



**BICYCLE ADVISORY COMMITTEE (BAC)
MEETING AGENDA**

6:00 p.m. - 7:30 p.m., Thursday, January 9, 2025

The meeting is being provided both in-person at 423 Main St., Suisun City, CA 94585

STA Zoom Link

<https://us02web.zoom.us/j/86065328899?pwd=MmxHNytKR0VFT3RSM1BSaG55enBwUT09&from=addon>

Join by Phone: 1 (408) 638 0968

Meeting ID: 860 6532 8899, **Passcode:** 127738

ITEM	STAFF PERSON
1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM (6:00 – 6:05 p.m.)	Dave Belef, Chair
2. APPROVAL OF AGENDA (6:05 – 6:10 p.m.)	Dave Belef, Chair
3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS (6:10 – 6:15 p.m.)	Dave Belef, Chair
4. CONSENT CALENDAR Approve the following consent item in one motion. (6:15 – 6:20 p.m.)	Dave Belef, Chair
A. BAC MEETING MINUTES <u>Recommendation:</u> Approve STA BAC Meeting Minutes of September 5, 2024 Pg. 3	Natalie Quezada, STA
5. ACTION NON – FINANCIAL (6:20 – 6:30 p.m.)	
A. 2025 BAC Chair and Vice Chair Elections <u>Recommendation:</u> i. Nominate and elect BAC Chair for 2025 ii. Nominate and elect BAC Vice Chair for 2025 Pg. 7	Dulce Jimenez, STA

The complete Bicycle Advisory Committee packet is available on STA’s website: www.sta.ca.gov

2025 BAC MEMBERS

Dave Belef
City of Vallejo
Chair

Dennis Elliott
City of Rio Vista
Vice Chair

Nancy Lund
City of Benicia

Jacob Francisco
City of
Fairfield

Jason Gray
Solano County

Neil Iverson
City of Vacaville

Tyler Meirose
City of Suisun City

Vacant
City of Dixon

Vacant
Member at Large

- B. Nominate and Elect BAC Representative for the Active Transportation and Arterials/Highways/Freeways Committees** (6:30 – 6:45 p.m.) Dulce Jimenez, STA
- Recommendations:
- i. Nominate and elect a BAC representative on the Active Transportation Committee
 - ii. Nominate and elect a BAC representative on the Arterials/Highways and Freeways Committee

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- C. Nominate and Elect BAC Representative on the Safe Routes to School Advisory Committee (SR2S-AC)** (6:45 – 6:55 p.m.) Dulce Jimenez, STA
- Recommendation:
Nominate and elect BAC representative on the Safe Routes to School Advisory Committee

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- D. 2025 Bicycle Advisory Committee Work Plan** (6:55 – 7:05 p.m.) Dulce Jimenez, STA
- Recommendation:
Forward a recommendation to the STA Board to adopt the 2025 BAC Work Plan

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6. INFORMATIONAL ITEMS – DISCUSSION (7:05 – 7:15 p.m.)

- A. 2024 Week Without Driving – Recap and Next Steps** Dulce Jimenez, STA

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7. INFORMATIONAL ITEMS – NO DISCUSSION

- A. None.**

- 8. MEMBER UPDATES/ ROUND TABLE** (7:15 – 7:30 p.m.) Dave Belef, Chair
BAC Members

- 9. ADJOURNMENT**
The next meeting of the STA BAC is on **Thursday, March 6, 2025**, at STA.

BAC 2025 Meeting Dates:

(The BAC meets every First Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:00 pm, Thursday, January 9, 2025

6:00 pm, Thursday, March 6, 2025

6:00 pm, Thursday, May 1, 2025

6:00 pm, Thursday, July 3, 2025

6:00 pm, Thursday, September 4, 2025

6:00 pm, Thursday, November 6, 2025

Questions? Please contact STA Assistant Planner, Dulce Jimenez, at (707) 399-3214 or djimenez@sta.ca.gov.



**Bicycle Advisory Committee (BAC)
Minutes for the Meeting of September 5, 2024**

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the BAC was called to order by Chair Belef at approximately 6:00 p.m. A quorum was confirmed.

