



MEETING AGENDA

6:00 p.m., Wednesday, October 9, 2024
STA Board Regular Meeting
STA Board Room
423 Main Street
Suisun City, CA 94585

The STA Board meeting will be conducted in person. This meeting may be accessed by the following technology. If you anticipate wanting to speak during the meeting and want to participate remotely, please join in advance of the public comment period and register which agenda item you would like to address. Since the meeting will be conducted in person, the STA Board will continue and not recess if there are technological issues associated with the remote participation.

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Mission Statement: To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality for all.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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Staff Reports: Staff reports are available for inspection at the STA Offices, 423 Main Street, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

2024 STA BOARD MEMBERS

Mitch Mashburn (Vice Chair)	Alma Hernandez	Steve Young	Steve Bird	Catherine Moy	Ronald Kott (Chair)	John Carli	Robert McConnell
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo

STA BOARD ALTERNATES

Wanda Williams	Princess Washington	Terry Scott	Jim Ernest	K. Patrice Williams	Edwin Okamura	Gregory Ritchie	Peter Bregenzer
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AGENDA ITEMS**BOARD/STAFF PERSON**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (6:00 p.m.) Chair Kott
2. **CONFIRM QUORUM/STATEMENT OF CONFLICT**
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Gov't Code § 87200
2. **APPROVAL OF AGENDA**
3. **OPPORTUNITY FOR PUBLIC COMMENT** (6:05 – 6:10 p.m.)
4. **EXECUTIVE DIRECTOR'S REPORT** (6:10 – 6:15 p.m.) Daryl Halls
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5. **REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** (6:15 – 6:20 p.m.) MTC Commissioner
Jim Spering
6. **STA PRESENTATIONS** (6:20 – 6:40 p.m.)
 - A. **Directors Reports:**
 1. **Planning**
 - **STA's 27th Annual Awards Nominations** Amy Antunano
 2. **Projects**
 - **SR 37 Fairgrounds Drive Improvement Project Update** Nick Burton
 - **Westbound Truck Scales Project Update**
 - **I-80 Express Lanes Pilot Project**
 3. **Programs Update**
 - **Solano Mobility Programs Annual Report FY 2023-24 Employer/Commuter Programs** Lorene Garrett
7. **CONSENT CALENDAR** (6:40 – 6:45 p.m.)
Recommendation:
Approve the following consent items in one motion.
(Note: Items under consent calendar may be removed for separate discussion.)
 - A. **Minutes of the STA Board Meeting of September 11, 2024** Johanna Masiclat
Recommendation:
Approve the minutes of the STA Board Meeting of September 11, 2024.
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 - B. **Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of September 25, 2024.** Johanna Masiclat
Recommendation:
Receive and file.
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 - C. **Approved/Draft Minutes of STA Advisory Committees in August and September 2024** Johanna Masiclat
Recommendation:
Receive and file.
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- D. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – October 2024, which includes the TDA Claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville** Recommendation:
 Approve the October 2024 TDA Matrix for FY 2024-25, which includes the TDA claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville as shown in Attachment B.
Pg. 39 Ron Grassi
- E. Fiscal Year (FY) 2024-25 Indirect Cost Allocation Plan (ICAP) Rate Application for Caltrans** Recommendation:
 Approve the following:
 1. STA’s ICAP Rate Application for FY 2023-24 at 52.20%; and
 2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.
Pg. 45 Susan Furtado
- F. California Highway Patrol Agreement for the Construction Zone Enhanced Enforcement Program Operations for the State Route 37/Fairgrounds Drive Interchange Project** Recommendation:
 Authorize the STA Executive Director to enter into a Construction Zone Enhanced Enforcement Program (COZEEP) Agreement with the California Highway Patrol in the amount not to exceed \$30,000 for the SR 37/Fairgrounds Drive Interchange Project.
Pg. 47 Jasper Alve
- G. Letter of Support for the Regional Measure (RM) 3 Safe Routes to Transit Bay Trail Program submittal of Solano Projects** Recommendation:
 Authorize the Executive Director to issue letters of support for the following projects being submitted as part of Cycle 1 of the Safe Routes to Transit Bay Trail Program:
 1. City of Benicia – Military East Sidewalk Gap Closure Project
 2. City of Suisun City – McCoy Creek Phase III
 3. City of Vallejo – Vallejo Bluff Trail
 4. Unincorporated County of Solano – Benicia Road Complete Streets Phase II Project
Pg. 49 Dulce Jimenez
- H. Authorize the Surplus of Two Suisun City Microtransit Vehicle** Recommendation:
 Approve the following:
 1. Authorize the Executive Director to auction two Suisun Microtransit Vehicles with J.J Kane Auctions; and
 2. Place any proceeds generated from the sale of these two buses back into the Suisun City Microtransit Budget.
Pg. 51 Brandon Thomson

9. ACTION FINANCIAL ITEMS

A. STA's Fiscal Year (FY) 2024-25 Proposed Budget Revision

Susan Furtado

Recommendation:

Adopt the STA's FY 2024-25 Proposed Budget Revision as shown in Attachment A.

(6:45 – 6:50 p.m.)

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B. Award of Construction Contracts for the I-80 Westbound Cordelia Truck Scales Project

Nick Burton

Recommendation:

Approve the following:

1. Approve the I-80 Truck Scales Tree Removal Contract, Notice to Contractors and Special Provisions, including issued Addenda;
2. Authorize the Executive Director or his designee to sign the I-80 Truck Scales Tree Removal Contract on behalf of the STA Board subject to the Executive Director or his designee having reviewed and found sufficient all required documents, including the contract signed by the contractor and the required surety bonds and certificates of insurance; and
3. Authorize the Executive Director or his designee to execute the I-80 Truck Scales Tree Removal contract and any required contract change orders for a not-to-exceed amount of \$2.1M.
4. Authorize the Executive Director or his designee to execute a COZEEP Agreement for a not-to-exceed amount of \$25,000.
5. Approve Resolution No. 2024-11 for the I-8 Truck Scales Tree Removal Contract.
6. Approve the I-80 Truck Scales Building Demo Contract, Notice to Contractors and Special Provisions, including issued Addenda;
7. Authorize the Executive Director or his designee to sign the I-80 Truck Scales Building Demo Contract on behalf of the STA Board subject to the Executive Director or his designee having reviewed and found sufficient all required documents, including the contract signed by the contractor and the required surety bonds and certificates of insurance;
8. Authorize the Executive Director or his designee to execute the I-80 Truck Scales Building Demolition contract and any required contract change orders for a not-to-exceed amount of \$100K;
9. Approve Resolution No. 2024-12 for the I-80 Truck Scales Building Demo Contract; and
10. Authorize the Executive Director to enter into a contract for an amount not-to-exceed \$300,000 with WSP USA, Inc. for construction management services.

(6:50 – 7:00 p.m.)

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10. ACTION NON-FINANCIAL ITEMS

A. Corridor Updates for State Route (SR) 12 and SR 113

Nick Burton

Recommendation:

Authorize the STA to submit grant applications to obtain funding for updating the State Routes 12 and 113 corridor plans and studies.

(7:00 – 7:05 p.m.)

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B. Selection of STA Chair and Vice Chair for 2025

Daryl Halls

Recommendation:

Approve the following:

1. Selection of the STA Chair for 2025 commencing with the STA Board Meeting of January 8, 2025;
2. Selection of the STA Vice-Chair for 2025 commencing with the STA Board Meeting of January 8, 2025; and
3. Request the new Chair designate the STA Executive Committee for 2025.

(7:05 – 7:10 p.m.)

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11. INFORMATIONAL – DISCUSSION ITEMS

A. Solano Express Fourth Quarter Report for Fiscal Year (FY) 2023-24

SolTrans Staff

(7:10 – 7:15 p.m.)

Ron Grassi

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NO DISCUSSION

B. Solano Comprehensive Transportation Plan (CTP) Update: Request for Member Agency Priority Projects for Arterials, Highways, and Freeways, and Transit Elements

Robert Guerrero
Kathrina Gregana

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C. Solano Mobility Programs Annual Report for Fiscal Year (FY) 2023–24 Employer/Commuter Programs

Lorene Garrett

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D. Legislative Update

Sean Person

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E. Summary of Funding Opportunities

Jasper Alve

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F. STA Board & Advisory Committee Meeting Calendar for 2025

Johanna Masiclat

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12. BOARD MEMBER COMMENTS

13. ADJOURNMENT

No Board meeting in November – STA’s 27th Annual Awards Ceremony. The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, December 11, 2024**, STA Board Room - 423 Main Street in Suisun City.

STA Board Meeting Schedule for Calendar Year 2025

6:00 p.m., Wed., January 8th

6:00 p.m., Wed., February 12th

6:00 p.m., Wed., March 12th

6:00 p.m., Wed., April 9th

6:00 p.m., Wed., May 14th

6:00 p.m., Wed., June 11th

6:00 p.m., Wed., July 9th

NO MEETING IN AUGUST – STA Board Recess

6:00 p.m., Wed., September 10th

6:00 p.m., Wed., October 8th

NO MEETING IN NOVEMBER – STA’s 28th Annual Awards

6:00 p.m., Wed., December 10th

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DATE: October 2, 2024
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report – October 2024

The following is a brief status report on some of the major issues, projects, and programs currently being advanced by the Solano Transportation Authority (STA). An asterisk (*) notes items included in this month's Board agenda.

STA Advances Priority Projects

STA staff continues to advance priority projects. There are several construction contracts awarded for I-80 Westbound Truck Scales and State Route 37/Fairgrounds Drive Interchange Projects.

Indirect Cost Allocation Plan (ICAP)*

The STA is required to submit an annual Indirect Cost Allocation Plan (ICAP) Rate Application to Caltrans to enable STA to continue to charge an indirect cost allocation for federal and state funded projects.

STA Identifies Safe Routes to Transit Bay Trail Program Priority Projects for Solano County*

This is a new MTC/ABAG program funded by Regional measure 3 (RM 3). STA has identified several projects that are good candidates for this new grant program.

STA's Fiscal Year (FY) 2024-25 Proposed Budget Revision *

STA staff has revised the Proposed Budget for FY 2024-25 which reflects modifications to plans and projects based on the completion of the 4th Quarter Budget Report for FY 2023-24 and the recently adopted 2 Year Overall Work Plan for FY 2024-25 and FY 2025-26.

Solano Mobility Programs Annual Report FY 2023-24 Employer/Commuter Programs*

STA Mobility staff has completed annual reports for the 16 countywide programs. This month, there will be a presentation on the Employer/Commuter programs to provided by Solano Mobility staff.

Corridor Updates for State Route (SR) 12 and SR 113*

Based on meetings with County staff and Travis Air Force Base staff, STA is recommending updating corridor plans for SR 12 and SR 113. Both corridor plans are outdated and need to be updated to reflect land use changes and travel patterns.

Selection of STA Chair and Vice Chair for 2025

It is that time of the year based on the rotation adopted by the STA Board, selection of Chair and Vice Chair for the forthcoming year. Supervisor Mashburn, currently Vice Chair, is scheduled to become the STA Board Chair for 2025. Alma Hernandez, Mayor of Suisun City, is scheduled to become Vice Chair for 2025. Following the selection of the Chair, the new Chair selects the Executive Committee for the forthcoming year.

Attachment:

- A. STA Acronyms List of Transportation Terms

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A		F	
AADT	Average Annual Daily Traffic	FAST	Fairfield and Suisun Transit
ABAG	Association of Bay Area Governments	FAST Act	Fixing America’s Surface Transportation Act
ACTC	Alameda County Transportation Commission	FASTER	Freedom. Affordability. Speed. Transparency. Equity. Reliability.
ADA	American Disabilities Act	FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies
ADT	Average Daily Traffic	FEIR	Final Environmental Impact Report
APDE	Advanced Project Development Element (STIP)	FHWA	Federal Highway Administration
AQMD	Air Quality Management District	FPI	Freeway Performance Initiative
ARPA	American Rescue Plan Act	FTA	Federal Transit Administration
ARRA	American Recovery and Reinvestment Act	G	
ATP	Active Transportation Program	GARVEE	Grant Anticipating Revenue Vehicle
ATWG	Active Transportation Working Group	GHG	Greenhouse Gas
AVA	Abandoned Vehicle Abatement	GIS	Geographic Information System
B		H	
BAAQMD	Bay Area Air Quality Management District	HIP	Housing Incentive Program
BAC	Bicycle Advisory Committee	HOT	High Occupancy Toll
BACTA	Bay Area Counties Transportation Agencies	HOV	High Occupancy Vehicle
BAIFA	Bay Area Infrastructure Financing Authority	HPMS	Highway Performance Monitoring System
BARC	Bay Area Regional Collaborative	HSIP	Highway Safety Improvement Plan
BART	Bay Area Rapid Transit	I	
BATA	Bay Area Toll Authority	INFRA	Infrastructure for Rebuilding America
BCDC	Bay Conservation & Development Commission	ISTEA	Intermodal Surface Transportation Efficiency Act
BUILD	Better Utilizing Investments to Leverage Development	ITIP	Interregional Transportation Improvement Program
C		ITS	Intelligent Transportation System
CAF	Clean Air Funds	J	
CalSTA	California State Transportation Agency	JARC	Jobs Access Reverse Commute Program
CALTRANS	California Department of Transportation	JPA	Joint Powers Agreement
CAPTI	California State Transportation: Climate Action Plan for Transportation	L	
CARB	California Air Resources Board	LATIP	Local Area Transportation Improvement Program
CCAG	City-County Association of Governments (San Mateo)	LCTOP	Low Carbon Transit Operations Program (LCTOP)
CCCC (4’Cs)	City County Coordinating Council	LEV	Low Emission Vehicle
CCCTA (3CTA)	Central Contra Costa Transit Authority	LIFT	Low Income Flexible Transportation Program
CCJPA	Capitol Corridor Joint Powers Authority	LOS	Level of Service
CCTA	Contra Costa Transportation Authority	LS&R	Local Streets & Roads
CEC	California Energy Commission	LTR	Local Transportation Funds
CEQA	California Environmental Quality Act	M	
CHP	California Highway Patrol	MAP-21	Moving Ahead for Progress in the 21 st Century
CIP	Capital Improvement Program	MAZ	Micro Analysis Zone
CMA	Congestion Management Agency	MIS	Major Investment Study
CMIA	Corridor Mobility Improvement Account	MLIP	Managed Lanes Implementation Plan
CMAQ	Congestion Mitigation & Air Quality Program	MOU	Memorandum of Understanding
CMGC	Construction Manager/General Contractor	MPO	Metropolitan Planning Organization
CMP	Congestion Management Plan	MTAC	Model Technical Advisory Committee
CNG	Compressed Natural Gas	MTC	Metropolitan Transportation Commission
CPI	Consumer Price Index	MTS	Metropolitan Transportation System
CRRSAA	Coronavirus Response and Relief Supplemental Appropriation Act of 2021	N	
CTA	California Transit Agency	NCTPA	Napa County Transportation & Planning Agency
CTC	California Transportation Commission	NEPA	National Environmental Policy Act
CTP	Comprehensive Transportation Plan	NHS	National Highway System
CTSA	Consolidated Transportation Services Agency	NOP	Notice of Preparation
D		NVTA	Napa Valley Transportation Authority
DBE	Disadvantaged Business Enterprise	O	
DOT	Department of Transportation	OBAG	One Bay Area Grant
E		OPR	Office of Planning and Research
ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program	OTS	Office of Traffic Safety
EIR	Environmental Impact Report	P	
EIS	Environmental Impact Statement	PAC	Pedestrian Advisory Committee
EPA	Environmental Protection Agency	PCA	Priority Conservation Area
EV	Electric Vehicle	PCC	Paratransit Coordinating Council
		PCI	Pavement Condition Index

PCRP	Planning & Congestion Relief Program	S RTP	Short Range Transit Plan
PDS	Project Development Support	SSARP	Systemic Safety Analysis Report Program
PDA	Priority Development Area	SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee
PDT	Project Delivery Team	STAF	State Transit Assistance Fund
PDWG	Project Delivery Working Group	STA	Solano Transportation Authority
PMP	Pavement Management Program	STBG	Federal Surface Transportation Block Grant Program
PMS	Pavement Management System	STIA	Solano Transportation Improvement Authority
PNR	Park & Ride	STIP	State Transportation Improvement Program
POP	Program of Projects	STP	Federal Surface Transportation Program
PPA	Priority Production Area	SubHIP	Suburban Housing Incentive Pool
PPM	Planning, Programming & Monitoring	T	
PPP (P3)	Public Private Partnership	TAC	Technical Advisory Committee
PS&E	Plans, Specifications & Estimate	TAM	Transportation Authority of Marin
PSR	Project Study Report	TANF	Temporary Assistance for Needy Families
PTA	Public Transportation Account	TAZ	Transportation Analysis Zone
PTAC	Partnership Technical Advisory Committee (MTC)	TCEP	Trade Corridor Enhancement Program
R		TCI	Transportation Capital Improvement
RABA	Revenue Alignment Budget Authority	TCIF	Trade Corridor Improvement Fund
REPEG	Regional Environmental Public Education Group	TCM	Transportation Control Measure
RFP	Request for Proposal	TCRP	Transportation Congestion Relief Program
RFQ	Request for Qualification	TDA	Transportation Development Act
RM 1/2/3	Regional Measure 1/2/3 (Bridge Toll)	TDM	Transportation Demand Management
RMRP	Road Maintenance and Rehabilitation Program	TE	Transportation Enhancement
RORS	Routes of Regional Significance	TEA	Transportation Enhancement Activity
RPC	Regional Pedestrian Committee	TEA-21	Transportation Efficiency Act for the 21 st Century
RRP	Regional Rideshare Program	TFCA	Transportation Funds for Clean Air
RTEP	Regional Transit Expansion Policy	TIF	Transportation Investment Fund
RTIF	Regional Transportation Impact Fee	TIGER	Transportation Investment Generating Economic Recovery
RTP	Regional Transportation Plan	TIP	Transportation Improvement Program
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategies	TIRCP	Transit and Intercity Rail Capital Program
RTIP	Regional Transportation Improvement Program	TLC	Transportation for Livable Communities
RTMC	Regional Transit Marketing Committee	TMA	Transportation Management Association
RTPA	Regional Transportation Planning Agency	TMP	Transportation Management Plan
S		TMS	Transportation Management System
SACOG	Sacramento Area Council of Governments	TMTAC	Transportation Management Technical Advisory Committee
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	TNC	Transportation Network Company
SATP	Solano Active Transportation Plan	TOD	Transportation Operations Systems
SCS	Sustainable Community Strategy	TOD	Transit Oriented Development
SCTA	Sonoma County Transportation Authority	TOS	Traffic Operation System
SFCTA	San Francisco County Transportation Authority	T-Plus	Transportation Planning and Land Use Solutions
SGC	Strategic Growth Council	TRAC	Trails Advisory Committee
SJCOG	San Joaquin Council of Governments	TSMO	Transportation System Management and Operations
SHOPP	State Highway Operations & Protection Program	U, V, W	
SMAQMD	Sacramento Metropolitan Air Quality Management District	UZA	Urbanized Area
SMART	Sonoma Marin Area Rapid Transit	USDOT	United States Department of Transportation
SMART	Safety, Mobility and Automated Real-time	VHD	Vehicle Hours of Delay
SMCCAG	San Mateo City-County Association of Governments	VMT	Vehicle Miles Traveled
SNABM	Solano-Napa Activity-Based Model	VTA	Valley Transportation Authority (Santa Clara)
SNCI	Solano Napa Commuter Information	W2W	Welfare to Work
SoHip	Solano Highway Partnership	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SoHIP	Solano Housing Improvement Program	WETA	Water Emergency Transportation Authority
SoTrans	Solano County Transit	Y, Z	
SOV	Single Occupant Vehicle	YCTD	Yolo County Transit District
SPOT	Solano Projects Online Tracking	YSAQMD	Yolo/Solano Air Quality Management District
SP&R	State Planning & Research	ZEV	Zero Emission Vehicle
SPUR	San Francisco Bay Area Planning and Urban Research		
SR	State Route		
SR2S	Safe Routes to School		
SR2T	Safe Routes to Transit		



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
September 11, 2024

1. CALL TO ORDER

Chair Kott called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

Ron Kott, Chair	City of Rio Vista
Mitch Mashburn, Vice Chair	County of Solano
Steve Young	City of Benicia
Steve Bird	City of Dixon
Catherine Moy (Zoom)	City of Fairfield
Alma Hernandez	City of Suisun City
John Carli	City of Vacaville
Robert McConnell	City of Vallejo

MEMBERS

ABSENT:

STA STAFF

PRESENT: **(In alphabetical order by last name.)**

Nick Burton	Director of Projects
Megan Callaway	STA Legal Counsel
Susan Furtado	Accountant and Administrative Svc. Manager
Ron Grassi	Director of Programs
Kathrina Gregana	Associate Planner
Robert Guerrero	Deputy Executive Director/Director of Planning
Daryl Halls	Executive Director
Dulce Jimenez	Assistant Planner
Johanna Masiclat	Clerk of the Board/Office Manager
Alexis Mangrobang	Customer Svc. Representative
Sean Person	Legislative Assistant
Natalie Quezada	Administrative Assistant
Andrea Solis	College Intern
Brandon Thomson	Transit Mobility Coordinator

Other Invited Participants (In alphabetical order by last name):

Raffi Boloyan	City of Dixon
Ada Chan	MTC
Jennifer Gastelum	Placeworks
George Gwynn	Member of the Public
Beth Kranda	SolTrans
Sean Quinn	Solano EDC
Jim Spering	MTC Commissioner
Suzanne Thorsen	City of Benicia

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board, Johanna Masiclat. There was no Statement of Conflict declared at this time.

3. APPROVAL OF AGENDA

On a motion by Board Member Bird, and a second by Vice Chair Mashburn, the STA Board approved the agenda was approved by the following roll call vote:

AYES: Bird, Carli, Hernandez, Kott, Mashburn, McConnell, Moy, and Young

NAYS: None

ABSENT None

ABSTAIN None

4. OPPORTUNITY FOR PUBLIC COMMENT

George Gwynn expressed concerns about the proposed mileage tax and its potential invasion of privacy.

5. EXECUTIVE DIRECTOR’S REPORT

- Projects Update
- Regional Early Action Planning Grant (REAP) 2.0
- CTP Equity Framework
- Solano Mobility Annual Report for FY 2023-24 – Call Center
- Travis Community Consortium (TCC) Membership
- STA Staff Update

6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)

MTC Commissioner Jim Spring reported on the following:

- ✓ Committee Discussions Cover Trio of 2026 Revenue Measure Options
- ✓ MTC Support Helps FAST Move Toward Zero-Emission Bus Fleet
- ✓ Summer Academy Draws Record Number of High School Students
- ✓ Cloudy Forecast for Proposition 5 Prompts Housing Bond Withdrawal

7. STA PRESENTATIONS

A. Directors Reports:

1. Planning Activities Update

- Walk to School Day – October 2, 2024
- A Week Without Driving Challenge – September 30 through October 4, 2024

2. Projects Update

- SR 37 Fairgrounds Drive Project – Bidding Schedule and Communications Plan
- Westbound Truck Scales Update

3. Programs Update

- Solano Mobility Programs Annual Report FY 2023-24 - Call Center

8. CONSENT CALENDAR

On a motion by Vice Chair Mashburn, and a second by Board Member Bird, the STA Board approved Consent Calendar Items A-R by the following roll call vote:

AYES: Bird, Carli, Hernandez, Kott, Mashburn, McConnell, Moy, and Young

NAYS: None

ABSENT None

ABSTAIN None

A. Minutes of the STA Board Meeting of July 10, 2024

Recommendation:

Approve the minutes of the STA Board Meeting of July 10, 2024.

- B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of August 28, 2024.**
Recommendation:
Receive and file.
- C. Approved/Draft Minutes of STA Advisory Committees in July and August**
Recommendation:
Receive and file.
- D. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – September 2024, which includes Solano County Transit (SolTrans)**
Recommendation:
Approve the September 2024 TDA Matrix for FY 2024-25, which includes TDA claims for SolTrans, as shown in Attachment B.
- E. Travis Community Consortium (TCC) Membership**
Recommendation:
Authorize the Executive Director to enter into a contract in the amount of \$5,000 for a one-year membership into the Travis Community Consortium.
- F. Paratransit Coordinating Council (PCC) Membership Update**
Recommendation:
Approve and reappoint Cynthia Tanksley, Transit User Member for another 3-year term.
- G. Contract Amendment – Rail Consultant DBK Advisory Services**
Recommendation:
Authorize the Executive Director to execute a contract amendment with DBK Advisory Services for an amount not-to-exceed \$47,000 to cover the additional cost associated with the Solano Rail Hub Project (\$26,000) and the follow up work for the Vallejo Passenger Rail Study (\$21,000).
- H. Contract Amendment - I-80 Westbound Cordelia Truck Scales Project Technology System Integration**
Recommendation:
Authorize the Executive Director to execute a contract amendment with Sinilec USA for an additional not-to-exceed amount of \$6M for the new I-80 WB Cordelia Truck Scales Facility.
- I. Contract Amendment for Project Management Services for the I-80 Westbound (WB) Truck Scales Project**
Recommendation:
Authorize the Executive Director to enter into a contract amendment with PDM Group Inc. for a not-to-exceed amount of \$679,000 for project management services and right of way acquisition support services for the I-80 Westbound Truck Scales Project.
- J. Contract Amendment for Suisun City Mobility Hub Construction Management Services**
Recommendations:
Authorize the STA Executive Director to amend the consultant contract with WSP for construction management support services for the Suisun City Transportation Mobility Hub Project to add \$23,332, thereby raising the total consultant contract to the amount not-to-exceed \$273,332.

K. Union Pacific Railroad Reimbursement Agreement for Package 5 of the I-80/I-680/SR 12 Interchange Project

Recommendation:

Authorize the STA Executive Director to enter into Reimbursement Agreement with the Union Pacific Railroad for Package 5 of the I-80/I-680/SR 12 Interchange Project in the amount not-to-exceed \$75,000.

L. Active Transportation Grant (ATP) for Solano Safe Routes to School

Recommendation:

Authorize the Executive Director to enter into a funding agreement with the City of Fairfield for \$117,000 for the Safe Routes to School Bicycle and Pedestrian Education Program.

M. Contract Amendment for Safe Routes to School - Bay Area Bike Mobile

Recommendation:

Authorize the Executive Director to amend the consultant contract with Bay Area Bike Mobile for bicycle repair events to add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$50,000 and extend the term of the contract through September 30, 2026.

N. Contract Extension for Public Safety Education and Enforcement Grant-

Recommendation:

Amend the funding agreement with the City of Suisun City Police Department to extend through June 30, 2025 and not to exceed \$52,085.

