



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE SR2S-AC

1:30 p.m. – 3:00 pm Wednesday, February 21, 2024

Meeting are being provided both in person at **423 Main Street, Suisun City, CA 94585** and

Zoom Link

<https://us02web.zoom.us/j/83806370137?pwd=WXdYXAYWVBoQjlvQ3YrdnpKd1Erdz09&from=addon>

Join by Phone 1 408 638 0968

Meeting ID: 838 0637 0137, Passcode: 958629

ITEMS

MEMBER/STAFF

1. **CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM** (1:30 – 1:35 p.m.) Commander Henderson, Chair
2. **APPROVAL OF AGENDA** (1:35 – 1:40 p.m.) Members
3. **OPPORTUNITY FOR PUBLIC COMMENT** (1:40 – 1:45 p.m.)
4. **COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES** (1:45– 1:50 p.m.) Group
5. **PRESENTATIONS** (1:50 – 2:20 pm)
 - A. Bay Area Bike Mobile Tommy Bensko, Bay Area Bike Mobile
 - B. SR2S Plan Update Josh Pilachowski, DKS
6. **CONSENT CALENDAR** (2:10– 2:15 p.m.)

Recommendation:
Approve the following consent items in one motion.

 - A. **SR2S-AC Meeting Minutes of November 15, 2023** Natalie Quezada, STA
Recommendation:
Approve the SR2S-AC meeting minutes of November 15, 2023.
Pg. 3

SR2S-AC MEMBERS

Mitchell Romao
Vallejo City Unified
School District

Eden Winniford
Yolo Solano Air Quality Manage-
ment District (YSAQMD)

Dave Belef
STA's Bicycle Advisory
Committee (BAC)

Tina Machado- Vice-Chair
City of Fairfield

Jennifer Leonard
Solano County
Office of Education

Jeff Henderson- Chair
Suisun City
Police Department

Vacant
Member At Large

Diane Dooley
STA's Pedestrian Advisory
Committee (PAC)

Rochelle Wise
City of Vacaville

Dail Montañez
Solano County
Public Health

7. ACTION ITEMS – FINANCIAL

A. None.

8. ACTION ITEMS - NON-FINANCIAL

A. None

9. INFORMATIONAL ITEMS

(2:15– 2:45 p.m.)

A. SR2S Micro Grant Cycle 3 Update

Amy Antunano, STA

B. Solano Safe Routes to School Program Update

i. Countywide Community Outreach

Janelle Gregorio, STA

ii. Benicia/Vallejo School Districts

Suzanne Antone, STA

iii. Dixon/Fairfield/Suisun City School Districts

Crystal Peacher, STA

iv. Rio Vista/Travis AFB/Vacaville School Districts

Leigh Moilanen, STA

C. SR2S Highschool Safety Video Project Update

Dail Montanez, Solano County Public Health

Janelle Gregorio, STA

D. Enforcement Updates

Amy Antunano, STA

i. Benicia Police Department

Kim Guggemos, Benicia PD

ii. Suisun City Police Department

Jeff Henderson, Suisun City PD

E. Community Task Enforcement Updates

Group

i. City of Fairfield

Tina Machado, City of Fairfield

ii. City of Vacaville

Rochelle Wise, City of Vacaville

iii. City of Vallejo

Mitch Romao, City of Vallejo

10. COMMITTEE ROUNDTABLE AND FUTURE AGENDA TOPICS

(2:45 – 3:00 p.m.)

11. ADJOURNMENT

Meeting Schedule for the Calendar Year 2024

For questions regarding this agenda:

Wednesday, May 15, 2024, at 1:30 p.m.

Wednesday July 21, 2024, at 1:30 p.m.

Wednesday, November 20, 2024, at 1:30 p.m.

Please contact Assistant Program Manager, Amy Antunano at (707) 399-3210 or aantunano@sta.ca.gov



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)
Minutes for the Meeting of
November 16, 2023

1. CALL TO ORDER/SELF INTRODUCTIONS/ CONFIRM QUORUM

The meeting of the STA's SR2S-AC was called to order by Tina Michado at approximately 1:35 p.m. at the STA via Zoom.

