



Solano Transportation Authority
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SOLANO TRANSPORTATION AUTHORITY

Member Agencies:
Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, November 20th, 2025

Zoom Meeting Details

<https://us02web.zoom.us/j/87919486576>

Meeting ID: 87919486576

Join by Telephone: 1+ (408) 638-0968.

Click here for [Zoom Instructions](#)

MEETING AGENDA

ITEM

STAFF PERSON

1. **CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS**
(1:00 – 1:05 p.m.)

Ruben Brunt, Chair

2. **APPROVAL OF AGENDA**
(1:05 – 1:10 p.m.)

PCC Members

3. **OPPORTUNITY FOR PUBLIC COMMENT**
(1:10 – 1:15 p.m.)

4. **PRESENTATIONS**
(1:15 – 1:45 p.m.)

**Office of Emergency Services for Solano County (OES)
Presentation**

Jenny Novelli, Office of
Emergency Services

5. **CONSENT CALENDAR**
(1:45– 1:50 p.m.)

A. **Minutes of the PCC Meeting of September 18, 2025**

Josue Jimenez, STA

Recommendation:

Approve the Minutes for the Meeting of September 18, 2025

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6. **TRANSIT OPERATOR UPDATES**
(1:50 – 2:20 p.m.)

- A. SolTrans (Benicia and Vallejo)
- B. Dixon Redit-Ride
- C. Fairfield FAST
- D. Rio Vista Delta Breeze
- E. Suisun Microtransit
- F. Vacaville City Coach

PCC MEMBERS

Heather Barlow
Social Services
Provider

Dwayne Hankerson
MTC Policy Advisory
Council Representative

Shannon Lovelace-White
Social Services
Provider

Lisa Hooks
Social Services
Provider

Brian McLaughlin
Member at Large

VACANT
Public Agency
-Education

Chandra Daniels
Vice-Chair
Transit User

Ruben Brunt
PCC Chair
Transit User

Jamal Waters
Public Agency-
Health & Social Services

Cynthia Tanksley
Transit User

Teri Ruggiero
Member at Large

7. ACTION ITEMS – DISCUSSION

(2:20 - 2:30 p.m.)

- A. **Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix – October 2025, which includes TDA Claim for the Cities of Fairfield and Rio Vista** Ron Grassi, STA

Recommendation:

Forward a Recommendation to MTC on the STA Board approved October 2025 TDA Matrix for FY 2025-26, which includes the TDA claim for the Cities of Fairfield and Rio Vista, as shown in Attachment B

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- B. **Paratransit Coordinating Council (PCC) Membership Update** Debbie McQuilkin, STA

Recommendation:

Forward a recommendation to the STA Board to appoint Brian McLaughlin, Member at Large, to a 3-year term.

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8. INFORMATIONAL ITEMS – DISCUSSION

(2:30 – 2:40 p.m.)

- A. **PCC Alternative for Social Service Provider** Debbie McQuilkin, STA
- Have Kenya Martinez as a proxy for Lisa Hooks in the event she can't attend the meeting.

- B. **Review 2026 PCC Work and 2025 PCC Outreach Plan** Debbie McQuilkin, STA

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9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES Group

(2:40 – 2:50 p.m.)

10. FUTURE AGENDA ITEMS

- ✓ TDA Claims from other Agencies
- ✓ LightHouse for the Blind Presentation
- ✓ Veteran Service Office (VSO)
- ✓ Community-Based Transportation Plan (CBTP) – Fairfield

11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, January 15, 2026**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 dmcquilkin@sta.ca.gov

Translation Services: For document translation, please email: iec@ie-center.org Para la traducción de documentos: 對於文檔翻譯電話 對 với tài liệu gọi dịch: Para sa mga dokumento tawag sa pagsasalin:

Meeting Schedule for the Calendar Year 2026

Thursday, January 15, 2026

Thursday, March 19, 2026

Thursday, May 21, 2026

Thursday, July 16, 2026

Thursday, September 17, 2026

Thursday, November 19, 2026

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for In-Person Meeting of September 18, 2025

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt called the virtual PCC Meeting to order at **1:05 p.m.** A quorum was confirmed by the STA Solano Mobility Program Manager, Debbie McQuilkin.