O. Contract Amendment for Safe Routes to School –Music Notes Safety Assemblies

Recommendation:

Authorize the Executive Director to amend the consultant contract with Music Notes for safety Assemblies to add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$50,000 and extend the term of the contract through June 30th, 2026.

P. Contract Amendment for Safe Routes to School – Safe Moves Bike Rodeo

Recommendation:

Authorize the Executive Director to amend the consultant contract with Safe Moves and add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$30,000 and extend the term of the contract through June 30, 2026.

Q. Low Carbon Transit Operations Program (LCTOP) Fiscal Year (FY) 2023-24 Funding

Recommendation:

Amend STA Resolution No. 2024-01.b for the electrification of the Suisun City Mobility Hub for \$123,916 as shown in Attachment B.

R. Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Public Outreach and Engineering Services Subconsultant - Request for Proposals

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Proposals for a Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Subconsultants for Public Outreach and Engineering Services;
2. Enter into a contract agreement with the selected consultants for an amount not to exceed \$750,000 for the Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Phase.

9. ACTION FINANCIAL ITEMS

A. County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0

Robert Guerrero introduced the partnership of County Collaborative project team including Jennifer Gastelum, Placeworks (Project Consultant), Ada Chan from ABAG/MTC, Sean Quinn from Solano EDC, Raffi Boloyan (City of Dixon), and Suzanne Thorsen (City of Benicia), both from the Planning Directors group. The team discussed their recommendations for the use of the \$490,000 in REAP 2.0 funds which includes marketing housing development opportunities, developing ADU development tools, and provided grant and technical assistance focused on housing, and organizing training forum. They highlighted the unique partnership between the cities and the county, which has resulted in unique solutions for housing development.

Recommendation:

Approve the following STA County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0 Actions:

1. Authorize the STA Executive Director to sign an Amended Agreement for REAP 2.0 additional funds;
2. Approve the task list for REAP 2.0 County Collaborative Work Scope as shown Attachment B;
3. Amend Placeworks Consultant Contract for an amount not to exceed \$380,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C;
4. Amend Solano Economic Development Corporation land use consultant contract for an amount not to exceed \$75,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C; and
5. Authorize the STA Executive Director to enter into a funding agreement with the County of Solano or CAP Solano for an amount not to exceed \$150,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C.

On a motion by Board Member Hernandez, and a second by Board Member Young, the STA Board approved the recommendation by the following roll call vote:

AYES: Bird, Carli, Hernandez, Kott, Mashburn, McConnell, Moy, and Young
 NAYS: None
 ABSENT None
 ABSTAIN None

10. ACTION NON-FINANCIAL ITEMS

A. Comprehensive Transportation Plan (CTP) Solano Equity Framework

Kathrina Gregana reviewed the recommended definition and methodology for the Solano Equity Framework which includes nine metrics with associated concentration thresholds to identify Solano equity communities. She noted that the Framework will be used to prioritize projects and programs in the Comprehensive Transportation Plan, the allocation of STA discretionary funding sources, and other STA efforts. The development of this tool is one of the STA’s first steps to implement the Equity Chapter to advance equity in the planning, programming, and delivery of transportation projects and programs in Solano County.

Board Member Young left the meeting.

Recommendation:

Approve the Comprehensive Transportation Plan Solano Equity Framework as shown in Attachment B.

On a motion by Vice Chair Mashburn, and a second by Board Member Hernandez, the STA Board approved the recommendation by the following roll call vote:

AYES: Bird, Carli, Hernandez, Kott, Mashburn, McConnell, and Moy
NAYS: None
ABSENT Young
ABSTAIN None

11. INFORMATIONAL – DISCUSSION ITEMS

A. STA Congestion Management Program (CMP): Development Review Status

Robert Guerrero reviewed two projects currently under environmental review. He listed them as the Scotts Valley Casino in Vallejo and the Suisun Logistics Center Project. STA staff and their traffic model consultants are currently reviewing the projects and intend to provide written comments before review period deadline.

NO DISCUSSION

B. Legislative Update

C. Safe Routes to School (SR2S) Cycle 3 Micro Grant Second Call for Projects

D. Solano Mobility Programs Annual Report FY 2023-24 - Call Center

E. Rio Vista Delta Breeze and Suisun Microtransit Update

F. Napa Valley Transportation Authority (NVTA) Vine 21 Year-End Report for FY 2023-24

G. Summary of Funding Opportunities

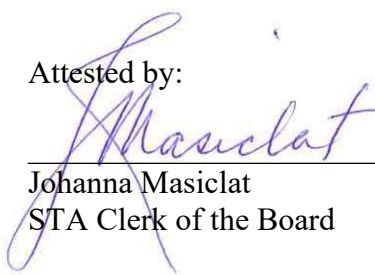
H. STA Board & Advisory Committee Meeting Calendar for 2024

12. BOARD MEMBER COMMENTS

13. ADJOURNMENT

The meeting was adjourned at 7:10 p.m. The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, October 9, 2024**, STA Board Room - 423 Main Street in Suisun City.

Attested by:



Johanna Masielat
STA Clerk of the Board



TECHNICAL ADVISORY COMMITTEE
Draft Minutes for the Meeting of
September 25, 2024

1. CALL TO ORDER

The regular meeting of the STA’s Technical Advisory Committee (TAC) was called to order by Nick Burton at approximately 1:30 p.m. in person and via Zoom.

TAC Members

Present:	Neil Leary (Zoom)	City of Benicia
	Diane Feinstein for Savita Chaudhary (Zoom)	City of Fairfield
	Krystine Ball (Zoom)	City of Rio Vista
	Noaue Vue	City of Suisun City
	Melissa Tigbao	City of Vallejo
	Matt Tuggle (Zoom)	County of Solano

TAC Members

Absent:	Christopher Fong	City of Dixon
	Brian McLean	City of Vacaville

STA Staff and

Others Present:	<i>(In Alphabetical Order by Last Name)</i>	
	Jasper Alve	STA
	Stewart Bruce	Solano County
	Nick Burton	STA
	Ron Grassi	STA
	Kathrina Gregana	STA
	Robert Guerrero	STA
	Daryl Halls	STA
	Mark Helmbrecht	City of Vallejo
	Dulce Jimenez	STA
	Daniel Machado	Solano County
	Johanna Masiolat	STA
	Sean Person	STA
	Brandon Thomson	STA

2. APPROVAL OF THE AGENDA

On a motion by Nouae Vue, and a second by Melissa Tigbao, the STA TAC approved the agenda. (6 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. REPORTS FROM MTC, STA, AND OTHER AGENCIES

- ✓ Watershed Hydrological Study presented by Stewart Bruce, Solano County
- ✓ STA Projects Update presented by Nick Burton, STA
 - SR 37 Fairgrounds Drive Improvement Project Schedule
 - Westbound Truck Scales Project Update
 - I-80 Express Lanes Pilot Project

5. CONSENT CALENDAR

On a motion by Diane Feinstein, and a second by Matt Tuggle, the STA TAC approved Consent Calendar Item A and B. (6 Ayes)

A. Minutes of the TAC Meeting of August 28, 2024.

Recommendation:

Approve TAC Meeting Minutes of August 28, 2024.

B. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – October 2024, which includes the TDA Claim for the City of Rio Vista, the City of Fairfield, and the City of Vacaville

Recommendation:

Forward a recommendation to the STA Board to approve the October 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for the City of Rio Vista, the City of Fairfield, and the City of Vacaville as shown in Attachment B (revised).

6. ACTION NON-FINANCIAL ITEMS

A. None.

7. ACTION FINANCIAL ITEMS

A. None.

8. INFORMATIONAL ITEMS

A. Corridor Updates for State Route (SR) 12 and SR 113

Nick Burton provided an update to development along SR 12 and SR 113. He noted that development efforts have been delayed due to the need for greater impact study, but the interest in the area remains. This delay affords STA and partner agencies the time needed to conduct updated corridor studies/plans.

B. Solano Comprehensive Transportation Plan (CTP) Update: Request for Member Agency Priority Projects for Arterials, Highways, and Freeways, and Transit Elements

Robert Guerrero provided an update to the meeting schedule of the subcommittees slated in 2025. He noted that the CTP priority focus between now and December 2024 is for member agencies to identify and draft their list of priority projects and programs for the Arterials Highways and Freeways and Transit Elements. In addition, Mr. Guerrero commented that the CTP update effort will include a public outreach plan to garner feedback from the community on their transportation needs that they would like to see reflected in the plan. The prioritized projects list will incorporate the public feedback that will be received.

NO DISCUSSION

- C. Solano Mobility Programs Annual Report for Fiscal Year (FY) 2023–24
Employer/Commuter Programs**
- D. Solano Express Fourth Quarter Report for Fiscal Year (FY) 2023-24**
- E. Legislative Update**
- F. Summary of Funding Opportunities**

9. FUTURE TAC AGENDA TOPICS

10. ADJOURNMENT

The meeting adjourned at 2:30 p.m. The next regular meeting of the STA TAC is scheduled at **1:30 p.m. on Wednesday, September 25, 2024** at STA's office located at 423 Main Street, Suisun City, Twin Sisters Conference Room.

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DATE: September 26, 2024
TO: STA Board
FROM: Johanna Masiclat, STA Clerk of the Board
Natalie Quezada, Administrative Assistant I
RE: Approved/Draft Minutes of STA Advisory Committees in September 2024

Attached are the **Draft** and **Approved** Meeting Minutes of STA's Advisory Committee meetings in September 2024:

- A. Solano County Intercity Transit Consortium **Approved** Meeting Minutes of August 27, 2024
- B. Bicycle Advisory Committee **Draft** Meeting Minutes of September 5, 2024
- C. Paratransit Coordinating Council **Draft** Meeting Minutes of September 19, 2024
- D. Solano County Intercity Transit Consortium **Draft** Meeting Minutes of September 24, 2024
- E. Consolidated Transportation Services Agency Advisory Committee **Draft** Meeting Minutes of September 26, 2024

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**SOLANO COUNTY INTERCITY TRANSIT CONSORTIUM
Meeting Minutes of August 27, 2024**

1. CALL TO ORDER

Chair Feinstein called the regular meeting of the Solano County Intercity Transit Consortium to order at approximately 1:30 p.m. in person and via Zoom.

Members (In Alphabetical Order by Last Name)

Present:

Diane Feinstein, Chair	Fairfield Transit (FAST)
Louren Kotow, Vice Chair (Zoom)	Dixon Read-Ride
Lori DaMassa	Vacaville City Coach
Beth Kranda	Solano County Transit (SolTrans)
Debbie McQuilkin	Solano Mobility
Nick Burton for Robert Guerrero	Solano Transportation Authority
Brandon Thomson	Rio Vista Delta Breeze
Gwendolyn Gill	Solano County Health & Social Services for Older & Disabled Adult Services
Nouae Vue for Bret Prebula	Suisun Microtransit

Members

Absent: None.

Also Present (In Alphabetical Order by Last Name):

Amy Antunano	STA
Nicole Benson	FAST
Erika Dohina	STA
Ron Grassi	STA
Kathrina Gregana (Zoom)	STA
Robert Guerrero (Zoom)	STA
Daryl Halls	STA
Tateyana Hendricks	Vacaville City Coach
Bisi Ibrahim	SolTrans
Dulce Jimenez	STA
Johanna Masiclat	STA
Natalie Quezada	STA
Mandi Renshaw	SolTrans

2. APPROVAL OF AGENDA

On a motion by Debbie McQuilkin, and a second by Brandon Thomson, the Solano County Intercity Transit Consortium approved the agenda. (8 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES

A. Annual Awards Nominations

Amy Antunano announced the deadline to submit nominations is September 4, 2024.

5. CONSENT CALENDAR

A. None.

A. Minutes of the Consortium Meeting of June 25, 2024

Recommendation:

Approve the Consortium Meeting Minutes of June 25, 2024

On a motion by Debbie McQuilkin, and a second by Nick Burton, the Solano County Intercity Transit Consortium unanimously approved the meeting minutes of June 25, 2024. (8 Ayes)

7. ACTION FINANCIAL ITEMS

A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – September 2024, which includes Solano County Transit (SolTrans)

Ron Grassi summarized SolTrans TDA funds request for FY 2024-25 which includes TDA funds based on the FY 2022-23 Solano Express reconciliation and STA Board-approved Solano Express funding plan.

Diane Feinstein proposed to separate Microtransit reporting from Local Transit Service for cleaner reporting. She requested to combine Microtransit and Paratransit under a single line for simplicity. She also addressed a discrepancy in the allocation projection in Line 19. Ron Grassi explained that this was due to new methodology based on the July allocation projection which will be followed by MTC.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

On a motion by Lori DaMassa, and a second by Louren Kotow, the Solano County Intercity Transit Consortium approved the recommendation to include requested changes to the TDA matrix as noted above in *italics*. (8 Ayes)

B. Review of Fiscal Year (FY) 2024-25 Taxi Card/PEX Program Transportation Development Act (TDA) Funding and FY 2022-23 Reconciliation

By consensus, the Consortium requested to table this item to allow more time between STA and SolTrans to discuss contribution amounts to the program.

Gwendolyn Gill joined the meeting.

8. INFORMATIONAL ITEMS – DISCUSSION

A. Solano Mobility Programs Annual Report FY 2023-24 - Call Center

Erika Dohina reported on the total annual calls, walk ins and website hits for the Call Center for FY 2023-24.

B. Comprehensive Transportation Plan (CTP) Solano Equity Framework

Kathrina Gregana presented the CTP Solano Equity Framework. She reviewed the recommended definition and methodology for the Solano Equity Framework which includes nine metrics with associated concentration thresholds to identify Solano equity communities. She noted that the Framework will be used to prioritize projects and programs in the Comprehensive Transportation Plan, the allocation of STA discretionary funding sources, and other STA efforts.

C. Napa Valley Transportation Authority (NVTA) Vine 21 Year-End Report for FY 2023-24

Brandon Thomson provided an annual report on the service statistics for NVTA's Vine 21 for FY 2023-24.

NO DISCUSSION

D. Legislative Update

E. Summary of Funding Opportunities

9. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS

The Committee members reviewed and provided feedback on the agenda items listed in the month of August through September 2024.

Beth Kranda requested to agendaize the allocation of future State Transit Assistance Funds (STAF).

10. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES TRANSIT CONSORTIUM MEMBER UPDATES

A. County of Solano

Gwendolyn Gill reported on the surge on Covid cases in the Summer.

B. Dixon Redit-Ride

Lauren Kotow reported on the following:

- Dixon's CBTP Kick-Off meeting underway
- Continuing Golden Pass
- Training New Drivers
- Bus Schedule for Back to School

C. FAST – Diane Feinstein

Diane Feinstein announced the Ribbon Cutting event scheduled on August 29, 2024 (11a.) at FTC and unveiling 3 New Electric Buses.

D. Rio Vista Delta Breeze

Brandon Thomson announced the release of RFP for Maintenance and Operations

E. Solano County Transit

Mandi Renshaw reported on the stakeholder meeting scheduled for current service analysis for COA. Youth Ride Free - ridership is up 173% for the month of July.

F. Solano Mobility Update

Debbie McQuilkin introduced Laina Tekelidis, STA's New Program Coordinator.

G. Suisun City Microtransit

Brandon Thomson reported service for back to school is well utilized.

H. Vacaville City Coach

Tateyana Hendricks announced City Coach's new game for passengers to win free passes called City Coach Bingo.

I. STA

Nick Burton had none to report.

11. ADJOURNMENT

The meeting adjourned at 2:20 p.m. The next regular meeting of the Solano County Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, September 24, 2024.**

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**Bicycle Advisory Committee (BAC)
Minutes for the Meeting of September 5, 2024**

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the BAC was called to order by Chair Belef at approximately 6:00 p.m. A quorum was confirmed.

BAC Members Present:	David Belef – Chair	City of Vallejo
	Jacob Francisco	City of Fairfield
	Jason Gray	Member at Large
	Neal Iverson	City of Vacaville
	Nancy Lund	City of Benicia
	Dennis Elliott – Vice Chair	City of Rio Vista
Absent BAC Members	Tyler Meirose	City of Suisun City
	Mike Segala	County of Solano
	VACANT	City of Dixon
Others Present:	Lily Brown	Bay Trail MTC
	Rohan Opnisko	Alta
	Jeff Knowles	Alta
	Jasmine Stitt	CalTrans
	Kathrina Gregana	STA
	Dulce Jimenez	STA
	Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion by Dennis Elliot and a second by Nancy Lund, the STA BAC approved the agenda unanimously. (6 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Dennis Elliot highlighted the beautiful progress of the Marina and Driftwood Project. He added Rio Vista is hosting the Annual Awards at the Rio Vista Airport.

Nancy Lund announced Candi Magrano was the top 5th rider for bike month.

Dulce Jimenez announced:

- STA Annual Awards will be held on November 13th
- Safe Routes to School (SR2S) Plan Update has been drafted and going to Board for approval.

4. CONSENT CALENDAR

Recommendation: Approve the following consent item.

A. BAC Meeting Minutes

Recommendation:

Approve STA BAC Meeting Minutes of May 2, 2024

B. Joint BAC/PAC Meeting Minutes

Recommendation:

Approve Joint BAC/PAC Meeting Minutes of June 13, 2024

On a motion by Jacob Francisco and second by Nancy Lund, the STA BAC approved the Consent Calendar (6 Ayes)

5. PRESENTATIONS

A. Regional Active Transportation Planning Efforts

i. Introduction to the San Francisco Bay Trail

Lily Brown, MTC/Bay Trail, presented on the Bay trail gap closure implementation plan, which aimed to update and prioritize the Bay trail alignment to include accessibility, enhancing safety, and equity considerations. Jeff Knowles, Alta Consulting, highlighted the community engagement process and its partners. He outlined the outreach efforts conducted one of them being field surveys to gather data on trail conditions and obstructions. Rohan Oprisko, Alta Consulting, presented a tutorial on how to use the new MTC website that displays data layers to inform the prioritization process and results of ranking systems both regionally and by county. He demonstrated how to access and filter the data, highlighting the top three prioritized gaps in Solano County. The three gaps are 1. Vallejo's Lewis Brown Dr to Catelina Way. 2. Vallejo's Highway 29 from Independence Park to Carquinez Park, and 3. Benicia's East B St extending Turnbull Park. Follow the link below to explore trails. <https://experience.arcgis.com/experience/817c5f3b503848deb44e83d337285fd6>

Kathrina Gregana indicated STA is currently updating the Comprehensive Transportation Plan which will consider trail gaps to be included for the county and Regional Measure 3 funding.

ii. Caltrans District 4 Bike Plan

Jasmine Stitt, Caltrans, provided an update on the Caltrans bike plan, which prioritizes bike improvements on and across the state highway system aimed to reduce traffic collisions, increase mobility, and promote equity in bike infrastructure. She indicated the plan was 6 years old, developing the best practices for bike infrastructure at intersections and input from the communities. Caltrans is looking to build on successes and identify more paths forward with performance tracking of new trails to include. She highlighted high priority projects being identified for improvements such as Highway 12 and 29 being consistent with other regional plans within the county.

6. ACTION NON-FINANCIAL

A. None.

7. INFORMATIONAL ITEMS – DISCUSSION

A. Comprehensive Transportation Plan (CTP) Subcommittee Meetings and Schedule Update

Dulce Jimenez announced the CTP will be reconvening next year.

i. Active Transportation Element Recommended Goals and Objectives

Ms. Jimenez outlined the final version of the goals and objectives approved by the transportation committee in July to be approved by the Technical Advisory Committee (TAC) in November.

ii. Update on the Solano Equity Indicator

Katrina Gregana stated the Equity framework has been completed for the CTP. She added this framework will be used to assess and identify underserved areas in the county to help prioritize transportation projects and programs. The framework uses data from a block group level for greater granularity and the most recent census data and was

developed with input from elected officials, community organizations, and Solano County citizens.

B. Week Without Driving Challenge

Dulce Jimenez promoted "Week Without Driving" challenge aimed at promoting alternative modes of transportation and raising awareness about mobility needs in the community for the first week of October

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. None.

9. ROUND TABLE

Chair Belef announced the cancellation of the Mare Island Petal Fest. He continued to extend invitation to everyone to the Visions of the Wild Festival, the groundbreaking for the Diamond Lanes diversion in October, and Bay/Vine Trail Ribbon cutting to be determined.

Future Agenda Item

- SR2S Microgrant Opportunities
- Four-Year Funding Plan for Discretionary Funds
- City of Fairfield East Tabor Tolenas Safe Routes to School Project
- Solano Rail Hub Bike/Pedestrian Access Project

10. ADJOURNMENT

The next meeting of the STA BAC is scheduled at 6:00 p.m., **Thursday, November 7, 2024.**

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of September 19, 2024

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt, PCC Chair, called the virtual PCC Meeting to order at approximately **1:00 p.m.**

PCC Members Present:	Cynthia Tanksley	PCC Vice-Chair/Transit User
	Ruben Brunt, Chair	Transit User
	Brian McLaughlin	Member-at-Large
	Lisa Hooks	Social Services Provider
PCC Members Absent:	Heather Barlow	Social Services Provider
	Katherine Richter	Transit User
	Dwayne Hankerson	MTC Policy
	Chandra Daniels	Transit User/PCC Alternate Member
	Vacant	Member at Large
	Jamal Watters	Public Agency - Health & Social Services
	Vacant	Public Agency - Education
	Vacant	Social Service Provider
Others Present:	Mandi Renshaw	SolTrans
	Ronald Freeman	SolTrans
	Tateyana Hendricks	Vacaville City Coach
	Ron Grassi	STA
	Debbie McQuilkin	STA
	Dulce Jimenez	STA
	Natalie Quezada	STA

2. APPROVAL OF AGENDA

Due to the lack of a quorum, no action was taken to approve the agenda.

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. PRESENTATIONS

A. Week Without Driving Challenge

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of July 18, 2024

Recommendation:

Approve PCC meeting minutes of July 18, 2024

Due to the lack of a quorum, no action was taken to approve the meeting minutes of July 18, 2024

6. TRANSIT OPERATOR UPDATES

- Dixon REDI-Ride: Absent
- Fairfield FAST - Absent
- Rio Vista Delta Breeze: Absent
- Suisun Microtransit: Absent

- Vacaville City Coach: Tateyana Hendricks.
 - Launching PinGo App next month to request paratransit and on-demand rides.
- Vallejo Solano County Transit (SolTrans): Ronald Freeman
 - Free Shuttle Rides to Benicia's Porch Fest
 - Youth ridership is rising with new students riding free program with school attendance.
 - SolTrans fleet have a new Maintenance vendor

Ms. Hooks requested extensions to peoples with disabilities to aged 22 to be included in the program

7. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –September 2024, which includes TDA Claims for SolTrans

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA Board approved September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

Due to the lack of a quorum, no action was taken to approve the recommendation.

8. INFORMATIONAL ITEMS – DISCUSSION

A. Solano Mobility Programs Annual Report FY 2023-24 - Call Center

Erika Dohina provided an overview of data the call center collected for FY23-24.

B. Solano Mobility Programs- Older Adults & People with Disabilities and Veterans Annual Report for FY 2023-24

Debbie McQuilkin provided a summary of used programs collected for FY23-24.

C. Staff Update

Debbie McQuilkin highlighted Community Based Transportation Plan (CBTP) starting in Rio Vista and Ms. Tanksley Membership was approved by STA Board for another 3 years.

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

None

10. FUTURE AGENDA ITEMS PCC COMMENTS

- A. TDA Claims from other Agencies
- B. Comprehension Transportation Plan
- C. FAST Micro-Transit

11. ADJOURNMENT

The meeting was adjourned at 2:00 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, November 21, 2024.**

Meeting Schedule for the Calendar Year 2025

Thursday, January 16, 2025

Thursday, March 20, 2025

Thursday, May 15, 2025

Thursday, July 17, 2025

Thursday, September 18, 2025

Thursday, November 20, 2025

For questions regarding this agenda: Please contact Senior Mobility Coordinator, Debbie McQuilkin at (707) 399-3231 or dmcquilkin@sta.ca.gov

**SOLANO COUNTY INTERCITY TRANSIT CONSORTIUM
DRAFT Meeting Minutes of September 24, 2024**

1. CALL TO ORDER

Chair Feinstein called the regular meeting of the Solano County Intercity Transit Consortium to order at approximately 1:34 p.m. in person and via Zoom.

Members (In Alphabetical Order by Last Name)

Present:

Diane Feinstein, Chair	Fairfield Transit (FAST)
Louren Kotow, Vice Chair (Zoom)	Dixon Read-Ride
Lori DaMassa	Vacaville City Coach
Beth Kranda	Solano County Transit (SolTrans)
Debbie McQuilkin	Solano Mobility
Robert Guerrero	Solano Transportation Authority
Brandon Thomson	Rio Vista Delta Breeze

Members

Absent: Gwendolyn Gill Solano County Health & Social Services for Older & Disabled Adult Services
Bret Prebula Suisun Microtransit

Also Present (In Alphabetical Order by Last Name):

Nick Burton	STA
Lorene Garrett	STA
Ron Grassi	STA
Kathrina Gregana (Zoom)	STA
Daryl Halls (Zoom)	STA
Tateyana Hendricks	Vacaville City Coach
Evan Landman	SolTrans Transit Consultant
Johanna Masiclat	STA
Sean Person	STA
Natalie Quezada	STA
Mandi Renshaw	SolTrans

2. APPROVAL OF AGENDA

On a motion by Debbie McQuilkin, and a second by Brandon Thomson, the Solano County Intercity Transit Consortium approved the *revised* agenda. (7 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES

5. CONSENT CALENDAR

A. None.

6. ACTION NON-FINANCIAL ITEMS

A. Minutes of the Consortium Meeting of August 27, 2024

Recommendation:

Approve the Consortium Meeting Minutes of August 27, 2024

On a motion by Brandon Thomson, and a second by Lori DaMassa, the Solano County Intercity Transit Consortium unanimously approved the meeting minutes of August 27, 2024. (7 Ayes)

7. ACTION FINANCIAL ITEMS

A. **Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – October 2024, which includes the TDA Claim for the City of Rio Vista, the City of Fairfield, and the City of Vacaville**

Ron Grassi summarized TDA funds request for FY 2024-25 which includes the TDA Claim for the City of Rio Vista, the City of Fairfield, and the City of Vacaville.

After discussion, the matrix was revised to remove the 2.7% for planning and to break out swaps between the state of good repair and LCTOP, and to combine paratransit and on-demand service numbers for reporting purposes.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the October 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for the City of Rio Vista, the City of Fairfield, and the City of Vacaville as shown in *revised* Attachment B.

