



**MEETING AGENDA**

**6:00 p.m., Wednesday, September 11, 2024**  
**STA Board Regular Meeting**  
**STA Board Room**  
**423 Main Street**  
**Suisun City, CA 94585**

The STA Board meeting will be conducted in person. This meeting may be accessed by the following technology. If you anticipate wanting to speak during the meeting and want to participate remotely, please join in advance of the public comment period and register which agenda item you would like to address. Since the meeting will be conducted in person, the STA Board will continue and not recess if there are technological issues associated with the remote participation.

**Join Zoom Webinar**

<https://us02web.zoom.us/j/89759111083?pwd=RlIDbnk3YkIvTmZkdEpTUDUwdFlqUT09>

Password: 966092

**To Participate by Phone**

Dial: 1(408) 638-0968

Webinar ID: 897 5911 1083

**Mission Statement:** To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality for all.

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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Para la llamada de traducción de documentos:

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**Staff Reports:** Staff reports are available for inspection at the STA Offices, 423 Main Street, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at [jmasiclat@sta.ca.gov](mailto:jmasiclat@sta.ca.gov)

**Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

**2024 STA BOARD MEMBERS**

Mitch Mashburn (Vice Chair)	Alma Hernandez	Steve Young	Steve Bird	Catherine Moy	Ronald Kott (Chair)	John Carli	Robert McConnell
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo

**STA BOARD ALTERNATES**

Wanda Williams	Princess Washington	Terry Scott	Jim Ernest	K. Patrice Williams	Edwin Okamura	Gregory Ritchie	Peter Bregenzer
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**AGENDA ITEMS**

**BOARD/STAFF PERSON**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (6:00 p.m.) Chair Kott
2. **CONFIRM QUORUM/STATEMENT OF CONFLICT**  
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Gov't Code § 87200
2. **APPROVAL OF AGENDA**
3. **OPPORTUNITY FOR PUBLIC COMMENT** (6:05 – 6:10 p.m.)
4. **EXECUTIVE DIRECTOR'S REPORT** (6:10 – 6:15 p.m.) Daryl Halls  
Pg. 7
5. **REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** (6:15 – 6:20 p.m.) MTC Commissioner Jim Sperring
6. **STA PRESENTATIONS** (6:20 – 6:35 p.m.)
  - A. **Directors Reports:**
    1. **Planning Activities Update**
      - **Walk to School Day – October 2, 2024** Amy Antunano
      - **A Week Without Driving Challenge – September 30 through October 4, 2024**
    2. **Projects Update**
      - **SR 37 Fairgrounds Drive Project – Bidding Schedule and Communications Plan** Nick Burton
      - **Westbound Truck Scales Update**
    3. **Programs Update**
      - **Solano Mobility Programs Annual Report FY 2023-24 - Call Center** Erika Dohina
7. **CONSENT CALENDAR** (6:35 – 6:40 p.m.)

Recommendation:  
Approve the following consent items in one motion.  
(Note: Items under consent calendar may be removed for separate discussion.)

  - A. **Minutes of the STA Board Meeting of July 10, 2024** Johanna Masiclat  
Recommendation:  
Approve the minutes of the STA Board Meeting of July 10, 2024.  
Pg. 11
  - B. **Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of August 28, 2024.** Johanna Masiclat  
Recommendation:  
Receive and file.  
Pg. 19
  - C. **Approved/Draft Minutes of STA Advisory Committees in July and August** Johanna Masiclat  
Recommendation:  
Receive and file.  
Pg. 23

- D. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –September 2024, which includes Solano County Transit (SolTrans)** Ron Grassi
- Recommendation:  
Approve the September 2024 TDA Matrix for FY 2024-25, which includes TDA claims for SolTrans, as shown in Attachment B.  
**Pg. 41**
- E. Travis Community Consortium (TCC) Membership** Sean Person
- Recommendation:  
Authorize the Executive Director to enter into a contract in the amount of \$5,000 for a one-year membership into the Travis Community Consortium.  
**Pg. 47**
- F. Paratransit Coordinating Council (PCC) Membership Update** Debbie McQuilkin
- Recommendation:  
Approve and reappoint Cynthia Tanksley, Transit User Member for another 3-year term.  
**Pg. 55**
- G. Contract Amendment - Nelson Nygaard for American Disability Act (ADA) In-Person Eligibility Program** Debbie McQuilkin
- Recommendation:  
Authorize the Executive Director to enter into a contract amendment with Nelson Nygaard to extend the term through June 30, 2025 for STA’s ADA Program Compliance for an amount not-to-exceed \$20,000.  
**Pg. 57**
- H. Contract Amendment - I-80 Westbound Cordelia Truck Scales Project Technology System Integration** Nick Burton
- Recommendation:  
Authorize the Executive Director to execute a contract amendment with Sinilec USA for an additional not-to-exceed amount of \$6M for the new I-80 WB Cordelia Truck Scales Facility.  
**Pg. 59**
- I. Contract Amendment for Project Management Services for the I-80 Westbound (WB)Truck Scales Project** Nick Burton
- Recommendation:  
Authorize the Executive Director to enter into a contract amendment with PDM Group Inc. for a not-to-exceed amount of \$679,000 for project management services and right of way acquisition support services for the I-80 Westbound Truck Scales Project.  
**Pg. 63**
- J. Contract Amendment for Suisun City Mobility Hub Construction Management Services** Jasper Alve
- Recommendations:  
Authorize the STA Executive Director to amend the consultant contract with WSP for construction management support services for the Suisun City Transportation Mobility Hub Project to add \$23,332, thereby raising the total consultant contract to the amount not-to-exceed \$273,332.  
**Pg. 65**

- K. Union Pacific Railroad Reimbursement Agreement for Package 5 of the I-80/I-680/SR 12 Interchange Project** Nick Burton  
Recommendation:  
 Authorize the STA Executive Director to enter into Reimbursement Agreement with the Union Pacific Railroad for Package 5 of the I-80/I-680/SR 12 Interchange Project in the amount not-to-exceed \$75,000.  
**Pg. 73**
- L. Active Transportation Grant (ATP) for Solano Safe Routes to School** Amy Antunano  
Recommendation:  
 Authorize the Executive Director to enter into a funding agreement with the City of Fairfield for \$117,000 for the Safe Routes to School Bicycle and Pedestrian Education Program.  
**Pg. 81**
- M. Contract Amendment for Safe Routes to School - Bay Area Bike Mobile** Amy Antunano  
Recommendation:  
 Authorize the Executive Director to amend the consultant contract with Local Motion for bicycle repair events to add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$50,000 and extend the term of the contract through September 30, 2026.  
**Pg. 83**
- N. Contract Extension for Public Safety Education and Enforcement Grant-** Amy Antunano  
Recommendation:  
 Amend the funding agreement with the City of Suisun City Police Department to extend through June 30, 2025 and not to exceed \$52,085.  
**Pg. 85**
- O. Contract Amendment for Safe Routes to School –Music Notes Safety Assemblies** Amy Antunano  
Recommendation:  
 Authorize the Executive Director to amend the consultant contract with Music Notes for Safety Assemblies to add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$50,000 and extend the term of the contract through June 30, 2026.  
**Pg. 87**
- P. Contract Amendment for Safe Routes to School – Safe Moves Bike Rodeo** Amy Antunano  
Recommendation:  
 Authorize the Executive Director to amend the consultant contract with Safe Moves and add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$30,000 and extend the term of the contract through June 30, 2026.  
**Pg. 89**
- Q. Low Carbon Transit Operations Program (LCTOP) Fiscal Year (FY) 2023-24 Funding** Brandon Thomson  
Recommendation:  
 Amend STA Resolution No. 2024-01.b for the electrification of the Suisun City Mobility Hub for \$123,916 as shown in Attachment B.  
**Pg. 91**

**R. Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Public Outreach and Engineering Services Subconsultant - Request for Proposals**

Kathrina Gregana

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Proposals for a Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Subconsultants for Public Outreach and Engineering Services;
2. Enter into a contract agreement with the selected consultants for an amount not to exceed \$750,000 for the Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Phase.

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**9. ACTION FINANCIAL ITEMS**

**A. County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0**

Robert Guerrero  
Suzanne Thorsen, Benicia  
Raffi Boloyan, Dixon  
Ada Chan, ABAG  
Sean Quinn, Solano EDC

Recommendation:

Approve the following STA County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0 Actions:

1. Authorize the STA Executive Director to sign an Amended Agreement for REAP 2.0 additional funds;
2. Approve the task list for REAP 2.0 County Collaborative Work Scope as shown Attachment B;
3. Amend Placeworks Consultant Contract for an amount not to exceed \$380,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C;
4. Amend Solano Economic Development Corporation land use consultant contract for an amount not to exceed \$75,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C; and
5. Authorize the STA Executive Director to enter into a funding agreement with the County of Solano or CAP Solano for an amount not to exceed \$150,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C.

(6:40 – 6:55 p.m.)

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**10. ACTION NON-FINANCIAL ITEMS**

**A. Comprehensive Transportation Plan (CTP) Solano Equity Framework**

Kathrina Gregana

Recommendation:  
Approve the Comprehensive Transportation Plan Solano Equity Framework as shown in Attachment B.

(6:55 – 7:10 p.m.)

**Pg. 109**

## 11. INFORMATIONAL – DISCUSSION ITEMS

- A. **STA Congestion Management Program (CMP): Development Review Status** Robert Guerrero  
(7:10 – 7:15 p.m.)  
Pg. 125

### NO DISCUSSION

- B. **Legislative Update** Sean Person  
Pg. 127
- C. **Safe Routes to School (SR2S) Cycle 3 Micro Grant Second Call for Projects** Amy Antunano  
Pg. 139
- D. **Solano Mobility Programs Annual Report FY 2023-24 - Call Center** Erika Dohina  
Pg. 147
- E. **Rio Vista Delta Breeze and Suisun Microtransit Update** Brandon Thomson  
Pg. 151
- F. **Napa Valley Transportation Authority (NVTA) Vine 21 Year-End Report for FY 2023-24** Brandon Thomson  
Pg. 155
- G. **Summary of Funding Opportunities** Jasper Alve  
Pg. 159
- H. **STA Board & Advisory Committee Meeting Calendar for 2024** Johanna Masiclat  
Pg. 161

## 12. BOARD MEMBER COMMENTS

## 13. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, October 9, 2024**, STA Board Room - 423 Main Street in Suisun City.

**STA Board Meeting Schedule for Calendar Year 2024**  
*5:00 p.m., Wed., November 13<sup>th</sup> - STA's 27<sup>th</sup> Annual Awards Ceremony*  
**6:00 p.m., Wed., December 11<sup>th</sup>**



DATE: September 4, 2024  
TO: STA Board  
FROM: Daryl K. Halls  
RE: Executive Director's Report – September 2024

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The following is a brief status report on some of the major issues, projects, and programs currently being advanced by the Solano Transportation Authority (STA). An asterisk (\*) notes items included in this month's Board agenda.

**Projects Update\***

STA will provide an update on the status of STA's priority projects including SR 37 Fairgrounds Drive Interchange, I-80 Managed Lanes Project, I-80/680/SR 12 Interchange Package 5, and Westbound Truck Scales.

**Regional Early Action Planning Grant (REAP) 2.0\***

STA staff will provide an update on the REAP 2.0. STA staff has been working with Solano County Planning Directors to develop the initial scope of work for \$490,000 of REAP funds provided to STA, as the designated Solano County Housing Collaborative by ABAG/MTC. These regional planning funds will assist all of the cities and the County in an effort to begin implementing their housing elements.

**CTP Equity Framework\***

In support of the Comprehensive Transportation Plan (CTP), planning staff has been working with the Equity Working Group to update the equity criteria. This expands the definition of equity and is intended to serve one of the future criteria to guide the STA's programming of regional transportation funds.

**Solano Mobility Annual Report for FY 2023-24 – Call Center\***

The Call Center staff will provide an Annual Report for FY 2023-24 which includes a summary of phone calls, walk-ins and website visits from residents throughout Solano County. The Call Center staff continues to actively inform Solano County residents regarding Solano Mobility 16 Countywide Programs and various local mobility options available in Solano County's seven cities.

**Travis Community Consortium (TCC) Membership\***

The TCC has invited the STA to become a member of the Travis Community Consortium to assist Travis Air Force Base (TAFB) with the mobility and access priorities associated with the North Gate, South Gate, and access around the base.

**STA Staff Update**

In the month of August, both Amy Antunano and Debbie McQuilkin were promoted to Program Managers. Amy works in the planning department and is responsible for the Safe Routes to Schools Program. Debbie McQuilkin works in the Mobility Programs department and is responsible for the Seniors and Adult People with Disabilities Program.

In August, the STA hired Laina Tekelidis, Program Coordinator in the Mobility Programs department. She will be responsible with Travel Training and will be supervised by Debbie McQuilkin, Solano Mobility's Program Manager.

In September, the STA hired Alexis Mangrobang as Customer Service Representative in the Call Center. She is a Suisun City resident and will be supervised by Erika Dohina, Call Center Supervisor.

Attachment:

- A. STA Acronyms List of Transportation Terms



<b>A</b>		<b>F</b>	
AADT	Average Annual Daily Traffic	FAST	Fairfield and Suisun Transit
ABAG	Association of Bay Area Governments	FAST Act	Fixing America’s Surface Transportation Act
ACTC	Alameda County Transportation Commission	FASTER	Freedom. Affordability. Speed. Transparency. Equity. Reliability.
ADA	American Disabilities Act	FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies
ADT	Average Daily Traffic	FEIR	Final Environmental Impact Report
APDE	Advanced Project Development Element (STIP)	FHWA	Federal Highway Administration
AQMD	Air Quality Management District	FPI	Freeway Performance Initiative
ARPA	American Rescue Plan Act	FTA	Federal Transit Administration
ARRA	American Recovery and Reinvestment Act	<b>G</b>	
ATP	Active Transportation Program	GARVEE	Grant Anticipating Revenue Vehicle
ATWG	Active Transportation Working Group	GHG	Greenhouse Gas
AVA	Abandoned Vehicle Abatement	GIS	Geographic Information System
<b>B</b>		<b>H</b>	
BAAQMD	Bay Area Air Quality Management District	HIP	Housing Incentive Program
BAC	Bicycle Advisory Committee	HOT	High Occupancy Toll
BACTA	Bay Area Counties Transportation Agencies	HOV	High Occupancy Vehicle
BAIFA	Bay Area Infrastructure Financing Authority	HPMS	Highway Performance Monitoring System
BARC	Bay Area Regional Collaborative	HSIP	Highway Safety Improvement Plan
BART	Bay Area Rapid Transit	<b>I</b>	
BATA	Bay Area Toll Authority	INFRA	Infrastructure for Rebuilding America
BCDC	Bay Conservation & Development Commission	ISTEA	Intermodal Surface Transportation Efficiency Act
BUILD	Better Utilizing Investments to Leverage Development	ITIP	Interregional Transportation Improvement Program
<b>C</b>		ITS	Intelligent Transportation System
CAF	Clean Air Funds	<b>J</b>	
CalSTA	California State Transportation Agency	JARC	Jobs Access Reverse Commute Program
CALTRANS	California Department of Transportation	JPA	Joint Powers Agreement
CAPTI	California State Transportation: Climate Action Plan for Transportation	<b>L</b>	
CARB	California Air Resources Board	LATIP	Local Area Transportation Improvement Program
CCAG	City-County Association of Governments (San Mateo)	LCTOP	Low Carbon Transit Operations Program (LCTOP)
CCCC (4’Cs)	City County Coordinating Council	LEV	Low Emission Vehicle
CCCTA (3CTA)	Central Contra Costa Transit Authority	LIFT	Low Income Flexible Transportation Program
CCJPA	Capitol Corridor Joint Powers Authority	LOS	Level of Service
CCTA	Contra Costa Transportation Authority	LS&R	Local Streets & Roads
CEC	California Energy Commission	LTR	Local Transportation Funds
CEQA	California Environmental Quality Act	<b>M</b>	
CHP	California Highway Patrol	MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century
CIP	Capital Improvement Program	MAZ	Micro Analysis Zone
CMA	Congestion Management Agency	MIS	Major Investment Study
CMIA	Corridor Mobility Improvement Account	MLIP	Managed Lanes Implementation Plan
CMAQ	Congestion Mitigation & Air Quality Program	MOU	Memorandum of Understanding
CMGC	Construction Manager/General Contractor	MPO	Metropolitan Planning Organization
CMP	Congestion Management Plan	MTAC	Model Technical Advisory Committee
CNG	Compressed Natural Gas	MTC	Metropolitan Transportation Commission
CPI	Consumer Price Index	MTS	Metropolitan Transportation System
CRRSAA	Coronavirus Response and Relief Supplemental Appropriation Act of 2021	<b>N</b>	
CTA	California Transit Agency	NCTPA	Napa County Transportation & Planning Agency
CTC	California Transportation Commission	NEPA	National Environmental Policy Act
CTP	Comprehensive Transportation Plan	NHS	National Highway System
CTSA	Consolidated Transportation Services Agency	NOP	Notice of Preparation
<b>D</b>		NVTA	Napa Valley Transportation Authority
DBE	Disadvantaged Business Enterprise	<b>O</b>	
DOT	Department of Transportation	OBAG	One Bay Area Grant
<b>E</b>		OPR	Office of Planning and Research
ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program	OTS	Office of Traffic Safety
EIR	Environmental Impact Report	<b>P</b>	
EIS	Environmental Impact Statement	PAC	Pedestrian Advisory Committee
EPA	Environmental Protection Agency	PCA	Priority Conservation Area
EV	Electric Vehicle	PCC	Paratransit Coordinating Council
		PCI	Pavement Condition Index

PCRP	Planning & Congestion Relief Program	S RTP	Short Range Transit Plan
PDS	Project Development Support	SSARP	Systemic Safety Analysis Report Program
PDA	Priority Development Area	SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee
PDT	Project Delivery Team	STAF	State Transit Assistance Fund
PDWG	Project Delivery Working Group	STA	Solano Transportation Authority
PMP	Pavement Management Program	STBG	Federal Surface Transportation Block Grant Program
PMS	Pavement Management System	STIA	Solano Transportation Improvement Authority
PNR	Park & Ride	STIP	State Transportation Improvement Program
POP	Program of Projects	STP	Federal Surface Transportation Program
PPA	Priority Production Area	SubHIP	Suburban Housing Incentive Pool
PPM	Planning, Programming & Monitoring	<b>T</b>	
PPP (P3)	Public Private Partnership	TAC	Technical Advisory Committee
PS&E	Plans, Specifications & Estimate	TAM	Transportation Authority of Marin
PSR	Project Study Report	TANF	Temporary Assistance for Needy Families
PTA	Public Transportation Account	TAZ	Transportation Analysis Zone
PTAC	Partnership Technical Advisory Committee (MTC)	TCEP	Trade Corridor Enhancement Program
<b>R</b>		TCI	Transportation Capital Improvement
RABA	Revenue Alignment Budget Authority	TCIF	Trade Corridor Improvement Fund
REPEG	Regional Environmental Public Education Group	TCM	Transportation Control Measure
RFP	Request for Proposal	TCRP	Transportation Congestion Relief Program
RFQ	Request for Qualification	TDA	Transportation Development Act
RM 1/2/3	Regional Measure 1/2/3 (Bridge Toll)	TDM	Transportation Demand Management
RMRP	Road Maintenance and Rehabilitation Program	TE	Transportation Enhancement
RORS	Routes of Regional Significance	TEA	Transportation Enhancement Activity
RPC	Regional Pedestrian Committee	TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century
RRP	Regional Rideshare Program	TFCA	Transportation Funds for Clean Air
RTEP	Regional Transit Expansion Policy	TIF	Transportation Investment Fund
RTIF	Regional Transportation Impact Fee	TIGER	Transportation Investment Generating Economic Recovery
RTP	Regional Transportation Plan	TIP	Transportation Improvement Program
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategies	TIRCP	Transit and Intercity Rail Capital Program
RTIP	Regional Transportation Improvement Program	TLC	Transportation for Livable Communities
RTMC	Regional Transit Marketing Committee	TMA	Transportation Management Association
RTPA	Regional Transportation Planning Agency	TMP	Transportation Management Plan
<b>S</b>		TMS	Transportation Management System
SACOG	Sacramento Area Council of Governments	TMTAC	Transportation Management Technical Advisory Committee
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	TNC	Transportation Network Company
SATP	Solano Active Transportation Plan	TOD	Transportation Operations Systems
SCS	Sustainable Community Strategy	TOD	Transit Oriented Development
SCTA	Sonoma County Transportation Authority	TOS	Traffic Operation System
SFCTA	San Francisco County Transportation Authority	T-Plus	Transportation Planning and Land Use Solutions
SGC	Strategic Growth Council	TRAC	Trails Advisory Committee
SJCOG	San Joaquin Council of Governments	TSMO	Transportation System Management and Operations
SHOPP	State Highway Operations & Protection Program	<b>U, V, W</b>	
SMAQMD	Sacramento Metropolitan Air Quality Management District	UZA	Urbanized Area
SMART	Sonoma Marin Area Rapid Transit	USDOT	United States Department of Transportation
SMART	Safety, Mobility and Automated Real-time	VHD	Vehicle Hours of Delay
SMCCAG	San Mateo City-County Association of Governments	VMT	Vehicle Miles Traveled
SNABM	Solano-Napa Activity-Based Model	VTA	Valley Transportation Authority (Santa Clara)
SNCI	Solano Napa Commuter Information	W2W	Welfare to Work
SoHip	Solano Highway Partnership	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SoHIP	Solano Housing Improvement Program	WETA	Water Emergency Transportation Authority
SoTrans	Solano County Transit	<b>Y, Z</b>	
SOV	Single Occupant Vehicle	YCTD	Yolo County Transit District
SPOT	Solano Projects Online Tracking	YSAQMD	Yolo/Solano Air Quality Management District
SP&R	State Planning & Research	ZEV	Zero Emission Vehicle
SPUR	San Francisco Bay Area Planning and Urban Research		
SR	State Route		
SR2S	Safe Routes to School		
SR2T	Safe Routes to Transit		



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**July 10, 2024**

**1. CALL TO ORDER**

Chair Kott called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

**PRESENT:** Ron Kott, Chair City of Rio Vista  
Mitch Mashburn, Vice Chair County of Solano  
Steve Young City of Benicia  
Steve Bird City of Dixon  
Alma Hernandez City of Suisun City  
John Carli City of Vacaville  
Robert McConnell City of Vallejo

**MEMBERS**

**ABSENT:** Catherine Moy City of Fairfield

**STA STAFF**

**PRESENT:** **(In alphabetical order by last name.)**  
Nick Burton Director of Projects  
Megan Callaway (Zoom) STA Legal Counsel  
Lorene Garrett Program Coordinator  
Leslie Gould Assistant Project Manager  
Ron Grassi Director of Programs  
Kathrina Gregana Associate Planner  
Daryl Halls Executive Director  
Dulce Jimenez Assistant Planner  
Johanna Masielat Clerk of the Board/Office Manager  
Vincent Ma Legislative Policy & Communications Manager  
Sean Person Legislative Assistant  
Natalie Quezada Administrative Assistant I  
Andrea Solis College Intern

**Other Invited Participants (In alphabetical order by last name):**

Kristina Botsford Solano County Transit (SolTrans)  
George Gwynn Member of the Public  
Beth Kranda SolTrans  
Clinton Lewis Member of the Public  
Brian McLean City of Vacaville  
Jim Spering MTC Commissioner  
Skip Thomson Member of the Public

**2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board, Johanna Masiclat. There was no Statement of Conflict declared at this time.

**3. APPROVAL OF AGENDA**

On a motion by Vice Chair Mashburn, and a second by Board Member Bird, the STA Board approved the agenda. (7 Ayes)

**4. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**5. EXECUTIVE DIRECTOR’S REPORT**

- STA Revised Budget FY 2024-25 and Proposed Budget for FY 2025-26
- STA’s TDA Claims for Solano County, Suisun City and STA for Mobility Programs and Planning Activities
- Programming of Fiscal Year (FY) FY 2024-25 State Transit Assistance Funds (STAF) Population-Based Funds
- Solano Mobility Programs 3rd Quarter Report for FY 2023–24 Employer/Commuter Programs
- Fiscal Year 2024-25 Solano Express Intercity Funding and Cost-Sharing Plan and Solano Express Intercity Bus Replacement Capital Plan Update
- Funding Allocation of Bike/Ped and Air Quality Funds
- STA Staff Update

**6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)**

MTC Commissioner Jim Spring reported on the following:

- ✓ Select Committee Eyes Fast Pace for Solutions to Transit Shortfalls
- ✓ BAHFA to Place \$20 Billion Bond for Affordable Housing on Ballot
- ✓ Draft Plan Bay Area 2050+ Blueprint Shows Progress Toward Key Goals
- ✓ MTC Releases Draft 2025 TIP for Public Review and Comment
- ✓

**7. STA PRESENTATIONS**

**A. Directors Reports:**

1. Robert Guerrero provided an update to the Regional Early Action Planning (REAP) 2.0 Grant.
2. Nick Burton provided an update to the Westbound Truck Scales Project.
3. Ron Grassi provided an update to the Solano Mobility 10<sup>th</sup> Anniversary Open House.

**8. CONSENT CALENDAR**

On a motion by Board Member Young, and a second by Board Member McConnell, the STA Board approved Consent Calendar Items A-E and G-M. (7 Ayes)

A member of the public requested to pull Item F for comment.

**A. Minutes of the STA Board Meeting of June 12, 2024**

Recommendation:

Approve the minutes of the STA Board Meeting of June 12, 2024.

**B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of June 26, 2024.**

Recommendation:

Receive and file.

**C. Approved/Draft Minutes of STA Advisory Committees in May and June**

Recommendation:

Receive and file.

**D. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –July 2024, which includes TDA Claims for STA on behalf of Solano County, and STA on behalf of Suisun City**

Recommendation:

Approve the July 2024 TDA Matrix for FY 2024-25, which includes TDA claims for STA, STA on behalf of Solano County, and STA on behalf of Suisun City as shown in Attachment B.

**E. Transportation Development Act Article (TDA-3) Fiscal Year (FY) 2024-25 Funding Recommendations and Countywide Coordinated Claim**

Recommendation:

Approve the following Transportation Development Act Article 3 (TDA-3) funding allocations for Fiscal Year 2024-25 as shown in Attachment A:

1. \$50,000 for the City of Rio Vista’s Front Street Sidewalk Completion Project;
2. \$85,190 for the City of Vacaville’s Safe Routes to School Reduced Speed Zones and Alternative Improvements;
3. \$400,000 for the County of Solano State Route 37/Fairgrounds Drive Interchange Project; and
4. STA Resolution No. 2024-07 for the Solano Countywide Coordinate Claim for FY 2024-25 TDA Article 3 funding allocation as shown in Attachment B.

**F. *This item was pulled for public comment.***

**Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) 40% Fund Fiscal Year (FY) 2024-25 Funding Recommendations**

Dulce Jimenez presented and outlined the recommendations listed below.

Recommendation:

Approve the allocation of the FY 2024-25 BAAQMD TFCA 40% Fund for:

1. City of Vallejo Fifth Street Bike and Pedestrian Safety Improvements Project in the amount of \$50,000;
2. City of Benicia West 5<sup>th</sup> Street and West J Street Intersection Improvements in the amount of \$65,000;
3. City of Benicia Military W and W 10<sup>th</sup> Street Pedestrian Improvements in the amount of \$18,669; and
4. Authorize the Executive Director to enter into funding agreements with the specific project sponsors.

Public Comment:

George Gwynn commented on the need to fix roads in the City of Suisun City.

On a motion by Board Member Young and a second by Vice Chair Mashburn, the recommendation was unanimously approved by the STA Board. (7 Ayes)

**G. Contract Amendment – Rail Consultant DBK Advisory Services**

Recommendation:

Authorize the Executive Director to execute a contract amendment with DBK Advisory Services for an amount not-to-exceed \$47,000 to cover the additional cost associated with the Solano Rail Hub Project (\$26,000) and the follow up work for the Vallejo Passenger Rail Study (\$21,000).

**H. Contract Amendment - Suisun City Mobility Hub Design**

Recommendation:

Authorize the Executive Director to amend the consultant contract with Bellecii & Associates construction support services for the Suisun City Transportation Mobility Hub Project to add \$15,000, thereby raising the total consultant contract to the amount not-to-exceed \$210,672 and extend the term of the contract through December 31, 2024.

**I. Regional Measure 3 (RM 3) Allocation and Contract Amendment – I-80/I-680/State Route (SR) 12 Interchange Project Package 5**

Recommendation:

Approve the following:

1. STA Resolution No. 2024-08 and Funding Allocation Request from MTC for a total of \$1M to fund Design Services for the I-80/I-680/SR 12 Interchange Package 5; and
2. Enter into a contract with Mark Thomas to provide design services associated with Package 5 for an amount not-to-exceed \$10M.

**J. I-80 Westbound (WB) Cordelia Truck Scales Relocation Project – Environmental Mitigation**

Recommendation:

Authorize the Executive Director to enter into one or more agreements with qualified mitigation banks to provide required mitigation for the I-80 WB Cordelia Truck Scales Relocation Project in an amount not-to-exceed \$1.2M.

**K. I-80 Westbound Truck Scales Project – Regional Measure 3 (RM 3) Allocation and Allocation Transfer**

Recommendation:

Approve the attached STA Resolution No. 2024-09 request that Metropolitan Transportation Commission (MTC) transfer \$4.5M in Regional Measure 3 funds from the Right-of-Way Phase to the Construction Phase and allocate \$64.5M of RM 3 funds for the Construction Phase for the I-80 WB Truck Scales Relocation Project.

**L. I-80 Westbound (WB) Cordelia Truck Scales Relocation Project – Utility Agreements Authority**

Recommendation:

Authorize the Executive Director to enter into one or more utility relocation agreements for the Project as required for a total not-to-exceed amount of \$5.8M for STA's share of the costs.

**M. Contract Amendment for I-80 Westbound (WB) Truck Scales Project Design**

Recommendation:

Authorize the Executive Director to enter into a contract amendment with WMH Corporation for a not-to-exceed amount of \$4.2M to provide Final Design Services and Design Support During Construction for the I-80 Westbound Cordelia Truck Scales Project.

**T. I-80 Westbound (WB) Cordelia Truck Scales Relocation Project – Utility Agreements**

Recommendation:

Authorize the Executive Director to enter into one or more utility relocation agreements and sign the DWR encroachment permit for the Project as required for a total not-to-exceed amount of \$3,200,000 for STA's share of the costs.

## 9. ACTION NON-FINANCIAL ITEMS

A. None.

## 10. ACTION FINANCIAL ITEMS

### A. STA's Fiscal Year (FY) 2024-25 Proposed Budget Revision and FY 2025-26 Proposed Budget

Daryl Halls presented the STA's Proposed Budget Revision for FY 2024-25 and Proposed Budget for FY 2025-26. He cited that the budget funds the 22 plans, 13 projects and 26 programs included in the Overall Work Plan, and he also noted that the budget includes 3% COLA for staff and 3% merit increase for the Executive Director.

#### Board and Public Comments:

None presented.

#### Recommendation:

Approve the following:

1. Adopt the STA's FY 2024-25 Proposed Budget Revision as shown in Attachment A.
2. Adopt the STA's FY 2025-26 Proposed Budget as shown in Attachment B;
3. Approve the FY 2024-25 3% COLA for STA staff;
4. STA's Proposed Salary Schedule for FY 2024-25 as shown in Attachment C; and
5. Approve the STA's Executive Director Merit FY 2024-25 Increase of 3%.

On a motion by Vice Chair Mashburn, and a second by Board Member Bird, the STA Board approved the recommendation. (7 Ayes)

### B. **AMENDED - Solano Mobility Programs 3rd Quarter Report for FY 2023–24 Employer/Commuter Programs – Update the Benicia Lyft Program, Amend the Uber Transportation Network Companies (TNC) Program, and Amend the Traditional Vanpool Program**

Lorene Garrett provided a third quarter update on the employer and other mobility programs. She outlined the five recommendations pertaining to the Employer/Commuter Programs for Solano Mobility. She summarized three of the five recommendations that pertain to the local services provided by the STA for the City of Benicia and the remaining two recommendations pertaining to the extension of current agreements for Uber and Vanpool programs.

#### Board and Public Comments:

Board Member Young and Vice Chair Mashburn raised concerns regarding the reduction of funding for the Benicia Lyft Program. Nick Burton responded and noted that at their meeting on June 25, 2024, there were concerns raised by SolTrans staff regarding equity and not wanting STAF funds to go to Benicia. He added that after further discussion, the Solano County Intercity Transit Consortium amended recommendation 1 to remove \$20,000 in matching State Transit Assistance Funds (STAF) provided by STA for the Benicia Lyft program, leaving the program with funding for the first six months of the fiscal year. He noted that one member voted no (SolTrans), and all others voted to send the amended recommendation and recommendations 2 through 5 to the STA Board.

After discussion, Board Member Young made a motion (seconded by Board Member McConnell) to approve the recommendations to amend the recommendation to restore \$20,000 to the Benicia Lyft Program as shown below in ~~strikethrough~~ ***bold italics***.

