



## MEETING AGENDA

6:00 p.m., Wednesday, March 13, 2024  
STA Board Regular Meeting  
STA Board Room  
423 Main Street  
Suisun City, CA 94585

The STA Board meeting will be conducted in person. This meeting may be accessed by the following technology. If you anticipate wanting to speak during the meeting and want to participate remotely, please join in advance of the public comment period and register which agenda item you would like to address. Since the meeting will be conducted in person, the STA Board will continue and not recess if there are technological issues associated with the remote participation.

### Join Zoom Webinar

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**Mission Statement:** To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality for all.

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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**Staff Reports:** Staff reports are available for inspection at the STA Offices, 423 Main Street, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at [jmasiclat@sta.ca.gov](mailto:jmasiclat@sta.ca.gov)

**Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

### 2024 STA BOARD MEMBERS

|                                |                        |                    |                  |                      |                        |                      |                    |
|--------------------------------|------------------------|--------------------|------------------|----------------------|------------------------|----------------------|--------------------|
| Mitch Mashburn<br>(Vice Chair) | Alma Hernandez         | Steve Young        | Steve Bird       | Catherine Moy        | Ronald Kott<br>(Chair) | John Carli           | Robert McConnell   |
| County of<br>Solano            | City of<br>Suisun City | City of<br>Benicia | City of<br>Dixon | City of<br>Fairfield | City of Rio<br>Vista   | City of<br>Vacaville | City of<br>Vallejo |

### STA BOARD ALTERNATES

|                |                        |             |            |                        |               |                 |                 |
|----------------|------------------------|-------------|------------|------------------------|---------------|-----------------|-----------------|
| Wanda Williams | Princess<br>Washington | Terry Scott | Jim Ernest | K. Patrice<br>Williams | Edwin Okamura | Gregory Ritchie | Peter Bregenzer |
|----------------|------------------------|-------------|------------|------------------------|---------------|-----------------|-----------------|

## **AGENDA ITEMS**

## **BOARD/STAFF PERSON**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (6:00 p.m.) Chair Kott
2. **CONFIRM QUORUM/STATEMENT OF CONFLICT**  
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Gov't Code § 87200
3. **APPROVAL OF AGENDA**
4. **OPPORTUNITY FOR PUBLIC COMMENT** (6:05 – 6:10 p.m.)
5. **EXECUTIVE DIRECTOR'S REPORT** (6:10 – 6:15 p.m.) Daryl Halls  
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6. **REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** (6:15 – 6:20 p.m.) MTC Commissioner  
Jim Spering
7. **STA PRESENTATIONS** (6:20 – 6:50 p.m.)
  - A. **Federal Legislative Update** Susan Lent, Akin Gump
  - B. **Solano Moving Forward III/Priority Production Areas (PPAs)** Chris Rico, Solano EDC
  - C. **Directors Reports:**
    1. **Planning**
      - i. **Comprehensive Transportation Plan (CTP) Update** Robert Guerrero
      - ii. **Safe Routes to School (SR2S) Program Update** Amy Antunano
    2. **Projects** Nick Burton
    3. **Programs**
      - i. **2nd Quarter Report for FY 2023-24 – Solano Mobility Programs Older Adults and People with Disabilities/Veterans** Debbie McQuilkin
      - ii. **Daily Republic Reader's Choice Award "Solano Mobility Voted as Best Senior Resource in Solano County"** Ron Grassi
8. **CONSENT CALENDAR** (6:50 – 6:55 p.m.)  
Recommendation:  
Approve the following consent items in one motion.  
(Note: Items under consent calendar may be removed for separate discussion.)
  - A. **Minutes of the STA Board Meeting of February 14, 2024** Johanna Masiclat  
Recommendation:  
Approve the minutes of the STA Board Meeting of February 14, 2024.  
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  - B. **Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of February 28, 2024.** Johanna Masiclat  
Recommendation:  
Receive and file.  
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  - C. **Draft Minutes of Advisory Committee Meetings in January/February 2024** Johanna Masiclat
    1. **Paratransit Coordinating Council (PCC) Draft Meeting Minutes of January 18, 2024** Natalie Quezada
    2. **Safe Routes to Schools (SR2S) Draft Meeting Minutes of February 21, 2024**

3. Solano Express Intercity Transit Consortium Approved Meeting Minutes of January 30, 2024
4. Solano Express Intercity Transit Consortium Draft Meeting Minutes of February 27, 2024

Recommendation:

Receive and file.

**Pg.**

**D. Fiscal Year (FY) 2023-24 Second Quarter Budget Report**

Susan Furtado

Recommendation:

Receive and file.

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**E. Pedestrian Advisory Committee (PAC) Member Reappointment**

Dulce Jimenez

Recommendation:

Approve the reappointment of Teresa Booth as representative for the City of Vallejo for a three-year term set to expire on December 31, 2026.

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**F. Solano Countywide Climate Adaptation and Resiliency Plan (Solano CCARP) for Transportation Infrastructure – Request for Proposals**

Kathrina Gregana

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Proposals for a Solano Countywide Climate Adaptation and Resiliency Plan for Transportation Infrastructure; and
2. Enter into a contract agreement with the selected consultant for an amount not to exceed \$565,000 to complete the Solano Countywide Climate Adaptation and Resiliency Plan for Transportation Infrastructure.

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**9. ACTION FINANCIAL ITEMS**

**A. State Route (SR) 37/Fairgrounds Drive Interchange Improvement Project**

Nick Burton

Recommendation:

Authorize the Executive Director to:

1. Negotiate and accept proposed revisions to a Draft Memorandum of Agreement (MOA) between the County and the STA to memorialize funding commitment and use of County property for construction and enter into said MOA upon agreement of terms; and
2. Advertise and award the construction contract for the State Route 37/Fairgrounds Drive Interchange Improvement Project not-to-exceed \$22.9 million subsequent to the funding agreement being executed.

(6:55 – 7:00 p.m.)

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## 10. ACTION NON-FINANCIAL ITEMS

### A. Legislative Update/Federal Community Project Funding Request

Vincent Ma

#### Recommendation:

Approve the following list of Federal Fiscal Year 2025 Community Project Funding Requests:

- Mare Island Interchange Project Initiation Document (PID)
- I-80 Express Lanes Gap Closure (Dixon) PID
- Heart of Fairfield Downtown Streetscape Phase 2 project
- Jepson Parkway 1C Segment Project

(7:00 – 7:05 p.m.)

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## 11. INFORMATIONAL ITEMS – NO DISCUSSION

### A. Zero-Emission Transportation Efforts Update

Dulce Jimenez

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### B. Comprehensive Transportation Plan (CTP) Status Update

Robert Guerrero

**Pg. 77**

### C. Solano Mobility Programs 2<sup>nd</sup> Quarter Report for FY 2023–24 Older Adults, People with Disabilities Programs and Veterans

Debbie McQuilkin

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### D. Capitol Corridor Monthly Service Performance Report – January 2024

Daryl Halls

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### E. Summary of Funding Opportunities

Jasper Alve

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### F. STA Board & Advisory Committee Meeting Calendar for 2024

Johanna Masiclat

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## 12. BOARD MEMBER COMMENTS

## 13. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, April 10, 2024**, STA Board Room - 423 Main Street in Suisun City.

### **STA Board Meeting Schedule for Calendar Year 2024**

**6:00 p.m., Wed., January 10<sup>th</sup>**

**6:00 p.m., Wed., February 14<sup>th</sup>**

**6:00 p.m., Wed., March 13<sup>th</sup>**

**6:00 p.m., Wed., April 10<sup>th</sup>**

**6:00 p.m., Wed., May 8<sup>th</sup>**

**6:00 p.m., Wed., June 12<sup>th</sup>**

**6:00 p.m., Wed., July 10<sup>th</sup>**

***No Meeting in August – Board Recess***

**6:00 p.m., Wed., September 11<sup>th</sup>**

**6:00 p.m., Wed., October 9<sup>th</sup>**

***5:00 p.m., Wed., November 13<sup>th</sup> - STA's 27<sup>th</sup> Annual Awards Ceremony***

**6:00 p.m., Wed., December 11<sup>th</sup>**



DATE: March 5, 2024  
TO: STA Board  
FROM: Daryl K. Halls  
RE: Executive Director's Report – March 2024

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The following is a brief status report on some of the major issues, projects and programs currently being advanced by the Solano Transportation Authority (STA). An asterisk (\*) notes items included in this month's Board agenda.

**STA Legislative Update\***

Our federal lobbyist, Susan Lent, is scheduled to provide an update on the federal legislative/earmarking/ grants process at the March STA Board meeting. STA legislative staff will provide an update on pending state legislation and the region's effort to seek authorization from the State Legislature to develop a regional transit/transportation measure targeted for 2026. STA staff will also provide a list of recommended projects for federal earmarks.

**Moving Solano Forward Economic Study/Priority Production Areas \***

STA recently landed two regional ABAG/MTC grants in partnership with Solano EDC focused on Priority Production Areas (PPAS) and Fairfield/Suisun City Priority Development Areas (PDAS) adjacent to the Solano Rail Hub. Solano EDC's President and CEO, Chris Rico, has been invited to provide a presentation on the recently completed Moving Solano Forward Economic Study which was co-sponsored by STA, the County and the seven cities.

**SR 37 Fairgrounds Project Ready for Construction \***

STA projects staff are requesting the STA Board authorize the advertise and award of construction for the SR 37/Fairgrounds Interchange project and for STA to enter into a funding agreement with the County of Solano for the project. This project has an innovative design which will be presented at the Board meeting.

**Connected Mobility Implementation Plan Status – Future SR 37 Transit/TDM Service\***

The last two months, with funding provided by MTC and STA, the consultants working on the Solano Connected Mobility Implementation Plan provided a status of the progress made to date on the six focus areas derived from MTC's Blue Ribbon Transit Recovery Task Force recommendations. This month, staff will provide an update on Fare Integration at the Solano Transit 2030 committee meeting.

**Solano Mobility Second Quarter Update/Older Adults/People with Disabilities/Veterans\***

STA Solano Mobility staff has provided the FY 2023-24 second quarter report for Mobility Programs focused on older adults/people with disabilities and veterans. This month, readers of the Daily Republic voted Solano Mobility the "best senior resource in Solano County."

**STA Update**

STA recently filled a vacant Accountant Technician position with the hiring of KaSandra Rowe-Boyd. She is a Vacaville resident and will be supervised by Susan Furtado. STA also recently filled two intern positions. Francesca Cotroneo is a new intern in the Planning Department and is a student at UC Davis. She will be supervised by Kathrina Gregana. Seleste Richardson is a new intern in the Programs Department and is a student at San Francisco State University. She will be supervised by Debbie McQuilkin.

Attachment:

- A. STA Acronyms List of Transportation Terms

**A**

|      |   |
|------|---|
| AADT | Average Annual Daily Traffic                |
| ABAG | Association of Bay Area Governments         |
| ACTC | Alameda County Transportation Commission    |
| ADA  | American Disabilities Act                   |
| ADT  | Average Daily Traffic                       |
| APDE | Advanced Project Development Element (STIP) |
| AQMD | Air Quality Management District             |
| ARPA | American Rescue Plan Act                    |
| ARRA | American Recovery and Reinvestment Act      |
| ATP  | Active Transportation Program               |
| ATWG | Active Transportation Working Group         |
| AVA  | Abandoned Vehicle Abatement                 |

**B**

|        |  |
|--------|--|
| BAAQMD | Bay Area Air Quality Management District             |
| BAC    | Bicycle Advisory Committee                           |
| BACTA  | Bay Area Counties Transportation Agencies            |
| BAIFA  | Bay Area Infrastructure Financing Authority          |
| BARC   | Bay Area Regional Collaborative                      |
| BART   | Bay Area Rapid Transit                               |
| BATA   | Bay Area Toll Authority                              |
| BCDC   | Bay Conservation & Development Commission            |
| BUILD  | Better Utilizing Investments to Leverage Development |

**C**

|              |   |
|--------------|---|
| CAF          | Clean Air Funds   |
| CalSTA       | California State Transportation Agency                                  |
| CALTRANS     | California Department of Transportation                                 |
| CAPTI        | California State Transportation: Climate Action Plan for Transportation |
| CARB         | California Air Resources Board  |
| CCAG         | City-County Association of Governments (San Mateo)                      |
| CCCC (4'Cs)  | City County Coordinating Council  |
| CCCTA (3CTA) | Central Contra Costa Transit Authority                                  |
| CCJPA        | Capitol Corridor Joint Powers Authority                                 |
| CCTA         | Contra Costa Transportation Authority                                   |
| CEC          | California Energy Commission  |
| CEQA         | California Environmental Quality Act                                    |
| CHP          | California Highway Patrol   |
| CIP          | Capital Improvement Program   |
| CMA          | Congestion Management Agency  |
| CMIA         | Corridor Mobility Improvement Account                                   |
| CMAQ         | Congestion Mitigation & Air Quality Program                             |
| CMGC         | Construction Manager/General Contractor                                 |
| CMP          | Congestion Management Plan  |
| CNG          | Compressed Natural Gas  |
| CPI          | Consumer Price Index  |
| CRRSAA       | Coronavirus Response and Relief Supplemental Appropriation Act of 2021  |
| CTA          | California Transit Agency   |
| CTC          | California Transportation Commission                                    |
| CTP          | Comprehensive Transportation Plan                                       |
| CTSA         | Consolidated Transportation Services Agency                             |

**D**

|     |                                   |
|-----|-----------------------------------|
| DBE | Disadvantaged Business Enterprise |
| DOT | Department of Transportation      |

**E**

|       |  |
|-------|--|
| ECMAQ | Eastern Solano Congestion Mitigation Air Quality Program |
| EIR   | Environmental Impact Report                              |
| EIS   | Environmental Impact Statement                           |
| EPA   | Environmental Protection Agency                          |
| EV    | Electric Vehicle   |

**F**

|          |  |
|----------|--|
| FAST     | Fairfield and Suisun Transit   |
| FAST Act | Fixing America's Surface Transportation Act  |
| FASTER   | Freedom. Affordability. Speed. Transparency. Equity. Reliability.  |
| FASTLANE | Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies |
| FEIR     | Final Environmental Impact Report  |
| FHWA     | Federal Highway Administration   |
| FPI      | Freeway Performance Initiative   |
| FTA      | Federal Transit Administration   |

**G**

|        |                                    |
|--------|------------------------------------|
| GARVEE | Grant Anticipating Revenue Vehicle |
| GHG    | Greenhouse Gas                     |
| GIS    | Geographic Information System      |

**H**

|      |                                       |
|------|---------------------------------------|
| HIP  | Housing Incentive Program             |
| HOT  | High Occupancy Toll                   |
| HOV  | High Occupancy Vehicle                |
| HPMS | Highway Performance Monitoring System |
| HSIP | Highway Safety Improvement Plan       |

**I**

|       |  |
|-------|--|
| INFRA | Infrastructure for Rebuilding America            |
| ISTEA | Intermodal Surface Transportation Efficiency Act |
| ITIP  | Interregional Transportation Improvement Program |
| ITS   | Intelligent Transportation System                |

**J**

|      |                                     |
|------|-------------------------------------|
| JARC | Jobs Access Reverse Commute Program |
| JPA  | Joint Powers Agreement              |

**L**

|       |   |
|-------|---|
| LATIP | Local Area Transportation Improvement Program |
| LCTOP | Low Carbon Transit Operations Program (LCTOP) |
| LEV   | Low Emission Vehicle                          |
| LIFT  | Low Income Flexible Transportation Program    |
| LOS   | Level of Service                              |
| LS&R  | Local Streets & Roads                         |
| LTR   | Local Transportation Funds                    |

**M**

|        |   |
|--------|---|
| MAP-21 | Moving Ahead for Progress in the 21 <sup>st</sup> Century |
| MAZ    | Micro Analysis Zone                                       |
| MIS    | Major Investment Study                                    |
| MLIP   | Managed Lanes Implementation Plan                         |
| MOU    | Memorandum of Understanding                               |
| MPO    | Metropolitan Planning Organization                        |
| MTAC   | Model Technical Advisory Committee                        |
| MTC    | Metropolitan Transportation Commission                    |
| MTS    | Metropolitan Transportation System                        |

**N**

|       |  |
|-------|--|
| NCTPA | Napa County Transportation & Planning Agency |
| NEPA  | National Environmental Policy Act            |
| NHS   | National Highway System                      |
| NOP   | Notice of Preparation                        |
| NVTA  | Napa Valley Transportation Authority         |

**O**

|      |                                 |
|------|---------------------------------|
| OBAG | One Bay Area Grant              |
| OPR  | Office of Planning and Research |
| OTS  | Office of Traffic Safety        |

**P**

|     |                                  |
|-----|----------------------------------|
| PAC | Pedestrian Advisory Committee    |
| PCA | Priority Conservation Area       |
| PCC | Paratransit Coordinating Council |
| PCI | Pavement Condition Index         |

|            |   |                |   |
|------------|---|----------------|---|
| PCRP       | Planning & Congestion Relief Program  | S RTP          | Short Range Transit Plan  |
| PDS        | Project Development Support   | SSARP          | Systemic Safety Analysis Report Program                                     |
| PDA        | Priority Development Area   | SSPWD TAC      | Solano Seniors & People with Disabilities Transportation Advisory Committee |
| PDT        | Project Delivery Team   | STAF           | State Transit Assistance Fund   |
| PDWG       | Project Delivery Working Group  | STA            | Solano Transportation Authority   |
| PMP        | Pavement Management Program   | STBG           | Federal Surface Transportation Block Grant Program                          |
| PMS        | Pavement Management System  | STIA           | Solano Transportation Improvement Authority                                 |
| PNR        | Park & Ride   | STIP           | State Transportation Improvement Program                                    |
| POP        | Program of Projects   | STP            | Federal Surface Transportation Program                                      |
| PPA        | Priority Production Area  | SubHIP         | Suburban Housing Incentive Pool   |
| PPM        | Planning, Programming & Monitoring  |                |   |
| PPP (P3)   | Public Private Partnership  | <b>T</b>       |   |
| PS&E       | Plans, Specifications & Estimate  | TAC            | Technical Advisory Committee  |
| PSR        | Project Study Report  | TAM            | Transportation Authority of Marin   |
| PTA        | Public Transportation Account   | TANF           | Temporary Assistance for Needy Families                                     |
| PTAC       | Partnership Technical Advisory Committee (MTC)  | TAZ            | Transportation Analysis Zone  |
| <b>R</b>   |   | TCEP           | Trade Corridor Enhancement Program  |
| RABA       | Revenue Alignment Budget Authority  | TCI            | Transportation Capital Improvement  |
| REPEG      | Regional Environmental Public Education Group   | TCIF           | Trade Corridor Improvement Fund   |
| RFP        | Request for Proposal  | TCM            | Transportation Control Measure  |
| RFQ        | Request for Qualification   | TCRP           | Transportation Congestion Relief Program                                    |
| RM 1/2/3   | Regional Measure 1/2/3 (Bridge Toll)  | TDA            | Transportation Development Act  |
| RMRP       | Road Maintenance and Rehabilitation Program   | TDM            | Transportation Demand Management  |
| RORS       | Routes of Regional Significance   | TE             | Transportation Enhancement  |
| RPC        | Regional Pedestrian Committee   | TEA            | Transportation Enhancement Activity   |
| RRP        | Regional Rideshare Program  | TEA-21         | Transportation Efficiency Act for the 21 <sup>st</sup> Century              |
| RTEP       | Regional Transit Expansion Policy   | TFCA           | Transportation Funds for Clean Air  |
| RTIF       | Regional Transportation Impact Fee  | TIF            | Transportation Investment Fund  |
| RTP        | Regional Transportation Plan  | TIGER          | Transportation Investment Generating Economic Recovery                      |
| RTP/SCS    | Regional Transportation Plan/Sustainable Communities Strategies                       | TIP            | Transportation Improvement Program  |
| RTIP       | Regional Transportation Improvement Program   | TIRCP          | Transit and Intercity Rail Capital Program                                  |
| RTMC       | Regional Transit Marketing Committee  | TLC            | Transportation for Livable Communities                                      |
| RTPA       | Regional Transportation Planning Agency   | TMA            | Transportation Management Association                                       |
| <b>S</b>   |   | TMP            | Transportation Management Plan  |
| SACOG      | Sacramento Area Council of Governments  | TMS            | Transportation Management System  |
| SAFETEA-LU | Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users | TMTAC          | Transportation Management Technical Advisory Committee                      |
| SATP       | Solano Active Transportation Plan   | TNC            | Transportation Network Company  |
| SCS        | Sustainable Community Strategy  | TOD            | Transportation Operations Systems   |
| SCTA       | Sonoma County Transportation Authority  | TOD            | Transit Oriented Development  |
| SFCTA      | San Francisco County Transportation Authority   | TOS            | Traffic Operation System  |
| SGC        | Strategic Growth Council  | T-Plus         | Transportation Planning and Land Use Solutions                              |
| SJCOG      | San Joaquin Council of Governments  | TRAC           | Trails Advisory Committee   |
| SHOPP      | State Highway Operations & Protection Program   | TSMO           | Transportation System Management and Operations                             |
| SMAQMD     | Sacramento Metropolitan Air Quality Management District                               | <b>U, V, W</b> |   |
| SMART      | Sonoma Marin Area Rapid Transit   | UZA            | Urbanized Area  |
| SMART      | Safety, Mobility and Automated Real-time  | USDOT          | United States Department of Transportation                                  |
| SMCCAG     | San Mateo City-County Association of Governments                                      | VHD            | Vehicle Hours of Delay  |
| SNABM      | Solano-Napa Activity-Based Model  | VMT            | Vehicle Miles Traveled  |
| SNCI       | Solano Napa Commuter Information  | VTA            | Valley Transportation Authority (Santa Clara)                               |
| SoHip      | Solano Highway Partnership  | W2W            | Welfare to Work   |
| SoHIP      | Solano Housing Improvement Program  | WCCCTAC        | West Contra Costa County Transportation Advisory Committee                  |
| SoTrans    | Solano County Transit   | WETA           | Water Emergency Transportation Authority                                    |
| SOV        | Single Occupant Vehicle   | <b>Y, Z</b>    |   |
| SPOT       | Solano Projects Online Tracking   | YCTD           | Yolo County Transit District  |
| SP&R       | State Planning & Research   | YSAQMD         | Yolo/Solano Air Quality Management District                                 |
| SPUR       | San Francisco Bay Area Planning and Urban Research                                    | ZEV            | Zero Emission Vehicle   |
| SR         | State Route   |                |   |
| SR2S       | Safe Routes to School   |                |   |
| SR2T       | Safe Routes to Transit  |                |   |





**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**February 14, 2024**

**1. CALL TO ORDER**

Chair Kott called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

**PRESENT:**

|                            |                     |
|----------------------------|---------------------|
| Ron Kott, Chair            | City of Rio Vista   |
| Steve Young                | City of Benicia     |
| Steve Bird                 | City of Dixon       |
| Catherine Moy              | City of Fairfield   |
| Alma Hernandez             | City of Suisun City |
| John Carli                 | City of Vacaville   |
| Robert McConnell           | City of Vallejo     |
| Mitch Mashburn, Vice Chair | County of Solano    |

**MEMBERS**

**ABSENT:**

None.

**STA STAFF**

**PRESENT:**

**(In alphabetical order by last name.)**

|                  |  |
|------------------|--|
| Jasper Alve      | Project Manager                                |
| Nick Burton      | Director of Projects                           |
| Megan Callaway   | STA Legal Counsel                              |
| Erika Dohina     | Programs Svcs. Supervisor                      |
| Susan Furtado    | Accounting & Administrative Services Mgr.      |
| Lorene Garrett   | Program Coordinator II                         |
| Leslie Gould     | Assistance Project Manager                     |
| Ron Grassi       | Director of Programs                           |
| Kathrina Gregana | Associate Planner                              |
| Robert Guerrero  | Deputy Executive Director/Director of Planning |
| Daryl Halls      | Executive Director                             |
| Dulce Jimenez    | Assistant Planner                              |
| Johanna Masiclat | Clerk of the Board/Office Manager              |
| Vincent Ma       | Legislative Policy & Communications Manager    |
| Sean Person      | Legislative Assistant                          |
| Natalie Quezada  | Administrative Assistant I                     |
| Brandon Thomson  | Transit Mobility Coordinator II                |

**Other Invited Participants (In alphabetical order by last name):**

|                   |                                  |
|-------------------|----------------------------------|
| Kristina Botsford | Solano County Transit (SolTrans) |
| Lewis Clinton     | Member of the Public             |

Beth Kranda  
Brian McLean  
Greg Ritchie

SolTrans  
City of Vacaville  
Vacaville Vice Mayor and New STA Board Alternate Member

**2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board, Johanna Masiclat. There was no Statement of Conflict declared at this time.

**3. SWEARING IN OF STA BOARD ALTERNATE**

- Vice Mayor Edwin Okamura  
City of Rio Vista
- Vice Mayor Greg Ritchie  
City of Vacaville

**4. APPROVAL OF AGENDA**

On a motion by Vice Chair Mashburn, and a second by Board Member Hernandez, the STA Board approved the agenda. (8 Ayes)

**5. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**6. EXECUTIVE DIRECTOR'S REPORT**

- New Board Alternates
- Approval of Solano County Congestion Management Program (CMP) for 2023
- Allocation of LCTOP Funds for FY 2023-24
- Agreements for Priority Development Area (PDA) and Priority Production Area (PPA) Grants
- Connected Mobility Implementation Plan Status – Future SR 37 Transit/TDM Service\*
- STA Legislative Update
- Solano Mobility First Quarter Update/Solano Mobility Call Center
- STA Update

**7. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)**

None presented.

**8. STA PRESENTATIONS**

**A. Directors Reports:**

**1. Planning**

Robert Guerrero reported on CalCOG Leadership Forum recently attended with Mayor Young in Monterey on February 7-9, 2024

**2. Projects**

Nick Burton provided a construction project update (5 projects)

**3. Programs**

i. **SR 37 Transit and Rideshare Implementation Plan** *presented by Ron Grassi*

ii. **Solano Mobility Programs 1<sup>st</sup> Quarter Report for FY 2023–24 Solano Mobility Program Call Center** *presented by Erika Dohina*

**9. CONSENT CALENDAR**

On a motion by Vice Chair Mashburn, and a second by Board Member Hernandez, the STA Board approved Consent Calendar items A-O. (8 Ayes)

**A. Minutes of the STA Board Meeting of January 10, 2024**

Recommendation:

Approve the minutes of the STA Board Meeting of January 10, 2024.