On a motion by Brandon Thomson, and a second by Debbie McQuilkin, the Solano County Intercity Transit Consortium unanimously approved the recommendation. (7 Ayes)

8. INFORMATIONAL ITEMS – DISCUSSION

A. **Solano Comprehensive Transportation Plan (CTP) Update: Request for Member Agency Priority Projects for Arterials, Highways, and Freeways, and Transit Elements**

Robert Guerrero provided an update to the meeting schedule of the subcommittees slated in 2025. He noted that the CTP priority focus between now and December 2024 is for member agencies to identify and draft their list of priority projects and programs for the Arterials Highways and Freeways and Transit Elements. In addition, Mr. Guerrero commented that the CTP update effort will include a public outreach plan to garner feedback from the community on their transportation needs that they would like to see reflected in the plan. The prioritized projects list will incorporate the public feedback that will be received.

B. **Solano Mobility Programs Annual Report for Fiscal Year (FY) 2023–24 Employer/Commuter Programs**

Lorene Garrett reported on the Employer/Commuter Program's year-end report for FY 2023-24. She highlighted the Vanpool Pilot Program noting its success in its second year and to be evaluated next year. She outlined the countywide and local programs, outreach events, highlights and goals for FY 2024-25, and performance measures and benchmarks.

C. **Update on Guaranteed Ride (GR) Program**

Lorene Garrett provided an update to the GR program that assures commuters traveling to and from work on Solano Express that they will be able to get to and from their jobs if their Solano Express bus does not arrive. She reviewed current data and outlined staff's recommendation related to the misuse and mechanisms that need to be put in place to minimize misuse.

D. **Solano Express Fourth Quarter Report for Fiscal Year (FY) 2023-24**

Kristina Botsford, SolTrans highlighted the costs within budget and hours running slightly more than anticipated. She noted that the report also showed that fare revenues were under \$1.5 million, including reimbursement from MTC for lost Clipper revenue. It was noted that Clipper revenue was a concern, with potential issues related to the system's design and data download. Ms. Botsford added that the report showed a slight increase in ridership with some routes experiencing significant increases.

E. Solano Express Operated by SolTrans Phase 1 Current System Analysis Trends

Kristina Botsford, SolTrans, discussed the performance metrics, highlighting a significant reduction in missed trips and an improvement in on-time performance. She commented on the ongoing training for drivers and the issue of false complaints and the increase in preventable accidents.

Evan Landman, Jarrett Walker & Associates, provided a status report on the development of the SolTrans Comprehensive Operational Analysis (COA) noting network improvements to enhance service quality to maximize ridership.

F. Programming of Fiscal Year (FY) FY 2024-25 State Transit Assistance Funds (STAF) Population-Based Funds

The group discussed the programming of STAF for FY 2024-25 and the potential need for additional funds for Solano Express and the proposal to rework funding use of STAF.

G. Agenda Topics for the Next Intercity Transit Funding Working Group (TFWG)

- 1) Solano Express Ridership Survey
- 2) Status of Solano Express Intercity Funding Agreement
- 3) Assessment of Solano Express
- 4) Future Funding of Solano Express
- 5) SolTrans Comprehensive Operational Analysis

A meeting in early-mid October was requested by the group to further discuss the above topics.

NO DISCUSSION

D. Legislative Update

E. Summary of Funding Opportunities

9. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS

The Committee members reviewed and provided feedback on the agenda items listed in the month of September and October 2024.

It was requested to have STAF as a standing item on the agenda every month for ongoing discussion by the group.

**10. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES
TRANSIT CONSORTIUM MEMBER UPDATES**

A. County of Solano

None reported.

B. Dixon Redit-Ride

None reported.

C. FAST – Diane Feinstein

None reported.

D. Rio Vista Delta Breeze

None reported.

E. Solano County Transit

None reported.

F. Solano Mobility Update

None reported.

G. Suisun City Microtransit

None reported.

H. Vacaville City Coach

None reported.

I. STA

Robert Guerrero announced the STA's 27th Annual Awards Ceremony on November 13, 2024 in Rio Vista.

11. ADJOURNMENT

The meeting adjourned at 2:20 p.m. The next regular meeting of the Solano County Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, September 24, 2024.**

CTSA-AC
CONSOLIDATED TRANSPORTATION SERVICES AGENCY
ADVISORY COMMITTEE
DRAFT Minutes for the Meeting of September 26, 2024

1. CALL TO ORDER

Vice Chair Mashburn called the CTSA-AC meeting to order at **9:35 a.m.**

Board Members Present: *In Alphabetical Order by Last Name*

Mayor Catherine Moy, City of Fairfield
Supervisor Mitch Mashburn, Vice Chair, County of Solano
Vice Mayor Edwin Okamura, City of Rio Vista
Vice Mayor Greg Ritchie, City of Vacaville
Vice Mayor Terry Scott, City of Benicia

Board Member Absent: *In Alphabetical Order by Last Name*

Councilmember Peter Bregenzer, City of Vallejo
Vice Mayor Jim Ernest, City of Dixon
Mayor Alma Hernandez, City of Suisun City

Other Invited Participants: *In Alphabetical Order by Last Name*

Tom Bartee, Senator Dodd's Office
Ruben Brunt, PCC Rep.
Edwin Cortez, Club Stride
Lori DaMassa, Vacaville City Coach
Erika Dohina, STA
Jacob Francisco, Assemblymember Lori Wilson's Office
Cynthia Garcia, Solano County Superior Court
Helen Marie (Cookie) Gordon, Vallejo Advocacy
Ron Grassi, STA
Daryl Halls, STA
Dwayne Hankerson, MTC PAC Rep.
Mark Helmbrecht, City of Vallejo
Beth Kranda, SolTrans
Debbie McQuilkin, STA
Bret Prebula, City of Suisun City
Dr. Rhonda Renfro, Club Stride
Mandi Renshaw, SolTrans
Seleste Richardson, STA College Intern
Laina Tekelidis, STA
Brandon Thomson, Rio Vista Delta Breeze

2. APPROVAL OF AGENDA

On a motion by Vice Mayor Scott, and a second by Vice Mayor Ritchie, the CTSA-AC approved the agenda.

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

4. CONSENT CALENDAR

A. Minutes of the CTSA-AC Meeting Meeting of May 24, 2024

Recommendation:

Approve the CTSA-AC Meeting Minutes of May 24, 2024

On a motion Vice Mayor Scott, and a second by Vice Mayor Ritchie, the CTSA-AC Meeting Minutes of May 24, 2024 was approved.

5. PRESENTATIONS

A. Solano Sustainable Transportation Equity Project (SolSTEP)

Presented by Dr. Rhonda Renfro and Edwin Cortez from Club Stride. They addressed safety concerns of children commuting to and from school in Vallejo, highlighting high crime rates, overcrowding on public buses, inadequate infrastructure at bus stops and busy roads as major risks.

6. ACTION ITEMS

A. None.

7. INFORMATIONAL PRESENTATIONS

A. Status of Community-Based Transportation Plans (CBTPs)

Debbie McQuilkin summarized the final phases and next steps of the Rio Vista, Dixon, and Unincorporated areas of Solano County CBTPs.

B. Solano Mobility Program – Call Center Annual Report for FY 2023-24

Erika Dohina provided a year-end report of the Solano Mobility Program Call Center for FY 2023-24.

C. Solano Mobility Program Annual Report - Employer/Commuter Program Reports for FY 2023-24

Ron Grassi highlighted the success of the new rideshare programs and various mobility programs offered by the STA.

D. Solano Mobility Program Annual Report - Older Adults & People with Disabilities and Veterans for FY 2023-24

Debbie McQuilkin outlined the third-quarter report serving older adults, veterans, and people with disabilities.

E. CTSA- Overall Work Plan/Mobility Programs for FY 2024-25 and 2025-26

Debbie McQuilkin outlined the STA’s Overall Work Plan for Fiscal year 2023-2024. He highlighted the future such as the Suisun City Mobility Hub, I-80 Express Lane, and the Comprehensive Transportation Plan.

8. CTSA-AC MEMBERS COMMENTS

None.

9. FUTURE AGENDA ITEMS

✓ **Solano Mobility Programs - First Quarter Reports for FY 2024-25**

10. ADJOURNMENT

The meeting adjourned at 10:35 a.m. The next meeting is scheduled for **9:30 a.m., Thursday, January 23, 2025**, at the STA Office.



DATE: September 30, 2024
TO: STA Board
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – October 2024, which includes the TDA Claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each County for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. TDA funds are shared among agencies to fund joint services such as the Solano Express bus service and the Intercity Taxi Card Program.

To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC) and the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2024-25 TDA fund estimates from July 24, 2024, by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County’s transit operators. The TDA apportionment for FY 2024-25 includes revenue estimates and projected carryover. The claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville are within the parameters of available TDA funds and are being brought forward for review.

Discussion:

The City of Rio Vista (Delta Breeze) TDA Summary

The City of Rio Vista intends to claim \$651,551 in FY 2024-25 TDA funding. \$85,900 in TDA planning/administration funds, \$505,651 for bus operations, and \$60,000 in local match for a bus replacement. The October TDA matrix includes the City of Rio Vista TDA claim amounts, as shown in Attachment B.

The City of Fairfield (FAST) TDA Summary

The City of Fairfield intends to claim \$7,279,739 for FY 2024-2025. Some of these revenues will come from TDA funds owed to the City of Fairfield by other agencies. Fairfield is claiming a bus loan repayment from Solano County Transit (SolTrans) for \$1,630,000, TDA funds totaling \$122,995 (\$50,669 for FY 2021-22 and \$72,326 for FY 2022-23) from the City of Vacaville for 50% of Fairfield-Vacaville Hannigan Train Station expenses, and \$448 from the City of Rio Vista to reconcile a slight discrepancy related to State of Good Repair (SGR) funding.

Fairfield is claiming \$4,735,526 of TDA and \$203,781 of revenue-based State Transit Assistance funds to operate fixed-route transit services, \$694,241 of TDA for FAST Connect ADA services, and \$1,646,191 of TDA for FAST Connect Microtransit services. The October TDA matrix includes the City of Fairfield TDA claim amounts, as shown in Attachment B.

The City of Vacaville (City Coach) TDA Summary

The City of Vacaville intends to claim a total request of \$5,672,228 for FY 2024-25. \$3,377,228 TDA for Transit Operating and \$2,295,000 TDA Capital. The \$3,377,228 for transit operations provides the following public transportation services:

- Fixed Route (City Coach), buses operating on significant arterials and collections, running on a schedule with timed stops along the route.
- On-demand service (City Coach Direct) provides point-to-point transportation within the city limits of Vacaville based on the patron's origin and desired destination.
- Paratransit, origin-to-destination transportation service for qualified seniors and disabled individuals.
- Local Taxi Program, which offers discounted taxi service for qualified seniors and disabled individuals.

The City of Vacaville's capital funding needs for Fiscal Year 2024-25 include a total of \$2,295,000 for various capital projects, such as replacing a vehicle lift, various transit amenities, and funding to complete the expansion of the transit building. The October TDA matrix includes the City of Vacaville TDA claim amounts, as shown in Attachment B.

MTC has changed the claiming process for STA Planning funds. The 2.7% for STA Planning has been removed from the October TDA Matrix. STA Planning will be paid directly to STA based on Government Code PUC 99233.12 of the Transportation Development Act Statute. Also, the Solano County Intercity Transit Consortium requested that LCTOP and State of Good Repair Swaps be separated for the October TDA Matrix.

At its September 24, 2024, meeting, the Solano County Intercity Transit Consortium unanimously approved the recommendation to forward the October TDA Matrix to the STA TAC and Board for approval. At its September 25, 2024, meeting, the STA TAC voted unanimously to forward the recommendation to approve the October TDA Matrix to the STA Board.

Fiscal Impact:

There is no additional financial impact to STA. The City of Rio Vista, the City of Fairfield, and the City of Vacaville claim amounts are consistent with the available FY 2024-25 TDA Funds. The STA Board's approval of the October 2024 TDA matrix provides the guidance MTC needs to process the TDA claims submitted by the City of Rio Vista, the City of Fairfield, and the City of Vacaville.

Recommendation:

Approve the October 2024 TDA Matrix for FY 2024-25, which includes the TDA claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville as shown in Attachment B.

Attachments:

- A. FY 2024-25 TDA Fund Estimate for Solano County Jurisdictions
- B. October 2024 TDA Matrix for FY 2024-25 includes the City of Rio Vista, the City of Fairfield, and the City of Vacaville TDA Claims

**FY 2024-25 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

Attachment A
Res No. 4629
Page 9 of 19
7/24/2024

FY2023-24 TDA Revenue Estimate		FY2024-25 TDA Revenue Estimate	
FY2023-24 Generation Estimate Adjustment		FY2024-25 County Auditor's Generation Estimate	
1. Original County Auditor Estimate (Feb, 23)	27,790,758	14. County Auditor Estimate	28,647,982
2. Actual Revenue (Jul, 24)	26,074,646	FY2024-25 Planning and Administration Charges	
3. Revenue Adjustment (Lines 2-1)	(1,716,112)	15. MTC Administration (0.5% of Line 14)	143,240
FY2023-24 Planning and Administration Charges Adjustment		16. County Administration (0.5% of Line 14)	143,240
4. MTC Administration (0.5% of Line 3)	(8,581)	17. MTC Planning (3.0% of Line 14)	859,439
5. County Administration (Up to 0.5% of Line 3) ⁴	(8,581)	18. Total Charges (Lines 15+16+17)	1,145,919
6. MTC Planning (3.0% of Line 3)	(51,483)	19. Solano Transportation Authority Planning (2.7% of Line 14-18) ⁵	742,556
7. Total Charges (Lines 4+5+6)	(68,645)	20. TDA Generations Less Charges (Lines 14-18-19)	26,759,507
8. STA Planning (2.7%)	(44,482)	FY2024-25 TDA Apportionment By Article	
9. Adjusted Generations Less Charges (Lines 3-7-8)	(1,602,985)	21. Article 3.0 (2.0% of Line 20)	535,190
FY2023-24 TDA Adjustment By Article		22. Funds Remaining (Lines 20-21)	26,224,317
10. Article 3 Adjustment (2.0% of line 9)	(32,060)	23. Article 4.5 (5.0% of Line 22)	0
11. Funds Remaining (Lines 9-10)	(1,570,925)	24. TDA Article 4 (Lines 22-23)	26,224,317
12. Article 4.5 Adjustment (5.0% of Line 11)	0		
13. Article 4 Adjustment (Lines 11-12)	(1,570,925)		

TDA APPORTIONMENT BY JURISDICTION

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2023	FY2022-23	6/30/2023	FY2022-24	FY2023-24	FY2023-24	FY2023-24	6/30/2024	FY2024-25	FY2024-25
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4.5										
SUBTOTAL	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4/8										
Dixon	2,204,870	47,091	2,251,961	(973,157)	0	1,085,464	(67,029)	2,297,240	1,123,910	3,421,150
Fairfield	7,030,992	198,495	7,229,488	(12,470,986)	0	6,819,888	(421,136)	1,157,254	7,063,650	8,220,904
Rio Vista	1,761,669	37,069	1,798,739	(635,209)	0	564,546	(34,861)	1,693,214	590,263	2,283,477
Solano County	3,482,413	78,038	3,560,451	(970,407)	367,537	1,043,031	(64,408)	3,936,204	1,069,777	5,005,981
Suisun City	1,284,769	35,150	1,319,919	(1,708,150)	5,556	1,643,640	(101,497)	1,159,468	1,682,556	2,842,024
Vacaville	14,057,168	360,767	14,417,935	(17,805,314)	0	5,759,622	(355,663)	2,016,580	5,957,351	7,973,931
Vallejo/Benicia	14,348,593	308,036	14,656,628	(14,791,197)	0	8,523,424	(526,331)	7,862,524	8,736,810	16,599,334
SUBTOTAL	44,170,475	1,064,647	45,235,121	(49,354,420)	373,093	25,439,615	(1,570,925)	20,122,484	26,224,317	46,346,801
GRAND TOTAL	\$45,432,860	\$1,092,797	\$46,525,657	(\$50,968,181)	\$373,093	\$25,958,791	(\$1,602,985)	\$20,286,375	\$26,759,507	\$47,045,882

1. Balance as of 6/30/23 is from the MTC FY2022-23 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/23, and FY2023-24 allocations as of 6/30/24.

3. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

FY 2024-25 TDA Matrix - October 2024

Attachment B

Date Prepared September 20, 2024
 STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY24-25 TDA Revenue Estimate from MTC	1	\$ 1,123,910	\$ 7,063,650	\$ 590,263	\$ 1,682,556	\$ 5,957,351	\$ 8,736,810	\$ 1,069,777	\$ 26,224,317
Projected Carryover from MTC	1	\$ 2,297,240	\$ 1,157,254	\$ 1,693,214	\$ 1,159,468	\$ 2,016,580	\$ 7,862,524	\$ 3,936,204	\$ 20,122,484
Available for Allocation per MTC	1	\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801
FY23-24 Allocations / Returns	1								\$ -
Total TDA Revenue Available for Allocation		\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801

USES

Paratransit and On Demand Service									
Intercity Taxi Scrip	2	\$ 350	\$ -	\$ 300	\$ 5,075	\$ 25,140	\$ 41,972	\$ 447,163	\$ 520,000
Paratransit and On Demand Service	3		\$ 694,241			\$ 941,757	\$ 872,207	\$ 200,000	\$ 2,708,205
Microtransit	3		\$ 1,646,191						
Local Taxi Scrip, Local 1st/Last Mile, Go-Go	3				\$ 75,000	\$ 57,458	\$ 20,000	\$ 175,000	\$ 327,458
Subtotal Paratransit		\$ 350	\$ 2,340,432	\$ 300	\$ 80,075	\$ 1,024,355	\$ 934,179	\$ 822,163	\$ 3,555,663

Local Transit Service (Fixed Route) & Administration	3		\$ 2,982,531	\$ 563,518	\$ 650,000	\$ 2,066,576	\$ 5,400,000		\$ 11,662,625
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SolanoExpress Intercity Bus									
To SolTrans	4	\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538
Subtotal SolanoExpress Intercity Bus		\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538

Transit Capital	Claimed by each agency	3		\$ 60,000		\$ 2,295,000	\$ 3,357,736	\$ 260,000	\$ 5,972,736
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STA Planning	Claimed by STA (2.7%)	6							\$ -
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Swaps / Other									
LCTOP swap (FY23-24 Pop& Rev funds): Dixon to claim from Fairfield	7		\$ 51,825						\$ 51,825
SGR swap (FY23-24 funds): Dixon to claim from Fairfield	7		\$ 1,366						\$ 1,366
LCTOP swap (FY23-24 Pop& Rev funds): Rio Vista to claim from Fairfield	7		\$ 27,585						\$ 27,585
SGR swap: correction for Rio Vista / Fairfield swap of FY24-25 funds, Rio Vista to claim next year	7		\$ 448	\$ 448					\$ 896
LCTOP swap (FY23-24 Pop& Rev funds): Vacaville to claim from Fairfield	7		\$ 271,271						\$ 271,271
SGR swap (FY23-24 funds): Vacaville to claim from Fairfield	7		\$ 4,441						\$ 4,441
Prior Year LCTOP and SGR apportionments: Vacaville to claim from Fairfield	10		\$ 35,725						\$ 35,725
Repayment of FY22-23 loan for CNG Bus Purchase, claimed by FAST	8						\$ 1,630,000		\$ 1,630,000
Solano Express FY22-23 reconciliation: SolTrans to claim from Fairfield	9		\$ 42,389						\$ 42,389
Fairfield-Vacaville Train Station claimed by FAST for FY21-22 and FY22-23 costs	11					\$ 122,995			\$ 122,995
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	15							\$ 40,000	\$ 40,000
									\$ -
									\$ -
Subtotal Swaps		\$ -	\$ 435,051	\$ 448	\$ 410,000	\$ 122,995	\$ 1,630,000	\$ 85,000	\$ 2,683,494

Total To Be Claimed by All Agencies		\$ 65,953	\$ 6,382,229	\$ 624,266	\$ 1,328,611	\$ 5,824,543	\$ 13,407,706	\$ 1,365,939	\$ 27,353,055
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Balance		\$ 3,355,197	\$ 1,838,675	\$ 1,659,211	\$ 1,513,413	\$ 2,149,388	\$ 3,191,628	\$ 3,640,042	\$ 18,993,746
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Notes (continued on next page)

FY 2024-25 TDA Matrix - October 2024

Attachment B

Date Prepared September 20, 2024

STA Board Action

- (1) MTC July 24, 2024 Fund Estimate; Reso 4629; columns I, H, J; FY23-24 Allocations>Returns include allocations after June 30, 2024; FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with payment of new CNG commuter buses in 2023. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.
- (2) STA will be the claimant. Based on FY 2024-25 Intercity Taxi Card Funding Amounts.
- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$650k), first-last mile (\$75k). Benicia TDA (\$20K) for Benicia Lyft Solano County (\$175K) is for Medical Concierge G0-G0
- (4) Based on FY 2024-25 Intercity Transit Funding 22-May-24 draft Budget, subject to approval by STA Board and to an updated Solano Express Funding and Cost-Sharing agreement between STA and SolTrans.
- (5) TBD
- (6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate). MTC's Fund Estimate deducts the 2.7% from the annual revenue estimate for each jurisdiction; therefore, the STA Planning amount is no longer shown on this line of the TDA Matrix.
- (7) Dixon, Rio Vista, and Vacaville to claim TDA from Fairfield. Includes FY23-24 LCTOP Pop & Rev apportionments, and FY23-24 SGR apportionments.
- (8) To be claimed by FAST for FY 2022-23 loan to SolTrans to assist with payment for new CNG commuter buses in 2023
- (9) SolTrans to claim from Fairfield for reconciliation of FY22-23 SolanoExpress service.
- (10) Vacaville to claim from Fairfield, previously unclaimed prior-year apportionments include: LCTOP from FY19-20 to FY22-23 and SGR from FY20-21 to FY22-23.
- (11) FAST to claim from Vacaville based on the 2002 agreement for the operation of Fairfield - Vacaville Train Station. Amount covers costs incurred by Fairfield in FY21-22 and FY22-23. (FY21-22 costs had been included in FY23-24 TDA matrix but were not claimed by Fairfield.)
- (12) To be claimed by STA for Suisun Amtrak station maintenance
- (13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 4 of 4
- (14) To be claimed by STA for Faith in Action
- (15) To be claimed by STA for Equitable Access to Justice Pilot Program

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DATE: September 27, 2024
TO: STA Board
FROM: Susan Furtado, Accounting and Administrative Services Manager
RE: Fiscal Year (FY) 2024-25 Indirect Cost Allocation Plan (ICAP) Rate Application for Caltrans

Background:

In compliance with Caltrans Local Program Procedures (LPP) 04-10 and Office of Management and Budget (OMB) Circular A-87, the STA is required to submit an annual Indirect Cost Allocation Plan (ICAP) Rate Application to Caltrans to enable STA to continue to charge an indirect cost allocation for federal and state funded projects. The ICAP Rate Application submitted and approved is based on the annual budget as a fixed rate with a carry-forward provision plan. A fixed rate with carry-forward provision is a rate subject to adjustment when actual expenditures for the fiscal year are audited. The difference between the estimated cost and the actual audited cost is carried forward as an adjustment to the second fiscal year following the adjusted year.

Discussion:

The FY 2022-23 ICAP rate is adjusted to reflect the actual and audited indirect cost expenditures using the audited financial statement and reports. The FY 2022-23 indirect cost expenditure is increased by the amount of \$180,477 based on actual audited administration expenditures for the fiscal year. This adjustment is reflective of the ICAP Rate exclusions under the statutory and administrative limitations in accordance with OMB Circular A-87 and the Code of Federal Regulations (CFR) Title 2 Grants and Agreements Part 225 Appendix B. This adjustment is carried forward as an increase to the Indirect Cost for FY 2024-25 ICAP Rate application.

The STA's FY 2024-25 ICAP Rate application result is at 52.20% (Attachment A). With the approval of this ICAP Rate, STA will be able to charge Indirect Cost to federal funds and other project funds that requires the use of the ICAP Rate. The ICAP Rate for FY 2024-25 will allow STA to get a total indirect cost reimbursement in the amount of approximately \$255,241 to be reimbursed under the Congestion Mitigation and Air Quality Program (CMAQ) for the Transit Mobility Programs, the Safe Routes to School (SR2S) Programs, and the Office of the Traffic Safety (OTS) Grant for the SR2S Program.

Fiscal Impact:

The proposed ICAP Rate for FY 2024-25 of 52.20% will allow approximately \$255,241 of indirect cost to be reimbursed under the grants for the Solano Mobility and the Safe Routes to School Programs.

Recommendation:

Approve the following:

1. STA's ICAP Rate Application for FY 2023-24 at 52.20%; and
2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.

Attachment:

- A. Fiscal Year (FY) 2024-25 ICAP Rate Calculation

Fixed with Carry Forward Calculation

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
Approved Rate	49.28%	51.25%	52.20%
 <u>INDIRECT COST CARRY FORWARD</u>			
Carry Forward	22,275.06	Carry Forward	180,477.44
Indirect Cost from Single Audit	<u>1,575,988.30</u>	Estimated Indirect Cost (FY 2025 Budget)	<u>1,721,292</u>
Total Indirect Cost	<u>1,598,263.36</u>	Total Estimated Indirect Cost	<u>1,901,769.44</u>
 <u>Recovered Costs:</u>		Estimated Direct Salaries & Fringe Benefits (From FY 2025 Budget)	<u>\$3,643,564</u>
Direct Salaries & Fringe Benefits	\$2,877,000.64		
Approved Indirect Rate	49.28%		
Total Recovered Indirect Cost	1,417,785.92		
Indirect Carry Forward	\$180,477.44		
 DIRECT SALARIES & FRINGE BENEFITS (Per Single Audit)			
General Fund	\$2,445,563.07		
Special Revenue Fund	<u>431,437.57</u>		
Total Direct Salaries & Fringe Benefits	<u>\$2,877,000.64</u>		



DATE: September 23, 2024
TO: STA Board
FROM: Jasper Alve, STA Project Manager
Nick Burton, STA Director of Projects
RE: California Highway Patrol Agreement for the Construction Zone Enhanced Enforcement Program Operations for the State Route 37/Fairgrounds Drive Interchange Project

Background:

The California Department of Transportation (Caltrans) is authorized under Section 124 of the California Streets and Highways Code to restrict or close the use of any state highway facility whenever it considers such actions necessary. The reasons for taking such actions include protecting the safety of the traveling public, protecting the structural integrity of the highway during storms, as well as protecting workers during improvements, maintenance, or construction.