Recommendation:

Authorize the Executive Director to:

1. Amend the current funding agreement with the City of Benicia to reflect a budgeted amount of ~~\$20,000~~ **\$40,000** for FY 2024-25. \$20,000 will be provided by the City of Benicia Transportation Development Act Article 4 (TDA-4) funds *and 20,000 in matching State Transit Assistance Funds (STAF) will be provided by STA;*
2. Implement the Uber Voucher as an alternative to support the Benicia Lyft program;
3. Add the Martinez Amtrak Station to the Geo Fence of the Benicia Lyft program;
4. Amend the current agreement with Uber for the TNC Uber program to reflect the budgeted amount of \$50,000 per fiscal year; and
5. Amend the current agreement with Commute with Enterprise for the traditional vanpool program to reflect the budgeted amount of \$50,000 per fiscal year.

**C. \*Programming of Fiscal Year (FY) FY 2024-25 State Transit Assistance Funds (STAF) Population-Based Funds**

*\*Based on the amendment to Agenda Item 10.B, the changes to the amounts shown below in ~~strikethrough~~ bold italics reflect the \$20,000 that was restored back to the Benicia Lyft Program as requested by Board Member Young.*

Ron Grassi outlined staff's recommendation to program \$8,162,058 (58%) for Solano Express, ~~\$3,040,563~~ **\$3,060.563 (22%) for Solano Mobility**, \$2,194,261 (16%) for Transit Planning and Capital Projects and \$566,860 (04%) for One-time Special Projects. He noted that these recommendations are consistent with the STA's Overall Work Program recently adopted by the STA Board at their June meeting.

Board and Public Comments:

Board Member Young confirmed that SolTrans agrees with STA's recommendations.

Recommendation:

Approve the following:

1. Programming of ~~\$8,085,277~~ **\$8,105,277** in STAF Population-Based funds to support Solano Express, Solano Mobility Programs, Capital Projects, and Planning Projects in FY 2024-25, as specified in Attachment B;
2. Authorize SolTrans to claim \$388,145 in STAF for the Solano Express reconciliation of FY 2022-23 and \$344,771 for Solano Express Operating in FY 2024-25, subject to an executed funding agreement between STA and SolTrans; and
3. STA Resolution No. 2024-10 authorizing STA to file a claim with MTC to allocate STAF and TDA funds for FY 2024-25, as shown in Attachment C.

On a motion by Board Member Hernandez, and a second by Board Member McConnell, the STA Board approved the recommendation as amended shown above in ~~strikethrough~~ **bold italics**. (7 Ayes)

**D. Fiscal Year 2024-25 Solano Express Intercity Funding and Cost-Sharing Plan**

Ron Grassi noted that at their meeting on June 25, 2024, the Solano County Intercity Transit Consortium amended the recommendation to change the name of this item from the Solano Express Operating Budget and Cost Sharing Plan to the Solano Express Funding and Cost Sharing Plan. The Consortium also unanimously recommended funding Solano Express at the cost per revenue hour of \$229.08 for FY 2024-25.



Board and Public Comments:

The Board raised cost discrepancies between running a bus versus a van and suggested obtaining ridership numbers from SolTrans to potentially save costs. They also addressed concerns over the increasing fiscal deficit due to the cost of running buses. It was also proposed the need for a long-term plan to either increase ridership or reduce costs and suggested that the Solano Transit 2030 Committee should prioritize this issue. There was also a suggestion to consider vans of varying sizes to better match the transportation needs, referring to the success of this system in Vacaville-Dixon.

On a motion by Board Member Young, and a second by Vice Chair Mashburn, the STA Board approved the recommendation. (7 Ayes)

**E. Solano Express Intercity Bus Replacement Capital Plan Update**

Ron Grassi outlined the recommendations for the Solano Express Intercity Funding and the Cost-Sharing Plan, and the Solano Express Intercity Bus Replacement Capital Plan for FY 2024-25. He noted that the Capital Plan has been amended to reflect the cost of retrofitting 16 buses by SolTrans. Mr. Grassi added that the Solano Express Intercity Funding and Cost-Sharing Plan covers the projected 45,000 annual hours at a cost per hour of \$229.08, totals \$10.3 million and will require a funding agreement between STA and SolTrans.

Board and Public Comments:

The STA Board discussed the funding and usage of vehicles, specifically regarding the replacement of engines for the SolTrans buses. It was clarified that the funding for this replacement was to be taken from the Fairfield UZA, confirming that it would not negatively affect the community as they already have access to the funding.

Recommendation:

Approve the following amendments to the Solano Express Intercity Bus Replacement Capital Plan:

1. Utilize \$965,974 of 5307 funds in the Fairfield UZA to replace the 16 CNG engines and backfill with State transit assistance funds.
2. Authorize the Executive Director to modify the July 28, 2023, funding agreement between the Solano Transportation Authority and Solano County Transit to incorporate retrofitting 16 Solano Express CNG engines in FY 2024-25.

On a motion by Board Member Young, and a second by Board Member McConnell, the STA Board approved the recommendation. (7 Ayes)

**11. INFORMATIONAL – DISCUSSION ITEMS**

**A. Legislative Update**

Vincent Ma provided an update on pending federal funding, state legislation and the region's effort to seek authorization from the State Legislature to develop a regional transit/transportation measure targeted for 2026. He added that three of STA's four federal earmark requests have been submitted as potential earmarks.

The STA Board expressed their gratitude and farewell to Vince. Daryl Halls highlighted his contributions during his tenure which included successful advocacy efforts, leading the Annual Awards program, and his ability to build strong relations with legislators.

**NO DISCUSSION**

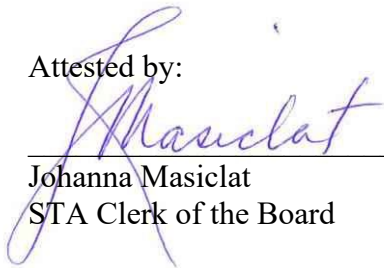
- B. Update on Solano Comprehensive Transportation Plan (CTP) and Plan Bay Area 2050+ Process**
- C. Summary of Funding Opportunities**
- D. STA Board & Advisory Committee Meeting Calendar for 2024**

**12. BOARD MEMBER COMMENTS**

**13. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m. The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, September 11, 2024**, STA Board Room - 423 Main Street in Suisun City.

Attested by:



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Johanna Masielat  
STA Clerk of the Board



**TECHNICAL ADVISORY COMMITTEE**  
**Draft Minutes for the Meeting of**  
**August 28, 2024**

**1. CALL TO ORDER**

The regular meeting of the STA’s Technical Advisory Committee (TAC) was called to order by Nick Burton at approximately 1:30 p.m. in person and via Zoom.

**TAC Members**

<b>Present:</b>	Christopher Fong	City of Dixon
	Diane Feinstein for Savita Chaudhary (Zoom)	City of Fairfield
	Greg Malcolm	City of Rio Vista
	Noaue Vue	City of Suisun City
	Mark Helmbrecht for Melissa Tigbao (Zoom)	City of Vallejo
	Matt Tuggle (Zoom)	County of Solano

<b>TAC Members</b>	Neil Leary	City of Benicia
<b>Absent:</b>	Brian McLean	City of Vacaville

**STA Staff and**

<b>Others Present:</b>	<i>(In Alphabetical Order by Last Name)</i>	
	Amy Antunano	STA
	Nick Burton	STA
	Ada Chan	ABAG/MTC
	Jennifer Gastelum	Placeworks
	Leslie Gould	STA
	Ron Grassi	STA
	Kathrina Gregana	STA
	Robert Guerrero (Zoom)	STA
	Daryl Halls	STA
	Dulce Jimenez	STA
	Johanna Masielat	STA
	Sean Person	STA
	Natalie Quezada	STA
	Sean Quinn	Solano EDC
	Andrea Soli	STA College Intern
	Brandon Thomson	STA
	Suzanne Thorsen	City of Benicia

**2. APPROVAL OF THE AGENDA**

On a motion by Christopher Wong, and a second by Mark Helmbrecht, the STA TAC approved the agenda. (6 Ayes)

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**4. REPORTS FROM MTC, STA, AND OTHER AGENCIES**

- ✓ Annual Awards Nominations presented by Amy Antunano
- ✓ STA Projects Update presented by Nick Burton

**5. CONSENT CALENDAR**

On a motion by Nouae Vue, and a second by Christopher Fong, the STA TAC approved Consent Calendar Item A and B. (6 Ayes)

**A. Minutes of the TAC Meeting of June 26, 2024.**

Recommendation:

Approve TAC Meeting Minutes of June 26, 2024.

**B. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – September 2024, which includes Solano County Transit (SolTrans)**

Recommendation:

Forward a recommendation to the STA Board to approve the September 2024 TDA Matrix for FY 2024-25, which includes TDA claims for SolTrans, as shown in Attachment B.

**6. ACTION NON-FINANCIAL ITEMS**

**A. Comprehensive Transportation Plan (CTP) Solano Equity Framework**

Kathrina Gregana noted that, as requested by the TAC at their meeting on June 26, 2024, the Solano Equity Framework is being brought back for review and approval. She reviewed the recommended definition and methodology for the Solano Equity Framework which includes nine metrics with associated concentration thresholds to identify Solano equity communities. She noted that the Framework will be used to prioritize projects and programs in the Comprehensive Transportation Plan, the allocation of STA discretionary funding sources, and other STA efforts. The development of this tool is one of the STA’s first steps to implement the Equity Chapter to advance equity in the planning, programming, and delivery of transportation projects and programs in Solano County..

Recommendation:

Forward a recommendation to the STA Board to approve the Comprehensive Transportation Plan Solano Equity Framework as shown in Attachment B.

On a motion by Nouae Vue, and a second by Christopher Fong, the STA TAC unanimously approved the recommendation. (6 Ayes)

**B. County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0**

Robert Guerrero introduced the County Collaborative project team, Ada Chan from ABAG/MTC, Sean Quinn from Solano EDC, and Suzanne Thorsen from the City of Benicia. He noted that the team has been working closely with Planning Directors and has received substantial funding from the REAP Program. The team members elaborated on the collaborative’s plans for the new funding, including additional housing forums, marketing development sites, and technical Assistance. They also highlighted the connection between housing and transportation funding and the importance of having certified housing elements for grant funding.

Recommendation:

Forward a recommendation to the STA Board to approve the Solano County Collaborative on Housing: Regional Early Action Planning Grant 2.0 fund tasks.

On a motion by Nouae Vue, and a second by Christopher Fong, the STA TAC unanimously approved the recommendation. (6 Ayes)

**7. ACTION FINANCIAL ITEMS**

**A. None.**

**8. INFORMATIONAL ITEMS**

**A. STA Congestion Management Program (CMP): Development Review Status**

Robert Guerrero reviewed two projects currently under environmental review. He listed them as the Scotts Valley Casino in Vallejo and the Suisun Logistics Center Project. STA staff and their traffic model consultants are currently reviewing the projects and intend to provide written comments before review period deadline.

**B. Safe Routes to School (SR2S) Cycle 3 Micro Grant Second Call for Projects**

Amy Antunano reviewed the second call for projects which will be released September 9, 2024 with a deadline in October. She commented that in preparation for the upcoming second call for projects, STA staff will be reaching out to Solano County cities, schools, school districts, community-based organizations, the STA Bicycle and Pedestrian Advisory Committees through various channels, including the SR2S website, emails, social media, and stakeholder meetings.

**NO DISCUSSION**

**C. Legislative Update**

**D. Summary of Funding Opportunities**

**9. FUTURE TAC AGENDA TOPICS**

**10. ADJOURNMENT**

The meeting adjourned at 2:10 p.m. The next regular meeting of the STA TAC is scheduled at **1:30 p.m. on Wednesday, September 25, 2024** at STA's office located at 423 Main Street, Suisun City, Twin Sisters Conference Room.

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DATE: September 3, 2024  
TO: STA Board  
FROM: Johanna Masiclat, STA Clerk of the Board  
Natalie Quezada, Administrative Assistant I  
RE: Approved/Draft Minutes of STA Advisory Committees in May and June 2024

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Attached are the **Draft** and **Approved** Meeting Minutes of STA's Advisory Committee meetings in June through August 2024:

- A. Solano County Intercity Transit Consortium **Approved** Meeting Minutes of June 25, 2024
- B. Pedestrian Advisory Committee **Draft** Meeting Minutes of August 1, 2024
- C. Safe Routes to Schools Advisory Committee **Draft** Meeting Minutes of August 21, 2024
- D. Solano County Intercity Transit Consortium **Draft** Meeting Minutes of August 27, 2024

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**SOLANO COUNTY INTERCITY TRANSIT CONSORTIUM**  
**Meeting Minutes of June 25, 2024**

**1. CALL TO ORDER**

Chair Feinstein called the regular meeting of the Solano County Intercity Transit Consortium to order at approximately 1:30 p.m. in person and via Zoom.

**Members (In Alphabetical Order by Last Name)**

**Present:**

Diane Feinstein, Chair (Zoom)	Fairfield Transit (FAST)
Louren Kotow, Vice Chair (Zoom)	Dixon Read-Ride
Lori DaMassa (Zoom)	Vacaville City Coach
Beth Kranda	Solano County Transit (SolTrans)
Debbie McQuilkin	Solano Mobility
Nick Burton for Robert Guerrero	Solano Transportation Authority
Brandon Thomson	Rio Vista Delta Breeze
Gwendolyn Gill	Solano County Health & Social Services for Older & Disabled Adult Services
Bret Prebula (Zoom)	Suisun Microtransit

**Members**

**Absent:** None.

**Also Present (In Alphabetical Order by Last Name):**

Kristina Botsford	SolTrans
Nick Burton	STA
Rebecca DeMatteo	SolTrans
Lorene Garrett	STA
Ron Grassi	STA
Kathrina Gregana (zoom)	STA
Daryl Halls	STA
Vincent Ma	STA
Johanna Masiclat	STA
Andrea Solis	STA College Intern
Natalie Quezada	STA

**2. APPROVAL OF AGENDA**

On a motion by Beth Kranda, and a second by Nick Burton, the Solano County Intercity Transit Consortium approved the agenda. (9 Ayes)

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**4. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES**

**A. Connected Mobility Implementation Plan Update – BRTRTF Six/Focus Areas (Wayfinding Signs)**

*At the concurrence of the Committee members, this item was not presented.*

**5. CONSENT CALENDAR**

**A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –July 2024, which includes TDA Claims for STA on behalf of Solano County, and STA on behalf of Suisun City**

Forward a recommendation to the STA TAC and Board to approve the July 2024 TDA Matrix for FY 2024-25, which includes TDA claims for STA, STA on behalf of Solano County, and STA on behalf of Suisun City as shown in Attachment B.

On a motion by Debbie McQuilkin, and a second by Gwendolyn Gill, the Solano County Intercity Transit Consortium unanimously approved the recommendation. (9 Ayes)

## 6. ACTION NON-FINANCIAL ITEMS

### A. Minutes of the Consortium Meeting of May 28, 2024

Recommendation:

Approve the Consortium Meeting Minutes of May 28, 2024

Chair Feinstein requested to amend the meeting minutes under Agenda Item 6.B, STA's Overall Work Plan. She asked to correct her request to Project 7 stating "New project to be identified ~~by the STA.~~" Nick Burton noted that the correction was made to the Final OWP for FY 2024-25 and FY 2025-26 which the Board approved at their meeting on June 12, 2024.

On a motion by Nick Burton, and a second by Louren Kotow, the Solano County Intercity Transit Consortium unanimously approved the recommendation as amended. (9 Ayes)

## 7. ACTION FINANCIAL ITEMS

### A. Solano Mobility Programs 3rd Quarter Report for FY 2023–24 Employer/Commuter Programs – Update the Benicia Lyft Program, Amend the Uber Transportation Network Companies (TNC) Program, and Amend the Traditional Vanpool Program

Lorene Garrett provided a third quarter update to each of the performance of the various programs such as the commuter incentive and subsidy programs, Guaranteed Ride Program and Vanpools. She highlighted the increase in participation, particularly in the First and Last Mile Programs then presented recommendations to update the budgets in place to the existing programs for the next fiscal year.

The Committee members requested to schedule a meeting to discuss mobility programs that compete with existing transit services.

After further discussion, the following amendments were made as shown below in ~~strikethrough~~***bold italics***.

Recommendation:

Forward a recommendation to the STA TAC and Board to authorize the Executive Director to:

1. Amend the current funding agreement with the City of Benicia to reflect a budgeted amount of ~~\$40,000~~***\$20,000*** for FY 2024-25. \$20,000 will be provided by the City of Benicia Transportation Development Act Article 4 (TDA-4) ~~and 20,000 in matching State Transit Assistance Funds (STAF) will be provided by STA;~~
2. Implement the Uber Voucher as an alternative to support the Benicia Lyft program;
3. Add the Martinez Amtrak Station to the Geo Fence of the Benicia Lyft program;
4. Amend the current agreement with Uber for the TNC Uber program to reflect the budgeted amount of \$50,000 per fiscal year; and
5. Amend the current agreement with Commute with Enterprise for the traditional vanpool program to reflect the budgeted amount of \$50,000 per fiscal year.

On a motion by Nick Burton, and a second by Bret Prebula, the Solano County Intercity Transit Consortium approved the recommendation by a 8/1 vote (Beth Kranda voted no.)

**B. Fiscal Year 2024-25 Solano Express ~~Operating Budget and~~ Cost-Sharing Funding Plan**

Ron Grassi provided an update to the Solano Express operations, ridership, costs, and revenues. He noted that the Intercity Transit Funding Working Group met on June 20, 2024 and the \$229.08 per revenue hour was recommended.

There was discussion on the STA and SolTrans to jointly present a 3-5 year assessment of Solano Express funding and costs at a future meeting.

After further discussion, the Committee requested to amend the recommendation as shown below in ~~strikethrough~~ **bold italics**.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the FY 2024-25 Solano Express cost-sharing **funding** plan based on ~~\$218.45 or~~ \$229.08 cost per revenue hour and a total budget of ~~\$9.8 or~~ \$10.3 million as specified in Attachment A.

On a motion by Debbie McQuilkin, and a second by Nick Burton, the Solano County Intercity Transit Consortium unanimously approved the recommendation as amended shown above in **bold italics**. (8 Ayes)

**C. Programming of Fiscal Year (FY) FY 2024-25 State Transit Assistance Funds (STAF) Population-Based Funds**

Ron Grassi provided an update to the STAF Population-Based Funds noting a total budget of \$8.1M for Solano Express which included \$2.2 million for capital projects and \$3.88 million for planning efforts. He clarified that the funds would support various mobility programs and leverage additional funding.

Mr. Grassi added that due to a request made by SolTrans on Agenda Item 7.A to reduce the budgeted amount from \$40,000 to \$20,000 for the City of Benicia's current funding agreement for the Lyft Program, the recommendation to program STAF to support Solano Express, Solano Mobility Programs and Capital Planning Projects in FY 2024-25 was amended as shown below in ~~strikethrough~~ **bold italics**.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the following:

1. Programming of ~~\$8,175,861~~ **\$8,155,861** in STAF Population-Based funds to support Solano Express, Solano Mobility Programs, Capital Projects, and Planning Projects in FY 2024-25, as specified in Attachment B; and
2. Authorize SolTrans to claim \$388,145 in STAF for the Solano Express reconciliation of FY 2022-23, subject to an executed funding agreement between STA and SolTrans.

On a motion by Nick Burton, and a second by Brandon Thomson, the Solano County Intercity Transit Consortium approved the recommendation as amended shown above in ~~strikethrough~~ **bold italics**. (8 Ayes)

**8. INFORMATIONAL ITEMS – NO DISCUSSION**

**A. Legislative Update**

## **B. Summary of Funding Opportunities**

### **9. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS**

The Committee members reviewed and provided feedback on the agenda items listed in the month of August through September 2024.

### **10. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES TRANSIT CONSORTIUM MEMBER UPDATES**

#### **A. County of Solano**

Gwendolyn Gill had none to report.

#### **B. Dixon Redit-Ride**

Louren Kotow had none to report.

#### **C. FAST – Diane Feinstein**

Diane Feinstein announced FAST Electric Bus Ribbon Cutting is scheduled on August 21, 2024

#### **D. Rio Vista Delta Breeze**

Brandon Thomson reported Rio Vista celebrating 130 years.

#### **E. Solano County Transit**

Beth Kranda had none to report.

#### **F. Solano Mobility Update**

Debbie McQuilkin had none to report.

#### **G. Suisun City Microtransit**

Bret Prebula had none to report.

#### **H. Vacaville City Coach**

Lori DaMassa had none to report.

#### **I. STA**

Daryl Halls reminded the Committee there is no Transit 2030 Committee meeting on July 10, 2024, and it was rescheduled to a later date in July.

### **11. ADJOURNMENT**

The meeting adjourned at 2:55 p.m. The next regular meeting of the Solano County Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, August 27, 2024.**



*Solano Transportation Authority*

**PEDESTRIAN ADVISORY COMMITTEE (PAC)**

**Minutes for the Meeting of**

**August 1, 2024**

**1. CALL TO ORDER/CONFIRM QUORUM**

The meeting of the STA's Pedestrian Advisory Committee (PAC) was called to order by Vice-Chair Joseph Green-Heffern at approximately 6:00 p.m. Quorum was confirmed.

**PAC Members Present (In Alphabetical Order by Last Name):**

Miranda Barber	City of Dixon
Bob Berman	Member-At Large
Teresa Booth	City of Vallejo
Beatryce "Cookie" Clark	City of Vacaville
Michael Hayes	City of Rio Vista
Joseph Green-Heffern – Vice Chair	City of Fairfield
Virgina Hernandez-Chavez	County of Solano
Avery Livengood	Member-At Large

**Absent PAC Members**

Dr. Diane Dooley – Chair	City of Benicia
David George	City of Suisun City
VACANT	Member-At Large (Solano Community College)

**Others Present:**

Frances Neade	Solano County
Dulce Jimenez	STA
Natalie Quezada	STA
Andrea Solis	STA

**2. APPROVAL OF AGENDA**

On a motion by Cookie Clark and a second by Miranda Barber, the STA PAC approved the agenda. (6 Ayes)

**3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS**

- Dulce Jimenez provided an update on the Safe Routes to School (SR2S) Plan which was initiated in 2023. The SR2S plan is to be completed by October of this year.

*Avery Livengood joined the meeting.*

**4. CONSENT CALENDAR**

**A. PAC MEETING MINUTES**

Recommendation:

Approve STA PAC Meeting Minutes of February 1, 2024.

**B. Joint BAC/PAC Meeting Minutes**

Recommendation:

Approve Joint BAC/PAC Meeting Minutes of June 13, 2024.

On a motion by Michael Hayes, and a second by Miranda Barber the STA PAC approved the Consent Calendar Item 4.A. (7 Ayes).

**5. PRESENTATIONS**

**A. None.**

## 6. ACTION ITEM – NON-FINANCIAL

### A. PAC Representative for the STA Safe Routes to School Advisory Committee (SR2S-AC)

Dulce Jimenez announced Chair Diane Dooley has stepped down from being SR2S-AC as the PAC representative. Ms. Jimenez summarized the SR2S-AC meets quarterly during the day and focuses on students and infrastructural projects near schools. Currently, Teri Booth is the PAC's alternate, Ms. Jimenez opened the discussion for nominations for a new alternate.

Bob Berman nominated Virginia Hernandez-Chavez and Cookie Clark as PAC's representatives for the SR2S-AC. Both Virginia Hernandez-Chavez and Cookie Clark indicated interest and would attend meetings before accepting the position.

#### Recommendation:

Nominate and appoint STA PAC representative for the SR2S-AC

On a motion by Bob Berman, and a second by Cookie Clark the STA PAC appointed Virginia Hernandez-Chavez to be STA PAC's representative for the SR2S-AC and Cookie Clark as her alternate. (7 Ayes).

## 7. INFORMATIONAL ITEMS - DISCUSSION

### A. Ad Hoc Committee Update on the Top 10 Walks Volume II Brochure

Dulce Jimenez highlighted the criteria and guidelines used to evaluate the proposed trails for the new walk and hike brochure. She outlined the trails were focused on local walks to key destinations of amenities, safety, and accessibility. Ms. Jimenez shared the ranking system of walks, average walking time, and scores of the listed draft recommended walks for the PAC to review and consider. She concluded with pending "walks" and the effort to ensure a diverse representation of the county.

#### Summary of Committee Members and Public Comments:

PAC members insisted on ensuring each community has at least one walk included in the new brochure. **The members mentioned including photos of the walk be made available** PAC members advised including detailed features of each trail such as: pavement accessibility, amenities for shade, water, restrooms, and parking, with potential fees. Additionally, PAC members discussed highlighting transit stops, potential future trails, scenic and historical routes, bird watching, safe intersections, whether trails were pet friendly,

Avery Livengood advocated for two trails in the Vallejo community the first closer to downtown that highlights the transit center. She continued with the second trail although hilly terrain, provides great views and offers opportunities for bird watching and fishing.

Virginia Hernandez-Chavez requested clarifications on the accessibility of bathrooms on the walking routes, PAC members indicated to note on the brochure not guaranteeing access but highlighting potential locations.

#### ***Teri Booth joined the meeting***

### B. Comprehensive Transportation Plan (CTP) Subcommittee Meeting and Schedule Update

Ms. Jimenez provided update to the changes to the CTP schedule and next steps for each of the elements and committees listed below and opened the floor for PAC members feedback and questions.

#### *i. Active Transportation Element Approved Goals and Objectives*

She indicated the drafted recommendation of goals and objectives will be presented to the Technical Advisory Committee (TAC) in August, with potential approval by STA Board in Sept.

#### *ii. Upcoming CTP Subcommittee Meetings for Transit and Arterials/Highways/and Freeways*

She mentioned next meetings for Transit will be held on Sept. 18<sup>th</sup> and October 16<sup>th</sup> for Arterials, where member agencies will be providing presentations on their respective priority projects.

#### *iii. Update on the Solano Equity Indicators.*

She provided overview of Metropolitan Transportation Commission (MTC) identified underserved communities and regional definitions compared to STA new equity factors identified

as census block groups of 2021. She concluded with the proximity of grocery stores, in different communities.

Summary of Committee Members and Public Comments:

*PAC members raised concerns about the precision of the data and the balance of promoting walks in underserved communities for the new brochure.*

**8. INFORMATIONAL ITEMS – NO DISCUSSION**

**A. None.**

**9. COMMITTEE ROUNDTABLE**

**None**

**10. FUTURE AGENDA TOPICS**

**11. ADJOURNMENT**

The Solano PAC meeting adjourned at approximately 7:30 p.m. The next meeting of the STA PAC is on **Thursday, October 3, 2024**, via Zoom and in person.

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**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)  
Minutes for the Meeting of  
August 21, 2024**

**1. CALL TO ORDER/SELF INTRODUCTIONS/ CONFIRM QUORUM**

The meeting of the STA’s SR2S-AC was called to order by Chair Jeff Henderson at approximately 1:30 p.m. at the STA via Zoom.

<b>SR2S-AC Members Present:</b>	Jeff Henderson- Chair Tina Machado- Vice-Chair Dail Montanez Brant Beavers Jennifer Leonard Eden Winniford	Suisun City Police Department City of Fairfield Solano County Public Health City of Vacaville Solano County Office of Education YSAQMD
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<b>SR2S-AC Members Absent:</b>	Teri Booth Valezka Emes David Belef Vacant	Pedestrian Advisory Committee Vallejo City Unified School District Bicycle Advisory Committee Member at Large
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<b>Others Present:</b>	Lauren Teel Alexandria Diosdado Jordan Santos Maazim Ahmed Tracy Nachand (Alternate) Daniel Healy (Alternate) Cody Hess (Alternate) Amy Antunano Janelle Gregorio Suzanne Antone Crystal Peacher Leigh Moilanen Dulce Jimenez Andrea Solis Natalie Quezada	Benicia Police Dept. Benicia Police Dept. City of Dixon Member of the Public Solano County Public Health Suisun City Police Department YSAQMD STA STA STA STA STA STA STA STA STA
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**2. APPROVAL OF AGENDA**

On a motion by Dail Montanez and a second from Jennifer Leonard, the SR2S-AC approved the agenda unanimously. (6 Ayes)

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**4. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES**

None.

**5. PRESENTATION**

**A. STA Safe Routes to School Annual Report**

Janelle Gregorio provided an overview of the SR2S fiscal year (FY) 2023-2024 accomplishments from across the county. Ms. Gregorio highlighted the successful programs of the Public Safety Education and Enforcement Grant and third cycle of Micro-Grant being awarded, the Music Notes assemblies and Walk/Wheel on Wednesdays (WoW) program being launched at new schools, and the continued partnership with Solano County Public Health for the second year with the Lights, Camera, Safety program.

**6. CONSENT CALENDAR**

Recommendation:

Approve the following consent items in one motion.

**A. SR2S-AC Meeting Minutes of May 15, 2024**

Recommendation:

Approve SR2S-AC Meeting Minutes of May 15, 2024.

On a motion by Dail Montanez and a second from Jennifer Leonard, the SR2S-AC approved the minutes of May 15, 2024. (6 Ayes)

**7. ACTION ITEMS- FINANCIAL**

**A. None**

**8. ACTION ITEMS NON-FINANCIAL ITEMS**

**A. SR2S Plan Update**

Josh Pilachowski, DKS, presented the goals and objectives of the SR2S Plan update, which aim to improve the health and well-being of Solano County children by promoting active travel to school, facilitating safe and convenient routes, reducing traffic congestion and air pollution, and developing a long-term program. The objectives are quantifiable and include increasing the rate of students walking, biking, or taking transit to school, improving attendance, and enhancing education and encouragement programs. Josh emphasized the importance of equity, ensuring all schools and students have equitable access to safe and convenient transportation options across the county.

Amy Antunano opened discussion for any feedback or question, she concluded the plan is projected to be completed in September 2024.

Recommendation:

Recommending Approval Goals and Objectives to be adopted in the 2024 Safe Routes to School Plan Update

On a motion by Dail Montanez and a second from Jennifer Leonard, the SR2S-AC approved goals and objectives to be adopted in the 2024 Safe Routes to School Plan Update (6 Ayes)

**9. INFORMATIONAL ITEMS**

**A. Solano Safe Routes to School Program Update**

**1. Rio Vista/Travis AFB/Vacaville School Districts**

Leigh Moilanen stated her efforts for WoW days in Vacaville and 6 Safety Days across the county. She will be hosting Bike Mobiles in Vacaville and Rio Vista (RV) and attending RV Airport Day, Sept. 20<sup>th</sup>

**2. Dixon/Fairfield/Suisun City School Districts**

Crystal Peacher participated in Back-to-School Resource Fair and National Night Out at Heritage Park in Suisun City. She will focus on school community events rather than individual schools to encourage greater participation and reach to partner with neighboring schools. She concluded with new partnership with Armijo High School Key Club to encourage a future in transportation careers.

**3. Benicia/Vallejo School Districts**

Suzanne Antone shared International Walk to School Day is on October 9. She listed events attended and efforts for countywide Safety Story Time for primary students. She is partnering with Bike Vallejo for the Vision of the Wild event on September 14th. She concluded with an invitation by Vallejo’s Councilmember Matulac to the two-by-two commission to present on the SR2S programs.

**B. Enforcement Status Updates**

**1. Benicia Police Department**

Ally Diosdado stated school year has begun and drop off and picks up are going smoothly.

**2. Suisun City Police Department**

Dan Healy reported School Safety Traffic Officer (SSTO) position is open and Community Service Officers (CSOs) have been out at all the schools.

**C. Community Task Force Updates**

**1. City of Fairfield**

Tina Machado shared the completion of several infrastructure improvements and upcoming pedestrian safety initiatives. She continued with City of Fairfield second year of Public Service Announcement (PSA) regarding ped. safety tips in collaboration with STA’s SR2S and students, PSAs will be released in September. She concluded with Red Top Rd. widening project has been completed and open for use in time for new school year.

**2. City of Vacaville**

Brant Beavers announced the City of Vacaville's Safe Routes to School Plan has been completed. He continued with the prioritization projects. He stated the city is also currently in the process of its Pavement Rehab Project. He added the installation of radar feedback signs with the SR2S Micro Grant. He concluded City of Vacaville is in pursuit of additional funding for reducing speed zones signs near schools from 25 to 15 mph and flashing beacons.

**D. Micro-Grant Update**

Amy Antunano provided an update to the remaining \$25,000 unallocated microgrants funds. A second call for projects will be released on September 9th to expend the remaining funds, with the grant closing on October 11th.

**10. COMMITTEE ROUNDTABLE AND FUTURE AGENDA TOPICS.**

None.

**11. ADJOURNMENT**

The next meeting of the SR2S-AC is on **Wednesday, November 20, 2024, in person at 423 Main Street, Suisun City, CA 94585, and virtually via Zoom.**

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**SOLANO COUNTY INTERCITY TRANSIT CONSORTIUM  
DRAFT Meeting Minutes of August 27, 2024**

**1. CALL TO ORDER**

Chair Feinstein called the regular meeting of the Solano County Intercity Transit Consortium to order at approximately 1:30 p.m. in person and via Zoom.