- B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of January 31, 2024.**  
Recommendation:  
Receive and file.
- C. Draft Minutes of Advisory Committee Meetings in January 2024**  
**1. Bicycle Advisory Committee (BAC) Draft Meeting Minutes of January 11, 2024**  
**2. Consolidated Transportation Services Agency Advisory Committee (CTSA-AC) Draft Meeting Minutes of January 25, 2024**  
**3. Solano Express Intercity Transit Consortium Draft Meeting Minutes of January 30, 2024**  
Recommendation:  
Receive and file.
- D. Renewal of Membership with Solano Economic Development Corporation (EDC) for 2024**  
Recommendation:  
Approve the renewal of STA’s membership with the Solano Economic Development Corporation (Solano EDC) at the Premier Member “Chairman’s Circle Investor” level of \$15,000 for Calendar Year 2024.
- E. Paratransit Coordinating Council (PCC) Membership Update**  
Recommendation:  
Appoint Jamal Waters as public agency member representing the Solano County Health and Social Services for a 3-year term expiring December 31, 2027.
- F. Bicycle Advisory Committee (BAC) Work Plan for 2024**  
Recommendation:  
Adopt the 2024 BAC Work Plan.
- G. Pedestrian Advisory Committee (PAC) Work Plan for 2024**  
Recommendation:  
Adopt the 2024 PAC Work Plan.
- H. Support for the Kaiser Permanente Napa-Solano Community Benefit Grant Opportunity for the GoGo Grandparent Program for FY 2024-25**  
Recommendation:  
Authorize the Executive Director to submit the Kaiser Permanente Napa-Solano Community Benefit Grant to continue funding the GoGo Grandparent program for FY 2024-25.
- I. Support for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant Opportunity for GoGo Grandparents Program for FY 2024-25**  
Recommendation:  
Authorize the Executive Director to submit the FY 2024 Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant to continue funding the GoGo Grandparents Program for FY 2024-25.

**J. Contract Amendment - WSP to Complete the CARB Rollout Plan for the Cities of Dixon, Rio Vista, and Vacaville**

Recommendation:

Authorize the Executive Director to:

1. Amend the contract with WSP to add completing the CARB Rollout Plans for the cities of Dixon, Rio Vista, and Vacaville in the amount not to exceed \$31,401; and
2. Enter into funding agreements with the Cities of Dixon, Rio Vista and Vacaville.

**K. Authorize Purchase of Two Vehicles for Suisun City Microtransit**

Recommendation:

Authorize the Executive Director to purchase two vehicles from Paratransit Inc. for an amount not to exceed \$15,000 for use by Suisun City Microtransit.

**L. Authorize the Surplus of Two Suisun City Microtransit Vehicles**

Recommendation:

Approve the following:

1. Authorize the Executive Director to enter into an agreement with J.J Kane Auctions to auction the two former Suisun Microtransit Vehicles; and
2. Place any proceeds generated from the sale of these two buses back into the Suisun City Microtransit Budget.

**M. I-80/I-680/SR 12 Interchange Project – Package 5 Request-for-Proposals for Design and Project Management Services**

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Proposals for the design of Package 5 of the I-80/I-680/SR 12 Interchange Project;
2. Enter into contract agreements with the selected consultants providing design services associated with Package 5 not to exceed \$7M; and
3. Amend the current contract agreement with PDM Group to increase the budget in the amount of \$700,000 for project management services associated with Package 5.

**N. STA County Collaborative on Housing Agreement Amendment: Placemarks**

Recommendation:

Authorize the Executive Director to amend the Placemarks Agreement for an additional amount not to exceed \$55,000 for tasks identified in Table 3 in Attachment A.

**O. Temporary Fencing Improvements for Suisun City's Micro-Transit Fleet**

Recommendation:

Authorize the STA Executive Director to add an additional \$50,000 to the contract with Security Contractor Services for the temporary Suisun City Mobility Hub on Lotz Way, with total compensation in the amount not-to-exceed \$100,000.

**10. ACTION NON-FINANCIAL ITEMS**

**A. Final Draft Solano County Congestion Management Program (CMP) 2023 Report**

Dulce Jimenez commented that the draft Solano County Congestion Management Program update for 2023 has been completed. The CMP has been reviewed and recommended for approval by the Transit Consortium (for the transit components) and the STA Technical Advisory Committee (TAC).

Board Member/Public Comments:

None.

Recommendation:

Adopt the 2023 Congestion Management Program (CMP) Report.

On a motion by Vice Chair Mashburn, and a second by Board Member Hernandez, the STA Board unanimously approved the recommendation. (8 Ayes)

## **11. ACTION FINANCIAL ITEMS**

### **A. Priority Development Area (PDA) Plan Grants and Priority Production Area (PPA) Plan Grant**

Kathrina Gregana outlined several planning grants obtained by the STA from the Association of Bay Area Governments (ABAG). She noted that this included a grant for Priority Development Areas (PDAs) adjacent to the Solano Rail Hub (Suisun City) and Priority Production Areas (PPAs), a follow-up to the Moving Solano Forward Economic Study recently completed by Solano EDC. She summarized the approval process of several agreements necessary to implement these planning efforts.

Board Member/Public Comments:

Board Member Young requested staff to expand on Solano EDC's role and if there will be follow-up recommendations returning to the Board. Kathrina Gregana responded stating that Solano EDC will be the project manager for both PDA and PPA plans, and STA will be assisting in the Request for Proposal (RFP) process. Robert Guerrero added that this is an extension to the Moving Solano Forward Economic Study in which STA will return to the Board with recommendations.

Recommendation:

Authorize the Executive Director to:

1. Sign a Supplement to the Master Funding Agreement with MTC to allow the STA to serve as the fiscal agent for the approved:
  - a) \$400,000 in Priority Development Area (PDA) Grant for the Solano Rail Hub Residential Cluster PDA Plan; and
  - b) \$500,000 in Priority Production Area (PPA) Grant for the Aligning Middle Wage Jobs with Housing in Solano County PPA Plan.
2. Enter into a Memorandum of Understanding (MOU) with:
  - a) The City of Fairfield, City of Suisun City and Solano Economic Development Corporation for an amount not to exceed \$400,000 to develop the Solano Rail Hub Residential Cluster Priority Development Area Plan; and
  - b) The Solano Economic Development Corporation for an amount not to exceed \$500,000 to develop the Aligning Middle Wage Jobs with Housing in Solano County Priority Production Area Plan.

On a motion by Board Member Young, and a second by Board Member McConnell, the STA Board unanimously approved the recommendation. (8 Ayes)

### **B. Low Carbon Transit Operations Program (LCTOP) Fiscal Year (FY) 2023-24 Funding**

Ron Grassi outlined the allocation process of LCTOP population-based funds for Solano County estimated at \$1,207,000 and revenue-based funds estimated at \$151,000. He noted that the Cities of Dixon, Rio Vista, and Vacaville plan to swap their LCTOP allocation for TDA with the City of Fairfield (FAST). He added that the City of Fairfield (FAST) will utilize its LCTOP allocation of \$674,509.73 to fund the necessary infrastructure and equipment to operate and support the new battery electric vehicles recently added to the fleet.

Board Member/Public Comments:

None presented.

Recommendation:

Approve the following:

1. Authorize the Executive Director to allocate Solano County LCTOP Population Based funds for FY 2023-24 in the amount of \$1,207,000 as shown in Attachment C;
2. Approve the LCTOP Population Based funds swap between FAST and the Cities of Dixon, Rio Vista, and Vacaville as shown in Attachment C; and
3. Approve STA Resolution No. 2024-01 for the electrification of the Suisun City Mobility Hub for \$77,864.46 and the electrification of the Solano 360 Mobility Hub for \$50,816.72 as shown in Attachment D.

On a motion by Board Member Hernandez, and a second by Vice Chair Mashburn, the STA Board unanimously approved the recommendation. (8 Ayes)

**12. INFORMATIONAL ITEMS**

**A. Legislative Update**

Vincent Ma provided an update on pending state legislation, the region's effort to place a housing measure on the ballot in November 2024, and to seek authorization from the State Legislature to develop a regional transit/transportation measure targeted for 2026. He announced that STA's federal lobbyist, Susan Lent, is scheduled to provide an update on the federal legislative/earmarking/ grants process at the March STA Board meeting.

**NO DISCUSSION ITEMS**

**B. Regional Transportation Impact Fee – Fiscal Year 2023-24 1<sup>st</sup> Quarter Update**

**C. Transit Electrification Implementation Update**

**D. Napa Valley Transportation Authority (NVTa)'s Vine 21 Mid-year Report (First and Second Quarter for FY 2023-24)**

**E. Solano Mobility Programs 1<sup>st</sup> Quarter Report for FY 2023–24 Solano Mobility Program Call Center**

**F. Summary of Funding Opportunities**

**G. STA Board & Advisory Committee Meeting Calendar for 2024**

**13. BOARD MEMBER COMMENTS**

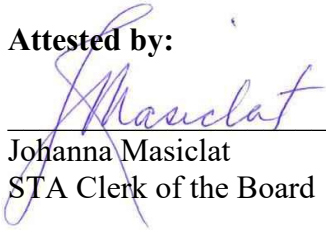
Board Member McConnell announced Vallejo's New Ferry Christening March 7<sup>th</sup> at 1p.

**14. ADJOURNMENT**

The meeting was adjourned at 6:35 p.m.

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, March 13, 2024**, STA Board Room Chambers.

**Attested by:**

  
\_\_\_\_\_  
Johanna Masiclat

STA Clerk of the Board



**TECHNICAL ADVISORY COMMITTEE**  
**Draft Minutes for the Meeting of**  
**February 28, 2024**

**1. CALL TO ORDER**

The regular meeting of the STA's Technical Advisory Committee (TAC) was called to order by Nick Burton at approximately 1:30 p.m. in person and via Zoom.

**TAC Members**

|                 |   |                     |
|-----------------|---|---------------------|
| <b>Present:</b> | Neil Leary (Zoom)                         | City of Benicia     |
|                 | Louren Kotow (Zoom)                       | City of Dixon       |
|                 | Paul Kaushal (Zoom)                       | City of Fairfield   |
|                 | Robin Borre (Zoom)                        | City of Rio Vista   |
|                 | Noaue Vue                                 | City of Suisun City |
|                 | Brian McLean (Zoom)                       | City of Vacaville   |
|                 | Mark Helmbrecht for Melissa Tigbao (Zoom) | City of Vallejo     |
|                 | Craig Pyle for Matt Tuggle (Zoom)         | County of Solano    |

**TAC Members**

**Absent:** None.

**STA Staff and**

|                        |   |                    |
|------------------------|---|--------------------|
| <b>Others Present:</b> | <i>(In Alphabetical Order by Last Name)</i> |                    |
|                        | Jasper Alve                                 | STA                |
|                        | Amy Antunano                                | STA                |
|                        | Nick Burton                                 | STA                |
|                        | Leslie Gould                                | STA                |
|                        | Lorene Garette                              | STA                |
|                        | Ron Grassi                                  | STA                |
|                        | Kathrina Gregana                            | STA                |
|                        | Robert Guerrero                             | STA                |
|                        | Daryl Halls                                 | STA                |
|                        | Beth Kranda                                 | SolTrans           |
|                        | Dulce Jimenez                               | STA                |
|                        | Vincent Ma                                  | STA                |
|                        | Johanna Masiclat                            | STA                |
|                        | Francesca Cotroneo                          | STA College Intern |
|                        | Sean Person                                 | STA                |
|                        | Seleste Richardson                          | STA College Intern |
|                        | Brandon Thomson                             | STA                |

**2. APPROVAL OF THE AGENDA**

On a motion by Brian McLean, and a second by Paul Kaushal, the STA TAC approved the agenda. (5 Ayes)

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**4. REPORTS FROM MTC, STA, AND OTHER AGENCIES**

None presented.

**5. CONSENT CALENDAR**

On a motion by Brian McLean, and a second by Paul Kaushal, the STA TAC approved Consent Calendar Item A. (5 Ayes)

**A. Minutes of the TAC Meeting of January 31, 2024**

Recommendation:

Approve TAC Meeting Minutes of January 31, 2024

*Robin Borre and Noaue Vue joined the meeting.*

**6. ACTION FINANCIAL**

**A. State Route (SR) 37/Fairgrounds Drive Interchange Improvement Project**

Nick Burton reviewed the current cost estimate for the construction phase of the SR 37/Fairgrounds Drive Interchange Improvement Project. He outlined the variety of funding sources and allocation process for the project. He commented that project is nearing completion of the R/W phase, and the project schedule anticipates releasing the PS&E package for bidding in April 2024.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to:

1. Enter into a funding agreement between the County and the STA; and
2. Advertise and award the construction contract for the State Route 37/Fairgrounds Drive Interchange Improvement Project not-to-exceed \$22.9 million.

On a motion by Craig Pyle, and a second by Mark Helmbrecht, the STA TAC unanimously approved the recommendation. (7 Ayes)

**B. Solano County Transit (SolTrans) Comprehensive Operational Analysis (COA) Funding Request**

Nick Burton noted that SolTrans' Beth Kranda requested to table this item at the Consortium meeting of February 27, 2024.

**7. ACTION NON-FINANCIAL**

**A. None.**

**8. INFORMATIONAL ITEMS – DISCUSSION**

**A. Zero-Emission Transportation Efforts Update**

Dulce Jimenez reviewed the zero-emission efforts to advance clean transportation planning and projects. She outlined the implementing agency project list and funding allocation for the \$1 Million State EV Earmark. Ms. Jimenez also commented that STA recently submitted in early January 2024 a \$500,000 grant application for the Sustainable Communities Grant funding category for the development of a Zero-Emission Transportation Readiness and Implementation Plan. Grant announcements are anticipated to be released in the Summer of 2024.

*Neil Leary joined the meeting.*



**B. Comprehensive Transportation Plan (CTP) Update**

Robert Guerrero commented that STA will continue focusing on the Active Transportation Element and the Arterials, Highways and Freeways Element until the Transit 2030 Policy Committee concludes their work in the Fall of 2024. He added that the CTP Plan will be completed in 2025 with the new schedule changes.

**C. Legislative Update**

Vincent Ma provided a monthly state and federal legislative update along with legislative state bills of interest.

**NO DISCUSSION**

**D. 2nd Quarter Report for FY 2023-24 – Solano Mobility Programs Older Adults and People with Disabilities/Veterans**

**E. Summary of Funding Opportunities**

**9. FUTURE TAC AGENDA TOPICS**

**10. ADJOURNMENT**

The next regular meeting of the Technical Advisory Committee is scheduled at **1:30 p.m. on Wednesday, March 27, 2024** at STA's office located at 423 Main Street, Suisun City, Twin Sisters Conference Room.

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DATE: March 1, 2024  
TO: STA Board  
FROM: Johanna Masiclat, STA Clerk of the Board  
RE: Draft Minutes of STA Advisory Committees in January/  
February 2024

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Attached are the **Draft** Meeting Minutes of STA's Advisory Committee meetings in January of 2024:

1. Paratransit Coordinating Council (PCC) Draft Meeting Minutes of January 18, 2024
2. Safe Routes to Schools (SR2S) Draft Meeting Minutes of February 21, 2024
3. Solano Express Intercity Transit Consortium Approved Meeting Minutes of January 30, 2024
4. Solano Express Intercity Transit Consortium Draft Meeting Minutes of February 27, 2024

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# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of January 18, 2024

### 1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt, PCC Chair, called the virtual PCC Meeting to order at **1:00 p.m.**

A quorum was confirmed by STA Senior Transit Mobility Coordinator, Debbie McQuilkin

|                             |                    |  |
|-----------------------------|--------------------|--|
| <b>PCC Members Present:</b> | Cynthia Tanksley   | PCC Vice-Chair/Transit User              |
|                             | Heather Barlow     | Social Services Provider                 |
|                             | James Williams     | Member at Large                          |
|                             | Ruben Brunt, Chair | Transit User                             |
|                             | Katherine Richter  | Transit User                             |
|                             | Jamal Watters      | Public Agency - Health & Social Services |
|                             | Brian McLaughlin   | Member-at-Large                          |
|                             | Dwayne Hankerson   | MTC Policy                               |
|                             | Melissa Westlie    | Social Service Provider                  |

|                            |                 |                                   |
|----------------------------|-----------------|-----------------------------------|
| <b>PCC Members Absent:</b> | Lisa Hooks      | Social Services Provider          |
|                            | Chandra Daniels | Transit User/PCC Alternate Member |
|                            | Vacant          | Public Agency - Education         |

|                        |                  |                            |
|------------------------|------------------|----------------------------|
| <b>Others Present:</b> | Vang Xiong       | Health and Social Services |
|                        | Richard Burnett  | Member of Public           |
|                        | Vicki Jacobs     | Dixon Read Ride            |
|                        | Tiffany Plater   | FAST                       |
|                        | Brandon Thomson  | STA                        |
|                        | Mandi Renshaw    | Soltrans                   |
|                        | Ron Grassi       | STA                        |
|                        | Debbie McQuilkin | STA                        |
|                        | Erika Dohina     | STA                        |
|                        | Cindy Hayes      | STA                        |
|                        | Natalie Quezada  | STA                        |

### 2. APPROVAL OF AGENDA

On a motion by Brian McLaughlin and a second by Cynthia Tanksley, the PCC approved the Meeting Agenda.  
(6 Ayes)

### 3. OPPORTUNITY FOR PUBLIC COMMENT

None

*James Williams Joined the Meeting*

#### 4. PRESENTATIONS

##### A. Older and Disabled Adult Services

Vang Xiong provided a presentation on services and programs available in Solano County for Older and Disabled Adults Services (ODAS). The age limit for Seniors is now 60+ who are eligible for services. ODAS's mission is to promote physical and emotional safety for older and disabled adults and minor children residing in Solano County to sustain health and well-being to support independent lifestyles. He continued to highlight the 5 departments in ODAS:

1. Adult Protective Services (APS)- Social workers investigate abuse of seniors and disabled regardless of financial eligibility, 24-hour operation with toll toll-free number 1.800.850.0012
2. In-Home Supportive Services (IHSS)- State-funded to provide in-home care assistance to Medi-Cal eligible patrons to avoid out-of-home placement. The social worker annually assesses and authorizes monthly service hours, where the client can hire their caregiver or be assigned one.
3. Public Authority (PA) -Provides IHSS with a caregiver registry and caregiver supportive service with orientations, training, and health benefits.
4. Public Guardian (PG)- and Public Conservator (PC) provide conservatorship services including personal, medical, and financial services to court-appointed clients. A Public Administrator (PA) administers the decedent's remains and belongings when no family can be located.
5. Area Agency on Aging (AAA)- Provides oversight and financial support to contracted service providers that offer a variety of services in Napa and Solano Counties. Received state allocation for Aging & Disability Resources Connection (ADRC) to provide a one-stop service of resources clients may need or are in search of i.e. meals on wheels, faith in action, and legal services.

#### 5. CONSENT CALENDAR

##### A. Minutes of the PCC Meeting of November 16, 2023

###### Recommendation:

Approve PCC meeting minutes of November 16, 2023

On a motion by Cynthia Tanksley and a second by Melissa Westlie, the PCC approved the meeting minutes of November 16, 2023 (5 Ayes, 1 abstention- James Williams)

##### *Kathrina Ritcher Joined the Meeting*

#### 6. TRANSIT OPERATOR UPDATES

- Dixon Redit-Ride: Vikki Jacobs
  - No Updates
- FAST Tiffany Plater
  - No Update
- Rio Vista Delta Breeze: Brandon Thomson
  - Compared to last year's 1<sup>st</sup> Qtr. Ridership increased by 35%
  - New Beta Testing on the Ping-Go App is to begin soon.
- Suisun Microtransit: Brandon Thomson
  - Completed the first year of service with a total of 12,177 rides, mostly for the school tripper.
  - New Fleet Coming Soon
- Solano County Transit (SolTrans): Mandi Renshaw
  - Requested to Present next meetings of launching paperless and Digital Fare
  - In search of new Operations Manager
  - Compared to last year's 2<sup>nd</sup> quarter: Ridership has increased by 3.5%, paratransit by 37%, on-time performance by 1%
  - Starting April 1<sup>st</sup> Youth from 6 to 18 will ride for free for both local and express routes.
  - Paratransit will be receiving 3 new buses estimated to arrive in June. Presentation from Vehicle Vendor to provide more information on floor plan and door lift inquiries.
- Vacaville City Coach: Debbie McQuilkin
  - City Staff and volunteers packaged and distributed care packages for Opportunity House.

## 7. ACTION ITEMS – DISCUSSION

### A. **Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix – December 2023 which includes the TDA Claim for the City of Dixon and City of Fairfield**

Ron Grassi focused on the last TDA matrix request for the Fiscal Year 2023-24 for the City of Dixon and the City of Fairfield. Mr. Grassi outlined how funds are used, contributed, and calculated. Transportation Development Act (TDA) Funds are derived from a ¼ cent of sales taxes collected statewide and then redistributed throughout the state to respective cities and counties. Metropolitan Transportation Commission provides projected carryover and revenue estimated for each city. All claims are requested and approved by the respective city council, consortium, technical advisory committee, STA Board, and PCC. Mr. Grassi listed where the allocated funds will be distributed for each city as shown in attachment B.

#### Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA-approved December 2023 TDA Matrix for FY 2023-24 which includes TDA claims for the city of Dixon and Fairfield as shown in Attachment B.

On a motion by Cynthia Tanksley and a second by Brian McLaughlin, the PCC approved the recommendation unanimously.

### B. **Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant Application Letter of Support**

Debbie McQuilkin announced the Federal Transit Administration (FTA) has a competitive grant funding opportunity to apply for \$4.7 million in Fiscal Year (FY) 2023 under the Innovative Coordinated Access and Mobility (ICAM) pilot program. These funds will finance innovative capital projects for the transportation-disadvantaged, to improve the coordination of transportation services and non-emergency medical transportation services for older adults, people with disabilities, and people of low income. If awarded, grant funding will enhance and improve STA's Older Adults Medical Trips Concierge (Go Go) Program by expanding to neighboring counties' medical facilities in a single ride for the patron.

#### Recommendation:

1. Authorize the PCC Chair to write a letter of support for the Federal Transit Administration for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program grant opportunity.
2. Forward a recommendation to the STA Board to authorize the Executive Director to submit the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program Grant.

On a motion by James Williams and a second by Brian McLaughlin, the PCC approved both recommendations (6 Ayes)

### C. **Letter of Support for the Kaiser Permanente Napa-Solano Community Benefit Grant Application**

Debbie McQuilkin outlined Kaiser Permanente members recently had changes in coverage that impacted transportation to/from medical appointments, many of which were dialysis patients. Solano Mobility has received numerous requests for an increase in the number of rides per month, not only from dialysis patients who must get treatment several times a week but also from other participants who repeatedly reach their monthly ride limit. In July 2023 STA was awarded 75,000 to provide an additional 10 trips per month and to expand the service to include veteran spouses. Ms. McQuilkin noted depending on the amount awarded this cycle, staff will be requesting 50,000 to expand the program for outside-county services. If awarded, 25K funds will continue to fund the existing 30 rides per month.

Recommendation:

1. Authorize the PCC Chair to write a letter supporting the Kaiser Permanente Napa-Solano Community Benefit Grant opportunity.
2. Forward a recommendation to the STA Board to authorize the Executive Director to submit the Kaiser Permanente Napa-Solano Community Benefit Grant.

On a motion by Cynthia Tanksley and a second by Brian McLaughlin, the PCC approved the recommendation unanimously.

**D. PCC Membership Update**

Debbie McQuilkin indicated that only standing PCC members can hold the positions of Chair and Vice Chair, not alternates as previously discussed. Ms. Ritcher has accepted the Vice-Chair position in place of her alternate, Ms. Daniels. Ms. McQuilkin continued to note the resignation of Teri Ruggiero after her retirement with her replacement Jamal Waters. She concluded there was still one vacancy open.

Recommendations:

1. The members of the PCC will take a vote to select Katherine Richter, Transit User, as Vice Chair to a term running from January 2024 through December 2026.
2. The members of the PCC will take a vote to approve Jamal Waters as a Public Agency – Health and Social Services Member for a 3-year term.
3. Forward a recommendation to the STA Board to approve and appoint Jamal Waters as Public Agency – Health and Social Services Member for a 3-year term.

On a motion by Cynthia Tanksley and a second by James Williams, the PCC approved the recommendation (9 Ayes)

James Williams stated this would be his last year as a PCC member.

**8. INFORMATIONAL ITEMS – DISCUSSION**

**A. Community-Based Transportation Plan Update Rio Vista**

Brandon Thomson provided an overview of the responses received from the Community-Based Transportation Plan (CBTP) surveys in Rio Vista. He highlighted that 500 surveys have been received and staff will be releasing new surveys to the Trilogly and Veterans Hall community. He concluded once all data is collected, staff will be returned with a recommendation.

**B STA Staff Update**

None

**9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES**

Kathrine Ritcher requested an update on the status of the grant application and Gogo programs. Ruben Brunt raised concerns about the Lyft program of patrons being left stranded when drivers decline ride requests. The chair requested that Lyft and Uber's representatives attend PCC to voice concerns. Kathrine Ritcher added there should be a policy in place to have designated drop-off locations for those visually impaired and disabled, i.e. disabled parking spaces.

**10. FUTURE AGENDA ITEMS PCC COMMENTS**

- A. Connected Mobility Implementation Plan**
- B. Contra Costa Paratransit Presentation**
- C. Reviewing ADA Eligibility Questions**



## 11. ADJOURNMENT

The meeting adjourned at 2:47 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, March 21, 2024,**

### **Meeting Schedule for the Calendar Year 2024**

Location for all meetings to be determined.

**Thursday, March 21, 2024, at 1:00 p.m.**

**Thursday, May 16, 2024, at 1:00 p.m.**

**Thursday, July 25, 2024, at 1:00 p.m.**

**Thursday, September 19, 2024, at 1:00 p.m.**

**Thursday, November 21, 2024, at 1:00 p.m.**

For questions regarding this agenda: Please contact Senior Mobility Coordinator, Debbie McQuilkin at (707) 399-3231 or [dmcquilkin@sta.ca.gov](mailto:dmcquilkin@sta.ca.gov)

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**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)****Minutes for the Meeting of****February 21, 2024****1. CALL TO ORDER/SELF INTRODUCTIONS/ CONFIRM QUORUM**

The meeting of the STA's SR2S-AC was called to order by Chair Jeff Henderson at approximately 1:31 p.m. at the STA via Zoom.

**SR2S-AC****Members/Alternates****Present:**

|                          |                                      |
|--------------------------|--------------------------------------|
| Tina Machado- Vice-Chair | City of Fairfield                    |
| Rochelle Wise            | City of Vacaville                    |
| Dail Montanez            | Solano County Public Health          |
| Tracy Nachand            | Solano County Public Health          |
| David Belef              | Bicycle Advisory Committee           |
| Mitchell Romao           | Vallejo City Unified School District |
| Jeff Henderson- Chair    | Suisun City Police Department        |
| Eden Winniford           | YSAQMD                               |
| Cody Hess                | YSAQMD                               |

**SR2S-AC****Members/Alternates****Absent:**

|                  |                                   |
|------------------|-----------------------------------|
| Jennifer Leonard | Solano County Office of Education |
| Dr. Diane Dooley | Pedestrian Advisory Committee     |
| Vacant           | Member at Large                   |
| Vacant           | California Highway Patrol         |

**Others Present:**

|                     |   |
|---------------------|---|
| Jordan Santos       | City of Dixon                           |
| Tommy Bensko        | Bay Area Bike Mobile                    |
| Josh Pilachowski    | DKS                                     |
| John Glidden        | Supervisor Monica Brown District 2 Rep. |
| Lauren Teel         | Benicia Police Dept.                    |
| Alexandria Diosdado | Benicia Police Dept.                    |
| Francesca Cotroneo  | STA                                     |
| Amy Antunano        | STA                                     |
| Janelle Gregorio    | STA                                     |
| Suzanne Antone      | STA                                     |
| Leigh Moilanen      | STA                                     |
| Dulce Jimenez       | STA                                     |
| Natalie Quezada     | STA                                     |

**2. APPROVAL OF AGENDA**

On a motion by Cody Hess on behalf of Eden Winniford and a second from Tracy Nachand on behalf of Dail Montanez, the SR2S-AC approved the agenda. (7 Ayes)

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None

**4. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES**

David Belef recused himself from a forthcoming discussion in Agenda Item 9.A due to his involvement in presenting a proposal for Microgrant.