**BAC Members (In Alphabetical Order by Last Name):
Present**

David Belef – Chair	City of Vallejo
Dennis Elliott – Vice Chair	City of Rio Vista
Jacob Francisco	City of Fairfield
Jason Gray	Member at Large
Neal Iverson	City of Vacaville
Nancy Lund	City of Benicia

**Absent BAC
Members**

Tyler Meirose	City of Suisun City
Mike Segala	County of Solano
VACANT	City of Dixon

Others Present:

Lily Brown	Bay Trail MTC
Jeff Knowles	Alta
Rohan Oprisko	Alta
Jasmine Stitt	CalTrans
Kathrina Gregana	STA
Dulce Jimenez	STA
Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion by Dennis Elliott and a second by Nancy Lund, the STA BAC unanimously approved the agenda. (6 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Dennis Elliott commented on the progress of the Marina and Driftwood Project. He added the City of Rio Vista is hosting the STA's 27th Annual Awards on Wednesday, November 13, 2024, at the Airport Municipal Hangar.

Nancy Lund announced that as part of the 2024 Bay Area Bike Challenge, Candi Magrano was one of the top five riders in the nine Bay Area Counties.

Dulce Jimenez announced:

- STA Annual Awards will be held on November 13, 2024.
- The Safe Routes to School (SR2S) Plan has been updated and STA staff are working to finalize a draft plan that is tentatively scheduled to be released in Spring 2025.

4. CONSENT CALENDAR

A. BAC Meeting Minutes

Recommendation:

Approve STA BAC Meeting Minutes of May 2, 2024

B. Joint BAC/PAC Meeting Minutes

Recommendation:

Approve Joint BAC/PAC Meeting Minutes of June 13, 2024

On a motion by Jacob Francisco and a second by Nancy Lund, the STA BAC unanimously approved the Consent Calendar. (6 Ayes)

5. PRESENTATIONS

A. Regional Active Transportation Planning Efforts

i. Introduction to the San Francisco Bay Trail

Lily Brown, Associate Planner and MTC/Bay Trail Program Manager co-presented with project consultants Jeff Knowles and Rohan Oprisko, on the Bay Trail Gap Closure Implementation Plan. The plan aimed to update and prioritize the remaining San Francisco Bay Trail alignments through a set of criteria that evaluated accessibility to equity priority communities, safety, and updated cost estimates. As part of the presentation, Mr. Oprisko discussed with the committee members the top three gaps for Solano County 1.) Vallejo's Lewis Brown Dr to Catalina Way. 2.) Vallejo's Highway 29 from Independence Park to Carquinez Park, and 3.) Benicia's East B St extending Turnbull Park.

ii. Caltrans District 4 Bike Plan

Jasmine Stitt, San Francisco Caltrans District 4, walked through the updated story map Caltrans staff developed to summarize their prioritization methodology and show the public their draft priority segments for each of the nine bay area counties. Ms. Stitt concluded her presentation by summarizing the draft projects along the state highway system in Solano County.

6. ACTION NON-FINANCIAL

A. None.

7. INFORMATIONAL ITEMS – DISCUSSION

A. Comprehensive Transportation Plan (CTP) Subcommittee Meetings and Schedule Update

Dulce Jimenez announced the CTP will be reconvening next year.

i. Active Transportation Element Recommended Goals and Objectives

Ms. Jimenez summarized Active Transportation Committee (ATC) approval at their July 17, 2024, committee meeting to recommend the draft Active Transportation Element Goals and Objects, to the Technical Advisory Committee (TAC) and STA Board.

ii. Update on the Solano Equity Indicator

Ms. Gregana stated the Equity framework has been completed for the Comprehensive Transportation Plan (CTP). The framework will be used to identify underserved areas in the county to inform the prioritization of transportation projects and programs.

B. Week Without Driving Challenge

Dulce Jimenez promoted the Week Without Driving Challenge which was aimed to encourage individuals to commit to one day out of the week to go completely car-free as they travel around the Solano community, as they put themselves in the shoes of individuals who do not have driving as an

option and must rely on alternative modes of transportation such as biking, walking and/or transit to move around their community. The challenge was scheduled to occur from September 30th through October 4th of 2024.

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. None.

9. ROUND TABLE

Chair Belef announced the cancellation of the Mare Island Petal Fest. He extended an invitation to the Visions of the Wild Festival occurring September 13-14, 2024. Chair Belef also mentioned the upcoming groundbreaking for the SR37/Fairgrounds Interchange tentative for November 8, 2024, along with the Bay/Vine Trail Ribbon Cutting which is still to be determined.