SR2S-AC	Tina Michado- Chair	City of Fairfield
Members/Alternates	Rochelle Wise	City of Vacaville
Present:	Dail Montanez	Solano County Public Health
	Tracy Nachand	Solano County Public Health
	David Belef	Bicycle Advisory Committee
	Dr. Diane Dooley	Pedestrian Advisory Committee
	Stephanie Holiday	YSAQMD
	Gabi Palomares	YSAQMD
SR2S-AC	Jennifer Leonard	Solano County Office of Education
Members/Alternates	Mitchell Romao	Vallejo City Unified School District
Absent:	Jeff Henderson	Suisun City Police Department
	Vacant	Member at Large
	Vacant	California Highway Patrol
Others Present:	Jordan Santos	City of Dixon
	Dr. Sarah Krauter	Bike City Theater
	Melissa Cunha	Bike City Theater
	Berenice Campos	Yolo County
	Kim Guggemos	Benicia Police Dept.
	Elizabeth Carillo	Benicia Police Dept.
	Alexandria Diosdado	Benicia Police Dept.
	Robert Guerrero	STA
	Amy Antunano	STA
	Janelle Gregorio	STA
	Suzanne Antone	STA
	Crystal Preacher	STA
	Dulce Jimenez	STA
	Kathrina Gregana	STA
	Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion by Stephanie Holiday, and a second from Dail Montanez, the SR2S-AC approved the agenda. (8 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

Tracy Nachand voiced concerns from a Dixon resident regarding John Knight's Middle School. Students are disregarding traffic flow and safety; residents are offering lawn for observational study. Mr. Nachand will forward information to Jordan Santos to follow up with resident.

4. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Dr. Dooley inquired about best practice training for students regarding motorized scooters and bicycles. Mr. Nachand inquired about helmet guidelines and requirements for motorized vehicles. Officer Guggemos will follow up with information on e-bikes and helmet studies.

Amy Antunano announced STA is still looking for College interns for internship program applications can be found online at www.sta.ca.gov

5. PRESENTATION

A. Bike City Theater

Sarah Krauter presented how Bike City Theater was launched through Davis Safe Routes to School “Light the Way” promoting bike safety information. Bike City Theater mission is creating community, sustainability, and theatricality using puppets, songs, and dance with the partnerships of donors and organizations. Pre-pandemic Bike City Theater created a new script called “Good Earth” teaching about air quality and how it relates to transportation. Each performance is created with highlighted subject matter, individualized for each school, and cities promoting local business. Bike City Theater based in Davis has partnered with California Public Health, expanding in creating animations for 4H students, now being released nationwide for all students highlighting the importance of washing hands. For more information, please visit <https://bikecitytheatre.org/>

B. Bay Area Bike Mobile

Amy Antunano announced STA has recently partnered with Bay Area Bike Mobile (BABM) with OTS funds. Tommy Bensko from BABM is scheduled to have 21 bike mobile events in Solano County starting in December. BABM provides free training on how to fix bicycles, averaging 30 bikes per event, and measuring for proper helmet sizes.

C. Annual Report

Janelle Gregorio provided an overview of the annual report of Fiscal Year 2022-2023. Ms. Gregorio showcased engineering projects from the MicroGrant Cycle two and calming measures. She continued to highlight the education, engagement, and encouragement activities that staff are working on with different schools. School participation is still growing after the pandemic.

6. CONSENT CALENDAR

A. SR2S-AC Meeting Minutes of August 16, 2023

Recommendation:

Approve SR2S-AC Meeting Minutes of August 16, 2023

On a motion by Jennifer Holiday, and a second by Dail Montanez, the SR2S-AC approved the minutes of August 16, 2023. (8 Ayes)

7. ACTION ITEMS- FINANCIAL

A. None

8. ACTION ITEMS NON-FINANCIAL ITEMS

A. None

9. INFORMATIONAL ITEMS

A. Program Coordinator Update

i. Walk to school day.