The Construction Zone Enhanced Enforcement Program (COZEEP) is a pivotal tool that Caltrans and local agencies employ to ensure worker protection and the safe passage of public traffic through and around work zones on state highway facilities. The COZEEP allows local agencies to contract with the California Highway Patrol (CHP) for CHP to control traffic flows and provide other safety countermeasures during construction of projects. Eligible expenses of the contract include paying CHP for furnishing officers, vehicles, and other relevant safety equipment at construction zones.

Discussion:

The Solano Transportation Authority (STA), in partnership with Caltrans, City of Vallejo, and Solano County, is leading the effort to deliver the State Route 37/Fairgrounds Drive Interchange Project, which is on a state facility. The STA Board authorized STA staff in September 2024 to solicit bids for the project's construction. Bid opening and contract award for this project are anticipated to be completed in October 2024, while construction is anticipated to start in December 2024. Once construction commences, the project will need support from the CHP.

The STA will need to contract with CHP to obtain its services to implement COZEEP operations. These operations will be conducted to enhance worker safety and deploy traffic control measures through and around the construction work zones of the SR 37/Fairgrounds Drive Interchange Project. During construction of the project, CHP's work will cost \$30,000.

Fiscal Impact:

None to the STA. The \$30,000 contract with the CHP to deploy COZEEP operations will be funded by Regional Measure 3 funds already programmed in the project.

Recommendation:

Authorize the STA Executive Director to enter into a COZEEP Agreement with the California Highway Patrol in the amount not to exceed \$30,000 for the SR 37/Fairgrounds Drive Interchange Project.

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DATE: September 27, 2024
TO: STA Board
FROM: Dulce Jimenez, Assistant Planner
RE: Letter of Support for the Regional Measure 3 (RM3) Safe Routes to Transit Bay Trail (SR2TBT) Program submittal of Solano Projects

Background:

Metropolitan Transportation Commission (MTC) worked with State Legislation to authorize a ballot measure called Regional Measure 3 (RM3) – which was voter approved in 2018 to finance a variety of highway, transit, and active transportation projects to improve traffic congestion and transportation options throughout the nine bay area counties. The legislation included a \$150 million carve out of the toll revenue to fund competitive bicycle and pedestrian access improvements on and in the vicinity of the state-owned toll bridges connecting to public transit stations and ferry terminals via the Safe Routes to Transit Bay Trail (SR2TBT) program.

MTC as the administering agency for SR2TBT program has identified two programming cycles, with the potential for a third should any unprogrammed balances be available. For each cycle there will be a base funding amount of \$50 million available for programming with \$25 million reserved for transportation active transportation projects. Eligible participants include cities, counties, transit operators, school districts, community colleges, and universities. The grant application deadline for Cycle 1 is October 14, 2024.

Discussion:

Increasing Active Transportation opportunities, such as walking and biking, is a critical goal for the STA, as the agency strives to support projects that offer sustainable and affordable alternative transportation options to private automobiles. There are various health benefits to active transportation projects, such as improving air quality and incentivizing an active lifestyle that contributes to enhance the quality of life for Solano communities.

SR2TBT program presents an opportunity for member agencies in Solano to fund active transportation projects that collectively work together to improve walking and biking opportunities so that people of all ages and abilities feel comfortable choosing an affordable and sustainable mobility option.

Four member agencies from the cities of Benicia, Suisun City, Vallejo, and the Unincorporated County of Solano have expressed interest in submitting grant applications for the following projects that are identified in the 2020 Active Transportation Plan:

- City of Benicia – Military East Sidewalk Gap Closure Project
- City of Suisun City – McCoy Creek Phase III
- City of Vallejo – Vallejo Bluff Trail
- Unincorporated County of Solano – Benicia Road Complete Streets Phase II Project

Due to the regional competitive nature of the SR2TBT program, there is a vested interest in supporting member agencies in their respective grant submittals by issuing letters of support for all four projects listed – this recommendation was endorsed by the Pedestrian Advisory Committee (PAC) at their October 3, 2024 meeting.

Fiscal Impact:

None to the STA Budget.

Recommendation:

Authorize the Executive Director to issue letters of support for the following projects being submitted as part of Cycle 1 of the Safe Routes to Transit Bay Trail Program:

1. City of Benicia – Military East Sidewalk Gap Closure Project
2. City of Suisun City – McCoy Creek Phase III
3. City of Vallejo – Vallejo Bluff Trail
4. Unincorporated County of Solano – Benicia Road Complete Streets Phase II Project



DATE: September 27, 2024
TO: STA Board
FROM: Brandon Thomson, Transit Mobility Coordinator
RE: Authorize the Surplus of Two Suisun City Microtransit Vehicles

Background:

Based on new technology and recent trends in transit, Suisun City transitioned to an on-demand model to service the public transportation needs within the City and nine select locations with Fairfield.

Discussion:

Suisun Microtransit service began on January 3, 2023, utilizing five donated cutaway vehicles as it was estimated that the three new buses wouldn't be received for 12 to 18 months. Suisun Microtransit received three new buses in July 2024. Based on receiving the three new vehicles, staff is recommending that two of the older vehicles be surplused and auctioned. However, to provide fleet reliability, staff will not auction one of the two vehicles until the replacement vehicle is received. Any proceeds generated from the auction will be placed into the Suisun Microtransit budget.

Recommendation:

Approve the following:

1. Authorize the Executive Director to auction two Suisun Microtransit Vehicles with J.J Kane Auctions; and
2. Place any proceeds generated from the sale of these two buses back into the Suisun City Microtransit Budget.

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DATE: September 30, 2024
TO: STA Board
FROM: Daryl Halls, Executive Director
Susan Furtado, Accounting & Administrative Services Manager
RE: STA's Fiscal Year (FY) 2024-25 Proposed Budget Revision

Background:

The Solano Transportation Authority (STA) has an adopted budget policy requiring a two-year annual fiscal year budget plan for its proposed expenditures and the proposed means of financing them. The budget is usually revised mid-year and finalized at the end of the fiscal year. When necessary, these budgets are revised to provide STA the basis for appropriate budgetary control of its financial operations for the fiscal year. In July 2024, the STA Board adopted the FY 2024-25 Budget as part of the two-year annual fiscal year budget plan.

Discussion:

Attachment A is the Proposed Budget Revision for FY 2024-25. The FY 2024-25 Proposed Budget Revision is balanced, with the proposed changes to the approved budget modified from \$72.68 million to \$129.03 million, an increase of \$56.35 million. These changes are due to project activities and constructions, such as the I-80 Express Lanes Project, the I-80 West Bound Truck Scales Project, the Suisun Mobility Hub, and the Regional Transportation Impact Fee (RTIF) funding to District Members' projects

Revenue Budget changes are summarized as follows:

1. The Member's Contribution Fund is increased for additional funding of the STA's office building annual maintenance necessary for the operation and the Board membership to local agencies, such as the Travis Community Consortium and the Rio Vista Chamber of Commerce.
2. The STA's Transportation Development Act (TDA) Article 8 funding amount is adjusted to reflect the new claim process for the allocation effective FY 2023-24. The Metropolitan Transportation Commission (MTC) Fund Estimate will directly program the 2.7% of TDA revenue to STA for planning purposes, as authorized by PUC 99233.12 of TDA statute. STA will no longer calculate the TDA allocation from member agencies since the TDA allocation will be reported in the MTC's funding estimate report. In FY 2024-25 the direct TDA for STA is in the amount of \$742,556, a reduction of \$19,542. The Suisun City's TDA Article 4 funds are also claimed by STA and allocated on behalf of Suisun City. The Suisun Micro Transit Services operation cost is increased in the amount of \$187,814 to reflect the actual anticipated cost. The Suisun Micro Transit purchase for three (3) busses was completed and delivered prior to the end of the FY 2023-24, so the anticipated carryover of fund in the amount of \$450,000 is taken out of the budget.
3. The State Transit Assistance Funds (STAF) and the Lifeline funding from MTC carryover fund in the amount of \$1.75M is added to the budget for the completion of the Suisun Mobility Hub construction project.

4. The SR2S Program has received funding from the Active Transportation Program (ATP) fund from the City of Fairfield in the amount of \$117,000. This funding is for two (2) years collaboration of the SR2S Program for bicycle and pedestrian education program activities effective October 1, 2024. The SR2S Program team will work with the administrators from E. Ruth Sheldon and Fairview Elementary Schools to implement the SR2S Program bicycle and pedestrian education, encouragement, and engagement activities.
5. The Regional Measure (RM) 3 funding is adjusted for the ongoing construction activities for the I-80 Express Lanes Project (\$2M). The I-80/I-680/SR 12 Westbound Truck Scales Project funding will pass through STA and the budget is reflected an increase of \$51M for the construction project lead by Caltrans.
6. The Regional Transportation Impact Fee (RTIF) program has collected funds since the program's inception in February 2013. Funds are available to the Working Groups members for distribution to eligible project expenditures. The budget amount is adjusted \$1.5M due to the anticipated disbursement to eligible Working Group activities.
7. The Yolo Solano Air Quality Management District (YSAQMD) fund is adjusted to reflect the approved funding \$35,000 for the SR2S Program for its program activities.
8. The Association of Bay Area Governments (ABAG) has amended the grant allocation for the Regional Early Action Planning Grant of 2021 (REAP 2.0) from the amount of \$122,500 to \$490,000. The budget is adjusted to reflect the change of \$208,000.

Other revenue changes are made to reflect the anticipated expenditures and activities for the fiscal year.

FY 2024-25 Expenditure Changes

Changes to the approved budget are reflective of funds carryover and revenue changes as described above. The budget expenditure revisions are as follows:

1. The **Operation and Management** budget has increased by \$29,372. The STA Operation & Administration budget expenditures were reviewed and adjusted to reflect the expenditures and activities for the fiscal year. The STA's office building budget is increased (\$30,000) to reflect the building maintenance contract with the City of Suisun City. The administration budget has eight (8) full-time staff, with one vacancy and anticipated retirement, and with the modification on the health premium cost-effective January 1, 2025, the amount of \$16,628 is adjusted to the budget. The STA Board expenditures was reviewed, and the budget is increased by the amount of \$16,000 for the membership to local agencies, such as the Travis Community Consortium and the Rio Vista Chamber of Commerce.
2. The **Mobility Programs** budget is reduced by \$380,000. Changes to the budget are due to program activities for the Suisun City First/Last Mile Program (\$50,000) and the Benicia First/Last Mile/Lyft Program. Both programs have been popular amount riders. Reassignment of STA's Programs, such as the Suisun Micro Transit Services and the Transit Coordination for the Rio Vista Delta Breeze to the Project Development Department is reflective for the budget reduction.
3. The **Project Development** budget is increased by \$56.4M. The budget for the project deliveries and constructions are adjusted to reflect the project activities, such as the I-80 Express Lanes (\$2M), the I-80 Westbound Truck Scales (\$51M), and the Suisun Mobility Hub (\$1.75M).

The assignment of program budget for the Suisun Micro Transit Services and the Transit Coordination for the Rio Vista Delta Breeze is added to the department budget. The Suisun Micro Transit budget is increased by \$187,814 to cover the anticipated program cost, and the Rio Vista Breeze coordination budget is reduced by \$10,617 with the anticipated reduction in the coordination time.

4. The **Strategic Planning** budget has increased by \$257,131. The planning activities and studies are adjusted to reflect anticipated budget costs for the fiscal year. The budget for the County Collaborative Housing Element Implementation for the REAP 2.0 is increased \$208,000 for the increased activities. The Safe Routes to School (SR2S) Program received an ATP grant from the City of Fairfield for the bicycle and pedestrian education, encouragement, and engagement activities.

Reserve Funds:

The STA's Contingency Reserve Fund (CRF) was established in 1999 (Attachment B). In 2007, the CRF was targeted to cover project costs for a limited Administration and Operation budget plan. This limited cost would cover STA's core operating costs, such as the accounting services, audit, legal costs, general liability insurance, and limited staffing. In FY 2023-24, the STA's CRF has an estimated amount of \$2,274,307, which includes the \$300,000 Insurance Reserve Fund for the Self-Insured Retention (SIR) of \$100,000 per occurrence, and the Building Contingency Reserve Fund (BCF) of \$250,000.

In FY 2014-15, the Project Contingency Reserve Fund (PCRF) was established by the STA to help finance future project implementation and the STA's new office building. As of June 2024, the PCRF is approximately in the amount of \$1.545 million after the STA's office building expenditures, not including the loan payment due in May 2024.

STA and Member Agencies have collaborated with various projects and had issued a Cost Sharing Agreement. These agreements have been accomplished for several projects, such as the City of Vacaville for the Fairfield-Vacaville train station and the Jepson Parkway Project Phase I, the City of Benicia for the I-80/I-680/SR12 Interchange Project waterline relocation and the Benicia Intermodal Project, the City of Fairfield for the Heart of Fairfield Project and the Green Valley Road overcrossing. These agreements have issued a loan repayments, which all have been fulfilled with the remaining amount due from the City of Fairfield for the Green Valley project. The Green Valley project loan repayment was scheduled for ten (10) years beginning in FY 2015-16. As of September 2024, the city has a remaining amount due of \$3.19M.

Therefore, the total overall (CRF, PCRF, Insurance Reserve, and Building Reserve Fund) STA reserve fund balance is in the amount of \$3.82M, with the addition of the amount due from the City of Fairfield in the amount of \$3.19M. Funding plan for the STA's building loan pay off will be presented in the January 2025 Board meeting.

To ensure conformance with the Office of Management and Budget (OMB) Uniform Guidance (Cost Principles of State, Local, and Indian Tribal Government) and the STA's Accounting Policies and Procedures, the two-year budget FY 2024-25 and FY 2025-26 is presented with revision to the approved budget for FY 2024-25 to reflect changes in the budget revenue and expenditures.

Fiscal Impact:

The FY 2024-25 budget is modified from \$72.7 million to \$129.03 million, an increase of \$56.35 million. These changes are due to project deliveries and construction, such as the Suisun City Mobility Hub, the I-80 Express Lanes Project, the I-80 WB Truck Scales Project, and the Suisun Micro Transit Services.

Recommendation:

Adopt the STA's FY 2024-25 Proposed Budget Revision as shown in Attachment A.

Attachments:

A. STA FY 2024-25 Proposed Budget Revision dated October 9, 2024.

The following attachments will be provided to the Board Members under separate cover.

B. Contingency Reserve Funds



**Contingency Reserve Funds
9/30/2024**

Description	Amount	Account	09/30/24	
Contingency Reserve Fund (PCRF) available funds (includes interest) as of 6-30-24		7000.00.0000	2,274,307	Contingency Reserve
Funding Available Less Insurance and Building Reserve	3,269,517	7005.00.0000	1,545,210	Project Contingency Reserve
Loan Repayment Schedule			3,819,517	
Forecasted Annual Payments	Estimated Amount	Cumulative Amount	Scheduled Repayment Date	
FY 2024-25:				City of Fairfield Loan
City of Fairfield previous balance (9/30/24)	2,154,781			3,194,781
City of Fairfield (9/2024)	<u>1,040,000</u>			
	3,194,781	6,464,298	Year 2024	
HOV Fine Revenue received in FY 2023-24 (July-Dec 2022)				
Total Loan Repayment/Revenue Receivable	<u>\$3,194,781</u>			3,194,781
Total Loan Repayment/Revenue Receivable and available Capital Fund		\$6,464,298		

Loan Payment Schedule	
9,350,000	Original Loan
1,677,634	Total Interest due
11,027,634	Total Loan due
915,943	Interest Paid thru 6-30-24
2,353,205	Principal Loan thru 6-30-24
3,269,149	Total Loan & Interest Paid
\$7,758,485	Total Loan due after 6-30-24
(\$601,185)	Escrow Deposit
(3,269,517)	Available Reserve Accounts
(3,194,781)	Receivable from City of Fairfield
(\$7,065,483)	Total Available Funds
\$693,002	Amount Due 11-1-2030



DATE: September 17, 2024
TO: STA Board
FROM: Nick Burton, Director of Projects
RE: Award of Construction Contracts for the I-80 Westbound Cordelia Truck Scales Project

Background:

Consistent with STA Board direction, staff has been proceeding with the implementation for the I-80 Westbound (WB) Cordelia Truck Scales Project. The I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility (Project) was included in the 2020 Trade Corridor Enhancement Program (TCEP), which was approved by the California Transportation Commission (CTC) at the December 2020 Commission meeting. These funds, in combination with State Transportation Improvement Program (STIP) funds, fully fund the \$29.27 million Design Phase for the Project. The STA is taking the lead on the Design Phase and the 100% Plans, Specifications and Estimate (PS&E) were just completed.

Additionally, the Project was included in the 2022 TCEP Program that was approved by the CTC in June 2023 for \$129M of TCEP funds to match with Regional Measure 3 (RM 3) funds dedicated to the Project. These funds must be awarded in Fiscal Year 2024-25 or they are lost and thus there would not be a fully funded Project.

In addition to the PS&E being at 100%, staff has been working to complete the agreements with the Utility Companies (Pacific Gas & Electric, AT&T, The Department of Water Resources (DWR) and the Solano Irrigation District (SID) to finalize the disposition of the utilities. DWR and SID discussions are on-going, with staff potentially needing further Board action with regard to SID to proceed. The environmental Permits have all been submitted with the Federal Fish and Wildlife Biological Opinion finalized, and the remaining environmental approvals in process and currently expected in the next month. With regard to the Right-of-Way (R/W) approvals, staff has been working to secure all necessary rights to proceed with construction. The Valine homestead site does have an Effect Order of Possession in place for January 2, 2025. With this late possession date, staff is now focused on the January 30/31, 2025 CTC meeting date for the construction allocation of the TCEP funds. The RM3 funds have already been allocated. Because of the later CTC allocation date, the removal of the on-site trees and building demolition needs to be completed prior to the allocation by the CTC. The necessity is that Migratory Bird Act requires trees to be removed outside of nesting season, which is triggered in mid-February. The building demo also has a long lead time due to required lead and asbestos testing, along with the process for well capping approvals with the County. As such, staff is looking to advance two early construction contracts for this work, which is the subject of this staff report.

Discussion:

As mentioned above, due to the current project schedule, two early construction contracts for the Project are necessary and will be completed by early 2025. Based on discussion with Caltrans, they have asked STA to take the lead in the Advertisement, Award and Administration (AAA) of the two construction contracts. This approach is similar the I-80 Eastbound Cordelia Truck

Scales, whereas the STA did the AAA for three construction contracts in advance of the larger Caltrans construction project. Due to the time frame with needing to start the construction and the STA Board Schedule (dark in November) staff is seeking to get approval to advertise and award both contracts at this time.

The Project plans for both construction contracts are being prepared by WHM, STA's design consultant. In accordance with legal requirements, the construction of this project will be advertised in the Daily Republic. Bids will be received through an eBidding site and opened at STA offices at the 423 Main Street, Suisun City, CA.

The construction budget for the I-80 Truck Scales Tree Removal contract is \$2.1M, which includes a 20% contingency to cover contract change orders during construction. This contract will also require a COZEEP contract for lanes closures on I-80, which is budgeted at \$25,000.

The construction budget for the I-80 Truck Scales Building Demolition contract is \$100K, which includes a 20% contingency to cover contract change orders during construction.

Once staff has verified that all the contract-related documents, such as bonds and insurance certificates, are in order as required by the contract, the lowest responsible bidder will be given a Notice to Proceed. At this time staff is seeking to provide awarding authority to the Executive Director up to the contract budget for each construction contract.

The Construction Management will be done by WSP USA, Inc. The cost of this work is budgeted at \$300,000. Staff is also seeking Board approval for this contract.

Fiscal Impact:

The costs for these two construction contracts, the COZEEP contract and construction administration will be funded with RM3 funds which has already been allocated.

Recommendation:

Approve the following:

1. Approve the I-80 Truck Scales Tree Removal Contract, Notice to Contractors and Special Provisions, including issued Addenda;
2. Authorize the Executive Director or his designee to sign the I-80 Truck Scales Tree Removal Contract on behalf of the STA Board subject to the Executive Director or his designee having reviewed and found sufficient all required documents, including the contract signed by the contractor and the required surety bonds and certificates of insurance; and
3. Authorize the Executive Director or his designee to execute the I-80 Truck Scales Tree Removal contract and any required contract change orders for a not-to-exceed amount of \$2.1M.
4. Authorize the Executive Director or his designee to execute a COZEEP Agreement for a not-to-exceed amount of \$25,000.
5. Approve Resolution No. 2024-11 for the I-8 Truck Scales Tree Removal Contract.
6. Approve the I-80 Truck Scales Building Demo Contract, Notice to Contractors and Special Provisions, including issued Addenda;
7. Authorize the Executive Director or his designee to sign the I-80 Truck Scales Building Demo Contract on behalf of the STA Board subject to the Executive Director or his designee having reviewed and found sufficient all required documents, including the contract signed by the contractor and the required surety bonds and certificates of insurance;

8. Authorize the Executive Director or his designee to execute the I-80 Truck Scales Building Demolition contract and any required contract change orders for a not-to-exceed amount of \$100K;
9. Approve Resolution No. 2024-12 for the I-80 Truck Scales Building Demo Contract; and
10. Authorize the Executive Director to enter into a contract for an amount not-to-exceed \$300,000 with WSP USA, Inc. for construction management services.

Attachments:

- A. Resolution No. 2024-11 for the I-80 Truck Scales Tree Removal Contract
- B. Resolution No. 2024-12 for the I-80 Truck Scales Building Demo Contract

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**SOLANO TRANSPORTATION AUTHORITY
RESOLUTION 2024-11**

**RESOLUTION OF THE
SOLANO TRANSPORTATION AUTHORITY
AWARDING THE I-80 TRUCK SCALES TREE REMOVAL PROJECT CONTRACT
AND AUTHORIZING RELATED ACTIONS NECESSARY TO IMPLEMENT THE
I-80 TRUCK SCALES TREE REMOVAL PROJECT CONTRACT**

WHEREAS, on or about October 14, 2024 the STA will advertise the I-80 Truck Scales Tree Removal Contract in the City of Fairfield and Solano County Contract; and

WHEREAS, bids will be received and opened on or about October 15, 2024 at the STA offices at 423 Main Street, Suisun City, California; and

WHEREAS, the construction budget established for the project is \$2,100,000 and

WHEREAS, the Caltrans approved the Environmental Impact Report (EIR) for the I-80/I-680/State Route (SR) 12 Interchange Project on October 12, 2012 and approved a California Environmental Quality Act (CEQA) Addendum for the I 80/I 680/SR 12 Interchange Project: I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility (CCVEF) Refinements on July 9, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Solano Transportation Authority:

1. Approves the I-80 Truck Scales Tree Removal Project Contract, Notice to Contractors and Special Provisions, including issued Addenda.
2. Determines that the I-80 Truck Scales Tree Removal Project in the City of Fairfield and Solano County Contract is in compliance with the California Environmental Quality Act (Public Resources Code §21000, et seq.), and has been fully analyzed in the following documents: Environmental Impact Report (EIR) for the I-80/I-680/State Route (SR) 12 Interchange Project dated October 12, 2012 and California Environmental Quality Act (CEQA) Addendum for the I 80/I 680/SR 12 Interchange Project: I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility (CCVEF) Refinements dated July 9, 2024;.
3. Authorizes the Executive Director or his designee to award the contract for furnishing labor, equipment, and materials for the I-80 Truck Scales Tree Removal Project Contract to the lowest responsive and responsible bidder and requires the contractor to present surety bonds for payment and faithful performance equal to the bid amount.
4. Authorizes the Executive Director or his designee to execute the contract on behalf of the STA Board subject to:
 - a. The contract amount being within the construction budget for a not to exceed \$2.1M, and
 - b. The Executive Director or his designee having reviewed and found sufficient all required documents, including the contract signed by the contractor with all required surety bonds and certificates of insurance, and such other documents required under the contract.
5. Directs that, in accordance with the project specifications and/or upon the execution of the contract by the Executive Director or designee, any bid bonds posted by the bidders be exonerated and any checks or cash submitted for bid security be returned.

6. Authorizes the Executive Director or his designee to execute required contract change orders for up to 20% of the bid amount.
7. Authorizes the Executive Director or his designee to sign any escrow agreements prepared for this project to permit direct payment of retention into escrow or the substitution of securities for moneys withheld by the STA to ensure performance under the contract pursuant to Public Contract Code section 22300.
8. Delegates the STA Board's functions under Public Contract Code sections 4107 and 4110 to the Executive Director or his designee.
9. Pursuant to Section 6705 of the Labor Code, delegate to a registered civil or structural engineer employed by the STA and so designated by the Executive Director, the authority to accept detailed plans showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection during trench excavating covered by that section.
10. Declare that, should the contract award be invalidated for any reason, the STA Board in any event would not have awarded the contract to the second bidder or any other bidder but instead would have exercised its discretion to reject all of the bids received. Nothing herein shall prevent the Board from awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code sections 5100 et seq.).

This resolution was adopted by Solano Transportation Authority on October 9, 2024.

Ronald Kott, STA Board Chair
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 9th day of October 2024 by the following vote:

Ayes: _____
 Noes: _____
 Absent: _____
 Abstain: _____

Attest: _____
 Johanna Masielat
 Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed and adopted by said Authority at the regular meeting thereof held this 9th day of October 2024.