Future Agenda Item

- SR2S Microgrant Opportunities
- Four-Year Funding Plan for Discretionary Funds
- City of Fairfield East Tabor Tolenas Safe Routes to School Project
- Solano Rail Hub Bike/Pedestrian Access Project

10. ADJOURNMENT

The next meeting of the STA BAC is scheduled at 6:00 p.m., **Thursday, November 7, 2024.**



DATE: December 30, 2024
TO: STA BAC
FROM: Dulce Jimenez, Assistant Planner
RE: 2025 Bicycle Advisory Committee (BAC) Chair and Vice-Chair Elections

Background:

The BAC has two office positions, Chair and Vice Chair, to assist Solano Transportation Authority (STA) staff in developing agendas and running meetings. Under Article 4, Section 2 of the BAC Bylaws it states the BAC must select a Chair and Vice Chair at the last meeting of each calendar meeting. However, since the latest BAC meeting was held jointly with the Pedestrian Advisory Committee (PAC) the selection of a Chair and Vice Chair was postponed to the January 9, 2025 meeting.

The role of the Chair is to preside over BAC meetings and coordinate the meeting agendas with STA staff. The role of the Vice Chair is to assist the Chair and to preside over the meeting in the absence of the Chair. The Chair and Vice Chair serve one calendar year terms, while no officer is allowed to serve more than two consecutive terms in office. The new positions for Chair and Vice-Chair will be in effect starting March 6, 2025.

Discussion:

Chair David Belef, representing the City of Vallejo, and Vice Chair Dennis Elliott, representing the City of Rio Vista have served in their current position for the last calendar year and are eligible for reelection. Both have expressed interest in continuing in their roles for another calendar year.

During their time as respective BAC Chair and Vice Chairs, they have overseen the allocation of \$535,190 in Transportation Development Act Article 3 (TDA-3) funds and have continued to support the BAC and STA staff with the implementation of the Solano Active Transportation Plan.

In accordance with the BAC Bylaws, STA staff recommends electing a Chair and Vice Chair to serve during the 2025 calendar year.

Recommendation:

1. Nominate and elect a BAC Chair for 2025
2. Nominate and elect a BAC Vice Chair for 2025

Attachments:

- A. STA BAC January 2025 Membership Status



**STA Bicycle Advisory Committee (BAC)
Membership Status
January 2025**

Member	Jurisdiction	Appointed	Term Expires	Chair/Vice-Chair Appointment
Nancy Lund	Benicia	12/2010	December 31, 2025	Chair '16, '17, '22, '23 Vice Chair '14, '15, '20, '21
VACANT	Dixon			
Jacob Francisco	Fairfield	12/2023	December 31, 2026	
Dennis Elliott	Rio Vista	9/2022	December 31, 2025	Vice Chair '24
Tyler Meirose	Suisun City	2/2023	December 31, 2025	
Neal Iverson	Vacaville	1/2018	December 31, 2026	Chair '20, '21
David Belef	Vallejo	1/2018	December 31, 2026	Chair '24 Vice Chair '22, '23
Jason Gray	Solano County	12/2024	December 31, 2027	
VACANT	Member-At-Large			



DATE: December 30, 2024
TO: STA BAC
FROM: Dulce Jimenez, Assistant Planner
RE: Nominate and Elect BAC Representative for the Active Transportation and Arterials/Highways/Freeways Committees

Background:

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long-range planning document that guides and prioritizes the STA's investments in transportation. It also serves as the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area (PBA). The STA kicked off an update to the current CTP in January 2023 by forming committees for each of the CTP Elements: 1) Active Transportation Element, 2) Arterials, Highways and Freeways Element and 3) Transit and Rideshare Element. The CTP update is anticipated to be completed by the end of 2025.

At this point the three CTP subcommittees have held two to three meetings each and have completed the draft goals and objectives for their respective elements. The latest Active Transportation Element goals and objectives have been formally approved by the Active Transportation Committee at their July 17, 2024 meeting, while the other two elements are still pending formal approval by their respective policy committees. The next set of Spring 2025 CTP subcommittee element meetings will occur in the following days:

- Active Transportation Committee – February 12, 2024 from 4:00-5:30 p.m.
- Arterials/Highways/Freeways – March 12, 2025 from 4:00-5:30 p.m.
- Transit Element Committee – April 9, 2025 4:00 – 5:30 p.m.