Crystal Peacher indicated International Walk to School Day was on October 4th This Year’s incentive were sunglasses where 50 schools participated in this event. Other schools are interested in participating in SR2S events and programs.

ii. Music Notes

Janelle Gregorio outlined partnership with Music Notes Assemblies that bring pedestrian safety through music and videos. Music Notes are very engaging with students, she continued to quote feedback from school staff and students.

iii. Walk or Wheel (Wow) Days

Suzanne Antone stated WOW days stands for Walk or Wheel Day in schools to encourage students be active in their health and air quality. Schools are given incentives of charms for each participant; this winter Turkeys and Penguins charms will be given. STA currently covers charges for charms, the Microgrant Cycle 3 will be opening soon for schools to apply for their own charms.

B. Community Task Force Updates

Amy Antunano summarized since the pandemic the community task forces have not been active with the exceptions of Vacaville and Fairfield. Staff have been trying to reinstate community task forces within each jurisdiction. Most recent Task Force meetings were held in Benicia and Suisun City, discussing completed projects and process to include projects going into STA's Safe Route to School Plan.

Tina Machado described Fairfield's quarterly 3 E's committee: Education, Engineering, and Enforcement. The City of Fairfield partners with the school district and STA to promote and improve pedestrian safety. She continued to outline current projects, concerns, and outreach efforts the city is working on with partners.

Robert Guerrero conveyed staff is working with each city to reinstate all the task forces and requesting each to present to the SR2S-AC.

C. Solano Public Health Update - Kids video project

Dail Montanez announced this is the second year of the Kids Video Project. Ms. Montanez and the SR2S staff have been working on outreach for high schoolers. Ms. Montanez indicated the best avenue for this participation was through the Video and Media Art Departments. This year two high schools are participating, Rodriguez and Fairfield. Each school will develop three videos to promote walking or bicycling to school. High Schoolers were very engaged in providing feedback on what they would like to see at their schools. Tina Machado would like to participate in these efforts.

D. Active Transportation Plan (ATP) Update

Dulce Jimenez provided an overview of the Comprehensive Transportation Plan (CTP) which includes elements of Active transportation, Arterials, highways, & freeways, and Transit and rideshare, also including Land use and Equity Chapters. Programs and projects in the plan will be eligible to be included in MTC's Plan Bay Area Plan. Upcoming meetings are open to the public. Ms. Jimenez provided a list of the projects each jurisdiction presented as their priority projects to be considered in STA's plan. She noted brief feedback from committee members, Mr. Belef expressed his input regarding discontinuing hawk lights and encouraging Rapid Flashing Beacons.

10. COMMITTEE ROUNDTABLE AND FUTURE AGENDA TOPICS.

David Belef acknowledged SR2S staff for their participation in the Mare Island Pedal Fest. Mr. Belef attended Vallejo's 2 by 2 meeting with two City Council members and two School Board members and discussed ATP and SR2S plans. He concluded by adding a future agenda topic on Traffic Management Plan for Schools.

11. ADJOURNMENT

The next meeting of the SR2S-AC is on **Wednesday, February 21, 2024, in person at 423 Main Street, Suisun City, CA 94585 and virtually via Zoom.**