## 5. PRESENTATION

### A. Bay Area Bike Mobile

Tommy Bensko from Bay Area Bike Mobile, a program aimed at encouraging people to take up biking. Mr. Bensko indicated partnership with STA and schools began ten years ago initially as a pilot program and has since grown to be the largest of its kind in the country. Mr. Bensko described the program as not only fixing bikes but also teaching students about the repair and maintenance of bicycles while fostering a sense of community and empowerment among participants. Mr. Bensko concluded the program has conducted around 10 to 20 events per year at different school and library locations.

### B. SR2S Plan Update

Josh Pilachowski, from DKS, highlighted the timeline of the SR2S plan. Mr. Pilachowski focused on the current next steps to conduct school walk audits throughout the county in late March/Early April. He indicated audits will conclude the data collection to evaluate the plan and forward a draft recommendation by June 2024. Mr. Pilachowski demonstrated successful outreach efforts, including an interactive website where community members can share concerns and ideas.

## 6. CONSENT CALENDAR

### Recommendation:

Approve the following consent items in one motion.

### A. SR2S-AC Meeting Minutes of November 15, 2023

#### Recommendation:

Approve SR2S-AC Meeting Minutes of November 15, 2023.

On a motion by Dail Montanez and a second by Cody Hess on behalf of Eden Winniford, the SR2S-AC approved the minutes of November 15, 2023. (7 Ayes)

## 7. ACTION ITEMS- FINANCIAL

A. None

## 8. ACTION ITEMS NON-FINANCIAL ITEMS

A. None

## 9. INFORMATIONAL ITEMS

### A. SR2S Micro Grant Cycle 3 Update

Amy Antunano discussed the open call for projects of the SR2S Micro Grant Cycle 3 closed on February 22<sup>nd</sup>. Ms. Antunano outlined the twelve applicants with the total requested amount of \$68,000. She indicated there were follow-up items and questions for the applicants. She added an action item on project selection will be done at the next meeting. Ms. Antunano indicated staff is contemplating where additional unused funds will be allocated too.

### B. Solano Safe Routes to School Program Update

#### i. Countywide Community Outreach

Janelle Gregorio, Countywide Program Coordinator, provided an overview of outreach efforts. Staff are partnering with different non-profit organizations to engage with older children, such as the Fairfield Police Activities League (PAL). A Community Bike Fair will be held on May 1<sup>st</sup> at Green Valley Middle School.

#### ii. Benicia/Vallejo School Districts

Suzanne Antone reported sixteen events before June 30 in the cities of Benicia and Vallejo. She continued to highlight different partnerships being utilized, such as Music Notes and Greater Vallejo Recreational District (GVRD). She concluded these events will model for other cities' libraries and schools to participate in bike rides.

#### iii. Dixon/Fairfield/Suisun City School Districts

Janelle Gregorio indicated Crystal Peacher was attending a Bike Mobile in Fairfield. She outlined ten events being held in the three cities. She continued to highlight Ms. Peacher's

customization of helmet fitting services for higher efficiencies for schools. Ms. Gregorio concluded that Dixon's Anderson Elementary is currently closed.

- iv. Rio Vista/Travis AFB/Vacaville School Districts  
Leigh Moilanen shared that her respective districts have twelve events planned until June. Bicycle Advisory Committee (BAC) member Dennis Elliot has written articles in the Rio Vista Newspaper promoting local events. She concluded by launching a new event called "Safety Day" at three interested schools providing safety tips to students.

**C. SR2S Highschool Safety Video Project Update**

Dail Montanez reported progress on extending the SR2S High School Safety Video Project to two schools, Rodriguez, and Fairfield High Schools. She continued to mention filming for the students would begin at the end of February. She concluded that selected videos will be presented in next month's meeting and used to promote Bike Month in May.

**D. Enforcement Updates**

- i. Benicia Police Department  
Officer Diosdado noted pick-up and drop-off drivers were blocking crosswalks for students.
- ii. Suisun City Police Department  
Officer Henderson mentioned Officer Ivy Coons will be providing updates moving forward. He concluded with challenges facing students are beginning to ride "wheelies" to schools.

**E. Community Task Enforcement Updates**

- i. City of Fairfield  
Tina Machado indicated the City of Fairfield and Fairfield Suisun Unified School District (FSUSD) have partnered to apply for STA's Microgrant Program for elementary schools. She highlighted five new High-intensity Activated Crosswalks (HAWK) locations. Ms. Machado will present new data collected and traffic tips in the next meeting.
- ii. City of Vacaville  
Rochelle Wise announced the City of Vacaville released a call for projects to be included in the SR2S Microgrant. She noted 129 submittals across 19 schools were received. She focused on the City of Vacaville's new evaluation program to improve grant competitiveness.
- iii. City of Vallejo  
Mitch Romao provided an overview of essential needs for the Vallejo City Unified School District (VCUSD). Mr. Romao outlined priorities to provide signage for the schools and repainting crosswalks.

**10. COMMITTEE ROUNDTABLE AND FUTURE AGENDA TOPICS.**

David Belef mentioned Greater Vallejo Recreational District (GVRD) is interested in implementing more bike safety and educational programs. He concluded with the City of Napa holding a bike festival on May 5<sup>th</sup>

**11. ADJOURNMENT**

The next meeting of the SR2S-AC is on **Wednesday, May 15, 2024, in person at 423 Main Street, Suisun City, CA 94585 and virtually via Zoom.**

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**INTERCITY TRANSIT CONSORTIUM**  
**Approved Meeting Minutes of January 30, 2024**

**1. CALL TO ORDER**

Chair Feinstein called the regular meeting of the Solano Express Intercity Transit Consortium to order at approximately 1:30 p.m. in person and via Zoom.

**Members (In Alphabetical Order by Last Name)**

**Present:**

|                     |                                  |
|---------------------|----------------------------------|
| Lori DaMassa        | Vacaville City Coach             |
| Diane Feinstein     | Fairfield Transit (FAST)         |
| Beth Kranda         | Solano County Transit (SolTrans) |
| Kris Lofthus (Zoom) | Suisun City Microtransit         |
| Debbie McQuilkin    | Solano Mobility                  |
| Brandon Thomson     | Rio Vista Delta Breeze           |

|                |                |  |
|----------------|----------------|--|
| <b>Members</b> | Gwendolyn Gill | Solano County Health & Social Services for |
| <b>Absent:</b> |                | Older & Disabled Adult Services            |
|                | Lauren Kotow   | Dixon Read-Ride                            |

**Also Present (In Alphabetical Order by Last Name):**

|                         |                      |
|-------------------------|----------------------|
| Nick Burton             | STA                  |
| Erika Dohina            | STA                  |
| Lorene Garrett          | STA                  |
| Leslie Gould            | STA                  |
| Ron Grassi              | STA                  |
| Kathrina Gregana (Zoom) | STA                  |
| Robert Guerrero (Zoom)  | STA                  |
| Daryl Halls (Zoom)      | STA                  |
| Cindy Hayes             | STA                  |
| Tateyana Hendricks      | Vacaville City Coach |
| Vincent Ma              | STA                  |
| Johanna Masiclat        | STA                  |
| Sean Person             | STA                  |
| Anna Vickroy            | TJKM                 |

**2. APPROVAL OF AGENDA**

On a motion by Beth Kranda, and a second by Brandon Thomson, the Solano Express Intercity Transit Consortium approved the agenda with the following changes:

- ✓ Due to conflicting meetings, Daryl Halls requested to present Item 9.C under Reports from Staff (Agenda Item 5) (6 Ayes).
- ✓ A request was later made by Beth Kranda to add an item for discussion noted under Agenda Item 4 shown in ***bold italics***. (6 Ayes).

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

#### **4. SELECTION OF CONSORTIUM CHAIR AND VICE CHAIR FOR 2024**

Beth Kranda made a motion (second by Lori DaMassa) to nominate Diane Feinstein to continue her role as Consortium Chair and Louren Kotow to continue her role as Consortium Vice Chair for 2024. (6 Ayes)

Beth Kranda requested to add a discussion of her voting privileges representing the Cities of Benicia and Vallejo. Chair Feinstein approved adding this discussion under Informational Item. 9.I.

#### **5. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES**

At this time, Daryl Halls presented the Formation of Transit Technical Committee in Support of Transit 2030 Policy Committee. A summary of his report is outlined under Agenda Item 9.C

#### **6. CONSENT CALENDAR**

Chair Feinstein sought approval of the Consortium Meeting Minutes of December 19, 2023. Additionally, she commented that a request was made at a previous meeting to add all future Consortium meeting minutes to the STA Board going forward. STA staff agreed to include Consortium Meeting Minutes on future STA Board packets.

##### Recommendation:

##### **A. Minutes of the Consortium Meeting of December 19, 2023**

##### Recommendation:

Approve the Consortium Meeting Minutes of December 19, 2023

On a motion by Debbie McQuilkin, and a second by Brandon Thomson, the Solano Express Intercity Transit Consortium the Consortium meeting minutes of December 19, 2023. (6 Ayes).

#### **7. ACTION NON-FINANCIAL ITEMS**

##### **A. Final Draft Solano County Congestion Management Program (CMP) 2023 Report**

Dulce Jimenez presented the CMP 2023 Draft Report. She reviewed the purpose of the CMP and the required elements under Section 3 (System Performance (Transit Bike/Ped and Travel Time Reliability) and Section 4 (Transportation Demand Management (TDM)). She added that a minor comment was made by the City of Vacaville related to Active Transportation Projects & Land Use Analysis Program.

##### Summary of Committee Member Comments and STA Responses:

Chair Feinstein commented on the following:

- ✓ Solano Express does not mention FAST running service through August and does not mention anything FAST did which was different than running a Saturday schedule during the pandemic.
- ✓ The FAST ridership comparisons will be a little off because of pre-pandemic when it was formerly Fairfield and Suisun and switching this year with just Fairfield.

Robert Guerrero responded that Diane Feinstein still had opportunity to provide comments to the CMP prior to the CMP report going to the STA Board for final approval at their February 14<sup>th</sup> meeting.



Recommendation:

Forward the recommendation to the TAC and STA Board to approve the following:

1. 2023 Solano County Congestion Management Program; and
2. Authorize the Executive Director to submit the document to the Metropolitan Transportation Commission.

On a motion by Brandon Thomson, and a second by Lori DaMassa, the Solano Express Intercity Transit Consortium unanimously approved the recommendation. (6 Ayes)

## **8. ACTION FINANCIAL ITEMS**

### **A. Low Carbon Transit Operations Program (LCTOP) Fiscal Year (FY) 2023-24 Funding**

Ron Grassi outlined the allocation process of LCTOP population-based funds for Solano County estimated at \$1,207,000 and revenue-based funds estimated at \$151,000. He noted that the Cities of Dixon, Rio Vista, and Vacaville plan to swap their LCTOP allocation for TDA with the City of Fairfield (FAST). He added that the City of Fairfield (FAST) will utilize its LCTOP allocation of \$674,509.73 to fund the necessary infrastructure and equipment to operate and support the new battery electric vehicles recently added to the fleet. Infrastructure and equipment may include, but are not limited to vehicle chargers, electrical equipment, temporary power generation, temporary bus washer, personal protective equipment (PPE), and scaffolding required to maintain battery electric vehicles.

Summary of Committee Member Comments and STA Responses:

Lori DaMassa made a motion to amend the recommendation by adding this statement “To better prepare for projects and have the flexibility for swapping, funding allocation of future LCTOP be distributed directly to the transit operators by population beginning in FY 2024-25.”

Nick Burton commented that rather than making a separate motion to amend the recommendation, he suggested bringing this item back for further discussion at the next meeting in February.

It was also at this time, Beth Kranda raised concerns regarding two STA staff’s voting privileges being a conflict of interest. Ms. Kranda proceeded by stating that Brandon Thomson should not be allowed to vote for the City of Rio Vista since he is not employed by the City, and the same concerns were raised for Debbie McQuilkin having voting privileges. Ron Grassi explained that the City of Rio Vista has contracted with the STA to manage their transit service and Debbie McQuilkin represents the Solano Mobility Program (which was formerly called Solano Commuter Information) as noted in the STA’s JPA. Brandon Thomson commented that Rio Vista Public Works Director requested that he remain on the Consortium as a voting member representing the City of Rio Vista. Chair Feinstein requested STA obtain a letter from the City of Rio Vista confirming Mr. Thomson’s statement.

The motion failed to amend the recommendation as requested above by Lori DaMassa by 3 Ayes (Beth Kranda, Diane Feinstein, and Lori DaMassa, 1 Nay (Kris Lofthus), and 2 Abstentions (Brandon Thomson and Debbie McQuilkin)

The concerns expressed about the conflict of interest by a few two Consortium members will come back to the February Consortium meeting. The additional time was to provide STA’s legal counsel an opportunity to review.

After further discussion, the Consortium came to a consensus to agendize LCTOP Future Funding Allocation for FY 2024-25 to be further discussed at their next meeting in February.

Recommendation:

Forward a recommendation to the STA TAC and STA Board to allocate Solano County LCTOP Population Based funds for FY 2023-24 in the amount of \$1,207,000 as shown in Attachment C *and to agendize this item for further discussion on the future allocation of LCTOP funding directly to the transit operator by population beginning in FY 2024-25.*

On a motion by Brandon Thomson, and a second by Lori DaMassa, the Solano Express Intercity Transit Consortium unanimously approved the recommendation *as amended shown above in bold italics.* (6 Ayes)

## 9. INFORMATIONAL ITEMS – DISCUSSION

### A. Solano Mobility Programs 1<sup>st</sup> Quarter Report for FY 2023–24

#### Solano Mobility Program Call Center

Erika Dohina provided a first quarter report for the Solano Mobility Program Call Center for FY 2023-24.

### B. Transit Electrification Implementation Update

Leslie Gould provided an update on the implementation of Transit Electrification. He shared updates on the CARB's innovative clean transit regulation, which mandates public and transit agencies to transition to zero-emission fleets. He discussed the status of the inductive charging at regionally significant transportation sites, noting that they are currently in the reapplication process under PG&E's Rule 29 Program.

Summary of Committee Member Comments/STA Responses:

- ✓ Chair Feinstein provided one update to the Electrification Matrix stating that Fairfield has three Gillig busses. Leslie Gould responded that the slide will be updated for the STA Board.
- ✓ Fairfield does not want the charger installed until it has been determined who will pay for the use and electricity at its charging station. Leslie Gould responded that the base charge will be addressed by the MOUs which are a requirement of the CEC grant and are currently under development. The system/equipment will discern each user and bill appropriately.
- ✓ Chair Feinstein asked how the Countywide Electrification Plan differs from the California Air Resources Board (CARB) Rollout Plan. Leslie Gould responded that the CARB Rollout Plan and Countywide Electrification Plan are separate but parallel documents. He added that the Countywide Plan helps each agency to transition to a zero-emission fleet, and the CARB Rollout plan documents how the agency plans to do it.
- ✓ Beth Kranda raised the following:
  - Things are changing in SolTrans's world. They only have one electric over-the-road coach bus. It is non-functional and back in the shop. They do not plan to get any more.
  - SolTrans is considering changing their service and not going to Walnut Creek (currently identified as one of the inductive charger sites) anymore. Their service would be moved to Concord. She stated that the Vallejo Transit Center (VTC) and York St stations could be utilized by their local fleet and that the same multipurpose use (express and local service) could be employed at the other sites. She noted that the original intent of the sites' use may not be the same, but they may still be beneficial. Staff

should take advantage of the funding while it is available to continue to pursue the project.

- ✓ Lori DaMassa asked how the Curtola Park & Ride site is going and if any operational data was available. Leslie Gould clarified that Curtola was the pilot location, not a pilot program. There has not been any official data captured yet, but it will occur starting in Jan 2026 as a requirement for the CEC grant.

#### **C. Formation of Transit Technical Committee in Support of Transit 2030 Policy Committee**

Daryl Halls summarized the following action taken by the STA Board at their January 10, 2024 meeting. He outlined and reviewed the formation of a ten member Solano Transit 2030 Policy Committee, establishment of a Transit Technical Committee with representatives of each of the Transit Operators providing transit service in Solano County, designation of the STA Executive Committee to develop and recommend a Scope of Work for review by the Solano Transit 2030 Policy Committee and entering into a Consultant Services Agreement to facilitate the Solano Transit 2030 Policy Committee and the Transit Technical Committee.

#### **NO DISCUSSION**

At this time, Beth Kranda requested to pull items D, F, G, and I for comments.

#### **D. Solano Connected Mobility Implementation Plan Update – Status of Six Functional Areas**

Beth Kranda requested corrections as follows:

- ✓ Page 29, staff continues to use the term BRT Lite and should be BRT, Ms. Kranda stated that BRT Lite does not exist.
- ✓ Page 30, Connected Network Planning:
  - Ms. Kranda stated that she thought the Connection Protection Pilot was dead. STA Staff replied that the study has been completed, but the draft report has not been released yet. Ms. Kranda said SolTrans would not be paying into the pilot program.
  - Bus Transit Priority. Ms. Kranda stated that the bus shelters on SR37 and Fairgrounds Drive are not a good idea as they continue to be hit by vehicles. STA Staff replied that the intent is to move the bus stop from the on-ramp to Fairgrounds Dr. Ms. Kranda inquired why SolTrans has not been invited to the design discussion for the project. STA staff replied that the lead agency on the project is Solano County and does all the design work and would forward a request to Solano County staff to include SolTrans in future discussions. Ms. Kranda also commented that if the intent is to create a transit hub, who would fund the construction and operation of the project. STA Staff directed Ms. Kranda to request that information from the County directly.
- ✓ Page 31, Ms. Kranda cautioned the STA about moving forward with the West Texas Bus Stop and Pedestrian Access Improvements as currently designed.
  - Ms. Kranda stated that she did not feel that having people walk a quarter of a mile to the bus stop along I-80 after parking their cars at the Fairfield Transportation Center is an attractive option.
  - Ms. Kranda also expressed reservations about the location of the bus stop along the highway ramp given SolTrans' experience of repeated car accidents damaging the stop at the intersection of Highway 37 and Fairgrounds Drive.

- ✓ STA Staff requested that Ms. Kranda submit all her comments in writing to allow STA Staff to respond more comprehensively.

**E. Napa Valley Transportation Authority (NVRTA)'s Vine 21 Mid-year Report (First and Second Quarter for FY 2023-24)**

**F. Legislative Update**

Beth Kranda also pulled this item to inquire why AB 1837 (Papan) was not included in the report? STA's Vince Ma responded that AB 1837 was introduced after the Legislative Update staff report was submitted.

**G. Suisun City Microtransit Update**

Beth Kranda pulled this item for discussion and requested that Brandon Thomson share the costs related to the running of the Suisun Microtransit system, so she could respond to a request from the City of Benicia to implement a similar Microtransit system in Benicia.

**H. Summary of Funding Opportunities**

**I. ADDED ITEM - Committee Membership**

Beth Kranda raised concerns that at a previous meeting, it was pointed out that SolTrans was not a member of the Consortium, and if that's the case then she should have two votes as the transit representatives for the Cities of Benicia and Vallejo. STA Staff replied that she was mistaken and SolTrans is a member of the Committee; however, Ms. Kranda insisted that she heard it correctly. Additionally, STA Staff mentioned that each transit operator receives a single seat, and SolTrans is entitled to a single seat as the consolidated transit operator for the two cities. Ms. Kranda replied that she would invite another member to the Committee to represent the City of Benicia. The group agreed to address the issue outside of this Committee and bring it back for further discussion at the next meeting.

Beth Kranda left the meeting.

**10. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS**

The Committee members reviewed and provided feedback on the agenda items listed in the month of January through February through May 2024.

**11. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES  
TRANSIT CONSORTIUM MEMBER UPDATES**

**A. County of Solano – Gwendolyn Gill**

None presented.

**B. Dixon Redit-Ride – Louren Kotow**

None presented.

**C. FAST – Diane Feinstein**

None presented.

**D. Rio Vista Delta Breeze – Brandon Thomson**

1. Officially launched Pingo Application

**E. Suisun City Microtransit – Kris Lofthus**

1. App for ridership to be implemented for the community to navigate the system.

**F. Solano County Transit – Beth Kranda**

None presented.

**G. Vacaville City Coach – Lori DaMassa**

1. Releasing Microtransit App

2. Care package event was successful.

**H. Solano Mobility Update – Debbie McQuilkin**

None presented.

**11. ADJOURNMENT**

The meeting adjourned at 2:45 p.m. The next regular meeting of the Solano Express Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, February 27, 2024.**

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**INTERCITY TRANSIT CONSORTIUM  
DRAFT Meeting Minutes of February 27, 2024**

**1. CALL TO ORDER**

Chair Feinstein called the regular meeting of the Solano Express Intercity Transit Consortium to order at approximately 1:30 p.m. in person and via Zoom.

**Members (In Alphabetical Order by Last Name)**

**Present:**

|                          |   |
|--------------------------|---|
| Louren Kotow (Zoom)      | Dixon Rendi-Ride  |
| Diane Feinstein, Chair   | Fairfield Transit (FAST)  |
| Beth Kranda              | Solano County Transit (SolTrans)  |
| Kris Lofthus (Zoom)      | Suisun City Microtransit  |
| Debbie McQuilkin         | Solano Mobility   |
| Robert Guerrero          | Solano Transportation Authority   |
| Brandon Thomson          | Rio Vista Delta Breeze  |
| Lori DaMassa, Vice Chair | Vacaville City Coach  |
| Gwendolyn Gill (Zoom)    | Solano County Health & Social Services for<br>Older & Disabled Adult Services |

**Members**

**Absent:** None.

**Also Present (In Alphabetical Order by Last Name):**

|                          |                      |
|--------------------------|----------------------|
| Amy Antunano (Zoom)      | STA                  |
| Robin Borre (Zoom)       | City of Rio Vista    |
| Kristina Botsford (Zoom) | SolTrans             |
| Nick Burton              | STA                  |
| Patt Carr                | SolTrans             |
| Erika Dohina (Zoom)      | STA                  |
| Susan Furtado            | STA                  |
| Lorene Garrett           | STA                  |
| Leslie Gould (zoom)      | STA                  |
| Ron Grassi               | STA                  |
| Kathrina Gregana (Zoom)  | STA                  |
| Daryl Halls              | STA                  |
| Cindy Hayes (Zoom)       | STA                  |
| Tateyana Hendricks       | Vacaville City Coach |
| Dulce Jimenez (Zoom)     | STA                  |
| Steve Kinsey             | CivicKnit            |
| Vincent Ma               | STA                  |
| Johanna Masiclat (Zoom)  | STA                  |
| Brenda McNichols (Zoom)  | STA                  |
| Lindsay Parker (Zoom)    | FAST                 |
| Sean Person              | STA                  |
| Shaun Vigil              | FAST                 |
| Jason Weinstein (Zoom)   | MTC                  |
| April Wells (Zoom)       | STA                  |

## **2. APPROVAL OF AGENDA**

On a motion by Robert Guerrero, and a second by Lori DaMassa, the Solano Express Intercity Transit Consortium approved the agenda with an amendment to move LCTOP Funding Agenda Item 9.C (Informational) to 8.B (Action Financial). (8 Ayes)

## **3. OPPORTUNITY FOR PUBLIC COMMENT**

Nick Burton provided a followed-up from a statement made at last month's Consortium meeting related to SolTrans COA about potentially eliminating the Walnut Creek Express Bus stop and adding Concord instead. He noted that the Transit and Intercity Rail Capital Projects (TIRCP) grants for the inductive charging sites were awarded for Solano Express service, and added that if an Express Bus line is adjusted to no longer use an inductive charging location then that location will be ineligible for the TIRCP funds.

## **4. REPORTS FROM MTC, STA STAFF AND OTHER AGENCIES**

Jason Weinstein, MTC, presented overview and schedule for Clipper 2.0.

### Summary of Committee Member Comments:

- Brandon Thomson asked if there is a prototype or a hand held device that could be demo'd in Rio Vista? Mr. Weinstein responded that the hand held device is available at retail stores which could be used for fare collection and does not have to have an on board solution.
- Patt Carr with SolTrans asked when will Clipper 2 be available to the transit agencies in Solano County? Mr. Weinstein responded in the late summer. Diane Feinstein commented that this is good to know so that the transit operators will have more time to market it since FAST got rid of their paper passes and to make sure their paratransit riders are given a couple of months notice before changing from pass to Clipper. Mr. Weinstein stated that paratransit may be behind the regular launch. He added that they are working to get the integration to work just right but in terms of fixed routes, the goal is late summer.
- Patt Carr raised concerns for low income riders having to put \$5 in order to activate their cards. Mr. Weinstein responded that there will be no set amount that would need to activate it except for the \$3 cost for the card.
- Diane Feinstein asked if Clipper is working with the State on the Integrated Travel Project (ITP) Program? Gwendolyn Gill asked what is the ITP Program. Ms. Feinstein responded that the ITP Program is an account-based card that the State of California is putting together to use throughout the state. Mr Weinstein responded that they established a program on a state level that works on rail service with open payments. He added that they have been in contact with CalITP on how it affects the work not only in the Bay Area region, but also in the Los Angeles, San Diego and other large metropolitan areas.

## **5. CONSENT CALENDAR**

### Recommendation:

Approve the draft meeting minutes of January 30, 2024.

### **A. Draft Meeting Minutes of January 30, 2024**

In follow-up to an email (dated February 22, 2024) sent by Chair Feinstein requesting changes to the meeting minutes of January 30, 2024, STA staff provided comments as summarized below.

- Daryl Halls commented that some of the requested changes by Chair Feinstein were editorial.
- Daryl Halls commented that the meeting minutes provided to the STA Board are provided in draft form because the view points reflected are carried over from this Committee to the STA Board. Otherwise the meeting minutes will come a month later after action has been taken by the STA Board.



- ***Under 7.A – STA approved the requested change to add “Diane Feinstein still had opportunity to provide comments to the CMP prior to the CMP” going to the STA Board for final approval at their February 14<sup>th</sup> meeting.***
- ***Under 9.B – Chair Feinstein indicated that items raised by Beth Kranda misrepresented her intention. STA staff responded that intent statements versus what was stated at the meeting are two different things and that minutes reflect actual statements not intentions.***
- ***Under 9.I – Request to add “Chair Feinstein said to STA staff that was also what she had heard Daryl Halls say to Beth Kranda.”***  
***Daryl Halls clarified and quoted the statement he made previously was that “SolTrans is not part of STA’s JPA and that the STA is a member of SolTrans JPA and that Beth Kranda is a member of this Committee.***
- Committee members commented that meeting minutes should be taken the way it was stated and to separate “feelings” from the way meeting minutes are taken.
- Gwendolyn Gill commented that Committee should embrace better ways to communicate and communication at this meeting is sometimes challenging. Louren Kotow echoed Ms. Gill’s comments.
- Beth Kranda and Chair Feinstein requested a recording of the January 30, 2024 Consortium Meeting.

