



PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, November 21, 2024

Zoom Meeting Details

<https://us02web.zoom.us/j/87919486576>

Meeting ID: 87919486576

Join by Telephone: 1+ (408) 638-0968.

Click here for [Zoom Instructions](#)

MEETING AGENDA

<u>ITEM</u>	<u>STAFF PERSON</u>
1. CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS (1:00 – 1:05 p.m.)	Ruben Brunt, Chair
2. APPROVAL OF AGENDA (1:05 – 1:10 p.m.)	Members
3. OPPORTUNITY FOR PUBLIC COMMENT (1:10 – 1:15 p.m.)	
4. PRESENTATIONS (1:15 – 1:20 p.m.)	
A. Molly’s Angels	Devereaux Smith
5. CONSENT CALENDAR (1:20 – 1:30 p.m.)	
A. Minutes of the PCC Meeting of July 18, 2024 <u>Recommendation:</u> Approve the Minutes for the Meeting of July 18, 2024 Pg. 3	Natalie Quezada
B. Minutes of the PCC Meeting of September 19, 2024 <u>Recommendation:</u> Approve the Minutes for the Meeting of September 19, 2024 Pg. 7	Natalie Quezada
6. TRANSIT OPERATOR UPDATES (1:30 – 1:45 p.m.)	
A. Benicia and Vallejo SolTrans	
B. Dixon REDI-Ride	
C. Fairfield FAST	
D. Rio Vista Delta Breeze	
E. Suisun Microtransit	
F. Vacaville City Coach	

PCC MEMBERS

<u>Heather Barlow</u> Social Services Provider	<u>Dwayne Hankerson</u> MTC Policy Advisory Council Representative	<u>VACANT</u> Social Services Provider	<u>Lisa Hooks</u> Social Services Provider	<u>Brian McLaughlin</u> Member at Large	<u>VACANT</u> Public Agency -Education
<u>Katherine Richter</u> Vice-Chair Transit User	<u>Ruben Brunt</u> PCC Chair Transit User	<u>Jamal Waters</u> Public Agency- Health & Social Services	<u>Cynthia Tanksley</u> Transit User	<u>VACANT</u> Member at Large	

7. ACTION ITEMS – DISCUSSION

(1:45 – 2:00 p.m.)

- A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –September 2024, which includes TDA Claims for SolTrans Recommendation:**

Ron Grassi

Forward a recommendation to MTC to allocate funds based on the STA Board approved September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

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- B. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –October 2024, which includes TDA Claims for the City of Rio Vista, City of Fairfield, and the City of Vacaville**

Ron Grassi

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA Board approved October 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for the City of Rio Vista, the City of Fairfield, and the City of Vacaville, as shown in Attachment B.

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8. INFORMATIONAL ITEMS – DISCUSSION

- A. Solano Mobility Update**

Debbie McQuilkin

(2:05 – 2:10 p.m.)

Solano Mobility Website Potential Improvements <https://solanomobility.org/>

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9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:10 – 2:15 p.m.)

10. FUTURE AGENDA ITEMS

- ✓ TDA Claims from other Agencies
- ✓ Comprehensive Transportation Plan Update

11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, January 16, 2025**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 dmcquilkin@sta.ca.gov

Translation Services: For document translation, please email: iec@ie-center.org Para la traducción de documentos: 對於文檔翻譯電話 對 với tài liệu gọi dịch: Para sa mga dokumento tawag sa pagsasalin:

Meeting Schedule for the Calendar Year 2025

Thursday, January 16, 2025

Thursday, March 20, 2025

Thursday, May 15, 2025

Thursday, July 17, 2025

Thursday, September 18, 2025

Thursday, November 20, 2025

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of July 18, 2024

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt, PCC Chair, called the virtual PCC Meeting to order at **1:05 p.m.** A quorum was confirmed by STA Senior Transit Mobility Coordinator, Debbie McQuilkin.