Daryl K. Halls, Executive Director
Solano Transportation Authority

**SOLANO TRANSPORTATION AUTHORITY
RESOLUTION 2024-12**

**RESOLUTION OF THE
SOLANO TRANSPORTATION AUTHORITY
AWARDING THE I-80 TRUCK SCALES BUILDING DEMOLITION PROJECT
CONTRACT AND AUTHORIZING RELATED ACTIONS NECESSARY TO IMPLEMENT
THE I-80 TRUCK SCALES BUILDING DEMOLITION PROJECT CONTRACT**

WHEREAS, on or about December 2, 2024 the STA will advertise the I-80 Truck Scales Building Demo Contract in the City of Fairfield and Solano County Contract; and

WHEREAS, bids will be received and opened on or about January 7, 2025 at the STA offices at 423 Main Street, Suisun City, California; and

WHEREAS, the construction budget established for the project is \$100,000 and

WHEREAS, the Caltrans approved the Environmental Impact Report (EIR) for the I-80/I-680/State Route (SR) 12 Interchange Project on October 12, 2012 and approved a California Environmental Quality Act (CEQA) Addendum for the I 80/I 680/SR 12 Interchange Project: I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility (CCVEF) Refinements on July 9, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Solano Transportation Authority:

1. Approves the I-80 Truck Scales Building Demolition Project Contract, Notice to Contractors and Special Provisions, including issued Addenda.
2. Determines that the I-80 Truck Scales Building Demolition Project in the City of Fairfield and Solano County Contract is in compliance with the California Environmental Quality Act (Public Resources Code §21000, et seq.), and has been fully analyzed in the following documents: Environmental Impact Report (EIR) for the I-80/I-680/State Route (SR) 12 Interchange Project dated October 12, 2012 and California Environmental Quality Act (CEQA) Addendum for the I 80/I 680/SR 12 Interchange Project: I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility (CCVEF) Refinements dated July 9, 2024.
3. Authorizes the Executive Director or his designee to award the contract for furnishing labor, equipment, and materials for the I-80 Truck Scales Building Demolition Project Contract to the lowest responsive and responsible bidder and requires the contractor to present surety bonds for payment and faithful performance equal to the bid amount.
4. Authorizes the Executive Director or his designee to execute the contract on behalf of the STA Board subject to:
 - a. The contract amount being within the construction budget for a not to exceed \$100,000, and
 - b. The Executive Director or his designee having reviewed and found sufficient all required documents, including the contract signed by the contractor with all required surety bonds and certificates of insurance, and such other documents required under the contract.
5. Directs that, in accordance with the project specifications and/or upon the execution of the contract by the Executive Director or designee, any bid bonds

- posted by the bidders be exonerated and any checks or cash submitted for bid security be returned.
6. Authorizes the Executive Director or his designee to execute required contract change orders for up to 20% of the bid amount.
 7. Authorizes the Executive Director or his designee to sign any escrow agreements prepared for this project to permit direct payment of retention into escrow or the substitution of securities for moneys withheld by the STA to ensure performance under the contract pursuant to Public Contract Code section 22300.
 8. Delegates the STA Board’s functions under Public Contract Code sections 4107 and 4110 to the Executive Director or his designee.
 9. Pursuant to Section 6705 of the Labor Code, delegate to a registered civil or structural engineer employed by the STA and so designated by the Executive Director, the authority to accept detailed plans showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection during trench excavating covered by that section.
 10. Declare that, should the contract award be invalidated for any reason, the STA Board in any event would not have awarded the contract to the second bidder or any other bidder but instead would have exercised its discretion to reject all of the bids received. Nothing herein shall prevent the Board from awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code sections 5100 et seq.).

This resolution was adopted by Solano Transportation Authority on October 9, 2024.

 Ronald Kott, STA Board Chair
 Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 9th day of October 2024 by the following vote:

Ayes: _____
 Noes: _____
 Absent: _____
 Abstain: _____

Attest: _____
 Johanna Masiclat
 Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed and adopted by said Authority at the regular meeting thereof held this 9th day of October 2024.

 Daryl K. Halls, Executive Director
 Solano Transportation Authority



DATE: September 25, 2024
TO: STA Board
FROM: Leslie Gould, Assistant Project Manager
RE: Corridor Updates for State Route (SR) 12 and SR 113

Background:

The Solano Transportation Authority (STA) has completed several major investment studies and corridor plans for State Route (SR) 12 and SR 113 (Attachments A through D). These plans and studies are key documents that serve as long-range visions for the following purposes:

- Characterize existing and future roadway conditions
- Define the relationships between a roadway and its adjacent land use
- Provide information to establish or define a project's purpose and need

For each of these studies, the STA has partnered with multiple organizations including the California Department of Transportation (Caltrans), California Highway Patrol, City of Dixon, City of Rio Vista, Metropolitan Transportation Commission (MTC), Napa County Transportation and Planning Agency, University of California Davis, as well as Yolo County Transportation District. These studies were initially conducted between calendar years 2001 and 2010 with few updates. Many of the projects and improvements identified in the studies have been considered or implemented since.

Discussion:

In recent years, there has been a growing interest in development along SR 12 and SR 113 in Fairfield, Suisun City, Dixon and Rio Vista. In addition, STA is working with Travis Air Force Base through the Travis Consortium to address access issues to the base adjacent to the North and South gates and SR 113/Creed Road. Although these actions are not immediate, they highlight the need for conducting revised studies and plans for these corridors.

Development efforts have been delayed due to the need for greater impact study, but the interest in the area remains. This delay affords STA and partner agencies such as Caltrans and MTC the time needed to proceed with conducting an update to the outdated corridor studies/plans.

Fiscal Impact:

None to the STA.

Recommendation:

Authorize the STA to submit grant applications to obtain funding for updating the State Routes 12 and 113 corridor plans and studies.

Attachments:

- [Highway 12 Major Investment Study \(October 2001\)](#)
- [State Route 113 Major Investment Study \(May 2009\)](#)
- [SR-12 Realignment/Rio Vista Bridge Preliminary Study \(September 2010\)](#)
- [State Route 12 Corridor System Management Plan \(December 2010\)](#)

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DATE: October 1, 2024
TO: STA Board
FROM: Daryl K. Halls, Executive Director
RE: Selection of 2025 STA Chair and Vice Chair

Background:

The STA Board policy for the selection of Board Chair and Vice-Chair is identified in the STA’s Joint Powers Agreement and stipulates that “the members of the Transportation Authority shall select a chairperson and a vice-chairperson for the Transportation Authority, each of whom shall serve one-year terms.” Historically, the selection of the STA’s Chair and Vice-Chair has taken place at the discretion of the STA Board. In February 2000, the STA Board established a policy to rotate the annual selection of the Chair and Vice-Chair among the STA’s eight member agencies. As part of the action, the Board reserved the flexibility to juggle the rotation if the prospective incoming Chair was a recently appointed member of the STA Board. The intent of this policy is to provide the new Board Member with the opportunity to accumulate at least one year of experience on the STA Board before assuming the role and expanded responsibilities of the STA Board Chair.

When the policy was adopted, the rotation was scheduled to begin in the calendar year 2003 after the current two Board Members on the 2001 Executive Committee had served their term as STA Chair (former Mayor of Rio Vista Marci Coglianesse and former Solano County Supervisor John Silva). Beginning in 2003, the next Chair in the rotation would then come from the member agency whose representative had last served as STA Chair.

The selection of the STA’s Executive Committee remains at the discretion of the new STA Chair. In 2000, then STA Chair Dan Donahue, former Council Member from the City of Vallejo, modified the membership of the STA’s Executive Committee by inviting the outgoing Chair to remain on the Executive Committee with the new Chair, Vice-Chair and a fourth Board member. In recent years, the STA Chair has opted to include Solano County’s representative to the Metropolitan Transportation Commission (MTC) on the Committee due to the important role MTC plays in determining funding for various transportation projects and programs. In order to comply with the Ralph M. Brown Act, a total of four members of the STA Board, one less than a quorum, are allowed to serve on the Executive Committee. This complement of past, current, and prospective STA Chairs on the Executive Committee serves to provide a continuity of leadership and policy direction from the STA Board to STA staff.

Discussion:

The current STA Chair is City of Rio Vista Mayor Ron Kott and the current Vice-Chair is Solano County Supervisor Mitch Mashburn. The selection of Chair and Vice-Chair takes place at the December meeting and the new Chair begins running the Board meeting at the December Board meeting.

Listed below is the updated schedule for rotation of STA Chair based on the STA Board policy:

<u>Year</u>	<u>Agency</u>
2025	Solano County
2026	Suisun City
2027	Dixon
2028	Fairfield
2029	Vacaville
2030	Vallejo
2031	Benicia
2032	Rio Vista

The Executive Committee is requesting the STA Board select a Chair and Vice-Chair for 2025 at its meeting of October 9, 2024. The selection of the Chair and Vice Chair is at the discretion of the STA Board. Following the Board selection of the 2025 Chair and Vice-Chair, the new Chair is then responsible for designating the Executive Committee for 2025.

Recommendation:

Approve the following:

1. Selection of the STA Chair for 2025 commencing with the STA Board Meeting of January 8, 2025;
2. Selection of the STA Vice-Chair for 2025 commencing with the STA Board Meeting of January 9, 2025; and
3. Request the new Chair designate the STA Executive Committee for 2025.



DATE: September 30, 2024
TO: STA Board
FROM: Kristina Botsford, Deputy Director SolTrans
Ronald Grassi, Director of Programs
RE: Solano Express Fourth Quarter Report for Fiscal Year (FY) 2023-24

Background:

Before 2005, the funding for Solano County’s intercity routes, collectively called Solano Express, was shared among local jurisdictions through verbal understandings and informal and year-to-year funding agreements. In Fiscal Year (FY) 2005-06, at the request of Vallejo Transit and Fairfield and Suisun Transit (FAST), the STA developed with the transit operators a countywide cost-sharing method that would provide funding stability for the operators of the intercity services and an equitable and predictable cost-sharing formula for the funding partners. A working group was formed, the Intercity Transit Funding Working Group (ITFWG), comprised of representatives from STA, Solano County, and each participating transit operator in Solano County. The first countywide Intercity Transit Funding Agreement was established for FY 2006-07.

Key components of the agreement are the Intercity Cost Sharing Formula, primarily based upon two factors: ridership by residence and population. This shared funding is for the cost of these routes after Farebox and other non-local revenue are considered. Another critical element of the agreement is that these routes be regularly monitored so that all the funding partners know their performances. This data helps guide future funding, service planning, and marketing decisions.

The Intercity Funding Agreement states that transit operators shall report at least quarterly the following information by intercity route:

- Revenue hours
- Budget vs. actual cost for the quarter
- Budget vs. actual fares for the quarter
- Ridership

Discussion:

On September 11, 2024, SolTrans submitted information regarding the Solano Express system performance for the Fourth Quarter of FY 2023-24 for review by the Consortium, STA TAC, and STA Board (Attachment A).

Based on the information submitted, three key takeaways are:

1. Revenue hours are 44,540, which is 100.9% of the January 2024 SolTrans amendment.
2. Total costs are \$9,268,012, which is 100% of the budget.
3. Fare revenue is at 111% of the budget due to MTC/Clipper reimbursing SolTrans \$155,000 in lost fare revenue resulting from issues with Cubic's C2 equipment and system.
4. Ridership is 486,869, which is 97% of the prior year.

SolTrans ran 2,500 more Solano Express revenue hours than the initial STA Board approved budget at the beginning of FY 2023-24; however, on June 12, 2024, the STA Board, with recommendations from the Consortium and STA TAC approved the adjustment to 44,000 revenue hours for FY 2023-24.

The Solano Express 4th Quarter report was presented to the Solano County Intercity Transit Consortium and the STA TAC at their September 2024 meetings. SolTrans staff has been invited to present to the STA Board.

Recommendation:

Informational.

Attachments:

- A. Solano Express 4th Quarter Report

**SOLANO EXPRESS
INTERCITY TRANSIT SERVICE QUARTERLY MONITORING REPORT**

FY 2023-24 Budget vs Estimated or Actual Cost

SolanoExpress Route	FY 23-24 Budget based on actual hours	First Quarter Ending Sept. 30		Second Quarter Ending Dec. 31		Third Quarter Ending Mar. 31		Fourth Quarter Ending June 30		TOTAL	
		Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Estimate	% of Budget	Estimate or Actual	% of Budget
Blue Line		\$ 664,859	#DIV/0!	\$ 628,514	#DIV/0!	\$ 594,503	#DIV/0!	\$ 601,812	#DIV/0!	\$ 2,489,688	#DIV/0!
Green Line		\$ 333,030	#DIV/0!	\$ 337,182	#DIV/0!	\$ 329,162	#DIV/0!	\$ 345,420	#DIV/0!	\$ 1,344,794	#DIV/0!
Yellow Line		\$ 438,547	#DIV/0!	\$ 399,250	#DIV/0!	\$ 368,075	#DIV/0!	\$ 378,982	#DIV/0!	\$ 1,584,854	#DIV/0!
Red Line		\$ 971,515	#DIV/0!	\$ 1,018,384	#DIV/0!	\$ 962,484	#DIV/0!	\$ 972,884	#DIV/0!	\$ 3,925,267	#DIV/0!
Rt 82		\$ 99,371	#DIV/0!	\$ 130,987	#DIV/0!	\$ 135,849	#DIV/0!	\$ 135,504	#DIV/0!	\$ 501,711	#DIV/0!
Total	\$ -	\$ 2,507,322	#DIV/0!	\$ 2,514,317	#DIV/0!	\$ 2,390,073	#DIV/0!	\$ 2,434,602	#DIV/0!	\$ 9,846,314	#DIV/0!

Costs not Reimbursed by Funding Partners:

Direct Marketing										\$ 30,029	
Repairs reimbursed from Insurance										\$ 14,951	
SolTrans transit centers/bus stops										\$ 533,322	
subtotal										\$ 578,302	
Total	\$ 9,271,607	\$ 2,507,322	27.0%	\$ 2,514,317	27.1%	\$ 2,390,073	25.8%	\$ 2,434,602	26.3%	\$ 9,268,012	100.0%

Budget change due to hours

Report Completed By: Kristina Botsford

		Hours	Hourly Rate
Original Budget	\$ 8,746,482	41,640	210.05
Amended Budget	\$ 9,271,607	44,140	210.05
Budget change	\$ 525,125	2,500	210.05

**SOLANO EXPRESS
INTERCITY TRANSIT SERVICE QUARTERLY MONITORING REPORT**

FY 2023-24 Budget vs Estimated or Actual Hours

Intercity Route	FY 23-24 Budget Revenue Hours	First Quarter Ending Sept. 30		Second Quarter Ending Dec. 31		Third Quarter Ending Mar. 31		Fourth Quarter Ending June 30		TOTAL	
		Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Estimate or Actual	% of Budget
Blue Line		3,080		2,534		2,581		2,715		10,910	
Green Line		1,492		1,311		1,399		1,531		5,733	
Yellow Line		2,194		1,740		1,720		1,869		7,523	
Red Line		4,742		4,368		4,402		4,642		18,154	
Rt 82		466		540		601		613		2,220	
Total	41,640	11,974	28.8%	10,493	25.2%	10,703	25.7%	11,370	27.3%	44,540	107.0%

SolTrans amendment Jan 2024	<u>2,500</u>										
	44,140									44,540	<u>100.9%</u>

Report Completed By: Kristina Botsford

**SOLANO EXPRESS
INTERCITY TRANSIT SERVICE QUARTERLY MONITORING REPORT**

FY 2023-24 Budget vs Estimated or Actual Fare Revenue

Intercity Route	FY 23-24 Annual Budget Fares	First Quarter Ending Sept. 30		Second Quarter Ending Dec. 31		Third Quarter Ending Mar. 31		Fourth Quarter Ending June 30		TOTAL	
		Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Estimate or Actual	% of Budget
Blue Line		\$ 36,562		\$ 39,743		\$ 50,016		\$ 73,432		\$ 199,753	13.02%
Green Line		\$ 43,511		\$ 40,569		\$ 41,346		\$ 59,201		\$ 184,627	12.93%
SolTrans Y Line		\$ 36,610		\$ 32,142		\$ 38,070		\$ 52,766		\$ 159,588	0.00%
SolTrans R Line		\$ 186,037		\$ 178,737		\$ 200,133		\$ 303,901		\$ 868,808	11.01%
Rt 82		\$ 11,351		\$ 17,152		\$ 18,048		\$ 31,332		\$ 77,883	58.24%
Clipper Revenue										\$ -	4.80%
Total	\$ 1,337,283	\$ 314,071	23.5%	\$ 308,343	23.1%	\$ 347,613	26.0%	\$ 520,632	38.9%	\$ 1,490,659	111.5%

Report Completed By: Kristina Botsford

NOTE: MTC/Clipper reimbursed us \$155,000 in lost fare revenue resulting from issues with Cubic's C2 equipment and system. Check just received so added in here proportionately based on first 3 quarters

**SOLANO EXPRESS
INTERCITY TRANSIT SERVICE QUARTERLY MONITORING REPORT**

FY 2023-24 Budget vs Estimated or Actual Ridership

Intercity Route	FY 23-24 Annual Budget Ridership	First Quarter Ending Sept. 30		Second Quarter Ending Dec. 31		Third Quarter Ending Mar. 31		Fourth Quarter Ending June 30		TOTAL		PY Annual Ridership	CY as % of PY ridership
		Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Estimate or Actual	% of Budget		
Blue Line		18,941		19,208		18,568		19,768		76,485		73,789	104%
Green Line		16,828		13,745		13,879		13,676		58,128		68,003	85%
Yellow Line		16,491		14,612		13,316		13,151		57,570		66,144	87%
Red Line		71,121		68,443		67,422		71,210		278,196		282,653	98%
RT 82		2,647		3,947		4,481		5,415		16,490		9,194	179%
Total	0	126,028		119,955		117,666		123,220		486,869		499,783	97%

Report Completed By: Kristina Botsford

Intercity Route	Cost		Fares		Ridership		Revenue Hours		Farebox Recovery Ratio
	Estimate or Actual	% of Budget	Estimate or Actual	% of Budget	Estimate or Actual	% of Budget	Estimate or Actual	% of Budget	
Blue Line	\$ 2,489,688		\$ 199,753		76,485		10,910		8%
Green Line	\$ 1,344,794		\$ 184,627		58,128		5,733		14%
Yellow Line	\$ 1,584,854		\$ 159,588		57,570		7,523		10%
Red Line	\$ 3,925,267		\$ 868,808		278,196		18,154		22%
Rt 82	\$ 501,711		\$ 77,883		16,490		2,220		16%
total	\$ 9,846,314		\$ 1,490,659		486,869		44,540		15%
budget agreement	\$ 9,268,012								

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DATE: September 17, 2024
TO: STA Board
FROM: Robert Guerrero, Deputy Executive Director/Director of Planning
Kathrina Gregana, Associate Planner
Dulce Jimenez, Assistant Planner
RE: Solano Comprehensive Transportation Plan (CTP) Update: Request for Member Agency Priority Projects for Arterials, Highways, and Freeways, and Transit & Rideshare Elements

Background:

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long-range planning document that guides and prioritizes the STA's investments in transportation. It also serves as the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area (PBA).

One of the primary purposes of the CTP is to identify a list of priority transportation projects and programs from the seven Solano cities and the unincorporated county that will be eligible for STA's discretionary funds (e.g. One Bay Area Grant (OBAG), Transportation Development Act (TDA) and Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) Program Funds) as well as STA staff support. Additionally, the intent is to submit the list of projects and programs that come out of the STA's CTP Update for inclusion in the MTC's updated RTP. Doing so will make the identified Solano projects and programs eligible for current and future regional, state, and federal funding.

The STA kicked off an update to the current CTP in January 2023 by forming committees for each of the CTP Elements: 1) Active Transportation Element, 2) Arterials, Highways and Freeways (AHF) Element and 3) Transit and Rideshare Element. At this point, subcommittees are either in the review or approval phase for their respective Draft Goals and Objectives. Additionally, the Equity Working Group has been actively engaged in developing the Solano Equity Framework, which was recently approved by the STA Board on September 11, 2024. The next CTP subcommittee meetings will take place in 2025 on the following dates:

- Active Transportation Committee – February 12, 2025
- Arterials, Highways, and Freeways Committee – March 12, 2025
- Transit Committee – April 9, 2025.

Discussion:

Between now and the next set of CTP subcommittee meetings, STA staff, with the support of the CTP consultant, will work to finalize the CTP Status Report, Existing Conditions Report and Performance Measures and Evaluation Criteria for each element that will inform the prioritization of projects into priority tiers.

Another CTP priority focus between now and December 2024 is the identification of member agency priority projects and programs for all three CTP elements. This effort commenced last

Fall 2023, in which STA staff engaged with the TAC to identify active transportation projects, which were presented by each member agency at the Active Transportation Committee held on October 11, 2023.

What remains is the identification of member agency priority projects for the Arterials, Highways and Freeways and Transit & Rideshare Elements. STA staff is requesting member agencies to develop their draft list of priority projects over the next month or two. STA staff will coordinate and assist member agencies in developing their list of projects. Additionally, as the next set of CTP subcommittees in 2025 approach, member agencies will be invited to present on their priority projects for the Transit and Arterials Element, similar to the Active Element Committee presentations last year.

After receiving the draft list of projects, STA staff and the consultant will conduct an evaluation process, in coordination with the TAC and the CTP Committees, to categorize the projects in priority tiers. Projects from the previous CTP and other relevant plans will also be considered, as well as additional projects that are identified as part of the analysis of the Solano transportation network for the CTP update. The list member agency Arterials/Highways/Freeways and Transit Element priority projects from the prior 2020 CTP are included as Attachment A.

The evaluation criteria for project prioritization is envisioned to include various measures pertinent to the element. For example, for the Arterials, Highways, and Freeways Element may include criteria related to Routes of Regional Significance or Vehicle Miles Travelled as for the Transit Element, criteria could include the Transit Facilities of Regional Significance. There are also criteria that could be applied across all three CTP elements such as the Solano Equity Framework and project readiness. The CTP subcommittees and TAC will assist in providing guidance to STA staff and the consultant to craft the evaluation criteria that will be used for each element.

In addition, the CTP update effort will include a public outreach plan to garner feedback from the community on their transportation needs that they would like to see reflected in the plan. The prioritized projects list will incorporate the public feedback that was received.

This informational item was presented to the STA TAC at their meeting on September 25, 2024.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. List of member agency Arterials/Highways/Freeways and Transit Element priority projects from the 2020 CTP

Arterials Highways and Freeways and Transit Element Projects in the 2020 Comprehensive Transportation Plan (CTP)

Arterials/Highways and Freeways Element (AHF) Transit Element (Transit)

Agency	Element	Project Description
Benicia	AHF	Improve Interchanges along I-680 and I-780. Install traffic signals and construct interchange improvements at I-680/Lake Herman Road, I-680/Bayshore/Industrial Interchange, I-780/Southampton/West 7th and I-780 East 2nd Street Interchange.
Benicia	AHF	Columbus Parkway Reliever Route. Widen Columbus Parkway from 2 to 4 lanes from I-780 to I-80 and implement Complete Streets improvements along its length.
Dixon	AHF	Parkway Blvd Overcrossing. Construct a new overcrossing of UPRR tracks, connecting Parkway Blvd and Pitt School Road, including 2 travel lanes in each direction plus Class I bike/ped facility.
Dixon	AHF	Improve Interchanges along I-80. Install traffic signals and construct interchange improvements at I-80 and Pedrick Road, SR 113, Pitt School Road and West A Street.
Dixon	AHF	SR 113 relocation to Kidwell Road interchange. Relocate SR 113 out of the Dixon City Limits on the Mid-way-Kidwell Road alignment.
Dixon	AHF	Vaughn Road Railroad Bypass Project. Construct a four-lane auto and bypass route of Vaughn Road to connect to Pedrick Road without crossing the UPRR tracks.
Fairfield	AHF	Complete construction of Jepson Parkway improvements in the City of Fairfield and unincorporated Solano County.
Fairfield	AHF	I-80/West Texas St Ramp Improvement. Reconfigure I-80 Eastbound Off Ramp to West Texas Street and Fairfield Transportation Center. Improve transit, pedestrian, and bicycle access to Transit Center with direct connection to Linear Park Trail.
Fairfield	AHF	SR 12 Interchanges with Beck and Pennsylvania Avenues. Replace the existing at grade intersections with a new grade separated interchanges.
Fairfield	AHF	Grade Crossing at UPRR Tracks on Main Street. Restore an at-grade crossing of the railroad tracks to connect downtown Suisun City with Downtown Fairfield.
Fairfield	Transit	Fairfield Transit Center Phase 2: Reconfigure access into and out of the FTC, and construct additional parking spaces.
Fairfield	Transit	Fairfield/Vacaville Hannigan Intermodal Center Phase 2: Construct train station building and support facilities at the new Fairfield/Vacaville multi-modal station.
Rio Vista	AHF	SR 12/Church Road Intersection- realign and improve the intersection, including the provision of turn lanes on SR 12.
Rio Vista	AHF	Construct improvements within the SR 12 Corridor from Pennsylvania Avenue to Walters Road, and make operational improvements from Walters Road to Sacramento County. Member agency partners- Suisun City, Rio Vista, Solano County and STA.
Suisun City	AHF	Grade crossing at UPRR Tracks on Main Street. Restore and at-grade crossing of the railroad track to connect downtown Suisun City with downtown Fairfield.
Suisun City	AHF	Sunset Avenue Widening at UPRR Tracks. Widen and improve the road way, including the pedestrian/bicycle crossing on Sunset Avenue at the UPRR tracks that separate Suisun City from Fairfield.
Suisun City	AHF	Construct improvements within the SR 12 Corridor from Pennsylvania Avenue to Walters Road, and make operational improvements from Walters Road to Sacramento County. Member agency partners- Suisun City,
Suisun City	AHF	Railroad Avenue Extension (West Segment). Extend Railroad Avenue from Marina Boulevard to the Main Street/SR 12 westbound On-Ramp and make a signalized intersection at Main St/SR 12 On-Ramp.
Suisun City	AHF	SR 12 Flyover to West Street. Construct an off-ramp/flyover from SR 12 at Pennsylvania Avenue to Old Town Suisun over UPRR railroad tracks.
Vacaville	AHF	I-505/Vaca Valley Pkwy Interchange. Widen the existing overcrossing to 3 lanes in each direction with protected turn pockets. Modify existing spread diamond to provide partial 3 roundabouts. New Bridge to accommodate pedestrian and Class 2 bicycle facilities.
Vacaville	AHF	Widen Midway Rd. (Putah South Canal to I-80) in both directions to provide a 4-lane, un-divided arterial.

