



RFP #2024-04

Aligning Middle Wage Jobs with Housing in Solano County Priority Production Area (PPA) Plan

2nd Questions & Answers Period

September 27, 2024

Summary of Responses to Questions Submitted by September 25, 2024

1. Based on the RFP, it states that the project has a participation goal for disabled veteran business enterprise (DVBE) program of three percent (3%) and that DVBE participation is required. It states that the guidelines for determining good faith efforts are available from the STA. Would you be able to send me the guidelines for determining good faith efforts?
 - Answer: For the DVBE requirement, we are requesting that the submitted staffing plan and cost proposal indicate the proposed staffing hours for the DVBE consultants/subconsultants and the associated cost to ensure that the 3% DVBE goal is met.

2. We are wondering if STA can provide any additional information on reasonable indirect cost, overhead and profit margin percentages? We are a very small business and have not used the Cost Plus Fixed Fee method before. And while we can follow general best practices in consultation with our accountant, I'm just wondering if you could point us to an existing (publicly-accessible) contract or other information that gives us a sense of what limits are acceptable to STA.
 - Answer: Resources related to the preparation of cost proposals and using the Actual Cost Plus Fixed Fee method can be found in the Caltrans Consultant Selection Process webpage linked here: <https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/consultant-selection-procurement> . Acceptable actual cost plus fixed fee rates are included in the resources. We do not have existing publicly accessible contracts that we can share.