After discussion, Brandon Thomson made a motion (seconded by Lori DaMassa) to provide the STA Board with the approved meeting minutes of the January 30, 2024 with the changes recommended by the STA as summarized above shown in ***bold italics***.

Going forward, there was concurrence that draft meeting minutes of the Consortium be provided to the STA Board as long as the Board receives any additional changes to the draft minutes in which staff will note in the next set of draft minutes.

## 6. ACTION NON-FINANCIAL ITEMS

### A. None.

## 7. ACTION FINANCIAL ITEMS

### A. Solano County Transit (SolTrans) Comprehensive Operational Analysis (COA) Funding Request

At the request of Beth Kranda, this item was tabled until a future meeting. She commented that she does not have the authority to sign a funding agreement, therefore this item would need to go back to their Board.

### B. AMENDED - Low Carbon Transit Operations Program (LCTOP) Funding

Ron Grassi outlined the process the STA staff proposes for future allocations. As noted in the recommendation, the Consortium requested to have the flexibility for swapping, funding allocation of future LCTOP be distributed directly to the transit operators by population beginning in FY 2024-25 to better prepare for future projects.

At the request by Chair Feinstein, the 2<sup>nd</sup> recommendation was amended to include the changed shown below in ***bold italics***:

“Forward a recommendation to the STA Board the following:

1. Distribute future LCTOP funding directly to the transit operators by population beginning in FY 2024-25; and
2. ***LCTOP allocation is*** subject to review and approval by the STA Board.”

Recommendation:

Forward a recommendation to the STA Board the following:

1. Distribute future LCTOP funding directly to the transit operators by population beginning in FY 2024-25; and
2. ***LCTOP allocation is*** subject to review and approval by the STA Board.

On a motion by Brandon Thomson, and a second by Lori DaMassa, the Solano Express Intercity Transit Consortium unanimously approved the recommendation as amended shown above in ***bold italics***. (8 Ayes)

## 9. INFORMATIONAL ITEMS – DISCUSSION

### A. Solano Express Intercity Transit Consortium Committee Membership

Daryl Halls addressed the Committee on concerns raised at last month's meeting regarding conflict of interest for the Mobility Program and Rio Vista Committee memberships. He stated that after reviewing the STA's JPA and talking to Legal Counsel, there isn't a conflict. He added that if there is a conflict for one there is a conflict for many. He also noted that Rio Vista provided a letter to confirm Mr. Thomson's membership to the Committee.

Robin Borre, Rio Vista, addressed the Committee noting that Brandon Thomson is an extension to their City staff on transit related items and commended Mr. Thomson's good work.

Daryl Halls also noted that as stated in the STA's JPA, the STA technically has 2 STA representatives. He announced the appointment of Robert Guerrero, Director of Planning, to serve on the Committee to ensure coordination of the transit planning efforts is in line with the CTP. He added that the second representative being Debbie McQuilkin for the Solano Commuter Information which later became Solano Mobility. He also cited that he is requesting appointment letters from other members of the Committee to confirm their representatives on this Committee.

### B. 2nd Quarter Report for FY 2023-24 – Solano Mobility Programs Older Adults and People with Disabilities/Veterans

Debbie McQuilkin provided a second quarter update to the Solano Mobility Programs Older Adults and People with Disabilities/Veterans for FY 2023-24.

### C. *This item was moved to Action Financial 7.B*

#### Low Carbon Transit Operations Program (LCTOP) Funding

### D. Legislative Update

Vincent Ma provided state and federal legislative updates.

## NO DISCUSSION

### E. Rio Vista Delta Breeze Ridership Update

### F. Comprehensive Transportation Plan (CTP) Status Update

### G. Summary of Funding Opportunities

## 10. FUTURE INTERCITY TRANSIT CONSORTIUM AGENDA ITEMS

The Committee members reviewed and provided feedback on the agenda items listed in the month of March through June 2024.

Chair Feinstein asked if a MOU that's stated on the STA JPA was ever developed? Daryl Halls responded that MOU was the word used in the JPA, but the Operating Agreement between the parties for Solano Express which is the same agreement that the STA have been asking to update for the last ten years.

## 11. TRANSIT CONSORTIUM OPERATOR UPDATES AND COORDINATION ISSUES TRANSIT CONSORTIUM MEMBER UPDATES

### A. County of Solano – Gwendolyn Gill

Gwendolyn Gill commented on the County's funding to help prevent homelessness and the County's continued efforts to educate the community related to financial abuse scams against Older and Disabled Adults.

### B. Dixon Redit-Ride – Louren Kotow

Louren Kotow announced that the City finished their budget process. She added that they will be starting their annual survey regarding electric payments in anticipation for Clipper.

### C. FAST – Diane Feinstein

Shaun Vigil provided an update on FAST electric buses, temporary generator to help power them and paratransit cutaway buses.

### D. Rio Vista Delta Breeze – Brandon Thomson

On behalf of Debbie McQuilkin, she provide an update to the CBTP efforts in Rio Vista.

### E. Solano County Transit – Beth Kranda

Beth Kranda noted minor service changes on August 7<sup>th</sup> to both local and Solano Express. Ron Grassi asked if some of the complaints regarding some of the time changes on the Blue Line are being considered. Beth Kranda responded that she is not aware of any recent complaints and requested those be forwarded to her.

### F. Solano Mobility Update – Debbie McQuilkin

Debbie McQuilkin provided an update on CBTP's ongoing outreach efforts in Rio Vista.

### G. Suisun City Microtransit – Kris Lofthus

Brandon Thomson distributed Suisun City Microtransit's budget information requested by the Consortium members at their meeting in January. He noted that the Pingo App will be launching on March 7<sup>th</sup>.

### H. Vacaville City Coach – Lori DaMassa

Lori DaMassa announced City Coach Bus Electrification Ribbon Cutting Event tentatively scheduled on April 30<sup>th</sup>.

## 11. ADJOURNMENT

The meeting adjourned at 2:40 p.m. The next regular meeting of the Solano Express Intercity Transit Consortium is scheduled for **1:30 p.m. on Tuesday, March 26, 2024.**

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DATE: March 4, 2024  
TO: STA Board  
FROM: Susan Furtado, Accounting & Administrative Services Manager  
RE: Fiscal Year (FY) 2023-24 Second Quarter Budget Report

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**Background:**

The Solano Transportation Authority (STA) has an adopted budget policy requiring a two-year annual fiscal year budget plan for its proposed expenditures and the proposed means of financing them. The budget is usually revised mid-year and finalized at the end of the fiscal year. When necessary, these budgets are revised to provide STA with the basis for appropriate budgetary control of its financial operations for the fiscal year. In July 2023, the STA Board adopted the FY 2023-24 Revised Budget as part of the two-year annual fiscal year budget plan. Subsequently, in January 2024, the STA Board adopted the mid-year revisions to the FY 2023-24 budget due to carryover of funds from prior FY 2022-23, and to incorporate funding for new programs and projects.

**Discussion:**

The STA revenue and expenditure activity (Attachment A) for the FY 2023-24 Second Quarter reflects the overall STA program administration and operations expenditure at \$37.11 million (33%) of the budget with total revenue received at \$43.93 million (39%) of budget projections.

**Revenues:**

Revenues received during the Second Quarter of the Fiscal Year primarily consist of quarterly annual advances of funds and reimbursement requests. As most STA programs are funded with grants on a reimbursement basis, the reimbursements from fund sources for the Second Quarter were billed and received after the quarter ending December 31, 2023. The revenue budget highlights are as follows:

1. The Transportation Development Act (TDA) funding from the Metropolitan Transportation Commission (MTC) was received for Article 4/8 the amount of \$742,080 for Administration and Operation, the amount of \$592,163 for the Taxi Card/Paratransit Program, including the Volunteer Caregivers operated by Faith In Action, the ADA in Person Eligibility Program (\$250,000), the City of Suisun Micro Transit Program (\$464,581), the City of Suisun Amtrak operation and maintenance (\$114,359), and the Equitable Access for Justice funding of \$60,000. The total remaining TDA funding of \$258,167 is receivable from the approved MTC allocation.
2. The State Transit Assistance Funds (STAF) funding from the Metropolitan Transportation Commission (MTC) was received in the amount of \$54,416 for the Inductive Charging program.
3. The One Bay Area Grant (OBAG) 3 funds passed through the MTC was received the total amount of \$790,822 for planning and programming of projects and programs, such as the SR 37 Improvement Project, the Pavement Management Program, the Routes of Regional Significance Plan, the Solano Projects Website, Model Development/Maintenance, the Comprehensive Transportation Plan (CTP) Implementation, the Congestion Management Plan (CMP)/Vehicle Miles Travel (VMT), and the Community Based Transportation Plan (CBTP).
4. The Solano Intercity Taxi Card/Paratransit Program received the total farebox revenue of \$33,293, the Soltrans Local Taxi Program (\$220), the Suisun Micro Transit Program in the amount of \$6,475, and the Solano Mobility Express Vanpool Pilot Program of \$3,006.

5. The I-80/I-680/SR 12 Interchange Project received the amount of \$1,569,680 from MTC's Regional Measure 3 (RM3) funds for the right of way activities and construction.
6. The I-80 Express Lanes Project received funds from Caltrans under the Cooperative Agreement in the amount of \$899,907 and the RM 3 funds of \$29,534,771 for the project construction activities.
7. The I-80 West Bound Truck Scales Project received the amount of \$2,833,962 from the Department of Transportation Cooperative Agreement for the project Plans, Specifications & Estimate (PS&E) West Bound Cordelia Truck Scales along I-80 in Solano County.
8. STA has received interest income for a total of amount of \$136,413, which the amount of approximately \$55,429 are restricted to use for the program or project it is funded.

### **Expenditures:**

STA's projects and programs expenditures are within budget projections.

1. **STA's Operation and Administration is \$1,202,540 (46%) of the budget.** The STA Operation Management and Administration budget expenditures for the Second Quarter are within budget projections. The expenditure includes the annual cost for the liability and property insurance for the fiscal year, which shows a higher expenditures percentage and will even out in the subsequent quarter. No expenditures for the Expenditures Plan. The STA Board expenditures is within budget projections.
2. **Programs for Mobility and Transit is at \$1,944,321 (27%) of budget.** The Mobility Program activities for FY 2023-24 are within the budget expenditure projections. The Community Based Transportation Plan (CBTP) for the City of Rio Vista is ongoing and the CBTP for the City of Dixon will start next fiscal year. Other programs such as the Lifeline Program for the City of Vallejo-Capital, the Transit Ridership Survey, the CPUC Access for All, the Equitable Access for Justice, and the Suisun Amtrak Operation and Maintenance are all ongoing and expenditures will be reflected in the subsequent quarterly report.
3. **Project Development is \$33,075,089 (34%) of the budget.** With the release of the Regional Measure (RM) 3 funding, the projects funded for environmental studies and construction projects are ongoing and are reflective of the budget expenditures. The I-80/I-680/SR 12 Interchange Project Package 2 construction final phase on a reimbursement basis, including the mitigation and right of way activities, and the initial start of the Package 5 project activities are ongoing. The I-80 Express Lanes Project funded under the Caltrans Coop. Agreement and the RM3 are ongoing, which resulted an interest earning the amount of \$39,608. The I-80 Westbound Truck Scales Project funded by the Caltrans Coop. Agreement/SB1 and the RM3 for preconstruction activities and the right of way acquisition activities are ongoing. However, the Hannigan Station Improvement Project, the Bay Trail Vine Trail Project, The Zero Emission-Bus Purchase, and the Vacaville Transit Center Access are ongoing, and expenditures will be reflected in the subsequent quarter.
4. **Strategic Planning is \$885,645 (16%) of the budget.** The expenditures for the EV Implementation Plan, the EV Charging Station-capital, the Rail Crossing Update/Study, the Priority Development Area/Priority Production Area (PDA/PPA) Grant for cities of Benicia, Fairfield, and Suisun, and the Vallejo Rail Feasibility Study are ongoing, and expenditures will be reflected in the subsequent quarter.  
The Safe Routes to School (SR2S) Program activities primarily funded by the Congestion Mitigation & Air Quality Program (CMAQ) and the Quick Strike are ongoing with the activities through December 2023. The SR2S Program Enforcement Grant for the cities of Suisun and Benicia and SR2S Plan Update are ongoing, and will be reflected in the subsequent quarter.

In summary, the revenues and expenditures for the Second Quarter are consistent with the FY 2023-24 budgets. The total revenue of \$43.93 million and expenditure of \$37.1 million for the second quarter ending December 31, 2023, is consistent with the projected FY 2023-24 budgets.

**Fiscal Impact:**

The Second Quarter Budget for FY 2023-24 is within budget projections for the Revenue received of \$43,933,864 (39%) and Expenditures of \$37,107,595 (33%).

**Recommendation:**

Receive and file.

Attachment:

- A. STA FY 2023-24 Second Quarter Budget Report



FY 2023-24 SECOND QUARTER BUDGET REPORT  
July 1, 2023 - December 31, 2023  
March 13, 2024

| REVENUES  |                       |                                 |      | EXPENDITURES   |                       |                                      |      |
|---|-----------------------|---------------------------------|------|--|-----------------------|--------------------------------------|------|
| STA Fund  | Adopted<br>FY 2023-24 | Actual<br>Revenue<br>FY 2023-24 | %    | Operations & Administration                                  | Adopted<br>FY 2023-24 | Actual<br>Expenditures<br>FY 2023-24 | %    |
| Members Contribution/Gas Tax (Reserve Accounts)       | 150,000               | 150,000                         | 100% | Operations Management  | 2,257,995             | 1,151,863                            | 51%  |
| Members Contribution/Gas Tax                          | 240,759               | 240,759                         | 100% | STA Board of Directors/Administration                        | 50,900                | 16,153                               | 32%  |
| Transportation Dev. Act (TDA) Art. 4/8                | 756,351               | 742,080                         | 98%  | Office Building Maintenance                                  | 85,000                | 34,524                               | 41%  |
| TDA Article 3   | 432,689               |                                 | 0%   | Expenditure Plan   | 50,000                |                                      | 0%   |
| TDA Article 4/4.5                                     | 2,595,000             | 1,481,104                       | 57%  | Contributions to STA Reserve Account                         | 150,000               |                                      | 0%   |
| Regional Transportation Impact Fee (RTIF)             | 55,000                |                                 | 0%   | Subtotal   | \$2,593,895           | \$1,202,540                          | 46%  |
| State Transit Assistance Fund (STAF)                  | 5,016,947             | 3,589,713                       | 72%  |  |                       |                                      |      |
| FTA 5310  | 375,000               |                                 | 0%   | Mobility Programs  |                       |                                      |      |
| MTC/CBTP/Rideshare Program                            | 190,000               | 6,851                           | 4%   | Mobility Programs Management & Administration                | 193,630               | 31,285                               | 16%  |
| One Bay Area Grant 3 (OBAG 3)-Planning/Programming    | 1,717,652             | 783,971                         | 46%  | Employer/Commuters Program/First&Last Mile Program           | 815,077               | 309,887                              | 38%  |
| One Bay Area Grant 2 (OBAG) SR2S Program              | 186,347               | 79,268                          | 43%  | Solano Mobility Express Vanpool Pilot Program                | 449,900               | 69,031                               | 15%  |
| One Bay Area Grant 3 (OBAG 3)-Mobility Program        | 351,257               |                                 | 0%   | Transit Coordination/Programs                                | 300,000               | 218,550                              | 73%  |
| One Bay Area Grant 3 (OBAG 3) - Quick Strike          | 786,602               | 88,834                          | 11%  | Solano Express Marketing/Regional Mapping/Way Finding        | 200,000               | 110,709                              | 55%  |
| OBAG 3 - SR2S Program                                 | 86,315                |                                 | 0%   | Transit Management Administration                            | 75,000                | 87,693                               | 117% |
| OBAG 3 - PDA/PPA Grant                                | 400,000               |                                 | 0%   | Community Based Transportation Plan (CBTP)-Dixon             | 100,000               |                                      | 0%   |
| State Earmark   | 600,000               | 600,000                         | 100% | Community Based Transportation Plan (CBTP)-Rio Vista         | 200,000               | 6,851                                | 3%   |
| STIP Planning, Programming and Monitoring (PPM)       | 167,541               |                                 | 0%   | Transit Corridor Implementation/Solano Express               | 300,000               | 8,204                                | 3%   |
| Transit & Intercity Rail Capital Program (TIRCP) 2020 | 7,730,415             | 116,437                         | 2%   | Lifeline Program (City of Vallejo) - Capital                 | 170,000               |                                      | 0%   |
| Regional Measure 3 (RM3)                              | 500,000               | 53,766                          | 11%  | Transit Ridership Survey                                     | 150,000               |                                      | 0%   |
| Bridge Toll - Admin Revenue                           | 174,428               |                                 | 0%   | Connected Mobility Plan/BRT                                  | 445,000               | 17,047                               | 4%   |
| Transportation for Clean Air (TFCA)                   | 302,659               |                                 | 0%   | Suisun Amtrak Operation/Maintenance-                         | 160,000               |                                      | 0%   |
| Office of Traffic Safety (OTS) Grant                  | 105,366               | 14,316                          | 14%  | SolSTEP/CARB Program   | 256,845               | 54,361                               | 21%  |
| State Sustainable Planning Grant                      | 125,000               |                                 | 0%   | Paratransit Coordinating Council (PCC)                       | 20,000                | 3,482                                | 17%  |
| Clean California Grant                                | 4,700,000             |                                 | 0%   | Medical Transports Program/GoGo Grandparent                  | 320,000               | 200,899                              | 63%  |
| Yolo Solano Air Quality Management District (YSAQMD)  | 110,000               | 50,000                          | 45%  | Solano Intercity Taxi Scrip/Paratransit Program              | 555,000               | 111,011                              | 20%  |
| ABAG REAP 2.0   | 335,000               |                                 | 0%   | ADA in Person Eligibility Program                            | 250,000               | 70,057                               | 28%  |
| California Air Resources Board (CARB) Grant           | 147,883               |                                 | 0%   | CTSA/Mobility Management Program                             | 145,000               | 33,229                               | 23%  |
| CA Public Utilities Commission (CPUC)                 | 130,000               |                                 | 0%   | Countywide Travel Training/Transit Ambassador Program        | 250,000               | 54,117                               | 22%  |
| Abandoned Vehicle Abatement (AVA) Program/DMV         | 13,500                | 4,823                           | 36%  | One Stop Transportation Call Center Program                  | 419,677               | 159,115                              | 38%  |
| Local Funds - Cities/County                           | 2,133,500             | 613,862                         | 29%  | Suisun Micro Transit Services                                | 650,000               | 289,288                              | 45%  |
| Farebox Revenue                                       | 83,250                | 42,994                          | 52%  | Suisun Micro Transit Services-Bus Purchase                   | 450,000               |                                      | 0%   |
| Partners/Sponsors                                     | 175,000               | 10,068                          | 6%   | First/Last Mile Program - Suisun                             | 35,000                | 21,163                               | 60%  |
| Interest  |                       | 80,983                          | 0%   | CPUC Access for All  | 130,000               |                                      | 0%   |
| Subtotal  | \$30,873,461          | \$8,749,829                     | 28%  | Vehicle Share Program  | 75,000                | 3,519                                | 5%   |
|   |                       |                                 |      | Equitable Access for Justice                                 | 75,000                |                                      | 0%   |
| STA Office Building - Capital                         |                       |                                 |      | Transit Coordination-Rio Vista Delta Breeze                  | 85,084                | 67,769                               | 80%  |
| Local Funds - Cities/County                           | 1,132,558             | 1,274,442                       | 113% | Lyft Program - City of Benicia                               | 20,000                | 10,742                               | 54%  |
| Interest  |                       | 9,743                           | 0%   | Soltrans Local Taxi Program                                  | 25,000                | 6,312                                | 25%  |
| Subtotal  | \$1,132,558           | \$1,284,185                     | 113% | Subtotal   | \$7,320,213           | \$1,944,321                          | 27%  |
|   |                       |                                 |      |  |                       |                                      |      |
| Suisun Mobility Hub - Construction                    |                       |                                 |      |  |                       |                                      |      |
| TDA Article 4/4.5                                     | 250,000               | 49,094                          | 20%  | Project Development  |                       |                                      |      |
| State Transit Assistance Fund (STAF)                  | 2,750,000             | 57,570                          | 2%   | Project Management/Administration                            | 173,811               | 94,582                               | 54%  |
| Low Carbon Transit Operations Program (LCTOP)         | 200,000               |                                 | 0%   | Transit Coordination Equipment/Connection Protection         | 150,000               | 29,392                               | 20%  |
| Subtotal  | \$3,200,000           | \$106,664                       | 3%   | SR 37 Improvement Project                                    | 40,000                | 17,389                               | 43%  |
|   |                       |                                 |      | Countywide Electrification - Project Manager                 | 50,000                | 18,548                               | 37%  |
| Transportation Funds for Clean Air (TFCA) Program     |                       |                                 |      | Pavement Management Program                                  | 18,537                | 4,160                                | 22%  |
| Transportation for Clean Air (TFCA)                   | 461,000               | 177,162                         | 38%  | West Texas Bus Stop (TIRCP 2020)                             | 4,000,000             | 38,627                               | 1%   |
| Interest  |                       | 3,426                           | 0%   | Inductive Charging   | 1,925,376             | 61,624                               | 3%   |
| Subtotal  | \$461,000             | \$180,588                       | 39%  | SR12 Clean CA Caltrans Program (FF/SS)                       | 4,755,386             | 23,811                               | 1%   |
|   |                       |                                 |      | Hannigan Station Improvement (TIRCP 2020)                    | 2,000,000             |                                      | 0%   |
| Abandoned Vehicle Abatement (AVA) Program             |                       |                                 |      | Bay Trail Vine Trail Project (Vallejo)                       | 1,700,000             |                                      | 0%   |
| Department of Motor Vehicle (DMV)                     | 450,000               | 101,939                         | 23%  | Zero Emission - Bus Purchase                                 | 230,039               |                                      | 0%   |
| Interest  |                       | 1,885                           | 0%   | Vacaville Transit Center Access (TIRCP 2020)/Ulati           | 900,000               |                                      | 0%   |
| Subtotal  | \$450,000             | \$103,824                       | 23%  | I-80/I-680/SR 12 Interchange Project                         | 5,000,000             | 57,483                               | 1%   |
|   |                       |                                 |      | I-80 Express Lanes Project                                   | 33,405,706            | 30,639,736                           | 92%  |
| I-80/I-680/SR 12 Interchange Project                  |                       |                                 |      | I-80 WB Truck Scales Project-Right of Way                    | 28,000,000            | 1,187,886                            | 4%   |
| Regional Measure 3                                    | 4,893,460             | 1,569,680                       | 32%  | Fairgrounds Improvement Project-Construction                 | 5,500,000             | 24,807                               | 0%   |
| Caltrans Coop Agreement/SB1                           | 106,540               | 106,540                         | 100% | Suisun City Mobility Hub - Construction                      | 3,200,000             | 122,497                              | 4%   |
| Subtotal  | \$5,000,000           | \$1,676,220                     | 34%  | Regional Transportation Impact Fee (RTIF) Program            | 5,000,000             | 126,031                              | 3%   |
|   |                       |                                 |      | STA Office Building - Capital                                | 1,132,588             | 628,516                              | 55%  |
| I-80 Express Lanes Project                            |                       |                                 |      | DMV Abandoned Vehicle Abatement (AVA) Program                | 450,000               | 0                                    | 0%   |
| Caltrans Coop Agreement/SB1                           | 3,405,706             | 899,907                         | 26%  | Subtotal   | \$97,631,443          | \$33,075,089                         | 34%  |
| Regional Measure 3                                    | 30,000,000            | 29,534,771                      | 98%  |  |                       |                                      |      |
| Interest  |                       | 39,608                          | 0%   | Strategic Planning   |                       |                                      |      |
| Subtotal  | \$33,405,706          | \$30,474,286                    | 91%  | Planning Management/Administration                           | 228,936               | 111,192                              | 49%  |
|   |                       |                                 |      | Events/Public Information                                    | 25,000                | 9,556                                | 38%  |
| I-80 WB Truck Scales Project                          |                       |                                 |      | Model Development/Big Data                                   | 141,000               | 22,612                               | 16%  |
| Caltrans Coop Agreement/SB1                           | 4,604,927             | 2,833,194                       | 62%  | Solano Bike/Ped Maps/Outer Spatial App                       | 79,328                | 758                                  | 1%   |
| Regional Measure 3                                    | 23,395,073            | 768                             | 0%   | Solano Rail Hub - Environmental/Design                       | 540,000               | 68,666                               | 13%  |
| Interest  |                       |                                 | 0%   | Countywide Housing Land Use/SolHIP                           | 420,000               | 152,699                              | 36%  |
| Subtotal  | \$28,000,000          | \$2,833,962                     | 10%  | CMP/Vehicle Miles Travel (VMT)                               | 125,000               | 103,750                              | 83%  |
|   |                       |                                 |      | Electric Vehicle (EV) Implementation Plan                    | 100,000               |                                      | 0%   |
| Fairgrounds Improvement Project                       |                       |                                 |      | Electric Vehicle (EV) Charging Station (Capital)             | 730,000               |                                      | 0%   |
| STAF  | 800,000               |                                 | 0%   | Comprehensive Transportation Plan (CTP) Implementation       | 281,871               | 169,748                              | 60%  |
| Regional Measure 3 (RM3)                              | 700,000               |                                 | 0%   | Climate Adaptation Plan                                      | 140,000               |                                      | 0%   |
| Local Funds - Cities/County                           | 4,000,000             |                                 | 0%   | Routes of Regional Significance Plan                         | 125,000               | 31,230                               | 25%  |
| Subtotal  | \$5,500,000           | \$0                             | 0%   | Rail Crossing Update/Study                                   | 150,000               |                                      | 0%   |
|   |                       |                                 |      | PPA Grant/Solano EDC   | 200,000               |                                      | 0%   |
|   |                       |                                 |      | PDA Grant - FF/SS/Benicia                                    | 200,000               |                                      | 0%   |
| Regional Transportation Impact Fee (RTIF) program     |                       |                                 |      | Vallejo Rail Feasibility Study                               | 200,000               | 36,050                               | 18%  |
| Regional Transportation Impact Fee                    | 5,000,000             | 93,986                          | 2%   | County Collaborative-Housing Element Implementation/REAP 2.0 | 125,000               |                                      | 0%   |
| Interest  |                       |                                 | 0%   | Safe Route to School Program                                 | 386,844               | 150,212                              | 39%  |
| Subtotal  | \$5,000,000           | \$93,986                        | 2%   | SR2S Program Enforcement Grant-SS/Ben                        | 100,000               |                                      | 0%   |
|   |                       |                                 |      | SR2S Program Micro Grants Projects                           | 447,511               |                                      | 0%   |
|   |                       |                                 |      | Safe Route to School Plan Update                             | 185,178               | 15,901                               | 9%   |
|   |                       |                                 |      | OTS Grant-Bicycle Education/SR2S Program                     | 85,506                | 9,590                                | 11%  |
|   |                       |                                 |      | Transportation Funds for Clean Air (TFCA) Programs           | 461,000               | 3,681                                | 1%   |
|   |                       |                                 |      | Subtotal   | \$5,477,174           | \$885,645                            | 16%  |
|   |                       |                                 |      |  |                       |                                      |      |
| TOTAL ALL REVENUE                                     | \$113,022,725         | \$43,933,864                    | 39%  | TOTAL ALL EXPENDITURES                                       | \$113,022,725         | \$37,107,595                         | 33%  |





DATE: March 1, 2024  
TO: STA Board  
FROM: Dulce Jimenez, Assistant Planner  
RE: Pedestrian Advisory Committee (PAC) Member Reappointment

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**Background:**

The STA's PAC is responsible for providing funding and policy recommendations to the STA Board on pedestrian-related issues for monitoring, implementing, and updating the Countywide Pedestrian Plan. The PAC's membership currently has vacant positions for representation from the Solano Community College, the County of Solano, and Suisun City.