**Members (In Alphabetical Order by Last Name)**

**Present:**

Diane Feinstein, Chair	Fairfield Transit (FAST)
Louren Kotow, Vice Chair (Zoom)	Dixon Read-Ride
Lori DaMassa	Vacaville City Coach
Beth Kranda	Solano County Transit (SolTrans)
Debbie McQuilkin	Solano Mobility
Nick Burton for Robert Guerrero	Solano Transportation Authority
Brandon Thomson	Rio Vista Delta Breeze
Gwendolyn Gill	Solano County Health & Social Services for Older & Disabled Adult Services
Nouae Vue for Bret Prebula	Suisun Microtransit

**Members**

**Absent:** None.

**Also Present (In Alphabetical Order by Last Name):**

Amy Antunano	STA
Nicole Benson	FAST
Erika Dohina	STA
Ron Grassi	STA
Kathrina Gregana (Zoom)	STA
Robert Guerrero (Zoom)	STA
Daryl Halls (Zoom)	STA
Tateyana Hendricks	Vacaville City Coach
Bisi Ibrahim	SolTrans
Dulce Jimenez	STA
Johanna Masielat	STA
Natalie Quezada	STA
Mandi Renshaw	SolTrans

**2. APPROVAL OF AGENDA**

On a motion by Debbie McQuilkin, and a second by Brandon Thomson, the Solano County Intercity Transit Consortium approved the agenda. (8 Ayes)

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**4. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES**

**A. Annual Awards Nominations**

Amy Antunano announced the deadline to submit nominations is September 4, 2024.

**5. CONSENT CALENDAR**

**A. None.**

## 6. ACTION NON-FINANCIAL ITEMS

### A. Minutes of the Consortium Meeting of June 25, 2024

#### Recommendation:

Approve the Consortium Meeting Minutes of June 25, 2024

On a motion by Debbie McQuilkin, and a second by Nick Burton, the Solano County Intercity Transit Consortium unanimously approved the meeting minutes of June 25, 2024. (8 Ayes)

## 7. ACTION FINANCIAL ITEMS

### A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – September 2024, which includes Solano County Transit (SolTrans)

Ron Grassi summarized SolTrans TDA funds request for FY 2024-25 which includes TDA funds based on the FY 2022-23 Solano Express reconciliation and STA Board-approved Solano Express funding plan.

*Diane Feinstein proposed to separate Microtransit reporting from Local Transit Service for cleaner reporting. She requested to combine Microtransit and Paratransit under a single line for simplicity. She also addressed a discrepancy in the allocation projection in Line 19. Ron Grassi explained that this was due to new methodology based on the July allocation projection which will be followed by MTC.*

#### Recommendation:

Forward a recommendation to the STA TAC and Board to approve the September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

On a motion by Lori DaMassa, and a second by Louren Kotow, the Solano County Intercity Transit Consortium approved the recommendation to include requested changes to the TDA matrix as noted above in *italics*. (8 Ayes)

### B. Review of Fiscal Year (FY) 2024-25 Taxi Card/PEX Program Transportation Development Act (TDA) Funding and FY 2022-23 Reconciliation

By consensus, the Consortium requested to table this item to allow more time between STA and SolTrans to discuss contribution amounts to the program.

*Gwendolyn Gill joined the meeting.*

## 8. INFORMATIONAL ITEMS – DISCUSSION

### A. Solano Mobility Programs Annual Report FY 2023-24 - Call Center

Erika Dohina reported on the total annual calls, walk ins and website hits for the Call Center for FY 2023-24.

### B. Comprehensive Transportation Plan (CTP) Solano Equity Framework

Kathrina Gregana presented the CTP Solano Equity Framework. She reviewed the recommended definition and methodology for the Solano Equity Framework which includes nine metrics with associated concentration thresholds to identify Solano equity communities. She noted that the Framework will be used to prioritize projects and programs in the Comprehensive Transportation Plan, the allocation of STA discretionary funding sources, and other STA efforts.

**C. Napa Valley Transportation Authority (NVTA) Vine 21 Year-End Report for FY 2023-24**

Brandon Thomson summarized the annual report on the service statistics for NVTA's Vine 21 for FY 2023-24.

**NO DISCUSSION**

**D. Legislative Update**

**E. Summary of Funding Opportunities**

**9. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS**

The Committee members reviewed and provided feedback on the agenda items listed in the month of August through September 2024.

Beth Kranda requested to agendaize the allocation of future State Transit Assistance Funds (STAF).

**10. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES  
TRANSIT CONSORTIUM MEMBER UPDATES**

**A. County of Solano**

Gwendolyn Gill reported on the surge on Covid cases in the Summer.

**B. Dixon Redit-Ride**

Louren Kotow reported on the following:

- Dixon's CBTP Kick-Off meeting underway
- Continuing Golden Pass
- Training New Drivers
- Bus Schedule for Back to School

**C. FAST – Diane Feinstein**

Diane Feinstein announced the Ribbon Cutting event scheduled on August 29, 2024 (11a.) at FTC and unveiling 3 New Electric Buses.

**D. Rio Vista Delta Breeze**

Brandon Thomson announced the release of RFP for Maintenance and Operations

**E. Solano County Transit**

Mandi Renshaw reported on the stakeholder meeting scheduled for current service analysis for COA. Youth Ride Free - ridership is up 173% for the month of July.

**F. Solano Mobility Update**

Debbie McQuilkin introduced Laina Tekelidis, STA's New Program Coordinator.

**G. Suisun City Microtransit**

Brandon Thomson reported service for school trippers is well utilized.

**H. Vacaville City Coach**

Tateyana Hendricks announced City Coach's new game for passengers to win free passes called City Coach Bingo.

**I. STA**

Nick Burton had none to report.

**11. ADJOURNMENT**

The meeting adjourned at 2:20 p.m. The next regular meeting of the Solano County Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, September 24, 2024.**

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DATE: August 30, 2024  
TO: STA Board  
FROM: Ron Grassi, Director of Programs  
Mary Pryor, Transit Finance Consultant  
RE: Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –  
September 2024, which includes TDA Claims for SolTrans.

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**Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each County for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC) and the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2024-25 TDA fund estimates from July 24, 2024, by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as the Solano Express bus service and the Intercity Taxi Card Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County’s transit operators.

**Discussion:**

The TDA apportionment for FY 2024-25 includes revenue estimates and projected carryover. The claim for SolTrans is within the parameters of available TDA funds and is being brought forward for review:

**SolTrans’ TDA Summary**

SolTrans is requesting \$13,150,870 of TDA funds for FY 2024-25, which includes \$42,389 of TDA funds based on the FY 2022-23 Solano Express reconciliation and \$2,809,528 of FY 2024-25 TDA Funds based on STA Board-approved Solano Express Funding Plan. SolTrans is contributing an additional \$669,010 for Solano Express facility operation and maintenance, for a total of \$3,520,927 in TDA funds toward Solano Express. \$5,400,000 is requested to provide SolTrans local transit services, and \$872,207 is for Paratransit Service. SolTrans is also requesting \$3,357,736 in TDA funds designated for capital projects. SolTrans is currently in the process of electrifying the Solano Express and its Local bus fleet. SolTrans’ TDA claim amounts are included in the September TDA matrix as shown in Attachment B.

At their meeting on August 27, 2024, the Solano County Intercity Transit Consortium discussed the September 2024 TDA Matrix and how MTC is changing the claiming process for STA Planning funds. STA Staff is working with MTC staff and the Solano County Auditor-Controller to clarify the new method. Also, it was requested that LCTOP and State of Good Repair Swaps be separated for the October TDA Matrix. The Consortium vote was unanimously approved. At their August 28, 2024, meeting, the STA TAC voted unanimously to forward the recommendation to the STA Board.

**Fiscal Impact:**

There is no additional financial impact to STA. The SolTrans claim amounts are consistent with the available SolTrans FY 2024-25 TDA Funds. STA Board's approval of the September 2024 TDA matrix provides the guidance MTC needs to process the TDA claim submitted by SolTrans.

**Recommendation:**

Approve the September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

Attachments:

- A. FY 2024-25 TDA Fund Estimate for Solano County Jurisdictions
- B. September 2024 TDA Matrix for FY 2024-25 includes TDA Claims for SolTrans.

**FY 2024-25 FUND ESTIMATE  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
SOLANO COUNTY**

Attachment A  
Res No. 4629  
Page 9 of 19  
7/24/2024

FY2023-24 TDA Revenue Estimate		FY2024-25 TDA Revenue Estimate	
<b>FY2023-24 Generation Estimate Adjustment</b>		<b>FY2024-25 County Auditor's Generation Estimate</b>	
1. Original County Auditor Estimate (Feb, 23)	27,790,758	14. County Auditor Estimate	28,647,982
2. Actual Revenue (Jul, 24)	26,074,646	<b>FY2024-25 Planning and Administration Charges</b>	
3. Revenue Adjustment (Lines 2-1)	(1,716,112)	15. MTC Administration (0.5% of Line 14)	143,240
<b>FY2023-24 Planning and Administration Charges Adjustment</b>		16. County Administration (0.5% of Line 14)	143,240
4. MTC Administration (0.5% of Line 3)	(8,581)	17. MTC Planning (3.0% of Line 14)	859,439
5. County Administration (Up to 0.5% of Line 3) <sup>4</sup>	(8,581)	18. Total Charges (Lines 15+16+17)	1,145,919
6. MTC Planning (3.0% of Line 3)	(51,483)	19. Solano Transportation Authority Planning (2.7% of Line 14-18) <sup>5</sup>	742,556
7. Total Charges (Lines 4+5+6)	(68,645)	20. TDA Generations Less Charges (Lines 14-18-19)	26,759,507
8. STA Planning (2.7%)	(44,482)	<b>FY2024-25 TDA Apportionment By Article</b>	
9. Adjusted Generations Less Charges (Lines 3-7-8)	(1,602,985)	21. Article 3.0 (2.0% of Line 20)	535,190
<b>FY2023-24 TDA Adjustment By Article</b>		22. Funds Remaining (Lines 20-21)	26,224,317
10. Article 3 Adjustment (2.0% of line 9)	(32,060)	23. Article 4.5 (5.0% of Line 22)	0
11. Funds Remaining (Lines 9-10)	(1,570,925)	24. TDA Article 4 (Lines 22-23)	26,224,317
12. Article 4.5 Adjustment (5.0% of Line 11)	0		
13. Article 4 Adjustment (Lines 11-12)	(1,570,925)		

**TDA APPORTIONMENT BY JURISDICTION**

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2023	FY2022-23	6/30/2023	FY2022-24	FY2023-24	FY2023-24	FY2023-24	6/30/2024	FY2024-25	FY2024-25
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) <sup>1</sup>	Outstanding Commitments <sup>2</sup>	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4.5										
<b>SUBTOTAL</b>	<b>1,262,385</b>	<b>28,151</b>	<b>1,290,536</b>	<b>(1,613,761)</b>	<b>0</b>	<b>519,176</b>	<b>(32,060)</b>	<b>163,891</b>	<b>535,190</b>	<b>699,081</b>
<b>Article 4/8</b>										
Dixon	2,204,870	47,091	2,251,961	(973,157)	0	1,085,464	(67,029)	2,297,240	1,123,910	3,421,150
Fairfield	7,030,992	198,495	7,229,488	(12,470,986)	0	6,819,888	(421,136)	1,157,254	7,063,650	8,220,904
Rio Vista	1,761,669	37,069	1,798,739	(635,209)	0	564,546	(34,861)	1,693,214	590,263	2,283,477
Solano County	3,482,413	78,038	3,560,451	(970,407)	367,537	1,043,031	(64,408)	3,936,204	1,069,777	5,005,981
Suisun City	1,284,769	35,150	1,319,919	(1,708,150)	5,556	1,643,640	(101,497)	1,159,468	1,682,556	2,842,024
Vacaville	14,057,168	360,767	14,417,935	(17,805,314)	0	5,759,622	(355,663)	2,016,580	5,957,351	7,973,931
Vallejo/Benicia	14,348,593	308,036	14,656,628	(14,791,197)	0	8,523,424	(526,331)	7,862,524	8,736,810	16,599,334
<b>SUBTOTAL</b>	<b>44,170,475</b>	<b>1,064,647</b>	<b>45,235,121</b>	<b>(49,354,420)</b>	<b>373,093</b>	<b>25,439,615</b>	<b>(1,570,925)</b>	<b>20,122,484</b>	<b>26,224,317</b>	<b>46,346,801</b>
<b>GRAND TOTAL</b>	<b>\$45,432,860</b>	<b>\$1,092,797</b>	<b>\$46,525,657</b>	<b>(\$50,968,181)</b>	<b>\$373,093</b>	<b>\$25,958,791</b>	<b>(\$1,602,985)</b>	<b>\$20,286,375</b>	<b>\$26,759,507</b>	<b>\$47,045,882</b>

1. Balance as of 6/30/23 is from the MTC FY2022-23 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/23, and FY2023-24 allocations as of 6/30/24.

3. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

**FY 2024-25 TDA Matrix - September 2024**

**Attachment B**

Date Prepared August 16, 2024  
 STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
<b>TDA Revenue Available</b>									
FY24-25 TDA Revenue Estimate from MTC	1	\$ 1,123,910	\$ 7,063,650	\$ 590,263	\$ 1,682,556	\$ 5,957,351	\$ 8,736,810	\$ 1,069,777	\$ 26,224,317
Projected Carryover from MTC	1	\$ 2,297,240	\$ 1,157,254	\$ 1,693,214	\$ 1,159,468	\$ 2,016,580	\$ 7,862,524	\$ 3,936,204	\$ 20,122,484
Available for Allocation per MTC	1	\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801
FY23-24 Allocations / Returns	1								\$ -
<b>Total TDA Revenue Available for Allocation</b>		<b>\$ 3,421,150</b>	<b>\$ 8,220,904</b>	<b>\$ 2,283,477</b>	<b>\$ 2,842,024</b>	<b>\$ 7,973,931</b>	<b>\$ 16,599,334</b>	<b>\$ 5,005,981</b>	<b>\$ 46,346,801</b>
<b>USES</b>									
<b>Paratransit</b>									
Intercity Taxi Scrip	2	\$ 350	\$ -	\$ 300	\$ 5,075	\$ 25,140	\$ 41,972	\$ 447,163	\$ 520,000
Paratransit	3						\$ 872,207	\$ 200,000	\$ 1,072,207
Local Taxi Scrip, Local 1st/Last Mile, Go-Go	3				\$ 75,000		\$ 20,000	\$ 175,000	\$ 270,000
<b>Subtotal Paratransit</b>		<b>\$ 350</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ 80,075</b>	<b>\$ 25,140</b>	<b>\$ 934,179</b>	<b>\$ 822,163</b>	<b>\$ 1,862,207</b>
<b>Local Transit Service and Microtransit</b>	3				\$ 650,000		\$ 5,400,000		\$ 6,050,000
<b>SolanoExpress Intercity Bus</b>									
To SolTrans	4	\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538
<b>Subtotal SolanoExpress Intercity Bus</b>		<b>\$ 65,603</b>	<b>\$ 624,215</b>	<b>\$ -</b>	<b>\$ 188,536</b>	<b>\$ 315,617</b>	<b>\$ 2,085,791</b>	<b>\$ 198,776</b>	<b>\$ 3,478,538</b>
<b>Transit Capital</b>	Claimed by each agency	3					\$ 3,357,736	\$ 260,000	\$ 3,617,736
<b>STA Planning</b>	Claimed by STA (2.7%)	6	\$ 32,517	\$ 204,304	\$ 16,912	\$ 49,239	\$ 172,542	\$ 255,338	\$ 762,098
<b>Swaps / Other</b>									
LCTOP and SGR swap: Dixon to claim from Fairfield	7		\$ 50,991						\$ 50,991
LCTOP and SGR swap: Rio Vista to claim from Fairfield	7		\$ 27,320						\$ 27,320
LCTOP and SGR swap: Vacaville to claim from Fairfield	7		\$ 268,554						\$ 268,554
Repayment of FY22-23 loan for CNG Bus Purchase, claimed by FAST	8						\$ 1,630,000		\$ 1,630,000
Solano Express FY22-23 reconciliation: SolTrans to claim from Fairfield	9		\$ 42,389						\$ 42,389
									\$ -
									\$ -
Intercity Bus Capital Plan claimed by SolTrans	10								\$ -
Fairfield-Vacaville Train Station claimed by FAST	11					\$ 72,326			\$ 72,326
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	15							\$ 40,000	\$ 40,000
									\$ -
									\$ -
<b>Subtotal Swaps</b>		<b>\$ -</b>	<b>\$ 389,254</b>	<b>\$ -</b>	<b>\$ 410,000</b>	<b>\$ 72,326</b>	<b>\$ 1,630,000</b>	<b>\$ 85,000</b>	<b>\$ 2,586,580</b>
<b>Total To Be Claimed by All Agencies</b>		<b>\$ 98,470</b>	<b>\$ 1,217,773</b>	<b>\$ 17,212</b>	<b>\$ 1,377,850</b>	<b>\$ 585,625</b>	<b>\$ 13,663,044</b>	<b>\$ 1,397,185</b>	<b>\$ 18,357,159</b>
<b>Balance</b>		<b>\$ 3,322,680</b>	<b>\$ 7,003,131</b>	<b>\$ 2,266,265</b>	<b>\$ 1,464,174</b>	<b>\$ 7,388,306</b>	<b>\$ 2,936,290</b>	<b>\$ 3,608,796</b>	<b>\$ 27,989,642</b>

Notes (continued on next page)

## FY 2024-25 TDA Matrix - September 2024

## Attachment B

Date Prepared August 16, 2024

### STA Board Action

- (1) MTC July 24, 2024 Fund Estimate; Reso 4629; columns I, H, J; FY23-24 Allocations/Returns include allocations after June 30, 2024; **FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with payment of new CNG commuter buses in 2023. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.**
- (2) STA will be the claimant. Based on FY 2024-25 Intercity Taxi Card Funding Amounts.
- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$650k), first-last mile (\$75k). Benicia TDA (\$20K) for Benicia Lyft Solano County (\$175K) is for Medical Concierge G0-G0
- (4) Based on FY 2024-25 Intercity Transit Funding 22-May-24 draft Budget, subject to approval by STA Board and to an updated Solano Express Funding and Cost-Sharing agreement between STA and SolTrans.
- (5) TBD
- (6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate). From April 10, 2024 STA Board meeting.
- (7) Dixon, Rio Vista, and Vacaville to claim TDA from Fairfield per March 12, 2024 and June 11, 2024 programming emails.
- (8) To be claimed by FAST for FY 2022-23 loan to SolTrans to assist with payment for new CNG commuter buses in 2023
- (9) SolTrans to claim from Fairfield for reconciliation of FY22-23 SolanoExpress service.
- (10) TBD
- (11) FAST to claim from Vacaville based on the 2002 agreement for the operation of Fairfield - Vacaville Train Station. Amount covers FY24-25 costs.
- (12) To be claimed by STA for Suisun Amtrak station maintenance
- (13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 4 of 4
- (14) To be claimed by STA for Faith in Action
- (15) To be claimed by STA for Equitable Access to Justice Pilot Program

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DATE: August 28, 2024  
TO: STA Board  
FROM: Sean Person, Legislative Assistant  
RE: Travis Community Consortium (TCC) Membership

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**Background:**

The Travis Community Consortium (TCC) was formed in 2003 and unified major governmental and community organizations to pool resources and expertise to formalize our community's support, ensuring Travis Air Force Base (TAFB) is equipped with the resources needed to meet the national security demands of today and in the future. TAFB is an integral part of our local community as the largest employer in the region that contributes over \$2.7 billion dollars annually to our economy. The TCC strives to ensure that our local communities are viewed and interacted with as Partners in Mission Assurance, not just good neighbors.

The TCC is a member-based organization which includes staff from Solano County and the seven City governments (Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, Vallejo), Solano Economic Development Corporation, Fairfield Suisun Sewer District, Travis Regional Armed Forces Committee, Travis Credit Union, Republic Services, Kaiser Permanente, and Valero.

The City of Fairfield is responsible for the management and oversight of the TCC. The Fairfield City Manager is the administrator for the consultant contracts and for general administration of TCC activities, such as correspondence, meeting notices, archives, contract negotiations, and the collection of dues and management of finances. It is governed by bylaws, and its policymakers consist of a Board of Directors with one voting representative from each member organization. The officers of the Board consist of a Chair and Vice Chair, elected by the Board of Directors for a one-year term.

**Discussion:**

In early July, the TCC invited the STA for membership. (Refer to Attachment A) STA serves to coordinate transportation planning efforts across all membership agencies. Throughout the past year, the TCC has raised the profile of the base, local communities, and region through strong representation and participation in several high-level national and state forums throughout the country. These forums present unique opportunities for the TCC and the region to highlight the innovative work undertaken in our community at a national level as well as support the critical missions of Travis before key federal decision makers. Some of the highlights are listed below:

**Encroachment Concerns**

The TCC is focused on collaborative efforts to ensure continued and compatible regional development; preserve unrestricted air space and other base operations from encroachment; and remediate situations that may detract from Travis's standing in future Base Realignment and Closure (BRAC) or non-BRAC decisions. The TCC is working in lockstep with TAFB leadership to ensure a unified approach to strengthen mission readiness and strategic operational capabilities endure and to:

- Ensure contiguous, compatible, and complementary development with community partners
- Extend the installation’s planning horizon to ensure best use of its resources
- Optimize TAFB as a power projection platform

Travis Regional Resiliency Review Grant

TCC served as a member of the leadership team led by the City of Fairfield to launch Department of Defense’s Military Resiliency Grant on a strategic countywide infrastructure initiative known as the Travis Regional Resiliency Report. The study was funded by a \$1.2M Office of Local Defense Community Cooperation Military Installation Resilience Grant. Phase 1 of the study examined regional critical infrastructure resilience shortfalls and potential impact on Travis mission resilience. It is being designed to explore solutions for reducing infrastructure vulnerabilities and risks.

Recent experience with Pacific Gas & Electric grid outages, cyberattacks, and climate change events have demonstrated the precarious nature of our regions and the national critical infrastructure systems. The analysis complements the Air Force sponsored Base Energy and Water Plan currently underway that examines on base critical infrastructure. The report will assist in the identification and prioritization of projects eligible for a follow-on Phase 2, which will focus on the business case and engineering analysis for next year's Defense Critical Infrastructure Program. We are working closely with the Travis leadership, our local governments, and the private utility companies to develop long-term strategies to address these national defense and economic security issues.

**Fiscal Impact:**

The fiscal impact is to utilize \$5,000 in administrative funds for Travis Community Consortium membership. (Refer to Attachment B)

**Recommendation:**

Authorize the Executive Director to enter into a contract in the amount of \$5,000 for a one-year membership into the Travis Community Consortium.

Attachment:

- A. Membership Letter
- B. Membership Invoice





## Travis Community Consortium

*"Advocates for the Protection and Enhancement of Travis Air Force Base"*

July 2, 2024

Daryl Halls  
Solano Transportation Authority  
423 Main Street  
Suisun City, CA 94585

*City of Benicia*

*City of Dixon*

*City of Fairfield*

*City of Rio Vista*

*City of Suisun City*

*City of Vacaville*

*City of Vallejo*

*County of Solano*

*Fairfield-Suisun Sewer  
District*

*Kaiser Permanente*

*Republic Services*

*Solano Economic  
Development  
Corporation*

*Travis Credit Union*

*Travis Regional Armed  
Forces Committee*

*Valero*

RE: Travis Community Consortium Membership

Dear Daryl,

Thank you for your interest in becoming a member of the Travis Community Consortium. The Travis Community Consortium (TCC) was formed in 2003 and unified major governmental and community organizations to pool resources and expertise to formalize our community's support, ensuring Travis is equipped with the resources needed to meet the national security demands of today and in the future. Travis AFB is an integral part of our local community as the largest employer in the region that contributes over \$2.7 billion dollars annually to our economy. Our team strives to ensure that our local communities are viewed and interacted with as Partners in Mission Assurance-not just good neighbors.

Throughout the past year, TCC has raised the profile of the base, our community, and the region through strong representation and participation in several high-level national and state forums throughout the country. These forums present unique opportunities for the TCC and the region to highlight at a national level the innovative work undertaken in our community as well as support the critical missions of Travis before key federal decision makers. Highlights include:

**Encroachment Concerns** - TCC is focused on collaborative efforts to ensure continued and compatible regional development, the preservation of unrestricted air space and other base operations from encroachment and remediate situations that may detract from Travis's standing in future BRAC or non-BRAC decisions. TCC is working in lockstep with TAFB leadership to ensure a unified approach to strengthen mission readiness and strategic operational capabilities endure and to:

1. Ensure contiguous, compatible, and complementary development with community partners
2. Extend the installation's planning horizon to ensure best use of finite resources
3. Optimize TAFB as a power projection platform

**Travis Regional Resiliency Review Grant:** TCC was a member of the leadership team led by the City of Fairfield to launch DoD's Military Resiliency grant on a strategic countywide infrastructure initiative known as the Travis Regional Resiliency Report. The study was funded by a \$1.2M OLDCC Military Installation Resilience Grant. Phase #1 study examined regional critical infrastructure resilience shortfalls and potential impact on Travis mission resilience. It is being designed to explore solutions for reducing infrastructure vulnerabilities and risks.

Recent experience with PG&E grid outages, cyber-attacks and climate change events have demonstrated the precarious nature of our regions and the national critical infrastructure systems. The analysis complements the Air Force sponsored Base Energy and Water Plan currently underway that examines on base critical infrastructure. The report will assist in the identification and prioritization of projects eligible for a follow-on Phase 2, which will focus on the business case and engineering analysis for next year's Defense Critical Infrastructure Program (DCIP). We are working closely with the Base, our local governments, and the private utility companies to develop long-term strategies to address these national defense and economic security issues.

**Air Force Community Partnership:** Supports TAFB in pursuing and developing cooperative projects and areas of benefit through the Air Force Community Partnership programs and Office of Local Defense Community Cooperation (OLDCC) grants that enhance the installation value and maximize a full range of tools that leverage resources to improve the efficiency and resilience of defense infrastructure.

**Military Quality of Life / Five & Thrive Initiative:** TCC works with local stakeholders to support federal and state policy aimed at improving Military Family Quality of Life for service members and their families: military spouse licensure portability, high-quality schools, childcare, healthcare and special needs programs, and affordable housing. We remain engaged on military family housing issues and supply and watch the privatized Travis AFB housing. This includes monitoring any changes to the plan and looking for opportunities to further enhance affordable housing opportunities and transportation connectivity for Travis personnel on-base and within the regional community.

**TCC Structure:** The City of Fairfield is responsible for the management and oversight of the Travis Community Consortium. The Fairfield City Manager is the administrator for the consultant contracts and for general administration of TCC activities, such as correspondence, meeting notices, archives, contract negotiations, and the collection of dues and management of finances. The TCC has contracted with Sandy Person/Solano EDC to provide staffing and resource support to the TCC to implement its strategic vision and to increase advocacy efforts as indicated in the following:

- Provide ongoing administrative support for the TCC
- Assist TCC in community outreach activities to raise awareness of Travis AFB and its mission and provide oversight and coordinate the activities of TCC's federal and state advocacy efforts.
- Ensure ongoing engagement with TCC leaders and key Travis AFB, Air Force and Department of Defense personnel. Coordinate and facilitate meetings to develop and implement new initiatives and strategic partnership opportunities.
- Facilitate advocacy efforts which may include providing input to legislators, Air Force leadership via letters, direct contact, public forums, use of allied associations (DAF & AMC Civic Leader Group, ADC, Governor's Military Council, TRAFIC, etc).
- Actively participate in the Governor's Military Council and establish positive working relationships with military advocacy organizations throughout the state. As appropriate, collaborate to implement initiatives that support Travis AFB.
- Work collaboratively with Solano County, its partner cities, and Travis AFB in developing and implementing initiatives under the Air Force Community Partnership program.
- Attend conferences and workshops, as deemed appropriate and approved by the TCC.

Letter to Daryl Halls  
Re: Travis Community Consortium Membership  
July 2, 2024  
Page 2

**Our Members:** TCC members include Solano County and our seven City governments (Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, Vallejo), Solano Economic Development Corporation, Fairfield Suisun Sewer District, Travis Regional Armed Forces Committee, Travis Credit Union, Republic Services, Kaiser Permanente, and Valero.

**Board Governance:** The TCC Board is governed by bylaws and consists of a Board of Directors with one voting representative from each member organization. The officers of the Board consist of a Chair and Vice Chair, elected by the Board of Directors for a one-year term.

**2022 Executive Committee members:**

Len Augustine - Chairman  
Solano County Board of Supervisor Mitch Mashburn - Vice Chair  
Solano County Administrator Bill Emlen  
Mayor Cat Moy – City of Fairfield  
City of Fairfield City Manager David Gassaway  
Mayor John Carli – City of Vacaville  
City of Vacaville City Manager Aaron Busch  
Joe Dingman/Travis AFB Executive Director  
Sandy Person, Executive Director

**Meeting Schedule:** The TCC Executive Committee meets monthly. General membership meetings are by invitation and held quarterly. The TCC may also call additional meetings as needed.

We’re excited to welcome Team STA aboard and look forward to your participation! Please feel free to call if you have questions or need any additional information.

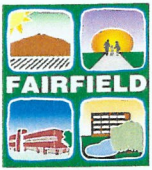
Sincerely,



Sandy Person

Letter to Daryl Halls  
Re: Travis Community Consortium Membership  
July 2, 2024  
Page 2

cc: Name  
Name



City of Fairfield  
 1000 Webster Street  
 Fairfield CA 94533-4883

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
SOLANO TRANSPORTATION AUTHORITY	07/10/2024	231234	\$0.00	08/09/2024	\$5,000.00

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
TRAVIS COMMUNITY CONSORTIUM CO FOR CALENDAR YEAR	1.00	\$5000.000000	EACH	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>Invoice Total:</b>							<b>\$5,000.00</b>

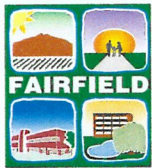
ACCOUNT	AMOUNT

DUE WITHIN 30 DAYS OF INVOICE DATE.  
 PLEASE MAKE CHECK PAYABLE TO CITY OF FAIRFIELD.

City of Fairfield Finance Department  
 Phone: 707-428-7346  
 Email: [accountsreceivable@fairfield.ca.gov](mailto:accountsreceivable@fairfield.ca.gov)

RECEIVED  
 JUL 17 2024  
 SOLANO TRANSPORTATION  
 AUTHORITY

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Fairfield  
 1000 Webster Street  
 Fairfield CA 94533-4883

**General Bill**  
 Remit Portion

Invoice Date	07/10/2024
Invoice Number	231234
Customer Number	184
Amount Paid	
<b>Due Date</b>	<b>08/09/2024</b>
<b>Invoice Total Due</b>	<b>\$5,000.00</b>

Make checks payable to City of Fairfield

SOLANO TRANSPORTATION  
 AUTHORITY  
 SUITE 130 - 1 HARBOR CENTER DR  
 SUISUN CITY, CA 94585-2427



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DATE: July 26, 2024  
TO: Paratransit Coordinating Council (PCC)  
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator  
RE: Paratransit Coordinating Council (PCC) Membership Update

---

**Background:**

Paratransit Coordinating Council (PCC) is a citizen’s advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority’s (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven (11) members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisory Council.

The Paratransit Coordinating Council’s (PCC) By-laws state that the PCC must nominate and elect a Chair and Vice-Chair. The Chair and Vice-Chair are allowed to serve a term of two (2) consecutive years. After holding an officer’s position for two (2) consecutive years, a minimum of one (1) year must elapse before either of the officers can serve again.

**Discussion:**

Transit User member Cynthia Tanksley’s term expires in September 2024. STA staff reached out to Ms. Tanksley who confirmed that she would be interested in serving this committee for another 3-year term. The PCC values Ms. Tanksley’s commitment of both her time and contributions.

STA staff received a resignation email from Melissa Westlie, Social Services Provider Member, on May 8, 2024. Currently, the PCC has 2 vacancies: Social Services Provider and Public Agency – Education.

At the July 18, 2024 PCC meeting, the members voted unanimously to forward a recommendation to the STA Board to approve and reappoint Cynthia Tanksley, Transit User Member for another 3 year term.

**Fiscal Impact:**

None.

**Recommendations:**

Approve and reappoint Cynthia Tanksley, Transit User Member for another 3-year term.

Attachments:

- A. PCC Membership Status for July 2024
- B. Letter of Resignation

**PCC Members and Alternates  
July 2024**

Member	Alternate	Jurisdiction	Agency	Appointed	Term Expires	Chair/Vice Chair Appt
James Williams		Member at Large		December 2003	December 2024	
Brian McLaughlin		Member at Large		December 2019	December 2025	
Dwayne Hankerson		MTC PAC Representative	MTC	January 2022	January 2025	
VACANT		Public Agency - Education				
Jamal Waters		Public Agency – Health and Social Services	ODAS	January 2024	January 2027	
Melissa Westlie		Social Service Provider	ILR	June 2023	June 2026	
Heather Barlow		Social Service Provider	Kaiser Permanente	February 2020	February 2026	
Lisa Hooks		Social Service Provider	State Council on Developmental Disabilities	December 2016	December 2026	
Cynthia Tanksley		Transit User		September 2012	September 2024	
Ruben Brunt Chair		Transit User		June 2023	June 2026	November 2023
Katherine Richter	Chandra Daniels	Transit User		September 2018	December 2024	January 2024





DATE : March 30, 2023  
TO: STA Board  
FROM: Debbie McQuilkin, Transit Mobility Coordinator  
RE: Contract Amendment - Nelson Nygaard for American Disability Act (ADA) In-Person Eligibility Program

---

**Background:**

The Solano County Mobility Management Program was developed in response to public input provided at two mobility summits held in 2009 and the Solano Transportation Study for Seniors and People with Disabilities completed in 2011. Mobility Management was identified as a priority strategy to address the transportation needs of seniors, people with disabilities, low income and transit dependent individuals in the 2011 Solano Transportation Study for Seniors and People with Disabilities. On April 9, 2014, the Solano Transportation Authority (STA) Board unanimously adopted the Solano County Mobility Management Plan which included authorizing the STA to begin implementation of the four key priority elements identified in the Plan.