Vallejo	AHF	Improve Fairgrounds Drive and Redwood Parkway, including the Redwood Parkway I-80 Interchange from SR 37 to Redwood Parkway.	
Vallejo	AHS	Columbus Parkway Reliever Route. Widen Columbus Parkway from 2 to 4 lanes from I-780 to I-80 and implement Complete Streets improvements along its length.	
Vallejo	Transit	Vallejo Station Ferry Terminal Parking Structure (Phase 2): Construct a 600-space parking garage on Mare Island Way, to serve the Vallejo Ferry Terminal and adjoining high-density mixed use downtown redevelopment to consolidate present surface parking.	
Solano County	AHF	Complete construction of Jepson Parkway improvements in the City of Fairfield and unincorporated Solano County.	
Solano County	AHF	Replace or rehabilitate existing deficient County bridges.	
Solano County	AHF	Widen Peabody Road from 2 to 4 lanes plus a Class 2 bike/ped facility, between the cities of Fairfield and Vacaville.	
Solano County	AHF	Improve the County Routes of Regional Significance. Construct improvements to various County roads, including Lake Herman Road, Lopes Road, Lyon Road, McCormack Road, Midway Road, Pedrick Road, Lewis Road, Fry Road, Meridian Road and McCory Road.	
Solano County	AHF	Construct various transportation improvements to I-80 Pedrick Road, Tremont Road, Kidwell Road Area to accommodate projected increasing traffic in the north Dixon limited industrial area.	
Solano County	AHF	Midway Road, Porter Road, Pitt School Road connector improvements. Intersection and roadway improvements to connect the City of Dixon with Midway, supported by the City of Dixon.	
Solano County	AHF	Construct improvements within the SR 12 corridor from Pennsylvania Avenue to Walters Road, and make operational improvements from Walters Road to Sacramento County. Member agency partners- Suisun City, Rio Vista, Solano County and STA.	
Solano County	Transit	Solano County 360 Transit Project: Construct new facility with facility with parking spaces and bus bays on the Solano County Fair-grounds property in Vallejo. The number of parking stalls and bus bay has not been determined.	
STA and Caltrans	Transit	I-80 Express Lane Conversion and Extension	Convert the existing High Occupancy Vehicle (HOV) lane between Red Top Road and North Texas Street to an Express (HOV or tolled SOV) Lane. Extend the Express Lane from Texas Street to I-505.
STA/Soltrans/FAST	Transit	SolanoExpress Bus replacements	Replace SolanoExpress buses with new vehicles (CNG and renewable diesel). Prepare for the transition to zero-emission vehicle standards established by CARB.
STA and Caltrans	Transit	I-80/I-680/SR 12 Interchange including the west end of the North Connector	Construction Packages 2-7, including Express Lane direct connections and the west end of the North Connector
STA/Soltrans/FAST	Transit	First/Last Mile Shuttle Pilot Program	Initiate a program that uses Transportation Networking Companies (TNCS), small shuttle vans, or cut away buses or similar light vehicles to provide a connection during the peak hours(s) between TFORS and dense employment nodes.
STA/MTC/Local Agencies	Transit	MLIP Implementation	Support major intercity bus centers, park-and-ride lots and connected arterial light coordination/prioritization for transit. Eligible projects must be included in an adopted road corridor or transit corridor study.
STA	Transit	Solano Mobility Commuter/Employer Program	Provide information and assistance for the Transportation Demand Management (TDM) to support the use of commuter alternatives like carpools, vanpools, transit, biking and walking. Work with Solano County employers providing consultations, events and promotions to reach employees. Encourage commuters to form carpools and vanpools. Administer programs (i.e. Guaranteed Ride Home and Commute Challenge) and incentives to persuade commuters to try all commute alternatives. Offer information by phone, email or mail regarding trip planning, travel options ride matching.

STA	Transit	Solano Mobility Program	The Solano Mobility Program consists of the following programs that support the mobility of all Solano County residents especially in supporting older adults, people with disabilities and low-income residents: Call center, Travel Training, Countywide ADA in person Eligibility Program, Senior Safe Driving Program with CHP, Vehicle Share Program, GoGo GrandParent Senior Clipper Card
STA	Transit	Solano Mobility Call Center	Continue to provide live personal assistance for a variety of transit and mobility services, including information on available transportation options in and around Solano and neighboring counties and trip planning, specialty services for older adults and persons with disabilities.
STA	Transit	Solano Travel Training Program	Continue to deliver personalized instruction that are taught with the customer's need abilities and specific travel in mind. Methods include One-On-One Training, the Travel Ambassador Program, Rider's Guides and Travel Training Videos available on the Solano Mobility Website.
STA	Transit	Senior golden pass program	Fund a program that allows older adults 80+ to ride public buses in Solano County for Free with a "Golden Pass"
STA	Transit	Solano Local and Intercity Taxi Card Program	Continue to provide discount taxi scrip for Solano County Residents who are certified as ADA paratransit eligible and non-ambulatory.
STA	Transit	Non-Profit Vehicle Share Program	The Vehicle Share Program is expressly for non-profits, public or any other 501 (c) (3) organization that provides services for older adults and people with disabilities in Solano County. An "agency" (owning the vehicles) provides the vehicle, trains the driver, and maintains the vehicle. The Non-Profits provide the drivers and gas. The borrowing non-profits also need insurance for general liability and insurance for hired and non-owned auto liability. The Non-Profits request vehicles as they need them. The Vehicle Share Program allows vehicles to be shared amongst numerous non-profits and saves costs.
STA	Transit	Solano Bike Share	Initiate a program that allows bikes to be shared between specific locations for commute and business trips. This may be either a governmental program or a public private partnership.
STA	Transit	Expand Volunteer Driver Program	The program is for 60 years or older that are able to get in and out of a vehicle. Develop solutions so there are potentially no denials and the need is being met in all cities.

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DATE: September 11, 2024
TO: STA Board
FROM: Lorene Garrett, Senior Program Coordinator
April Wells, Program Coordinator I
Julie Davidson, Customer Service Representative
RE: Solano Mobility Programs Annual Report for Fiscal Year (FY) 2023–24
Employer/Commuter Programs

Background:

The original Solano County Rideshare Program began as part of a statewide network of rideshare programs in the early 1990s, funded primarily by Caltrans to manage countywide and regional rideshare programs in Solano County, and to provide air quality improvements through trip reduction. In 2000, Solano Commuter Information was transferred from Solano County to STA and became Solano Napa Commuter Information a few years later. Today the Solano Mobility Employer Commuter Program provides commuter incentives to encourage sustainable mode shift for residents and employees in the county. Solano Mobility staff engages businesses, homeowner associations, community clubs, and organizations to promote commuter benefits.

Discussion:

STA’s Solano Mobility provides commuter incentives and subsidies to residents and employees of Solano County through the ten countywide and two local programs as listed below:

Countywide Programs

- | | |
|--------------------------------------|------------------------------------|
| 1. Bucks for Bikes (B4B) | 6. Guaranteed Ride Home |
| 2. Capitol Corridor + Lyft | 7. Solano Express 2-for-1 |
| 3. Commute Solano | 8. Solano Express Guaranteed Ride |
| 4. Equitable Access to Justice Pilot | 9. Solano Mobility Express Vanpool |
| 5. First/Last Mile | 10. Traditional Vanpool |

Local Programs

1. Benicia Lyft
2. Suisun City Lyft

A full description and update for each program is included as Attachment A. Program participation for FY 2023-24 is included in Attachment B.

FY 2023-24 Outreach

During the fourth quarter of FY 2023-24, the STA Employer Commuter program and Solano Economic Development Corporation (EDC) staff tabled/attended 9 events reaching 212 commuters and businesses. During FY 2023-24, EDC and STA staff tabled/attended 44 events reaching 2,541 commuters and businesses. During the last fiscal year, the program continued

outreach via the Solano Mobility website and social media. There were 37,781 views of the Solano Mobility website (Monster Analytics) and 7,912 views of social media content (Twitter formerly known as X, Facebook and Instagram) during the fourth quarter. There were 122,768 website views during FY 23 – 24, marking a substantial increase from the prior fiscal year. There were 31,647 views of social media, remaining the same as the previous year. STA continued marketing Solano Mobility Commuter Programs in print and other mediums. In partnership with Solano EDC, staff attended Chamber Mixers and business events to develop contacts with local businesses.

FY 2023-24 Highlights

- Program staff successfully launched 2 new programs—Equitable Access to Justice (at the request of and in partnership with the Solano County Courts) and the Solano Mobility Express Vanpool, receiving favorable feedback for both from The Solano County Courts, Vanpool Riders and the cities of Dixon and Vacaville. Program staff added these new programs while successfully maintaining and growing existing programs without additional support.
- Program staff launched Mobile Mobility Information Station Outreach to meet and introduce commuters to Solano Mobility commuter programs during their morning commutes. Staff noted an increase in registrations after each of these events.
- The Employer Commuter program received a competitive YSAQMD grant for \$50,000 for FY 2024-25 for the hybrid vanpool program (Solano Mobility Express Vanpool).
- The Employer Commuter program received a BAAQMD grant for \$175,000 for commuter incentives for FY 2024-25.
- Program staff successfully coordinated Solano County participation in the 30th annual Bike to Work Day as part of the 2024 Bike to Wherever Days celebration. Participation matched pre-pandemic numbers.
- The Solano EDC incorporated Solano Mobility programs in their Business Expansion and Retention Visits, helping to increase program knowledge and outreach.

FY 24-25 Goals

The goal for the next fiscal year is to further increase program awareness and participation by meeting with local businesses, attending Chambers of Commerce and Solano County specialty chambers events, attending community meetings, and presenting at business organization meetings. In addition, STA's Solano Mobility Employer Commuter Program staff will continue outreach to commuters via tabling events, advertising, social media, newsletter, and website presence. STA staff will continue deploying its Mobile Mobility Information Station (MMIS), providing pop up tabling to reach commuters at transit hubs.

Staff will assess and evaluate programs. For example,

- The current Capitol Corridor + Lyft program benefits new train riders. Staff would like to explore securing grant funding to provide benefits for riders transitioning from the program after they've received their 3 passes.
- Staff would like to investigate grant funding to provide increased reimbursement for e-bikes.
- The Commute Solano platform provides 3 gift cards one time (\$10, \$25, \$50) for alternative commuters who log their commutes. This discourages long-term usage of the platform. Staff would like to investigate offering another round of gift cards and incorporate Challenges throughout the year to encourage renewed program participation.

- Staff will work with transit operators to assess and evaluate the Guaranteed Ride Program for opportunities to reduce the increased demand for the program.

Performance Measures and Benchmarks

The efficiency and effectiveness of these programs are determined using the corresponding STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks, which were approved and adopted by the STA Board on July 13, 2022. The plan is included in Attachment C. Using the performance measures, STA can determine the ongoing relevance, usability, adaptability, and sustainability of the mobility programs currently offered in Solano County. Specifically, the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives support the recommendations of the Metropolitan Transportation Commission’s (MTC’s) Blue Ribbon Transit Recovery Task Force. The program supports clean air goals and addresses transportation equity as well. STA Mobility staff has evaluated the programs to determine they meet the criteria as defined in the evaluation methodology

Fiscal Impact:

STA’s Solano Mobility Employer Commuter Program unaudited FY 2023-24 actual expenditures (as of August 21, 2024):

- Employer Commuter program - \$926,501.76
 - Salaries + Benefits - \$114,825.15
- Equitable Access to Justice Pilot - \$8,028.80 (\$10,036 for program)
- Solano Mobility Express Vanpool Pilot - \$501,591.99
- Solano Express Guaranteed Ride Program - \$239,304
- Suisun Lyft Program - \$107,276.36
- Benicia Lyft program - \$49,257.14

STA’s Solano Mobility Employer Commuter Program is currently staffed by two full time and one part time employee. Dividing all salary and benefit costs among the 8 programs providing rides, the administrative costs are equivalent to \$1.38 per ride.

STA’s Solano Mobility Employer Commuter Program is funded by: Congestion Mitigation and Air Quality (CMAQ) program funds, Transportation Fund for Clean Air (TFCA) funds through the Bay Area Air Quality Management District (BAAQMD), Clean Air Funds through the Yolo Solano Air Quality Management District (YSAQMD), Solano County Transportation Development Act (TDA) funds, State Transit Assistance Funds (STAF), an MTC Bike to Wherever Days Stipend, and the Capitol Corridor JPA Marketing Agreement.

Recommendations:

Informational.

Attachments:

- A. STA Countywide Commuter Programs, Employer Program, and Local Programs Summary
- B. Commuter Program Participation Fiscal Year Comparison
- C. STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks Goals and Objectives

ATTACHMENT A

STA Countywide Commuter Programs, Employer Program, and Local Programs Summary

Commuter Programs

Regional

Bucks for Bikes (B4B)

The Bucks for Bikes program was implemented in 2003 to encourage Solano County residents to bike to work for all or a portion of their commute. Approved applicants can receive reimbursement for 60% of the cost of a new commuter bike and helmet up to \$300. Riders are encouraged to log their trips on the Commute Solano (Rideamigos) platform to earn additional incentives.

5 reimbursements for a total of \$1,499.99 were provided during the fourth quarter. During FY 23-24 staff provided 11 reimbursements for a total of \$2,999.99. The average reimbursement was \$272.73. See Attachments B.1 and B.2 for fiscal year participation comparisons.

Commute Solano (Rideamigos) Online Platform

The website platform provides access to Solano Mobility commuter programs, rideshare matching, trip planning, and e-incentives for alternative commutes. Commuters can connect with other employees in their networks. Platform users can log alternative transportation modes such as transit, ridesharing, active transportation, and teleworking to earn points and receive gift cards as a Commute Reward.

During the fourth quarter, 247 active commuters logged 4,700 alternative commute trips for 133,661.8 miles and an estimated savings of 44.1 tons of CO₂. 177 new users joined during the quarter. During FY 23-24 there were 639 active users with 608 new accounts created. 18,000 alternative trips were logged for 451,040.7 miles, saving 133.6 tons of CO₂. See Attachment B.1 for fiscal year comparisons.

Capitol Corridor Lyft (CC+L)

The Capitol Corridor + Lyft Program was designed to reduce greenhouse gas emissions by reducing the number of single occupancy vehicles on the road. For \$20, the Program provides participants with a 10-ride Amtrak pass plus free Solano County train station Lyft connections (up to \$25). Participants must be residents of, or employed in Solano County, and new to Capitol Corridor for commuting. Participants can use this program up to 3 times.

Sixteen passes for \$1,804 were purchased during the fourth quarter of FY 2023-24. Four new commuters enrolled in the program in the fourth quarter, increasing the total enrollment to 135 participants since the start of the program in 2019. During FY 23-24, 73 passes were purchased for a total of \$8,800 at an average cost of \$120.55 per pass or \$12.06 per ride. See Attachments B.1 and B.2 for fiscal year participation comparisons. See attachment B.3 for a monthly and cumulative summary of passes purchased.

Equitable Access to Justice

In partnership with the Solano Superior Courts, the Equitable Access to Justice pilot program eliminates transportation as a barrier to court participation by providing 100% subsidized rides to court appointments for jurors and collaborative court participants.

The program provided 277 rides for \$4,441 during the fourth quarter. In FY 23-24, 602 rides were provided for \$10,036 at an average cost of \$16.67 per ride. County TDA provided 80% of the cost (\$8,028.80) with 20% provided by Solano County Courts.

First/Last Mile (FLM)

The First/Last Mile program provides 60% off subsidized Lyft rides (up to a maximum of \$20 per ride) to and from 12 Solano County transit hubs (Amtrak stations and Solano Express fixed stops) for Solano County employees and residents who have trouble connecting to transit for their work commute. Commuters qualifying for the low-income subsidy receive 80% off subsidized Lyft rides.

During the fourth quarter of this fiscal year, 41 commuters registered for the First/Last Mile program increasing program registration to 1,675 commuters. During FY 23-24, 379 commuters registered for the First/Last Mile program, and 54,393 rides for \$582,174 were provided. The average cost per ride was \$10.70. See Attachments B.1 and B.2 for fiscal year comparisons. See Attachment B.4 for origin/destination ridership for the fourth quarter and yearly and monthly ridership data throughout the program.

Due to a large increase in program popularity, costs escalated. In March of 2024, the program was modified to reflect the tiered system to decrease cost. There is a notable decrease in monthly ridership with a cost decrease after the introduction of the tiered subsidy as reflected in Attachment B.4.

Guaranteed Ride Home (GRH)

The Guaranteed Ride Home (GRH) Program supports Solano County residents and employees who commute by reimbursing the cost of a ride home (up to \$100) if an unexpected emergency arises. Program participants may use taxi, Uber, or Lyft for their ride home. To participate in the program, commuters must live or work in Solano County. Participants who commute into Solano County for employment must live within 100 miles of Solano County. Participants can use the program no more than three times per calendar month, and no more than six times during a calendar year. All Commute Solano members are registered for the program.

5 commuters received GRH reimbursements for \$199.26 during the fourth quarter of this year. During FY 23-24, 7 commuters received GRH reimbursements for a total of \$298.69 at an average \$42.67 per ride. See Attachments B.1 and B.2 for fiscal year comparisons.

Solano Community College (SCC)

In 2016, Solano Community College students passed a measure providing reduced transit fares through a transportation fee. In April of 2019, the student body voted overwhelmingly

to continue the transportation fee for the next decade. SCC students can ride the bus for in and within Solano County. Currently, FREE rides are provided on Solano Express, FAST, SolTrans, and Vacaville City Coach for Solano Community College students showing their IDs. The program was also expanded to allow students to access all Solano Express stops, even those outside the county.

Each of the transit operators is directly reimbursed for the cost. The current distribution is 42.5% for SolTrans and the City of Fairfield, and 15% for the City of Vacaville. \$957,669.86 has been disbursed to the transit operators since FY 2017-18 with the City of Fairfield receiving \$410,714.79, the City of Vacaville receiving \$136,240.28, and SolTrans receiving \$410,714.79.

Solano Express Guaranteed Ride (GR)

The Guaranteed Ride program was initiated in September 2022, to increase equity and accessibility for those who are not able to afford to pay for their ride and wait for reimbursement under the GRH program. GRH provides an Uber Voucher option for Solano Express riders with a route canceled, acting as insurance to maintain Solano Express ridership. Riders must register for the program at Commute Solano to receive an Uber Voucher valid for 4 rides each month.

During the fourth quarter of this fiscal year, 48 Solano Express Riders registered to receive Uber Vouchers. During the fourth quarter 1,663 rides were provided for \$75,580. During FY 23-24, 250 Solano Express Riders registered to received Uber Vouchers, bringing the total number of program registrants to 526. 5,657 rides were provided at a cost of \$239,304 with the average cost per ride of \$42.30. See Attachments B.1 and B.2 for fiscal year comparisons. See attachment B.6 for rides, cost, and number of riders as well as ridership by month and cumulative ridership.

Solano Express 2-for-1 Incentive

To encourage new ridership on the Solano Express bus lines, the STA initiated a 2-for-1 incentive in October 2021. Anyone working or living in Solano County is eligible to receive a Clipper Card valued at \$125 with the purchase of a monthly or daily pass.

There were thirty-one 2- for-1 incentives redeemed by Solano Express riders during the fourth quarter. During FY 23-24, sixty-two 2-for-1 incentives were redeemed by Solano Express riders for a total of \$7,750.00. See Attachments B.1 and B.2 for fiscal year comparisons.

Solano Mobility Express Vanpool Pilot Program

This pilot program provides a replacement option for Solano Express Blue Line riders traveling between Vacaville, Dixon and Sacramento during commute hours. 4 vans travel to and from Sacramento each day. The introductory rate is \$50/month. Solano Express Blue Line riders transfer for free.

3,946 rides were provided from program launch to the end of the fourth quarter. There were zero missed runs during FY 23–24, and the program received a 4.96/5 average from 399 rider ratings. Program cost was \$501,591.99 for 4,141 cumulative hours for the year. The cost per

revenue hour was \$121.13. See Attachment B.5 for fourth quarter ridership data.

Traditional Vanpool Program (VP)

STA's Solano Mobility provides a \$200 per month subsidy for two years to new, qualifying, traditional vanpools through Commute with Enterprise. This subsidy adds to the Metropolitan Transportation Commission's (MTC's) \$500 subsidy for a total of \$700 per month to help offset the cost of new vanpools.

STA subsidized 11 vanpools in April, 11 vanpools in May and 9 in June for \$6,200 in subsidies. The number of STA subsidized vanpools has decreased as vans have reached the two-year mark. However, 5 new vanpools were added to the STA subsidy in FY 23-24. Commute with Enterprise and STA staff are working diligently to add new vanpools. During FY 23-24, \$31,800 in subsidies (159 individual vanpool subsidies) were provided. See Attachments B.1 and B.2 for vanpool comparisons (note the number of vanpools at the end of the year is noted in the chart, rather than the total subsidized for the year). During FY 23-24, 65 vanpools operated in Solano County with 49 using Commute with Enterprise vehicles and 16 owner-operated vans.

Employer Program

To consolidate Solano Mobility commuter programs and services, the Employer Program was created in October 2017. The Program informs Solano County employers about the benefits and services available to assist their employees with their commutes. Solano EDC continues to partner with Solano Mobility to promote STA's commuter benefits via direct mail, social media and in person events.

During the fourth quarter, Solano EDC attended 9 chamber/business events speaking with 79 employers. During FY 23-24 Solano EDC attended 25 chamber/business events speaking with 199 employers and employees. The EDC also presented Solano Mobility programs to local businesses during Business Retention and Expansion visits.

Local Programs

Benicia Lyft

The program (started in 2019 to provide a replacement option for the Benicia Dial-a-Ride program) provides subsidized Lyft rides throughout the city of Benicia and to the Springstowne Center in Vallejo for qualified Benicia residents. To qualify, Benicia residents must be veterans with a military or veterans ID; disabled with an ADA card, RTC card, Medicare card or DMV placard; or 65 years old or older. The cost is \$4 one-way, or \$3 one-way for individuals qualified for the low-income fare. To qualify for the low-income fare individuals must be a part of a Solano County program like Medi-Cal, Cal Fresh, Cal Works, SSI, etc., or on PG&E CARE/FERA. Residents must contact the Call Center to sign up.

Customers must have a smart phone and be ambulatory to use Lyft for the Dial-a-Ride replacement program. If not, they are provided with the Veteran's Cab number after registration. Customers are informed that this service is in addition to the SolTrans (Benicia) paratransit service that continues to take qualified individuals within ¾ mile of the SolTrans fixed route service (including trips between Benicia and Vallejo).

The \$5 Benicia Lyft Program (started in 2021) provides Lyft rides within the City of Benicia for \$5 (up to \$20) and can be accessed by entering the code 5Benicia in Lyft apps. There is no signup required. The program is open to residents and visitors.

During the fourth quarter, the Benicia Lyft, and \$5 Benicia Lyft programs provided 1,707 rides for \$11,843.84. During FY 23-24, the Benicia Lyft and \$5 Benicia Lyft programs provided 6,293 rides for \$43,191.58 at an average of \$6.86 per ride.

Benicia residents are also able to travel from Benicia City Park and the Benicia Bus Hub to Gateway Plaza in Vallejo by entering STGATEWAYPLAZA in their Lyft app.

See Attachment B.7 for fiscal year comparisons.

Suisun Lyft

The Suisun City \$2 Lyft program (started in 2021) provides one-way Lyft rides for residents traveling within Suisun City. Residents enter SUISUN2 in their Lyft app.

The Suisun City \$3 Lyft program (started in 2021) provides one-way Lyft rides for residents traveling to 5 locations in Fairfield: Sutter Health, NorthBay Medical Center, Kaiser Clinic, Ole Health Clinic, and the Fairfield Transportation Center. Residents enter SUISUN3 in their Lyft app.

Residents who qualify for the low-income fare (must be a part of a Solano County program like Medi-Cal, Cal Fresh, Cal Works, SSI, etc., or on PG&E CARE/FERA) can travel one-way within Suisun City and to the 5 Fairfield locations for \$1.50. Residents must contact the Call Center to sign up for the low-income fare.

During the fourth quarter, 4,286 Suisun City Lyft rides for \$42,602.20 were provided. During FY 23-24, the Suisun Lyft program provided 10,783 rides for \$106,360.52 at an average of \$9.86 per ride. See attachment B.8 for fiscal year comparisons.