Discussion:

In early 2023, the BAC nominated and elected a Tyler Meirose to represent the BAC in the Active Transportation Committee (ATC), and Dave Belef to represent the BAC in the Arterials/Highways and Freeways (AHF), in which they have both provided valuable insight at each of their respective subcommittee meetings. Since it has been two calendar years since their original appointment, and with the addition of new BAC committee members, the two (2) positions to represent on the ATC and AHF will be up for nomination and election. This term will be for calendar years 2025-2026. Former representatives for the ATC and AHF are eligible for reelection.

Additionally, in the upcoming 2025 CTP subcommittee element meeting, committee members will preview the draft Project Prioritization Criteria (Attachment B) which was designed to align with the goals and objectives for each element. The purpose of the Project Prioritization Criteria is to categorize identified transportation projects and programs into priority tiers as a part of the CTP process. This approach ensures that the highest-priority projects that closely align with the overall goals and objectives of the CTP are the most competitive for funding sources.

STA staff encourage BAC committee members to review and provide comments to STA staff, Dulce Jimenez at djimenez@sta.ca.gov. Any comments submitted will also be shared with the BAC representatives that are nominated and elected into these positions.

Recommendation:

1. Nominate and Elect a BAC representative on the Active Transportation Committee
2. Nominate and Elect the a BAC representnatie on the Arterials/Highways and Freeways Committee

Attachment:

- A. Draft Prioritization Criteria for the three CTP Elements



DRAFT PRIORITIZATION METHODOLOGY MEMO

DATE: December 3, 2024

TO: Kathrina Gregana | Solano Transportation Authority
Robert Guerrero | Solano Transportation Authority

FROM: Josh Pilachowski | DKS Associates
Erin Vaca | DKS Associates

SUBJECT: STA Countywide Comprehensive Transportation Plan

Project #23x02-025

INTRODUCTION

The purpose of this memorandum is to present an approach for prioritizing the list of projects that were identified as part of the Comprehensive Transportation Plan process. The plan will include projects that have previously been identified as well as newly identified projects, and each project will fall under one or more of the modal elements, including:

- Active Transportation
- Arterials, Freeways, and Highways
- Transit and Rideshare

This approach includes a summary of the prioritization process, identification of prioritization categories, and review of the criteria used for scoring. While the prioritization methodology will be made as universally applicable as possible, it recognizes that there are project and mode specific factors that do not apply to all projects and include a mode specific category that can be customized for each project as relevant. For example, different modes have different average trip lengths, and so their effect on travel patterns will be scored differently.

PRIORITIZATION CATEGORIES

Prioritization categories have been selected to align with the goal and objective statements identified for the plan and for each element. Additionally, there will be two additional categories (Local Needs and Priorities; Mode-Specific Factors) that will allow for some level of customized scoring across projects. The proposed prioritization categories are as follows:

- Mobility and Connectivity – Improving mobility and connectivity for all users of the regional transportation system

- Accessibility – Closing gaps and improving access to key destinations
- Safety – Improving Safety and reducing existing crash rates and severity
- Sustainability and Resiliency – Creating a sustainable and resilient transportation system
- Equity – Investing in an equitable and inclusive transportation system
- System Maintenance – Maintaining existing infrastructure
- Funding – Availability of funds or funding source(s)
- Local Needs and Priorities – Aligning with local transportation needs and priorities
- Mode-Specific Factors – Varies by mode

PRIORITIZATION SCORING CRITERIA

Each prioritization category has been given a recommended scoring criterion based on various factors related to each category. **Table 1** provides scoring criteria that can be applied across all projects regardless of mode. The Regional Transportation Network is a proxy term that refers to a combination of the Routes of Regional Significance, the Active Transportation Backbone Network, and Regional Transit hubs and routes (see attached **map series**).

In addition to the scoring criteria that can be applied to projects regardless of mode, there are scoring criteria that are only relevant to one or more specific modes (see **Table 2**).

Table 1 - Prioritization Scoring (All Modes)