PCC Members Present:	Heather Barlow	Social Service Provider
	Ruben Brunt	Chair/Transit User
	Chandra Daniels	Vice Chair/Transit User
	Dwayne Hankerson	MTC Policy Advisory Council Representative
	Shannon Lovelace-White	Social Services Provider
	Teri Ruggiero	Member at Large
	Cynthia Tanksley	Transit User

PCC Members Absent:	Lisa Hooks	Social Service Provider
	Brian McLaughlin	Member-at-Large
	Jamal Waters	Public Agency - Health & Social Services

Others Present:	Erika Dohina	STA
	Ronald Freeman II	SolTrans (Benicia and Vallejo)
	Ron Grassi	STA
	Cindy Hayes	WECU
	Tateyana Hendricks	Vacaville City Coach
	Maricarmen Hernandez	Independent Living Resources
	Josue Jimenez	STA
	Kenya Martinez	SCDD
	Debbie McQuilkin	STA
	Tiffany Plater	FAST
	Laina Tekelidis	STA
	Tobias Weare	SCDD

2. APPROVAL OF AGENDA

On a motion by Ruben Brunt, and a second by Teri Ruggiero, the PCC unanimously approved the agenda. (7Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

Tobias Weare shared that the 3rd Annual “The Reunion” Conference, hosted by NBRC on September 20, 2025. He noted that the Reunion is a yearly gathering open to the public, prioritizing individuals and families receiving NBRC services. Tobias Weare commented that this event aims to share valuable information about NBRC resources, services, and community offerings, and attendees can expect a day filled with informative sessions, interactive workshops, and networking opportunities designed to foster connection and support.

4. PRESENTATIONS

Wholehearted Empathetic Companions United (WECU)

Cindy Hayes presented the services provided, like transit training, appointment accompaniment, community engagement, and social support. In addition, she shared about the future planned events, how WECU works, and how to get involved.

Summary of Cindy Hayes' Answers to Questions:

- Outing participants don't pay fees for services, but people who can afford to pay for the outing can still participate, and are encouraged to donate to the sponsor rides for others who can't afford the services.
- WECU does not offer services to Rio Vista, but WECU plans to in the future.
- WECU utilizes a van and hopes to utilize a shared vehicle in the future.
- The minimum age for WECU services is 60 years old, but there is no age limit.
- WECU has no brick-mortar space but serves Solano County.
- WECU advertises events on its website, posts flyers, goes to senior centers, and invites groups to get in contact and set up an event with WECU.

Ruben Brunt offered to Cindy Hayes to come to his podcast, Benicia Voice, to share about WECU to bring awareness, so more folks utilize the service.

Shannon Lovelace-White suggested that Cindy Hayes contact Clara Dawson, the Executive Director for Vacaville Museum, for a potential partnership.

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of July 17, 2025

Recommendation:

Approve the Minutes for the Meeting of July 17, 2025.

On a motion by Ruben Brunt and a second by Cynthia Tanksley, the PCC approved the meeting minutes. Heather Barlow abstained from voting. (6 Ayes)

6. TRANSIT OPERATOR UPDATES

A. SolTrans (Benicia and Vallejo)

Ronald Freeman shared no present update for SolTrans.

B. Dixon Read-Ride

None presented.

C. Fairfield FAST

Tiffany Plater shared no updates for FAST.

D. Rio Vista Delta Breeze

None presented.

E. Suisun Microtransit

None presented.

F. Vacaville City Coach

Tateyana Hendricks shared on October 1st, in honor of Clean Air Day, the Vacaville City Coach is doing free rides on fixed routes only.

7. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) September 2025 TDA Matrix, which includes the TDA Claim for the City of Vacaville

Ron Grassi presented the TDA Matrix and the updates to the Matrix.