COMMUTER PROGRAM PARTICIPATION FISCAL YEAR COMPARISON

FISCAL YEAR COMPARISON						
PROGRAM	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capitol Corridor + Lyft (CC+L) Participants	19	43	5	9	25	39
Bucks for Bikes (B4B) Redemptions	10	9	6	12	12	11
Commuter Solano Active Participants	--	51	270	421	733	639
First/ Last Mile (FLM) Shuttle Total Registrants	81	195	296	653	1,296	1,675
Guaranteed Ride Home (GRH) Redemptions	10	1	1	5	20	7
Solano Express Guaranteed Ride (GR) Total Registrants	--	--	--	--	276	526
Solano Express 2-for-1 Redemptions	--	--	--	67	65	62
Vanpools Subsidized (at the end of the fiscal year)	3	1	1	12	23	9

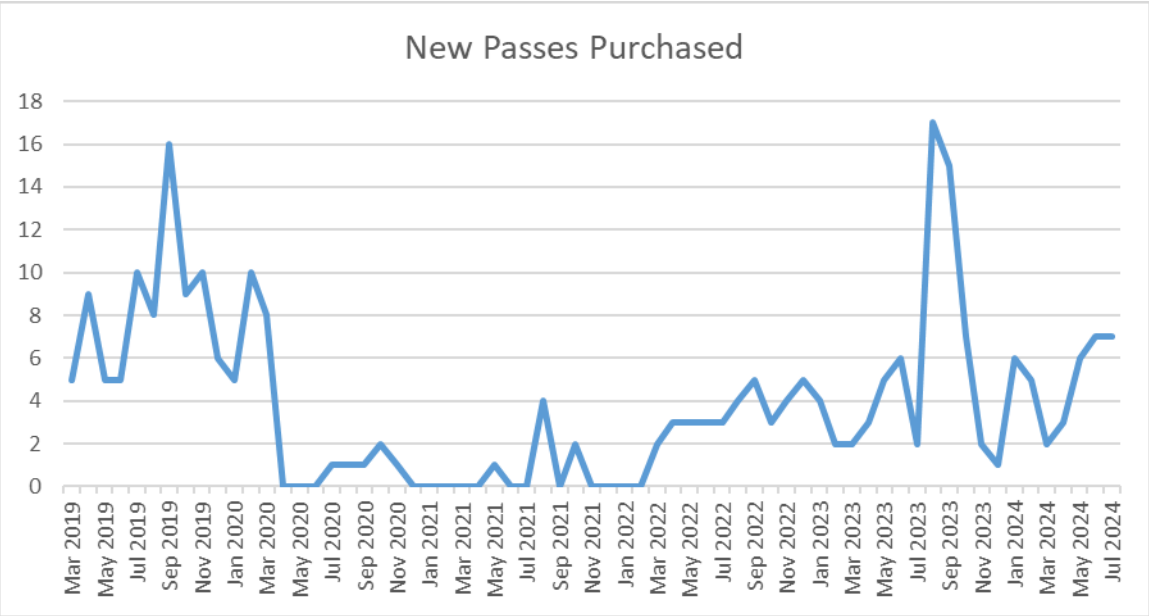
COMMUTER PROGRAM PARTICIPATION COMPARISON

Participation by City- FY2324

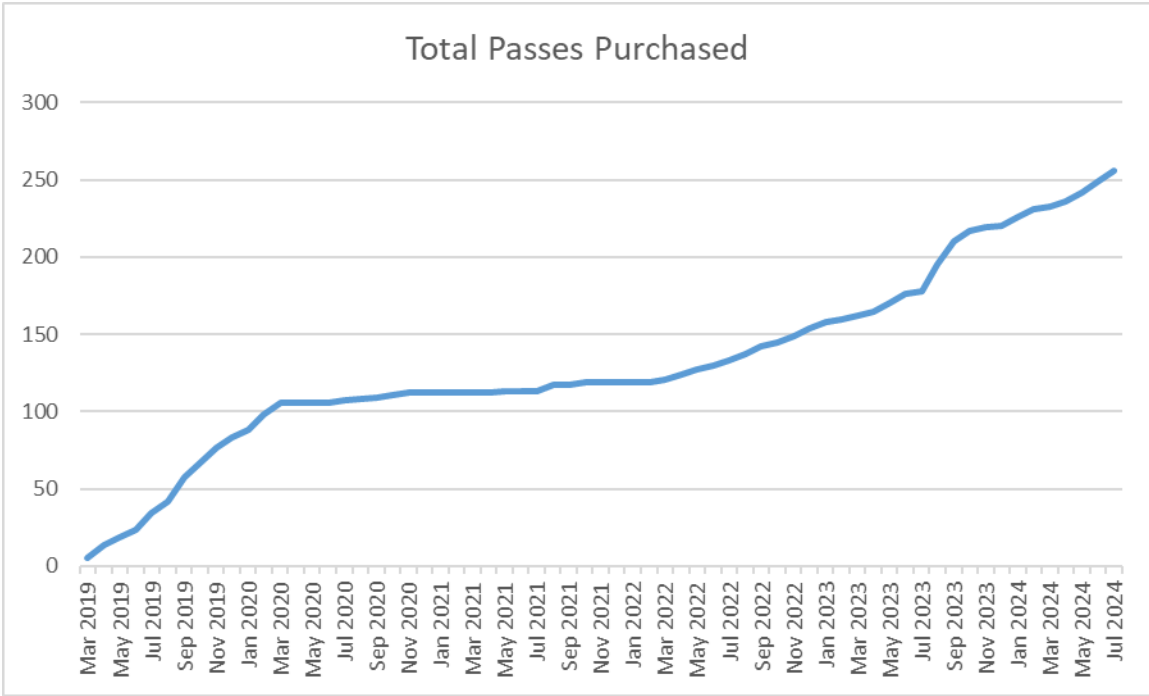
	2 for 1	CC+L	B4B	FLM	GRH	GR	Vanpool
Benicia	8	0	1	45	2	19	1
Dixon	0	0	0	2	0	1	0
Fairfield	14	40	5	64	0	96	4
Rio Vista	1	0	0	0	0	1	1
Suisun City	3	8	0	13	0	25	0
Vacaville	4	23	3	28	1	34	2
Vallejo	31	0	2	227	2	64	1
Other	1	2	0	0	2	10	0
Total:	62	73	11	379	7	250	9*

*June only

CAPITOL CORRIDOR + LYFT PASSES PURCHASED



CAPITOL CORRIDOR + LYFT CUMULATIVE PASSES PURCHASED



FIRST/LAST MILE ORIGIN AND DESTINATION SUMMARY BY CITY

April 2024

Origin Summary		
	# of Rides	Usage (%)
Benicia	105	3%
Dixon	16	0%
Fairfield	399	10%
Rio Vista	0	0%
Suisun	76	2%
Vacaville	272	7%
Vallejo	2752	71%
Outside County	262	7%
Total # of Rides	3882	100%

Destination Summary		
	# of Rides	Usage (%)
Benicia	127	3.27%
Dixon	7	0%
Fairfield	413	11%
Rio Vista	0	0%
Suisun	71	2%
Vacaville	280	7%
Vallejo	2748	71%
Outside County	236	6%
Total # of Rides	3882	100%

May 2024

Origin Summary		
	# of Rides	Usage (%)
Benicia	135	4%
Dixon	20	1%
Fairfield	379	10%
Rio Vista	0	0%
Suisun	77	2%
Vacaville	256	7%
Vallejo	2711	71%
Outside County	238	6%
Total # of Rides	3816	100%

Destination Summary		
	# of Rides	Usage (%)
Benicia	136	4%
Dixon	17	0%
Fairfield	389	10%
Rio Vista	1	0%
Suisun	101	3%
Vacaville	225	6%
Vallejo	2708	71%
Outside County	239	6%
Total # of Rides	3816	100%

FIRST/LAST MILE ORIGIN AND DESTINATION SUMMARY BY CITY

June 2024

<i>Origin Summary</i>		
	# of Rides	Usage (%)
Benicia	131	4%
Dixon	15	0%
Fairfield	327	9%
Rio Vista	0	0%
Suisun	75	2%
Vacaville	298	8%
Vallejo	2502	71%
Outside County	197	6%
Total # of Rides	3545	100%

<i>Destination Summary</i>		
	# of Rides	Usage (%)
Benicia	136	4%
Dixon	4	0%
Fairfield	336	9%
Rio Vista	0	0%
Suisun	84	2%
Vacaville	291	8%
Vallejo	2478	70%
Outside County	216	6%
Total # of Rides	3545	100%

FIRST/LAST MILE ORIGIN AND DESTINATION SUMMARY BY CITY

April 2024 (LID)

Origin Summary			Destination Summary		
	# of Rides	Usage (%)		# of Rides	Usage (%)
Benicia	37	6%	Benicia	35	5.36%
Dixon	0	0%	Dixon	0	0%
Fairfield	145	22%	Fairfield	171	26%
Rio Vista	0	0%	Rio Vista	0	0%
Suisun	78	12%	Suisun	46	7%
Vacaville	94	14%	Vacaville	92	14%
Vallejo	276	42%	Vallejo	276	42%
Outside County	23	4%	Outside County	33	5%
Total # of Rides	653	100%	Total # of Rides	653	100%

May 2024 (LID)

Origin Summary			Destination Summary		
	# of Rides	Usage (%)		# of Rides	Usage (%)
Benicia	39	6%	Benicia	42	6.57%
Dixon	0	0%	Dixon	0	0%
Fairfield	138	22%	Fairfield	166	26%
Rio Vista	0	0%	Rio Vista	0	0%
Suisun	74	12%	Suisun	63	10%
Vacaville	68	11%	Vacaville	55	9%
Vallejo	297	46%	Vallejo	275	43%
Outside County	23	4%	Outside County	38	6%
Total # of Rides	639	100%	Total # of Rides	639	100%

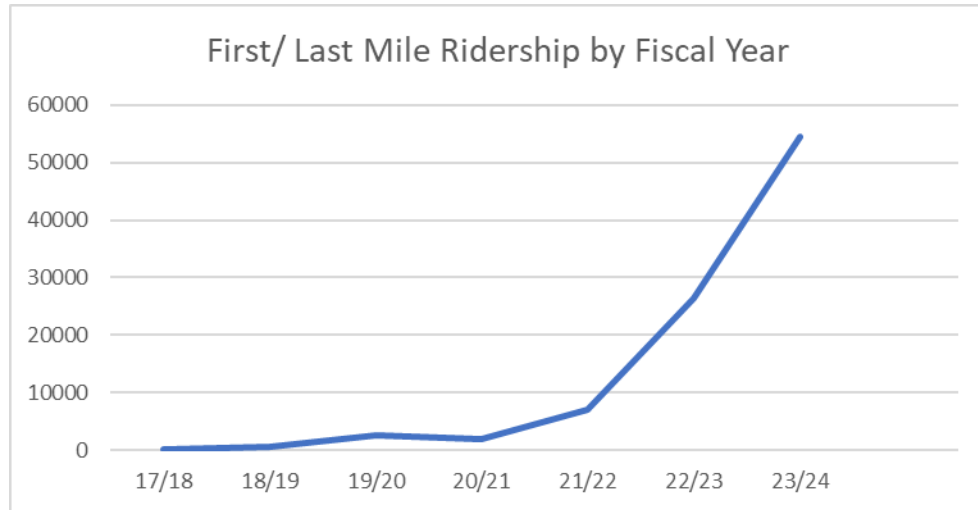
FIRST/LAST MILE ORIGIN AND DESTINATION SUMMARY BY CITY

June 2024 (LID)

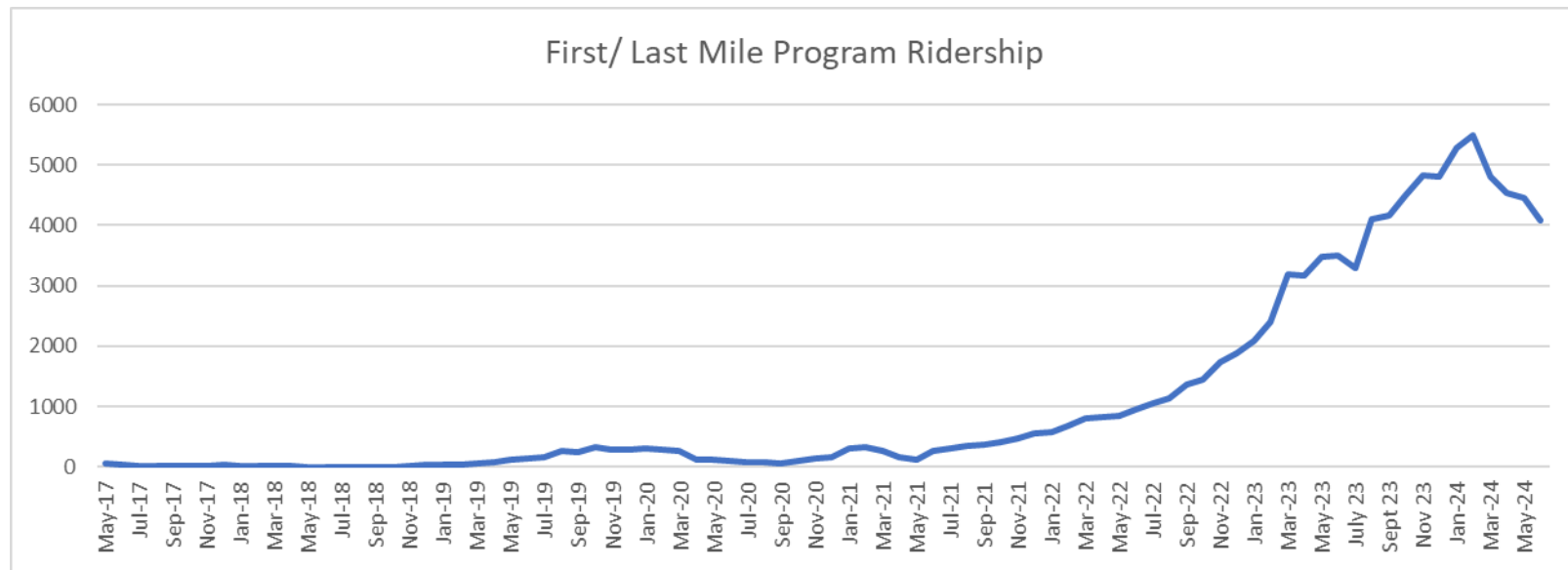
<i>Origin Summary</i>		
	# of Rides	Usage (%)
Benicia	30	5%
Dixon	0	0%
Fairfield	103	19%
Rio Vista	0	0%
Suisun	79	14%
Vacaville	42	8%
Vallejo	271	50%
Outside County	22	4%
Total # of Rides	547	100%

<i>Destination Summary</i>		
	# of Rides	Usage (%)
Benicia	32	5.85%
Dixon	0	0%
Fairfield	115	21%
Rio Vista	0	0%
Suisun	80	15%
Vacaville	35	6%
Vallejo	257	47%
Outside County	28	5%
Total # of Rides	547	100%

FIRST/LAST MILE RIDERSHIP BY FISCAL YEAR



FIRST/LAST MILE RIDERSHIP BY MONTH



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SOLANO MOBILITY EXPRESS VANPOOL RIDERSHIP DATA FOR APRIL

April - Express Vanpool Ridership Data

	1-Apr	2-Apr	3-Apr	4-Apr	5-Apr	8-Apr	9-Apr	10-Apr	11-Apr	12-Apr	15-Apr	16-Apr	17-Apr	18-Apr	19-Apr
Morning						Morning					Morning				
V1 (6:30)	0	4	4	4	3	3	4	4	3	1	2	4	4	4	3
V2 (6:30)	4	5	3	4	4	2	3	3	1	1	5	4	4	3	3
D1 (6:45)	1	2	2	2	0	0	3	2	2	2	2	3	4	1	0
V3 (7:30)	1	2	3	4	1	2	2	3	4	1	2	3	3	3	1
AM Total	6	13	12	14	8	7	12	12	10	5	11	14	15	11	7

Afternoon					
V1 (4:30)	0	2	2	4	2
D1 (4:30)	1	0	1	1	0
V2 (5:15)	4	7	4	3	4
V3 (5:45)	1	2	2	4	1
PM Total	6	11	9	12	7
Daily Total	12	24	21	26	15
Weekly Total					98
Program Total					2897

Afternoon					
V1 (4:30)	0	1	3	1	1
D1 (4:30)	0	1	0	1	1
V2 (5:10)	1	5	3	4	1
V3 (5:45)	2	4	3	3	2
PM Total	3	11	9	9	5
Daily Total	10	23	21	19	10
Weekly Total					83
Program Total					2980

Afternoon					
V1 (4:30)	3	1	3	2	0
D1 (4:30)	1	2	2	0	0
V2 (5:10)	5	5	5	4	0
V3 (5:45)	3	4	3	2	1
PM Total	12	12	13	8	1
Daily Total	23	26	28	19	8
Weekly Total					104
Program Total					3084

	22-Apr	23-Apr	24-Apr	25-Apr	26-Apr
Morning					
V1 (6:30)	4	3	3	3	4
V2 (6:30)	3	4	2	3	5
D1 (6:45)	2	3	2	0	1
V3 (7:30)	2	3	2	3	1
AM Total	11	13	9	9	11

	29-Apr	30-Apr			
Morning					
V1 (6:30)	2	3			
V2 (6:30)	3	3			
D1 (6:45)	0	3			
V3 (7:30)	2	3			
AM Total	7	12	0	0	0

Afternoon					
V1 (4:30)	2	2	3	2	1
D1 (4:30)	1	1	1	0	1
V2 (5:10)	4	4	1	4	4
V3 (5:45)	4	2	1	2	2
PM Total	11	9	6	8	8
Daily Total	22	22	15	17	19
Weekly Total					95
Program Total					3179

Afternoon					
V1 (4:30)	2	1			
D1 (4:30)	0	1			
V2 (5:10)	2	4			
V3 (5:45)	1	3			
PM Total	5	9	0	0	0
Daily Total	12	21	0	0	0
Weekly Total					33
Program Total					3212

SOLANO MOBILITY EXPRESS VANPOOL RIDERSHIP DATA FOR MAY

May - Express Vanpool Ridership Data

	29-Apr	30-Apr	1-May	2-May	3-May		6-May	7-May	8-May	9-May	10-May		13-May	14-May	15-May	16-May	17-May
Morning						Morning						Morning					
V1 (6:30)			3	3	0	V1 (6:30)	2	2	2	3	4	V1 (6:30)	3	4	4	4	4
V2 (6:30)			0	3	1	V2 (6:30)	2	4	1	2	1	V2 (6:30)	2	4	1	2	1
D1 (6:45)			3	2	0	D1 (6:45)	2	3	3	1	1	D1 (6:45)	1	2	3	1	0
V3 (7:30)			3	4	1	V3 (7:30)	2	2	3	4	1	V3 (7:30)	3	2	2	3	1
AM Total	0	0	9	12	2	AM Total	8	11	9	10	7	AM Total	9	12	10	10	6
Afternoon						Afternoon						Afternoon					
V1 (4:30)			1	4	0	V1 (4:30)	2	4	2	5	0	V1 (4:30)	2	3	4	3	1
D1 (4:30)			1	1	0	D1 (4:30)	1	2	1	1	1	D1 (4:30)	0	1	1	1	0
V2 (5:15)			4	3	2	V2 (5:10)	1	3	1	0	5	V2 (5:10)	1	3	4	2	1
V3 (5:45)			3	4	1	V3 (5:45)	3	2	3	2	1	V3 (5:45)	2	2	2	2	1
PM Total	0	0	9	12	3	PM Total	7	11	7	8	7	PM Total	5	9	11	8	3
Daily Total	0	0	18	24	5	Daily Total	15	22	16	18	14	Daily Total	14	21	21	18	9
Weekly Total					47	Weekly Total					85	Weekly Total					83
Program Total					3259	Program Total					3344	Program Total					3427

	20-May	21-May	22-May	23-May	24-May
Morning					
V1 (6:30)	4	5	4	2	3
V2 (6:30)	0	0	0	2	1
D1 (6:45)	4	4	3	1	0
V3 (7:30)	2	2	2	3	1
AM Total	10	11	9	8	5

	27-May	28-May	29-May	30-May	31-May
Morning					
V1 (6:30)		4	4	4	3
V2 (6:30)		1	1	1	1
D1 (6:45)		2	4	1	1
V3 (7:30)		2	2	3	1
AM Total	0	9	11	9	6

	20-May	21-May	22-May	23-May	24-May
Afternoon					
V1 (4:30)	2	3	2	3	2
D1 (4:30)	4	6	1	1	0
V2 (5:10)	0	0	1	2	0
V3 (5:45)	2	1	2	2	1
PM Total	8	10	6	8	3
Daily Total	18	21	15	16	8
Weekly Total					78
Program Total					3505

	27-May	28-May	29-May	30-May	31-May
Afternoon					
V1 (4:30)		1	1	1	0
D1 (4:30)		2	2	1	1
V2 (5:10)		2	6	4	3
V3 (5:45)		1	2	2	1
PM Total	0	6	11	8	5
Daily Total	0	15	22	17	11
Weekly Total					65
Program Total					3570

SOLANO MOBILITY EXPRESS VANPOOL RIDERSHIP DATA FOR JUNE

June - Express Vanpool Ridership Data

	3-Jun	4-Jun	5-Jun	6-Jun	7-Jun		10-Jun	11-Jun	12-Jun	13-Jun	14-Jun		17-Jun	18-Jun	19-Jun	20-Jun	21-Jun
Morning						Morning						Morning					
V1 (6:30)	4	4	4	4	4	V1 (6:30)	5	5	3	3	4	V1 (6:30)	4	4	4	4	4
V2 (6:30)	2	3	3	2	2	V2 (6:30)	3	4	3	3	1	V2 (6:30)	2	4	3	4	1
D1 (6:45)	1	2	2	2	1	D1 (6:45)	1	1	2	0	1	D1 (6:45)	0	2	1	0	1
V3 (7:30)	2	1	2	3	1	V3 (7:30)	3	2	2	3	1	V3 (7:30)	1	2	3	4	1
AM Total	9	10	11	11	8	AM Total	12	12	10	9	7	AM Total	7	12	11	12	7
Afternoon						Afternoon						Afternoon					
V1 (4:30)	0	1	3	0	1	V1 (4:30)	0	1	1	0	0	V1 (4:30)	1	1	3	4	0
D1 (4:30)	1	4	1	3	2	D1 (4:30)	5	6	4	3	1	D1 (4:30)	0	1	0	0	1
V2 (5:15)	3	4	5	5	0	V2 (5:10)	4	4	4	4	4	V2 (5:10)	5	3	6	3	4
V3 (5:45)	2	1	1	2	2	V3 (5:45)	2	1	1	2	1	V3 (5:45)	1	1	2	3	2
PM Total	6	10	10	10	5	PM Total	11	12	10	9	6	PM Total	7	6	11	10	7
Daily Total	15	20	21	21	13	Daily Total	23	24	20	18	13	Daily Total	14	18	22	22	14
Weekly Total					90	Weekly Total					98	Weekly Total					90
Program Total					3660	Program Total					3758	Program Total					3848

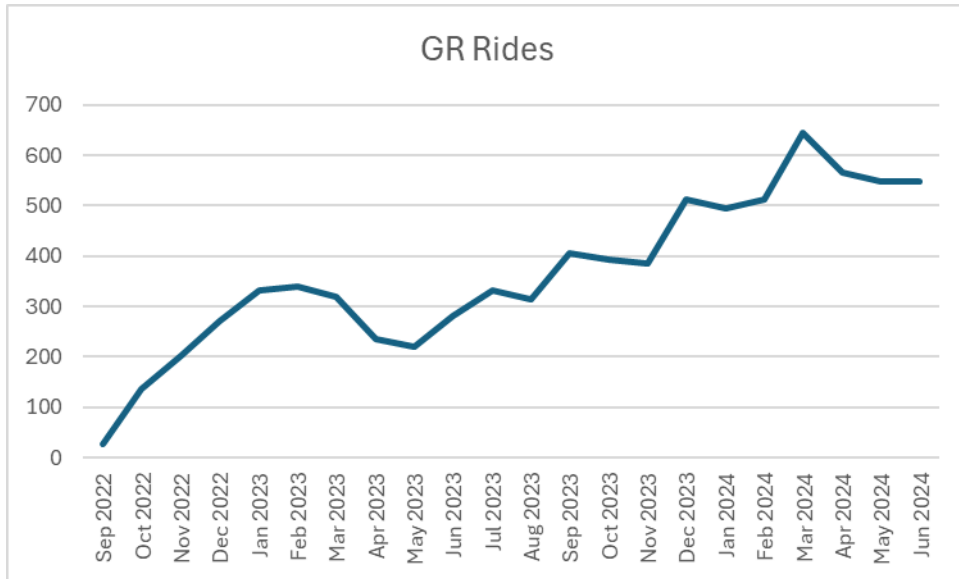
	24-Jun	25-Jun	26-Jun	27-Jun	28-Jun
Morning					
V1 (6:30)	4	4	4	4	4
V2 (6:30)	3	3	2	5	3
D1 (6:45)	1	4	3	1	0
V3 (7:30)	2	2	3	3	1
AM Total	10	13	12	13	8
Afternoon					
V1 (4:30)	0	2	4	0	1
D1 (4:30)	1	2	2	3	0
V2 (5:10)	4	5	4	4	1
V3 (5:45)	2	2	2	2	1
PM Total	7	11	12	9	3
Daily Total	17	24	24	22	11
Weekly Total					98
Program Total					3946

**Solano Express Guaranteed Ride (GR) Rides, Cost and Riders
(Based on Invoice)**

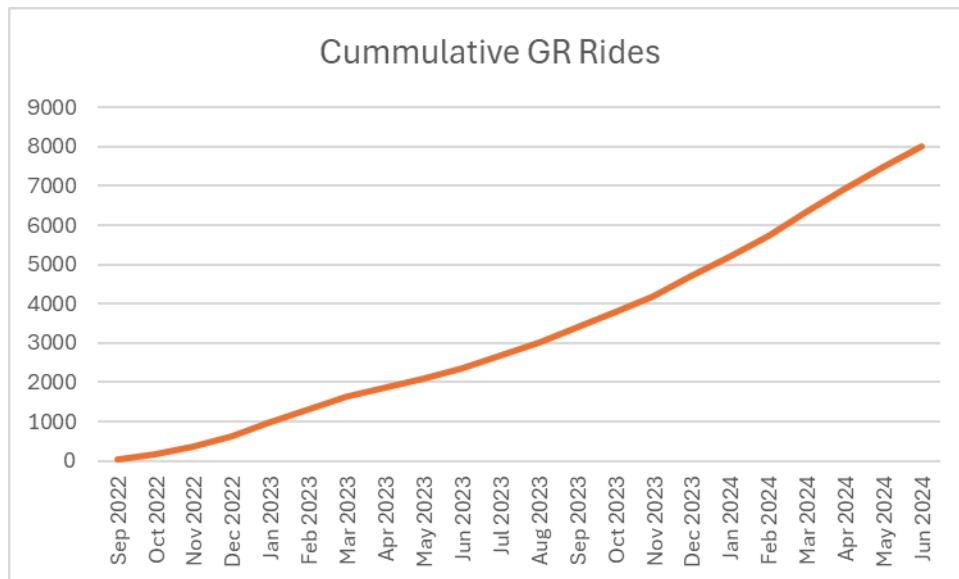
2022				2023				2024			
Month	# Rides	Cost	# Riders	Month	# Rides	Cost	# Riders	Month	# Rides	Cost	# Riders
N/A				January	333	\$12,547.41	103	January	494	\$18,923.65	158
N/A				February	339	\$12,880.77	100	February	513	\$21,384.16	155
N/A				March	319	\$12,503.24	97	March	644	\$27,914.64	189
N/A				April	236	\$8,851.88	87	April	565	\$25,860.39	181
N/A				May	220	\$8,538.91	75	May	549	\$24,630.42	183
N/A				June	281	\$11,224.55	95	June	549	\$25,089.28	181
N/A				July	332	\$12,917.23	119	July			
N/A				August	315	\$12,524.57	117	August			
September	28	\$1,039.67	15	September	406	\$16,615.17	132	September			
October	136	\$5,101.41	49	October	392	\$16,391.97	146	October			
November	203	\$9,376.43	66	November	386	\$15,211.45	130	November			
December	270	\$11,214.70	77	December	512	\$21,842.83	162	December			
TOTAL	637	\$26,732.21		TOTAL	4,071	\$162,049.98		TOTAL	3,314	\$143,801.54	

TO DATE
RIDES: 8,022
COST: \$332,583.73

GUARANTEED RIDE RIDERSHIP BY MONTH



GUARANTEED RIDE CUMULATIVE RIDERSHIP



Benicia Lyft Ridership by Fiscal Year

	No of Trips 19/20	No of Trips 20/21	No of Trips 21/22	No of Trips 22/23	No of Trips 23/24
Veteran's Corp. DBA Yellow Cab	555	281	12	233	281
Lyft \$3	439	179	59	295	927
Lyft \$4	16	2	3	221	331
Benicia \$5			240	1335	4754
Total Number of Trips	1010	462	314	2084	6293

	Cost 19/20	Cost 20/21	Cost 21/22	Cost 22/23	Cost 23/24
Veteran's Corp. DBA Yellow Cab	\$ 7,910.00	\$ 3,964.00	\$ 2,662.00	\$ 3,897.00	\$ 3,559.03
Lyft \$3	\$ 3,613.14	\$ 1,359.63	\$ 2,106.87	\$ 2,254.84	\$ 5,681.54
Lyft \$4	\$ 85.48	\$ 8.99	\$ 59.52	\$ 1,166.66	\$ 2,643.33
Benicia \$5			\$ 2,794.13	\$ 8,691.31	\$ 31,307.68
Total Cost	\$ 11,608.62	\$ 5,332.62	\$ 7,622.52	\$ 16,009.81	\$ 43,191.58

Suisun City Lyft Ridership by Fiscal Year

	FY 21-22	FY 22-23	FY 23-24
Program	No of Trips		
Lyft \$3	228	692	3288
Lyft \$2	403	2842	6726
Lyft \$1.50	35	252	769
Total Number of Trips	706	3786	10783

Program	Costs		
Lyft \$3	\$ 3,194.20	\$ 8,868.37	\$ 39,949.47
Lyft \$2	\$ 4,662.97	\$25,309.28	\$ 56,956.15
Lyft \$1.50	\$ 558.03	\$ 3,775.00	\$ 9,454.90
Total Costs	\$ 8,415.20	\$37,952.65	\$106,360.52

STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks Goals and Objectives

Solano Mobility Vanpool Program: The program should sustain 90% of its existing vanpools annually, grow at least five vanpools per year, and be managed, funded, operated, marketed, priced, and evaluated in adherence to industrywide best practices.