Category	Subcategory	Criteria	Points	Max
Mobility and Connectivity	<i>Multimodal</i>	Adds a multimodal hub to the Regional Transportation Network		12
		Complete Streets project on the Regional Transportation Network		
	<i>Mobility</i>	Eliminates a bottleneck on the Regional Transportation Network		
		Project improves efficiency/throughput without increasing vehicular capacity		
<i>Connectivity</i>	Connects to the Regional Transportation Network			
	Closes a gap in the Regional Transportation Network			
Accessibility	Provides access to key destination (employment, school, transit, essential services, community center) – Gap Closure			5
	Provides access to key destination (employment, school, transit, essential services, community center) – First/Last Mile			
	Improves universal accessibility of existing infrastructure			
	No improvement to accessibility			
Safety	Project located on the High Injury Network and identified in an adopted Local Road Safety Plan, Vision Zero Action Plan safety plan, or other equivalent safety plan			5
	Project located on the High Injury Network but not identified in a safety plan			
	Project is not located on in closer proximity the High Injury Network but is a proven safety countermeasure			
	Project is not safety related			
Sustainability and Resiliency	<i>Alternative Fuel Vehicles</i>	Implements Alternative Fuel Infrastructure		12
		Includes/encourages fleet conversion consistent with Advanced Clean Fleets (ACF) legislation		
		Improve Alternative Fuel Infrastructure		
		No Alternative Fuel Vehicle Involvement		
	<i>VMT Goals</i>	Project supports VMT/GHG reduction		
		Project does not induce VMT or VMT increase is mitigated		
		Project induces VMT		
<i>Resiliency</i>	Improves resiliency of key transportation infrastructure to climate change impacts			
	Identifies resiliency concerns from climate change impacts			
	No relevance to climate change impacts			
Equity	Project serves/benefits a Census block group meeting the Solano Low Income Threshold and 3 or more equity factors			5
	Project serves/benefits a Census block group meeting the Solano Low Income Threshold and at least 2 more equity factors			
	Project serves/benefits a Census block group meeting the Solano Low Income Threshold and at least 1 more equity factor			
	Project serves/benefits a Census block group meeting only the Solano Low Income Threshold			
	Project is not located within or serves/benefits an STA Equity Priority Community			
System Maintenance	Repair/Replace infrastructure			5
	Update infrastructure to meet current requirements/guidance			
	Planning effort to inventory or identify maintenance needs			
	No maintenance activities involved			
Funding and Project Readiness	<i>Project Stage</i>	Shovel Ready		9
		PS&E		
		PAED/Alternatives Analysis		
		Conceptual		
	<i>Project Funding</i>	Fully funded with Federal or State sources (plus local match)		
		Fully funded with local funds (RTIF, etc.) Not fully funded		
<i>Environmental Clearance</i>	Project environmentally cleared or exempt			
	Project not environmentally cleared and not exempt			
Local Needs and Priorities	Identified in a local plan			5
	Identified through community support/public outreach			
	Not identified through a local planning process			

Table 2 - Prioritization Scoring (Mode Specific)

Category	Subcategory	Criteria	Points	Max
Arterials, Hwys, & Fwys		Project implements improvement identified in a local or countywide evacuation study or the Solano County Safety Element		5
		Project benefits the movement of goods/freight		
		Project addresses a need identified in a corridor plan		
		No impact on car/truck/freight movement		
Bicycle	<i>Separation between Travel Modes</i>	Class I and IV – Greatest Separation		10
		Class II (Buffered bike lanes)		
		Class III (Bicycle Boulevard, not sharrows only)		
		Class II (Bike lanes)		
	No Separation			
	<i>Level of Traffic Stress</i>	Achieves LTS 1 or LTS 2 (low stress)		
New Facility				
Pedestrian	<i>Level of Traffic Stress</i>	Achieves LTS 1 or LTS 2 (low stress)		10
		New Facility		
		Project is LTS 3 or LTS 4		
	<i>Crossing Visibility</i>	Pedestrian Signal		
		Beaconed crossing/RRFB		
		High-visibility crosswalk		
No visibility improvements				
Transit	<i>Transit Access</i>	Regional or Countywide Transit Center		10
		Construction of new, facility improvement, or access improvement to Local Transit Center		
		Construction of new, facility improvement, or access improvement to Local Transit Stop		
	<i>Transit Utilization</i>	Transit capital investment		
		Transit service hour increase /frequency improvement		
		Transit user assistance		
		Transit user information		
		Transit service marketing		
		No contribution to improving utilization		



DATE: December 30, 2024
TO: STA BAC
FROM: Dulce Jimenez, Assistant Planner
RE: Nominate and Elect BAC Representative on the Safe Routes to School Advisory Committee (SR2S-AC)

Background:

The STA Safe Routes to School Advisory Committee (SR2S-AC) is responsible for guiding the STA's Safe Routes to School Program and recommending projects and programs for funding countywide to the STA Board. The SR2S advisory have been engaged with the development of the SR2S Countywide Plan and along with the recommending microgrant projects. The SR2S Advisory Committee meets once a quarter, virtually via Zoom, and or at the Solano Transportation Authority, 423 Main Street, Suisun City. Meetings are typically scheduled for 1:30 pm. The following are the 2025 SR2S – AC Meeting Schedule:

- Wednesday, February 19, 2025, at 1:30 p.m.
- Wednesday, May 21, 2025, at 1:30 p.m
- Wednesday, August 20, 2025 at 1:30 p.m.
- Wednesday, November 19, 2025, at 1:30 p.m.