The Solano Mobility Management Plan focuses on the following four key elements that were also identified as strategies in the Solano Transportation Study for Older People and People with Disabilities:

1. Countywide In-Person American Disability Act (ADA) Eligibility and Certification Program
2. Travel Training
3. Senior Driver Safety Information
4. One Stop Transportation Call Center

On July 1, 2013, in advance of the Solano Mobility Management Plan being completed, the STA Board authorized STA to enter into a contract with C.A.R.E. Evaluators for the Countywide ADA In-Person Eligibility Program, one of the key elements identified earlier in the Solano Transportation Study for Older People and People with Disabilities.

On September 14, 2017, STA contracted with Nelson Nygaard Consulting Associates, Inc.(Consultant) to complete an in-depth analysis of the effectiveness of the ADA current eligibility program (Attachment A). In February 2018, STA staff received their evaluation of the program. The analysis reported positive aspects of the program as well as areas for improvement. Based on their evaluation of the program, several changes were implemented.

Nelson Nygaard Consulting Associates are at the forefront of transportation options for the ADA community and use integrated approaches to help find and develop solutions in the context of a community's needs and goals. Currently, the contract scope of work is for consultation regarding the ADA In-Person Eligibility Program only. STA staff is recommending a contract amendment and modified scope of work for 1 year to continue consulting in order to maintain ADA program compliance.

This modification to the scope of work expanded the consulting services for all of the Solano Mobility Programs that are specific to Older Adults and People with Disabilities. The programs include but are not limited to Travel Training, the Medical Trip Concierge Program, and the Intercity Taxi Card Program.

**Discussion:**

During the term of this contract, Nelson Nygaard will provide technical assistance with regard to the enhanced paratransit eligibility process, in addition to other forms of paratransit technical assistance. For the eligibility process, the consultant will help STA implement any changes that may result from the MTC Blue Ribbon Task Force recommendations, which call for greater integration of the eligibility function with mobility management. In addition they will train the new Program Coordinator in ADA eligibility requirements, best practices, and how to observe and monitor the effective use of the current eligibility program to achieve the agency's goals. The consultant will also work with STA staff to ensure effective and cost-efficient approaches to providing ADA compliant and customer friendly paratransit service. This will be based on best practices in the field nationwide, as they apply to the specific context of multi-agency delivery of paratransit services in Solano County.

**Fiscal Impact:**

The cost of the contract and modified scope of work is not to exceed \$20,000. The funding source is TDA funds which are included in the FY 2023-24 budget.

**Recommendation:**

Authorize the Executive Director to enter into a contract amendment with Nelson Nygaard to extend the term through June 30, 2025 for STA's ADA Program Compliance for an amount not-to-exceed \$20,000.



DATE: August 30, 2024  
TO: STA Board  
FROM: Nick Burton, Director of Projects  
RE: Contract Amendment - I-80 Westbound Cordelia Truck Scales Project Technology System Integration

---

**Background:**

In June 2021, the STA began the design services element of this Project, known as the Plans, Specifications and Estimate (PS&E) Phase. This work is funded with a SB 1 Trade Corridor Enhancement Program (TCEP) grant and State Transportation Improvement Program (STIP) funding. The design is nearly complete with the team working hard to finalize the right-of-way requirements, obtain permits, final costing, Suisun Creek Bridge design, complete utility agreements and final coordination with the Department for Water Resources (DWR).

The Project is being delivered by a Construction Manager/General Contractor (CM/GC) method. This delivery method provides for the contractor to be retained during the design phase to provide technical assistance to the designers. This delivery method reduces risk to both parties and improved constructability. This is the contractor for the Commercial Vehicle Enforcement Facility (CVEF) or Project (if their price and the independent check can have relatively consistent pricing).

Additionally, the team has been working with the selected vendor to implement the project technology system integration. This is the subject of the staff report. Sinelec was selected for this work and has been working in close coordination with the design team, the California Highway Patrol (CHP) and Caltrans to provide technology services that are necessary to operate the facility to meet the truck demand today and in the future.

The new I-80 WB Cordelia Truck Scales facility will be required to process up to 900 commercial vehicles per hour through the five inspection lanes by 2035. In comparison, other major inspection facilities, such as the Northbound Truck Scales at Gilroy/101 and Northbound Truck Scales at Cottonwood/I-5 currently process approximately 300 commercial vehicles per hour through three inspection lanes. Even these lower volume truck scales facilities present a challenge directing vehicles to the correct lane, verifying they are in the correct lane, and visually detecting potential safety defects while weighting, directing, and tracking the commercial vehicles in the truck scales facilities. Our new facility, with three times the commercial vehicle volume increases, raises the task to yet a higher level, and thereby will require an integrated technology system.

**Discussion:**

The original scope of the technology element, known as the Commercial Vehicle Management System (CVMS) is to provide a design that will provide for the delivery of a highly efficient, operator friendly, and low maintenance facility. This implementation will reduce congestion in the corridor, improve freight throughput, and help achieve the CHP mission of Safe Commercial Vehicles. The technology current contract will be implemented by using component installed by the construction contractor as stated below:

- The CVEF Project (overall infrastructure) will include the design and construction of: Weigh-In-Motion (WIM) and static scales, overheight detectors, Closed Circuit Television (CCTV) cameras, loudspeakers, detector loops, poles, and conduit; as well as static and Variable Message signs (VMS). These technology components will be provided/installed by the CM/GC separately from the installation and commissioning of the CVMS.
- The CVMS contract will provide sensing and evaluation technologies, along with associated hardware, software and cabling. The CVMS contract will also provide the hardware and software to integrate the CVEF Technology and create a computer-controlled user interface at the CVEF Operator's Consoles.

The current status of CVMS work is: The CVMS Contractor (Sinelec USA) is on track with their system design and is awaiting approval from Caltrans for installation of their test facilities at the existing I-80 Eastbound (EB)-CVEF (expected in September). Additionally, they are working closely with the team as follows:

- Task 1(A) Coordination with CM/GC - 85% Complete
- Task 2(A) Preliminary Design Document - 93% Complete
- Task 3(A) Final Design Document - 41% Complete
- Task 4(B) Project Management (Design Phase) - 77% Complete

While working through the Task 2(A) Preliminary Design Documents, the Technology Team (CHP, Caltrans, STA and Sinelec) identified several items of additional CVMS work that will make the CVEF operations more efficient and approve the overall constructability of the WB-CVEF Project. These include:

- Transferring CVEF Project technology from CM/GC to CVMS Contractor (\$3.4M) – This will reduce the cost to CM/GC Contract and simplifies CVMS integration since technology provided by same vendor, also allows for simplified maintenance and warranty of all equipment.
- Addition of a Maintenance Management, Security System and Alarms (\$655,000) - Provides faster response and predicative maintenance scheduling based on electronic monitoring of the technology systems, reduces down time and improves safety.
- Adding the ability to integrate Databases (CHP and system data) integration for operator alerts and Integrating the Inspection Bay with the front office Interface (\$310,000)
- EB-CVEF Test Facility (No Cost) - Provides access to existing truck volumes for calibration and AI Training of technology prior to installation at WB Facility. Also allows data collection and access to CHP Staff for real-time training and software feedback.
- Automated Pedestrian Notification System (\$64,000) - Adds automated signage to notify pedestrians at EB-CVEF of trucks exiting the Inspection Bays.

In addition, while not fully ready, there are three optional items that may be requested to be implemented by CHP, should the technology advances and should CHP have their own database system ready for integration. Specifically, these are; Tire Temperature Detection System (2-Lanes), Screen/data integration with CHP Inspection System and a Thermal Brake Detector (\$1.57M).

Staff is recommending the Board approve a contract amendment for Sinelec to implement the changes as listed above for a total added cost of \$6M.

**Fiscal Impact:**

The services recommended at part of this staff report will be funded with a combination of TCEP, STIP and Regional Measure 3 (RM 3) funds dedicated to the project. For the additional services

listed above would be funded with RM3, of which STA has already requested the allocation of the funds from the Multiplication Transportation Commission (MTC). These funds are expected to be made available in September 2024.

**Recommendation:**

Authorize the Executive Director to execute a contract amendment with Sinelec USA for an additional not-to-exceed amount of \$6M for the new I-80 WB Cordelia Truck Scales Facility.

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DATE: August 23, 2024  
TO: STA Board  
FROM: Nick Burton, Director of Projects  
RE: Contract Amendment for Project Management Services for the I-80 Westbound (WB) Truck Scales Project

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**Background:**

Phase 2 of the I-80/I-680/SR 12 Interchange Project includes the I-80 Westbound (WB) Truck Scales Project (Project), which is the subject of this staff report. The Cordelia Truck Scales, built in 1958, are located on I-80 between Suisun Valley Road and SR 12 East, in Fairfield. Although the scales are located at an optimum site from an enforcement standpoint—capturing virtually all the freeway truck traffic traveling to and from SR 12, I-680, and I-80—they are also located in the most congested freeway segment of the county. In spite of their strategic location, the existing truck scale facilities are inefficient and considerably undersized to accommodate current and projected future truck traffic over the next 40 years.

The Project will replace the existing, dated, and under capacity westbound truck scales facility with a new and modernized facility located approximately 0.7 miles east from its current location in Cordelia, Solano County. Constructing and opening the new facility will increase safety of the I-80 corridor, reduce greenhouse (GHG) gas emissions, stimulate economic activity, facilitate trade, and create & preserve jobs.

In December 2020, the California Transportation Commission (CTC) approved funding for the design phase of this Project. The funds were primarily Trade Corridor Enhancement Program (TCEP) funds matched by State Transportation Improvement Program (STIP) funds. Due to the unique nature of the project, Caltrans and STA are delivering the project through Construction Management/General Contractor (CM/GC). This delivery method procures a contractor based on qualifications specific to the scope of the project. In July 2021, the Board approved the design Services contract for an amount not-to-exceed \$10M to WMH Corporation. In late 2021, Kiewit Infrastructure West was selected as the CM/GC for the project. The process then includes the CM/GC contractor during the design process to identify and reduce risk, improve constructability, and evaluate costs through an independent cost estimator through major milestones in the design process.

In December 2023, the STA entered into a contract for technology services for the Project. These services will provide the necessary technology that is required to screen, sort and track the vehicles through entrance, circulation and exiting the facility. The implementation of this element has been on-going in partnership with Caltrans and the California Highway Patrol (CHP).

In June 2023, the CTC further approved funding this Project for construction with \$109M TCEP funds matched by \$59.5M Regional Measure 3 (RM 3) funds. The RM 3 funds are dedicated to this Project. RM 3 funds are being used for the Right-of-Way phase as well as match funds for the construction phase.

**Discussion:**

The Project design is nearly complete, with remaining tasks including the approval from Department of Water Resources (DWR), finalizing the new bridge design over Suisun Creek with Caltrans Structures, finalizing utility relocation agreements, obtaining environmental permits, finalizing the Plant Establishment follow-on Contract design, finalizing approvals with Federal Highway Administration (FHWA) and working with the CM/GC contractor on the final quantities and prices.

PDM Group Inc. was retained by STA to provide project management services and right of way acquisition support services for the I-80 Westbound (WB) Truck Scales Project. Now that design is nearly complete, it is an appropriate time to evaluate the budget required for the project management and right of way acquisition support effort to reach the Ready to List (RTL) milestone and for project management services during construction. Staff is recommending the Board approve a contract amendment for PDM Group Inc. in a not-to-exceed amount of \$679,000 to cover these services.

**Fiscal Impact:**

The services recommended at part of this staff report will be funded with a combination of STIP and Regional Measure 3 (RM 3) funds dedicated to the project. STA has requested the allocation of the funds from the Multiplication Transportation Commission (MTC).

**Recommendation:**

Authorize the Executive Director to enter into a contract amendment with PDM Group Inc. for a not-to-exceed amount of \$679,000 for project management services and right of way acquisition support services for the I-80 Westbound Truck Scales Project.





DATE: August 27, 2024  
TO: STA Board  
FROM: Jasper Alve, STA Project Manager  
RE: Contract Amendment for Suisun City Mobility Hub Construction Management Services

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**Background:**

In response to a request from Suisun City, the STA initiated an update to its Community-Based Transportation Plan (CBTP) in Suisun City in October 2021. The CBTP process and plan was used as a framework to guide community and participatory engagement with the overarching goal of working with the community to gather feedback and prioritize future mobility programs, as well as projects including micro-transit. The STA and Suisun City engaged community residents and used the Equity Guiding Principles along with other studies such as the Active Transportation Plan, the Solano Travel Safety Plan, and all previous CBTPs to help identify the needs and priorities of the community, while also helping to develop equitable and accessible transportation programs and projects for residents of Suisun City.

The STA Board, on October 13, 2021, approved and programmed \$2,750,000 in State Transit Assistance Funds (STAF) for the Suisun City Mobility Hub, which is adjacent to the Suisun Train Depot just west of the Suisun Street and Common Street intersection. This facility is consistent with the Suisun CBTP and the Solano Connected Mobility Implementation Plan by providing a secured location to house vehicles that will be needed to implement the micro-transit recommendations for Suisun City.

Additionally, the Hub will house the STA's Vehicle Share Program vans. Currently, the STA owns three (3) cutaway buses and two (2) vans, but this is likely to increase in the future. STA also plans to house its two (2) electric vehicles and Solano Mobility van at this location. This site will also provide parking at the new STA building and for Suisun City community events. Overall, based on a preliminary review, the facility can hold 65+ vehicles. The site will be fenced, include lights, and be equipped with electric charging infrastructures.

The City of Suisun City and the STA, on February 3, 2022, entered into a funding agreement committing four years of the City's TDA 3 funds to cover one third of the cost of the project. Payments began in fiscal year 2021/22 and will be completed by fiscal year 2024/25 totaling \$1 million. The agreement identified that STAF funds would advance the project and remaining funds will be dedicated to Suisun City's micro-transit program.

**Discussion:**

Construction of the project was delayed due to a variety of factors. First, obtaining the utility design work approval from Pacific Gas & Electric (PG&E) took a significant amount of time than anticipated and coordination continued until late April 2023. The construction contract with OC Jones was executed in June 2023, but due to delays in the issuance of a groundwater permit from the Water Quality Control Board, the schedule was further extended. By the time the site was cleared

and roughly graded, winter was on the horizon. Accordingly, construction of the project was suspended for the winter season. Combined, these delays have increased the construction management (CM) costs of the project and STA staff is now seeking to amend the CM agreement with WSP to increase the contract amount by \$64,915 which will raise the total contract to the amount not-to-exceed \$314,915.

The initial contract amount will be insufficient to cover the remaining CM support work needed. A significant reason for the shortfall is that the consultant performed a high number of request-for-information reviews and contract changer order requests, along with other CM support items. Additionally, completion of the Mobility Hub has been delayed due to the lead time it takes to get on PG&E's construction schedule, which is now anticipated to occur in late October 2024. Thereafter, WSP will still need to do final inspections, testing, and closeout with the contractor.

**Fiscal Impact:**

The cost of the additional construction management services for the Suisun City Mobility Hub is \$64,915. This work will be funded with STA STAF funding already identified for the project on October 13, 2021, as well as Suisun City's TDA.

**Recommendations:**

Authorize the STA Executive Director to amend the consultant contract with WSP for construction management support services for the Suisun City Transportation Mobility Hub Project to add \$64,915 thereby raising the total consultant contract to the amount not-to-exceed \$314,915.

Attachment:

- A. Cost to Complete Estimate – Construction Management



## COST TO COMPLETE ESTIMATE

### Suisun City Transportation Mobility Hub Parking Lot Improvement CTC Preconstruction Services and Construction Management

FROM:

WSP USA INC.

Approved:  \_\_\_\_\_

TO:

**Solano Transportation Authority**

Friday, August 16, 2024

Basis For Estimate

- 1) PG&E connection delayed to 10/29/24
- 2) Electrical testing, irrigation testing after power, planting after power,
- 3) Estimate Based on on-going construction activities
- 4) Rain days not included in estimate
- 5) Overtime hours and nightshift differential not included
- 6) Construction services to include construction management, inspection, on site materials testing
- 7) Construction Staking by Contractor
- 8) Post-construction to include contract closeout, red-line as-built drawings, and project history file
- 9) Staff performing inspection services are subject to DIR regulations including prevailing wage rates, fringes, shift differentials and overtime premiums. Bill rates will be adjusted to comply.

**COST TO COMPLETE ESTIMATE SUMMARY**

8/14/2024

**WSP BURDENED LABOR COSTS**

**SUMMARY LABOR** \$ 89,883

**OVERTIME** \$ -

**SUBTOTAL** \$ 89,883

**SUBCONSULTANT(S):**

**Kleinfelder**

On site materials sampling and testing \$ 12,545

**SUBTOTAL** \$ 12,545

**WSP EXPENSES:** \$ 4,070

**SUBTOTAL** \$ 4,070

**Total Cost to Complete (8/2024 - 12/2024)** \$ 106,498

**Remaining In Original Contract** \$ 41,583

**Amendment Needed** **\$ 64,915**

**Construction Management Services - Solano Transportation Authority  
Proposed Labor Schedule**

			<b>YEAR: 2024</b>					<b>TOTAL HOURS</b>
<i>POSITION</i>	<i>NAME</i>	<i>FIRM</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	
Construction Manager	Michael Scott, PE	WSP	0	0	0	0	0	0
Resident Engineer	Paul Kooner	WSP	80	80	80	70	60	370
Project Administrator	Marianne Beltram	WSP	2	2	2	2	2	10
Staff performing inspection services are subject to prevailing wage rates								<b>380</b>

Suisun City Transportation Mobility Hub Parking Lot Improvement CTC

**STRAIGHT TIME LABOR COSTS**

			Jan 1, 2024- Dec 31, 2024				
<i>POSITION</i>	<i>NAME</i>	<i>FIRM</i>	<i>HRS</i>	<i>BILL RATE</i>	<i>TOTAL</i>	<i>TOTAL HOURS</i>	<i>TOTAL COST</i>
Construction Manager	Michael Scott, PE	WSP	0	0.00	\$0.00	0	\$0
Resident Engineer	Paul Kooner	WSP	370	238.96	\$88,415.20	370	\$88,415
Project Administrator	Marianne Beltram	WSP-GSO	10	146.77	\$1,467.70	10	\$1,468
			<b>380</b>		<b>\$89,882.90</b>	<b>380</b>	<b>\$ 89,883</b>

Suisun City Transportation Mobility Hub Parking Lot Improvement CTC  
WSP USA INC.

**ESTIMATED EXPENSES**

	UNIT	QTY	UNIT COST (\$)	SUBTOTAL (\$)	
<u>EXPENSES</u>					
<u>A) VEHICLES, VEHICLE O&amp;M, COMPUTERS,</u>					
<u>FIELD EQUIPMENT, SAFETY EQUIPMENT, SURVEY EQUIPMENT</u>					
		Hours			
Michael Scott, PE		0	\$11	0	
Paul Kooner		370	\$11	4,070	\$ 4,070
<b>ESTIMATED EXPENSES</b>				=	<b>\$ 4,070</b>

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DATE: July 1, 2024  
TO: STA Board  
FROM: Jasper Alve, STA Project Manager  
Nick Burton, STA Director of Projects  
RE: Union Pacific Railroad Reimbursement Agreement for Package 5 of the  
I-80/I-680/SR 12 Interchange Project

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**Background:**

The Solano Transportation Authority (STA) Board approved Regional Measure (RM) 3 allocation requests in December 2023 for \$10 million and in July 2024 for an additional \$1 million from the \$150 million RM 3 funds dedicated to the I-80/I-680/SR 12 Interchange Project. These allocations are for completing the design of Package 5 of the interchange project, which will extend Business Center Drive to connect with a realigned Red Top Road, thereby creating a partial interchange on State Route 12/Business Center Drive/Red Top Road.

The STA Board approved in February 2024 the release of the Request-for-Proposals for the design of Package 5. Proposals were due on April 8 2024 and after evaluation, Mark Thomas was subsequently selected. Since then, Mark Thomas has started design work and identified assets within the project area owned by various entities which will be impacted.

**Discussion:**

Completion of Package 5 will involve partnership between multiple local, regional, and state agencies. These include Caltrans, City of Fairfield, and Solano County as each of these jurisdictions will ultimately own and operate a portion of the new roadway and associated facility improvements. STA staff has had initial discussions and setup coordination meetings going forward with staff from these agencies, which are expected to lead to agreements with these agencies to finalize roles and responsibilities. Aside from these agencies, completion of Package 5 will also involve coordination with multiple utility and transportation operators including the Union Pacific Railroad (UPRR).

Obtaining a permit, as well as operations and maintenance agreement approval from UPRR is needed for Package 5 since a section of UPRR's rail falls within the project area. Mark Thomas has started the preliminary work to ensuring the project meets all UPRR's requirements, but in order to move further in this process, the STA will need to enter into Reimbursement Agreement with UPRR. This agreement will reimburse UPRR for its work, as outlined in Exhibit B of Attachment A, related to performing field diagnostics and inspections; review of plan, specifications, and construction; project design; preparation of project estimate; as well as for meetings and travel. The total reimbursement amount for UPRR to complete its work is estimated to be \$75,000.

**Fiscal Impact:**

None to the STA. Regional Measure 3 funds dedicated to completing the design of Package 5 of the I-80/I-680/SR 12 Interchange will cover the cost of the Reimbursement Agreement.

**Recommendation:**

Authorize the STA Executive Director to enter into Reimbursement Agreement with the Union Pacific Railroad for Package 5 of the I-80/I-680/SR 12 Interchange Project in the amount not-to-exceed \$75,000.

Attachment:

- A. Reimbursement Agreement Preliminary Engineering Services

**REIMBURSEMENT AGREEMENT  
PRELIMINARY ENGINEERING SERVICES****Effective Date:****Estimate: \$75,000.00**

THIS REIMBURSEMENT AGREEMENT (**Agreement**) is made and entered into as of the **Effective Date**, by and between UNION PACIFIC RAILROAD COMPANY, a Delaware corporation (**Railroad**), and SOLANO TRANSPORTATION AUTHORITY (**Agency**).

## RECITALS

A. Agency desires to initiate the project more particularly described on Exhibit A attached hereto (**Project**).

B. The Project will affect Railroad's track and right of way at or near the Project area more particularly described on Exhibit A.

C. Railroad agrees to collaborate with Agency on the conceptualization and development of the Project in accordance with the terms and conditions of this Agreement.

## AGREEMENT

NOW THEREFORE, the parties hereto agree as follows:

1. Railroad, and/or its representatives, at Agency's sole cost and expense, agrees to perform (or shall cause a third-party consultant to perform on Railroad's behalf) the preliminary engineering services work described on Exhibit B attached hereto (**PE Work**). Agency acknowledges and agrees that: (a) Railroad's review of any Project designs, plans and/or specifications, as part of the PE Work, is limited exclusively to potential impacts on existing and future Railroad facilities and operations; (b) Railroad makes no representations or warranties as to the validity, accuracy, legal compliance, or completeness of the PE Work; and (c) Agency's reliance on the PE Work is at Agency's own risk.

2. Notwithstanding the Estimate (**Estimate**), Agency agrees to reimburse Railroad and/or Railroad's third-party consultant, as applicable, for one hundred percent (100%) of all actual costs and expenses incurred for the PE Work. During the performance of the PE Work, Railroad will provide (and/or will cause its third-party consultant to provide) progressive billing to Agency based on actual costs in connection with the PE Work. Within sixty (60) days after completion of the PE Work, Railroad will submit (and/or will cause its third-party consultant to submit) a final billing to Agency for any balance owed for the PE Work. Agency shall pay Railroad (and/or its third-party consultant, as applicable) within thirty (30) days after Agency's receipt of any progressive and final bills submitted for the PE Work. Bills will be submitted to the Agency using the contact information provided on Exhibit C. Agency's obligation hereunder to reimburse Railroad (and/or its third-party consultant, as applicable) for the PE Work shall apply regardless whether Agency declines to proceed with the Project or Railroad elects not to approve the Project.

3. Agency acknowledges and agrees that Railroad may withhold its approval for the Project for any reason in its sole discretion, including without limitation, impacts to Railroad's safety, facilities, or operations. If Railroad approves the Project, Railroad will continue to work with Agency to develop final plans and specifications, and prepare material and force cost estimates for any Project related work performed by Railroad.

4. If the Project is approved by Railroad, Railroad shall prepare and forward to Agency a Construction and Maintenance Agreement (**C&M Agreement**) which shall provide the terms and conditions for the construction and ongoing maintenance of the Project. Unless otherwise expressly set forth in the C&M Agreement, the construction and maintenance of the Project shall be at no cost to Railroad. No construction work on the Project affecting Railroad's property or operations shall commence until the C&M Agreement is finalized and executed by Agency and Railroad.

5. Neither party shall assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed.

6. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties.

7. This Agreement sets forth the entire agreement between the parties regarding the Project and PE Work. To the extent that any terms or provisions of this Agreement regarding the PE Work are inconsistent with the terms or provisions set forth in any existing agreement related to the Project, such terms and provisions shall be deemed superseded by this Agreement to the extent of such inconsistency.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the Effective Date.

**SOLANO TRANSPORTATION AUTHORITY**

**UNION PACIFIC RAILROAD COMPANY,**  
a Delaware Corporation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**Amber Stoffels**  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**Manager I, Industry & Public Projects**  
\_\_\_\_\_  
Title

# Exhibit A

## Project Description and Location

### Project Description

Solano Transportation Authority proposes to construct a new grade separated roadway overpass over Railroad's track at the location referred to below.

### Location

Schellville Subdivision

<b>DOT</b>	<b>Crossing Type</b>	<b>Milepost</b>	<b>Street Name</b>
981595P	Public	55.803	Red Top Road/Business Center Drive

## **Exhibit B**

### **Scope of Project Services**

Scope of work includes, but is not limited to the following

- Field diagnostic(s) and inspections
- Plan, specification, and construction review
- Project design
- Preparation of Project estimate for force account or other work performed by the Railroad
- Meetings and travel

## Exhibit C Billing Contact Information

<b>Name</b>	Nick Burton
<b>Title</b>	Director of Projects
<b>Address</b>	423 Main Street, Suisun, CA 94585-2427
<b>Work Phone</b>	(707) 424-6075
<b>Cell Phone</b>	
<b>Email</b>	nburton@sta.ca.govnburton@sta.ca.gov
<b>Agency Project No.</b>	

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DATE: September 11, 2024  
TO: STA Board  
FROM: Amy Antunano, SR2S Program Manager  
Jasper Alve, Project Manager  
RE: Active Transportation Grant (ATP) for Solano Safe Routes to School

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**Background:**

In September 2013, the Governor signed legislation creating the Active Transportation Program (ATP). The ATP consolidates multiple state and federal funding programs into one program and aims to fund projects that increase biking and walking trips. The grant program is highly competitive and is broken down into three components: Statewide (50 percent of ATP funding), Small Urban and Rural (10 percent), as well as Regional Metropolitan Planning Organization (40 percent).

In partnership with the STA's Safe Routes to School (SR2S) Program, the City of Fairfield submitted a grant application for Cycle 5 of the ATP under the Statewide Component. The California Transportation Commission (CTC) received a total of 454 grant applications during this cycle for the Statewide Component seeking approximately \$2.3 billion in ATP funding. On March 12, 2021, the CTC awarded approximately \$241 million in ATP funds to 41 projects, which included the West Texas Street Complete Streets Project. This project was the only application in Solano County to be funded.

**Discussion:**

Launched in 2008, the STA's SR2S Program intends to promote active transportation to and from schools throughout the County. The program aims to boost the number students and parents walking and biking, improve safety and mobility for non-motorized users, assist regional agencies in achieving greenhouse gas reduction targets, enhance public health, and ensure that disadvantaged communities fully benefit from the program. The program was awarded \$117,000 in ATP funds as part of the City of Fairfield's successful ATP Cycle 5 grant application.

The SR2S team will collaborate with administrators from E. Ruth Sheldon and Fairview Elementary Schools to implement the Safe Routes to School Bicycle and Pedestrian Education Program funded by the ATP grant. This program will provide bicycle and pedestrian education, encouragement, and engagement activities. These efforts will complement the infrastructure improvements near the schools, helping students and families adopt safer active transportation habits.

**Fiscal Impact:**

The City of Fairfield will allocate \$117,000 to STA to fund the SR2S non-infrastructure projects at two schools located within the City.

**Recommendation:**

Authorize the Executive Director to enter into a funding agreement with the City of Fairfield for \$117,000 for the Safe Routes to School Bicycle and Pedestrian Education Program.

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DATE: September 11, 2024  
TO: STA Board  
FROM: Amy Antunano, Program Manager-SR2S  
RE: Contract Amendment for Safe Routes to School - Bay Area Bike Mobile

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**Background:**

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun and healthy. Using a comprehensive approach, the program includes 6 “E’s”: education, engagement, encouragement, enforcement, engineering, and evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

The Bay Area Bike Mobile (Bike Mobile) is a bicycle repair shop on wheels. The Bike Mobile tunes up bikes free of charge, helping youths repair their bikes and teaches the mechanics of a bicycle to participants. Local Motion operates the Bay Area Bike Mobile, which launched in March 2014 with the help of a \$480,000 grant from the Spare the Air Youth program, funded by the Metropolitan Transportation Commission (MTC) under the Climate Initiatives funding opportunity.

**Discussion**

The Bay Area Bike Mobile has served Solano County communities since 2014. At these events, their staff engages participants in a hands-on repair process so that they may be more confident making future repairs on their own. Additionally, they promote safe riding, teach beginners how to ride without training wheels, and give away refurbished bicycles. In fiscal year 23-24, the Bay Area Bike Mobile will serve at 21 bicycle repair events. The events have been hugely successful in the schools and community helping to fix youth bikes across the county.

Recognizing the Bike Mobile’s funding is limited after August 2023, there is a possibility that if the Bike Mobile does not secure further funding, they may not be able provide events. The SR2S program would like to continue working with the Bike Mobile to offer events from now through the end of FY 2025-26. Staff recommends that the Executive Director be authorized to amend the existing funding agreement with the Bay Area Bike Mobile to extend it for two additional years (FY 24-25 and FY 25-26) with an amount not to exceed \$50,000 for a minimum of 29 educational concert assemblies across Solano County

**Financial Impact:**

None. Funding for Music Notes is currently available as part of the SR2S 2024-25 budget.

**Recommendation:**

Authorize the Executive Director to amend the consultant contract with Local Motion for bicycle repair events to add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$50,000 and extend the term of the contract through September 30, 2026.

Attachment:

- A. Scope of Services for Solano Transportation Authority’s (STA) Safe Routes to School Program by Local Motion



## **Scope of Services for Solano Transportation Authority's (STA) Safe Routes to School Program by Local Motion**

**Client:** Solano Transportation Authority

**Cost:** \$1700 per event

**Number of events:** 23

**Task 1:** Direct service teaching & fixing.

- Bike safety education – Provide safety handouts.
- Bike repair education - Teach repair and maintenance to participants.
- Bike maintenance – Repair bikes using tools and parts from the BikeMobile. (See below)
- Surveys – Collect information from participants.

**Task 1 Deliverables:**

- Execute a total of 23 site visits in Solano County.
- Staff each event with 3 staff members for 3-5 hours.
- Provide data to STA about the participants served at each event.

**Included Materials:**

Shifters, brake cables & housing, shifter cables & housing, chains, tires, tubes, brake levers, brake calipers, grips and seats



DATE: September 11, 2024  
TO: STA Board  
FROM: Amy Antunano, Program Manager-SR2S  
RE: Contract Extension for Public Safety Education and Enforcement Grant

---

**Background:**

The Solano Safe Routes to School (SR2S) program supports a variety of engineering and enforcement strategies as part of its comprehensive approach. The main goal for SR2S enforcement strategies is to deter unsafe behaviors of drivers, pedestrians, and bicyclists, and to encourage all road users to obey traffic laws and share the road safely. Enforcement is one of the complementary strategies that SR2S programs use to enable more children to walk and bicycle to school safely.

The SR2S Program has typically allocated \$150,000 towards Safety Enforcement and Education services to local police departments in 2-year grant cycles since the grant program's inception in 2011. However, funding for this program is not guaranteed and depends on available competitive grant funding provided by the State and the Metropolitan Transportation Commission (MTC). The STA was successful in obtaining competitive Congestion Mitigation Air Quality (CMAQ) Program funds through MTC and the California Office of Traffic Safety in the past.

The most recent SR2S Safety Education and Enforcement grant funding was awarded to the City of Benicia Police and City of Suisun City Police Department to allow their School Resource Officers to help implement the program at their schools. Generally, smaller cities have shown the most interest in the grant program given their limited police budgets.

**Discussion:**

This grant has allowed local police departments to develop innovative programs and provide funding for dedicated staff to support the SR2S Program at schools, helping address traffic safety and education since its inception. On July 27, 2023, staff released a Call for Applications for the Public Safety Education and Enforcement Grant, totaling \$150,000 funded by MTC Quick Strike funds. Applications were due on August 21, 2023. After the review process, STA staff awarded \$75,000 to the City of Benicia for FY 2023-24 and \$75,000 to the City of Suisun City for FY 2023-24.