The PAC representatives are nominated either by their respective city council or mayor before being considered by the STA Board for a formal appointment. Member-at-large positions are appointed directly by the STA Board. Appointments are for a 3-year term and are voluntary. Non-elected citizens are encouraged to participate in these citizen advisory committees.

**Discussion:**

Teresa Booth has expressed interest in being reappointed for another 3-year term. Ms. Booth has served as the BAC representative for the City of Vallejo since his original appointment in 2014. Her experience in city planning provides valuable insight when discussing and determining funding allocation for Transportation Development Act (TDA) Article 3 funds and additionally when discussing pedestrian safety concerns. She is an active member and is currently serving in various subcommittees which includes the recently formed PAC Ad Hoc Committee that is spearheading the work on the development of a second volume to the Top Ten Walks and Hikes Brochure. She is also the PAC alternate for the Arterials/Highways and Freeways Committee. Mr. Booth's reappointment was approved by the City Council of Vallejo at their regular meeting held on February 13, 2024.

STA staff recommends reappointing Terea Booth as the PAC representative for the City of Vallejo for a three-year term set to expire on December 31, 2026.

**Fiscal Impact:**

None.

**Recommendation:**

Approve the reappointment of Teresa Booth as representative for the City of Vallejo for a three-year term set to expire on December 31, 2026.

Attachment:

- A. PAC Committee Membership March 2024



**STA Pedestrian Advisory Committee (PAC)**  
**Membership Status**  
**(March 2024)**

| Member                                 | Jurisdiction                    | Appointed      | Term Expires  | Chair/Vice-Chair Appointment |
|--|---------------------------------|----------------|---|------------------------------|
| Diane Dooley                           | Benicia                         | March 2018     | December 31, 2023   | 2022 (VC), 2023 (VC), 2024   |
| Miranda Barber                         | Dixon                           | September 2023 | December 31, 2026   |                              |
| Joseph Green-Heffern                   | Fairfield                       | March 2020     | July 1, 2023  | 2024 (CV)                    |
| Michael Hayes                          | Rio Vista                       | April 2023     | December 31, 2026   |                              |
| <b>VACANT</b><br><i>Since Dec 2022</i> | <b>Suisun City</b>              |                |   |                              |
| Beatryce “Cookie” Clark                | Vacaville                       | September 2023 | December 31, 2026   |                              |
| Teresa Booth                           | Vallejo                         | June 2014      | <del>December 31, 2023</del><br><i>Pending: December 31, 2026</i> | 2017 (VC), 2018              |
| <b>VACANT</b><br><i>Since 2022</i>     | <b>Solano County</b>            |                |   |                              |
| Bob Berman                             | Bay Area Ridge Trail            | January 2018   | December 31, 2023   | 2021 (VC) 2022, 2023         |
| <b>VACANT</b><br><i>Since 2018</i>     | <b>Solano Community College</b> |                |   |                              |
| Avery Livengood                        | Member-At-Large                 | September 2023 | September 2023  |                              |



DATE: February 29, 2024  
TO: STA Board  
FROM: Kathrina Gregana, Associate Planner  
RE: Solano Countywide Climate Adaptation and Resiliency Plan (Solano CCARP) for Transportation Infrastructure – Request for Proposals

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**Background:**

The Sustainable Transportation Planning Grant Program is a competitive statewide program administered by the California Department of Transportation's (Caltrans) with the goal of supporting the agency's mission to provide a safe and reliable transportation network that serves all people and respects the environment. On January 12<sup>th</sup>, Caltrans released the Sustainable Transportation Planning Grant Program Guidelines for Fiscal Year 2023-24, with \$50 million available in the Climate Adaptation Planning Grants category.

On March 2023, the STA submitted an application requesting \$500,000 for the development of a Solano Countywide Climate Adaptation and Resiliency Plan for Transportation Infrastructure (Solano CCARP). The objective of this effort is to comprehensively assess Solano County's transportation system by identifying assets that are vulnerable or at risk to climate change impacts and recommending transportation infrastructure improvements to make them more resilient to climate change.

On August 31, 2023, the STA was informed that it was successful in securing a grant award for the full amount requested of \$500,000 from the Climate Adaptation Planning Grants category. In this grant cycle, Caltrans received 161 applications for the program and 90 were awarded with funding.

All seven cities and the unincorporated County expressed their support for this effort and contributed to the required local match in the STA's application. Funding agreements are currently being executed with the member agencies for their financial contribution. The minimum local match required is \$65,000.

**Discussion:**

STA staff aims to commence the work on the Solano CCARP in May 2024 and complete the effort by the grant expiration date of April 30, 2026. Staff is currently working on the necessary agreements to be able to initiate the work and adhere to the grant project timeline.

A Project Leadership Team (PLT) will also be established to guide the plan development and will include public works and planning staff from the eight member agencies and representatives from the Capitol Corridor Joint Powers Authority, Water Emergency Transportation Authority, and California Office Of Emergency Services. Participation and close coordination with the project partners is critical to ensuring a successful Plan

With that said, STA staff is requesting to release a Request for Proposals (RFP) to select a consultant for the Solano CCARP.

**Fiscal Impact:**

\$500,00 will be provided by Caltrans as part of the Sustainable Transportation Planning Grant Program. The minimum local match required is \$65,000, which will be provided as a combination of contributions from member agencies (\$30,000) and the STA's OBAG Planning Funds (\$35,000).

**Recommendation:**

Authorize the Executive Director to:

1. Release a Request for Proposals for a Solano Countywide Climate Adaptation and Resiliency Plan for Transportation Infrastructure; and
2. Enter into a contract agreement with the selected consultant for an amount not to exceed \$565,000 to complete the Solano Countywide Climate Adaptation and Resiliency Plan for Transportation Infrastructure.



DATE: February 14, 2024  
TO: STA Board  
FROM: Nick Burton, Director of Projects  
RE: State Route (SR) 37/Fairgrounds Drive Interchange Improvement Project

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**Background:**

In 2004, Solano Transportation Authority (STA) developed long range plans for the I-80/I-680/I-780 transportation corridors by completing a Major Investment and Corridor Study. As part of the analysis for the I-80 portion, improvements were recommended for the I-80/ Redwood Parkway Interchange, SR 37/Fairgrounds Interchange, and the connecting Fairgrounds Drive segment. Since 2007, the STA in partnership with the City of Vallejo and Solano County, have been working on delivering improvements to the I-80/Redwood Parkway Interchange, Fairgrounds Drive improvements and the State Route 37/Fairgrounds Drive Interchange.

In March 2009, the Project Study Report (PSR) for this project was signed by Caltrans. The PSR recommended improvements to the Redwood Parkway/I-80 Interchange, widening of Fairgrounds Drive and improvements to Fairgrounds Drive/State Route (SR) 37 as an independent component project. A Project Report was approved for these improvements in June 2015. STA, the City of Vallejo (City) and Solano County in cooperation with Caltrans, propose to construct Phase 1 of these improvements, known as the State Route 37/Fairgrounds Drive Interchange Improvements Project (Project), which consists of the following major elements:

- Widening Fairgrounds Drive eastward to provide an additional northbound lane from the southern Six Flags Driveway exit to Sage Street
- Widen both sides of Fairgrounds Drive to provide additional lanes from Sage Street to 500 feet north of the SR 37/Fairgrounds Drive interchange
- Widen the WB off-ramp at the SR 37/Fairgrounds Drive interchange to include an additional lane
- Construct retaining walls under the SR 37 undercrossing and on the west side of Fairgrounds Drive north of the SR 37/Fairgrounds Drive interchange
- Signal, lighting, drainage, erosion control, signing, and striping improvements

The STA entered into a Funding Agreement with Solano County and the City for the environmental documentation and project approval for this Project. This Amendment provided funding contributions from the three agencies toward detailed preliminary engineering and final design (Plans, Specifications, and Estimate (PS&E)).

The STA contracted in 2019 with consultant, WMH, to complete the PS&E. As part of the proposal from WMH, the consultant proposed to modify the interchange improvements to utilize a Diverging Diamond Interchange (DDI) strategy.

The existing SR 37 Interchange is a tight diamond configuration with limited left-turn storage for Fairground Drive traffic accessing the freeway on ramps. The inclusion of the DDI will improve interchange operations and lower costs. Advantages of a DDI include:

- Free vehicles left turns onto SR 37
- Ramp termini intersections can operate with two signal phases instead of three.
- Reduce intersection delay particularly for the movement to the WB SR 37 on-ramp.
- Better accommodates future traffic demand.
- Smaller construction footprint.
- Lower cost due to the elimination of all proposed retaining walls.
- Increase safety for pedestrians and bicyclists.
- Separated pedestrian path.

In addition to the benefits listed the costs for the construction were reduced significantly. The Federal Highway Administration (FHWA) studied the benefits of DDIs and found that compared to conventional diamond interchanges costs could be reduced up to 75 percent.

### **Discussion:**

The current cost estimate for the construction phase is \$25.3 million which includes the construction contract and the cost of construction management. There are a variety of funding sources for the project but the most notable is Regional Measure 3 (RM3) funds. The first round RM3 funds were released by the Metropolitan Transportation Commission (MTC) in July of 2023 and the SR 37/Fairgrounds Drive Interchange Improvement Project was allocated \$15M. With this funding, along with a Letter of No Protest (LONP) between the STA and MTC for \$5.3M, an anticipated contribution from Solano County of \$4 million, State Transit Assistance Funds (STAF) in the amount of \$800,000 and \$200,000 in Project Contingency Funds, the Project is fully funded. In addition, STA and Solano County have agreed that Solano County will allow certain Solano County property to be used to facilitate construction of the Project.

In May of 2023, the STA Board authorized the Executive Director to award a contract for construction management totaling \$2,272,333 leaving \$22,927,667 available for the construction contract. The current engineers estimate for the construction contract stands at \$21.85M with and additional \$1.05M in contingencies. Currently the project is nearing completion of the R/W phase, and the project schedule anticipates releasing the PS&E package for bidding in April or May of 2024.

### **Fiscal Impact:**

The project is funded through a variety of funding sources: \$15M in RM3, \$5.3M from a Letter of No Protest (LONP) between the STA and MTC, an anticipated contribution from Solano County of \$4 million, State Transit Assistance Funds (STAF) in the amount of \$800,000 and Project Contingency Funds in the amount of \$200,000.

### **Recommendation:**

Authorize the Executive Director to:

1. Negotiate and accept proposed revisions to a Draft Memorandum of Agreement (MOA) between the County and the STA to memorialize funding commitment and use of County property for construction and enter into said MOA upon agreement of terms; and
2. Advertise and award the construction contract for the State Route 37/Fairgrounds Drive Interchange Improvement Project not-to-exceed \$22.9 million subsequent to the funding agreement being executed.

Attachment:

- A. STA and County of Solano Draft Memorandum of Agreement for State Route 37 and Fairgrounds Drive Project

**MEMORANDUM OF AGREEMENT  
BETWEEN  
SOLANO TRANSPORTATION AUTHORITY AND COUNTY OF SOLANO  
FOR  
STATE ROUTE (SR 37)/FAIRGROUNDS DRIVE IMPROVEMENT PROJECT**

This Agreement (“**Agreement**”) is entered into by the Solano Transportation Authority, a joint powers authority organized under Government Code section 6500 et seq., consisting of the County of Solano and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville and Vallejo, (“**STA**”) and the County of Solano, a political subdivision of the State of California (“**County**”), each individually referred to as a “**Party**” and collectively as the “**Parties**” to be effective as of \_\_\_\_\_, 2024.

**RECITALS**

WHEREAS, STA was created in 1990 through a Joint Powers Agreement between the County of Solano and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo to serve as the Congestion Management Agency (“**CMA**”) for Solano County; and

WHEREAS, STA, County, and City of Vallejo entered into an Restated Funding Agreement (“**Agreement**”) in December 2016, in which the parties agreed to cooperate to prepare the Project Approval/Environmental Document (PA/ED), the Project Report, and the documentation for the environmental clearance for the selection of preferred alternative traffic improvements to realign the connection of Redwood Parkway with both Fairgrounds Drive and the westbound and eastbound I-80 off ramps and on-ramps; and

WHEREAS, STA, County, and City of Vallejo amended the Restated Funding Agreement (“**First Amendment**”) on July 27, 2021 for the SR 37/Fairgrounds Drive Improvement project (“**Project**”) to widen Fairgrounds Drive from east of Coach Lane to SR 37 and modify the interchange at SR 37/Fairgrounds Drive; and

WHEREAS, a new signal will be installed at the Fairgrounds Drive/Sage Street intersection, and the existing signal at Six Flags Discovery Kingdom exit/Fairgrounds Drive will be modified to accommodate additional through and turning lanes; and

WHEREAS, the Project will build a new Diverging Diamond Interchange (“**DDI**”) at the SR 37/Fairgrounds Interchange to reduce congestion, improve safety, consolidate the Solano Express bus stops and enhance both bicycle and pedestrian mobility in the Project area; and

WHEREAS, the widening on Fairgrounds Drive will transition back to the existing condition near the southerly Six Flags Discover Kingdom exit to avoid relocation of Rindler Creek (“**Creek**”), and the Creek relocation will be constructed as part of the Fairgrounds Development (Solano 360) because the channel required for the development has to provide additional capacity due to significant encroachment into the flood plain; and

WHEREAS, STA and County have agreed that the County will contribute certain County property to be used to facilitate construction of the Project and will contribute up to \$4M in funding for construction of the Project;

WHEREAS, STA has completed the Plans Specifications & Estimate (PS&E) and has determined the funding need for construction to be a total of \$25.2M;

WHEREAS, current funding for the Project includes \$15M from Regional Measure 3 (RM 3), \$800,000 in State Transit Assistant Funds, \$5.4M in STA project contingency funds and \$4M from the County, as reflected herein.

## **AGREEMENT**

NOW THEREFORE, in consideration of the mutual promises set forth in this Agreement, the Parties agree as follows:

### **A. County agrees to:**

1. **Funding Commitment:** Pay **\$4 Million** for the State Route (SR 37)/Fairgrounds Drive Improvement Project (the “**Project**”), which amount shall be made available to STA as provided at Section C below for liquidity to ensure timely payments to the contractor. As provided in Section B below, to the extent there is a surplus in available funding at completion of the Project, said amount, up to the \$4 million contributed by County, shall be refunded to the County. Said amount shall not be refundable in the event that no surplus funding exists at the conclusion of the Project.

2. **Right-of-Way Commitment:** Allow STA to use Area 1 and Area 2 as shown on the map attached hereto as **Exhibit A**, incorporated herein by reference, (“Property”) to facilitate Project construction. STA will be allowed to enter upon the Property and to reconfigure the existing parking lot, construct bioswales and associated improvements as reflected in the Project plans (within Area 1), and for purposes of a laydown yard and associated access for Project construction (within Area 2) (collectively, “Right-of-Way Commitment”). All permanent improvements constructed by STA on the Property shall be exclusively owned and maintained by the County upon completion of the Project.

The area identified as Area 2 is subject to change to ensure the operations of the County on its remainder property. Approximately 5.8 acres will remain available to the contractor for a laydown area (including associated access) through the Termination Date, defined in Section C below. Any changes to the location of Area 2 shall be presented in a revised exhibit and shall be mutually agreed upon by the Parties.



**B. STA agrees to:**

1. Provide management, design, utility relocations, construction management and construction in connection with the Project.
2. Obtain all permits and other governmental or regulatory approvals necessary to construct the Project.
3. Reimburse the County, as provided at Section A.1. above, in the event that STA receives funds in excess of the costs for construction and construction management whether by obtaining additional funds or reduced costs for the Project.
4. Indemnify, defend and hold the undersigned County harmless from and against any and all loss, damage, expense and/or liability which may be suffered or incurred by County and against any and all claims, demands, and causes of action that may be brought against County, caused by, or arising out of, or in any way connected with STA's operation under the rights granted herein and STA shall, at its option, either repair or pay for such damages.

**C. It is Mutually Agreed:**

1. The rights and privileges granted to STA, at the option of STA, may be exercised by any authorized agent or contractor of STA. The his rights and privileges granted over the Property shall terminate upon notice of completion of construction or October 10, 2026, whichever is earlier, ("Termination Date").
2. None of STA, its successors, assigns, contractors or agents shall have any continuing rights or duties with respect to the Property, including without limitation, any indemnification obligations, after the Termination Date.

**D. Payments:**

Payment shall be a lump sum from County to STA within 60 days after execution of Agreement.

**E. Term and Termination:**

This Agreement shall remain in effect through the filing of the Notice of Completion on the Project.

**F. Indemnification:**

Except as otherwise provided in this Agreement, each Party shall indemnify, defend, protect, hold harmless, and release the other, their elected bodies, officers, agents, and employees, from and against any and all claims, losses, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused

by any negligent act or omission or willful misconduct of such indemnifying Party. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying Party under workers' compensation acts, disability benefit acts, or other employee benefit acts.

#### **G. Insurance:**

1. Each Party agrees to maintain its status as a legally self-insured public entity for general, auto and professional liability insurance coverage with limits of no less than \$1,000,000 per occurrence and no less than fifteen million dollars (\$15,000,000) aggregate. Each Party's insurance will be considered primary for all claims arising out of acts of that Party. Each Party agrees to endorse the other Party, its officials, employees and agents, using standard ISO endorsement No. CG2010 or its equivalent for general liability coverage. Each Party also agrees to require all consultant, contractors and subcontractors engaged to work on this Project to name the other Party as an additional insured as well.

2. Each Party will maintain Workers' Compensation as required by law for all its employees with limits not less than \$1,000,000 per occurrence. Neither Party's insurance shall be called upon to satisfy any claim for workers' compensation filed by an employee of the other Party. Each Party will provide the other with a Waiver of Subrogation endorsement for Workers Compensation. Each Party also agrees to require all consultants, contractors and subcontractors engaged to work on this Project to carry the same Workers Compensation insurance limits and endorsements.

3. Each Party will require all consultants, contractors, and subcontractors engaged to work on this Project to carry insurance in levels commensurate with the exposure of the respective work provided by the consultant, contractor or subcontractor. of the respective work provided by the consultant, contractor or subcontractor.

#### **H. Notices:**

All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval or communication that a Party desires to give to the other Party shall be addressed to the other Party at the addresses set forth below. A Party may change its address by notifying the other Party of the change of address. Any notice sent by mail in the manner prescribed by this Paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

#### **TO STA:**

Daryl K. Halls, Executive Director  
423 Main Street, Suisun City, CA 94585  
**Attn: Nick Burton, Director of Projects**

**TO COUNTY:**

Bill Emlen, County Administrator  
675 Texas Street, 6<sup>th</sup> Floor, Fairfield, CA 94533  
**Attn: James Bezek, Assistant Director**

**I. Access to Records and Retention:**

All Parties, acting through their duly authorized representative, as well as any federal or state grantor agency providing all or part of the funding associated with this Agreement, the State Controller, the Comptroller General of the United States, and the duly authorized representatives of any of the Parties, shall have access to any books, documents, papers and records of any Party which are directly pertinent to the subject matter of this Agreement for the purpose of making audit, examination, excerpts and transcriptions. Except where longer retention is required by any federal or state law, the Parties shall maintain all required records for three years after final payment for any work associated with this Agreement, or after all pending matters are closed, whichever is later.

**J. Severability:**

If any provision or any part of any provision of this Agreement is, for any, reason, held to be invalid, unenforceable or contrary to any public policy, law, statute, regulation or ordinance, the remainder of this Agreement shall not be affected by it and shall remain valid and fully enforceable.

**K. Interpretation:**

Each Party has reviewed this Agreement and any question of doubtful interpretation shall not be resolved by any rule or interpretation providing for interpretation against the drafting Party. This Agreement shall be construed as if all of the Parties drafted it. The captions and headings contained herein are for convenience only and shall not affect the meaning or interpretation of this Agreement.

The Parties have executed this Agreement on the day and year first written above.

**COUNTY OF SOLANO**

By: \_\_\_\_\_  
Bill Emlen, County Administrator

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Bernadette Curry, County Counsel

**SOLANO TRANSPORTATION AUTHORITY**

By: \_\_\_\_\_  
Daryl K. Halls, Executive Director

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Megan J. Callaway, STA Legal Counsel

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DATE: March 6, 2024  
TO: STA Board  
FROM: Vincent Ma, Marketing and Legislative Program Manager  
RE: Legislative Update/Federal Community Project Funding Request

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**Background:**

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. On January 10, 2024, the STA Board approved its 2024 Legislative Platform to provide policy guidance on transportation legislation and the STA's legislative activities during 2024.

Monthly legislative updates are provided by STA's state and federal lobbyists and are attached for your information (Attachments A and B). An updated Legislative Bill Matrix listing state bills of interest is available at: <https://sta.ca.gov/operations/legislative-program/current/>

**Discussion:**

Another Continuing Resolution (CR) was passed by Congress on February 29, 2024 to avoid a government shutdown. Four of the twelve appropriation bills – Agriculture, Energy and Water, Military Construction and Veterans Affairs, and Transportation, Housing, and Urban Development (THUD) – will now expire on March 8, 2024, and spending for the other eight appropriations categories now expire on March 22, 2024. Congress is scheduled to vote on the THUD Appropriations Bill on March 6<sup>th</sup> which includes \$850,000 for State Route 37 & Fairgrounds Dr. Project \$850,000; \$500,000 for Fairfield Transit and Municipal Fleet Electrification Project; and \$1,116,279 for the Tolay Creek Bridge Replacement and Restoration Project.

While the Fiscal Year (FY) 2024 federal budget is still under negotiation, Congressional Members have announced their requests for FY 2025 Community Project Funding applications. With consultation from the staff of member agencies, STA staff developed this list of recommended Community Project Funding requests (Attachment C):

- Mare Island Interchange Project Initiation Document (PID)
- I-80 Express Lanes Gap Closure (Dixon) PID
- Heart of Fairfield Downtown Streetscape Phase 2 Project
- Jepson Parkway Segment 1C Project

Staff will schedule meetings with the offices of Senators Alex Padilla and Laphonza Butler, and Congressmembers John Garamendi and Mike Thompson to discuss the merits of each project and answer any questions that each respective office may have.

Senator Scott Weiner (D-San Francisco) and the Metropolitan Transportation Commission (MTC) have released draft language for Senate Bill 925 (SB 925) Bay Area Regional Measure, which is the enabling legislation for the Regional Transportation Measure. Income taxes and vehicle miles traveled taxes have been removed from the list of revenue options, and connectivity projects, such as the I-80 Express Lanes Gap Closure projects remain eligible for funding. The geographic

distribution of funds continues to be discussed with the current language simply stating the intent to “consider need and geographic balance in distributing transportation revenues.” The Transportation Demand Management section would mandate large employers (defined as employing 50 or more full-time employees) to provide a regional transit pass to each of their employees.

Assemblymember Lori Wilson introduced Assembly Bill 2719 (AB 2719) Transit Vehicle Inspections, which would authorize public transit agencies to request that the California Highway Patrol (CHP) conduct inspections of public transit buses at an off-site location. Upon passing inspection and certification, these buses would then be exempt from the requirement to stop at a CHP weigh station. This bill currently only includes intent language and Staff will continue to monitor AB 2719 for further developments. Staff continues to monitor the following bills:

- SB 926 (Wahab) Bay Area Transit Consolidation
- SB 960 (Wiener) Complete Streets Projects on the State Highway System
- AB 1837 (Papan) Bay Area Transit Coordination

*State Legislative Update (Shaw/Yoder/Antwih/Schmelzer/Lange):*

New bills had until February 16<sup>th</sup> to be introduced and must include “substantive” language by the end of March. Committees with then have until April 26<sup>th</sup> to pass bills onto the full house. The Legislative Analyst’s Office (LAO) released a revised budget deficit estimate of \$73 billion, which is \$15 billion greater than its previous estimate and more than double Governor Gavin Newsom’s estimate of \$38 billion. These estimates are expected to change by the time the Governor issues the “May Revise” and before the Legislature passes the budget by June 15<sup>th</sup>.

Updates on the following are detailed in Attachment A:

- Legislative Update
- New Leader in State Senate
- Transit Transformation Task Force
- Bills of Interest

*Federal Legislative Update (Akin Gump):*

STA’s federal legislative advocate (Susan Lent of Akin Gump) will present her report to the STA Board on March 13, 2024.

Updates on the following are detailed in Attachment B:

- Fiscal Year 2024 Appropriations
- Fiscal Year 2025 Appropriations
- Department of Transportation
- Bills of Interest

**Fiscal Impact:**

None.

**Recommendation:**

Approve the following list of Federal Fiscal Year 2025 Community Project Funding Requests:

- Mare Island Interchange Project Initiation Document (PID)
- I-80 Express Lanes Gap Closure (Dixon) PID
- Heart of Fairfield Downtown Streetscape Phase 2 project
- Jepson Parkway 1C Segment Project

Attachments:

- A. State Legislative Update
- B. Federal Legislative Update
- C. List of Federal Fiscal Year 2025 Community Project Funding Requests

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February 29, 2024

TO: Board of Directors - Solano Transportation Authority

FM: Matt Robinson & Michael Pimentel - Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – March 2024**

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### ***Legislative Update***

January 31 marked the two-year bill deadline for the Legislature, meaning bills introduced in the first year of the two-year session had to move from the first house to the second house by the deadline. For new bills for consideration in 2024, legislators had until February 16 to introduce them. In total, there were 1,505 bills introduced in the Assembly and 619 bills introduced in the Senate, many of them “spot” bills. Spot bills will have to become substantive by the end of March. Policy committees, as well as budget subcommittees, should pick up steam in mid-March. For more information about key legislative and budget deadlines, see the adopted 2024 Legislative Calendar available [here](#).

### ***New Leader in State Senate***

On February 5, 2024, a new leader in the California State Senate was sworn in. Senate President pro Tempore Mike McGuire (D-Healdsburg) took the gavel from then-current Senate President pro Tempore Toni Atkins (D-San Diego) during the day’s floor session. Shortly after taking over as pro Tem, Senator McGuire announced his leadership team and committee chairs. We note several relevant appointments below:

- Senate Majority Leader - Senator Lena A. Gonzalez (D-Long Beach)
- Senate Transportation Committee Chair - Senator Dave Cortese (D-San Jose)
- Senate Appropriations Committee Chair - Senator Anna M. Caballero (D-Merced)
- Senate Budget and Fiscal Review Committee Chair - Senator Scott D. Wiener (D-San Francisco)
- Senate Budget Subcommittee #2 on Resources, Environmental Protection and Energy Chair Senator Josh Becker (D-Menlo Park)
- Senate Budget Subcommittee #5 on Corrections, Public Safety, Judiciary, Labor and Transportation Chair Senator Aisha Wahab (D-Hayward)
- Senate Local Government Committee (New Committee) Chair - Senator María Elena Durazo (D-Los Angeles)

The full list of leadership appointments, committee chairs, and committee rosters is available [here](#).