Total Funds Available
\$212,172.00

Total Applied For
\$186,450.58

Total Under Review
\$186,450.58

Total Granted
\$0.00

APPLICANT	STATUS	DATE SUBMITTED	AMOUNT REQUESTED	CONTACT NAME	FUNDS AWARDED	APPLICANT TYPE	PROJECT DESCRIPTION
B. Gale Wilson Middle School FSUSD Incentives or Equipment Purchase	Applied	January 18, 2024	\$1,225	Mirel Rivera Principal	\$0	School	Custom A-frame signs; hand-held stop sign paddles; safety cones; safety vests
City of Benicia City of Benicia Infrastructure	Applied	February 1, 2024	\$30,000	Danny Urrutia Asst. Engineer	\$0	City Department	RE: Drolette Way and Corrigan Court. Replace 2 existing and non-compliant ADA curb ramps with a hi-vis c
City of Fairfield City of Fairfield Infrastructure	Applied	January 29, 2024	\$30,000	Tina Machado Transportation Planner	\$0	City Department	RE: Cordelia Hills ES & GVMS Crosswalk improvements: ladder detail and updated stop signs. RE: Sullivan MS RRFB and crosswalk updates @ Union Ave and Pear Tree Lane RE: Laurel Creek Park Trail/ES Crosswalk addition @ Cement Hill Road. With ladder detail, updated ADA rmaps, and RRFB installation.
City of Vacaville City of Vacaville Infrastructure	Applied	January 31, 2024	\$30,000	Johana Panana Lacherre Public Works	\$0	City Department	RRFBs @ Youngsdale Drive (Foxboro ES), N. Orchard Ave (Orchard ES), Ulatis Drive and Mills Roads, Ulatis Drive and Stoneybrook Lane (Cooper ES)
City of Vallejo City of Vallejo Infrastructure	Applied	January 18, 2024	\$30,000	Mark Helmbrecht Transportation Program Superintendent	\$0	City Department	Traffic calming @ Nebraska Street and Amador Street for Vallejo HS
Dan Mini Elementary School VCUSD Incentives or Equipment Purchase	Applied	February 2, 2024	\$4,800	Jason Gray Teacher	\$0	School	30 Bicycles for bike program
Fairfield PAL Center Fairfield Police Department Infrastructure	Applied	January 31, 2024	\$17,749	Heather Sanderson PAL Executive Director	\$0	Police Department	Purchase and install outdoor bike pump and repair station
Fairview Elementary School FSUSD Incentives or Equipment Purchase	Applied	January 17, 2024	\$1,500	Candace Willis Principal	\$0	School	Safety equipment for traffic calming

Total Funds Available
\$212,172.00

Total Applied For
\$186,450.58

Total Under Review
\$186,450.58

Total Granted
\$0.00

APPLICANT	STATUS	DATE SUBMITTED	AMOUNT REQUESTED	CONTACT NAME	FUNDS AWARDED	APPLICANT TYPE	PROJECT DESCRIPTION
FSUSD FSUSD Infrastructure	Applied	January 25, 2024	\$30,000	Rachel Dula Facilities Planner	\$0	School District	RE: Laurel Creek ES RRFB @ Gulf Drive and Peppertree Drive RE: Sheldon Academy RRFB @ the crosswalk on Woolner Ave closest to Allan Witt Park RE: Anna Kyle ES RRFB @ Kidder Ave and San Mateo St.
Green Valley Middle School FSUSD Incentives or Equipment Purchase	Applied	January 29, 2024	\$2,176	Steve Trotter Principal	\$0	School	Incentives for WoW Safety equipment for traffic calming
Hogan Middle School VCUSD Incentives or Equipment Purchase	Applied	February 2, 2024	\$5,000	Kenneth Boman Teacher	\$0	School	Bicycles for bike program 10 balance bikes 20 pedal bikes
Nelda Mundy Elementary School FSUSD Incentives or Equipment Purchase	Applied	February 2, 2024	\$4,000	Carli Cavens Asst. Principal	\$0	School	Equipment for traffic calming

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: February 21, 2024
TO: STA SR2S Advisory Committee
FROM: Suzanne Antone, SR2S Program Coordinator
Janelle Gregorio, SR2S Program Coordinator
Leigh Moilanen, SR2S Program Coordinator
Crystal Peacher, SR2S Program Coordinator
RE: Solano Safe Routes to School Program Update (by District/City)

Background:

The Solano Safe Routes to School (SR2S) Program aims to boost the participation of students in walking and bicycling to school by ensuring a safe, enjoyable, and healthy journey. Employing an inclusive strategy, the program incorporates six key elements, often referred to as the 6 E's: education, encouragement, enforcement, engineering, engagement, and evaluation. This initiative is accessible to all schools throughout the county and centers its efforts on implementing activities and programs that educate students about safety, promote health awareness, and identify opportunities for enhancements within communities countywide, ultimately fostering safer travel for students engaged in active modes of transportation.