The City of Suisun utilized the funding to support the three Suisun City elementary schools and one middle school by employing a School Safety Traffic Officer. This position allows the Suisun City Police Department to assign a part-time staff member to the schools to educate students and caregivers on traffic, pedestrian, and bike safety, as well as to enforce parking regulations as needed. Unfortunately, due to staffing shortages, the Suisun Police Department was unable to utilize all their funding and requested a grant extension. STA staff is recommending an extension of the existing agreement with the Suisun City Police Department for one year (FY 2024-25) in the amount of \$52,085.65

**Fiscal Impact:**

None. Funding for the SR2S Safety Education and Enforcement Grant funding is included in the STA 2024-25 budget.

**Recommendation:**

Amend the funding agreement with the City of Suisun City Police Department to extend through June 30, 2025 and not to exceed \$52,085.65.

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DATE: September 11, 2024  
TO: STA Board  
FROM: Amy Antunano, Program Manager-SR2S  
RE: Contract Amendment for Safe Routes to School –Music Notes Safety Assemblies

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**Background:**

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun and healthy. Using a comprehensive approach, the program includes 6 “E’s”: education, encouragement, enforcement, engagement, engineering and evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

In 2023, the Safe Routes to School Program partnered with Music Notes to deliver educational multimedia assemblies that reinforce Safe Routes to School initiatives. Founded in 2009 by middle school teachers in Los Angeles, California, Music Notes combines education with entertainment to create unforgettable experiences for students of all ages. As the only group in the Bay Area offering an interactive concert production focused on Safe Routes to School activities, Music Notes tailors its shows to meet the specific needs of schools and communities in Solano County.

**Discussion:**

The Music Notes assemblies are a popular program highlight, offering concert-style performances with hip hop songs and videos that make learning pedestrian and bike safety fun and engaging. Students get the chance to participate on stage by answering "pop quiz" questions, winning prizes, and demonstrating their safety knowledge. The show has been performed at 16 school sites across Solano County.

Staff recommends that the Executive Director be authorized to amend the existing funding agreement with the Music Notes to extend it for two additional years (FY 24-25 and FY 25-26) with an amount not to exceed \$50,000 for a minimum of 29 educational concert assemblies across Solano County. This aligns with our 6 E’s goals to provide education and encouragement that will address pedestrian and bicycle safety making it safer for youth to walk and bike to school.

**Financial Impact:**

None. Funding for Music Notes is currently available as part of the SR2S 2024-25 budget.

**Recommendation:**

Authorize the Executive Director to amend the consultant contract with Music Notes for safety Assemblies to add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$50,000 and extend the term of the contract through June 30th, 2026.

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DATE: September 11, 2024  
TO: STA Board  
FROM: Amy Antunano, Program Manager- SR2S  
RE: Contract Amendment for Safe Routes to School – Safe Moves Bike Rodeo

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**Background:**

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun and healthy. Using a comprehensive approach, the program includes 6 “E’s”: education, encouragement, enforcement, engagement, engineering and evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

Over the past few years, interest from schools and community agencies has steadily increased for bicycle rodeo events. This activity is a popular interactive and educational event which informs students, parents and teachers bicycle safety with live demonstrations. In 2023 staff partnered with Safe Moves, to administer bicycle rodeo events at school sites as well as at community events. Safe Moves is unique and are the only self-sustaining group in the Bay Area to conduct these types of events with minimal staff and volunteer support. In addition, Safe Moves has demonstrated that their events can be tailored specifically to meet the needs of our schools and communities in Solano County.

**Discussion**

SR2S staff recognize the influential role that Safe Moves can play in bringing schools and community members together to envision and celebrate the many possibilities of walkable and bikeable communities and in providing active transportation education and programming to students, their families and their community. The Safe Moves Bike Rodeo’s have been conducted at 12 different locations throughout Solano County.

Staff recommends that the Executive Director be authorized to amend the existing funding agreement with Safe Moves to extend it for two additional years (FY 24-25 and FY 25-26) with an amount not to exceed \$30,000 for a minimum of 17 educational concert assemblies across Solano County. This aligns with our 6 E’s goals by providing education and encouragement that will enhance pedestrian and bicycle safety, making it safer for youth to walk and bike to school

**Financial Impact:**

None. Funding for Safe Moves is currently available as part of the SR2S 2024-25 budget.

**Recommendation:**

Authorize the Executive Director to amend the consultant contract with Safe Moves and add \$10,000, thereby raising the total consultant contract to the amount not-to-exceed \$30,000 and extend the term of the contract through June 30, 2026.

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DATE: September 11, 2024  
TO: STA Board  
FROM: Brandon Thomson, Transit Mobility Coordinator II  
Ron Grassi, Director of Programs  
RE: Low Carbon Transit Operations Program (LCTOP) Fiscal Year (FY) 2023-24  
Funding

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**Background:**

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, intermodal transit facilities, equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total money received shall be expended on projects that will benefit disadvantaged communities. Senate Bill 862 continuously appropriates five percent of the annual auction proceeds in the Greenhouse Gas Reduction Fund (Fund) for LCTOP, beginning in Fiscal Year (FY) 2015-16. This Program is administered by the California Department of Transportation (Caltrans) in coordination with the California Air Resource Board (CARB) and the State Controller Office to ensure that the program's statutory requirements are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

**Discussion:**

In December 2023, the Metropolitan Transportation Commission (MTC) released the initial LCTOP funding estimate for FY 2023-24. The LCTOP population-based funds for Solano County were estimated at \$1,207,000 and the revenue-based funds are estimated at \$151,000. The revenue-based funds are allocated directly to the transit operators. It is the responsibility of the STA Board to recommend the allocation of population-based funds to MTC.

On January 11, 2024, STA staff issued a call for projects based on allocating the \$1,207,000 LCTOP funds by population. The Transit agencies were given until January 25, 2024, to provide their LCTOP funding request and project descriptions. The goal of LCTOP funds is to reduce greenhouse gas emissions and support clean transit. Attachment C reflects the recommended allocation of LCTOP funds by the agency.

On April 10, 2024, MTC sent out the revised and final LCTOP allocations (Attachment A) and based upon the revision two projects need their LCTOP Resolution amended to be consistent with available funding when the STA submits the project justification sheet to Caltrans in order to receive the LCTOP funding. The two affected projects are the Suisun Mobility Hub and the Solano 360 Mobility Hub.

Solano Transportation Authority (STA) and Suisun City previously agreed to fund and implement a Suisun Mobility Hub. The Suisun Mobility Hub will be a secured location to house vehicles needed to operate the Suisun City's Suisun Microtransit. The site will be fenced, include lighting, and electric charging facilities for both Suisun Microtransit and the public. LCTOP population-based funding for Suisun City of \$74,981 will be used towards finishing the electrification of the Suisun City Mobility Hub. The final funding is slightly smaller than the initial allocation, which was anticipated to be \$77,864.46.

STA and Solano County have been working collaboratively on the Solano 360 project located in Vallejo. Specifically, the site is located at Sage Street, approximately 645 feet northeast of Fairgrounds Drive. Solano County will be constructing a Rideshare Parking lot as the first phase of the Transit/North Parking Center which will serve as a bus hub within Solano 360 with access to the County Fairgrounds, and local and regional transit stops. Amenities include exterior lighting, Electric Vehicle charging stations, vegetated medians, and perimeter fencing. A 2-lane roadway with a left turn lane, parkway landscaping, and sidewalk & bike lanes will connect from the rest of the site to the south of Sage Street. The County will be installing a transit shelter with lighting and benches on Sage Street for local transit and enhanced crossings will connect to Regional Transit at the Highway 37 on-ramp stops. The LCTOP population-based funding for Solano County of \$48,935 will be used towards the electrification of this site. The final funding is slightly smaller than the initial allocation, which was anticipated to be \$50,816.72.

STA staff submitted both LCTOP project's justification sheets to Caltrans on April 26, 2024. STA was contacted by Caltrans on July 2, 2024, and Caltrans informed STA staff that the Solano 360 project was not an eligible project under LCTOP funding guidelines as it did not have a direct benefit to transit as the proposed project was for personal car charging infrastructure. Based upon this, Caltrans recommended shifting the Solano 360 funding of \$48,935 to the Suisun City Mobility Hub to upgrade the Suisun City Microtransit electric charging infrastructure to a dual, level two charger. The revised LCTOP project justification sheet was due to Caltrans on July 3, 2024. STA staff revised the Suisun Mobility Hub project justification sheet to include the \$48,935 for a total grand total of \$123,916.

**Fiscal Impact:**

No fiscal impact on the STA budget for FY 2023-24. Project funds will be included in the FY 2024-25 STA Budget.

**Recommendation:**

Amend STA Resolution No. 2024-01.b for the electrification of the Suisun City Mobility Hub for \$123,916 as shown in Attachment B.

Attachment:

- A. MTC Letter (dated April 10, 2024) FY 2023-24 LCTOP Section 99313 Contributions
- B. Amended STA Resolution No. 2024-01.b

**STA RESOLUTION NO. 2024-01.b**

(STA Resolution 2024-01.a Amendment approved by the STA Board on June 12, 2024)  
 (STA Resolution 2024-01.b Amendment subsequently September 11, 2024)

**AUTHORIZATION FOR THE EXECUTION OF THE  
 CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
 FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)  
 FOR THE FOLLOWING PROJECT(S):**

**Low Carbon Transit Operations Program (LCTOP) for Transit Projects  
 (The electrification of the Suisun City Mobility Hub for \$123,916**

**WHEREAS**, the Solano Transportation Authority (STA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the STA wishes to delegate authorization to execute these documents and any amendments thereto to Executive Director or the Acting Executive Director following Project Approval by the STA Board whether through project-specific action of the Board or through approval of the STA Budget included projects and their funding.

**WHEREAS**, the STA wishes to implement the following LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Solano Transportation Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the Executive Director or Acting Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Solano Transportation Authority that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2023-24 LCTOP funds:  
**The electrification of the Suisun City Mobility Hub for \$123,916**

This resolution was adopted by Solano Transportation Authority on September 11, 2024, 2024:

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Ronald Kott, Chair  
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 12th of June, 2024 by the following vote:

Ayes: \_\_\_\_\_

Nos: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Attest: \_\_\_\_\_

Johanna Masiclat  
Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed and adopted by said Authority at the regular meeting held on September 11, 2024.

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Daryl K. Halls, Executive Director  
Solano Transportation Authority



DATE: August 30, 2024  
TO: STA Board  
FROM: Kathrina Gregana, Associate Planner  
RE: Solano Rail Hub Project Approval/Environmental Documentation (PA&ED)  
Public Outreach and Engineering Services Subconsultant - Request for Proposals

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**Background:**

The STA, in partnership with the cities of Suisun City and Fairfield, the County of Solano, Capitol Corridor Joint Powers Authority, Amtrak, and the Caltrans Department of Rail and Mass Transit (Project Team), has been working towards advancing the Solano Rail Hub Project (Project) at the Suisun City and Fairfield Train Station. The Project Team completed two planning studies for this effort: *Solano Rail Hub Advanced Planning Study 2022* and *Solano Rail Hub Project Project Study Report Equivalent 2023*. After the planning studies, the next phase is Environmental and 30% Initial Design, called the Project Approval & Environmental Documentation (PA&ED).

In 2020, the US Department of Justice issued a mandate requiring Amtrak to upgrade rail stations in their intercity transportation system that are not in compliance with Americans with Disabilities Act (ADA) requirements. The Solano Rail Hub is the next station in Amtrak’s list of out-of-compliance stations that needs to be addressed. In light of the DOJ mandate, the STA has been coordinating with Amtrak to ensure that Amtrak’s project to address ADA upgrades are in alignment with the STA and Project Team’s goals for the Solano Rail Hub. Additionally, Amtrak has funding to address non-ADA compliant stations that can be utilized for this Project.

**Discussion:**

In August 2024, the STA was informed that Amtrak recently got a Designer on Record (DOR) under contract to begin the PA&ED Phase for the ADA upgrades needed at the Solano Rail Hub. The scope of Amtrak’s ADA mandate includes the replacement of the station platform with a wider center and one that is grade-separated to separate passengers from active railroad tracks as well as the improvement of passenger access to the platform.

The Project Team’s vision for the Solano Rail Hub Station is wider in scope than Amtrak’s ADA requirements. Most notably, a key priority of the Project Team is creating an attractive and accessible link between downtown Suisun City and Fairfield to unify the two downtowns. As such, there is a need to replace the existing bridge at the station, which is not ADA-compliant and is a circuitous route to access and travel between the two cities. Other project goals that were identified include improving passenger and pedestrian safety, improving the passenger experience, and encouraging adjacent, high-density land uses to enable each city’s vision for downtown development.

Another key priority for the Project Team is the need for a robust and meaningful public outreach process for the Project. The Solano Rail Hub will be the most connected place in Solano County – it is a key piece of the state’s transportation and land use strategy, enabling local commerce, assisting in meeting regional housing needs, and delivering a seamless statewide transportation function. While this station has state and regional importance, the project design must also meet the preferences and needs of the train and bus riders and the local

community and reflect the community values of the cities of Suisun City and Fairfield and the County.

With all of that said, the STA staff has identified the need to procure two subconsultants for the PA&ED Phase: one would perform the public outreach process working closely with the cities of Suisun City and Fairfield and the other would provide engineering services to coordinate and work with Amtrak's DOR to develop a project design that meets Amtrak's ADA requirements and the Project Team's goals for the Solano Rail Hub station.

The draft scope of work for these subconsultants include the following:

- Develop and perform a public outreach strategy to garner feedback from train and bus riders and the local community to ensure that their needs and preferences inform the project alternatives developed for the PA&ED Phase
- Perform engineering services that include:
  - Third Track Improvement and Development and Specifications for undercrossing and overcrossing alternatives for the Station
  - Analyzing project alternatives for access to the center platform for the passenger rail connections
  - Approach to Phased Implementation of Project Components
  - Environmental Clearance requirements for Phased Components

At this time, STA staff is requesting to release a Request for Proposals (RFP) to select subconsultants for public outreach and engineering services for the Solano Rail Hub PA&ED Phase.

**Fiscal Impact:**

The estimated cost of these subconsultant services is up to \$750,000 which is proposed to be funded by Regional Measure 3 funds.

**Recommendation:**

Authorize the Executive Director to:

1. Release a Request for Proposals for a Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Subconsultants for Public Outreach and Engineering Services;
2. Enter into a contract agreement with the selected consultants for an amount not to exceed \$750,000 for the Solano Rail Hub Project Approval/Environmental Documentation (PA&ED) Phase.





DATE: September 3, 2024  
TO: STA Board  
FROM: Robert Guerrero, Deputy Executive Director/Director of Planning  
RE: County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0

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**Background:**

The Solano Transportation Authority (STA) was designated as the Solano County Collaborative on Housing by the County of Solano on March 23, 2021, which included to administer the Association of Bay Area Government's (ABAG) Regional Early Action Planning (REAP) grant. The purpose of the grant was to assist the County and the seven cities in planning for countywide housing opportunities. The STA received this designation for the agency's role in providing: 1) administrative support for the County's Regional Housing Needs Allocation process, 2) obtaining \$4 million in transportation funding to advance affordable housing projects in Priority Development Areas (PDA) at the Fairfield Hannigan Rail Station and the Vacaville Transportation Center and 3) providing technical assistance for agencies to obtain State Local Early Action Planning Grants.

Since then, the STA utilized the REAP grant funds to assist the County of Solano and the seven cities in updating each of their housing elements, facilitating a Countywide Planning Commissioner training session, hosting a developer forum and creating a website for Assessor Dwelling Unit (ADU) information. Attachment A provides a summary of recent accomplishments by the Solano County Collaborative on housing. The accomplishments were a collective effort with STA's County Collaborative partners, including:

- 1) City and County Community Development Directors Participation
- 2) Solano Economic Development Corporation
- 3) ABAG

**Discussion:**

The STA was awarded an additional grant of \$490,000 from ABAG as part of a second allocation of REAP funding (REAP 2.0). The purpose of the grant is to assist each city and the County in implementing their housing elements and encourage housing developments. The Solano Planning Directors Group, which were designated as the staff steering committee for administering the REAP funding, have discussed and recommended tasks for the additional REAP 2.0 funds.

The recommended REAP 2.0 tasks included continuing to host events with developers and planning commissioners with an additional focused event on affordable housing that will include participants from affordable housing financial institutions and non-profit agencies. The tasks also include furthering ADU development, marketing tools for development projects and additional technical assistance and grant writing.

Attachment B includes the Solano Planning Directors Group recommended REAP 2.0 Tasks. The list was reviewed by the Solano City Managers and the STA TAC at their separate meetings

held in August. Both groups approved the recommended tasks, however the list was updated to include an additional task discussed at the City Managers Group related to housing preservation and protection. Staff has a follow up meeting to further define this task prior to the September 11<sup>th</sup> Board meeting and will update staff's recommendation at that time. Two options related to this are up for discussion: 1) provide the County of Solano REAP 2.0 funding to work with the cities to develop housing implementation plans for housing production in preparation for a 2026 ABAG/MTC Bay Area Finance Housing Authority Measure or 2) provide Community Action Partnership (CAP) Solano REAP 2.0 to prepare a housing preservation and protection plan. Both options would address housing preservation, protection and production consistent with the grant goals.

In the meantime, STA staff is recommending the STA Board approval of the REAP 2.0 task list, REAP 2.0 budget and authorization to develop funding agreements or amendments to implement the REAP 2.0 grant. Attachment C includes the REAP 2.0 budget summary recommended for Placeworks, Solano EDC, budget for either Community Action Partnership (CAP) Solano or County of Solano and STA administration. The grant funding will expire after December 30, 2025.

**Fiscal Impact:**

None to the STA's General Budget. \$490,000 is provided by the ABAG through the State Regional Early Action Planning (REAP) 2.0 Grant.

**Recommendation:**

Approve the following STA County Collaborative on Housing: Regional Early Action Planning Grant (REAP) 2.0 Actions:

1. Authorize the STA Executive Director to sign an Amended Agreement for REAP 2.0 additional funds;
2. Approve the task list for REAP 2.0 County Collaborative Work Scope as shown Attachment B;
3. Amend Placeworks Consultant Contract for an amount not to exceed \$380,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C;
4. Amend Solano Economic Development Corporation land use consultant contract for an amount not to exceed \$75,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C; and
5. Authorize the STA Executive Director to enter into a funding agreement with the County of Solano or CAP Solano for an amount not to exceed \$150,000 to assist the STA County Collaborative REAP 2.0 tasks as shown in Attachment C.

Attachments:

- A. May 2024 County Collaborative on Housing Newsletter
- B. Recommended STA County Collaborative REAP 2.0 Tasks
- C. STA County Collaborative REAP 2.0 Budget



ATTACHMENT A



**STA** Solano Transit Authority  **STA COUNTY PLANNING COLLABORATIVE ON HOUSING NEWSLETTER**



May 2024

**In This Edition:**

- What is the County Planning Collaborative on Housing?
- STA Solano County Planning Collaborative and Solano Housing Investment Partnership Past Accomplishments
- County Planning Collaborative on Housing Developer Forum
- Solano Accessory Dwelling Units (ADU) Housing Resource
- Cities/County Housing Element and Regional Housing Needs Assessment Status
- Regional Early Action Planning Grants (REAP) 2.0 Funding Help
- Priority Development Area Implementation Updates



*County Planning Collaborative on Housing Developer Forum  
March 11, 2024*



*County Planning Collaborative on Housing Developer Forum  
March 11, 2024*

# What is the County Planning Collaborative on Housing?

In 2021, in partnership with the County of Solano and the seven cities, the Solano Transportation Authority (STA) was designated as the Solano County Planning Collaborative on Housing, primarily for its role in administering the Solano Housing Investment Partnership (SolHIP). The STA created SolHIP in 2019 in response to the Bay Area and the State's growing housing crisis with the objective to link transportation infrastructure funds to increase housing production in Solano County. The Bay Area Metropolitan Transportation Commission, Association of Bay Area Governments and the State Housing and Community Development Department recognized the Solano County Planning Collaborative as a model for other counties because of the Partnership's collaborative planning process, strong transportation and land use link and technical assistance provided to each agency.

## STA Solano County Planning Collaborative and Solano Housing Investment Partnership Past Accomplishments



Past STA Solano County Planning Collaborative and Solano Housing Investment Partnership accomplishments include:

- Solano County received \$4 Million in transportation funding (Suburban Housing Investment Pool (SubHIP) Funds) to advance affordable housing projects at the Fairfield Vacaville Train Station (190 completed units) and the Vacaville Transportation Center (99 planned units).
- Identified near term affordable housing projects for future SubHIP funding and possible Bay Area Housing Finance Authority funding.
- Facilitated and administered the Regional Housing Needs Allocation (RHNA) 6th Cycle Sub-regional Delegation Process in partnership with County of Solano and the seven cities
- Facilitated a partnership with the County and the seven cities to pool planning funds to update their Housing Elements.
- Hosted countywide Planning Commissioner trainings focusing on their roles and responsibilities and well as education on new land use legislation for new and existing commissioners

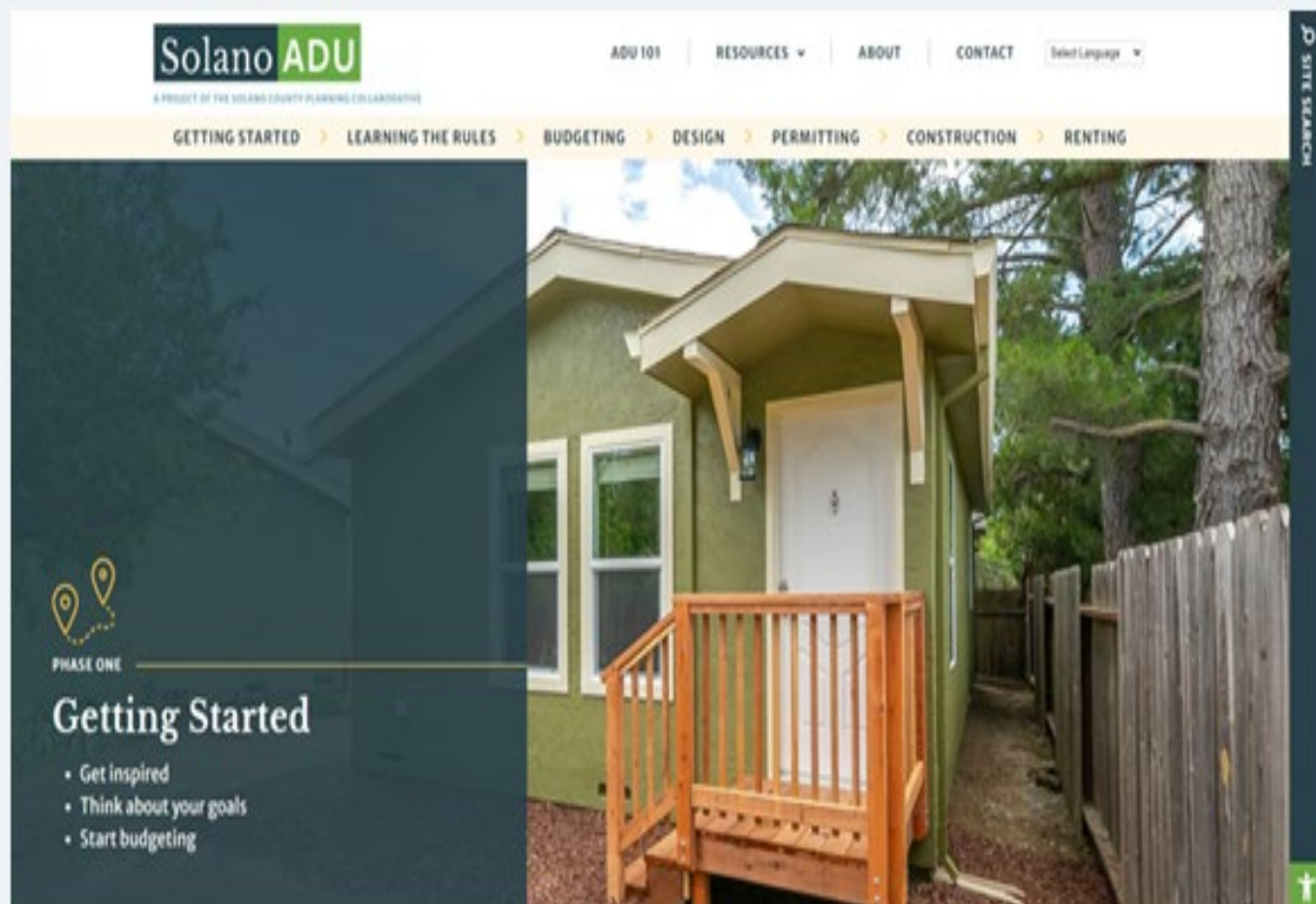
# County Planning Collaborative on Housing Developer Forum



The STA in collaboration with the Association of Bay Area Governments and Solano County planning directors hosted the first Solano County Collaborative Developer forum with the County of Solano and the seven cities on March 11, 2024. Community Development and Housing Authority from each agency presented development opportunities within their communities to over 40 participating developers. Participating developers included local and regional developers, as well as non-profit and affordable housing developers. Solano County Collaborative consultant, Placeworks, provided a detailed update on the state of housing including the latest trends and statistics in Solano housing development. A copy of Solano County Collaborative 2024 Housing Trends and Statistics can be obtained [here](#).

Placeworks also reported on survey responses received from Developers on their current challenges to building housing and potential solutions. – a summary of these responses can be found in [this link](#).

# Solano Accessory Dwelling Units (ADU) Housing Resource



Accessory Dwelling Units are more commonly known as granny flats, in-law or secondary units, and backyard cottages. They are innovative flexible options for cities and counties to increase their supply of affordable housing and meet their Regional Housing Needs Allocation. The Solano County Planning Collaborative on Housing developed a website as a resource to help homeowners throughout the county build an ADU.

This website includes guidance for every step of an ADU project, from thinking about it to moving in. This work is supported by a grant from the California Department of Housing and Community Development. [Click here](#) for more information on the Solano ADU Website.

# Cities/County Housing Element and Regional Housing Needs Assessment Status

Housing Elements of a City or County General Plan are required to be updated every 8 years in order to plan for housing needs at all income levels. Each Housing Element includes goals, policies and programs that address local housing needs and serves as the blueprint for how a city or county will grow. The STA's County Planning Collaborative on Housing provided financial and consultant resources to each participating agency through Regional Early Action Planning (REAP) Grant funding. The County of Solano and each city have a certified housing element or is on track to complete it. Housing Element information by jurisdiction can be found by clicking on the respective city and county logos below:



Related to their Housing Elements, each jurisdiction is required to submit their Annual Progress Reports (APRs) to report on progress made towards their Regional Housing Needs Assessment annually. Each member agency is currently working to submit their 2023 APRs to the State Housing and Community Development Department by the end of April 2024. Each report is a year behind. The table below provides a summary of the reported housing produced in 2022.

Related to their Housing Elements, each jurisdiction is required to submit their Annual Progress Reports (APRs) to report on progress made towards their Regional Housing Needs Assessment annually. Each member agency is currently working to submit their 2023 APRs to the State Housing and Community Development Department by the end of April 2024. Each report is a year behind. The table below provides a summary of the reported housing produced in 2022.

## Solano County Current 2015 – 2023 RHNA Progress

(Numbers Updated to Reflect 2022 Annual Progress Reports as reported to HCD as of May 2023 – Year 8 of 9)

	Very Low Income Required	Very Low Income Permits Issued	Percent Complete	Low Income Required	Low Income Permits Issued	Percent Complete	Moderate Income Required	Moderate Income Permits Issued	Percent Complete	Above Moderate Income Required	Above Moderate Income Permits Issued	Percent Complete	Total # of Permits Required	Total # of Permits Issued	Total Units Remaining
<b>Benicia</b>	94	1	1.1%	54	3	5.6%	56	22	39.3%	129	20	16.3%	327	46	281
<b>Clayton</b>	50	27	54%	24	70	292%	30	145	483.3%	93	947	1018.3%	187	1,189	23
<b>Fairfield</b>	779	152	19.5%	404	109	27%	456	434	95.20%	1,481	3,404	231%	3,300	4,099	944
<b>Knightsville</b>	45	0	0%	36	4	11.11%	48	155	322.9%	170	528	310.6%	299	687	37
<b>Suisun City</b>	147	44	29.9%	57	115	201.8%	60	0	0%	241	177	73.2%	505	336	169
<b>Yacville</b>	287	75	26.1%	134	163	121.6%	173	579	335%	490	2561	523%	1,084	3,178	212
<b>Yuba City</b>	283	0	0%	178	0	0%	211	0	0%	490	288	58.77%	1,362	288	1,074
<b>Solano County (Incorporated)</b>	26	7	26.9%	15	134	893%	19	54	284%	43	173	402%	103	368	19
<b>Total - Solano County</b>	<b>1711</b>	<b>306</b>	<b>17.9%</b>	<b>902</b>	<b>454</b>	<b>50.3%</b>	<b>1019</b>	<b>1389</b>	<b>136%</b>	<b>3311</b>	<b>8098</b>	<b>245%</b>	<b>6,877</b>	<b>10,391</b>	<b>2,873</b>

Legend

Very Low Income
Low Income
Moderate Income
Above Moderate
RHNA Target Met

## Regional Early Action Planning Grants (REAP) 2.0 Funding



The Association of Bay Area Governments recently confirmed that the STA and its County Collaborative partners will receive a REAP 2.0 grant of \$122,000 to continue its work on the Solano County Planning Collaborative of Housing. The grant funding is designed to be used to further housing production and will be used to assist the County of Solano and the seven cities in implementing their housing elements. Stay tuned! STA staff will be working with the County Planning Collaborative staff to develop a scope of work for approval by ABAG before June 30th.



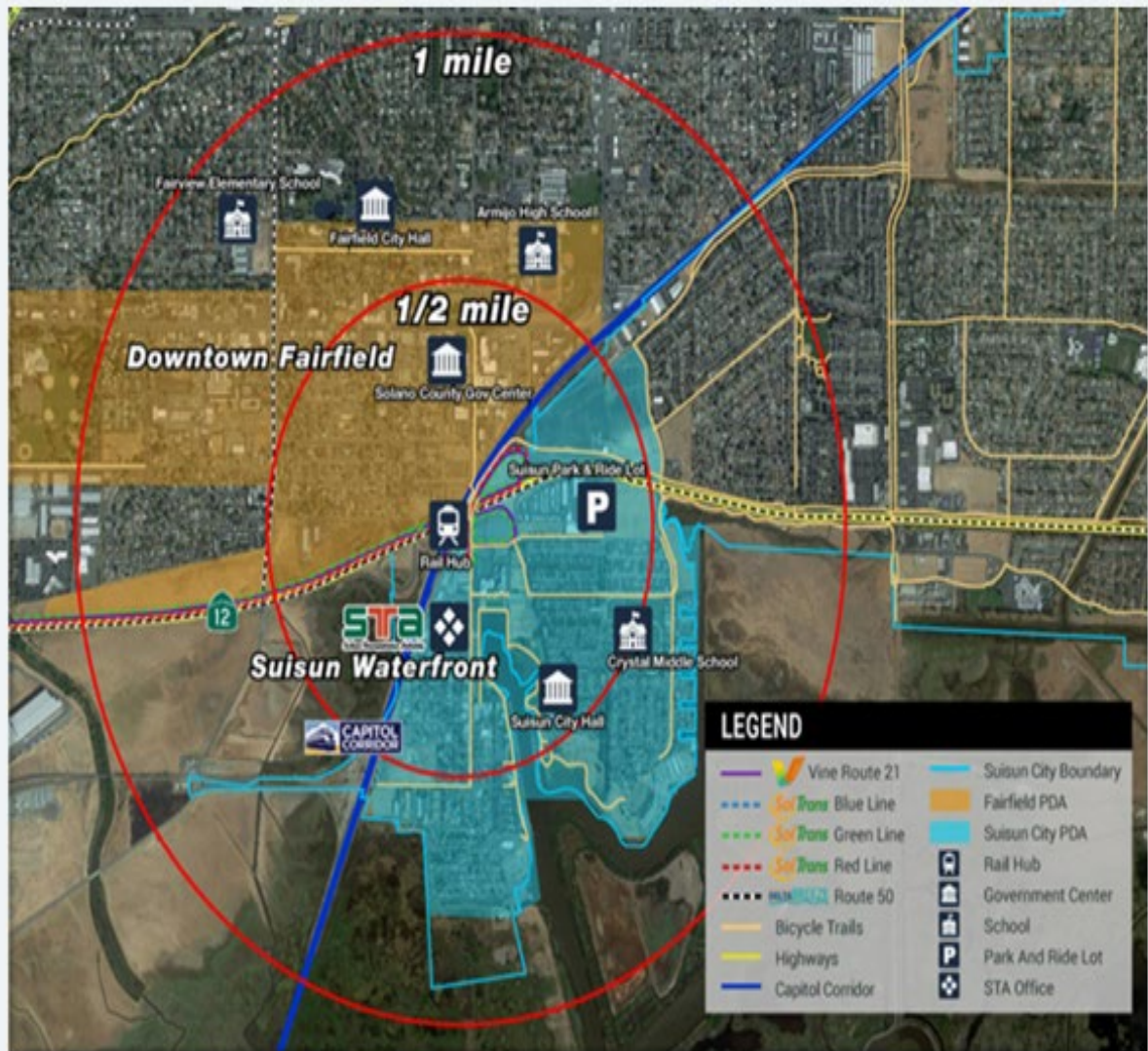
# Priority Development Area Implementation Updates



Priority Development Areas (PDA) are nominated by local agencies as planned housing development locations around transit facilities. These designations are eligible for planning and implementation funding provided by the Metropolitan Transportation Commission and the Association of Bay Area Governments. Solano County has 11 designated PDAs located in the cities of Benicia, Fairfield, Suisun, Vacaville, and Vallejo.



