 31, 2026	Chair '22, '23 Vice Chair '21
VACANT <i>Since 2018</i>	Solano Community College			
Avery Livengood	Member-At-Large	September 2023	December 31, 2026	



DATE: January 16, 2025
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: Nominate and Elect PAC Representative for the Active Transportation and Arterials/Highways/Freeways Committees

Background:

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long-range planning document that guides and prioritizes the STA's investments in transportation. It also serves as the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area (PBA). The STA kicked off an update to the current CTP in January 2023 by forming committees for each of the CTP Elements: 1) Active Transportation Element, 2) Arterials, Highways and Freeways Element and 3) Transit and Rideshare Element. The CTP update is anticipated to be completed by the end of 2025.

At this point the three CTP subcommittees have held two to three meetings each and have completed the draft goals and objectives for their respective elements. The latest Active Transportation Element goals and objectives have been formally approved by the Active Transportation Committee at their July 17, 2024 meeting, while the other two elements are still pending formal approval by their respective policy committees. The next set of Spring 2025 CTP subcommittee element meetings will occur in the following days:

- Active Transportation Committee – February 12, 2024 from 4:00-5:30 p.m.
- Arterials/Highways/Freeways – March 12, 2025 from 4:00-5:30 p.m.
- Transit Element Committee – April 9, 2025 4:00 – 5:30 p.m.

Discussion:

In early 2023, the PAC nominated and elected Bob Berman to represent the PAC in the Active Transportation Committee (ATC), and Teri Booth to represent the PAC in the Arterials/Highways and Freeways (AHF) Committee, in which they have both provided valuable insight at each of their respective subcommittee meetings. Since it has been two calendar years since their original appointment, and with the addition of new PAC committee members since their original appointment, the two (2) positions will be up for nomination and election. The new term will be for calendar years 2025-2026. Former representatives for the ATC and AHF are eligible for reelection.

Additionally, in the upcoming 2025 CTP subcommittee element meeting, committee members will preview the draft Project Prioritization Criteria (Attachment B) which was designed to align with the goals and objectives for each element. The purpose of the Project Prioritization Criteria is to categorize identified transportation projects and programs into priority tiers as a part of the CTP process. This approach ensures that the highest-priority projects that closely align with the overall goals and objectives of the CTP are the most competitive for funding sources.

STA staff encourage PAC committee members to review and provide comments to STA staff, Dulce Jimenez at djimenez@sta.ca.gov. Any comments submitted will also be shared with the BAC representatives that are nominated and elected into these positions.

Recommendation:

1. Nominate and Elect a PAC representative on the Active Transportation Committee
2. Nominate and Elect a PAC representative on the Arterials/Highways and Freeways Committee

Attachment:

- A. Draft Prioritization Criteria for the three CTP Elements



DRAFT PRIORITIZATION METHODOLOGY MEMO

DATE: December 3, 2024

TO: Kathrina Gregana | Solano Transportation Authority
Robert Guerrero | Solano Transportation Authority

FROM: Josh Pilachowski | DKS Associates
Erin Vaca | DKS Associates

SUBJECT: STA Countywide Comprehensive Transportation Plan

Project #23x02-025

INTRODUCTION

The purpose of this memorandum is to present an approach for prioritizing the list of projects that were identified as part of the Comprehensive Transportation Plan process. The plan will include projects that have previously been identified as well as newly identified projects, and each project will fall under one or more of the modal elements, including:

- Active Transportation
- Arterials, Freeways, and Highways
- Transit and Rideshare

This approach includes a summary of the prioritization process, identification of prioritization categories, and review of the criteria used for scoring. While the prioritization methodology will be made as universally applicable as possible, it recognizes that there are project and mode specific factors that do not apply to all projects and include a mode specific category that can be customized for each project as relevant. For example, different modes have different average trip lengths, and so their effect on travel patterns will be scored differently.

PRIORITIZATION CATEGORIES

Prioritization categories have been selected to align with the goal and objective statements identified for the plan and for each element. Additionally, there will be two additional categories (Local Needs and Priorities; Mode-Specific Factors) that will allow for some level of customized scoring across projects. The proposed prioritization categories are as follows:

- Mobility and Connectivity – Improving mobility and connectivity for all users of the regional transportation system

- Accessibility – Closing gaps and improving access to key destinations
- Safety – Improving Safety and reducing existing crash rates and severity
- Sustainability and Resiliency – Creating a sustainable and resilient transportation system
- Equity – Investing in an equitable and inclusive transportation system
- System Maintenance – Maintaining existing infrastructure
- Funding – Availability of funds or funding source(s)
- Local Needs and Priorities – Aligning with local transportation needs and priorities
- Mode-Specific Factors – Varies by mode

PRIORITIZATION SCORING CRITERIA

Each prioritization category has been given a recommended scoring criterion based on various factors related to each category. **Table 1** provides scoring criteria that can be applied across all projects regardless of mode. The Regional Transportation Network is a proxy term that refers to a combination of the Routes of Regional Significance, the Active Transportation Backbone Network, and Regional Transit hubs and routes (see attached **map series**).