### ***Transit Transformation Task Force***

As we previously reported, on December 19, 2023, CalSTA convened the [Transit Transformation Task Force](#) for its kick-off meeting. The meeting, which was open to the public and industry stakeholders, featured member introductions, an update on Task Force structure and schedule, and public comment. The Task Force subsequently convened on February 29, 2024 to receive an overview of the Task Force's charter and objectives, discuss Task Force members' priorities, and review next steps. The Task Force is charged with delivering a report of findings and recommendations to the Legislature by October 31, 2025. The Task Force is subject to the state's open meeting requirements for state bodies, known as Bagley-Keene, and as such, all agenda materials will be available on [CalSTA's website](#).

### ***Bills of Interest***

#### **SB 532 (Wiener) Bridge Toll Increase**

This bill would increase the toll for vehicles for crossing toll bridges in the San Francisco Bay area by \$1.50 until December 31, 2028, and require the revenues collected from this toll to be used by MTC for allocation to transit operators that provide service within the San Francisco Bay area and experiencing an operations funding challenge. Any transit operator seeking an allocation would be required to submit a 5-year projection of its operating need. ***This bill is in the Assembly.***

#### **SB 925 (Wiener) Bay Area Regional Measure**

This bill, which is a "spot" bill for the nine-county regional transportation measure, would state the intent of the Legislature to enact subsequent legislation to authorize the Metropolitan Transportation Commission to propose a revenue measure to the voters in its jurisdiction to fund the operation, expansion, and transformation of the San Francisco Bay area's public transportation system, as well as other transportation improvements. **The author is currently sharing draft substantive language with Bay Area transportation agencies.**

#### **SB 926 (Wahab) Bay Area Transit Consolidation**

This bill would require the California State Transportation Agency to develop a plan to consolidate all transit agencies that are located within the geographic jurisdiction of the Metropolitan Transportation Commission.

#### **SB 960 (Wiener) Complete Streets Projects on the State Highway System**

This bill would require all transportation projects funded or overseen by Caltrans to provide "comfortable, convenient, and connected complete streets facilities" unless exempt pursuant to the bill and would require the SHOPP asset management plan to prioritize the implementation of "comfortable, convenient, and connected facilities" for pedestrians, bicyclists, and transit users on all projects in the program. The bill would require the CTC to adopt 4-year and 10-year objective targets and performance measures reflecting state transportation goals and objectives, including for complete streets assets that reflect the existence and conditions of bicycle, pedestrian, and transit facilities on the state highway system. The bill would require Caltrans and CTC to use the updated asset management plan and to guide the selection of transit priority projects for the SHOPP.

This bill would define "transit priority project" as a roadway design, operations, and enforcement action, treatment, or project that helps transit buses and other transit vehicles avoid traffic congestion, reduce

signal delays, and move more predictably and reliably. The bill would require Caltrans to adopt a policy on transit priority projects for state and local highways and require Caltrans to take certain actions to streamline the approval of transit priority projects. The bill would require Caltrans to establish 4-year and 10-year targets for the fast and reliable movement of transit vehicles on state highways. Finally, this bill would require the Caltrans to establish a process to streamline the approval of pedestrian facilities, traffic calming improvements, bicycle facilities, and transit priority projects at locations where a local highway is above, below, or otherwise intersects with, a conventional state highway.

**AB 817 (Pacheco) Brown Act – Advisory Bodies**

This bill provides a narrow exemption under the Brown Act for non-decision-making legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location.

**AB 1798 (Papan) Stormwater Runoff**

This bill would require Caltrans and the State Water Resources Control Board, the Department of Toxic Substances Control, and the Department of Fish and Wildlife, to develop a programmatic environmental review process to prevent toxic compounds generated from vehicle tires from entering salmon and steelhead trout bearing waters. The bill would require Caltrans' process to include a pilot project at an unspecified location to study the effectiveness and cost effectiveness of installing and maintaining bioretention and biofiltration systems.

**AB 1837 (Papan) Bay Area Transit Coordination**

This bill, which is a spot bill, would state the intent of the Legislature to enact subsequent legislation to encourage coordination and collaboration among transit agencies in the San Francisco Bay area.

**AB 2061 (Wilson) State Sales Tax Exemption for Public Ferry Vessels**

This bill would establish, through January 1, 2030, a new exemption for the purchase of zero-emission ferries by public transit agencies from the state portion of the sales and use tax.

**AB 2503 (Lee) CEQA Exemptions for Railroad Electrification**

This bill would exempt from the requirements of CEQA railroad electrification projects and railroad siding projects.

**AB 2719 (Wilson) Transit Vehicle Inspections**

This bill would authorize a public transit agency to request that the California Highway Patrol conduct an annual inspection and certification of its fleet. The bill would exempt any public transit agency vehicle that has been certified through that inspection from the requirement to stop at a roadside inspection (weigh station).

**AB 2824 (McCarty) Transit Employee Assaults**

Currently a spot bill, this legislation will be amended to enhance penalties for individuals who commit assault or battery against a public transit operator or employee. This bill also allows transit agencies to prohibit individuals convicted of assault or battery from entering transit facilities and vehicles using a more streamlined process. This bill is sponsored by the California Transit Association.

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## MEMORANDUM

February 28, 2024

**To:** Solano Transportation Authority  
**From:** Akin Gump Strauss Hauer & Feld LLP  
**Re:** February Report

In February, we tracked Fiscal Year 2024 appropriations, Department of Transportation funding opportunities, federal legislation, and the status of community project requests for Fiscal Year 2025.

### **Fiscal Year 2024 Appropriations**

The continuing resolution (CR) that temporarily extended federal funds is nearing expiration with certain agency funding—including the Department of Transportation (DOT)—expiring on March 1 and others on March 8. There is still no agreement on Fiscal Year 2024 (FY24) appropriations bills with limited time to find consensus as the House is out of session until February 28 and the Senate returned in the evening of February 26.

As such, President Joe Biden and Vice President Kamala Harris convened a meeting with Speaker Mike Johnson (R-LA), Senate Majority Leader Chuck Schumer (D-NY), Senate Minority Leader Mitch McConnell (R-KY), and House Minority Leader Hakeem Jeffries (D-NY). Despite ideological differences, the Senate Majority and Minority Leader are aligned on the need to keep the government open and share an interest in providing funding to Ukraine. Moreover, the Senate Majority Leader underscored the likelihood of passing another CR to avoid a shutdown. The Speaker, however, noted that securing financial support for Ukraine is not a priority for House Republicans and has previously expressed opposition to CRs generally. The Speaker is under mounting pressure as hardline GOP conservatives are supportive of a full-year CR.

### **Fiscal Year 2025 Appropriations**

As Congress has not yet finalized FY 24 appropriations bills, the FY 25 appropriations process is on hold until the President releases his proposed budget on March 11. The House and Senate Appropriations Committees have yet to release deadlines for community projects, however, individual members of Congress are posting their individual forms and deadlines. Rep. John Garamendi's (D-CA) community project form can be found [here](#), although he has not yet set a deadline. Sen. Laphonza Butler's (D-CA) community project form is available [here](#) and requests are due on March 12 at 11:59 PM ET. Sen. Alex Padilla (D-CA) and Rep. Mike Thompson (D-CA) have not yet posted their forms, but Akin will continue to monitor.

February 28, 2024

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## **Department of Transportation**

On February 21, the DOT [released](#) a notice of funding opportunity for the Safe Streets and Roads for All (SS4A) grant program. The program provides funding for projects that address roadway safety. Implementation grant applications are due on May 16, while planning and demonstration grant applicants may apply with the following deadlines: April 4, May 16, and August 29. The April 4 due date is the first deadline for planning and demonstration grants. The May 16 due date is the sole deadline for implementation grants and the second deadline for planning and demonstration grants. The August 29 due date is the third deadline for planning and demonstration grants and reflects when the notice of funding opportunity closes.

On February 21, the DOT [issued](#) its 2024 [National Roadway Safety Strategy Progress Report](#) (NRSS). The report outlined “allies in action”, including states whose transportation agencies and highway safety offices have voluntarily committed to bolstering roadway safety. Of note, California is listed as an ally in action.

On February 8, the DOT [opened](#) applications for the Low- or No-Emissions Program and the Grants for Buses and Bus Facilities Program. The former program assists transit agencies in buying or leasing zero- and low-emissions transit buses, along with charging equipment and supporting facilities. The second program supports transit agencies to buy and rehabilitate buses and vans, as well as build bus facilities. Both applications are due on April 25, 2025.

## **Bills of Interest**

On February 7, Rep. Eric Burlison (R-MO) introduced the *UNPLUG EVs Act* ([H.R. 7273](#)) to rescind certain unobligated balances related to charging and refueling grants and national electric vehicle (EV) grants. The bill is cosponsored by Reps. Harriet Hageman (R-WY), Andy Ogles (R-TN), Troy Nehls (R-TX), Scott Perry (R-PA), Byron Donalds (R-FL), Chip Roy (R-TX), Randy Weber (R-TX), Lauren Boebert (R-CO), Matt Rosendale (R-MT), Chuck Edwards (R-NC), Roger Williams (R-TX), Glenn Grothman (R-WI), and Thomas Massie (R-KY).

On February 7, Rep. Jared Huffman (D-CA) introduced the *GREEN Streets Act* ([H.R. 7368](#)) to require transportation planners to consider projects and strategies to slash greenhouse gas emissions. The bill has no cosponsors.

## LIST OF FEDERAL COMMUNITY PROJECT FUNDING REQUESTS

### **Mare Island Interchange Project Initiation Document (PID)**

The State Route 37 (SR37) Mare Island Interchange is a pivotal crossing for the residents, employers, and students who require access to the former Naval Shipyard. Touro University currently enrolls over 1,400 students at its Mare Island Campus. The Mare Island Company is projecting that its development projects will lead to the creation of over 100 businesses and more than 3,000 jobs. This will be in addition to the 1,078 residents currently living on Mare Island.

The Project Initiation Document (PID) is a vital first step to advance this project and is required before beginning future phases. STA is requesting \$2.5 million in Community Project Funding to support the development of the PID.

### **I-80 Express Lanes Gap Closure (Dixon) PID**

Construction of the I-80 Express Lanes between Red Top Rd in the City of Fairfield and I-505 in the City of Vacaville is scheduled for completion in the Summer of 2025. Caltrans District 3 is expected to begin construction to extend its Express Lanes network from West Sacramento to the Yolo/Solano County Boundary sometime in 2025. Once both projects are completed, a gap of 12 miles will be created on the I-80 Express Lanes network between I-505 and Solano County's eastern border.

The Project Initiation Document (PID) is a vital first step to advance this project and is required before beginning future phases. STA is requesting \$5 million in Community Project Funding to support the development of the PID.

### **Heart of Fairfield Downtown Streetscape Phase 2 Project**

The City of Fairfield adopted the Heart of Fairfield Specific Plan in 2017. The Plan outlines a strategic approach for how to achieve appropriate new development, public infrastructure and transportation improvements, community amenities, and public safety enhancements. Phase 1 of the Project will remove the existing antiquated pergolas, potted plants, and concrete benches within the Downtown Texas Street corridor amenities area, between Pennsylvania Avenue and Jefferson Street.

The City of Fairfield is requesting \$5 million of Community Project Funding. These funds would supplement existing local dollars and advance the next phase of the Project.

### **Jepson Parkway Segment 1C Project**

The Jepson Parkway Concept Plan provides a comprehensive and coordinated strategy to upgrade a 12-mile corridor of narrow local roads between Suisun City, through Fairfield, the County, and Vacaville, ending at I-80 and Leisure Town Road. The City of Vacaville's Jepson Parkway Segment 1 C Project proposes to continue the implementation of the Jepson Parkway roadway improvement project through the construction of roadway improvements between the New Ulatis Creek Bridge and Old Ulatis Creek Bridge crossing to the north, approximately 1,200 linear feet. The Project will include the widening of the existing roadway, construction of the center median, and the addition of landscaped bicycle/pedestrian pathways, and streetlights.

The City of Vacaville is requesting \$5 million of Community Project Funding. These funds would supplement existing local dollars and allow the construction phase of the project to proceed.

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DATE: February 16, 2024  
TO: STA Board  
FROM: Dulce Jimenez, Assistant Planner  
RE: Zero-Emission Transportation Efforts Update

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**Background:**

The Transportation sector is a big contributor to Greenhouse Gas Emissions (GHG), accounting for nearly 40 percent of total statewide emissions. In efforts to reduce mobile source pollution, and minimize the impacts of climate change, the state has set ambitious climate goals to rapidly decarbonize to achieve climate targets to achieve carbon neutrality by 2045 and reduce emissions to 85 percent below 1990 levels.

With the growing need to reduce GHG emissions emitted from transportation, back in 2018 the STA Board adopted the Solano EV Transition Program Final Report that provided regional guidance for Solano County to expand and increase clean transportation infrastructure to reduce GHG and enhance the public health of Solano communities. With the Bipartisan Infrastructure Law there is an unprecedented amount of funding to advance zero-emission transportation efforts which STA staff have been closely monitoring and engaging with local and regional partners on various fronts so we are not missing out on critical funding to advance zero-emission efforts in the county.

**Discussion:**

As part of the zero-emission efforts to advance clean transportation planning and projects, STA staff have been closely monitoring regional zero-emission efforts summarized below:

**MTC's Transportation Electrification Planning and Technical Assistance Bench**

To mitigate GHG emissions, respond to significant shifts in EV policies and markets, and compete for unprecedented amounts of funding MTC is planning to have a technical bench to support member agencies across the nine Bay Area counties with the quick planning to identify near-term action, define implementation pathway, and help secure funding for projects that will expand equitable access to clean transportation options. The pre-qualified consultants on the bench will be considered for future contracts on one or more serve categories; Local Transportation Electrification Planning, Fleet Electrification Planning, Charge Infrastructure Project Planning, and Program Development and Implementation. MTC has budgeted \$4.5 million in STP funding to support this program, with an anticipated release date for Spring/Summer 2024.

**Bay Area Electric Vehicle Coordinating Council (EV Council)**

EV Council is a peer-to-peer lead forum of diverse stakeholders that meets several times a year, often hosting expert panels to discuss new EV trends, information, and best practices for projects. A Funding Navigator Working Group is being established to develop a centralized, easy-to-navigate funding information system to help local governments, nonprofits, CBOs, and transportation agencies identify funding opportunities that will advance their zero-emission transportation efforts. STA staff will be an active participant in this working group and will keep member agencies apprised of the development of this resource.

### Marin County Energy

MCE received \$1 million U.S. Department of Energy (DOE) grant to install and deploy 46 EV electric vehicle (EV) chargers in underserved, disadvantaged, and Justice40 communities (DAC) across Marin, Napa, Solano and Contra Costa counties. MCE will look to develop best practices for improved future EV infrastructure and provide EV rebates to approximately 100 residents. STA staff will be closely monitoring their work and keep member agencies apprised.

### Local Efforts in Zero-Emission Transportation Planning

In efforts to support the expansion of clean transportation projects, STA has supported member agencies in their individual electrification efforts, through funding incentives such as STA's discretionary Transportation Fund for Clean Air (TFCA) funds and programming the \$1 Million State EV Earmark funds awarded by Assemblymember Lori Wilson. The \$250,000 in earmark funds were programed to Vacaville, Fairfield, Suisun City, and unincorporated county. Member agencies have until June 2026 to expend their funds. Attachment A provides additional details on the project locations identified by member agencies for this fund source.

STA staff, through our conversation with the TAC and PDWG members regarding EV planning efforts, have identified the need for additional resources to help our member agencies with the planning and implementation of zero-emission transportation. To that effect, STA recently submitted in early January 2024 a \$500,000 grant application for the Sustainable Communities Grant funding category for the development of a Zero-Emission Transportation Readiness and Implementation Plan. Grant announcements are anticipated to be released in the Summer of 2024.

### **Fiscal Impact:**

None.

### **Recommendation:**

Informational.

Attachment:

- A. Implementing Agency Project List and Funding Allocation for the \$1 Million State EV Earmark

**Implementing Agency Project List and Funding Allocation for the  
\$1 Million State EV Earmark**

| Implementing Agency   | Project Location/Address  | Number of Charging Stations | Type of Charging Stations   | Estimated Cost | Funding Allocation | Funding Agreement (FA) Status            |
|-----------------------|---|-----------------------------|---|----------------|--------------------|--|
| CITY OF FAIRFIELD     | Current parking lot at the Fairfield-Vacaville Hannigan Capital Corridor Train Station  | 2                           | EV ARC 2020 Units   | \$ 191,652     | \$ 250,000         | <i>FA was executed- January 4, 2024</i>  |
| CITY OF SUISUN CITY   | Seven (7) project locations: City Hall, Park and Ride, Waterfront parking lot, Suisun Mobility Hub, Nelson Community Center, Suisun City Library, Courtyard | 14                          | Seven (7) Type 2 EV charging station unit and seven (7) Type 3 EV charging station unit | \$ 1,300,000   | \$ 250,000         | <i>FA was executed-November 30, 2023</i> |
| CITY OF VACAVILLE     | Two (2) Locations: McBride Senior Center and Vacaville City Hall  | 2                           | EV ARC 2020 Units   | \$ 235,590.62  | \$ 250,000         | <i>FA was executed-November 30, 2024</i> |
| UNINCORPORATED COUNTY | 275 Beck Avenue, Fairfield, CA 94533. The project location is in close proximity to Solano County Health and Social Services Building.                      | 10                          | Level 2   | \$ 757,000     | \$ 250,000         | <i>FA is in Review</i>                   |
| Total                 |   |                             |   | \$ 2,484,243   | \$ 1,000,000       |  |

Updated by Dulce Jimenez- 2.16.2024

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DATE: February 27, 2024  
TO: STA Board  
FROM: Robert Guerrero, Director of Planning  
RE: Comprehensive Transportation Plan (CTP) Status Update

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**Background:**

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long range planning document that guides and prioritizes the STA's investments in transportation. It also serves as the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area (PBA).

**Discussion:**

The STA kicked off an update to the current CTP in January 2023 by forming committees for each of the CTP Elements: 1) Active Transportation Element, 2) Arterials, Highways and Freeways Element and 3) Transit and Rideshare Element. In addition, the STA Board reconvened the STA Equity Working Group to assist in updating the CTP Transportation Equity Chapter. The CTP update was anticipated to be completed by December 2024; however, the schedule for completion is expected to be extended due to additional tasks requested by the STA Board related to the CTP Transit Element.

The CTP Transit and Rideshare Element Committee has met three times since the STA Board began the process of updating the document. Several tasks has been accomplished to date for the element including a review of STA's current and previous studies, introduction and overview of regional rail, ferry and bus transit services, introduction and overview of current local bus transit services and mobility program services, and the introduction of the CTP Goals and Objectives.

On January 10, 2024, the STA Board approved the formation of the Solano Transit 2030 Policy Committee to focus on implementing the six focus areas of the Metropolitan Transportation Commission's Blue Ribbon Transit Recovery Task Force (BRTRTF). Recommendations from this committee will impact the development of the CTP Transit and Rideshare Element. Therefore, STA staff evaluated the current CTP Update completion schedule and revised it as specified in Attachment A. In summary, STA will continue focusing on the Active Transportation Element, the Arterials, Highways and Freeways Element and non-bus elements of the Transit Element until the Transit 2030 Policy Committee concludes their work in the Fall of 2024. The CTP Update date will be completed in 2025 based on the new schedule changes.

**Fiscal Impact:**

None at this time.

**Recommendation:**

Informational.

Attachment:

A. Comprehensive Transportation Plan Schedule and Committee Roster



ATTACHMENT A  
COMPREHENSIVE TRANSPORTATION PLAN (CTP) SCHEDULE AND  
COMMITTEE ROSTER

Last Update: February 21, 2024

| CTP SUB COMMITTEE & PURPOSE OF COMMITTEE   | COMMITTEE MEMBERS & INVITED PARTICIPANTS   | MEETING SCHEDULE / STA SUPPORTING STAFF   |
|--|--|---|
| <b>ACTIVE TRANSPORTATION COMMITTEE</b><br><b>Purpose:</b><br>This policy committee makes recommendations to the STA Board for changes and updates to the Active Transportation Element of the <a href="#">Comprehensive Transportation Plan</a> .<br>It also recommends funding for <a href="#">Alternative Fuel and Capital Grants</a> as well as other alternative modes funds.  | <b>Voting Members:</b><br><ol style="list-style-type: none"><li>Alma Hernandez, City of Suisun City (<i>Chair</i>)</li><li>Terry Scott, City of Benicia</li><li>Jim Ernest, City of Dixon</li><li>K. Patrice Williams, City of Fairfield</li><li>Edwin Okamura, City of Rio Vista</li><li>Greg Ritchie, City of Vacaville</li><li>Peter Bregenzer, City of Vallejo</li><li>Wanda Williams, County of Solano</li></ol><br><b>Other Invited Participants:</b><br><ol style="list-style-type: none"><li>Gretchen Bennitt, YSAQMD</li><li>Tyler Meirose, BAC</li><li>Bob Berman, PAC</li><li>Dave Belef, SR2S Advisory Committee</li><li>Erin Morris, Planning Directors Rep</li><li>Kara Oberg, MTC/ABAG</li><li>Paul Kaushal (Alternate: Melissa Tigbao), TAC Representative</li><li>Khatereh Afshar, Caltrans</li></ol>   | <b>In Person Meeting Schedule at STA: (*Confirmed / +To be Determined)</b><br><b>*4:00p., Wed., March 20, 2024</b><br><b>*4:00p., Wed., September 18, 2024</b><br><b>*4:00p., Wed., February 12, 2025</b><br><b>*4:00p., Wed., May 14, 2025</b><br><br><b>STA Lead Staff:</b><br><b>Robert Guerrero, Deputy Executive Director/Director of Planning</b><br><b>Dulce Jimenez, Assistant Planner</b><br><br><b>Meeting Clerks:</b><br><b>Johanna Masiclat</b><br><b>Natalie Quezada</b>     |
| <b>ARTERIALS, HIGHWAYS AND FREEWAYS COMMITTEE</b><br><b>Purpose:</b><br>This policy committee makes recommendations to the STA Board of Directors for changes and updates to the <a href="#">Arterials, Highways, and Freeways Element</a> of the <a href="#">Comprehensive Transportation Plan</a> as well as recommendations on corridor studies, such as the <a href="#">I-80/I-680/I-780 Major Investment &amp; Corridor Study</a> . | <b>Voting Members:</b><br><ol style="list-style-type: none"><li>John Carli, City of Vacaville (<i>Chair</i>)</li><li>Steve Young, City of Benicia</li><li>Steve Bird, City of Dixon</li><li>Catherine Moy, City of Fairfield</li><li>Ron Kott, City of Rio Vista</li><li>Peter Bregenzer, City of Vallejo</li><li>Princess Washington, City of Suisun City</li><li>Mitch Mashburn, County of Solano</li></ol><br><b>Other Invited Participants:</b><br><ol style="list-style-type: none"><li>Dave Belef, BAC</li><li>Teri Booth, PAC</li><li>Matt Tuggle), TAC</li><li>John McKenzie, Caltrans</li><li>Captain Mike Lehman, CHP Rep.</li><li>Lisa Klein, MTC</li></ol>   | <b>In Person Meeting Schedule at STA: (*Confirmed / +To be Determined)</b><br><b>*4:00p., Wed., July 17, 2024</b><br><b>*4:00p., Wed., March 12, 2025</b><br><b>*4:00p., Wed., June 11, 2025</b><br><br><b>STA Lead Staff:</b><br><b>Robert Guerrero, Deputy Executive Director/Director of Planning</b><br><b>Nick Burton, Director of Projects</b><br><b>Leslie Gould, Assistant Project Manager</b><br><br><b>Meeting Clerks:</b><br><b>Johanna Masiclat</b><br><b>Natalie Quezada</b> |
| <b>TRANSIT COMMITTEE</b><br><b>Purpose:</b><br>This policy committee makes recommendations to the STA Board of Directors for changes and updates to the <a href="#">Transit Element</a> of the <a href="#">Comprehensive Transportation Plan</a> as well as recommendations on corridor studies, such as the <a href="#">I-80/I-680 Transit Corridor Study</a> .   | <b>Voting Members:</b><br><ol style="list-style-type: none"><li>Robert McConnell, City of Vallejo (<i>Chair</i>)</li><li>Terry Scott, City of Benicia</li><li>Steve Bird, City of Dixon</li><li>Catherine Moy, City of Fairfield</li><li>Edwin Okamura, City of Rio Vista</li><li>Alma Hernandez, City of Suisun City</li><li>John Carli, City of Vacaville</li><li>Mitch Mashburn, County of Solano</li></ol><br><b>Other Invited Participants:</b><br><ol style="list-style-type: none"><li>Jim Allison, CCJPA</li><li>Shruti Hari, MTC</li><li>Pippin Dew, WETA Board Member</li><li>Kevin Connolly, WETA</li><li>Diane Feinstein, Consortium Chair</li><li>Beth Kranda, SolTrans</li><li>Ruben Brunt, PCC</li><li>Susan Rotchy, CTSA</li><li>Lori DaMassa, Vacaville City Coach</li><li>Louren Kotow, Dixon Read-Ride</li><li>Brian Mclean, TAC Rep.</li></ol> | <b>In Person Meeting Schedule at STA: (*Confirmed / +To be Determined)</b><br><b>+4:00p., Wed., TBD Fall 2024</b><br><b>*4:00p., Wed., April 9, 2025</b><br><b>*4:00p., Wed., July 9, 2025</b><br><br><b>STA Lead Staff:</b><br><b>Robert Guerrero, Deputy Executive Director/Director of Planning</b><br><b>Ron Grassi, Director of Programs</b><br><b>Kathrina Gregana, Associate Planner</b><br><br><b>Meeting Clerks:</b><br><b>Johanna Masiclat</b><br><b>Natalie Quezada</b>        |



DATE: February 15, 2024  
TO: STA Board  
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator  
RE: Solano Mobility Programs 2<sup>nd</sup> Quarter Report for FY 2023–24  
Older Adults, People with Disabilities Programs and Veterans

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**Background:**

The Solano County Mobility Management Program was developed in response to public input provided at two mobility summits held in 2009 and the Solano Transportation Study for Seniors and People with Disabilities completed in 2011. Mobility Management was identified as a priority strategy to address the transportation needs of seniors, people with disabilities, low income and transit dependent individuals in the 2011 study. On April 9, 2014, the Solano Transportation Authority (STA) Board unanimously adopted the Solano County Mobility Management Plan which included authorizing the STA to begin implementation of the four key priority elements identified in the 2014 Plan: Countywide In-Person American Disability Act (ADA) Eligibility and Certification Program, Travel Training, Senior Driver Safety Information, and the Solano Mobility One Stop Call Center.