Recently, five Solano jurisdictions were awarded PDA planning funding from MTC: the City of Vallejo received \$2.4 million in PDA planning funding to update plans for housing around their Downtown and Waterfront PDAs. The cities of Suisun City and Fairfield, in partnership with the STA and the Solano Economic Development Corporation, received \$400,000 in PDA planning grants for Downtown Fairfield and Downtown Suisun City. In addition, the City of Benicia received \$312,000 in planning funds for their Eastern Gateway PDA and the City of Vacaville received \$1.2 million for their Allison PDA.

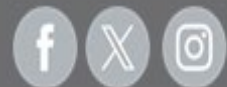


For additional information, please contact:

Robert Guerrero, STA Deputy Executive Director/Director of Planning  
[rguerrero@sta.ca.gov](mailto:rguerrero@sta.ca.gov) • (707) 399-3211

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Solano Transportation Authority | [sta.ca.gov](http://sta.ca.gov)



**Recommended STA County Collaborative REAP 2.0 Tasks**

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- 1) Continue to Maintain County Collaborative Website
- 2) Annual Housing Element Tracker
- 3) ADU and Density Bonus Marketing and Search Tool
- 4) Fair Housing Material Development and Distribution
- 5) Pro Housing Designation Application Technical Assistance
- 6) 1<sup>st</sup> Time Homebuyer Program Initiatives
- 7) Housing Grant Assistance
- 8) Pre-approved ADU Initiative
- 9) Housing Preservation and Protection
- 10) Hydrological/Watershed GIS Project
- 11) Developer Forum
- 12) Affordable Housing Forum
- 13) Planning Commissioner Training

STA County Collaborative REAP 2.0 Budget

Budget: **\$490,000**

Placeworks

	<b>Budget</b>
Task 1. Project Management- local and regional meeting attendance/website administration	\$ 35,000.00
Task 2. Technical Assistance- Grant writing/Liaison to HCD and ABAG	\$ 20,000.00
Task 3. Housing Element Implementation, ADU Implementation Tools and Marketing Publicly Owned Sites	\$ 110,000.00
Task 4. Training and Forum Participation and Support	\$ 50,000.00
Total	<b>\$ 380,000.00</b>

County of Solano/CAP Solano

Task 1. Housing Preservation and Protection-Development of BAHFA Housing Implementation Plan 2026 or CAP Solano	\$ 150,000.00
Total	<b>\$ 150,000.00</b>

Solano EDC

Task 1. Developer/Affordable Housing Forum Support and Participation/ ADU Marketing Coordination	\$ 60,000.00
Task 2. PDA/PPA Implementation and Developer Review and Affordable Housing Technical Assistance	\$ 15,000.00
Total	<b>\$ 75,000.00</b>

STA

County Collaborative Administration	\$ 50,000.00
Total	<b>\$ 50,000.00</b>

Grand Budget Total: **\$ 490,000.00**



DATE: August 30, 2024  
TO: STA Board  
FROM: Kathrina Gregana, Associate Planner  
RE: Comprehensive Transportation Plan (CTP) Solano Equity Framework

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**Background:**

The STA Transportation Equity Working Group (Equity Working Group) was established in 2019 to guide the development of the 2020 Comprehensive Transportation Plan (CTP) Equity Chapter. The group includes a diverse group of participants, including community organizations, county stakeholders, elected officials, and public citizens. The current committee membership is included as Attachment A.

In March 2020, the Equity Chapter of STA’s Comprehensive Transportation Plan (CTP) was adopted by the STA Board, which was the STA’s first attempt to define equity and environmental justice in the context of transportation. In 2023, the STA kicked off the next update to the Comprehensive Transportation Plan (CTP) and as part of the STA’s effort to start implementing the Equity Chapter, STA staff began working with the Equity Working Group to develop an Equity Framework to advance equity within the three elements of the CTP: Active Transportation, Arterials, Highways and Freeways, and Transit and Rideshare.

**Discussion:**

In 2022, STA staff worked with the Equity Working Group to develop an Equity Criteria for the project evaluation process of the One Bay Area Grant Cycle 3 (OBAG 3) Call for Projects. Given that OBAG 3 is an MTC grant source, the default Equity Criteria would have been MTC’s regional equity definition, called [Equity Priority Communities](#), which identified equity communities in the cities of Dixon, Fairfield, Suisun City, and Vallejo. Any projects or programs that benefited these areas scored points under the equity category of the project evaluation process. To explore whether this Equity Criteria definition should be modified or expanded, the Equity Working Group considered other federal and state transportation agency equity mapping and tools such as the federal [Areas of Persistent Poverty and Historically Disadvantaged Communities](#) designation, the California Environmental Protection Agency’s [CalEnviroScreen 4.0](#) and the [Healthy Places Index](#).

In reviewing the equity maps, several committee members commented that particular neighborhoods in their communities that they understand are underserved were not being captured. This raised concerns that these existing mapping tools may not be entirely reflective of the disparities and the geographic locations of underserved and priority populations in their jurisdictions.

Through these discussions, the Equity Working Group identified a need to develop a Solano Equity Framework to identify equity communities in Solano County in a way that is contextually relevant to the target populations, demographics and needs of Solano communities.

With the CTP Update set to begin in 2023, STA staff determined that this effort was timely and the appropriate avenue in which to develop and apply such a Solano Equity Framework. One of the primary purposes of the CTP is to identify a list of priority transportation projects and programs from the seven Solano cities and the unincorporated county that will be eligible for STA's discretionary funds, STA staff support and inclusion in MTC's Regional Transportation Plan update, Plan Bay Area 2060. Given the significance of the CTP document, the Solano Equity Framework will be developed and used in the project prioritization process for the plan. It will also be used to inform the STA's allocation of discretionary fund sources and other STA efforts.

At their meeting on April 28<sup>th</sup>, the Equity Working Group approved the proposed definition and methodology for the Solano Equity Framework. The framework includes nine metrics with concentration thresholds to identify Solano equity communities. A summary of the Solano Equity Framework can be found in Attachment A and the associated maps in Attachment B.

At their meeting on August 28, 2024, the STA TAC unanimously approved staff recommendation to forward this item for STA Board approval at their meeting on September 11, 2024.

**Fiscal Impact:**

None.

**Recommendation:**

Approve the Comprehensive Transportation Plan (CTP) Solano Equity Framework as shown in Attachment B.

**Attachments:**

- A. Transportation Equity Working Group Committee Membership
- B. Summary of Solano Equity Framework
- C. Solano Equity Framework Equity Communities - Countywide and Jurisdiction Specific Maps



STA Transportation Equity Working Group  
Committee Membership

1. Supervisor John Vasquez, Solano County – District 4, Chair
2. Councilmember Kari Birdseye, City of Benicia
3. Mark Cooley, Planning Commissioner, City of Dixon
4. Councilmember K. Patrice Williams, City of Fairfield
5. Vice Mayor Edwin Okamura, City of Rio Vista
6. Mayor Pro Tem Princess Washington, City of Suisun City
7. Vice Mayor Gregory Ritchie, City of Vacaville
8. Councilmember Peter Bregenzer, City of Vallejo
9. Father Robert Fuentes, Faith in Action
10. Andrea Garcia, Touro University
11. Helen-Marie “Cookie” Gordon, Vallejo Community Advocate/Commissioner Housing
12. Dwayne Hankerson, MTC Policy Advisory Council - Solano Representative
13. Dail Montanez, Solano County Public Health
14. Gerry Raycraft, Habitat for Humanity
15. Dr. Rhonda Renfro, Club Stride
16. Susan Rotchy, Independent Living Resources
17. Rochelle Sherlock, Senior Coalition of Solano
18. Father Anthony Summers, Vallejo’s Michael Transportation
19. Michael Wilson, District Rep., Supervisor Hannigan
20. Robie Williams & Tom Surh, Rio Vision

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## Summary of Solano Equity Framework

### *Solano Equity Framework – Recommended Definition and Methodology*

The Solano Equity Framework aims to identify equity communities in Solano County in a way that is contextually relevant to the target populations, demographics and needs of Solano communities. The Framework will be used to prioritize projects and programs in the Comprehensive Transportation Plan, the allocation of STA discretionary funding sources, and other STA efforts. The development of this tool is one of the STA’s first steps to implement the Equity Chapter to advance equity in the planning, programming, and delivery of transportation projects and programs in Solano County.

At their meeting on April 28<sup>th</sup>, the Equity Working Group approved the proposed definition and methodology for the Solano Equity Framework. The framework includes nine metrics with associated concentration thresholds to identify Solano equity communities as shown in Table 1 below.

Equity areas are identified in a tiered system, which are defined as those block groups that have a concentration of low-income household AND a concentration of 0 factors, 1 factor, 2 factors, or 3 or more of the remaining seven factors below (#2 to #8). Scores are assigned to these areas accordingly and are shown on Table 2. The most current U.S. census data set, the American Communities Survey 2018-2022, was used to inform the framework.

***Table 1: Solano Equity Framework***

<b>Equity Metrics</b>	<b>% of County Population</b>	<b>Concentration Threshold</b>
1. Low Income (<200% of Poverty) Population	21%	30%
2. People of Color Population	63%	73%
3. Limited English Proficiency Population	8%	16%
4. Zero-Vehicle Households	9%	8%
5. Seniors 75 Years and Over	7%	10%
6. People with Disability	10%	15%
7. Single-Parent Families	13%	20%
8. Severely Rent-Burdened Households	10%	20%
9. Travel Time to Work ( $\geq 60$ minutes)	N/A	33%

**Table 2: Scoring Methodology**

<b>Score</b>	<b>Definition</b>
<b>5 points</b>	MTC Equity Priority Communities/Solano – <i>To Be Determined</i> <ul style="list-style-type: none"> <li>Defined as meeting:               <ol style="list-style-type: none"> <li>(1) Low Income and People of Color, or</li> <li>(2) Low Income and 3 or more equity metrics</li> </ol> </li> </ul>
<b>4 points</b>	Solano Local Equity Indicator <ul style="list-style-type: none"> <li>Defined as meeting: Low Income and 3 or more equity metrics</li> </ul>
<b>3 points</b>	Solano Local Equity Indicator <ul style="list-style-type: none"> <li>Defined as meeting: Low Income and 2 equity metrics</li> </ul>
<b>2 points</b>	Solano Local Equity Indicator <ul style="list-style-type: none"> <li>Defined as meeting: Low Income and 1 equity metric</li> </ul>
<b>1 points</b>	Solano Local Equity Indicator <ul style="list-style-type: none"> <li>Defined as meeting: Low Income only</li> </ul>
<b>0 points</b>	No Equity Metrics Met

This framework identifies equity communities in the following jurisdictions:

1. City of Benicia – No Identified Block Groups
2. City of Dixon – 4 block groups
3. City of Fairfield – 26 block groups
4. City of Rio Vista – 1 block group
5. City of Suisun City – 3 block groups
6. City of Vacaville – 10 block groups
7. City of Vallejo – 29 block groups
8. Unincorporated County - No Identified block Groups

The Solano Equity Framework maps that show the tiered equity communities can be found in Attachment B.

*Development of the Solano Equity Framework and Equity Working Group Feedback*

The Equity Working Group met four times starting in 2023 to provide guidance on the development of the Solano Equity Framework.

In crafting the framework, the MTC Equity Priority Communities (EPC) was used as the model given that it is established, has been vetted at the regional level, and since the MTC provides Bay Area counties with grant and funding opportunities.

MTC’s EPC is the region’s equity designation that uses eight equity metrics to identify underserved areas. Specifically, EPCs are defined as those census tracts that have:

1. A concentration of both people of color and low-income households or
2. A concentration of three or more of the remaining six factors below (#3 to #8), but only if they also have a concentration of low-income households

MTC’s EPC Plan Bay Area 2050 maps are included as Attachment A. The concentration thresholds for these factors are described below.

## MTC Equity Priority Communities

Equity Metrics	% of Regional Population	Concentration Threshold
1. Low Income (<200% of Poverty) Population	21%	28%
2.. People of Color Population	58%	70%
3. Limited English Proficiency Population	8%	12%
4. Zero-Vehicle Households	9%	15%
5. Seniors 75 Years and Over	6%	8%
6. People with Disability	10%	12%
7. Single-Parent Families	13%	18%
8. Severely Rent-Burdened Households	10%	14%

STA staff recommended modifying two aspects of MTC’s EPC methodology to provide the local resolution desired for the Solano Equity Framework. First, census data at a block group level was recommended to be used, instead of MTC’s use of tract level data. Block groups are a smaller geographical unit than a census tract, with block groups defined to contain between 600 and 3,000 people and census tracts to contain around 4,000 people. When data is formulated at a larger unit, such as a census tract, characteristics of a particular community could potentially be concealed – for example, if a smaller low-income community is nestled within a higher income neighborhood, averaging the equity metrics at a census level would conceal the smaller community in need within that area. There is a need to use data at the block group level to preserve the local granularity and more precisely identify where the equity areas are located.

Second, STA staff recommended using Solano County averages to set the concentration thresholds for equity metrics, rather than MTC’s use of regional averages. MTC’s methodology makes sense given that EPCs are formulated at a regional scale. However, changing the thresholds to Solano County averages would be appropriate for the objective of the Solano Equity Framework and would additionally compare communities within Solano County to each other and not to other areas in the region. These two recommended changes were approved by the Equity Working Group.

When asked about the equity metrics that should be included, the committee requested to use the eight metrics used by MTC’s EPC definition and Travel Time to Work as an additional metric. Committee members brought up the issue of Solano residents spending significantly more time commuting to work, often outside of the County, while not necessarily earning a high income and asked for this to be reflected in the framework. With that, an additional metric of Travel Time to Work, defined as greater than or equal to a 60-minute commute, was added as an additional equity metric.

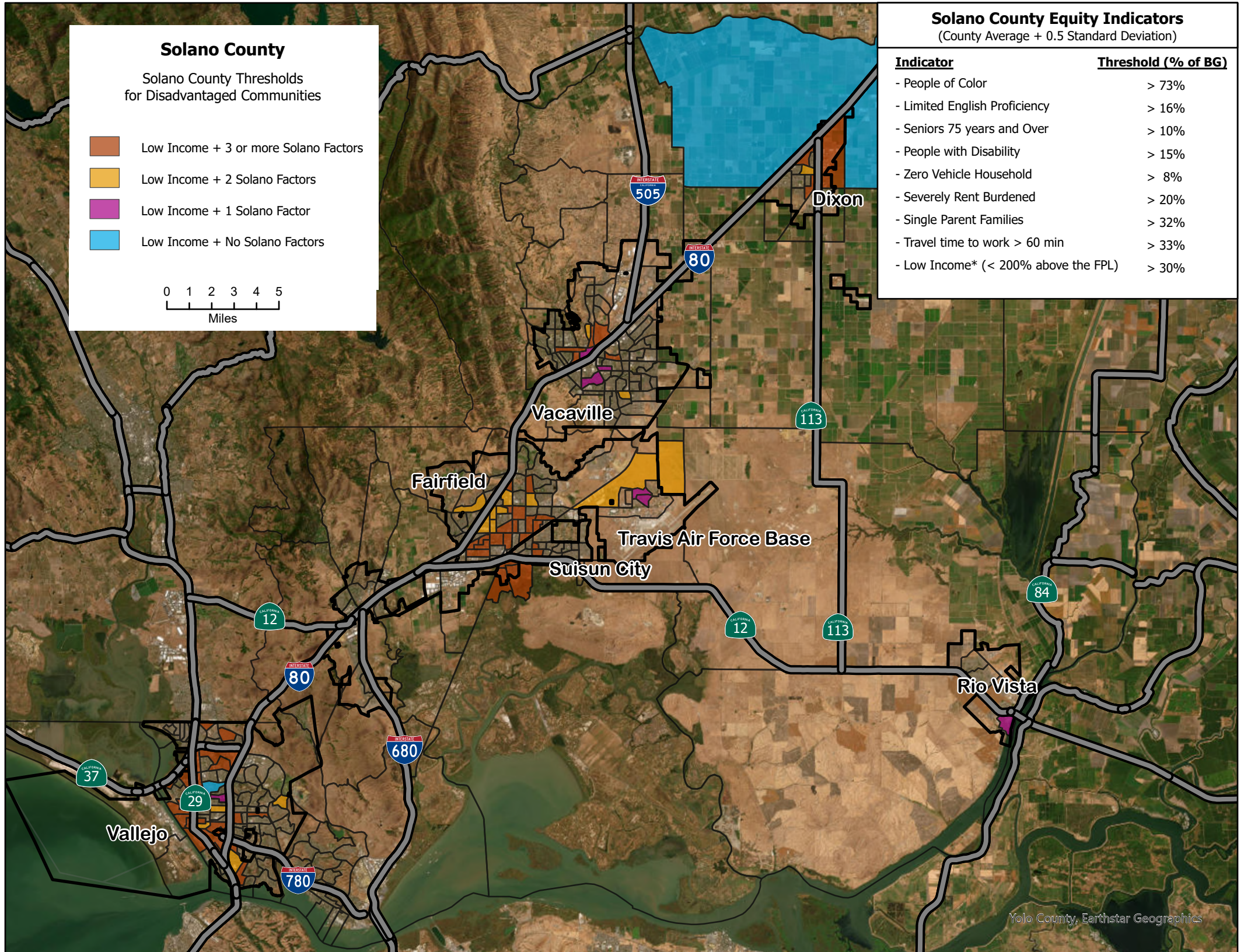
When asked how equity areas should be defined, the Equity Working Group emphasized that income level should be weighed more heavily than the other metrics. The committee also supported a tiered mapping system to show the varying levels of need or disadvantage across the jurisdictions, stating they preferred this approach over MTC’s method of showing the equity areas in one solid color thereby lacking context.

When asked how the equity areas should be assigned scores in the CTP, the committee agreed with STA’s recommended approach to assign the maximum points possible (5 points) to MTC EPC areas, given that MTC provides grant opportunities and therefore prioritizing these areas

would make those areas more competitive for funding sources. In line with the tiered system of identifying equity areas, a tiered scoring system is being proposed for the Solano Equity Framework areas in which scores from 0 through 4 would be given to equity areas on a sliding scale based on the number of equity metrics met.

A caveat with this proposed scoring system is that the MTC's EPCs are currently in flux. As part of the Plan Bay Area 2050+ update, MTC is updating their identified EPCs based on the most current census with the changes slated to be finalized in Spring 2024 - the draft Plan Bay Area 2050+ EPC Comparison Maps can be found [here](#). The data update is resulting in significant changes to the EPCs identified in Solano County. Since this update is in progress, the 5-point areas in the Solano Equity Framework are to be determined until MTC has approved their EPC update.

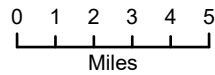
With all of that said, the feedback summarized above was incorporated to the Solano Equity Framework.



**Solano County**

Solano County Thresholds for Disadvantaged Communities

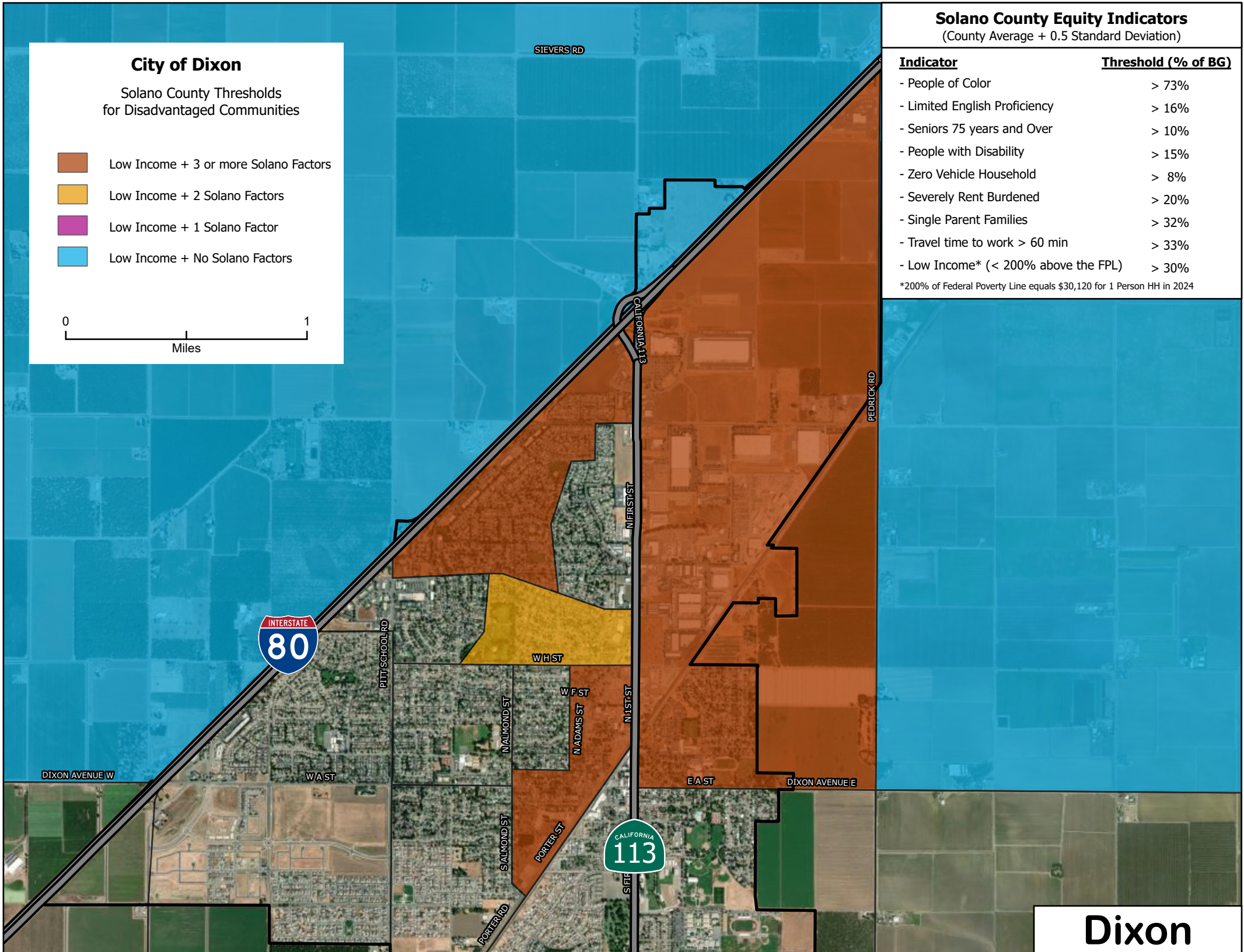
- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors



**Solano County Equity Indicators**

(County Average + 0.5 Standard Deviation)

<u>Indicator</u>	<u>Threshold (% of BG)</u>
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%



### City of Dixon

Solano County Thresholds for Disadvantaged Communities

- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors



### Solano County Equity Indicators

(County Average + 0.5 Standard Deviation)

Indicator	Threshold (% of BG)
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%

\*200% of Federal Poverty Line equals \$30,120 for 1 Person HH in 2024

**Dixon**

BG = Block Groups (BGs) are statistical divisions of census tracts, are generally defined to contain between 600 and 3,000 people, and are used to present data and control block numbering. HH = Household

### City of Fairfield

Solano County Thresholds for Disadvantaged Communities

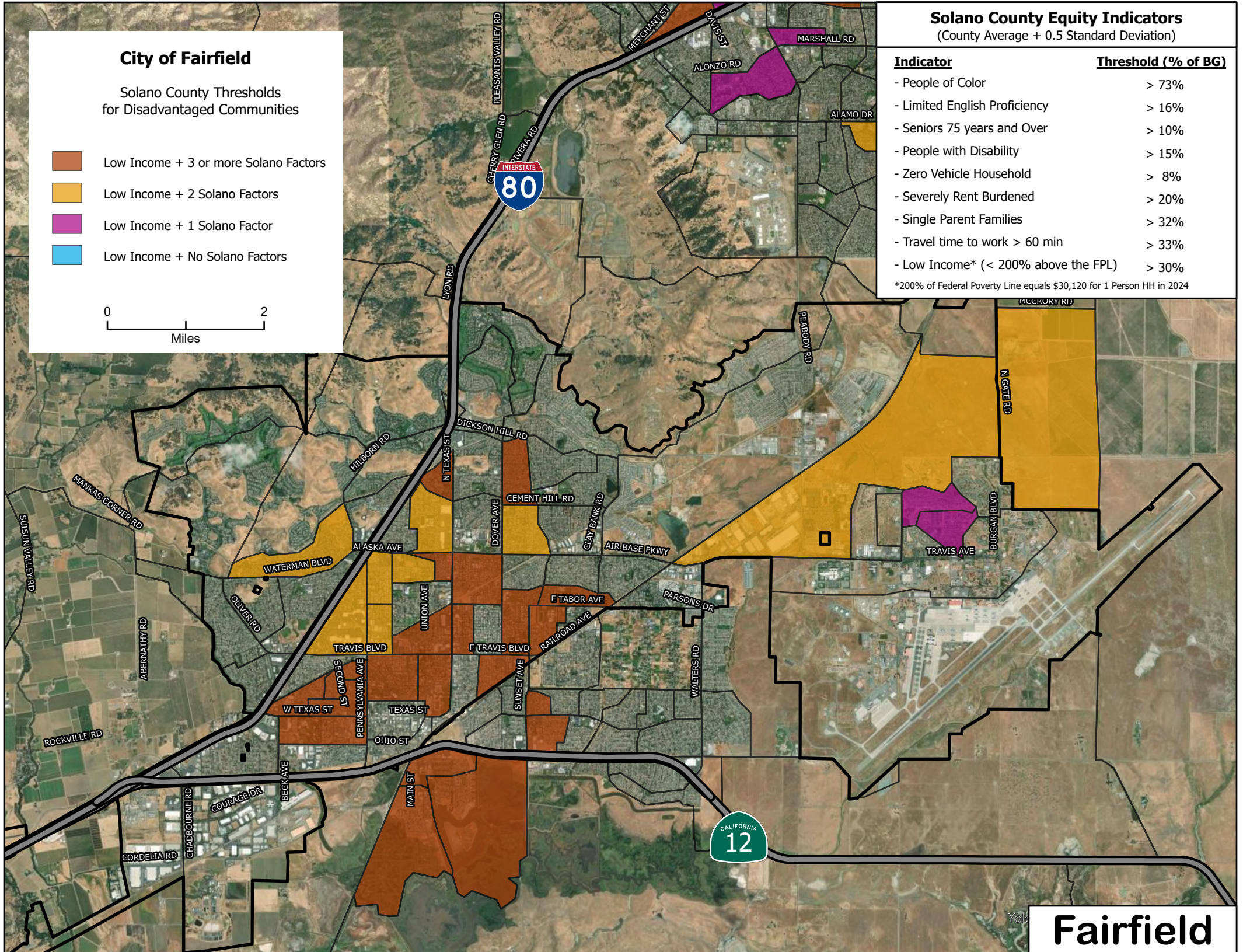
- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors



### Solano County Equity Indicators (County Average + 0.5 Standard Deviation)

Indicator	Threshold (% of BG)
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%

\*200% of Federal Poverty Line equals \$30,120 for 1 Person HH in 2024



**Fairfield**

### City of Rio Vista

Solano County Thresholds for Disadvantaged Communities

- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors

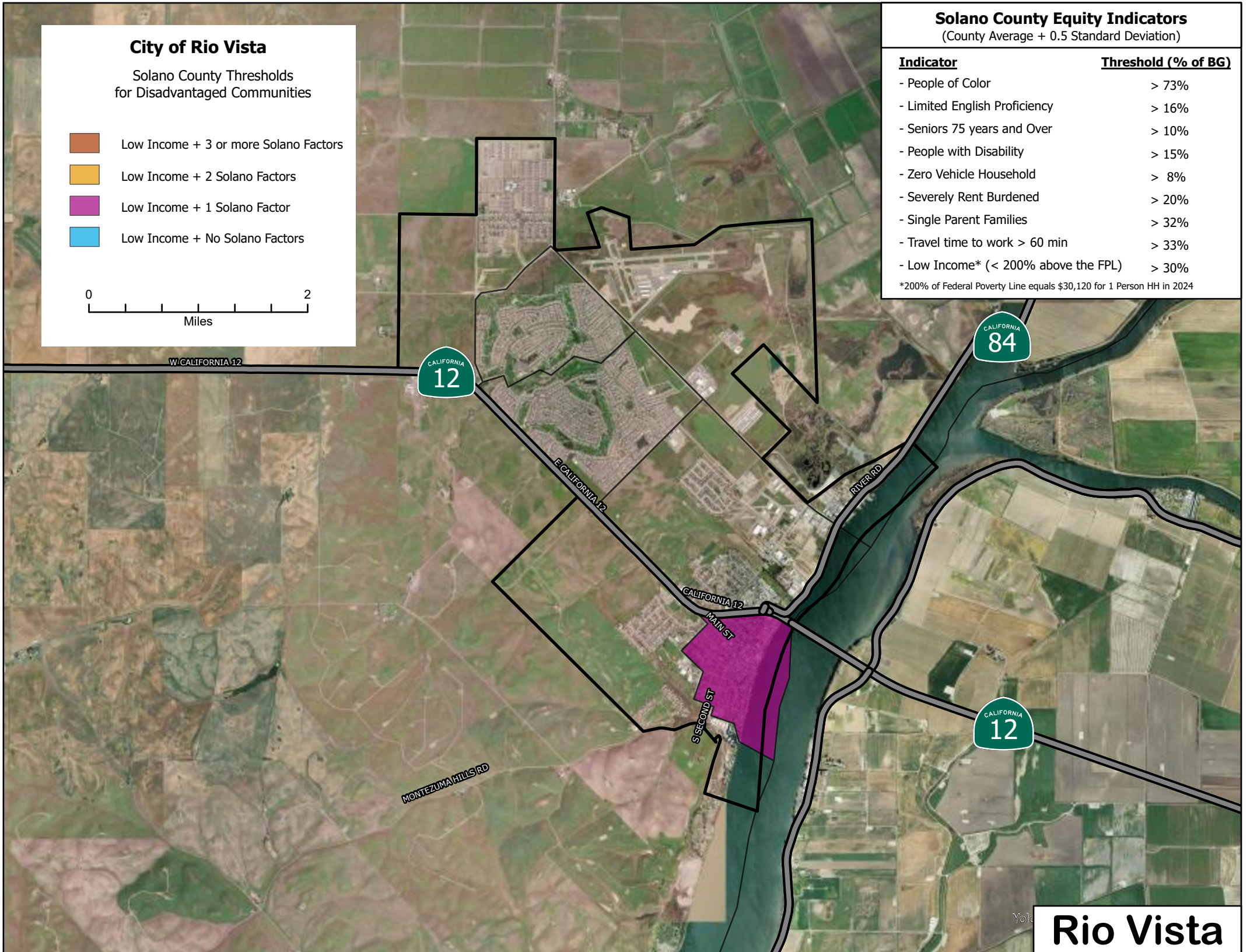


### Solano County Equity Indicators

(County Average + 0.5 Standard Deviation)

Indicator	Threshold (% of BG)
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%

\*200% of Federal Poverty Line equals \$30,120 for 1 Person HH in 2024



Rio Vista

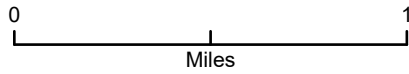
BG = Block Groups (BGs) are statistical divisions of census tracts, are generally defined to contain between 600 and 3,000 people, and are used to present data and control block numbering.