Solano Mobility’s Vanpooling is oriented to provide transportation to work services to individuals who live at least 15 miles from their workplaces. To ensure its effectiveness, the program must be administered in a way that aligns with the industrywide standards generally recognized as encouraging success. Currently the program is partnered with Commute by Enterprise to provide outreach support and additional subsidies to Solano County employers. Key program aspects include:

- Ensuring broad service coverage with an established, consistent turnkey agreement process between STA and long-serving contractors and vendors.
- Establishing meeting structures that encourage collaboration and idea-sharing between contractors and vendors.
- Ensuring strategic oversight of program services and delivery and clear definition of agency and vendor responsibilities.
- Delivering consistent program administration with clear billing/invoicing, outreach, and customer service practices.
- Maintaining a single source of vanpooling information that is easily communicated, marketed, and promoted to customers, and that enhances public understandability of the program.
- Conducting incentive programs to encourage participation and use.
- Collecting program use data for performance monitoring purposes.

Evaluation Methodology:	Meets Criteria if:
Coordinate with Solano Mobility to review Vanpool program policies and processes.	Solano Mobility Vanpool program sustains 90% of existing vanpools annually, grows at least five vanpools per year, and meets the conditions listed above.
Relates to: MTC Task Force Recommendation #17	

Solano Mobility Guaranteed Ride Home Program: The program should be accessible to all Solano County employees, should be administered in adherence to industrywide best practices, and should meet the quantifiable service goals listed below.

Solano Mobility’s Guaranteed Ride Home program provides a free ride home from workplaces for individuals who do not drive alone to work, serving as a lifeline for transit and other mobility program commuters and enabling greater access to the mobility system in general. To ensure its effectiveness, the program must be administered in a way that aligns with the industrywide standards generally recognized as encouraging success. Key program aspects and service goals include:

- Allowing all permanent part-time or full-time employees who work to or from Solano County eligibility to participate.

- Defining the qualifying emergency situations during which registered employees can request service.
- Defining the alternative transportation modes that registered employees must have used on the day of requested service to qualify the Guaranteed Ride Home reimbursement.
- Defining the extents of the service, including the types of trips eligible for reimbursement, trip maximum distances from Solano County employment locations, eligible expenses, and both annual and per-trip reimbursement amount limits.
- Administering a clear and accessible registration process, with registration forms available for completion and submission both online and via mail.
- Responding to initial program applications within two business days of application receipt.
- Responding to initial request for guaranteed ride home reimbursement within two business days of request receipt.
- Processing reimbursements to riders within 45 days of receiving the guaranteed ride home request.

Evaluation Methodology:	Meets Criteria if:
Coordinate with Solano Mobility to review Guaranteed Ride Home program policies and processes.	Solano Mobility Guaranteed Ride Home program meets the conditions listed above.
Relates to: MTC Task Force Recommendation #17	

Solano Mobility Bucks for Bikes Program: The program should be administered in adherence to industrywide best practices.

Solano Mobility’s Bucks for Bikes program incentivizes bicycling as a mode of transportation for commuting to work by reimbursing a portion of the cost of a bicycle for any Solano County resident, employee, or college student who will use the bicycle for commuting purposes. To ensure its effectiveness, the program is administered in a way that aligns with industrywide standards generally recognized as encouraging success. Key aspects include:

- Clearly defining participant eligibility, program requirements, and program policies and procedures.
- Requiring participants to provide feedback in three surveys at three-month intervals after receiving the incentive.
- Encouraging Commute Solano on the Ride Amigos platform.
- An increase in program participation with participants from each city in the county.

Evaluation Methodology:	Meets Criteria if:
Coordinate with Solano Mobility to review Bucks for Bikes program policies and processes.	Solano Mobility Bucks for Bikes program meets the conditions listed above.
Relates to: MTC Task Force Recommendation #17	

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DATE: October 9, 2024
TO: STA Board
FROM: Sean Person, Legislative Assistant
RE: Legislative Update

Background:

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. On January 10, 2024, the STA Board approved its 2024 Legislative Platform to provide policy guidance on transportation legislation and the STA's legislative activities during 2024.

Monthly legislative updates are provided by STA's state and federal lobbyists and are attached for your information (Attachments A and B). An updated Legislative Bill Matrix listing state bills of interest is available at: <https://sta.ca.gov/operations/legislative-program/current/>

Discussion:

The 2023-24 legislative session officially came to a close on August 31st and will reconvene on December 2nd to begin the 2025-26 two-year legislative cycle. A total of 991 bills have been sent to the Governor's desk giving Governor Gavin Newsom until September 30th to decide the outcome of the bills. The 2025-26 Session is expected to usher in over 30 new legislators in the Assembly and Senate to address the state's challenges.

California's persistent housing crisis remained a central focus, with multiple bills aimed at addressing affordability, homelessness, and zoning reforms. These issues received significant attention as part of broader efforts to ease the housing shortage. Additionally, the legislative session reintroduced discussions around the need to limit the number of bills that legislators can introduce to streamline the legislative process. Currently, California is one of the few states that imposes caps on bill introductions by individual lawmakers.

At the federal level, the House is set to vote on a continuing resolution to extend federal government funding until December 20th, with the Senate likely to follow soon after. This bipartisan measure will prevent a government shutdown as the new fiscal year begins on October 1. Once the resolution passes, Congress is expected to adjourn until after the elections. Lawmakers will reconvene in Washington to work on passing the appropriations bills for fiscal year 2025.

State Legislative Update (Shaw/Yoder/Antwih/Schmelzer/Lange):

The 2025-26 Legislative Session is set to begin on December 2 for the Organization Session and it is expected that 34 new legislators in the Senate and Assembly will join once the State Legislature reconvenes. When the Organization Sessions ends, the Legislature will adjourn for the remaining of the year before coming back in January 2025.

Updates on the following are detailed in Attachment A:

- Legislative Update
- November 5 Election
- Bills of Interest

Federal Legislative Update (Akin Gump):

STA's federal legislative advocate (Susan Lent of Akin Gump) continues working with staff to align upcoming federal funding opportunities with STA and STA Member Agency projects.

Updates on the following are detailed in Attachment B:

- Fiscal Year 2025 Appropriations
- Congressional Hearings
- Department of Transportation
- Bills of Interest

Fiscal Impact:

None.

Recommendation:

Informational.

Attachments:

- A. State Legislative Update
- B. Federal Legislative Update



September 20, 2024

TO: Board of Directors - Solano Transportation Authority

FM: Matt Robinson & Michael Pimentel - Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – October 2024**

Legislative Update

August 31 marked the final day of the 2023-24 Legislative Session. After two long weeks of Floor session, the Legislature passed approximately 991 bills and most remain on the Governor’s desk awaiting action. As a reminder, Governor Newsom has until September 30 to act on these measures.

The Assembly, at Governor Newsom’s request, convened a special session to further explore proposals for reducing the cost of fuel in California, including the Governor’s proposal to require that California refineries hold fuel in reserve to mitigate for cost increases due to refinery maintenance shutdowns. The Assembly has held two information committee hearings so far and could potentially vote on a package of special session bills later this month. The Senate has not convened a special session and will likely wait to see if the Assembly has the votes to pass legislation before doing so.

The Legislature will reconvene for the 2025-26 Legislative Session on December 2 for the Organizational Session and the swearing-in of newly elected legislators. We expect 34 new legislators in the Senate and Assembly when the Legislature reconvenes. Following the Organizational Session, the Legislature will adjourn for the remainder of the year and reconvene to begin the real work of the first year of the session in January 2025.

For more information about key legislative and budget deadlines, see the adopted 2024 Legislative Calendar available [here](#).

November 5 Election

As we noted in your last report, California voters will act on 10 propositions, including the climate and education bonds passed by the Legislature on November 5. As a reminder, the ballot for statewide propositions is as follows:

- **Prop. 2:** \$10 billion education bond.
- **Prop. 3:** Reaffirm the right of same-sex couples to marry.
- **Prop. 4:** \$10 billion climate bond.
- **Prop. 5:** 55% voter approval for local bonds (ACA 1 / ACA 10).
- **Prop. 6:** End indentured servitude in state prisons.
- **Prop. 32:** Raise the state minimum wage to \$18 an hour.
- **Prop. 33:** Allow local governments to impose rent controls.

- **Prop. 34:** Require certain health care providers to use nearly all revenue from Medi-Cal Rx on patient care.
- **Prop. 35:** Make existing tax on managed health care insurance plans permanent.
- **Prop. 36:** Increase penalties for theft and drug trafficking.

Recently, the Public Policy Institute of California conducted [polling](#) on the November ballot measures. We note some of the key findings below:

- **Proposition 4: Climate bond** – *After reading the ballot title and label, 65 percent of likely voters would vote yes (33% no). Partisans are deeply divided, with 83 percent of Democrats and 64 percent of independents in support compared to 35 percent of Republicans.*
- **Proposition 5: 55% voter approval for local bonds** – *Likely voters are divided on this legislative constitutional amendment, with 49 percent saying they would vote yes and 50 percent saying they would vote no.*
- **Proposition 36: Increase penalties for theft and drug trafficking** – *After reading the Proposition 36 ballot title and label, 71 percent of likely voters say they would vote yes, while 26 percent would vote no. There is broad—and bipartisan—support for Proposition 36.*

CalSTA’s Transit Transformation Task Force Convenes for Fifth Meeting

The California State Transportation Agency convened its fifth Transit Transformation Task Force meeting on August 29 in Los Angeles. This meeting, the second of several geared toward informing a report of recommendations required to be submitted to the Legislature by October 2025, focused discussion on reforms to the Transportation Development Act and workforce recruitment, retention, and development issues.

As previously highlighted, the California Transit Association is leading engagement in the Task Force discussions on behalf of California transit agencies. To inform the positions it takes at Task Force meetings, the Association has engaged its membership and CALACT members on the challenges / barriers they face in delivering improvements to transit service and has convened an internal Transit Transformation Advisory Committee to develop policy recommendations (for breaking past these challenges) for submittal to the Task Force.

Relative to the August 29 meeting, the Association, with the support of its Advisory Committee, delivered recommendations to the Task Force on TDA reform and workforce recruitment, retention, and development. You can read the Association's recommendations [here](#). The Task Force is subject to the state’s open meeting requirements for state bodies, known as Bagley-Keene, and as such, all agenda materials and recordings are available on [CalSTA’s website](#).

Bills of Interest

SB 960 (Wiener) Complete Streets Projects on the State Highway System

This bill would require the targets and performance measures adopted by the California Transportation Commission to include within the SHOPP asset management plan targets and measures reflecting state transportation goals and objectives, including for complete streets assets on the state highway system.

This bill would also require Caltrans' performance report to include a description of complete streets facilities on each project, and to also incorporate complete streets elements into projects funded by the SHOPP. Lastly, this bill would require Caltrans to develop and adopt a project intake, evaluation, and encroachment permit review process for complete streets facilities that are sponsored by a local jurisdiction or transit agency. As a part of this process, Caltrans would be required to designate an encroachment permit manager in each district to oversee the review of complete streets facilities applications. Caltrans would then be required to produce a report on the project applications submitted for complete streets facilities.

On transit priority projects, this bill would require the Director of Transportation to, on or before July 1, 2027, adopt a transit priority policy to guide the implementation of transit priority facilities and transit stops on the state highway system. The bill would also require the Caltrans-prepared State Highway System Management Plan (SHSMP) to include specific and quantifiable accomplishments, goals, objectives, costs, and performance measures for complete streets facilities consistent with SHOPP asset management plan. ***This bill is on the Governor's Desk.***

AB 817 (Pacheco) Brown Act – Advisory Bodies

This bill provides a narrow exemption under the Brown Act for non-decision-making legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location. ***This bill failed to pass the Senate Local Government Committee and is not moving forward in 2024.***

AB 1798 (Papan) Stormwater Runoff

This bill would require Caltrans and the State Water Resources Control Board, the Department of Toxic Substances Control, and the Department of Fish and Wildlife, to develop a programmatic environmental review process to prevent toxic compounds generated from vehicle tires from entering salmon and steelhead trout bearing waters. The bill would require Caltrans' process to include a pilot project at an unspecified location to study the effectiveness and cost effectiveness of installing and maintaining bioretention and biofiltration systems. ***This bill failed to pass the Assembly Appropriations Committee and is not moving forward in 2024.***

AB 1837 (Papan) Bay Area Transit Coordination

Modeled after the work underway at MTC, this bill would create the Regional Network Management Council as an 11-member council to provide leadership and critical input on regional transit policies, and to provide executive guidance on regional transit policies and actionable implementation plans in pursuit of transformative improvements in the customer experience San Francisco Bay area transit. ***This bill is not moving forward in 2024.***

AB 2061 (Wilson) State Sales Tax Exemption for Public Ferry Vessels

This bill would establish, through January 1, 2030, a new exemption for the purchase of zero-emission ferries by public transit agencies from the state portion of the sales and use tax. ***This bill is on the Governor's Desk.***

AB 2503 (Lee) CEQA Exemptions for Railroad Electrification

This bill would exempt from the requirements of CEQA zero emission rail projects. ***This bill is on the Governor's Desk.***

AB 2719 (Wilson) Transit Vehicle Inspections

This bill would authorize a public transit agency to request that the California Highway Patrol conduct an annual inspection and certification of its fleet. The bill would exempt any public transit agency vehicle that has been certified through that inspection from the requirement to stop at a roadside inspection (weigh station). ***This bill failed to pass the Assembly Appropriations Committee and is not moving forward in 2024.***

AB 2824 (McCarty) Transit Employee Assaults

Currently a spot bill, this legislation will be amended to enhance penalties for individuals who commit assault or battery against a public transit operator or employee. This bill also allows transit agencies to prohibit individuals convicted of assault or battery from entering transit facilities and vehicles using a more streamlined process. This bill is sponsored by the California Transit Association. ***This bill is not moving forward in 2024.***

MEMORANDUM

September 25, 2024

To: Solano Transportation Authority

From: Akin Gump Strauss Hauer & Feld LLP

Re: September Report

In September, Akin monitored developments in Washington, including the Fiscal Year 2025 appropriations process and federal funding opportunities.

Fiscal Year 2025 Appropriations

The House will vote on a continuing resolution to fund the federal government through December 20th and the Senate is expected to follow shortly thereafter. The bipartisan agreement to fund the federal government will avert a government shutdown when the new fiscal year begins on October 1. Following passage of the continuing resolution Congress is expected to recess until after the elections. Congress will then return to Washington and attempt to pass the fiscal year 2025 appropriations bills. The House Appropriations Committee has reported all 12 of its appropriations bills out of Committee and the full House passed five bills heading into the August recess. The Senate reported all but the Homeland Security appropriations bill out of Committee and did not consider any of its bills on the Senate floor.

Congressional Hearings

On September 18, the House Committee on Transportation and Infrastructure held a full committee [markup](#) to consider various legislation. The markup included review of the following legislation:

- [H.R. 6435](#), the Making Aid for Local Disasters Equal Now Act (MALDEN Act)
- [H.R. 2672](#), the FEMA Loan Interest Payment Relief Act
- [ANS to H.R. 8728](#), the State-Managed Disaster Relief Act
- [ANS to H.R. 1605](#), the Natural Disaster Recovery Program Act of 2023

On September 18, the House Appropriation's Subcommittee on Transportation held a [hearing](#) on oversight of the Department of Transportation, Department of Housing and Urban Development, and Amtrak. During his opening [remarks](#), Subcommittee Chairman Steve Womack (R-AR) emphasized his "concerns regarding the management and effectiveness of DOT and HUD, given the unprecedented federal funding both Departments have received in recent years." Womack also noted his interest to "to learn about the outcomes of...various reports – which

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recommendations have been implemented and which have not – and where additional Congressional attention may be needed.” Witnesses at the hearing included Eric Soskin, Inspector General of the Department of Transportation, Rae Davis, Inspector General of the Department of Housing and Urban Development, and Kevin Winters, the Inspector General of Amtrak. In his [testimony](#), Soskin highlighted the DOT’s utilization of IIJA funds, and the agency’s focus on safety, implementing federal funding, and transforming America’s transportation system. Winters emphasized that the volume of federal funds, the creation of a capital delivery function, and the massive hiring of workers to execute plans present significant implementation risks and oversight challenges for Amtrak.

Department of Transportation Update

On August 27, the DOT [announced](#) \$800 million in funding for the Low Carbon Transportation Materials Program. This funding will be awarded for the use of lower carbon materials and products on construction projects funded under title 23 U.S.C. and necessary work to identify appropriateness for use of these materials on eligible projects. Metropolitan planning organizations and public authorities with a transportation function are eligible for funding. Applications are due on November 25, 2024.

On September 5, the DOT [announced](#) 354 FY24 Safe Streets and Roads for All grant awards totaling over \$1 billion to local, regional, and Tribal communities. The City of Vacaville [received](#) \$11 million in funding to implement roadway safety and multimodal improvements to facilitate access to key community destinations such as businesses, retail, health care clinics, and public amenities. This is the second of three award announcements for FY24. Grant awards under the third and final round of FY 2024 funding are expected to be announced in November.

DOT is expected to issue a Notice of Funding Opportunity for the Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) grant program this month.

Bills of Interest

On August 6, Rep. Dwight Evans (D-PA) introduced [H.R.9306](#) to the House Committee on Transportation and Infrastructure. The [bill](#) would limit the percentage of funds for the remaining two years of the IIJA that must go to recipients to develop comprehensive safety plans from 40 percent to 20 percent – likely because most entities have already developed these plans at this point. Brian Fitzpatrick (R-PA) cosponsored the bill.

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On September 11, Rep. Troy Carter (D-LA) introduced [H.R.9536](#) to the House Committee on Transportation and Infrastructure. The bill would amend 23 U.S.C. 148, the Highway Safety Improvement Program to require states to collect information regarding accidents associated with disabled vehicles, establish a working group led by DOT to collect data on disabled roadside vehicle crashes and require DOT to collect information regarding roadside deaths. Rudy Yakym (R-IN) cosponsored the bill. Introductory remarks were delivered on September 11 but as of September 25, there has been no further action.

On September 11, Rep. Val Hoyle (D-OR) introduced [H.R.9541](#) to the House Committee on Transportation and Infrastructure. The bill would amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize Federal agencies to provide aid to electric utilities to restore power without rendering the utility ineligible for FEMA hazard mitigation assistance for which the utility would otherwise be eligible. Mike Ezell (R-MS) cosponsored the bill. A committee mark-up session was held on September 18 but as of September 25, there has been no further action.

On September 12, Rep. Jerrold Nadler (D-NY) introduced [H.R.9573](#) to the House Committee on Transportation and Infrastructure. The bill would impose an assessment related to fossil fuel emissions and establish the Polluters Pay Climate Fund. The bill has twenty cosponsors, including Reps. Judy Chu (D-CA), Jared Huffman (D-CA), and Barbara Lee (D-CA). Introductory remarks were delivered on September 12 but as of September 25, there has been no further action.

On September 17, Rep. Daniel Webster (R-FL) introduced [H.R.9642](#) to the House Committee on Transportation and Infrastructure. The bill would require applicants for grants that propose to use digital infrastructure to certify the applicant has an approved security plan that addresses the cybersecurity risks associated with said infrastructure. Rep. Salud Carbajal (D-CA) cosponsored the bill. Introductory remarks were delivered on September 17 but as of September 25, there has been no further action.

On September 17, Sen. John Cornyn (R-TX) introduced [S.5064](#) to the Senate Committee on Commerce, Science, and Transportation. The bill would require applicants for grants that propose to use digital infrastructure to certify the applicant has an approved security plan that addresses the cybersecurity risks associated with the infrastructure. Sen. Gary Peters (D-MI) cosponsored the bill. Introductory remarks were delivered on September 17 but as of September 25, there has been no further action.

On September 18, Rep. Mark DeSaulnier introduced [H.R.9652](#) to the House Committee on Transportation and Infrastructure. The bill would incentivize innovative transportation corridors to reduce carbon and GHG emissions by providing a tax structure that allows for certain

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investments in public transportation systems. There are no cosponsors for the bill. Introductory remarks were delivered on September 18 but as of September 25, there has been no further action.

On September 18, Rep. Brian Babin introduced [H.R.9680](#) to the House Committee on Transportation and Infrastructure. The bill would amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to expand eligibility for individual and public assistance and to include cumulative damage from multiple natural catastrophes in the definition of major disaster. John Garamendi (D-CA) cosponsored the bill. Introductory remarks were delivered on September 18 but as of September 25, there has been no further action.

On September 23, Rep. Lauren Boebert (R-CO) introduced [H.R.9756](#) to the House Committee on Transportation and Infrastructure. The bill would require that any State or local government that receives Federal funds to operate micro transit services contracts with a private entity to operate the service. There are no cosponsors of the bill. Introductory remarks were delivered on September 23 but as of September 25, there has been no further action.



DATE: September 13, 2024
 TO: STA Board
 FROM: Jasper Alve, Project Manager
 RE: Summary of Funding Opportunities

Discussion:

Below is a list of funding opportunities that will be available to STA member agencies during the next few months broken up by Federal and State sources.

	FUND SOURCE	TOTAL AMOUNT AUTHORIZED	APPLICATION DEADLINE
Federal			
1.	Railroad Crossing Elimination Program https://railroads.dot.gov/grants-loans/railroad-crossing-elimination-grant-program	\$1.148B	September 23, 2024
2.	National Culvert Removal, Replacement, and Restoration Grant Program – Aquatic Organism Passage https://www.fhwa.dot.gov/engineering/hydraulics/culverthyd/aquatic/culvertaop.cfm	\$196M	September 23, 2024
3.	Reconnecting Communities Pilot Program https://www.transportation.gov/reconnecting	\$607M	September 30, 2024
4.	Bridge Investment Program (Planning and Bridge Project Grants, <\$100M Project Cost) https://www.fhwa.dot.gov/bridge/bip/index.cfm	\$9.701B	October 1 2024
5.	Fiscal Year 2024 National Rural Transit Assistance Program https://www.grants.gov/search-results-detail/356407	\$3.250M	November 12, 2024
State			
1.	Solutions for Congested Corridor Program https://www.grants.ca.gov/grants/solutions-for-congested-corridors-program/	\$480M	November 19, 2024
2.	Local Partnership Program - Competitive https://www.grants.ca.gov/grants/local-partnership-program-competitive/	\$200M	November 20, 2024
3.	Trade Corridor Enhancement Program https://www.grants.ca.gov/grants/trade-corridor-enhancement-program/	\$900M	November 22, 2024

4.	Tire-Derived Aggregate Grant Program	\$750,000	December 15, 2024
https://www.grants.ca.gov/grants/tire-derived-aggregate-tda-grant-program-9/			
Regional			
1.	Regional Measure 3: Bay Trail/Safe Routes to Transit	\$75M	September 30, 2024
https://planbayarea.org/sites/default/files/meetings/attachments/6035/8b_Summary_Sheet_RM3_SR2TBT_Adoption.pdf			

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: October 1, 2024
TO: STA Board
FROM: Johanna Masiolat, Clerk of the Board
RE: STA Board and Advisory Committees Meeting Calendar for 2025

Discussion:

Attached is the 2025 STA Board and Advisory Committees Meeting Schedule that may be of interest to the STA Board.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board and Advisory Committees Meeting Schedule for Calendar Year 2025



**STA BOARD AND ADVISORY
COMMITTEE MEETING SCHEDULE
CALENDAR YEAR 2025**

STA Board: Meets 2nd Wednesday of Every Month
 Consortium: Meets Last Tuesday of Every Month
 TAC: Meets Last Wednesday of Every Month
 BAC: Meets 1st Thursday of every Odd Month
 PAC: Meets 1st Thursday of every Even Month
 PCC: Meets 3rd Thursday of every Odd Month
 SR2S-AC: Meets 3rd Wednesday - Quarterly

DATE	TIME	DESCRIPTION	LOCATION	STATUS
Thurs., January 2	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., January 8	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., January 16	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Thurs., January 23	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed
Tues., January 28	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., January 29	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., February 6	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., February 12	4:00 p.m.	Active Transportation Committee	TENTATIVE	TENTATIVE
Wed., February 12	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Wed., February 19	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Tues., February 25	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., February 26	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., March 6	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., March 12	4:00 p.m.	Arterials Highways & Freeways	TENTATIVE	TENTATIVE
Wed., March 12	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., March 20	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., March 25	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., March 26	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Wed., March 26	3:00 p.m.	Equity Working Group	TENTATIVE	TENTATIVE
Thurs., April 3	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., April 9	4:00 p.m.	Transit Committee	TENTATIVE	TENTATIVE
Wed., April 9	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., April 22	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., April 23	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., May 1	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., May 14	4:00 p.m.	Active Transportation Committee	TENTATIVE	TENTATIVE
Wed., May 14	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., May 15	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Wed., May 21	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Thurs., May 22	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed
Tues., May 27	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., May 28	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., June 5	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Tentative
Wed., June 11	4:00 p.m.	Arterials Highways and Freeway Committee	TENTATIVE	TENTATIVE
Wed., June 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., June 24	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., June 25	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Wed., June 25	3:00 p.m.	Equity Working Group	TENTATIVE	TENTATIVE
Wed., July 9	4:00 p.m.	Transit Committee	TENTATIVE	TENTATIVE
Wed., July 9	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., July 3	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Thurs., July 17	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
(No Meeting) SUMMER RECESS		Solano County Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
Thurs., August 7	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
(No Meeting) SUMMER RECESS		STA Board Meeting	N/A	N/A
Wed., August 20	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Tues., August 26	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., August 27	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., Sept. 4	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., Sept. 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., Sept. 18	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., Sept. 23	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., Sept. 24	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., Sept. 25	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed

Thurs., Oct. 2	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., Oct. 8	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
No meeting due to STA's Annual Awards in Nov. (No STA Board Meeting)		Solano County Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
Thurs., Nov. 6	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., Nov. 12	5:00 p.m.	STA's 28th Annual Awards	TBD	
Tues., Nov. 18	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., Nov. 19	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Wed., Nov. 19	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Thurs., Nov. 20	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Thurs., Dec. 4	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., Dec. 10	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., Dec. 16	1:30 p.m.	Solano County Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., Dec. 17	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed