



Solano Transportation Authority

... working for you!

## SOLANO TRANSPORTATION AUTHORITY

Member Agencies:  
Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

423 Main Street, Suisun City, CA 94585-2413 ♦ Telephone (707) 424-6075 / Fax (707) 424-6074

Email: [info@sta.ca.gov](mailto:info@sta.ca.gov) ♦ Website: [sta.ca.gov](http://sta.ca.gov)

April 19, 2024

**RE: Fiscal Year (FY) 2024-25 Call for Projects for the following Solano Transportation Authority Discretionary Fund: Transportation Development Act Article 3 (TDA-3)**

Dear Grant Applicant:

Solano Transportation Authority (STA) invites public agencies located in the seven Solano cities and the unincorporated County of Solano to submit grant applications for the **Transportation Development Act Article 3 (TDA-3) with \$535,190** in funding available to fund bicycle and pedestrian projects.

Electronic submission of applications is due to Dulce Jimenez at [djimenez@sta.ca.gov](mailto:djimenez@sta.ca.gov) by 5:00 PM on **Friday, May 24, 2024**. STA staff are available to assist applicants with their project submittals.

For any questions regarding this grant program, please contact Dulce Jimenez, Assistant Planner at (707) 399-3214 or through email [djimenez@sta.ca.gov](mailto:djimenez@sta.ca.gov).

Sincerely,

A handwritten signature in blue ink that reads "Daryl K. Halls".

Daryl K. Halls  
Executive Director  
Solano Transportation Authority

Attachments:

- A. FY 2024-25 Call for Projects for Transportation Development Act Article 3 (TDA-3) Grant Application



## Solano Transportation Authority Fiscal Year (FY) 2024-25 Call for Projects for the following Discretionary Fund Source:

### Transportation Development Act Article 3

**The Solano Transportation Authority is accepting grant applications for bicycle and pedestrian projects. The deadline for application submittals is May 24, 2024.**

**Total Funding Available:**

**Transportation Development Act Article 3 (TDA-3)** — There is **\$535,190** in funding available to fund bicycle and pedestrian projects consistent with [MTC's TDA-3 guidelines](#).

**Eligible Recipients:**

Public agencies located in the seven Solano cities and unincorporated County of Solano.

**Project Completion:**

The TDA-3 funding allocation is set for three years, therefore Grant Recipients have until June 30, 2027 to implement and deliver the project.

**Project Delivery Updates from Grant Recipients:**

Grant Recipients will be requested to provide project delivery status updates to STA staff and give presentations to the STA Bicycle and Pedestrian Advisory Committees, especially upon completion of the project.

**How to Submit Application:**

Submit an application package with the following:

- **Cover Letter** that summarizes the project proposal and total funding request
- **Application Form** – included as Attachment B

Completed applications are due by 5:00 PM on **Friday, May 24, 2024** and can be submitted via email to Dulce Jimenez, Assistant Planner, at [djimenez@sta.ca.gov](mailto:djimenez@sta.ca.gov). Interested applicants are highly encouraged to consult with Dulce Jimenez before applying to determine their project eligibility. Attachment A provides an example list of previously approved projects for TDA-3 funding.



**FY 2024-25 TDA-3 Call for Projects Schedule:**

**Release the Call for Projects and Application Package** — April 19, 2024

**Deadline for Applications** — May 24, 2024

**Project Review Process by STA** — Late May 2024

**Project Sponsor Presentation at Joint BAC/PAC Meeting\*** — June 13, 2024

**Draft Project Recommendations to the STA TAC** — for June 26, 2024

**Draft Project Recommendations to the STA Board** — July 10, 2024

**Project submittals to MTC via Countywide Coordinate Claim\*\*** — Early/Late September 2024

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*\*Grant applicants must present their projects to the STA Bicycle, and Pedestrian Advisory Committees.*

*\*\*Grant recipients approved for TDA-3 funding will need to submit City/County resolution. Additional details on the process will be provided to grant recipients.*

**Questions:**

If you have any questions regarding this application, please contact Dulce Jimenez, Assistant Planner at (707) 399-3214 or through email [djimenez@sta.ca.gov](mailto:djimenez@sta.ca.gov).

Example of Previously Funded Bicycle and Pedestrian Project Examples

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City of Benicia – Military East/East 5<sup>th</sup> Street Pedestrian and Bicycle Safety Improvements

City of Dixon – SR-113 Pedestrian Improvement Projects

Rio Vista – Bike lanes on Norman Richardson Drive and Airport Road

City of Suisun City - Crystal Middle School Traffic Calming

City of Vacaville – Markham School Pedestrian Improvement Project

City of Vallejo – Sacramento Street Road Diet Phase II Project

Unincorporated County of Solano – Rockville Parks Crossing Project

**SOLANO TRANSPORTATION AUTHORITY**  
**FY 2024-25 CALL FOR PROJECTS FOR THE FOLLOWING DISCRETIONARY FUND SOURCE:**  
**TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 (TDA-3)**  
**APPLICATION FORM**

<b>1. Project Title</b>		
<b>2. Agency (Name and Mailing Address)</b>		
<b>3. Primary Contact</b>		
<b>Email Address</b>		<b>Phone Number:</b>
<b>4. Secondary Contact</b>		
<b>Email Address</b>		<b>Phone Number:</b>
<b>5. Total Cost of the Project</b>		
<b>6. Funding Request</b>		<b>Minimum Funding Request:</b>
<b>7. Estimated Start of Project</b>		<b>Estimated End Date of Project:</b>
<b>8. Is the project included in an adopted local plan?</b>		
<b>9. What project category are you applying for?</b>	<input type="checkbox"/> Active Transportation Facilities (Biking/Walking Infrastructure) <input type="checkbox"/> Infrastructure Improvement for Trip Reduction (Traffic Calming/Road Diet) <input type="checkbox"/> Other Bike/Ped Project Type <input type="checkbox"/> _____	

**10. Description of Overall Project Scope Proposed for Funding and Project Benefits** (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA).

11. **Project Location:** As part of the application submittal, please provide a map of the project location.

**Project Relation to Regional Policies** (for information only)

12. Is the project in an [Equity Priority Community](#)? Yes  No

13. Is this project in a [Priority Development Area](#) or a [Transit-Oriented Community](#)? Yes  No

**14. Project Budget and Schedule**

Project Phase	TDA-3	Other Funds	Total Cost	Estimated Completion (Month/Year)
Bike/Ped Plan				
ENV	N/A			
PA&ED	N/A			
PS&E				
ROW	N/A			
CON				
<b>Total Cost</b>				

**Project Eligibility**

A. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to [Chapter 1000 of the California Highway Design Manual](#)? Yes  No

B. 1. Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Existing Facility? Yes  No

2. If "NO" above, is the project is exempt from CEQA for another reason? Yes  No   
 Cite the basis for the exemption. \_\_\_\_\_ N/A   
 If the project is not exempt, please check "NO," and provide environmental documentation, as appropriate.

C. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? Yes  No   
 (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement.

D. Is a Complete Streets Checklist required for this project? Yes  No   
 If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: <https://mtc.ca.gov/planning/transportation/complete-streets>