### Suisun City

Solano County Thresholds for Disadvantaged Communities

- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors

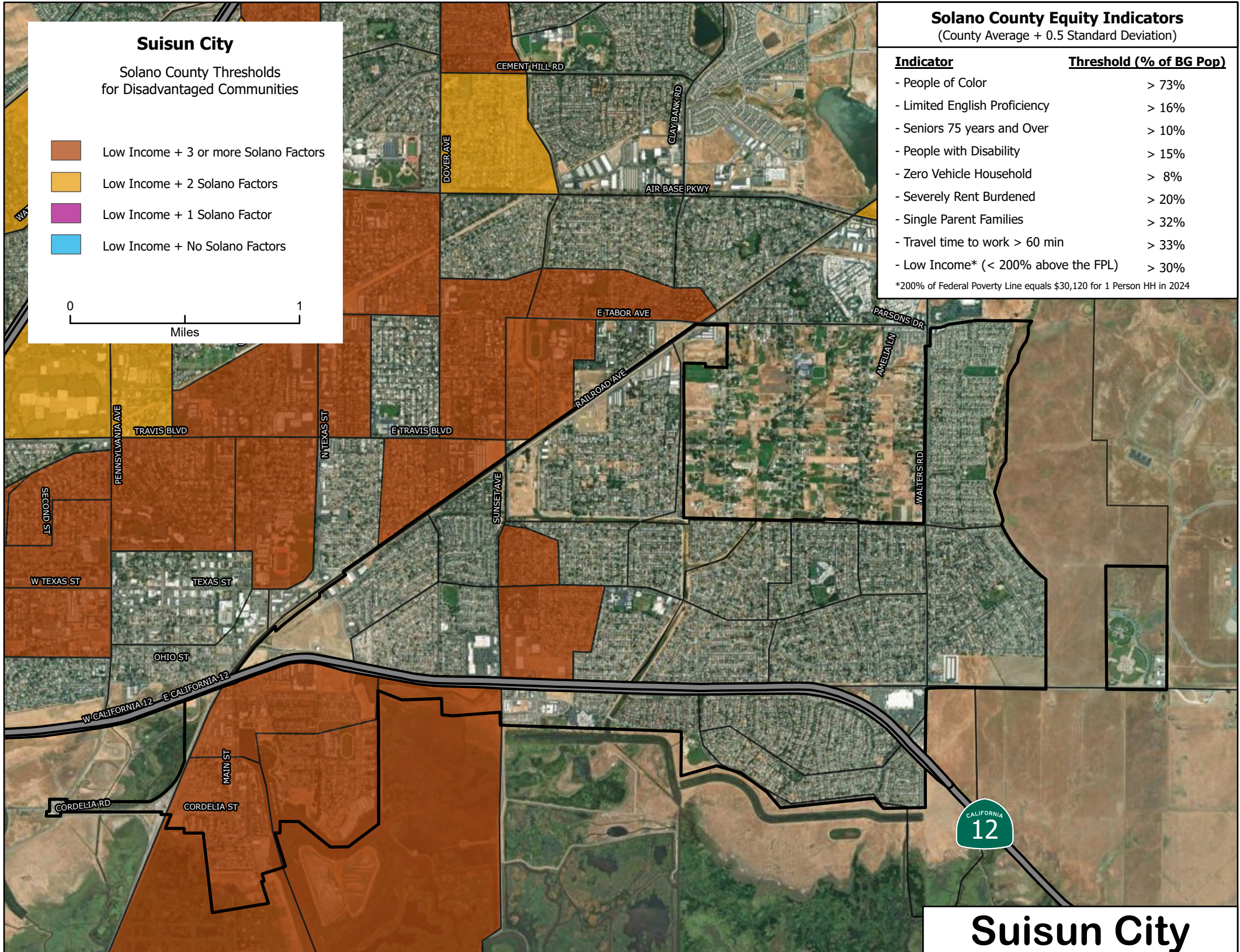


### Solano County Equity Indicators

(County Average + 0.5 Standard Deviation)

Indicator	Threshold (% of BG Pop)
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%

\*200% of Federal Poverty Line equals \$30,120 for 1 Person HH in 2024



BG = Block Groups (BGs) are statistical divisions of census tracts, are generally defined to contain between 600 and 3,000 people, and are used to present data and control block numbering.

### City of Vacaville

Solano County Thresholds for Disadvantaged Communities

- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors

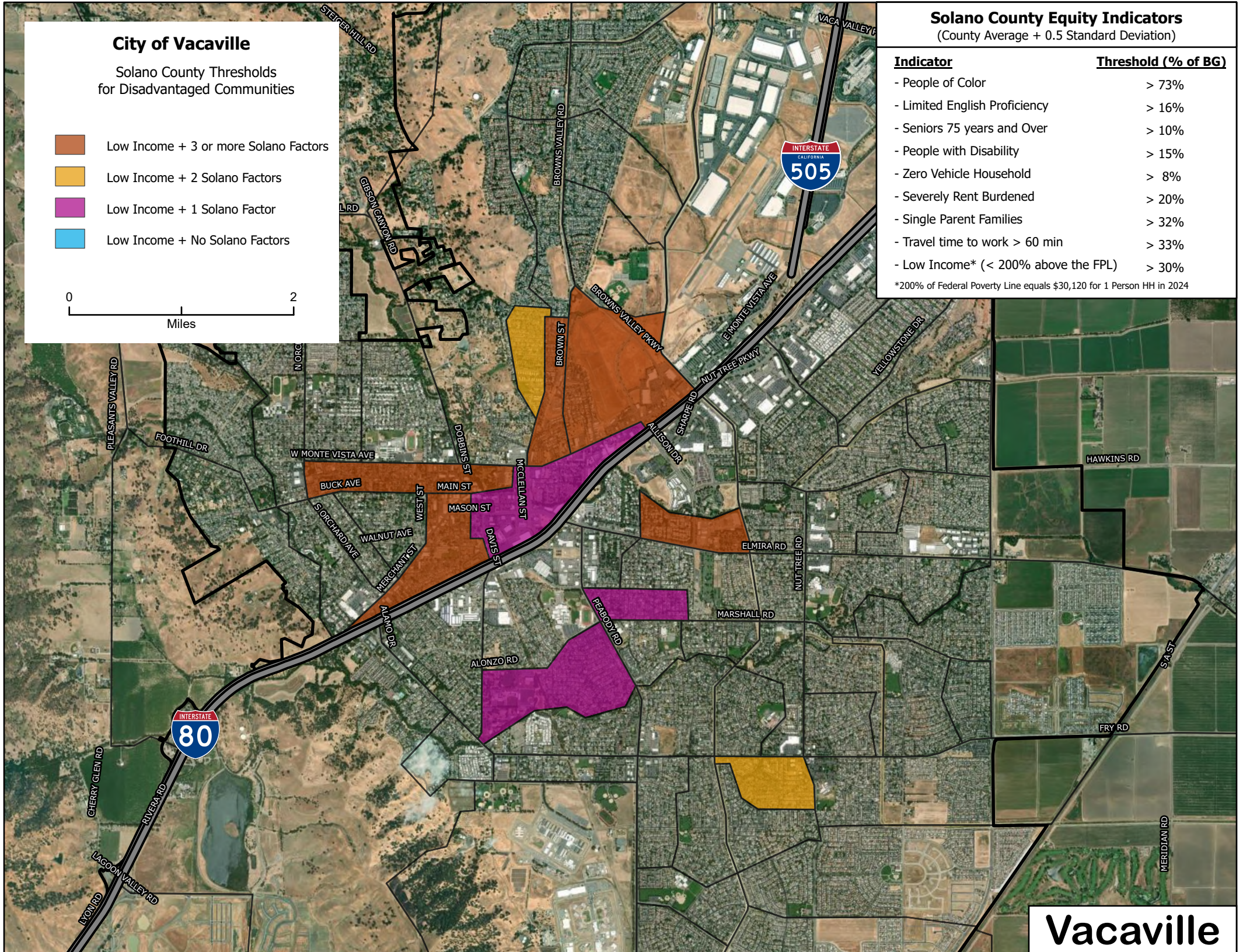


### Solano County Equity Indicators

(County Average + 0.5 Standard Deviation)

Indicator	Threshold (% of BG)
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%

\*200% of Federal Poverty Line equals \$30,120 for 1 Person HH in 2024



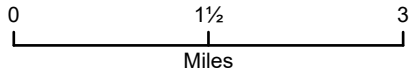
Vacaville

BG = Block Groups (BGs) are statistical divisions of census tracts, are generally defined to contain between 600 and 3,000 people, and are used to present data and control block numbering. HH = Household

### City of Vallejo

Solano County Thresholds for Disadvantaged Communities

- Low Income + 3 or more Solano Factors
- Low Income + 2 Solano Factors
- Low Income + 1 Solano Factor
- Low Income + No Solano Factors

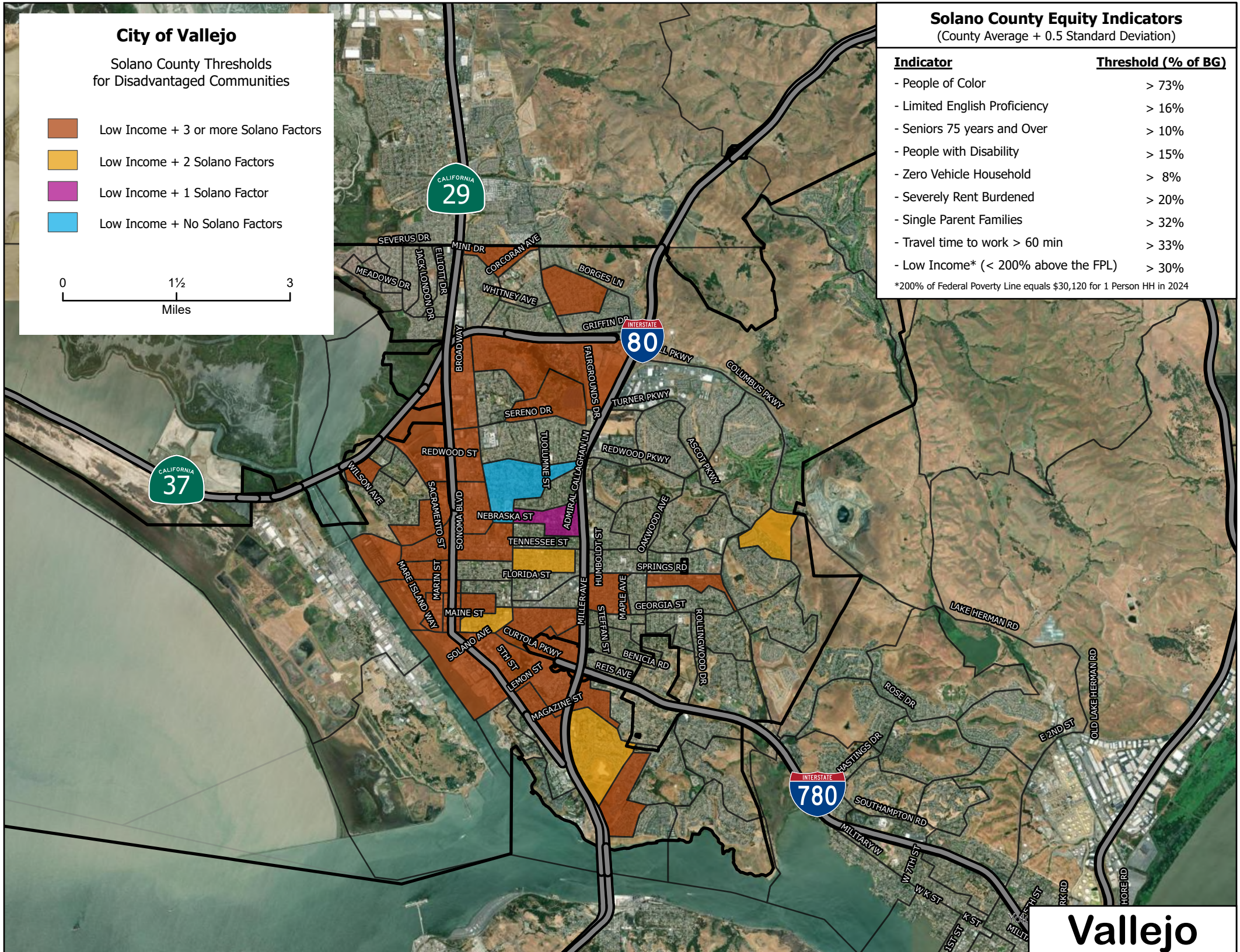


### Solano County Equity Indicators

(County Average + 0.5 Standard Deviation)

Indicator	Threshold (% of BG)
- People of Color	> 73%
- Limited English Proficiency	> 16%
- Seniors 75 years and Over	> 10%
- People with Disability	> 15%
- Zero Vehicle Household	> 8%
- Severely Rent Burdened	> 20%
- Single Parent Families	> 32%
- Travel time to work > 60 min	> 33%
- Low Income* (< 200% above the FPL)	> 30%

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# Vallejo

BG = Block Groups (BGs) are statistical divisions of census tracts, are generally defined to contain between 600 and 3,000 people, and are used to present data and control block numbering. HH = Household

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DATE: August 28, 2024  
TO: STA Board  
FROM: Robert Guerrero, Deputy Executive Director/Director of Planning  
RE: STA Congestion Management Program (CMP): Development Review

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**Background:**

As the Congestion Management Agency (CMA) for Solano County, the Solano Transportation Authority (STA) develops the Congestion Management Program (CMP) every two years to analyze the traffic conditions and land use changes affecting the CMP network. The County of Solano and the seven cities provide environmental documents for large development projects to the STA for review. This process is necessary for the STA to determine if a deficiency plan is needed to address impacts the development may cause on the CMP network. The CMP network primarily consists of the freeway/highway network and arterials within Solano County. Attachment A provides a map of the CMP network.

As part of the CMP review process, STA staff conducts a modelling run utilizing the Solano Napa Activity Based Traffic Model to determine if the land use changes result in an increase traffic forecast beyond the CMP Level of Service (LOS) standards identified in the CMP document. The STA can require the development agency produce a deficiency plan for projects that exceed the CMP LOS standard in order to mitigate the congestion forecasted from the project. In practice, the STA has not requested deficiency plans from member agencies given the low LOS standards that were originally approved as well as changes in the California Environmental Quality Act (CEQA) law which prevents agencies from utilizing LOS as a means to deny a project. Instead, STA provides comments regarding options to reduce vehicle miles travelled (VMT) and coordinates with the development agency to recommend access improvements for pedestrian and bicycle use. These comments typically include, but are not limited to, transit options and incentives, employer programs and active transportation strategies.

**Discussion:**

Recently, the STA was notified of two projects currently under environmental review.

The first project is the Scott Valley Casino located in adjacent to the City of Vallejo near I-80 and Admiral Callahan Street. The project is proposed to be located on 128 acres and includes a 400,000 square foot casino resort with an administrative building and limited housing. The US Department of Interior and Tribal Affairs is currently reviewing the tribal status and eligibility of the project. The project sponsor has released a notice for review under the National Environmental Protection Act (NEPA) process with a deadline for comments scheduled for August 22, 2024.

The second project is the Suisun Logistics Center Project located in the City of Suisun City sphere of influence near Walters Road and Peterson Road, in close proximity to Travis Air Force Base south gate entry just north of Hwy 12. The project includes a 167.43 acre site with 2.1 million square feet of warehouse uses. A notice of availability was released under CEQA with a deadline for comments scheduled for September 9, 2024.

STA staff and their traffic model consultants are currently reviewing the projects and intend to provide written comments before review period deadline. Due to the timing of the deadline, STA staff will have copies of the Scott Valley Casino Project letter at the STA Technical Advisory Committee (TAC) meeting on August 28<sup>th</sup> along with a draft of the Suisun Logistics Center letter. Both letters will also be available for the STA Board if requested at their September 11, 2024 meeting.

**Fiscal Impact:**

None at this time.

**Recommendation:**

Informational.



DATE: September 11, 2024  
TO: STA Board  
FROM: Sean Person, Legislative Assistant  
RE: Legislative Update

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**Background:**

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. On January 10, 2024, the STA Board approved its 2024 Legislative Platform to provide policy guidance on transportation legislation and the STA's legislative activities during 2024.

Monthly legislative updates are provided by STA's state and federal lobbyists and are attached for your information (Attachments A and B). An updated Legislative Bill Matrix listing state bills of interest is available at: <https://sta.ca.gov/operations/legislative-program/current/>

**Discussion:**

Governor Gavin Newsom signed the State's Enacted Budget legislation on June 29<sup>th</sup>, which included a solution to the \$46.8 billion deficit for the 2024-25 Fiscal Year (FY) through deductions of various operations, internal special funds, reserves, funding shifts, and deferrals. The Budget maintains a \$200 million investment in Active Transportation while also allowing for an additional \$400 million to be deligated in future years depending on the ruling of appropriation committees for a total of \$650 million. Active Transportation Projects will also have access to a \$350 million General Fund and \$280 million base annual funding. Transit and Intercity Rail Captial Program (TIRCP) funds received a \$1 billion delay.

The California Legislature began its Summer Recess on July 3, 2024, and reconvened on August 5<sup>th</sup>, 2024. July 3<sup>rd</sup> was also the final day to pass bills out of policy committees, and fiscal committees have until August 16<sup>th</sup> to pass bills to the floor. Floor sessions will be held until August 31<sup>st</sup> when passed legislation will be sent to the Governor. The 2023-24 legislative session will end on August 31<sup>st</sup> and will reconvene on December 2<sup>nd</sup> to begin the 2025-26 two-year legislative cycle.

On July 25, the US Senate Appropriations Committee Subcommittee on Transportation, Housing, and Urban Development (T-HUD) approved the T-HUD appropriations bill with a vote of 28-1. The FY 2025 T-HUD appropriations bill includes \$110 billion in total budgetary resources for the Department of Transportation. This includes \$17 billion in public transportation funding through the Federal Transit Administration, \$3.46 billion for the Federal Railroad Administration, \$376 million for the Consolidated Rail Infrastructure and Sagfety Imrpovet (CRISI) grant program, and \$550 million for Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grants. The Solano Transporation Authority has three submissions for Community Project Funding as part of the T-HUD Appropriation Bill: the Heart of Fairfield and Markeley Lane Projects in the City of Fairfield, and the Harmony Village Affordable Housing Project in the City of Vacaville. These Community Project Funding requests will still need to clear the full House of Representatives and the Senate and House Reconqiliation Bill before being presented to the

President by the end of the Federal Fiscal Year, September 30, 2024. With 2024 being an election year, it is possible that Congress will pass a Continuing Resolution (CR) to avoid a government shutdown, and attempt to pass a spending bill in 2025.

State Legislative Update (Shaw/Yoder/Antwih/Schmelzer/Lange):

The California Legislature returned from its Summer Recess on August 5, entering the final weeks of the 2023-24 session, which ends on August 31. Fiscal committees will meet until August 16; after which, only floor sessions will occur. Governor Newsom has until September 30 to act on bills passed after September 1<sup>st</sup>. The 2025-26 legislative session begins on December 2, following the November 5 election, which will include a vote on Assembly Constitutional Amendment No. 1 (ACA 1) that, if passed, would lower the vote threshold on local bond measures to fund housing projects and public infrastructure from 66.67% to 55%.

Updates on the following are detailed in Attachment A:

- Legislative Update
- November 5 Election
- Bills of Interest

Federal Legislative Update (Akin Gump):

STA's federal legislative advocate (Susan Lent of Akin Gump) continues working with staff to align upcoming federal funding opportunities with STA and STA Member Agency projects.

The House Appropriations Subcommittee on Transportation, Housing and Urban Development (T-HUD) marked up its Fiscal Year (FY) 2025 Appropriations Bill on June 26, 2024. The bill includes \$106.7 billion in total Department of Transportation funding, \$28.5 billion in discretionary funding, and \$1.6 billion for the Infrastructure Investments and Jobs Act (IIJA).

Updates on the following are detailed in Attachment B:

- Fiscal Year 2025 Appropriations
- Congressional Hearings
- Department of Transportation
- Bills of Interest

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachments:

- A. State Legislative Update
- B. Federal Legislative Update





1415 L Street  
Suite 1000  
Sacramento  
CA, 95814  
916-446-4656

August 14, 2024

TO: Board of Directors - Solano Transportation Authority

FM: Matt Robinson & Michael Pimentel - Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – September 2024**

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### ***Legislative Update***

On August 5, the Legislature returned from its month-long Summer Recess, which means we are in the final few weeks of the 2023-24 Legislative Session. The Legislature will adjourn the session on August 31.

For the first two weeks of August, fiscal committees will be meeting, with the year's final suspense hearings in the Appropriations Committees of both houses taking place on August 15. During these two hearings, hundreds of bills will move to the Senate or Assembly Floor, or be held in the Committees, in which case they are done for the session. This comes just one day before the August 16 deadline for fiscal committees to meet and report on bills. Following the fiscal committee deadline, the Legislature will convene for only floor sessions.

As a reminder, Governor Newsom normally has 12 days to either sign, veto, or approve without signing a measure from the day it reaches his desk. This timeline is adjusted for measures that are presented to the Governor on or after September 1, which accounts for the flurry bills that pass out of the Legislature in the final days of session. In this case, the Governor has until September 30 to act on these measures.

After the election on November 5, the Legislature will convene for the 2025-26 Legislative Session on December 2 for the swearing-in of the newly elected members, and then promptly return to their districts until early January.

For more information about key legislative and budget deadlines, see the adopted 2024 Legislative Calendar available [here](#).

### ***Propositions Finalized for November 5 Election***

As of July 3, all bonds slated to be voted on in the November election have been submitted to the Secretary of State by the Legislature. In total, California voters will take action on 10 propositions, including the climate and education bonds passed by the Legislature. Each proposition is highlighted below; as a reminder, Prop. 1 appeared on the March ballot as Governor Newsom's mental health bond.

- **Prop. 2:** \$10 billion education bond.
- **Prop. 3:** Reaffirm the right of same-sex couples to marry.
- **Prop. 4:** \$10 billion climate bond.

- **Prop. 5:** ACA 1 / ACA 10.
- **Prop. 6:** End indentured servitude in state prisons.
- **Prop. 32:** Raise the state minimum wage to \$18 an hour.
- **Prop. 33:** Allow local governments to impose rent controls.
- **Prop. 34:** Require certain health care providers to use nearly all revenue from Medi-Cal Rx on patient care.
- **Prop. 35:** Make existing tax on managed health care insurance plans permanent.
- **Prop. 36:** Increase penalties for theft and drug trafficking.

### ***CalSTA's Transit Transformation Task Force Scheduled to Convene for Fifth Meeting***

The Transit Transformation Task Force is scheduled to convene for their fifth meeting on August 29 in Los Angeles. This meeting is expected to begin to address Transportation Development Act Reform and Workforce Issues. At the time of drafting this report, the meeting documents have not yet been made available on CalSTA's website, but we expect to see those documents uploaded as we approach the meeting date. That said, the Task Force is subject to the state's open meeting requirements for state bodies, known as Bagley-Keene, and as such, all agenda materials will be available on [CalSTA's website](#).

### ***High-Speed Rail Authority Appoints New CEO***

On August 8, the California High-Speed Rail Authority's Board of Directors announced the selection of Ian Choudri as the new CEO of the Authority, whose appointment comes after Brian Kelly's retirement announcement in January. Choudri brings to the High-Speed Rail Authority over 30 years of experience in the transportation sector, including working on the technology and train control systems of two high-speed rail projects in France and Spain. In his current role, Choudri serves as the Senior Vice President at HTNB Corporation, which is an infrastructure design firm that has taken on many state- and federal-level transportation infrastructure projects. Kelly's last day as CEO of the Authority is August 30.

### ***Bills of Interest***

#### **SB 960 (Wiener) Complete Streets Projects on the State Highway System**

On complete streets, this bill would require all transportation projects funded or overseen by Caltrans to provide complete streets facilities unless exempt pursuant to the bill. It would also require the targets and performance measures adopted by the California Transportation Commission to include within the SHOPP asset management plan objective targets and measures reflecting state transportation goals and objectives, including for complete streets assets on the state highway system. This bill would also require Caltrans' performance report to include a description of complete streets facilities on each project. Lastly, this bill would require Caltrans to develop and adopt a project intake, evaluation, and encroachment permit review process for complete streets facilities that are sponsored by a local jurisdiction or transit agency. As a part of this process, Caltrans would be required to designate an encroachment permit manager in each district to oversee the review of complete streets facilities applications. Caltrans would then be required to produce a report on the project applications submitted for complete streets facilities.

On transit priority projects, this bill would require the Director of Transportation to, on or before July 1, 2027, adopt a transit priority policy to guide the implementation of transit priority facilities on the state highway system. The bill would also require the Caltrans-prepared State Highway System Management Plan (SHSMP) to include specific and quantifiable accomplishments, goals, objectives, costs, and

performance measures for transit priority facilities consistent with SHOPP asset management plan and Caltrans' most recent policy. ***This bill is in the Assembly Appropriations Committee.***

**AB 817 (Pacheco) Brown Act – Advisory Bodies**

This bill provides a narrow exemption under the Brown Act for non-decision-making legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location. ***This bill failed to pass the Senate Local Government Committee and is not moving forward in 2024.***

**AB 1798 (Papan) Stormwater Runoff**

This bill would require Caltrans and the State Water Resources Control Board, the Department of Toxic Substances Control, and the Department of Fish and Wildlife, to develop a programmatic environmental review process to prevent toxic compounds generated from vehicle tires from entering salmon and steelhead trout bearing waters. The bill would require Caltrans' process to include a pilot project at an unspecified location to study the effectiveness and cost effectiveness of installing and maintaining bioretention and biofiltration systems. ***This bill failed to pass the Assembly Appropriations Committee and is not moving forward in 2024.***

**AB 1837 (Papan) Bay Area Transit Coordination**

Modeled after the work underway at MTC, this bill would create the Regional Network Management Council as an 11-member council to provide leadership and critical input on regional transit policies, and to provide executive guidance on regional transit policies and actionable implementation plans in pursuit of transformative improvements in the customer experience San Francisco Bay area transit. ***This bill is not moving forward in 2024.***

**AB 2061 (Wilson) State Sales Tax Exemption for Public Ferry Vessels**

This bill would establish, through January 1, 2030, a new exemption for the purchase of zero-emission ferries by public transit agencies from the state portion of the sales and use tax. ***This bill is in the Senate Appropriations Committee.***

**AB 2503 (Lee) CEQA Exemptions for Railroad Electrification**

This bill would exempt from the requirements of CEQA zero emission rail projects. ***This bill is on the Senate Floor.***

**AB 2719 (Wilson) Transit Vehicle Inspections**

This bill would authorize a public transit agency to request that the California Highway Patrol conduct an annual inspection and certification of its fleet. The bill would exempt any public transit agency vehicle that has been certified through that inspection from the requirement to stop at a roadside inspection (weigh station). ***This bill failed to pass the Assembly Appropriations Committee and is not moving forward in 2024.***

**AB 2824 (McCarty) Transit Employee Assaults**

Currently a spot bill, this legislation will be amended to enhance penalties for individuals who commit assault or battery against a public transit operator or employee. This bill also allows transit agencies to prohibit individuals convicted of assault or battery from entering transit facilities and vehicles using a

more streamlined process. This bill is sponsored by the California Transit Association. ***This bill is not moving forward in 2024.***

***\*Unless noted, all bills discussed above are still active.***

## M E M O R A N D U M

August 16, 2024

**To:** Solano Transportation Authority

**From:** Akin Gump Strauss Hauer & Feld LLP

**Re:** August Report

In July and August, Akin monitored developments in Washington, including the Fiscal Year 2025 appropriations process and federal funding opportunities.

**Fiscal Year 2025 Appropriations**

On June 26, the House T-HUD appropriations subcommittee released the [text](#) of its FY25 T-HUD appropriations bill. The bill included \$106.7 billion in total DOT budgetary resources and \$1.5 billion in general fund appropriations for highway infrastructure programs. The House bill included an additional \$298.5 million over the funding guaranteed in the Bipartisan Infrastructure Law (BIL) for the Consolidated Rail Infrastructure and Safety Improvement (CRISI) grant program, \$200 million in supplemental funding for INFRA grants and \$72 million in supplemental funding for Port Infrastructure Development Program (PIDP) grants. The bill prohibits the Federal Highway Administration from implementing its greenhouse gas emission measurement rule. This follows decisions by two federal courts finding the rule to be an abuse of the Agency's discretion.

The bill also includes \$19.6 billion for public transportation, which is \$1.3 billion less than the fiscal year 2024 enacted level. The bill provides full funding of the amounts guaranteed in the BIL, which is a \$289 million increase from the fiscal year 2024 enacted level, but significantly cuts funding for Capital Investment Grants, which program funds new rail and bus rapid transit projects and expansions to existing systems. The bill includes \$755 million in general funds for the program, which is a 66 percent reduction. The Committee notes that the funding includes unallocated balances from fiscal year 24 and when combined with the \$1.6 billion in advance appropriations available through the BIL, there is sufficient funding to fund all projects that will be ready for construction in 2025.

The House T-HUD Subcommittee marked up the bill on June 27. The bill was approved by voice vote. During the markup, Subcommittee Chairman Rep. Steve Womack (R-AR) [highlighted](#) the bills prioritization of transportation safety. He also touted the cuts in funding compared with the fiscal year 2024 enacted legislation. In particular, he noted that the bill reduced funding by \$8.35 billion across 19 grant programs. The full Committee plans to markup the bill on July 10 with a slated full House vote on July 29. The bill includes funding for

August 16, 2024

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community projects, which will be released before the July 10 markup. The bill summary notes that the bill includes \$1.2 billion for 539 highway projects, \$285.5 million for 18 rail projects, \$130.8 million for 127 transit projects and \$69.7 million for 22 port projects. The bill includes \$1 million for the Heart of Fairfield transportation project.

On July 10, the House Appropriations Committee met to [consider](#) the FY25 T-HUD appropriations [bill](#). The bill was approved by the Committee with a vote of 31 to 26. T-HUD Subcommittee Chairman, Rep. Womack, [emphasized](#) the critical allocation of resources to the Department of Transportation and the prioritization of highway, railway, and aviation safety. House Republican leadership had planned to consider the THUD bill on the House floor before the August recess, but was not able to do so, because there was not enough Republican support for the bill passed in Committee.

On July 11, the Senate Appropriations Committee approved funding totals for the annual spending bills along party lines, while pledging to work toward a bipartisan agreement. Totals were approved in a 15-11 vote, initiating the Senate markup of FY25 bills. The totals do not include funding negotiated outside of the budget caps under last summer's debt limit deal. Finalized totals are as follows:

- Agriculture-FDA: \$27 billion
- Commerce-Justice-Science: \$69.2 billion
- Defense: \$830.9 billion
- Energy-Water: \$61.5 billion
- Financial Services: \$21.2 billion
- Homeland Security: \$60.5 billion
- Interior-Environment: \$37.7 billion
- Labor-HHS-Education: \$198.7 billion
- Legislative Branch: \$7 billion
- Military Construction-VA: \$148.9 billion
- State-Foreign Operations: \$55.7 billion
- Transportation-HUD: \$87.7 billion

On July 25, the Senate Appropriations Committee met for a full committee [markup](#) of the FY25 T-HUD appropriations [bill](#). The bill was approved with a vote of 28-1. Senator Brian Schatz (D-HI), Chair of the Senate Appropriations Subcommittee on Transportation, emphasized the bill's prioritization of air traffic safety, Native housing, and improving road and bridge infrastructure. The approved T-HUD appropriations bill includes \$110 billion in total budgetary resources for the Department of Transportation, including \$28.5 billion in discretionary funding. This sum also includes \$22 billion for the Federal Aviation Administration and \$3.46 billion for

August 16, 2024

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the Federal Railroad Administration. The bill also includes \$17 billion in public transportation funding through the Federal Transit Administration, including \$2.262 billion for Capital Investment Grants, a \$57 million increase over FY 2024. When combined with the \$1.6 billion in IJJA advanced appropriations, a total of \$3.862 billion is available for Capital Investment Grants in FY 2025.

The Senate T-HUD bill provides \$376 million in supplemental funding for the Consolidated Rail Infrastructure and Safety Improvement (CRISI) grant program, which is \$177 million higher than the FY24 enacted level; \$200 million in supplemental funding for Port Infrastructure Development Program (PIDP) grants, which is \$80 million higher than the FY24 enacted level; \$550 million in supplemental funding for RAISE grants, which is \$205 million higher than the FY24 enacted level; and \$200 million in supplemental funding for the INFRA program reserved for truck parking projects.

A summary of the bill and details on project-specific funding is available [here](#).

When Congress returns to Washington after Labor Day there will be little time to make progress on appropriations bills. We expect Congress will quickly initiate discussions regarding passage of a continuing resolution. What remains unclear is whether the continuing resolution will expire sometime before Christmas or if Congress will extend funding into next year.

## Congressional Hearings

On July 23, the Senate Subcommittee on Surface Transportation, Maritime, Freight and Ports [convened](#) a subcommittee field hearing titled “Examining the Impact of the Bipartisan Infrastructure Law on Transportation Infrastructure.” In his [testimony](#), Brad Wierich, the Director of the Michigan Department of Transportation, highlighted the IJJA’s highway funding, amounting to \$7.98 billion total from fiscal years 2022 to 2026. Wierich also emphasized the importance of discretionary grants to smaller state projects.

Paul LaMarre, President of the American Great Lakes Ports Association, [testified](#) about the importance of the IJJA’s discretionary grants, highlighting recent awards to the Port of Monroe that enhanced maritime infrastructure. Marty Fittante, CEO of InvestUp, [testified](#) from the non-profit perspective and emphasized the IJJA’s support of local infrastructure projects that transform rural areas and revitalize local economies. Amy O’Leary, Executive Director of the Southeast Michigan Council Governments, [focused](#) on the transformational impact of discretionary grants such as INFRA, RAISE, and the Railroad Crossing Elimination Program. Lastly, Michael Aaron, Business Manager of Laborers International Union of North America, [highlighted](#) the IJJA’s prioritization of worker standards and expanded employment pathways.

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On July 24, the House Subcommittee on Highways and Transit held a [hearing](#) examining the Department of Transportation’s regulatory and administrative agenda, including influences of the Infrastructure Investment and Jobs Act (“IIJA”). Tim Duit, President of Duit Construction Company, [testified](#) at the hearing. He noted that although the IIJA provides a boost in investment to support U.S. transportation, it also introduces new and expanded regulations that govern the use of any provided funds. Philip Bell, President of the Steel Manufacturers Association, also [testified](#), criticizing the General Services Administration’s implementation of Buy Clean Programs and their impact on emission standards.

William Pugh, the Executive Vice President of the Owner-Operator Independent Drivers Association, [emphasized](#) the impact of federal regulations on a professional driver’s life and criticized the IIJA for authorizing overly-ambitious emergency braking mandates. Beth Osborne, Director of Transportation for America, also [testified](#) and highlighted a lack of funding transparency and expansion investments that are redirecting funds away from road repairs.