In addition to the scoring criteria that can be applied to projects regardless of mode, there are scoring criteria that are only relevant to one or more specific modes (see **Table 2**).

Table 1 - Prioritization Scoring (All Modes)

Category	Subcategory	Criteria	Points	Max
Mobility and Connectivity	<i>Multimodal</i>	Adds a multimodal hub to the Regional Transportation Network		12
		Complete Streets project on the Regional Transportation Network		
	<i>Mobility</i>	Eliminates a bottleneck on the Regional Transportation Network		
		Project improves efficiency/throughput without increasing vehicular capacity		
<i>Connectivity</i>	Connects to the Regional Transportation Network			
	Closes a gap in the Regional Transportation Network			
Accessibility	Provides access to key destination (employment, school, transit, essential services, community center) – Gap Closure			5
	Provides access to key destination (employment, school, transit, essential services, community center) – First/Last Mile			
	Improves universal accessibility of existing infrastructure			
	No improvement to accessibility			
Safety	Project located on the High Injury Network and identified in an adopted Local Road Safety Plan, Vision Zero Action Plan safety plan, or other equivalent safety plan			5
	Project located on the High Injury Network but not identified in a safety plan			
	Project is not located on in closer proximity the High Injury Network but is a proven safety countermeasure			
	Project is not safety related			
Sustainability and Resiliency	<i>Alternative Fuel Vehicles</i>	Implements Alternative Fuel Infrastructure		12
		Includes/encourages fleet conversion consistent with Advanced Clean Fleets (ACF) legislation		
		Improve Alternative Fuel Infrastructure		
		No Alternative Fuel Vehicle Involvement		
	<i>VMT Goals</i>	Project supports VMT/GHG reduction		
		Project does not induce VMT or VMT increase is mitigated		
		Project induces VMT		
<i>Resiliency</i>	Improves resiliency of key transportation infrastructure to climate change impacts			
	Identifies resiliency concerns from climate change impacts			
	No relevance to climate change impacts			
Equity	Project serves/benefits a Census block group meeting the Solano Low Income Threshold and 3 or more equity factors			5
	Project serves/benefits a Census block group meeting the Solano Low Income Threshold and at least 2 more equity factors			
	Project serves/benefits a Census block group meeting the Solano Low Income Threshold and at least 1 more equity factor			
	Project serves/benefits a Census block group meeting only the Solano Low Income Threshold			
	Project is not located within or serves/benefits an STA Equity Priority Community			
System Maintenance	Repair/Replace infrastructure			5
	Update infrastructure to meet current requirements/guidance			
	Planning effort to inventory or identify maintenance needs			
	No maintenance activities involved			
Funding and Project Readiness	<i>Project Stage</i>	Shovel Ready		9
		PS&E		
		PAED/Alternatives Analysis		
		Conceptual		
	<i>Project Funding</i>	Fully funded with Federal or State sources (plus local match)		
		Fully funded with local funds (RTIF, etc.) Not fully funded		
<i>Environmental Clearance</i>	Project environmentally cleared or exempt			
	Project not environmentally cleared and not exempt			
Local Needs and Priorities	Identified in a local plan			5
	Identified through community support/public outreach			
	Not identified through a local planning process			

Table 2 - Prioritization Scoring (Mode Specific)

Category	Subcategory	Criteria	Points	Max
Arterials, Hwys, & Fwys		Project implements improvement identified in a local or countywide evacuation study or the Solano County Safety Element		5
		Project benefits the movement of goods/freight		
		Project addresses a need identified in a corridor plan		
		No impact on car/truck/freight movement		
Bicycle	<i>Separation between Travel Modes</i>	Class I and IV – Greatest Separation		10
		Class II (Buffered bike lanes)		
		Class III (Bicycle Boulevard, not sharrows only)		
		Class II (Bike lanes)		
	No Separation			
	<i>Level of Traffic Stress</i>	Achieves LTS 1 or LTS 2 (low stress)		
New Facility				
Pedestrian	<i>Level of Traffic Stress</i>	Achieves LTS 1 or LTS 2 (low stress)		10
		New Facility		
		Project is LTS 3 or LTS 4		
	<i>Crossing Visibility</i>	Pedestrian Signal		
		Beaconed crossing/RRFB		
		High-visibility crosswalk		
No visibility improvements				
Transit	<i>Transit Access</i>	Regional or Countywide Transit Center		10
		Construction of new, facility improvement, or access improvement to Local Transit Center		
		Construction of new, facility improvement, or access improvement to Local Transit Stop		
	<i>Transit Utilization</i>	Transit capital investment		
		Transit service hour increase /frequency improvement		
		Transit user assistance		
		Transit user information		
Transit service marketing				
No contribution to improving utilization				



DATE: January 16, 2025
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: 2025 Pedestrian Advisory Committee Work Plan

Background:

The Pedestrian Advisory Committee (BAC) act to advise the STA Board on the planning, funding, and implementation of countywide bicycle-related projects, facilities, and programs.

Each calendar year, STA staff work with the PAC to create a calendar year work plan that will guide the agendas and work products for the PAC to anticipate for the upcoming year.

In 2024, the PAC was essential in coordinating with STA staff to prioritize projects to allocate \$535,190 in Fiscal Year (FY) 2024-25 Transportation Development Act Article 3 (TDA-3) funds.

Discussion:

STA staff in collaboration with Chair Dooley and Vice Chair Green-Heffern developed an updated 2025 Draft PAC Work Plan that focus on five (5) main goals for the PAC to focus on in 2025:

1. **ENGAGE A REPRESENTATIVE PEDESTRIAN ADVISORY COMMITTEE:** Support in the recruitment of any vacant positions on the PAC. The goal of the PAC is to have full representation from all the eight Solano jurisdictions. STA staff will provide relevant and appropriate enrichment materials for a fully engaged PAC.
2. **PRIORITIZE FUNDING:** Discuss and provide constructive feedback on proposed active transportation projects put forth by the STA and/or City/County staff. Support STA staff and/or City/County staff in their pursuit of active transportation grant opportunities for projects identified in the 2020 Active Transportation Plan and upcoming Comprehensive Transportation Plan.
3. **ADVOCATE FOR PEDESTRIAN IMPROVEMENTS IN THE EIGHT SOLANO JURISDICTIONS:** Help assure coordination and awareness of needed pedestrian improvements in City/County and STA planning efforts by:
 - a. Encourage PAC members to form relationships with City staff to identify and discuss priority projects in the respective jurisdiction PAC members represent
 - b. Encourage the use of data to inform decision-making
 - c. Supporting local and countywide pedestrian-planning efforts, which include current plans, such as the 2020 Active Transportation Plan Safe Routes to School Plan and upcoming Comprehensive Transportation Plan (CTP), and any city/county pedestrian planning efforts.

- d. Encourage pedestrian projects that incorporate All Ages and Abilities Design to increase access to pedestrian infrastructure for Solano residents of all ages and abilities.
4. CONTINUE GROWING PUBLIC AWARENESS OF THE PAC: Support with STA pedestrian outreach programs.
5. CONTINUE COORDINATING WITH THE BAC.

The 2025 Draft PAC Work Plan for the PAC (Attachment A) is available for review and will be up for action at the February 6, 2025 PAC meeting. STA staff request committee members to read and review the 2025 Draft PAC Work Plan.

Recommendation:

Forward a recommendation to the STA Board to adopt the 2025 PAC Work Plan.

Attachment:

- A. 2025 Draft PAC Work Plan

2025 Draft Pedestrian Advisory Committee (PAC) Work Plan

The goals for the 2025 PAC Work Plan are as follows

1. **ENGAGE A REPRESENTATIVE PEDESTRIAN ADVISORY COMMITTEE:**
Support in the recruitment of any vacant positions on the PAC. The goal of the PAC is to have full representation from all the eight Solano jurisdictions. STA staff will provide relevant and appropriate enrichment materials for a fully engaged PAC.
2. **PRIORITIZE FUNDING:**
Discuss and provide constructive feedback on proposed active transportation projects put forth by the STA and/or City/County staff. Support STA staff and/or City/County staff in their pursuit of active transportation grant opportunities for projects identified in the 2020 Active Transportation Plan and upcoming Comprehensive Transportation Plan.
3. **ADVOCATE FOR PEDESTRIAN IMPROVEMENTS IN THE EIGHT SOLANO JURISDICTIONS:**
Help assure coordination and awareness of needed pedestrian improvements in City/County and STA planning efforts by:
 - Encourage PAC members to form relationships with City staff to identify and discuss priority projects in the respective jurisdiction PAC members represent
 - Encourage the use of data to inform decision-making
 - Supporting local and countywide pedestrian-planning efforts, which include current plans, such as the 2020 Active Transportation Plan Safe Routes to School Plan and upcoming Comprehensive Transportation Plan (CTP), and any city/county pedestrian planning efforts.
 - Encourage pedestrian projects that incorporate All Ages and Abilities Design to increase access to pedestrian infrastructure for Solano residents of all ages and abilities
4. **CONTINUE GROWING PUBLIC AWARENESS OF THE PAC:** Support with STA pedestrian outreach programs.
5. **CONTINUE COORDINATE WITH THE BAC.**

AREA	ACTIVITY	TIMELINE
Engage a representative PAC	Develop 2025 Draft PAC Work Plan	December 2024 – February 2025
	Elect 2024 PAC Chair and Vice Chair	February 6, 2025
	Approve 2025 PAC Work Plan	February 6, 2025
	Discuss changing the Solano Community College position to a Member-at-Large position	Spring 2025
	Support the recruitment of PAC members to fill vacant positions	As needed
Prioritize Funding	Assist STA staff in reviewing and prioritizing the Transportation Development Act Article (TDA-3) funds, which is an STA discretionary fund source for active transportation projects	May/June 2025
	Guide the development of the multi-year funding plan for Transportation Development Act Article 3 (TDA-3) funds	As Needed
	Assist with the implementation of the 2020 Solano Active Transportation Plan (ATP) and the upcoming Comprehensive Transportation Plan (CTP) which includes the Active Transportation and Arterials/Highways/Freeways Elements	Ongoing
	Review and monitor funded priority pedestrian projects	Ongoing

	Provide support to STA staff as necessary in pursuit of Active Transportation grants, such as the Regional Measure 3 (RM3) Bay Safe Routes to Transit Bay Trail (SR2TBT) Program	As Needed
Advocate for Pedestrian Improvements	Develop communication channels between PAC committee members and Technical Advisory Committee members, such as sharing minutes and contact information between members.	Ongoing
	Increase member knowledge of data-driven tools to support decision-making, such as the Transportation Injury Mapping System (TIMS) and preventive measures to prevent injuries.	Ongoing
	Monitor the effectiveness and enforcement of recent pedestrian improvements, such as limiting speed limits in some school zones and parking restrictions near pedestrian crossings.	Ongoing
	Seek opportunities to fit pedestrian interests into STA's existing programs (e.g. Seniors and People with Disabilities, Safe Routes to Transit, Safe Routes to School)	Ongoing
	Have a PAC representative on the Active Transportation Committee, Arterials/Highways and Freeways Committee and Safe Routes to School Advisory Committee	Throughout 2025
Continue Growing Public Awareness of the PAC	Support STA pedestrian outreach events, such as Pedestrian Safety Month and Safe Routes to School walking programs	Throughout 2025
	Publish and Distribute Volume II of the Top Ten Walks Brochure	September 2025
	Monitor and suggest improvements on the identified walks and hikes on the Xplore Solano Community on the Outerspatial application	Ongoing
Continue Coordinating with the BAC	Meet annually with the BAC to review TDA-3 recommendations	May/June 2025
	Explore opportunities for another joint meeting with the BAC on presentations or topics that may be of interest to both committees	As needed
	Collaborate and exchange relevant pedestrian information with the BAC.	Ongoing

Scheduled 2025 PAC Meeting Dates:

February 6, 2025
April 3, 2025
June 5, 2025
August 7, 2025
October 2, 2025
December 4, 2025



DATE: January 16, 2025
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: Discussion on changing the STA PAC Solano Community College position into a Member-at-Large position

Background:

Under Article III, Section 1 of the PAC Bylaws states the following:

The STA Board of Directors shall determine membership of the PAC and appointment requirements. The PAC shall include a representative from each of the seven (7) Cities (Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo), the County of Solano, and three (3) members-at-large for a total membership of eleven (11).

Discussion:

Based on Article III, Section 1 of the PAC Bylaws, there are three (3) Member-at-Large, with one of them designated for a Bay Area Ridge Trail Representative, and the other for a Solano Community College representative. STA staff with the support of PAC committee members have been actively trying to recruit a member from the Solano Community College to fill in the position since and unfortunately has remained vacant since 2018.

A goal identified in the 2025 PAC Work Plan includes striving for full membership in the PAC, which includes filling the last remaining vacant position for the Solano Community College representative. In discussion with Chair Dooley and Vice Chair Green-Heffern, a solution that is being proposed is to convert the Solano Community College position into a Member-At-Large which will no longer limit the position to staff from the Solano Community College. Not only is this proposal well within the confines of the PAC Bylaws, but it will also be essential in filling the last remaining position for the PAC. This change opens up another opportunity for Solano residents to join the PAC and advocate for pedestrian improvements in their community.

With that being said, STA staff are recommending the PAC committee forward a recommendation to the STA Board to convert the Solano Community College position to a Member-at-Large position.

Recommendation:

Forward a recommendation to the STA Board to convert the Solano Community College position into a Member-at-Large position.

Attachment:

- A. 2025 Draft PAC Work Plan