PCC Members Present:	Cynthia Tanksley	PCC Vice-Chair/Transit User
	Heather Barlow	Social Services Provider
	Ruben Brunt, Chair	Transit User
	Katherine Richter	Transit User
	Brian McLaughlin	Member-at-Large
	Dwayne Hankerson	MTC Policy
	Lisa Hooks	Social Services Provider
	Chandra Daniels	Transit User/PCC Alternate Member
	James Williams	Member at Large
	Jamal Watters	Public Agency - Health & Social Services

PCC Members Absent:	Vacant	Public Agency - Education
	Vacant	Social Service Provider

Others Present:	Vicki Jacobs	Dixon Read Ride
	Ronald Freeman	Soltrans
	Tateyana Hendricks	Vacaville City Coach
	Brandon Thomson	STA
	Ron Grassi	STA
	Debbie McQuilkin	STA
	Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion by James Williams and a second by Brian McLaughlin, the PCC approved the Meeting Agenda unanimously. (10 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. PRESENTATIONS

A. Emergency Preparedness

Lisa Hooks presented the importance of emergency preparedness for individuals with disabilities, access, and functional needs. She noted the needs are broadly defined and include anyone who requires assistance due to a temporary or permanent condition that limits their ability to take action in an emergency. Ms. Hooks highlighted the five functional needs identified by the Federal Government: communication, health, independence, support, and transportation. She emphasized the role of the PCC in assisting seniors and people with disabilities during natural disasters or emergencies, ensuring safe evacuation and care. She concluded federal dollars are being allocated to get people prepared for emergencies and natural disasters.

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of March 21, 2024

Recommendation:

Approve PCC meeting minutes of March 21, 2024

On a motion by Lisa Hooks and a second by Katherine Ritcher, the PCC approved the meeting minutes of March 21, 2024. (9 Ayes, 1 abstention, James Williams)

6. TRANSIT OPERATOR UPDATES

- Dixon REDI-Ride: Vicki Jacobs
 - In the process of getting new buses and drivers to the fleet.
- Fairfield FAST - Absent
- Rio Vista Delta Breeze: Brandon Thomson
 - Two buses have been ordered to join the fleet
 - A new service line is being considered on Highway 160; possibly implemented in 2025
- Suisun Microtransit: Brandon Thomson
 - Received 3 new buses to the fleet.
- Vacaville City Coach: Tateyana Hendricks
 - New real-time bus arrival software is being installed on route services, through the My Ride App
- Vallejo Solano County Transit (SolTrans): Ronald Freeman
 - Nothing Report

7. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix – July 2024, which includes TDA Claims for STA on behalf of Solano County and STA on behalf of Suisun City

Ron Grassi presented the first TDA matrix for FY 24-25 of Solano County and Suisun City. He added a minor correction in the projected carryover balance for Solano County for the revised Attachment B, from \$ 4 million to \$3.6 million. He indicated these funds help to match various programs funded by the TDA, for Solano County. He concluded that Suisun City will be using funds for the Suisun City Microtransit System, Solano Express, and Maintenance for the Fairfield-Suisun Train Station, and Solano Mobility Hub

Before the approval of the below recommendation, one amendment was made as follows in bold italic

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA-approved July 2024 TDA Matrix for FY 2024-25, which includes TDA claims for STA, STA on behalf of Solano County, and STA on behalf of Suisun City, and shown in **revised Attachment B**.

On a motion by Cynthia Tanksley and a second by Mr. McLaughlin, the PCC approved the FY2024-25 TDA Matrix, as amended shown above in **bold italics**. (10 Ayes,)

B. PCC Membership

Debbie McQuilkin highlighted Cynthia Tanksley's membership will expire in September. She added a resignation letter from Melissa Westlie from the PCC was received, opening a second vacancy. Ms. McQuilkin indicated Ms. Tanksley has expressed interest in renewing her membership.

Recommendation:

Forward a recommendation to the STA Board to approve and reappoint Cynthia Tanksley, Transit User Member for another 3-year term.

On a motion by Heather Barlow and a second by James Williams, the PCC approved the above recommendation (10 Ayes)

James Williams announced his resignation from the PCC after 21 years of service, citing life changes.

8. INFORMATIONAL ITEMS – DISCUSSION

A. Comprehension Transportation Plan -Solano Equity Framework

Kathrina Gregana highlighted STA’s newly developed Solano Equity Framework, which aims to promote transportation equity in Solano County. She emphasized the local context of the framework and the varying levels of needs across different areas across the county.

Ms. Gregana will provide materials for future reference for those interested.

B. STA Staff Update

Debbie McQuilkin provided an overview of the Rio Vista CBTP. She emphasized the reliance on driving, the lack of sidewalks and poor pavement quality, and the need for expanded services and better access to medical facilities.

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Cynthia Tanksley raised concerns about the lack of air conditioning and poor booking services for SolTrans. Ronald Freeman will follow up with the SolTrans contractor regarding air conditioning issues on buses and weekend trip booking concerns. He assured Ms. Tanksley that these issues would be addressed and that new buses, ordered for August, should arrive as scheduled.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- A. Connected Mobility Implementation Plan**
- B. Comprehension Transportation Plan**
- C. Emergency Preparedness Plans**
- D. FAST Micro-Transit**

11. ADJOURNMENT

The meeting was adjourned at 3:00 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, May 16, 2024.**

Meeting Schedule for the Calendar Year 2024

Location for all meetings to be determined.

Thursday, November 21, 2024, at 1:00 p.m.

For questions regarding this agenda: Please contact Senior Mobility Coordinator, Debbie McQuilkin at (707) 399-3231 or dmcquilkin@sta.ca.gov

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of September 19, 2024

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt, PCC Chair, called the virtual PCC Meeting to order at approximately **1:00 p.m.**

PCC Members Present (In Alphabetical Order by Last Name):

Ruben Brunt, Chair	Transit User
Lisa Hooks	Social Services Provider
Brian McLaughlin	Member-at-Large
Cynthia Tanksley	PCC Vice-Chair/Transit User

PCC Members Absent:	Heather Barlow	Social Services Provider
	Chandra Daniels	Transit User/PCC Alternate Member
	Dwayne Hankerson	MTC Policy
	Katherine Richter	Transit User
	Jamal Watters	Public Agency - Health & Social Services
	Vacant	Member at Large
	Vacant	Public Agency - Education
	Vacant	Social Service Provider

Others Present:	Ronald Freeman	SolTrans
	Tateyana Hendricks	Vacaville City Coach
	Mandi Renshaw	SolTrans
	Ron Grassi	STA
	Debbie McQuilkin	STA
	Dulce Jimenez	STA
	Natalie Quezada	STA

2. APPROVAL OF AGENDA

Due to the lack of a quorum, no action was taken to approve the agenda.

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. PRESENTATIONS

A. Week Without Driving Challenge

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of July 18, 2024

Recommendation:

Approve PCC meeting minutes of July 18, 2024

Due to the lack of a quorum, no action was taken to approve the meeting minutes of July 18, 2024

6. TRANSIT OPERATOR UPDATES

- Dixon REDI-Ride: Absent
- Fairfield FAST - Absent
- Rio Vista Delta Breeze: Absent
- Suisun Microtransit: Absent

- Vacaville City Coach: Tateyana Hendricks.
 - Launching PinGo App next month to request paratransit and on-demand rides.
- Vallejo Solano County Transit (SolTrans): Ronald Freeman
 - Free Shuttle Rides to Benicia's Porch Fest
 - Youth ridership is rising with new students riding free program with school attendance.
 - SolTrans fleet have a new Maintenance vendor

Ms. Hooks requested to extend the SolTrans Program to the age limit of 22 for Students with People with Disabilities.

7. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –September 2024, which includes TDA Claims for SolTrans

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA Board approved September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

Due to the lack of a quorum, no action was taken to approve the recommendation.

8. INFORMATIONAL ITEMS – DISCUSSION

A. Solano Mobility Programs Annual Report FY 2023-24 - Call Center

Erika Dohina provided an overview of data the call center collected for FY23-24.

B. Solano Mobility Programs- Older Adults & People with Disabilities and Veterans Annual Report for FY 2023-24

Debbie McQuilkin provided an overview of the program data collected for FY23-24.

C. Staff Update

Debbie McQuilkin highlighted the Community Based Transportation Plan (CBTP) in Rio Vista is wrapping up, more details to come. She concluded Ms. Tanksley's membership renewal was approved by the STA Board for another 3 years.