In 2008, the STA Board adopted Solano's first Safe Routes to School Plan (Plan) and authorized STA staff to create a Safe Routes to School Program in Solano County. This Plan provided the direction for the SR2S Program through 2012 when the STA and the various SR2S Advisory Committees began the process of updating the 2008 Plan. The updated Plan was adopted by the STA Board in October 2013. STA Staff is currently engaging the Community Task Forces in each city in preparation for the 2024 Plan update which includes evaluating the effectiveness of the Program.

Discussion:

One of the Program's primary goals is to work with schools to invest in changing the culture to a more walkable and bikeable school sites. Below is an update of SR2S activities happening in each city:

Benicia

- Joe Henderson Elementary School has a Music Notes Assembly scheduled in March.
- Friday, April 19th is the tentative date for a Safe Moves Bike Rodeo at Mary Farmar Elementary School.
- SR2S has been invited to hold a Bike Mobile and Helmet Fitting event at Benicia Public

Library in collaboration with Food Is Free Bay Area on June 8th.

Dixon

- Program Coordinator attended “Coffee with the Director” for Dixon Montessori Charter School with their Director, Ben Ernest, and PTO Board in attendance.
- Music Notes assemblies have been booked at various schools in Dixon: Anderson Elementary and Dixon Montessori Charter School.
- Program Coordinator, in partnership with John Knight Middle School, identified students in need of bicycle helmets and conducted a brief Helmet Fitting and Safety Education event.

Fairfield/Suisun City

- Green Valley Middle School is hosting a Community Bike Workshop on Wednesday, May 1st. Bay Area Bike Mobile and Safe Moves Bike Rodeo will be the focus along with SR2S program coordinators conducting a helmet fitting and giveaway. Other small, local businesses will be invited to attend.
- Virtual Academy will be participating in a virtual bike assembly facilitated by Tommy Benkso from Bay Area Bike Mobile.
- Bike Mobile events have been scheduled and confirmed at the Fairfield Civic Center Library, David Weir Preparatory, and Green Valley Middle School.
- Program Coordinators continue to attend Parent-Leader Group meetings held monthly by the school district as a form of engagement and outreach.
- Staff has partnered with Solano County Public Health on The Youth Engagement Video Project. This is the second year Fairfield High School has participated and has expanded to include Rodriguez High School.
- Music Notes assemblies have been booked at B. Gale Wilson Middle, David Weir Preparatory, and Rolling Hills Elementary School.
- Program Coordinator is working on a Safety Day that will be piloted at three different schools throughout the county. The “day” will be held assembly style during the school day and will consist of short presentations from the following agencies invited: local police agencies, local fire department, Solano County Animal Control, Solano County Offices of Emergency Services, Coast Guard Search and Rescue, and CHP along with the CHP Helicopter.

Rio Vista

- DH White Elementary School hosted a Bike Mobile event on Monday, February 5th.
- Riverview Middle School hosted a Bike Mobile on Friday, February 9th.
- Dennis Elliot, STA Bicycle Advisory Committee member and Rio Vista Beacon reporter, has been in contact with SR2S and will be attending SR2S events in hopes of highlighting them in the Rio Vista Beacon newspaper.
- Rio Vista High School has reached out and is interested in booking a Bike Mobile.

Vacaville/Travis

- Vacaville Public Library has a Bike Mobile and Helmet Fitting event scheduled on Saturday, February 17th.

- The City of Vacaville has a Bike Mobile and Helmet Fitting event scheduled on Friday, March 29th. The event will be held at Markham Elementary School.
- Scandia Elementary School (Travis Unified School District) has indicated an interest in booking a Bike Mobile.

Vallejo

- John F. Kennedy Library reached out about SR2S conducting a Storytime and Safety Presentation for elementary school-aged students. The hour-long presentation will include a reading of a bicycling safety book, music from SR2S Partner, Music Notes, and various safety education games.
- Dan Mini Elementary School has a Music Notes Assembly scheduled in March.