Discussion:

Back in November 3, 2022, the BAC committee elected Dave Belef as the SR2S-AC representative. Since it has been a little over two calendar years since his original appointment, and with the addition of new BAC committee members, the position to represent on the SR2S-AC will be up for nomination and election. The term will be for calendar years 2025-2026. Former representatives on the SR2S-AC are eligible for reelection.

Recommendation:

Nominate and elect BAC representative of the Safe Routes to School Advisory Committee



DATE: December 30, 2024
TO: STA BAC
FROM: Dulce Jimenez, Assistant Planner
RE: 2025 Bicycle Advisory Committee Work Plan

Background:

The Bicycle Advisory Committee (BAC) act to advise the STA Board on the planning, funding, and implementation of countywide bicycle-related projects, facilities, and programs.

Each calendar year, STA staff work with the BAC to create a calendar year work plan that will guide the agendas and work products for the BAC to anticipate for the upcoming year.

In 2024, the BAC was essential in coordinating with STA staff to prioritize projects to allocate \$535,190 in Fiscal Year (FY) 2024-25 Transportation Development Act Article 3 (TDA-3) funds.

Discussion:

In 2025, STA staff is recommending a work plan, which includes the following tasks:

- Continue supporting the STA's Comprehensive Transportation Plan (CTP) Update and participate in subcommittee meetings such as the Active Transportation Committee and the Arterials/Highways/Freeways Committee, as appropriate.
- Participate in the review of the priority project lists for the Active Transportation and the Arterials/Highways/Freeways Elements.
- Review and allocate money to TDA-3 funding requests for FY 2025-26.
- Continue to assist with the implementation of the STA 2020 Active Transportation Plan (ATP).
- Participate in bike-related promotional events such as May 2025 Bike Month.
- Monitor and provide input on countywide priority bicycle and pedestrian projects.

The 2025 Draft BAC Work Plan for the BAC (Attachment A) is available for review and will be up for action at the January 9, 2025 BAC meeting. STA staff request committee members to read and review the 2025 Draft BAC Work Plan.

Recommendation:

Forward a recommendation to the STA Board to adopt the 2025 BAC Work Plan.

Attachment:

- A. 2025 Draft BAC Work Plan

2025 Draft Bicycle Advisory Committee (BAC) Work Plan

The 2025 BAC Work Plan will address the following areas:

1. Assist with the implementation of the Solano Active Transportation Plan (ATP) and participate in the Comprehensive Transportation Plan (CTP) Update.
2. Review priority project lists for the Active Transportation and the Arterials/Highways/Freeways Elements of the Comprehensive Transportation Plan.
3. Review and allocate money to Fiscal Year (FY) 2025-26 Transportation Development Act Article 3 (TDA-3) funding requests.
4. Assist, as needed, with the Safe Routes to School (SR2S) Plan.
5. Review bicycle projects and set priorities for funding, including guiding the development of a multi year funding plan for TDA-3 funds.
6. Participate in bicycle-related promotional events such as Bike Month in May 2025 and the Week Without Driving campaign.
7. Coordinate with STA staff on state, regional, and local active transportation policy and plan development.

AREA	ACTIVITY	TIMELINE
Administrative / Public Outreach	Develop 2025 Draft BAC Work Plan	December 2024 – January 2025
	Elect 2025 BAC Chair and Vice Chair	January 9, 2025
	Approve 2025 BAC Work Plan	January 9, 2025
	Implement MTC Complete Streets/Routine Accommodations Policy	As Needed
	Participate in bicycle-related events and symposiums such as May Bike Month and Week Without Driving Challenge campaign	As Needed
	Promotion and content development for the Outerspatial application	As Needed
	Support the promotion of the Solano County Top Ten Bike Rides brochure and assist with reviewing the upcoming Volume II of the Top Ten Bike Ride maps.	As Needed
	Assist with the development of a BAC orientation packet	Spring 2025
	Participate and support with the promotion of the upcoming community outreach for the Comprehensive Transportation Plan (CTP)	Spring 2025-Summer 2025
Funding	Review TDA-3 funding requests and provide recommendations, in conjunction with the PAC	May/June 202
	Guide the development of the multi-year funding plan for Transportation Development Act Article 3 (TDA-3) funds	As Needed
	Assist with the implementation of the STA 2020 Active Transportation Plan (ATP)	Ongoing
	Review and monitor funded priority bicycle projects	Ongoing
Planning	Participate in the Solano Countywide Transportation Plan (CTP) Update	Throughout 2025
	Continue to have BAC representative for the Active Transportation Committee (ATC) and the Arterials/Highways and Freeways Committee (AHFC)	Throughout 2025