## **Department of Transportation Update**

On July 3, the DOT [announced](#) a Notice of Funding Opportunity (NOFO) for the third round of the Reconnecting Communities Pilot (RCP) Program. This funding opportunity contains FY24-26 funding of \$607 million available for both capital construction and community planning grants. There are one hundred expected awards. Applications are due by September 30, 2024.

On July 9, the DOT’s Federal Railroad Administration [issued](#) a Notice of Funding Opportunity (“NOFO”) for the Railroad Crossing Elimination (RCE) Grant Program. This NOFO makes over \$1.1 billion in funding available for highway-rail and pathway-rail grade crossing improvement projects. There are eighty expected awards and funding is available to city or township governments, state or county governments, and public port or metropolitan authorities. Applications are due on September 23, 2024.

On July 12, the DOT’s Federal Railroad Administration [announced](#) \$153 million in funding for the Restoration and Enhancement (R&E) Grant Program. This funding will assist with operating costs for eligible projects that will establish service on new routes, restore service on routes that formerly had intercity passenger operations, and enhance existing service routes. City, township, or state governments and public agencies or authorities are eligible for funding. There are six expected awards and applications are due on September 30, 2024.



August 16, 2024

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## **Bills of Interest**

On August 1, Sen. Robert P. Casey (D-PA) introduced [S.4954](#) to the Senate Committee on Commerce, Science and Transportation. The bill would require the Secretary of Transportation to issue a final rule setting minimum structural standards for railroad bridges. Introductory remarks were delivered on August 1 but as of August 14, there has been no further action.

On August 2, Rep. Warren Davidson introduced [H.R.9248](#) to the House Committee on Transportation and Infrastructure. The bill would amend title 49 of the U.S. Code to provide States the authority to limit blocking highway-rail grade crossings. Introductory remarks were delivered on August 2 but as of August 14, there has been no further action.

On August 6, Rep. Dwight Evans (D-PA) introduced [H.R.9306](#) to the House Committee on Transportation and Infrastructure. The bill would amend the Infrastructure Investment and Jobs Act (“IIJA”) to modify the Safe Streets and Roads for All program. The bill is cosponsored by Brian Fitzpatrick (R-PA). Introductory remarks were delivered on August 6 but as of August 14, there has been no further action.

On August 6, Rep. Doris Matsui introduced [H.R.9312](#) to the House Committee on Transportation and Infrastructure. The bill would improve passenger vessel security and safety. Currently, there are no cosponsors for the bill. Introductory remarks were delivered on August 6 but as of August 14, there has been no further action.

On August 9, Rep. Claudia Tenney (R-NY) introduced [H.R.9343](#) to the House Committee on Transportation and Infrastructure. The bill would prohibit any electric vehicle mandate. Currently, there are no cosponsors for this bill. Introductory remarks were delivered on August 9 but as of August 14, there has been no further action.

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DATE: September 3, 2024  
TO: STA Board  
FROM: Amy Antunano, Program Manager-SR2S  
RE: Safe Routes to School (SR2S) Cycle 3 Micro Grant Second Call for Projects

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**Background:**

In November 2019, the STA Board initiated the Safe Routes to School (SR2S) Micro-Grant Pilot Program to support small-scale projects and capital purchases aimed at enhancing bicycle and pedestrian safety around schools in Solano County. The program successfully funded 14 projects designed to improve safety and encourage students to walk and bike to school. In June 2021, the second cycle of the Micro-Grant Program awarded funding to 16 projects focused on infrastructure improvements, walk and bike safety equipment, and related incentives.

For Cycle 3 of the SR2S Micro-Grant Program, the STA Board allocated \$212,172 in TDA Article 3 funds. The application period opened on December 22, 2023, and closed on February 2, 2024. By the deadline, 12 applications totaling \$186,450.58 were received. On April 10, the STA Board approved funding for all 12 applications and authorized a second call for projects to allocate the remaining \$25,721.42. For a list of the approved projects see Attachment A.

**Discussion:**

The second call for projects will be released September 9<sup>th</sup>, 2024, and the deadline is October 11, 2024. For more information on the Micro Grant criteria, please see Attachment B.

In preparation for the upcoming second call for projects, STA staff will be reaching out to Solano County cities, schools, school districts, community-based organizations, the STA Bicycle and Pedestrian Advisory Committees through various channels, including the SR2S website, emails, social media, and stakeholder meetings.

**Fiscal Impact:**

The \$25,721.42 Cycle 3 SR2S Micro-Grant Pilot Program is funded from TDA Article 3.

**Recommendation:**

Informational.

Attachments:

- A. Safe Routes to School Micro-Grant Project Funding List
- B. Safe Routes to School Micro- Grant Informational Packet

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Safe Routes to School Micro Grant Cycle 3 Funding Recommendations

Total Funds Available **\$212,172**

Total Funds Recommended **\$186,450.58**

APPLICANT	STATUS	DATE SUBMITTED	CONTACT NAME	APPLICANT TYPE	PROJECT DESCRIPTION	AMOUNT APPROVED
B. Gale Wilson Middle School FSUSD Incentives or Equipment Purchase	Applied	January 18, 2024	Mirel Rivera Principal	School	Custom A-frame signs; hand-held stop sign paddles; safety cones; safety vests	\$1,225
City of Benicia City of Benicia Infrastructure	Applied	February 1, 2024	Danny Urrutia Asst. Engineer	City Department	RE: Drolette Way and Corrigan Court. Replace 2 existing and non-compliant ADA curb ramps with a hi-vis c	\$30,000
City of Fairfield City of Fairfield Infrastructure	Applied	January 29, 2024	Tina Machado Transportation Planner	City Department	RE: Cordelia Hills ES & GVMS Crosswalk improvements: ladder detail and updated stop signs. RE: Sullivan MS RRFB and crosswalk updates @ Union Ave and Pear Tree Lane RE: Laurel Creek Park Trail/ES Crosswalk addition @ Cement Hill Road. With ladder detail, updated ADA maps, and RRFB installation.	\$30,000
City of Vacaville City of Vacaville Infrastructure	Applied	January 31, 2024	Johana Panana Lacherre Public Works	City Department	RRFBs @ Youngsdale Drive (Foxboro ES), N. Orchard Ave (Orchard ES), Ulatis Drive and Mills Roads, Ulatis Drive and Stonybrook Lane (Cooper ES)	\$30,000
City of Vallejo City of Vallejo Infrastructure	Applied	January 18, 2024	Mark Helmbrecht Transportation Program Superintendent	City Department	Traffic calming @ Nebraska Street and Amador Street for Vallejo HS	\$30,000
Dan Mini Elementary School VCUSD Incentives or Equipment Purchase	Applied	February 2, 2024	Jason Gray Teacher	School	30 Bicycles for bike program	\$4,800
Fairfield PAL Center Fairfield Police Department Infrastructure	Applied	January 31, 2024	Heather Sanderson PAL Executive Director	Police Department	Purchase and install outdoor bike pump and repair station	\$17,749

Fairview Elementary School FSUSD Incentives or Equipment Purchase	Applied	January 17, 2024	Candace Willis Principal	School	Safety equipment for traffic calming	\$1,500
FSUSD FSUSD Infrastructure	Applied	January 25, 2024	Rachel Dula Facilities Planner	School District	RE: Laurel Creek ES RRFB @ Gulf Drive and Peppertree Drive  RE: Sheldon Academy RRFB @ the crosswalk on Woolner Ave closest to Allan Witt Park  RE: Anna Kyle ES RRFB @ Kidder Ave and San Mateo St.	\$30,000
Green Valley Middle School FSUSD Incentives or Equipment Purchase	Applied	January 29, 2024	Steve Trotter Principal	School	Incentives for WoW  Safety equipment for traffic calming	\$2,176
Hogan Middle School VCUSD Incentives or Equipment Purchase	Applied	February 2, 2024	Kenneth Boman Teacher	School	Bicycles for bike program 10 balance bikes 20 pedal bikes	\$5,000
Nelda Mundy Elementary School FSUSD Incentives or Equipment Purchase	Applied	February 2, 2024	Carli Cavens Asst. Principal	School	Equipment for traffic calming	\$4,000
<b>Total Requested</b>						<b>\$186,450.58</b>



SOLANO SAFE ROUTES TO SCHOOL

# MICRO GRANT

CALL FOR PROJECTS APPLICATION



Apply online at [www.solanosr2s.ca.gov](http://www.solanosr2s.ca.gov)

## WHO MAY APPLY

- Solano County schools and school districts
- School organizations (clubs, PTA/PTOs)\*
- Solano County city departments/agencies
- Community-based organizations\*

Those that are eligible can apply for funding for small-scale infrastructure projects or capital purchases to support safe, active transportation to and from school, address safety around schools, or to encourage an increase in walking and biking to school.

Applications from Title I schools, schools with over 90% Free and Reduced Lunch, or projects that benefit underserved communities will receive additional scoring points.

Applications with additional letters of support from stakeholders and/or partners will be given additional scoring points.


Applicants are eligible for one grant award per grant cycle.

\*School and community-based organizations must be a registered 501(c)3 and able to provide a W-9 for payment.

## QUESTIONS?

Contact SR2S Assistant Program Manager, Amy Antunano

 [Aantunano@sta.ca.gov](mailto:Aantunano@sta.ca.gov)

 (707) 399-3210



## MICRO GRANT TIMELINE

**Call for Projects:** September 9, 2024

**Application Deadline:** October 11, 2024 by 5:00pm

**Project Completion:** Within one year of grant award

## BACKGROUND

In December 2023, the Solano Transportation Authority's Safe Routes to School (SR2S) program launched the third cycle of its Micro Grant Program. This initiative aims to support small-scale projects or capital purchases that enhance bike and pedestrian usage and safety around schools in Solano County.

A total of 12 projects were approved, utilizing a budget of \$212,172, with a remaining balance of \$25,721.42. The staff is issuing a second call for projects to allocate the remaining funds.

## AMOUNT OF FUNDING AVAILABLE

*\$25,721.42 is remaining for the 2024-2025 Micro Grant Cycle 3.*

Maximum funding request per applicant: \$25,721.42  
(*infrastructure and non-infrastructure projects combined*)

Maximum request for non-infrastructure projects: \$5,000

Maximum request for infrastructure projects: \$25,721.42

Amount awarded may be less than amount requested.



MICRO

GRANT

CYCLE 3



SOLANO SAFE ROUTES TO SCHOOL

# INFRASTRUCTURE PROJECTS

MAXIMUM FUNDING REQUEST \$30,000

## MICRO GRANT TIMELINE

Call for Projects

September 9, 2024

Application Deadline

October 11, 2024 by 5:00pm

Project Completion

Within one year of grant award

Apply online at [www.solanosr2s.ca.gov](http://www.solanosr2s.ca.gov)

## ELIGIBLE INFRASTRUCTURE PROJECTS

Additional items/equipment projects may be allowed upon request.

- Bike racks
- Scooter racks
- Fencing
- On-site permanent signage
- Striping or painting for drop-off and pick-up zones
- Crosswalks
- Rectangular Rapid Flashing Beacons
- Stop signs (installed)
- Intersection Improvements
- Signalization
- Radar Feedback Signs
- Bike lane painting

Ineligible expenses: Bicycles for individuals, food/refreshments, salaries, camera and other photography equipment, gift cards, stipends




Secure bike storage installed with funding from Cycle 1 at Riverview Middle School (Rio Vista).

## QUESTIONS?

Contact SR2S Assistant Program Manager, Amy Antunano

 [Aantunano@sta.ca.gov](mailto:Aantunano@sta.ca.gov)

 (707) 399-3210



### Applications should include:

- Specific number of elements
- Locations
- Partners for project delivery
- Construction timeline



Installed RRFB. Funding awarded to Joe Henderson Elementary School (Benicia) from Cycle 1.

Projects to be constructed in the public Right of Way **must** be accompanied by a Letter of Support from the corresponding city/county Public Works Department. The city/county may also help identify project timeline and cost.

Projects to be completed entirely within a school district/school property **must** include a Letter of Support from the District Facilities Department and the School Site Administrator, and include any in-kin support for the project and timeline for installation.

Stakeholder outreach may include Letters of Support from partner agencies, school departments or school administration demonstrating knowledge of the project and support, plans for outreach to parents or school organizations regarding implementation or use of project or equipment, a plan for marketing outreach to increase public awareness of the project or initiative.

MICRO

GRANT

CYCLE 3







SOLANO SAFE ROUTES TO SCHOOL  
**NON-INFRASTRUCTURE  
 PROJECTS**  
 MAXIMUM FUNDING REQUEST \$5,000

# MICRO GRANT TIMELINE

**Call for Projects**

September 9, 2024

**Application Deadline**

October 11, 2024 by 5:00pm

**Project Completion**

Within one year of grant award

Apply online at [www.solanosr2s.ca.gov](http://www.solanosr2s.ca.gov)

## ELIGIBLE NON-INFRASTRUCTURE ITEMS

Additional items/equipment projects may be allowed upon request.

- Bike helmets
- Bike lights
- Bike repair kits
- Walk or bike safety award certificates
- LED bike lights
- Pedometers
- Printing for brochures/yard signs for walk/bike programs
- Hand-held stop sign paddles
- Safety vests
- Safety Cones
- A-Frame Signs (customizable)
- Rain gear

Ineligible expenses: Bicycles for individuals, food/refreshments, salaries, camera and other photography equipment, gift cards, stipends



Dixon Montessori Charter School purchased safety equipment with funding awarded from Cycle 1.

Applications should include:

- Requested number of each incentive or safety equipment item
- Description of how incentive/s or safety equipment item will be used to address safety for students arriving at or departing from school, support existing walk and bike programs, or increase walking and biking

Applications for removeable signage (drop-off and pick-up improvements), safety equipment, walking and biking program incentives for participants, etc. must include a Letter of Support from school site administration (if applicant is not site administrator).

## QUESTIONS?

Contact SR2S Assistant Program Manager,  
 Amy Antunano

[Aantunano@sta.ca.gov](mailto:Aantunano@sta.ca.gov)

(707) 399-3210



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DATE : August 24, 2024  
TO: STA Board  
FROM: Erika Dohina, Program Services Supervisor  
RE: Solano Mobility Programs Annual Report FY 2023-24 - Call Center

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**Background:**

The Solano Mobility Program of the Solano Transportation Authority (STA) began as part of a statewide network of rideshare programs funded primarily by Caltrans for the purpose of managing countywide and regional rideshare programs in Solano County and providing air quality improvements through trip reduction.

Starting in February 2014, the STA expanded its services to include the Solano Mobility Call Center which was originally one of four Solano Mobility priorities identified in 2011 recent Solano Transportation Study for Older Adults and People with Disabilities. It initially began as Solano Napa Commuter Information that provided commuters and Solano County employers with information on a variety of transit services and incentive programs, and now, the Mobility Call Center also provides Older Adults and People with Disabilities with a range of various mobility information. Some of the programs include GoGo Grandparent, ADA paratransit and Intercity Taxi card program.

**Discussion:**

*Solano Mobility Call Center*

For FY 2023-24, the Solano Mobility Call Center assisted 9,734 customers in person and over the phone. There were also 122,768 website hits.

The Call Center Activity Summary:

- Assisted 469 walk in customers
- Processed 59 Regional Transit Connection (RTC) Applications  
(RTC: A discount ID card that is available to persons with qualifying disabilities. Once qualified, can use on fixed-route, BART, and ferry systems throughout the San Francisco Bay Area.)
- Processed 916 PEX cards  
(PEX: The Intercity Taxi card program can be used by ADA (American Disabilities Act) certified individuals to pay discounted taxi fare in Solano County)
- Attended 10 events and spoke with over 700 Solano County residents about our programs and services
- Geographical breakdown of City of Residence of callers:

Vallejo	41%
Fairfield	21%
Vacaville	17%
Suisun City	10%
Benicia	4%
Dixon	2%
Rio Vista	3%
Other (Outside of Solano County)	4%

The efficiency and effectiveness of these services are determined using the corresponding STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks, which were approved and adopted by the STA Board on June 28, 2022. The plan is included in Attachment A.

Using the performance measures, STA can determine the ongoing relevance, usability, adaptability, and sustainability of the mobility services currently offered in Solano County. Specifically, the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives support the recommendations of the Metropolitan Transportation Commission's (MTC's) Blue Ribbon Transit Recovery Task Force. All standards meet the criteria as defined in the evaluation methodology.

**Fiscal Impact:**

The FY 2023-24 expenditures for the One-Stop Call Center included salaries and benefits of \$253,309 for a total program cost of \$399,366 funded through FTA 5310, One Bay Area Grant 3(OBAG), and State Transit Assistance Funds (STAF).

**Recommendation:**

Informational.

Attachments:

- A. STA Connected Mobility Implementation Plan Guidelines, Performance Measures & Benchmark Goals and Objectives
- B. Call Center Activity Chart: FY Comparisons

### **STA Connected Mobility Implementation Plan Guidelines, Performance Measures & Benchmark Goals and Objectives**

Solano Mobility Call Center roles and responsibilities: Inquiries and requests that are handled clearly and quickly in a way that enhances mobility program usability and accessibility, and in a manner that meets the quantifiable conditions listed below.

To ensure quality, the program has customer service standards that detail methods of effectively handling responses, as well as detailing acceptable answer speeds or hold times. These conditions include the following:

- Consistent communication with partnered agencies to keep up to date with relevant information. Fully staffed call center to ensure little to no hold times between the hours of 8-5pm M-F.
- Average call answer time is less than 20 seconds.
- Average call hold time is less than 30 seconds.
- Return messages within one business day of message receipt.
- Respond to valid complaints within 48 hours of complaint receipt.
- Five percent increase in program participation annually.

<b>Evaluation Methodology:</b>	<b>Meets Criteria if:</b>
Coordinate with Solano Mobility to review Call Center policies and processes.	Solano Mobility Call Center program has clearly defined customer service standards that meet the conditions listed above and are oriented to ensure quality, effectiveness, and efficiency of responsiveness.

Overall, Solano Mobility's Call Center is oriented around customer service quality, with a focus on effective responsiveness to caller inquiries.

**CALL CENTER ACTIVITY CHART:  
FY Comparisons**

		<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
<b>Public Transportation</b>	Solano Express	791	1160	970
	Local Routes	418	497	488
	Travel Training	452	349	259
	Trip Planning	142	284	480
<b>ADA/ PT</b>	ADA/Paratransit	847	991	807
<b>Taxi/PEX</b>	PEX Inquiry	n/a	n/a	1601
	PEX Add	n/a	n/a	916
<b>Private Transit</b>	FIA, Partnership, Northbay	124	146	120
<b>RTC/ Clipper</b>	RTC	n/a	n/a	102
	Clipper	n/a	n/a	129
<b>Programs</b>	GGG	788	897	1462
	Microtransit/Lyft	216	587	519
	Commuter Incentives	356	481	610
	Veterans	n/a	29	83
<b>Other</b>	Other	769	580	621
	Amtrak/Greyhound	18	112	104
Calls 7+ minutes		668	683	1136
Bilingual:		23	43	31
<b>TOTAL CALLS:</b>		<b>8,103</b>	<b>10,919</b>	<b>9,271</b>
<b>Walk-In</b>	RTC App Submitted	42	59	59
	Clipper Senior/Youth	n/a	64	89
	POYNT Transaction	n/a	34	36
	SMT/Vanpool Transaction	n/a	0	8
	Clipper Transaction	11	95	78
	Other	104	169	193
<b>TOTAL WALK-INS</b>		<b>148</b>	<b>421</b>	<b>463</b>
<b>TOTAL WEBSITE VIEWS:</b>		<b>59,266</b>	<b>80,463</b>	<b>122,768</b>



DATE: August 30, 2024  
TO: STA Board  
FROM: Brandon Thomson, Transit Mobility Coordinator II  
RE: Rio Vista Delta Breeze and Suisun Microtransit Update

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**Background:**

The Solano Transportation Authority (STA) provides transit management services and contracts with financial consultants to provide transit finance expertise to the Cities of Rio Vista and Suisun City. The Delta Breeze operations have been managed by the STA since 2016 and the transit management service between STA and the City of Suisun City commenced in 2023.

**Discussion:**

The Rio Vista Delta Breeze's service consists of intercity fixed route services with destinations to nearby destinations such as Suisun City, Fairfield, and Antioch. The Rio Vista Delta Breeze also provides microtransit within Rio Vista city limits and the neighboring communities along Highway 160 and the City of Isleton. The service is operated Monday through Friday, with four cutaway vehicles. STA staff recently completed their year-end report and are pleased to report that ridership has increased by 21% compared to the previous year. The Ridership can be found on Attachment A. Additionally, the STA and the City of Rio Vista partnered to conduct a Community Based Transportation Plan (CBTP) in order to assess the mobility options available within the City of Rio Vista. Based upon the extensive outreach conducted within CBTP, there was a desire expressed by Rio Vista residents to have more frequent service to the City of Antioch as well as increasing the span of service to run later into the evening. To that end, staff released a Request for Proposal (RFP) for the Operations and Maintenance of the Rio Vista Delta Breeze on August 26, 2024, with responses due September 27, 2024. Once staff receives the responses, staff will interview the respondents and implement a new operations and maintenance contract on January 1, 2025. Once the new operations and maintenance contract is in place, staff will have a firm understanding of what the service enhancements outlined within CBTP would cost and will implement them where financially feasible.

The Suisun Microtransit program launched on January 3, 2023, and consists of dial-a-ride service available within Suisun City limits, and nine select locations within the City of Fairfield, as well as one fixed route known as the School Tripper. At the start of the service, Suisun Microtransit vehicles had a seating capacity of 16. However, the School Tripper is a highly popular route and has experienced capacity issues during the school year. In order to deal with the demand, staff worked with the contractor to insert another vehicle to deal with the crowding. To further expand the seating capacity, Suisun Microtransit staff took delivery of three new vehicles that contain a seating capacity of 20 during the months of July and August 2024. These vehicles were placed into service to deal with the anticipated demand for when school returns. On August 27, 2024, one of the new vehicles concluded the School Tripper route and was transitioning to dial-a-ride service when an electrical fire ensued. As a result, the Fairfield Fire Department was dispatched to the vehicle in order to extinguish the fire. Fortunately, there were no passengers on board the vehicle and the bus operator did not sustain any injuries.

Staff is working with the bus manufacturer, insurance, and the contractor to identify the exact cause of the problem. Furthermore, staff has worked with the maintenance team to reinspect the remaining two vehicles' electrical systems, which have been cleared.

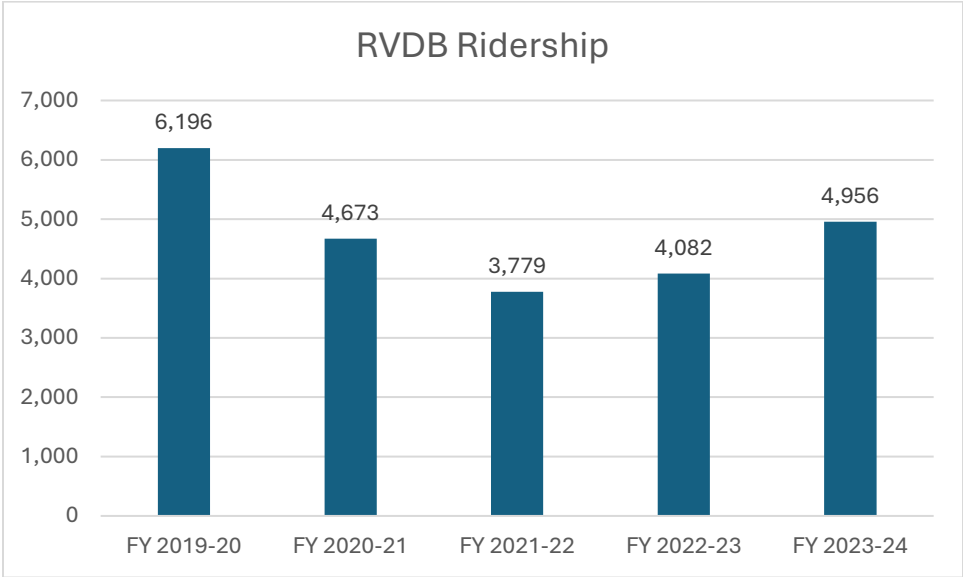
**Recommendation:**

Informational.

Attachment:

- A. Rio Vista Delta Breeze Ridership





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DATE: August 16, 2024  
TO: Solano County Intercity Transit Consortium  
FROM: Brandon Thomson, Transit Mobility Coordinator  
RE: Napa Valley Transportation Authority (NVTA) Vine 21 Year-End Report for FY 2023-24

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**Background:**

State Route (SR) 12 Jameson Canyon carries approximately 30,000 motorists daily, in either direction, between the southern Napa Valley and the Fairfield/Suisun City areas on a daily basis. Many of the motorists using this segment of SR 12 live in Solano County and work in Napa County.

In January 2006, STA and NVTA conducted a SR 12 Transit Study that identified the opportunity for transit service along this corridor. In 2014, STA, Napa County Transportation and Planning Agency (now Napa Valley Transportation Authority) and Caltrans completed the widening of SR 12 Jameson Canyon from I-80 in Solano to SR 29 in Napa which provides a safer corridor connecting the two counties. STA and Napa Valley Transportation Authority (NVTA), anticipating the improvements to SR 12 Jameson Canyon, co-sponsored a state grant application for bus service along SR 12 Jameson Canyon connecting the counties of Napa and Solano in 2013.

In July 2013, after receiving the Caltrans grant, NVTA, with the concurrence of STA, started operating VINE 21 Express Bus service between the Soscol Gateway Transit Center located in Downtown Napa, the Fairfield Transportation Center, and the Suisun City Train Depot. This included both NVTA and STA providing some matching funds in support of the grant. Prior to 2013, there was no transit service along this corridor. STA initially provided a local match contribution of \$22,500 in FY 2013-14 and a local match of \$30,000 in FY 2014-15, which has continued annually through FY 2022-23.

**Discussion:**

At the request of the SolanoExpress Intercity Transit Consortium, NVTA has been furnishing the STA with the service statistics for NVTA’s Vine 21. NVTA has submitted their FY 2023-24 Year-end report for review by the STA, Consortium, and the STA Board (Attachment A). The table below shows where Vine 21 is compared to the estimated yearly projections. A percentage of 100% would indicate that the estimate is meeting the budgeted actual. NVTA’s cost per hour to operate Vine 21 is \$113 per hour. A summary of the FY 2023-24 Year-end report is presented below.

<b>FY 2023-24</b>	<b>Vine 21</b>
<b>Cost</b>	85%
<b>Revenue Hours</b>	97%
<b>Fares</b>	56%
<b>Ridership</b>	88%
<b>FareBox Recovery Ratio</b>	4%

**Recommendation:**

Informational.

Attachment:

A. Vine 21 FY 2023-24 Year-end Report

VINE 21 NVTA YEAR END REPORT FOR FY 2023-24

Budget vs Estimated or Actual Cost												
Intercity Route	FY 23-24	First Quarter Ending Sept.		Second Quarter		Third Quarter		Fourth Quarter Ending		TOTAL		
	Annual Budget Expenses	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Estimate	% of Budget	Estimate or Actual	% of Budget	
Vine 21	\$ 818,237	\$ 168,242	20.6%	\$ 165,796	20.3%	172,544	21.1%	186,620.35	22.8%	\$ 693,202	84.7%	

Budget Revenue Hours												
Intercity Route	FY 23-24	30		Ending Dec. 31		Ending Mar. 31		June 30		TOTAL		
	Budget Revenue Hours	Actual	% of Budget	Actuals	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	
Vine 21	6,375	1,514	23.7%	1,509	23.7%	1,542	24.2%	1,597	25.0%	6,161	96.6%	

Fares												
Intercity Route	FY 23-24	30		Ending Dec. 31		Ending Mar. 31		June 30		TOTAL		
	Annual Budget Fares	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	
Vine 21	\$ 48,844	\$ 7,405	15.2%	\$ 6,603	13.5%	5,775	11.8%	7,546	15.4%	\$ 27,329	56.0%	

Budget vs Estimated or Actual Ridership												
Intercity Route	FY 23-24	30		Ending Dec. 31		Ending Mar. 31		June 30		TOTAL		
	Annual Budget Ridership	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	
Vine 21	18,090	4,053	22.4%	4,029	22.3%	3,732	20.6%	4,105	22.7%	15,919	88.0%	

Farebox Recovery Ratio									
Intercity Route	Cost		Fares		Ridership		Revenue Hours		Farebox Recovery Ratio
	Estimate or Actual	% of Budget	Estimate or Actual	% of Budget	Estimate or Actual	% of Budget	Estimate or Actual	% of Budget	
Vine 21	\$ 693,202	84.7%	\$ 27,329	56.0%	15,919	88.0%	6,161	96.6%	4%

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DATE: August 16, 2024  
 TO: STA Board  
 FROM: Jasper Alve, Project Manager  
 RE: Summary of Funding Opportunities

**Discussion:**

Below is a list of funding opportunities that will be available to STA member agencies during the next few months broken up by Federal and State sources.

	FUND SOURCE	TOTAL AMOUNT AUTHORIZED	APPLICATION DEADLINE
<b>Federal</b>			
1.	Charging and Fueling Infrastructure (CFI) Grant <a href="https://www.fhwa.dot.gov/environment/cfi/">https://www.fhwa.dot.gov/environment/cfi/</a>	\$1.321B	August 28, 2024
2.	Safe Streets and Roads for All Program <a href="https://www.transportation.gov/grants/SS4A">https://www.transportation.gov/grants/SS4A</a>	\$1.256B	August 29, 2024
3.	Railroad Crossing Elimination Program <a href="https://railroads.dot.gov/grants-loans/railroad-crossing-elimination-grant-program">https://railroads.dot.gov/grants-loans/railroad-crossing-elimination-grant-program</a>	\$1.148B	September 23, 2024
4.	National Culvert Removal, Replacement, and Restoration Grant Program – Aquatic Organism Passage <a href="https://www.fhwa.dot.gov/engineering/hydraulics/culverthyd/aquatic/culvertaop.cfm">https://www.fhwa.dot.gov/engineering/hydraulics/culverthyd/aquatic/culvertaop.cfm</a>	\$196M	September 23, 2024
5.	Reconnecting Communities Pilot Program <a href="https://www.transportation.gov/reconnecting">https://www.transportation.gov/reconnecting</a>	\$607M	September 30, 2024
6.	Bridge Investment Program (Planning and Bridge Project Grants, <\$100M Project Cost) <a href="https://www.fhwa.dot.gov/bridge/bip/index.cfm">https://www.fhwa.dot.gov/bridge/bip/index.cfm</a>	\$9.701B	October 1 2024
<b>State</b>			
1.	Highway Safety Improvement Program (HSIP) Cycle 12 <a href="https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program">https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program</a>	\$300M	September 9, 2024
2.	Rubberized Pavement Grant Program <a href="https://www.grants.ca.gov/grants/rubberized-pavement-grant-program-4/">https://www.grants.ca.gov/grants/rubberized-pavement-grant-program-4/</a>	\$5.359M	September 12, 2024

3.	Solutions for Congested Corridor Program	\$480M	November 19, 2024
	<a href="https://www.grants.ca.gov/grants/solutions-for-congested-corridors-program/">https://www.grants.ca.gov/grants/solutions-for-congested-corridors-program/</a>		
4.	Local Partnership Program - Competitive	\$200M	November 20, 2024
	<a href="https://www.grants.ca.gov/grants/local-partnership-program-competitive/">https://www.grants.ca.gov/grants/local-partnership-program-competitive/</a>		
5.	Trade Corridor Enhancement Program	\$900M	November 22, 2024
	<a href="https://www.grants.ca.gov/grants/trade-corridor-enhancement-program/">https://www.grants.ca.gov/grants/trade-corridor-enhancement-program/</a>		
<b>Regional</b>			
1.	Regional Measure 3: Bay Trail/Safe Routes to Transit	\$75M	September 30, 2024
	<a href="https://planbayarea.org/sites/default/files/meetings/attachments/6035/8b_Summary_Sheet_RM3_SR2TBT_Adoption.pdf">https://planbayarea.org/sites/default/files/meetings/attachments/6035/8b_Summary_Sheet_RM3_SR2TBT_Adoption.pdf</a>		

This item was part of the items provided to the STA TAC at its meeting on August 28, 2024.

**Fiscal Impact:**

None.

**Recommendation:**

Informational.





DATE: June 3, 2024  
TO: STA Board  
FROM: Johanna Masiolat, Clerk of the Board  
RE: 2024 STA Board and Advisory Committees Meeting Schedule

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**Discussion:**

Attached is the 2024 STA Board and Advisory Committees Meeting Schedule that may be of interest to the STA Board.

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachment:

- A. STA Board and Advisory Committees Meeting Schedule for Calendar Year 2024

<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>STATUS</b>
Thurs., September 5	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., September 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thurs., September 19	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., September 24	1:30 p.m.	Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., September 25	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., September 26	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed
Thurs., October 3	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., October 9	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Thur., October 24	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	Confirmed
No meeting due to STA's Annual Awards in November (No STA Board Meeting)		Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
Thurs., November 7	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., November 13	6:00 p.m.	STA's 26 <sup>th</sup> Annual Awards	Benicia	TBD
Tues., November 19	1:30 p.m.	Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., November 20	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Wed., November 20	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Thurs., November 21	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Thurs., December 5	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., December 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., December 17	1:30 p.m.	Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., December 18	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed