

Solano Transit 2030 Policy Committee

February 14, 2024

Agenda

- 1) Welcome (Steve Kinsey, Facilitator) (3)
- 2) STA Chair Opening Comments (Mayor Kott) (3)
- 3) Solano Transit 2030 Committee Chair Opening Comments (Mayor Young) (3)
- 4) Review Solano Transit 2030 Committee Draft Purpose (15)
- 5) Review Committee Process and Timeline (Steve Kinsey) (10)
- 6) Discuss Solano Transit 2030 Priority Focus Areas (Steve Kinsey) (15)
 - Fare Integration
 - Mapping and Wayfinding
 - Connected Network Planning
 - Bus Transit Priority
 - Rail Network Management
 - Accessibility
- 7) Review Concurrent Transit Planning efforts (Robert Guerrero) (15)
- 8) Summary / Next Steps (Steve Kinsey) (5)

STA/ SolTrans Transit 2030 Policy Committee Schedule

February 14, 2024

January

3) Background Research

February

1st Solano Transit 2030 Policy Committee meeting (2/14/24)

- Review draft Committee Purpose
- Review Primary Committee Focus Areas
- Review Committee relationship to current transit planning in Solano

March

2nd Solano Transit 2030 Policy Committee meeting (3/13/24)

- Approve Committee Purpose
- Identify Current Transit Policy Challenges in Solano County
- Review MTC Fare Integration work & relationship to Solano

April

3rd Solano Transit 2030 Policy Committee meeting (4/10/24)

- Review draft Fare Integration policies
- Discuss Connected Network Issues
- Discuss MTC Mapping & Wayfinding & relationship to Solano
- Discuss Rail Management Issues

May

4th Solano Transit 2030 Policy Committee meeting (5/8/24)

- Review draft Connected Network and Mapping & Wayfinding policies
- Discuss Transit Priority Issues

June

5th Solano Transit 2030 Policy Committee meeting (6/12/24)

- Review draft Transit Priority & Revised draft Connected Network policies
- Discuss Accessibility Issues in Solano

July

6th Solano Transit 2030 Policy Committee meeting (7/10/24)

- Review draft Accessibility policies
- Discuss STA/SolTrans Transit Funding policies
- Discuss Transit Agencies' Coordination and Operational Efficiencies

August Summer break

September

7th Solano Transit 2030 Policy Committee meeting (9/11/24)

- Discuss Agencies' Finance and Operations Coordination
- Review all Draft Transit 2030 Policy Committee recommendations

October

1) 8th Solano Transit 2030 Policy Committee meeting (10/9/24)

- Approve Transit 2030 Policy Committee recommendations

Solano Transit 2030

2/5/24

TASK		Project Manager	Planning Assistant	TOTAL	
		Steve Kinsey	Breeze Kinsey		
		2024 Hourly Rate	\$275	\$150	
Task 1- Project Management		27	5	\$8,175	
1.1	Contract Management/ billings	3	5	\$1,575	
1.2	Kick-off Mtg. (IP), including prep	8		\$2,200	
1.3	Prepare and lead up to ten 30 minute staff mtgs. (V)	10		\$2,750	
1.4	Up to twelve 1/2 hour Calls (V) w/ ED	6		\$1,650	
Task 2- Background Research		42	4	\$12,150	
2.1	Review existing Documents	8	4	\$2,800	
2.2	Up to 17 Interviews (V) w/ STA Board, SolTrans Board and Operator Exec. Staff	20		\$5,500	
2.3	Initial Coordination Mtg. w/ MTC	2		\$550	
2.4	Attend or review up to 4 Transit Consortium Mtgs.	6		\$1,650	
2.4	Virtual Attendance @ Transit Element Comm. mtgs.	6		\$1,650	
Task 3- Strategic Planning & Facilitation		88	36	\$29,600	
3.1	8 Monthly (IP) STA/SolTrans Policy Committee- Prep & mtg.	36	24	\$13,500	
3.2	Up to 8 Monthly 1 hr. Solano Transit 2030 TAC Mtgs.- prep & mtg.	36	12	\$11,700	
3.3	Attendance (IP) @ up to 3 SolTrans Board mtgs.	6		\$1,650	
3.4	Attendance (IP) @ up to 3 STA Board mtgs.	6		\$1,650	
3.5	Attendance @ 3 Other Transit Agency Board Mtgs.	4	0	\$1,100	
Task 4- Transit 2030 Final Report		18	14	\$7,050	
4.1	Prepare Draft Executive Summary & Recommendations	12	12	\$5,100	
4.2	Prepare Final Solano Transit 2030 Executive Summary & Recommendations	6	2	\$1,950	
Contingency		8	8	\$3,400	
Total Hours		183	67		
Services Subtotal		\$50,325	\$10,050	\$60,375	
Printing & other Reimbursables				\$500	
Travel Mileage- up to 15 round trips of 125 mi.				\$1,260	
				PROJECT TOTAL \$62,135	
Legend (IP)- In Person. (V) Virtual meeting					

BLUE RIBBON TASK FORCE — SIX REPRESENTATIVE FUNCTIONAL AREAS:

Functional Area	Description
Fare integration policy	Developing funding and managing the fare system, including all aspects of how and what riders pay to use the regional transit system.
Wayfinding and mapping	Funding planning development and delivery of infrastructure and service to deliver the information travelers use to plan and navigate their journey including signage, maps, schedules, travel times, and updates.
Connected network planning	Developing funding and prioritizing an integrated and coordinated regional transit system.
Bus transit priority	Funding, planning, development, and delivery of infrastructure changes to enable public transit vehicles to achieve better travel times and reliability, including reserved lanes, queue jumps, roadway adjustments, and signal changes.
Rail network management	Project planning, funding, policy, implementation, and management of the rail network.
Accessibility	Funding, planning, and development of the accessibility of the fixed route network and planning for the complementary paratransit network, including the integration of paratransit with the fixed route network and the effective coordination of services for older adults and people with disabilities.