	Support the Safe Routes to School (SR2S) Advisory Committee on the SR2S Plan Update	January – June 2025
	Monitor MTC’s Regional Active Transportation Plan’s effort and Vision Zero Policy as well as Caltrans efforts related to Active Transportation	Throughout 2025
	Provide support to STA staff as necessary in pursuit of Active Transportation grants, such as the Regional Measure 3 (RM3) Bay Safe Routes to Transit Bay Trail (SR2TBT) Program	Throughout 2025
Other	Presentations/Updates to the BAC: <ul style="list-style-type: none"> • Caltrans District 4 Bike Plan • MTC’s Regional Active Transportation Plan • Bicycle Project Delivery and Funding Updates • Active Transportation Plan Updates & Ongoing Feedback • Member agency bicycle planning efforts • Safe Routes to School Microgrant Project Status/Updates • Presentations from regional trail groups – The Bay Area Ridge Trail, Bay Area Bay Trail, Vine Trail, etc. • Presentations from local, regional and state agencies related to active transportation policies, programs and/or projects • Solano Countywide Climate Adaptation and Resiliency Plan (Solano CCARP) 	Ongoing
	Explore opportunities for joint meetings with the PAC on presentations or topics that may be of interest to both committees	Ongoing
	Provide feedback to STA staff on bicycle issues: Review opportunities to fit bicycle interests into STA’s existing programs (e.g. Seniors and People with Disabilities)	
	Provide resources to implement projects that address biking needs (e.g. connections to organizations)	
	Assist with the recruitment of vacant BAC positions	
	Other tasks to be determined	TBD

Scheduled 2025 BAC Meeting Dates:

- January 9, 2025
- March 6, 2025
- May 1, 2025
- July 3, 2025
- September 4, 2025
- November 6, 2025



DATE: December 30, 2024
TO: STA BAC
FROM: Dulce Jimenez, Assistant Planner
RE: 2024 Week Without Driving – Recap and Next Steps

Background:

In late fall of 2024, STA staff implemented a series of Walk Month events, which included piloting the first year of the Week Without Driving Challenge in Solano County. The challenge encouraged participants to get around however they like, as long as they do not drive themselves, which may include using transit, biking, walking and/or vanpooling – many of these alternative modes of transportation are provided by STA Solano Mobility Programs who serve our most vulnerable populations such as older adults, people with disabilities and veterans as well as students and commuters.

The campaign aligned strongly with the mission of STA Solano Mobility programs that cater to the needs of older adults and people with disabilities/Veterans, and the Employer Commuter Programs. This also aligns with the focus of the Consolidated Transportation Services Agency (CTSA), Paratransit Coordinating Council (PCC) and the Equity Working Group by increasing awareness of the needs and challenges of priority populations and underserved communities.

STA staff sought to implement the challenge to not only bring awareness of the mobility challenges of nondrivers but also to highlight the STA Solano Mobility Programs. While the campaign was for an entire week, individuals could partake in the challenge for at least one day to make participation easier.

Discussion:

The 2024 Week Without Driving Challenge for Solano County was successfully implemented as a pilot campaign. As part of the campaign, there was a call to action for participants to pledge not drive for a day. For tracking purposes, participants were suggested to submit their pledges via the survey link that was provided (Attachment A), with a total of two official pledges submitted. The campaign was heavily advertised through the Solano Mobility social media platforms, with the most public interactions on the Solano Mobility Facebook posts (Attachment B).

There is continued interest in implementing year two of the Week Without Driving campaign for 2025. A major focus for year two is to expand the marketing strategy for the campaign, which includes sharing the campaign with member agencies, partners, and committee members in advance of the challenge dates, which are tentatively set for September 29th to October 3rd of 2025. STA staff recommend committee members review the Draft 2025 Week Without Driving Challenge Marketing Strategy and provide any suggested comments/feedback to improve the marketing strategy to Dulce Jimenez, at djimenez@sta.ca.gov.