Between 2017 and 2018, eight (8) additional mobility summits were held throughout Solano County to update the plan. Based on the findings obtained from this outreach, the Medical Trip Concierge Program (through GoGo Grandparent) was implemented to address the number 1 issue that came up at that time: a need for transportation to and from medical appointments. Findings also recommended a need for medical transportation for Solano County Veterans, with specific emphasis on getting to and from the Martinez VA Clinic. Based on these findings, the Medical Trip Concierge Program using GoGo Grandparent was implemented in 2019 and the Veterans' Mobility Program was implemented as a pilot program in April of 2022. STA additionally manages the Intercity Taxi Card Program, which transitioned from Solano County in February of 2015, and the SolTrans Local Taxi Program utilizing the PEX card. Both taxi programs require ADA eligibility.

**Discussion:**

Utilization of the Solano Mobility Programs continues to grow based on increased outreach efforts by STA's Solano Mobility staff. For the purposes of this report, STA staff provided a fiscal year end highlights on the following programs as part of Attachment A:

1. Travel Training
2. Countywide ADA In-Person Eligibility Program
3. Taxi Card Program utilizing the PEX Card
4. Medical Trip Concierge using GoGo Grandparent
5. Veterans Mobility Program

To evaluate the continued efficiency and effectiveness of these programs, staff have included the corresponding STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks, which was approved and adopted by the STA Board on June 28, 2022, for the listed mobility programs. Using the performance measures, STA can determine the ongoing relevance, usability, adaptability, and sustainability of the mobility programs currently

offered in Solano County. Specifically, the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives will support the recommendations of the Metropolitan Transportation Commission's (MTC's) Blue Ribbon Transit Recovery Task Force. All the programs listed below meet the criteria as defined in the evaluation methodology.

Additional details regarding the program metrics are also included in Attachment B, "Solano Mobility Program Update for Quarter 2".

**1. 1. Travel Training:**

STA's Travel Training program continues to be popular with the public. The trainers go to various locations such as Adult Day Programs, Senior Centers, and Senior Living Communities in an effort to reach those individuals who could most benefit. Training tends to slow in the winter months due to weather unpredictability.

- A total of 49 Travel Trainings (Individual, Field Trip and Classroom) were conducted.
- 8 presentations were conducted with 168 audience members in attendance.
- 847 individuals received information during 24 Outreach activities.

**2. Countywide In-Person Americans with Disabilities Act (ADA) Evaluations:**

STA contracted with Paratransit Inc., in July 2023 to conduct the ADA In-Person Evaluations. Paratransit Inc. officially began conducting in-person evaluations throughout the County in September.

- A total of 64 Evaluations were conducted in Q2.
- 8 Auto Renewals have been completed.

**3. Taxi Card Program utilizing the PEX Card:**

- 552 Intercity Taxi trips were taken in the 2<sup>nd</sup> Quarter of FY2023-24.

**4. Medical Trip Concierge Program (GoGo Grandparents):**

The Gogo Grandparents Program continues to grow in participation.

- 4,763 rides were taken using the GoGo Program in the 2<sup>nd</sup> Quarter of FY2023-24. This is an increase of nearly 700 rides over the 1<sup>st</sup> Quarter usage.
- 526 WAV rides were provided between October and December.

**5. Veterans Mobility Program:**

Extensive outreach continues with Veterans being the target audience. There were more rides taken in the 2<sup>nd</sup> Quarter rides this fiscal year than the 2<sup>nd</sup> Quarter last fiscal year.

- 325 rides were provided in the 2nd quarter of FY2023-24
- 75 Veterans are currently registered in the GoGo program, 21 more since Q1.
- This program, which is incorporated into both the Medical Trip Concierge Services Program and the Intercity Taxi Card Program, meets the criteria as defined for each program.

**Fiscal Impact:**

The Solano Mobility programs are funded by multiple funding sources: State Transit Assistance Fund (STAF), Transportation Development Act (TDA) Funds, and FTA 5310 funding.

**Recommendation:**

Informational.

Attachments:

- A. STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks Goals and Objectives
- B. Solano Mobility Program Update for Quarter 2



## **STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks Goals and Objectives**

### **1. Travel Training:**

STA's Travel Training program continues to be popular with the public. The trainers go to various locations such as Adult Day Programs, Senior Centers and Senior Living Communities in an effort to reach those individuals who could most benefit.

- Based on the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives, Solano Mobility's Travel Training program currently provides educational resources and direct training for individuals using public transit and other county mobility programs. To ensure its effectiveness, the program must cover industrywide standard elements of educational content, which are considered essential for successful travel training. These topics include:
  - Understanding trip planning software
  - Reading route maps and schedules
  - Locating transit stops
  - Flagging-down buses, where applicable
  - Calculating and paying fares
  - Obtaining and using transit passes
  - Recognizing when the desired stop has been reached.
  - Indicating to bus drivers when to stop
  - Obtaining service updates
  - Using mobility devices safely on vehicles
  - Determining if a vehicle is equipped with mobility devices.
  - Completion of training is determined by the trainee being able to travel safely and independently.
  - Meets Criteria if the program covers education topics listed above and provides at least two trainings per month.
  - The Travel Training program meets the criteria by addressing each of these topics.

### **2. Countywide In-Person Americans with Disabilities Act (ADA) Evaluations:**

STA contracted with Paratransit Inc., in July 2023 to conduct the ADA In-Person Evaluations. Paratransit Inc. officially began conducting in-person evaluations throughout the County in September.

- Based on the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives, Solano County should offer a clear, understandable, and accessible ADA eligibility program that is standardized for use by all county residents, regardless of their jurisdiction of residence. To ensure that the Countywide In-Person Americans with Disabilities Act (ADA) Evaluations program is effective, management of the process should adhere to various industrywide best practices. These include:
  - Accommodating accessibility as a part of the ADA assessment process, with various accessible over-the-phone and online opportunities available.
  - Issuing clear communications about the program and about all accessible transportation services offered, with information that is readily available, issued in accessible formats and in relevant foreign languages, and easily understandable.

- Accommodating applicant needs by providing transportation to and from interviews and functional assessments, as well as interpretation in sign language.
- Administering interviews and assessments effectively, with ample time provided for applicants to complete necessary processes, adequately preparing applicants for these sessions, and allowing applicants to provide consent for information collection.
- Effectively communicating eligibility decisions by providing responses listing applicant name, agency name, eligibility status, agency contact information, any conditions that may be placed on an individual's eligibility, an eligibility expiration date if applicable, and information about how to appeal the decision.
- The Countywide In-Person Americans with Disabilities Act (ADA) Evaluations program meets the criteria by addressing each of these topics.

### **3. Taxi Card Program utilizing the PEX Card:**

- Based on the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives, the program should adhere to industrywide best practices that ensure service quality, stakeholder participation, and safety compliance. Solano Mobility's ITX Card program enables qualified ADA-certified Solano County residents, including veterans, to use local taxis as a form of paratransit, accommodating subsidized rides between separate jurisdictions/transit service areas. To ensure its effectiveness, the program must be administered in a way that aligns with the industrywide standards generally recognized as encouraging success. Key program aspects include:
  - Ensuring quality services from taxi companies with an established agreement/commitment from taxi company owners or managers to provide optimal service to ADA paratransit customers, defined customer service standards, an extensive and meaningful driver training program, sufficient driver compensation that is processed in a timely manner, a complaint processing and response program, and ongoing performance monitoring.
  - Maintaining regular communications between Solano Mobility, taxi company management, taxi drivers, and customers that establish a good working relationship between all involved parties and mutually benefits all stakeholders.
  - Participating with multiple taxi providers and allowing riders to select their provider of choice.
  - Ensuring taxi company and driver compliance with regulations.
  - Responding to valid complaints within 48 hours of complaint receipt.
  - The Intercity Taxi Card program meets the criteria by addressing each of these topics.

### **4. Medical Trip Concierge Program (GoGo Grandparents):**

The Gogo Grandparents Program continues to grow in participation. The 1<sup>st</sup> Quarter this FY is 35% above the usage for the same timeframe last year.

- Based on the STA Connected Mobility Implementation Plan Guidelines, Performance Measures, & Benchmarks goals and objectives, the service should be available for use by older adults countywide, including veterans, and should adhere to industrywide best practices. Solano County's Older Adults Medical Trip Concierge Service should be oriented for access by all older adult residents in the county, including veterans, regardless of their jurisdiction of residence.

To ensure that the program is effective, management and delivery of the service should adhere to various industrywide best practices. These include:

- Adequately informing recipients and other stakeholders about the availability of the service, eligibility for use, the service authorization process, and how to access the service. This should include a variety of informational materials for distribution that accommodates Limited English Proficiency (LEP) individuals.
- Operating a toll-free telephone contact center that allows recipients to request services. The contact center should accommodate recipients with disabilities and/or who are hearing impaired.
- Managing the program to ensure that cost-effective and appropriate services are delivered, with collection and distribution of monthly trip level data reports that indicate performance levels.
- Coordinating with local stakeholders to maximize service cost-effectiveness and quality. This includes collaboration with public transit programs, public welfare programs, and aging services where appropriate, and linkages/integrations with existing older adult medical transportation services.
- Verifying recipient eligibility and need in a clear and standardized way, with a clearly-defined and mutually-accessible application process.
- The Medical Trips Concierge program meets the criteria by addressing each of these topics.

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## Solano Mobility Program Update for Quarter 2

### Travel Training FY Comparison by Category

| Travel Training Yearly Comparison |          |         |         |         |         |         |
|-----------------------------------|----------|---------|---------|---------|---------|---------|
|                                   | FY 18-19 | FY19-20 | FY20-21 | FY21-22 | FY22-23 | FY23-24 |
| Call Center Referrals             | 90       | 57      | 19      | 17      | 61      | 19      |
| Individual Trainings              | 107      | 49      | 52      | 56      | 57      | 12      |
| Completed/Graduated Total         | 29       | 14      | 0       | 3       | 11      | 3       |
| Group/Classroom Trainees          | 33       | 82      | 0       | 21      | 68      | 21      |
| Field Trip Totals                 | 26       | 16      | 2       | 18      | 14      | 7       |
| Field Trip Trainees               | 142      | 83      | 13      | 97      | 74      | 56      |
| Presentations Total               | 68       | 20      | 1       | 15      | 16      | 15      |
| Audience Members                  | 663      | 534     | 8       | 239     | 426     | 437     |
| Outreach Activities               | 294      | 98      | 33      | 27      | 32      | 44      |
| Number of People Reached          | 4494     | 1480    | 239     | 1528    | 2295    | 1949    |

### ADA Eligibility Results FY Comparison by Eligibility

|              | FY18-19 | FY19-20 | FY20-21 | FY21-22 | FY22-23 | FY23-24 * |
|--------------|---------|---------|---------|---------|---------|-----------|
| Unrestricted | 877     | 590     | 516     | 619     | 576     | 116       |
| Conditional  | 76      | 53      | 47      | 35      | 56      | 4         |
| Trip-by-trip | 2       | 11      | 6       | 1       | 4       | 0         |
| Temporary    | 56      | 19      | 13      | 19      | 31      | 1         |
| Denied       | 13      | 6       | 7       | 0       | 1       | 2         |
| Totals       | 1024    | 679     | 589     | 674     | 668     | 123       |

\* First Quarter Only

## Intercity Taxi Card Program FY Comparison by Month

| ITX Trips Per Month FY Comparison |            |              |              |         |         |         |         |
|-----------------------------------|------------|--------------|--------------|---------|---------|---------|---------|
|                                   | FY17-18    | FY18-19      | FY19-20      | FY20-21 | FY21-22 | FY22-23 | FY23-24 |
| Month                             | Taxi Scrip | Taxi and PEX | Taxi and PEX | PEX     | PEX     | PEX     | PEX     |
| July                              | 607        | 560          | 413          | 267     | 240     | 278     | 186     |
| August                            | 837        | 824          | 482          | 262     | 316     | 298     | 203     |
| September                         | 783        | 678          | 408          | 289     | 347     | 286     | 197     |
| October                           | 464        | 824          | 452          | 259     | 266     | 238     | 185     |
| November                          | 728        | 588          | 455          | 260     | 249     | 240     | 191     |
| December                          | 647        | 703          | 500          | 292     | 253     | 216     | 176     |
| January                           | 705        | 447          | 516          | 269     | 299     | 274     | 0       |
| February                          | 624        | 564          | 460          | 262     | 296     | 277     | 0       |
| March                             | 675        | 741          | 346          | 318     | 313     | 284     | 0       |
| April                             | 582        | 550          | 203          | 303     | 263     | 311     | 0       |
| May                               | 675        | 653          | 259          | 273     | 273     | 247     | 0       |
| June                              | 573        | 489          | 251          | 260     | 355     | 259     | 0       |
| Totals:                           | 7900       | 7,621        | 4745         | 3314    | 3470    | 3208    | 1138    |

## GoGo Program Trips FY Comparison by Month

| GoGo Program Trips FY Comparison |            |             |             |             |              |             |
|----------------------------------|------------|-------------|-------------|-------------|--------------|-------------|
| Month                            | FY18-19    | FY19-20     | FY20-21     | FY21-22     | FY22-23      | FY23-24     |
| July                             | 0          | 491         | 240         | 529         | 812          | 1194        |
| August                           | 0          | 894         | 146         | 558         | 848          | 1452        |
| September                        | 0          | 740         | 228         | 624         | 865          | 1433        |
| October                          | 0          | 809         | 494         | 662         | 935          | 1516        |
| November                         | 0          | 277         | 389         | 698         | 855          | 1597        |
| December                         | 0          | 273         | 430         | 663         | 871          | 1650        |
| January                          | 0          | 282         | 464         | 768         | 865          | 0           |
| February                         | 0          | 264         | 425         | 716         | 965          | 0           |
| March                            | 0          | 155         | 549         | 784         | 1163         | 0           |
| April                            | 3          | 83          | 505         | 746         | 1049         | 0           |
| May                              | 90         | 178         | 462         | 752         | 1153         | 0           |
| June                             | 304        | 267         | 504         | 795         | 1167         | 0           |
| <b>Totals</b>                    | <b>397</b> | <b>4713</b> | <b>4836</b> | <b>8295</b> | <b>11548</b> | <b>8842</b> |

## GoGo Veterans and Wheelchair Accessible Vehicle (WAV) Rides

| Veterans Program and WAV (NEMT) Rides |            |            |            |            |
|---------------------------------------|------------|------------|------------|------------|
|                                       | Veterans   |            | WAV/NEMT   |            |
| Month                                 | FY22-23    | FY23-24    | FY22-23    | FY23-24    |
| July                                  | 17         | 13         | 0          | 98         |
| August                                | 7          | 7          | 0          | 143        |
| September                             | 8          | 44         | 0          | 178        |
| October                               | 21         | 95         | 0          | 178        |
| November                              | 5          | 114        | 0          | 194        |
| December                              | 7          | 116        | 0          | 154        |
| January                               | 4          | 0          | 0          | 0          |
| February                              | 4          | 0          | 0          | 0          |
| March                                 | 0          | 0          | 2          | 0          |
| April                                 | 11         | 0          | 32         | 0          |
| May                                   | 8          | 0          | 98         | 0          |
| June                                  | 16         | 0          | 69         | 0          |
| <b>Totals</b>                         | <b>108</b> | <b>389</b> | <b>201</b> | <b>945</b> |







DATE: March 6, 2024  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: Capitol Corridor Monthly Performance Report – January 2024

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Attached is the January 2024 Service Performance Overview for the Capitol Corridor.

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## SERVICE PERFORMANCE OVERVIEW

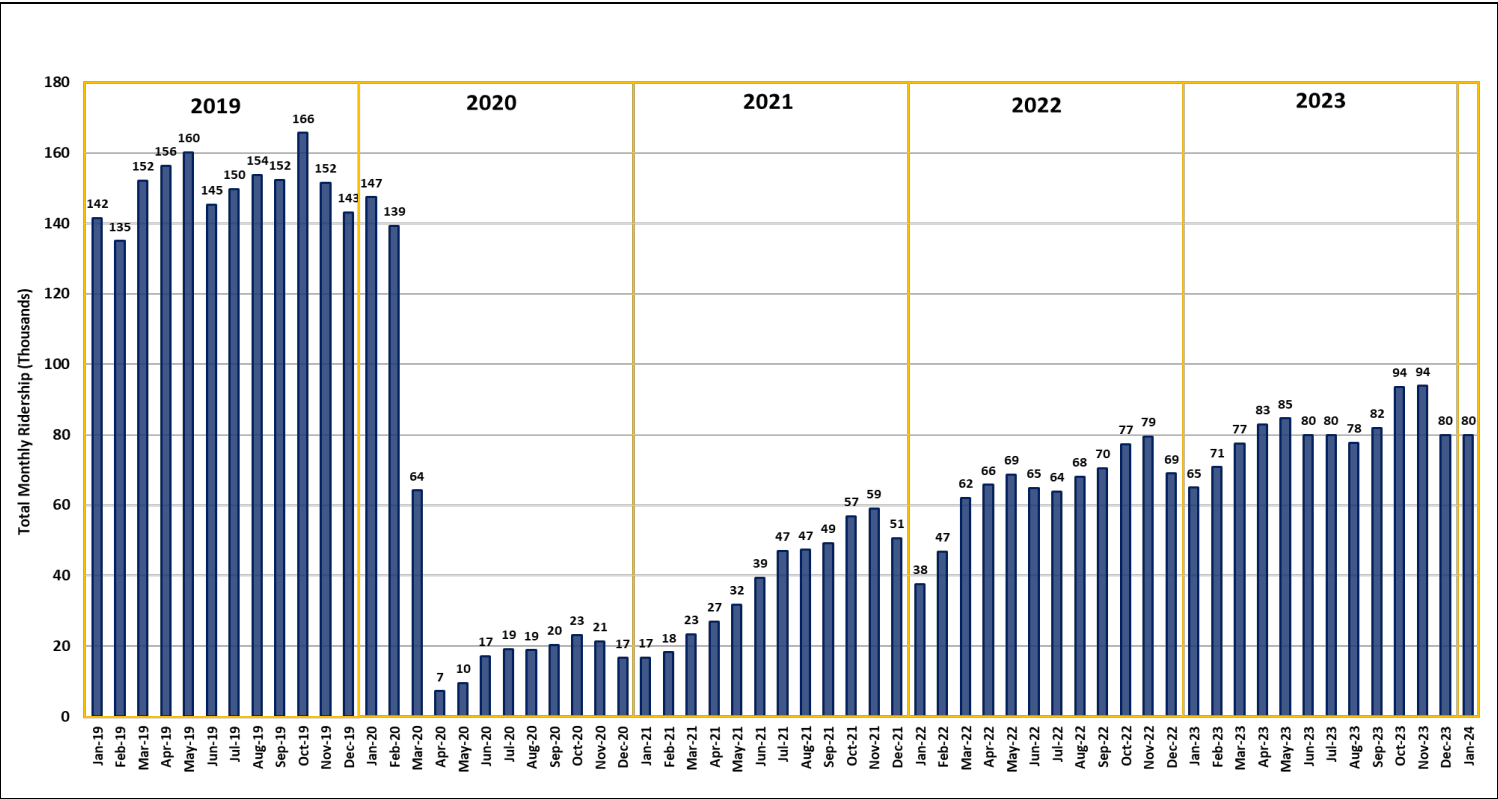
### January 2024 Service Performance for the Capitol Corridor

During January 2024, steady growth continued on Capitol Corridor, with an increase in ridership of 19% and revenue of 32% as compared to the same period in FY 2023. January end-point on-time performance (OTP) fell short of our 90% target but still showed significant improvement over December, with monthly OTP at 87%. Performance was heavily impacted by third-party incidents, including vehicles on track and trespasser incidents. We continue to focus on improving OTP by addressing third-party safety incidents, including vehicle and trespasser-related issues.

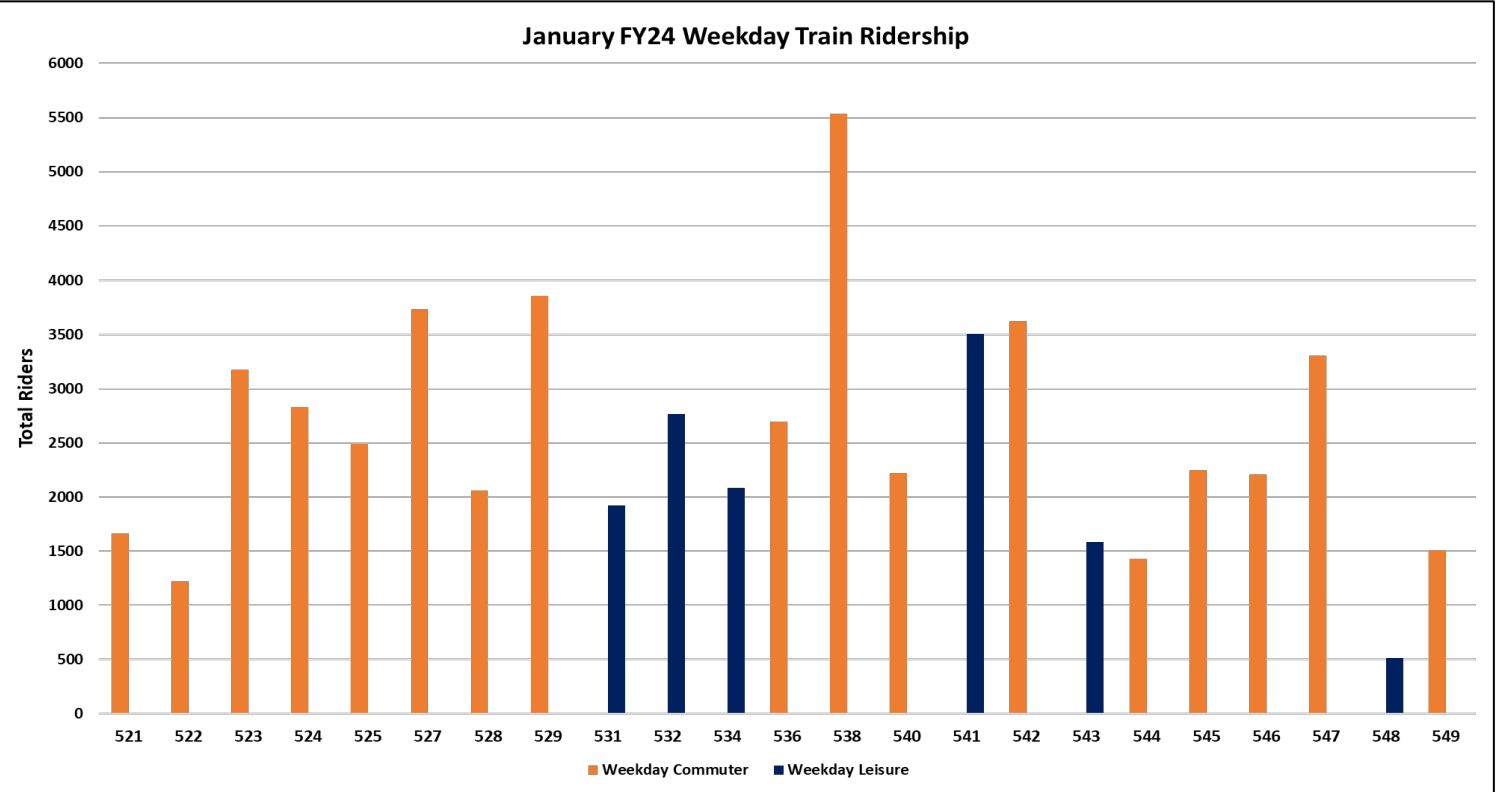
| Performance Metric   | Jan FY 2024 | vs. FY 2023 | vs. FY 2019 | FY 2024 YTD | vs. FY 2024 ABP | vs. FY 2023 YTD | vs. FY 2019 YTD |
|----------------------|-------------|-------------|-------------|-------------|-----------------|-----------------|-----------------|
| <b>Ridership</b>     | 78,636      | 19%         | -44%        | 341,815     | -8%             | 17%             | -41%            |
| <b>Revenue</b>       | \$2,135,725 | 32%         | -27%        | \$9,265,805 | 8%              | 29%             | -27%            |
| <b>End-Point OTP</b> | 87%         | 20%         | -1%         | 85%         | -6%             | 9%              | -3%             |
| <b>Passenger OTP</b> | 89%         | 22%         | 2%          | 86%         | -4%             | 8%              | 0%              |