Recommendation:

Forward a Recommendation to MTC to allocate funds based on the STA Board-approved September 2025 TDA Matrix for FY 2025-26, which includes the TDA claim for the City of Vacaville as shown in Attachment B

On a motion by Ruben Brunt and a second by Teri Ruggiero, the PCC committee approved the recommendation unanimously. (7 Ayes)

8. INFORMATIONAL ITEMS – DISCUSSION

A. STA Staff Update

Debbie McQuilkin communicated that Solano Mobility is in the homestretch with the Dixon Community-Based Transportation Program and has collected over 900 survey responses. She shared that a report is being drafted to present to the Dixon City Council for approval and that the report will be posted on the STA website. Debbie McQuilkin commented that the next area is Solano County Unincorporated, and outreach will start in January 2026. In addition, she noted that the Office of Emergency Services for Solano County will present to the PCC at the November Meeting.

B. Call Center 4th Quarter Report

Erika Dohina presented on the fourth quarter for FY 2024-2025 and shared that their focus remains on expanding access, deepening community engagement, and ensuring that every Solano County resident can get where they need to go.

C. Solano Mobility Vehicle Share Program

Ron Grassi shared the history of the program and the contribution of the Yocha Dehe Wintun Nation of \$100,00 to purchase two vehicles, share vans. In addition, he shared that these vans are ADA-compliant, one van is for South Solano County, stored in SolTrans location, and the second van is for North Solano County, stored in the STA location. Ron Grassi clarified that the drivers don't have to be Class B but are Class C with required training.

D. Community Engagement

Lania Tekelidis informed current Solano Mobility Programs and outreach efforts. She discussed the travel training program and the locations that Solano Mobility tabled. She shared the continued tabling of Senior Resource events at Senior Centers and the upcoming events for October through November.

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

- Ruben Brunt disclosed that Lyft has surge pricing around town in Benicia. Debbie McQuilkin stated that the appropriate STA Staff have been informed to help Ruben Brunt with the surge pricing with Lyft. Cynthia Tanksley commented that every time she goes through North Bay Transit, the ride is \$3, and it is real people, not an app like the Benicia Lyft Program.
- Cynthia Tanksley reported that SolTrans air conditioning was not working on a hot day, and this is not good for riders in general. Debbie McQuilkin responded to Cynthia Tanksley that she will have a follow-up email to assist in making a formal complaint to SolTrans.
- Ruben Brunt recommended always calling the call centers to have a track record of these bus reliability complaints in order to get these issues resolved.
- Shannon Lovelace-White asked to get a Veteran Service Office (VSO) to share a perspective on Veterans' needs in terms of transportation. She stated to send the contact information of a VSO to Debbie McQuilkin.
- Kenya Martinez shared to have a discussion on transition-age youth to access paratransit.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- ✓ TDA Claims from other Agencies
- ✓ Office of Emergency Management (OEM) Presentation
- ✓ LightHouse for the Blind Presentation
- ✓ Molly's Angel Presentation

11. ADJOURNMENT

The next meeting for the PCC is on **1:00 p.m., November 20, 2025**, virtually via Zoom, and there is an optional in-person meeting at 423 Main Street, Suisun City, CA 94585.

PCC

DATE: November 17, 2025
TO: Solano Paratransit Coordinating Council (PCC)
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix –
October 2025, which includes the TDA Claim for the Cities of
Fairfield and Rio Vista

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one- quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2025-26 TDA fund estimates from July 2025 by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as the Solano Express bus service and the Intercity Taxi Card Program. To clarify how TDA funds are allocated each year among local agencies and to identify the purpose of these funds, STA collaborates with transit operators and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators.

Discussion:

The TDA apportionment for FY 2025-26 includes revenue estimates and projected carryover. The following claim, for the Cities of Fairfield and Rio Vista, are within the parameters of available TDA funds and are being brought forward for review:

City of Fairfield TDA Summary

The City of Fairfield is requesting \$7,262,400 in FY 2025-26 TDA operating funds, which are comprised entirely of operating funds. The City of Fairfield will forgo claiming any capital funding, as all TDA funds are being used for transit operations.

MTC estimates that the City of Fairfield is eligible for \$7 million of TDA revenue in FY 2025-26. The City's total TDA fund balance available for allocation is \$7,909,641. Any remaining TDA balance not allocated during the fiscal year remains in the City's TDA account for future replacement of transit vehicles and the ongoing maintenance of transit facilities and infrastructure. The City of Fairfield's TDA claim amounts are included in the October 2025 TDA matrix, Attachment B.

City of Rio Vista TDA Summary

The City of Rio Vista is requesting a total of \$568,090 in FY 2025-26 TDA funds, with \$508,050 allocated for operations and \$60,040 requested for capital funding, as Rio Vista will be replacing a bus.

MTC estimates that the City of Rio Vista is eligible for \$585,060 of TDA revenue in FY 2025-26. The City's total TDA fund balance available for allocation is \$2,422,537. Any remaining TDA balance not allocated during the fiscal year remains in the City's TDA account for future replacement of transit vehicles and the ongoing maintenance of transit facilities and infrastructure. The City of Rio Vista's TDA claim amounts are included in the October 2025 TDA matrix, Attachment B.

On September 23, 2025, the Solano County Intercity Transit Consortium unanimously approved the recommended action. On September 24, 2025, the STA TAC voted unanimously to forward the recommended action to the STA Board for approval. The STA Board approved the October TDA Matrix on October 15, 2025, for FY 2025-26.

Fiscal Impact:

The STA Board and PCC approval of the October 2025 TDA matrix provides the guidance MTC needs to process the TDA claim submitted by the Cities of Fairfield and Rio Vista. There is no impact on STA's Budget.

Recommendation:

Forward a Recommendation to MTC on the STA Board approved October 2025 TDA Matrix for FY 2025-26, which includes the TDA claim for the Cities of Fairfield and Rio Vista, as shown in Attachment B

Attachments:

- A. MTC FY 2025-26 TDA Fund Estimate for Cities of Fairfield and Rio Vista dated July 2025
- B. October 2025 TDA Matrix for FY 2025-26, which includes the TDA Claim for the Cities of Fairfield and Rio Vista.

**FY 2025-26 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

Attachment A
Res No. 4688
Page 9 of 19
7/23/2025

FY2024-25 TDA Revenue Estimate			FY2025-26 TDA Revenue Estimate		
FY2024-25 Generation Estimate Adjustment			FY2025-26 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 24)		28,647,982	13. County Auditor Estimate		28,521,091
2. Actual Revenue (Jul, 25)		26,718,938	FY2025-26 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)		(1,929,044)	15. MTC Administration (0.5% of Line 14)		142,605
FY2024-25 Planning and Administration Charges Adjustment			16. County Administration (0.5% of Line 14)		142,605
4. MTC Administration (0.5% of Line 3)		(9,645)	17. MTC Planning (3.0% of Line 14)		855,633
5. County Administration (Up to 0.5% of Line 3)		(9,645)	18. Total Charges (Lines 15+16+17)		1,140,843
6. MTC Planning (3.0% of Line 3)		(57,871)	19. Solano Transportation Authority Planning (2.7% of Line 14-18) ³		739,267
7. Total Charges (Lines 4+5+6)		(77,161)	20. TDA Generations Less Charges (Lines 14-18-19)		26,640,981
8. STA Planning (2.7%)		(50,001)	FY2025-26 TDA Apportionment By Article		
9. Adjusted Generations Less Charges (Lines 3-7-8)		(1,801,882)	21. Article 3.0 (2.0% of Line 20)		532,820
FY2024-25 TDA Adjustment By Article			22. Funds Remaining (Lines 20-21)		26,108,161
10. Article 3 Adjustment (2.0% of line 9)		(36,038)	23. Article 4.5 (5.0% of Line 22)		0
11. Funds Remaining (Lines 9-10)		(1,765,844)	24. TDA Article 4 (Lines 22-23)		26,108,161
12. Article 4.5 Adjustment (5.0% of Line 11)		0			
13. Article 4 Adjustment (Lines 11-12)		(1,765,844)			

TDA APPORTIONMENT BY JURISDICTION

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2024	FY2023-24	6/30/2024	FY2023-25	FY2024-25	FY2024-25	FY2024-25	6/30/2025	FY2025-26	FY2025-26
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,657,578	75,207	1,732,785	1,242,642	0	535,190	(36,038)	3,474,579	532,820	4,007,399
Article 4.5										
SUBTOTAL	1,657,578	75,207	1,732,785	1,242,642	0	535,190	(36,038)	3,474,579	532,820	4,007,399
Article 4/8										
Dixon	2,823,499	128,707	2,952,206	(1,140,284)	270,385	1,123,910	(75,680)	3,130,538	1,134,738	4,265,276
Fairfield	3,405,383	292,799	3,698,183	(9,414,293)	0	7,063,650	(475,639)	871,901	7,037,740	7,909,641
Rio Vista	1,925,914	92,865	2,018,778	(731,818)	0	590,263	(39,746)	1,837,477	585,060	2,422,537
Solano County	3,963,362	175,668	4,139,029	(1,513,358)	0	1,069,777	(72,035)	3,623,414	1,057,132	4,680,546
Suisun City	1,202,259	71,132	1,273,392	(1,708,903)	208,175	1,682,556	(113,297)	1,341,923	1,686,639	3,028,562
Vacaville	11,365,199	672,702	12,037,901	(14,788,418)	0	5,957,351	(401,145)	2,805,689	5,975,344	8,781,033
Vallejo/Benicia	13,912,285	715,757	14,628,042	(19,336,972)	0	8,736,810	(588,303)	3,439,577	8,631,508	12,071,085
SUBTOTAL	38,597,901	2,149,630	40,747,530	(48,634,046)	478,561	26,224,317	(1,765,844)	17,050,519	26,108,161	43,158,680
GRAND TOTAL	\$40,255,478	\$2,224,837	\$42,480,315	(\$47,391,404)	\$478,561	\$26,759,507	(\$1,801,882)	\$20,525,098	\$26,640,981	\$47,166,079

1. Balance as of 6/30/24 is from the MTC FY2023-24 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/24, and FY2024-25 allocations as of 6/30/25.

3. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

FY 2025-26 TDA Matrix - October 2025

Date Prepared September 15, 2025
STA Board Action

Attachment B

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY25-26 TDA Revenue Estimate from MTC	1	\$ 1,134,738	\$ 7,037,740	\$ 585,060	\$ 1,686,639	\$ 5,975,344	\$ 8,631,508	\$ 1,057,132	\$ 26,108,161
Projected Carryover from MTC	1	\$ 3,130,538	\$ 871,901	\$ 1,837,477	\$ 1,341,923	\$ 2,805,689	\$ 3,439,577	\$ 3,623,414	\$ 17,050,519
Available for Allocation per MTC	1	\$ 4,265,276	\$ 7,909,641	\$ 2,422,537	\$ 3,028,562	\$ 8,781,033	\$ 12,071,085	\$ 4,680,546	\$ 43,158,680
FY24-25 Allocations / Returns	1								\$ -
Total TDA Revenue Available for Allocation		\$ 4,265,276	\$ 7,909,641	\$ 2,422,537	\$ 3,028,562	\$ 8,781,033	\$ 12,071,085	\$ 4,680,546	\$ 43,158,680
USES									
Paratransit									
Intercity Taxi Scrip	2	\$ -	\$ 3,630	\$ 100	\$ 2,225	\$ 27,400	\$ -	\$ 418,641	\$ 451,996
Paratransit	3		\$ 2,674,839			\$ 811,548	\$ 1,774,175	\$ 200,000	\$ 5,460,562
Microtransit	3				\$ 1,023,500				\$ 1,023,500
Local Taxi Scrip, Local 1st/Last Mile, Go-Go	3				\$ 200,000	\$ 66,487	\$ -	\$ 300,000	\$ 566,487
<i>Subtotal Paratransit</i>		\$ -	\$ 2,678,469	\$ 100	\$ 1,225,725	\$ 905,435	\$ 1,774,175	\$ 918,641	\$ 7,502,545
Local Transit Service (Fixed Route) & Administration	3		\$ 4,351,680	\$ 508,050		\$ 2,198,086	\$ 4,787,260		\$ 11,845,076
SolanoExpress Intercity Bus									
To SolTrans	4	\$ 37,913	\$ 537,074	\$ -	\$ 126,648	\$ 336,036	\$ 2,092,141	\$ 199,895	\$ 3,329,707
<i>Subtotal SolanoExpress Intercity Bus</i>		\$ 37,913	\$ 537,074	\$ -	\$ 126,648	\$ 336,036	\$ 2,092,141	\$ 199,895	\$ 3,329,707
Transit Capital	3			\$ 60,040		\$ 1,800,000	\$ 2,075,077		\$ 3,935,117
STA Planning	6								
Swaps / Other									
LCTOP swap (FY24-25 Pop& Rev funds): Dixon to claim from Suisun City	7				\$ 50,838				\$ 50,838
LCTOP swap (FY24-25 Population funds): STA to claim for Solano County from Suisun City	7				\$ 48,004				\$ 48,004
LCTOP swap (FY24-25 Pop& Rev funds): Rio Vista to claim from Suisun City	7				\$ 27,060				\$ 27,060
LCTOP swap (FY24-25 Pop & Rev funds): Vacaville to claim from Fairfield	7		\$ 266,110						\$ 266,110
SGR swap: correction for Rio Vista / Fairfield swap of FY24-25 funds and swap for FY25-26, Rio Vista to claim in FY25-26	8		\$ 949						\$ 949
Fairfield-Vacaville Train Station claimed by FAST for FY23-24 costs	11					\$ 75,860			\$ 75,860
Suisun City Train Station O&M, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Train Deport Capital Improvements, claimed by STA	13				\$ 120,000				\$ 120,000
Suisun City Mobility Hub, claimed by STA	14								\$ -
Faith in Action, claimed by STA	15							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	16							\$ 40,000	\$ 40,000
SR 37/Fairgrounds Dr. Improvement Project, claimed by STA	17							\$ 2,000,000	\$ 2,000,000
<i>Subtotal Swaps / Other</i>		\$ -	\$ 267,059	\$ -	\$ 405,902	\$ 75,860	\$ -	\$ 2,085,000	\$ 2,833,821
Total To Be Claimed by All Agencies		\$ 37,913	\$ 7,834,282	\$ 568,190	\$ 1,758,275	\$ 5,315,417	\$ 10,728,653	\$ 3,203,536	\$ 29,446,266
Balance		\$ 4,227,363	\$ 75,359	\$ 1,854,347	\$ 1,270,287	\$ 3,465,616	\$ 1,342,432	\$ 1,477,010	\$ 13,712,414

Notes (continued on next page)

FY 2025-26 TDA Matrix - October 2025

Date Prepared September 15, 2025
STA Board Action

- (1) MTC July 27, 2025 Fund Estimate; Reso 4629; columns I, H, J; FY24-25 Allocations/Returns include allocations as of June 30 2025.
- (2) STA will be the claimant. Based on FY 2025-26 Intercity Taxi Card Funding Amounts from May 27, 2025 Consortium staff report. Subject to revision by STA Board.
- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$1,023,500), first-last mile (\$200,000). Solano County (\$300K) is for Medical Concierge Go-Go claimed by STA. Vacaville and Fairfield amounts listed under paratransit includes both paratransit and microtransit.
- (4) Based on FY 2025-26 Intercity Transit Funding Budget approved by STA Board June 11, 2025 and SolTrans FY25-26 TDA claim, subject to Solano Express Funding and Cost-Sharing agreement between STA and SolTrans.
- (5) TBD
- (6) MTC's Fund Estimate deducts the 2.7% from the annual revenue estimate for each jurisdiction; therefore, the STA Planning amount is no longer shown on this line of the TDA Matrix.
- (7) Dixon and Rio Vista to claim TDA from Suisun City. Includes FY24-25 LCTOP Pop & Rev apportionments, per STA Board 3/12/25 staff report.
- (8) FY24-25 and FY25-26 SGR swap, Rio Vista to claim from Fairfield. Includes clean-up of prior year swaps, per May 2024 correspondence.
- (9) TBD
- (10) TBD
- (11) FAST to claim from Vacaville based on the 2002 agreement for the operation of Fairfield - Vacaville Train Station. Amount covers half of costs incurred by Fairfield in FY23-24.
- (12) To be claimed by STA for Suisun Amtrak station operations and maintenance
- (13) To be claimed by STA for Suisun Train Depot Capital Improvements
- (14) To be claimed by STA for Suisun City Mobility Hub
- (15) To be claimed by STA for Faith in Action
- (16) To be claimed by STA for Equitable Access to Justice Pilot Program
- (17) To be claimed by STA for State Route 37/Fairgrounds Drive Interchange Improvements Project

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PCC

DATE: November 3, 2025
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Program Manager
RE: Paratransit Coordinating Council (PCC) Membership Update

Background:

Paratransit Coordinating Council (PCC) is a citizen's advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven (11) members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisory Council (PAC) representing the Disabled Community of Solano County. The MTC PAC member advises the MTC on transportation policies in the Bay Area, incorporating diverse perspectives relating to the environment, the economy and social equity.

The Paratransit Coordinating Council's (PCC) By-laws state that the PCC must nominate and elect a Chair and Vice-Chair. The Chair and Vice Chair are allowed to serve a term of two (2) consecutive years. After holding an officer's position for two (2) consecutive years, a minimum of one (1) year must elapse before either of the officers can serve again.

Discussion:

The term for Brian McLaughlin, Member-at-Large since 2019, will expire in December 2025. STA staff spoke with Mr. McLaughlin, who confirmed his interest in continuing to serve for another three-year term.

The Solano County PCC currently has one vacancy for the *Public Agency – Education* member category. STA staff will continue outreach and recruitment efforts to fill this position.

STA staff are presenting the attached PCC Membership Status report for review.

Fiscal Impact:

None.

Recommendation:

Forward a recommendation to the STA Board to appoint Brian McLaughlin, Member at Large, to a 3-year term.

Attachments:

- A. PCC Membership Status for November 2025

ATTACHMENT A

**PCC Members and Alternates
November 2025**

Member	Alternate	Jurisdiction	Agency	Appointed	Term Expires	Chair/Vice Chair Appt
Teri Ruggiero		Member at Large		June 2025	June 2028	
Brian McLaughlin		Member at Large		December 2019	December 2025	
Dwayne Hankerson		MTC PAC Representative	MTC	January 2022	January 2028	
VACANT		Public Agency - Education				
Jamal Waters		Public Agency – Health and Social Services	ODAS	January 2024	January 2027	
Shannon Lovelace-White		Social Service Provider	Molly's Angels	June 2025	June 2028	
Heather Barlow		Social Service Provider	Kaiser Permanente	February 2020	February 2026	
Lisa Hooks		Social Service Provider	State Council on Developmental Disabilities	December 2016	December 2026	
Cynthia Tanksley		Transit User		September 2012	September 2027	
Ruben Brunt Chair		Transit User		June 2023	June 2026	Start: Jan 2024 Ends: Dec 2026
Chandra Daniels		Transit User		February 2025	December 2027	Start: Mar 2025 End: Mar 2027

PCC

DATE: October 22, 2025
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator
RE: Review 2026 PCC Work Plan and 2026 PCC Outreach Plan

Background:

The Paratransit Coordinating Council (PCC) approved the 2022/23 PCC Work Plan at the December 2019 PCC meeting. The PCC has a focus on developing expertise and understanding of the range of transportation services for Solano older adults, people with disabilities, low income, and transit dependent passengers; as well as, outreach activities, and making funding recommendations to the STA Board of Directors and Metropolitan Transportation Commission (MTC). The PCC Work Plan is the mechanism in which this may be achieved. The PCC Work Plan is approved by the STA Board.

The PCC also approved the 2022/23 PCC Outreach Plan at the December 2019 PCC meeting. The Outreach Plan's purpose is to increase the awareness of the Paratransit Coordinating Council, its information and advisory functions on transportation issues concerning Solano older adults, people with disabilities, economically disadvantaged, transit dependent riders, as well as to encourage participation in the PCC as committee members and by the public in general.

Discussion:

STA staff is presenting the 2026 PCC Draft Work Plan (Attachment A) and 2026 PCC Draft Outreach Plan (Attachment B) to the committee for review, feedback, and discussion.

Both draft documents maintain the same concise list of activities and community engagement strategies included in the FY2025 plans, with the addition of two new items—Items 7 and 8 in the Work Plan.

Staff is requesting committee input on potential additions, deletions, or outreach opportunities that may further support and enhance the goals outlined in both plans for the upcoming calendar year. Following discussion, this item will return to the PCC in January 2026 for final approval and recommendation to the STA Board.

Fiscal Impact:

None.

Recommendations:

Discussion/Informational

Attachments:

- A. 2026 PCC Work Plan
- B. 2026 PCC Outreach Plan

#	Activity	Tasks	2025 Timeline	Member
1	Administrative	Approve and recommend Paratransit Coordinating Council (PCC) Officers and voting members to the Solano Transportation Authority (STA) Board for approval.	Ongoing	Council and STA Staff
2	Outreach	Increase community involvement and participation in the PCC by outreaching to seniors, people with disabilities, low-income individuals, and transit dependent individuals.		Council
3	Outreach	2025 Outreach Plan	Ongoing	STA Staff
4	Projects	Participate in studies, evaluate current programs, projects, and plans, and recommend solutions to the STA Board which address the transportation needs of older adults, people with disabilities, low-income individuals, transit dependent individuals		Council and STA Staff
5	Projects	Coordinate between STA and Solano County Transit Operators to identify opportunities for community presentations by the STA of available transit service, changes to transit services, and solicit feedback.		Transit Operators (Non-Members), Council and STA Staff
6	Funding	Recommend the Metropolitan Transportation Commission (MTC) approve the Transportation Development Act (TDA) allocation of funds based on the annual TDA matrix prepared by the STA, which includes claims by cities, STA, and SolTrans.		Council
7	Projects	Promote countywide ADA coordination and operator reporting to improve paratransit access and transparency. Encourage collaboration among all Solano County transit operators to recognize and honor ADA eligibility for any Solano County resident, allowing eligible riders to schedule paratransit trips on a limited basis outside of their city of residence. This coordination would simplify travel, improve regional mobility, and align ADA practices across jurisdictions. Request that all Solano County transit operators provide regular paratransit ridership and performance updates at PCC meetings — including data such as total ridership, on-time performance,	Quarterly	Transit Operators (Non-Members), Council, and STA Staff

		and call wait times — to support data-driven discussion and system improvement.		
8	Projects	Monitor and evaluate paratransit performance data to identify service trends and improvement opportunities. Review ridership and performance data submitted by Solano County transit operators at PCC meetings, including key indicators such as total ridership, on-time performance, call center hold times, and passenger feedback. Use this information to identify countywide trends, highlight best practices, and develop recommendations to enhance paratransit service quality and rider experience. Encourage open discussion between operators, STA staff, and PCC members to ensure data is used constructively to improve coordination and service delivery.	Quarterly	Council, STA Staff, and Transit Operators (Non-Members)

2026 PCC Outreach Plan

Purpose:

To increase the awareness of the Paratransit Coordinating Council and its information and advisory functions on transportation issues concerning Solano seniors, people with disabilities, the economically disadvantaged, and transit dependent riders, and to encourage participation in the PCC as committee members and by the public in general, STA staff will:

1. Update PCC Flyer as needed.
2. Distribute PCC Flyers
 - a. Provide flyers to all Paratransit Providers for distribution on their vehicles
 - b. Distribute to all relevant locations within Solano County
 - c. Post to social media
3. Outreach to Older Adult and People with Disabilities Community
 - a. Conduct bi-monthly meetings – via zoom with a minimum of 2 in person meetings annually
 - a. b. Publicizing meetings
 1. Distribute agenda to Board Clerk at all Cities/County
 2. Flyers on Paratransit vehicles throughout the County
 3. Older Adult and People with Disabilities Centers throughout the County
 4. Post on STA website
 5. Post in Newspaper
 6. Post on Social Media Platforms
 7. Use PowerPoint Presentations by STA Staff to promote PCC awareness during community meetings
 8. Other
 - b. Improve PCC presence on the internet by linking improved STA website pages to Older Adults and People with Disabilities interest groups via weblinks.
4. Collaborate with Solano County transit operators to share ridership updates, performance data, and ADA coordination efforts with PCC members and the public, strengthening transparency and awareness of regional paratransit services.