Recommendation:

Informational.

Attachments:

- A. 2024 Week Without Driving Challenge Pledge Survey
- B. 2024 Week Without Driving Challenge Social Media Metrics
- C. Draft 2025 Week Without Driving Challenge Marketing Strategy

A Week Without Driving Pledge



Commit to ONE day out of the week-long challenge to go car free and travel around Solano County using alternative modes of transportation.

The challenge is from September 30th-October 4th.

By submitting this form, participants will be entered to win a gift card!

Name*

First Name

Last Name

Email*

Phone Number*



Powered by Formstack Create your own form >

First Name

Last Name

Email*

Phone Number*

City of Residence*

City

ZIP Code

Employer or School*

What alternative mode(s) of transportation do you plan to use as a part of this challenge? *

- Bus
- Train
- Vanpool/Carpool
- Ferry
- Walk/Bike
- Other

What destination(s) will you travel to during your day(s) without driving? *

- Work
- School
- Parks/Open Space
- Medical Services
- Grocery Store
- Leisure/Errands
- Other



- Work
- School
- Parks/Open Space
- Medical Services
- Grocery Store
- Leisure/Errands
- Other

Which day(s) do you plan to not drive during this challenge?*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

How did you hear about this challenge? *

- Solano Mobility's Social Media
- Solano Mobility's Website
- Word of Mouth
- Other

Preferred Method of Contact *

- Phone
- Email

Authorization*

- By submitting this form you are authorizing Solano Transportation Authority to contact you.

2024 Week Without Driving – September 30th – October 4th
Summary of Social Media Interaction

Solano Mobility Facebook Page:

- September 13th: 384 reaches, 407 impressions, 4 reactions, 6 shares
- September 18th: 208 reaches, 245 impressions, 1 reaction, 6 shares
- September 25th: 265 reaches, 283 impressions, 3 reaches, 8 shares
- September 30th: 256 reaches, 262 impressions, 2 reaches, 6 shares

Solano Mobility Instagram Page:

- September 13th: 15 views, 11 impressions, 2 likes
- September 18th: 8 views, 7 impressions
- September 25th: 17 views, 15 impressions
- September 30th: 19 views, 15 impressions, 3 likes

Solano Mobility Twitter Page (e.g. “X”):

- September 13th: 22 views, 4 engagements, 1 share, 2 details expanded clicks
- September 18th: 27 views, 1 engagement, 2 share
- September 25th: 8 views, 2 engagements, 1 profile visit
- September 30th: 25 views, 1 engagement, 1 share

**Upcoming 2025 Week Without Driving – September 29th – October 3rd
Draft Marketing Strategy**

Deliverables

- Present the 2025 Week Without Driving Challenge to four (4) STA committees (BAC/PAC, SR2S-AC, PCC)
 - PCC – July 17th
 - PAC – August 7th
 - SR2S – August 20th
 - BAC - September 4th
 - STA Board – September 10th
- Pre-launch Social Media Postings – Late July 2025 Early August 2025
 - Solano Mobility Facebook/IG/Twitter
- Three Weeks before the Challenge – September 8th
- Week of the Challenge – Social Media Post for each day promoting a different Mobility Program, and all will Hash Tag # SolanoWeekWithoutDriving2025 – this may change
 - Monday Sept 29th – Promote a Solano Mobility Program – Example First/Last Mile
 - Tuesday Sept 30th – Promote a Solano Mobility Program – Example Older Adults
 - Wednesday Oct 1st – Promote SR2S Program- Example Walk and Roll
 - Thursday Oct 2nd – Promote a Solano Mobility Program – Example Amtrak and Lift
 - Friday Oct 3rd – Promote a Solano Mobility Program – Example Veterans/People with Disabilities
- Contact member agency staff
 - June- July 2025 to introduce the campaign to member agencies
 - Early August 2025 provide materials for member agencies to distribute
- Potential Adds for Newspaper/Magazine
 - Updated flyer around March-April 2025, the flyer needs to be submitted before July 2025

Audience

- Solano County community.

Communication Channels

- Solano Mobility social media channels, newsletters (Solano Mobility/SR2S)

Metrics

- Website and Social media engagement (likes, comments, shares, follows)
- Campaign participation responses
- Increase awareness of the STA Solano Mobility Programs and SR2S Program