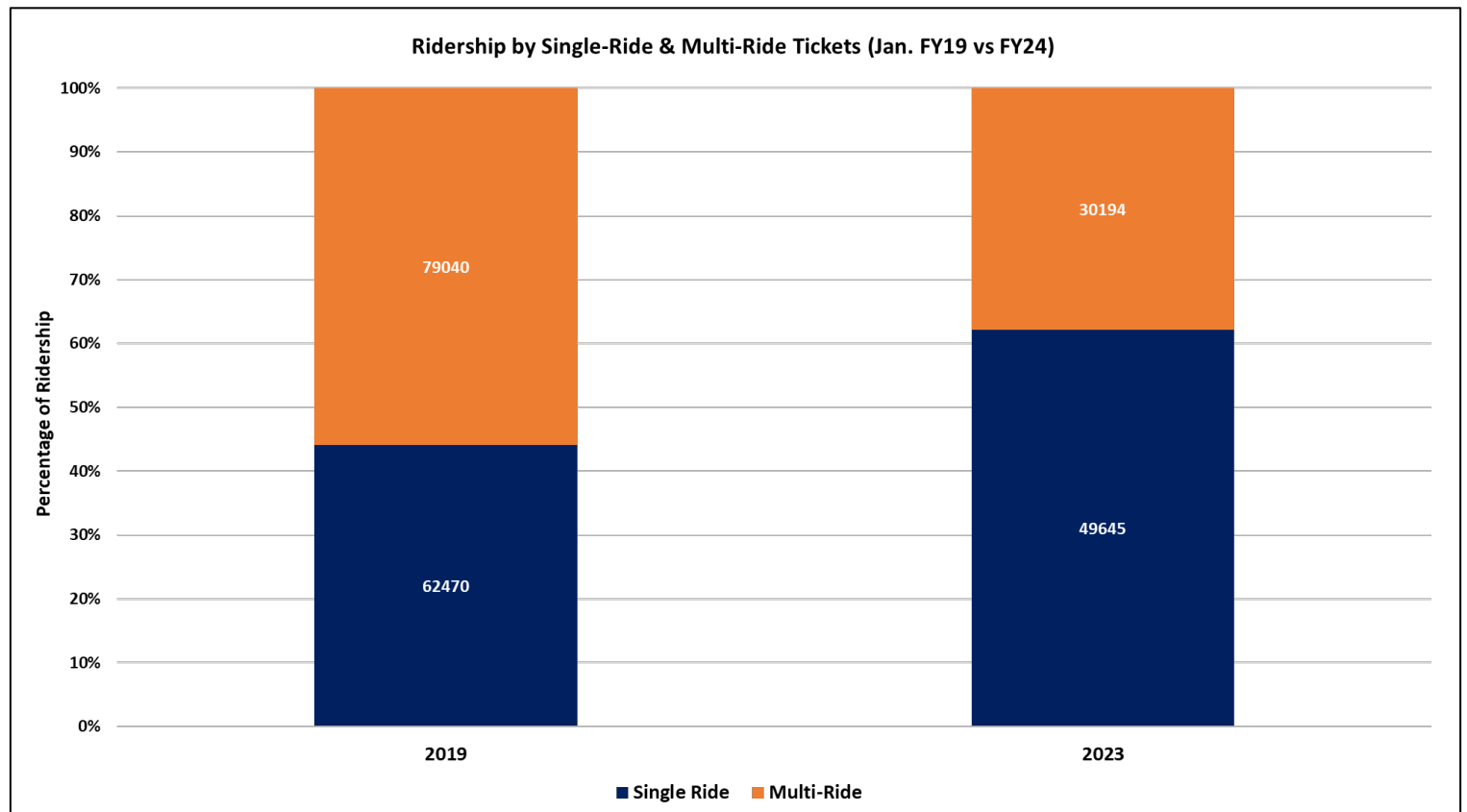
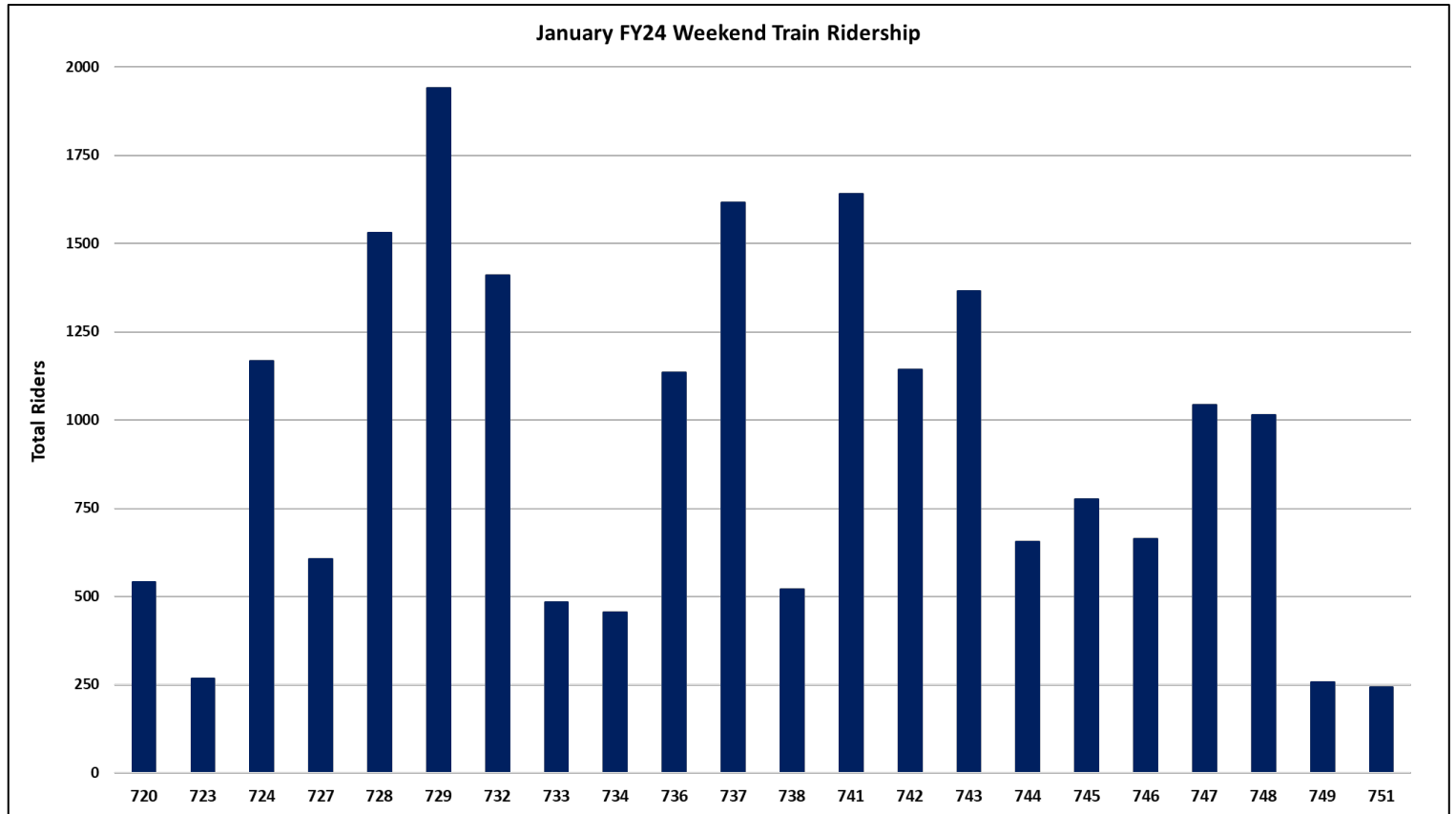
*\*Please note that numbers above include preliminary data received as of the date of the mailing of the Monthly Performance Report.*

Total Monthly Ridership (January 2019 to January 2024)



January Ridership Data Analysis





## LEGISLATION AND FUNDING

### *State Legislation and Funding*

#### **California's Fiscal Year 2024-25 State Budget**

Governor Newsom released his [proposed Fiscal Year \(FY\) 2024-25 budget](#), based on the latest economic forecasts available to the Governor and his Department of Finance.

Responding to a \$37.9 billion budget deficit, the \$291.5 billion budget proposes to implement a series of funding delays and shifts (between fund sources) to maintain the state's commitments to addressing top priorities, including preserving transit operations, delivering major capital projects, combating the housing and homelessness crises, preparing for and responding to climate change, and expanding access to healthcare services.

The Governor's proposed budget preserves the \$5.1 billion for transit operations and capital projects secured in the Budget Act of 2023-24 but delays the appropriation of some of this critical funding to address the state's budget problem.

Specifically, the Governor's proposed budget:

- Holds harmless the \$2 billion appropriated to the population-based Transit and Intercity Rail Capital Program in FY 2023-24.
- Holds harmless the \$1.1 billion appropriated to the Zero-Emission Transit Capital Program between FY 2023-24 and FY 2027-28.
- Extends the appropriation timeline for the \$2 billion that the state committed to appropriate to the population-based TIRCP in FY 2024-25 by instead appropriating \$1 billion in FY 2024-25 and the remaining \$1 billion in FY 2025-26.

Additionally, the Governor's proposed budget delays the appropriation of a portion of funding for TIRCP Cycle 6 (i.e., funding committed in FY 2022-23 that was awarded at the beginning of calendar year 2023 for new and existing transit projects) by applying an analysis of the cashflow needs of award recipients. This delay is not expected to impact the construction of awarded projects.

The release of the Governor's proposed budget initiates months of hearings in the Legislature's budget committees. The [Assembly](#) and [Senate](#) Committees on Budget have released their highlights of the Governor's 2024-25 budget. The Legislature will have until June 15 to pass a budget.

*Source: Executive Director's Report, January 16, 2024, California Transit Association*

### **Federal Legislation and Funding**

#### **Continuing Resolution FY 2024**

Federal funding for the Department of Transportation continues under a third Continuing Resolution (CR) that funds operations until March 1, 2024. A distinct continuing resolution for eight other federal agencies (Defense, Labor-HHS-Education, Commerce-Justice-Science, Interior-Environment, State-Foreign Operations, Financial Services, Legislative Branch, and Homeland Security) provides funding through March 8, 2024. The CR does not incorporate the FY 2024 authorized funding increases included in the Infrastructure Investment and Jobs Act. Additional action by USDOT and FRA to release funding opportunities for discretionary programs is not expected to occur until an FY 2020 budget is passed.

#### **Federal Corridor Identification and Development Program**

The Capitol Corridor service was one of many rail corridors across the country selected under the new FRA Corridor Identification and Development Program. This program is intended to be the mechanism through which rail corridor improvements are identified, evaluated, and implemented. Funding in the amount of \$500K for each identified corridor is intended to be the first step in the process. The formal submission was made by the California Department of Transportation, together with nine other corridors across the state.

As described in the selection, the proposed corridor would enhance the existing state-supported Capitol Corridor between San Jose and Auburn, CA, with an extension to San Francisco, Salinas, and Novato, CA, and Reno/Sparks, NV. The proposed corridor would also include new frequencies. Caltrans, as the corridor sponsor, will develop a scope, schedule, and cost estimate for preparing, completing, or documenting the corridor service development plan.

#### **Key Notices of Federal Funding Opportunities**

The U.S. Department of Transportation (DOT) has posted [Key Notices of Funding Opportunity](#), a schedule for upcoming Notices of Funding Opportunities (NOFOs) for key programs within the Bipartisan Infrastructure Law (BIL) and the Inflation Reduction Act (IRA), as well as adjacent programs that support BIL and IRA objectives.

## **PROGRAM UPDATES**

#### **CCJPA FY 2022-23 Independent Financial Audit**

As provided in the Joint Exercise of Powers Agreement between the CCJPA member agencies, the Controller-Treasurer's Office of the CCJPA is required to conduct an annual independent audit of the CCJPA and submit the report of such audit each year. The financial report stating the findings of the independent audit for the Fiscal Year 2022 - 23 (July 2022-June 2023) was prepared and posted. It can be viewed at <https://www.capitolcorridor.org/documents/>.

### FY 2024-25 – FY 2025-26 Annual Business Plan Public Workshops

Between January 23-26, 2024, the CCJPA hosted three (3) onboard public workshops and two (2) virtually via Zoom, where it presented its [Draft FY 2024-25 - FY 2025-26 Annual Business Plan](#). The Annual Business Plan provided an overview of the CCJPA's strategic plan and funding request for the next two fiscal years. This provided an excellent opportunity for current riders, or anyone interested in the Capitol Corridor service to learn more about our plans and offer input.

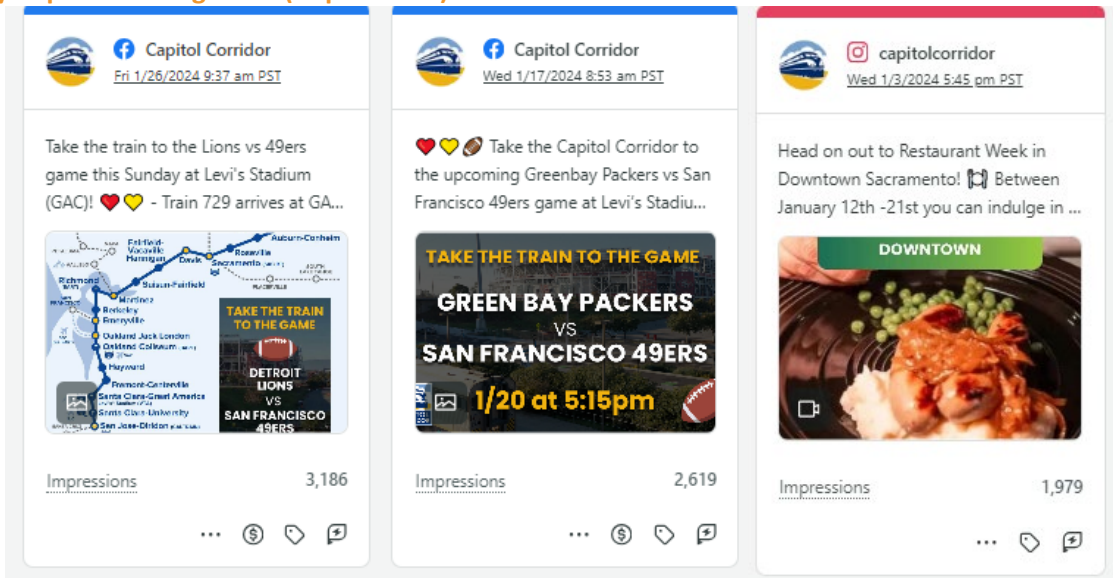
We were thrilled to reintroduce in-person public workshops and engage with our riders.



### Social Media

January was full of social sharing for Capitol Corridor. We released the 2023 Performance Report, announced our Annual Business Plan on-board and virtual workshops, sent out a message to our riders from Rob Padgett, and closed out the San Francisco 49ers season with a thank you to the team and our riders for taking the train to games, as well as wished the team luck at the Super Bowl. This boosted engagement and impressions to our channels toward the middle and end of the month.

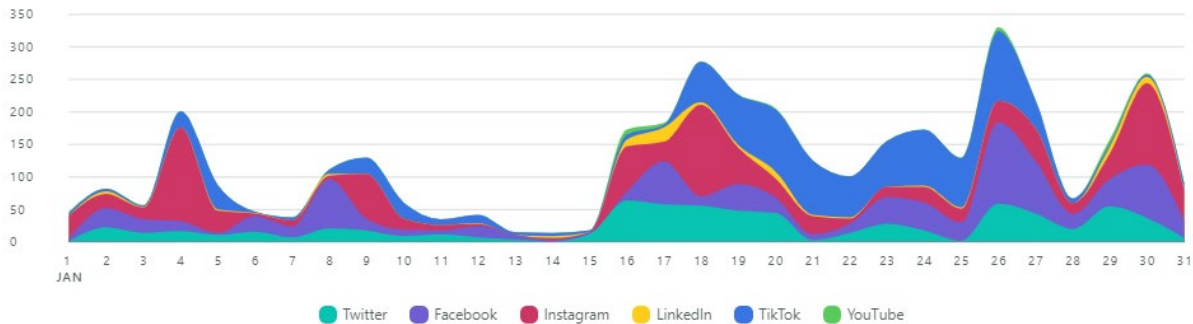
### January Top Performing Posts (Impressions)





## January Social Media (Engagement)

Engagements, by Day



## 2023/2024 San Francisco 49ers / Levi's Stadium Ridership

We offered a relaxing, traffic-free, and no-parking hassles alternative to get to Levi's Stadium and had 11,656 49ers fans take our game-day train service!



## OUTLOOK - CLOSING

Our ridership continues a slow and steady march upward from our pandemic-era lows, and we are quite optimistic about the return to historic ridership levels. Issues with limited equipment and reduced weekday service are having a modest impact on our recovery. As California continues to take delivery of new cars for the San Joaquin service, we will also benefit from expanding our current fleet, allowing us to better respond to surging demand for our service. We also continue focusing on particularly challenging third-party incidents, such as vehicles on the tracks. Addressing this issue requires active support from local communities through our service area, and we are engaging with these important partners to do as much as possible. We appreciate many of you who attended our Annual Business Plan workshops and look forward to presenting a draft plan to the CCJPA Board in April. As always, we appreciate your continued support and look forward to seeing you on the train.

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DATE: February 16, 2024  
TO: STA Board  
FROM: Jasper Alve, Project Manager  
RE: Summary of Funding Opportunities

**Discussion:**

Below is a list of funding opportunities that will be available to STA member agencies during the next few months broken up by Federal and State sources.

|                | FUND SOURCE   | TOTAL AMOUNT AUTHORIZED | APPLICATION DEADLINE   |
|----------------|---|-------------------------|--|
| <b>Federal</b> |   |                         |  |
| 1.             | Rebuilding American Infrastructure with Sustainability and Equity (RAISE)<br><a href="https://www.transportation.gov/RAISEgrants">https://www.transportation.gov/RAISEgrants</a>  | \$1.5B                  | February 28, 2024  |
| 2.             | Rural Autonomous Vehicle Program<br><a href="https://www.transportation.gov/policy/ost-r/rdrtrav">https://www.transportation.gov/policy/ost-r/rdrtrav</a>   | \$25M                   | March 13, 2024   |
| 3.             | Fiscal Year (FY) 2023 through FY 2026 Bridge Investment Program: Planning and Bridge Projects Grants<br><a href="https://www.fhwa.dot.gov/bridge/bip/index.cfm">https://www.fhwa.dot.gov/bridge/bip/index.cfm</a>   | \$9.701B                | March 19, 2024   |
| 4.             | Grants for Buses and Bus Facilities Competitive Program [5339(b)]<br><a href="https://www.transit.dot.gov/notices-funding/low-or-no-emission-and-grants-buses-and-bus-facilities-competitive-programs-fy2024">https://www.transit.dot.gov/notices-funding/low-or-no-emission-and-grants-buses-and-bus-facilities-competitive-programs-fy2024</a>  | \$390M                  | April 25, 2024   |
| 5.             | Low or No Emissions Grant Program [5339(c)]<br><a href="https://www.transit.dot.gov/notices-funding/low-or-no-emission-and-grants-buses-and-bus-facilities-competitive-programs-fy2024">https://www.transit.dot.gov/notices-funding/low-or-no-emission-and-grants-buses-and-bus-facilities-competitive-programs-fy2024</a>  | \$1.103B                | April 25, 2024   |
| 6.             | Inflation Reduction Act of 2022 Assistance for the Adoption of the Latest and Zero Building Energy Codes<br><a href="https://energycommunities.gov/funding-opportunity/technical-assistance-for-the-adoption-of-building-energy-codes/#:~:text=The%20Inflation%20Reduction%20Act%20of,or%20equivalent%20codes%20or%20standards">https://energycommunities.gov/funding-opportunity/technical-assistance-for-the-adoption-of-building-energy-codes/#:~:text=The%20Inflation%20Reduction%20Act%20of,or%20equivalent%20codes%20or%20standards</a> | \$530M                  | Concept Papers are due February 9, 2024<br>Applications are due April 30, 2024 |
| 7.             | Port Infrastructure Development Program<br><a href="https://www.grantsolutions.gov/gs/preaward/previewPublicAnnouncement.do?id=109944">https://www.grantsolutions.gov/gs/preaward/previewPublicAnnouncement.do?id=109944</a>  | \$650M                  | April 30, 2024   |

|          |   |                   |                           |
|----------|---|-------------------|---------------------------|
| 8.       | FY 2024 Consolidated Rail Infrastructure & Safety Improvements (CRISI) Program  | \$1.4B (FY22)     | Upcoming in 2024          |
| 9.       | FY 2024 Healthy Streets Program   | \$500M (FY22-26)  | Upcoming in 2024          |
| 10.      | FY 2024 National Culvert Removal, Replacement, and Restoration Grants   | \$1B (FY22-26)    | Upcoming in 2024          |
| 11.      | FY 2024 Railroad Crossing Elimination Program   | \$2.5B (FY22-26)  | Upcoming in 2024          |
| 12.      | FY 2024 Strengthening Mobility and Revolutionizing Transportation (SMART)   | \$500M (FY22-26)  | Upcoming in 2024          |
| 13.      | FY 2024 Safe Streets and Roads for All  | \$5B (FY2022-26)  | Upcoming in 2024          |
| State    |   |                   |                           |
| 1.       | Affordable Housing and Sustainable Communities Round 8  | \$675M            | March 19, 2024            |
|          | <a href="https://www.grants.ca.gov/grants/ahsc-round-8-nofa/">https://www.grants.ca.gov/grants/ahsc-round-8-nofa/</a>   |                   |                           |
| 2.       | Active Transportation Program Cycle 7   | TBD (Est. \$555M) | Upcoming Spring           |
|          | <a href="https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle6">https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle6</a> |                   |                           |
| 3.       | Trade Corridor Enhancement Program  | TBD (Est. \$800M) | Upcoming Summer 2024      |
|          | <a href="https://www.grants.ca.gov/grants/trade-corridor-enhancement-program/">https://www.grants.ca.gov/grants/trade-corridor-enhancement-program/</a>   |                   |                           |
| 4.       | Solutions for Congested Corridor Program  | TBD (Est. \$500M) | Upcoming Summer 2024      |
|          | <a href="https://www.grants.ca.gov/grants/solutions-for-congested-corridors-program/">https://www.grants.ca.gov/grants/solutions-for-congested-corridors-program/</a>   |                   |                           |
| 5.       | Local Partnership Program - Competitive   | TBD (Est. \$200M) | Upcoming Summer 2024      |
|          | <a href="https://www.grants.ca.gov/grants/local-partnership-program-competitive/">https://www.grants.ca.gov/grants/local-partnership-program-competitive/</a>   |                   |                           |
| 6.       | Highway Safety Improvement Program (HSIP) Cycle 12  | TBD               | Upcoming Summer/Fall 2024 |
|          | <a href="https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program">https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program</a>     |                   |                           |
| Regional |   |                   |                           |
| 1.       | Transportation Development Act Article 3 (TDA-3)  | TBD               | Upcoming                  |
| 2.       | Transportation Funds for Clean Air (TFCA)   | TBD               | Upcoming                  |

**Fiscal Impact:**

None.

**Recommendation:**

Informational.



DATE: March 5, 2024  
TO: STA Board  
FROM: Johanna Masiclat, Clerk of the Board  
RE: 2024 STA Board and Advisory Committees Meeting Schedule

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**Discussion:**

Attached is the 2024 STA Board and Advisory Committees Meeting Schedule that may be of interest to the STA Board.

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachment:

- A. STA Board and Advisory Committees Meeting Schedule for Calendar Year 2024

| DATE   | TIME          | DESCRIPTION   | LOCATION                       | STATUS    |
|--|---------------|---|--------------------------------|-----------|
| Wed., January 10   | 4:00 p.m.     | Transit Element Committee                             | 423 Main Street, Suisun City   | Confirmed |
| Wed., January 10   | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Thurs., January 11   | 6:00 p.m.     | Bicycle Advisory Committee (BAC)                      | 423 Main Street, Suisun City   | Confirmed |
| Thurs., January 18   | 1:00 p.m.     | Paratransit Coordinating Council (PCC)                | 423 Main Street, Suisun City   | Confirmed |
| Thurs., January 25   | 9:30 a.m.     | Consolidated Transportation Services Agency (CTSA-AC) | 423 Main Street, Suisun City   | Confirmed |
| Tues., January 30  | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., January 31   | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., February 1   | 6:00 p.m.     | Pedestrian Advisory Committee (PAC)                   | 423 Main Street, Suisun City   | Confirmed |
| Wed., February 14  | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Wed., February 21  | 1:30 p.m.     | Safe Routes to School Advisory (SR2S-AC)              | 423 Main Street, Suisun City   | Confirmed |
| Tues., February 27   | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., February 28  | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., March 7  | 6:00 p.m.     | Bicycle Advisory Committee (BAC)                      | 423 Main Street, Suisun City   | Confirmed |
| Wed., March 13   | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Wed., March 20   | 4:00 p.m.     | Active Transportation Committee                       | 423 Main Street, Suisun City   | Confirmed |
| Thurs., March 21   | 1:00 p.m.     | Paratransit Coordinating Council (PCC)                | 423 Main Street, Suisun City   | Confirmed |
| Tues., March 26  | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., March 27   | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., April 4  | 6:00 p.m.     | Pedestrian Advisory Committee (PAC)                   | 423 Main Street, Suisun City   | Confirmed |
| Wed., April 10   | 4:00 p.m.     | Active Transportation Committee                       | 423 Main Street, Suisun City   | Confirmed |
| Wed., April 10   | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Tues., April 23  | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City e | Confirmed |
| Wed., April 24   | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., May 2  | 6:00 p.m.     | Bicycle Advisory Committee (BAC)                      | 423 Main Street, Suisun City   | Confirmed |
| Wed., May 8  | 4:00 p.m.     | Arterials, Highways, & Freeways                       | 423 Main Street, Suisun City   | Confirmed |
| Wed., May 8  | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Wed., May 15   | 1:30 p.m.     | Safe Routes to School Advisory (SR2S-AC)              | 423 Main Street, Suisun City   | Confirmed |
| Thurs., May 16   | 1:00 p.m.     | Paratransit Coordinating Council (PCC)                | 423 Main Street, Suisun City   | Confirmed |
| Thurs., May 23   | 9:30 a.m.     | Consolidated Transportation Services Agency (CTSA-AC) | 423 Main Street, Suisun City   | Confirmed |
| Tues., May 28  | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., May 29   | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., June 6   | 6:00 p.m.     | Pedestrian Advisory Committee (PAC)                   | 423 Main Street, Suisun City   | Tentative |
| Wed., June 12  | 4:00 p.m.     | Transit Element Committee                             | 423 Main Street, Suisun City   | Confirmed |
| Wed., June 12  | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Tues., June 25   | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., June 26  | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Wed., July 10  | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Thurs., July 11  | 6:00 p.m.     | Bicycle Advisory Committee (BAC)                      | 423 Main Street, Suisun City   | Confirmed |
| Wed., July 17  | 4:00 p.m.     | Arterials Highways and Freeways                       | 423 Main Street, Suisun City   | Confirmed |
| Thurs., July 18  | 1:00 p.m.     | Paratransit Coordinating Council (PCC)                | 423 Main Street, Suisun City   | Confirmed |
| Thurs., July 25  | 9:30 a.m.     | Consolidated Transportation Services Agency (CTSA-AC) | 423 Main Street, Suisun City   | Confirmed |
| July 30 (No Meeting)   | SUMMER RECESS | Intercity Transit Consortium                          | N/A                            | N/A       |
| July 31 (No Meeting)   |               | Technical Advisory Committee (TAC)                    | N/A                            | N/A       |
| Thurs., August 1   | 6:00 p.m.     | Pedestrian Advisory Committee (PAC)                   | 423 Main Street, Suisun City   | Confirmed |
| August 14 (No Meeting)   | SUMMER RECESS | STA Board Meeting                                     | N/A                            | N/A       |
| Wed., August 21  | 1:30 p.m.     | Safe Routes to School Advisory (SR2S-AC)              | 423 Main Street, Suisun City   | Confirmed |
| Tues., August 27   | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., August 28  | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., September 5  | 6:00 p.m.     | Bicycle Advisory Committee (BAC)                      | 423 Main Street, Suisun City   | Confirmed |
| Wed., September 11   | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Thurs., September 19   | 1:00 p.m.     | Paratransit Coordinating Council (PCC)                | 423 Main Street, Suisun City   | Confirmed |
| Tues., September 24  | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., September 25   | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Thurs., September 26   | 9:30 a.m.     | Consolidated Transportation Services Agency (CTSA-AC) | 423 Main Street, Suisun City   | Confirmed |
| Thurs., October 3  | 6:00 p.m.     | Pedestrian Advisory Committee (PAC)                   | 423 Main Street, Suisun City   | Confirmed |
| Wed., October 9  | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Thur., October 24  | 9:30 a.m.     | Consolidated Transportation Services Agency (CTSA-AC) | 423 Main Street, Suisun City   | Confirmed |
| No meeting due to STA's Annual Awards in November (No STA Board Meeting) |               | Intercity Transit Consortium                          | N/A                            | N/A       |
|  |               | Technical Advisory Committee (TAC)                    | N/A                            | N/A       |
| Thurs., November 7   | 6:00 p.m.     | Bicycle Advisory Committee (BAC)                      | 423 Main Street, Suisun City   | Confirmed |
| Wed., November 13  | 6:00 p.m.     | STA's 26 <sup>th</sup> Annual Awards                  | Benicia                        | TBD       |
| Tues., November 19   | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., November 20  | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |
| Wed., November 20  | 1:30 p.m.     | Safe Routes to School Advisory (SR2S-AC)              | 423 Main Street, Suisun City   | Confirmed |
| Thurs., November 21  | 1:00 p.m.     | Paratransit Coordinating Council (PCC)                | 423 Main Street, Suisun City   | Confirmed |
| Thurs., December 5   | 6:00 p.m.     | Pedestrian Advisory Committee (PAC)                   | 423 Main Street, Suisun City   | Confirmed |
| Wed., December 11  | 6:00 p.m.     | STA Board Meeting                                     | 423 Main Street, Suisun City   | Confirmed |
| Tues., December 17   | 1:30 p.m.     | Intercity Transit Consortium                          | 423 Main Street, Suisun City   | Confirmed |
| Wed., December 18  | 1:30 p.m.     | Technical Advisory Committee (TAC)                    | 423 Main Street, Suisun City   | Confirmed |