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

None

10. FUTURE AGENDA ITEMS PCC COMMENTS

- A. TDA Claims from other Agencies
- B. Comprehensive Transportation Plan
- C. FAST Micro-Transit

11. ADJOURNMENT

The meeting was adjourned at 2:00 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, November 21, 2024.**

Meeting Schedule for the Calendar Year 2025

Thursday, January 16, 2025

Thursday, March 20, 2025

Thursday, May 15, 2025

Thursday, July 17, 2025

Thursday, September 18, 2025

Thursday, November 20, 2025

For questions regarding this agenda: Please contact Senior Mobility Coordinator, Debbie McQuilkin at (707) 399-3231 or dmcquilkin@sta.ca.gov

PCC

DATE: November 4, 2024
TO: Solano Paratransit Coordinating Council (PCC)
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –
September 2024, which includes TDA Claims for SolTrans

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each County for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC) and the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2024-25 TDA fund estimates from July 24, 2024, by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as the Solano Express bus service and the Intercity Taxi Card Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators.

Discussion:

The TDA apportionment for FY 2024-25 includes revenue estimates and projected carryover. The claim for SolTrans is within the parameters of available TDA funds and is being brought forward for review:

SolTrans' TDA Summary

SolTrans is requesting \$13,150,870 of TDA funds for FY 2024-25, which includes \$42,389 of TDA funds based on the FY 2022-23 Solano Express reconciliation and \$2,809,528 of FY 2024-25 TDA Funds based on STA Board-approved Solano Express Funding Plan. SolTrans is contributing an additional \$669,010 for Solano Express facility operation and maintenance, for a total of \$3,520,927 in TDA funds toward Solano Express. \$5,400,000 is requested to provide SolTrans local transit services, and \$872,207 is for Paratransit Service. SolTrans is also requesting \$3,357,736 in TDA funds designated for capital projects. SolTrans is currently in the process of electrifying the Solano Express and its Local bus fleet. SolTrans' TDA claim amounts are included in the September TDA matrix as shown in Attachment B.

At their meeting on August 27, 2024, the Solano County Intercity Transit Consortium discussed the September 2024 TDA Matrix and how MTC is changing the claiming process for STA Planning funds. STA Staff is working with MTC staff and the Solano County Auditor-Controller to clarify the new method. Also, it was requested that LCTOP and State of Good Repair Swaps be separated for the October TDA Matrix. The Consortium vote was unanimously approved. At their August 28, 2024, meeting, the STA TAC voted unanimously to forward the recommendation to the STA Board. On September 11, 2024, the STA Board approved the September 2024 TDA Matrix.

Fiscal Impact:

There is no additional financial impact to STA. The SolTrans claim amounts are consistent with the available SolTrans FY 2024-25 TDA Funds. STA Board's approval of the September 2024 TDA matrix provides the guidance MTC needs to process the TDA claim submitted by SolTrans.

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA Board approved September 2024 TDA Matrix for FY 2024-25, which includes the TDA claim for SolTrans, as shown in Attachment B.

Attachments:

- A. FY 2024-25 TDA Fund Estimate for Solano County Jurisdictions
- B. September 2024 TDA Matrix for FY 2024-25 includes TDA Claims for SolTrans

**FY 2024-25 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

Attachment A
Res No. 4629
Page 9 of 19
7/24/2024

FY2023-24 TDA Revenue Estimate		FY2024-25 TDA Revenue Estimate	
FY2023-24 Generation Estimate Adjustment		FY2024-25 County Auditor's Generation Estimate	
1. Original County Auditor Estimate (Feb, 23)	27,790,758	14. County Auditor Estimate	28,647,982
2. Actual Revenue (Jul, 24)	26,074,646	FY2024-25 Planning and Administration Charges	
3. Revenue Adjustment (Lines 2-1)	(1,716,112)	15. MTC Administration (0.5% of Line 14)	143,240
FY2023-24 Planning and Administration Charges Adjustment		16. County Administration (0.5% of Line 14)	143,240
4. MTC Administration (0.5% of Line 3)	(8,581)	17. MTC Planning (3.0% of Line 14)	859,439
5. County Administration (Up to 0.5% of Line 3) ⁴	(8,581)	18. Total Charges (Lines 15+16+17)	1,145,919
6. MTC Planning (3.0% of Line 3)	(51,483)	19. Solano Transportation Authority Planning (2.7% of Line 14-18) ⁵	742,556
7. Total Charges (Lines 4+5+6)	(68,645)	20. TDA Generations Less Charges (Lines 14-18-19)	26,759,507
8. STA Planning (2.7%)	(44,482)	FY2024-25 TDA Apportionment By Article	
9. Adjusted Generations Less Charges (Lines 3-7-8)	(1,602,985)	21. Article 3.0 (2.0% of Line 20)	535,190
FY2023-24 TDA Adjustment By Article		22. Funds Remaining (Lines 20-21)	26,224,317
10. Article 3 Adjustment (2.0% of line 9)	(32,060)	23. Article 4.5 (5.0% of Line 22)	0
11. Funds Remaining (Lines 9-10)	(1,570,925)	24. TDA Article 4 (Lines 22-23)	26,224,317
12. Article 4.5 Adjustment (5.0% of Line 11)	0		
13. Article 4 Adjustment (Lines 11-12)	(1,570,925)		

TDA APPORTIONMENT BY JURISDICTION

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2023	FY2022-23	6/30/2023	FY2022-24	FY2023-24	FY2023-24	FY2023-24	6/30/2024	FY2024-25	FY2024-25
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4.5										
SUBTOTAL	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4/8										
Dixon	2,204,870	47,091	2,251,961	(973,157)	0	1,085,464	(67,029)	2,297,240	1,123,910	3,421,150
Fairfield	7,030,992	198,495	7,229,488	(12,470,986)	0	6,819,888	(421,136)	1,157,254	7,063,650	8,220,904
Rio Vista	1,761,669	37,069	1,798,739	(635,209)	0	564,546	(34,861)	1,693,214	590,263	2,283,477
Solano County	3,482,413	78,038	3,560,451	(970,407)	367,537	1,043,031	(64,408)	3,936,204	1,069,777	5,005,981
Suisun City	1,284,769	35,150	1,319,919	(1,708,150)	5,556	1,643,640	(101,497)	1,159,468	1,682,556	2,842,024
Vacaville	14,057,168	360,767	14,417,935	(17,805,314)	0	5,759,622	(355,663)	2,016,580	5,957,351	7,973,931
Vallejo/Benicia	14,348,593	308,036	14,656,628	(14,791,197)	0	8,523,424	(526,331)	7,862,524	8,736,810	16,599,334
SUBTOTAL	44,170,475	1,064,647	45,235,121	(49,354,420)	373,093	25,439,615	(1,570,925)	20,122,484	26,224,317	46,346,801
GRAND TOTAL	\$45,432,860	\$1,092,797	\$46,525,657	(\$50,968,181)	\$373,093	\$25,958,791	(\$1,602,985)	\$20,286,375	\$26,759,507	\$47,045,882

1. Balance as of 6/30/23 is from the MTC FY2022-23 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/23, and FY2023-24 allocations as of 6/30/24.

3. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

FY 2024-25 TDA Matrix - September 2024

Attachment B

Date Prepared August 16, 2024
 STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY24-25 TDA Revenue Estimate from MTC	1	\$ 1,123,910	\$ 7,063,650	\$ 590,263	\$ 1,682,556	\$ 5,957,351	\$ 8,736,810	\$ 1,069,777	\$ 26,224,317
Projected Carryover from MTC	1	\$ 2,297,240	\$ 1,157,254	\$ 1,693,214	\$ 1,159,468	\$ 2,016,580	\$ 7,862,524	\$ 3,936,204	\$ 20,122,484
Available for Allocation per MTC	1	\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801
FY23-24 Allocations / Returns	1								\$ -
Total TDA Revenue Available for Allocation		\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801

USES

Paratransit									
Intercity Taxi Scrip	2	\$ 350	\$ -	\$ 300	\$ 5,075	\$ 25,140	\$ 41,972	\$ 447,163	\$ 520,000
Paratransit	3						\$ 872,207	\$ 200,000	\$ 1,072,207
Local Taxi Scrip, Local 1st/Last Mile, Go-Go	3				\$ 75,000		\$ 20,000	\$ 175,000	\$ 270,000
<i>Subtotal Paratransit</i>		\$ 350	\$ -	\$ 300	\$ 80,075	\$ 25,140	\$ 934,179	\$ 822,163	\$ 1,862,207

Local Transit Service and Microtransit	3				\$ 650,000		\$ 5,400,000		\$ 6,050,000
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SolanoExpress Intercity Bus									
To SolTrans	4	\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538
<i>Subtotal SolanoExpress Intercity Bus</i>		\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538

Transit Capital	Claimed by each agency	3					\$ 3,357,736	\$ 260,000	\$ 3,617,736
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STA Planning	Claimed by STA (2.7%)	6	\$ 32,517	\$ 204,304	\$ 16,912	\$ 49,239	\$ 172,542	\$ 255,338	\$ 31,246	\$ 762,098
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Swaps / Other									
LCTOP and SGR swap: Dixon to claim from Fairfield	7		\$ 50,991						\$ 50,991
LCTOP and SGR swap: Rio Vista to claim from Fairfield	7		\$ 27,320						\$ 27,320
LCTOP and SGR swap: Vacaville to claim from Fairfield	7		\$ 268,554						\$ 268,554
Repayment of FY22-23 loan for CNG Bus Purchase, claimed by FAST	8						\$ 1,630,000		\$ 1,630,000
Solano Express FY22-23 reconciliation: SolTrans to claim from Fairfield	9		\$ 42,389						\$ 42,389
									\$ -
									\$ -
Intercity Bus Capital Plan claimed by SolTrans	10								\$ -
Fairfield-Vacaville Train Station claimed by FAST	11					\$ 72,326			\$ 72,326
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	15							\$ 40,000	\$ 40,000
									\$ -
									\$ -
<i>Subtotal Swaps</i>		\$ -	\$ 389,254	\$ -	\$ 410,000	\$ 72,326	\$ 1,630,000	\$ 85,000	\$ 2,586,580

Total To Be Claimed by All Agencies		\$ 98,470	\$ 1,217,773	\$ 17,212	\$ 1,377,850	\$ 585,625	\$ 13,663,044	\$ 1,397,185	\$ 18,357,159
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Balance		\$ 3,322,680	\$ 7,003,131	\$ 2,266,265	\$ 1,464,174	\$ 7,388,306	\$ 2,936,290	\$ 3,608,796	\$ 27,989,642
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Notes (continued on next page)

FY 2024-25 TDA Matrix - September 2024

Attachment B

Date Prepared August 16, 2024

STA Board Action

- (1) MTC July 24, 2024 Fund Estimate; Reso 4629; columns I, H, J; FY23-24 Allocations>Returns include allocations after June 30, 2024; **FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with payment of new CNG commuter buses in 2023. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.**
- (2) STA will be the claimant. Based on FY 2024-25 Intercity Taxi Card Funding Amounts.
- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$650k), first-last mile (\$75k). Benicia TDA (\$20K) for Benicia Lyft Solano County (\$175K) is for Medical Concierge G0-G0
- (4) Based on FY 2024-25 Intercity Transit Funding 22-May-24 draft Budget, subject to approval by STA Board and to an updated Solano Express Funding and Cost-Sharing agreement between STA and SolTrans.
- (5) TBD
- (6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate). From April 10, 2024 STA Board meeting.
- (7) Dixon, Rio Vista, and Vacaville to claim TDA from Fairfield per March 12, 2024 and June 11, 2024 programming emails.
- (8) To be claimed by FAST for FY 2022-23 loan to SolTrans to assist with payment for new CNG commuter buses in 2023
- (9) SolTrans to claim from Fairfield for reconciliation of FY22-23 SolanoExpress service.
- (10) TBD
- (11) FAST to claim from Vacaville based on the 2002 agreement for the operation of Fairfield - Vacaville Train Station. Amount covers FY24-25 costs.
- (12) To be claimed by STA for Suisun Amtrak station maintenance
- (13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 4 of 4
- (14) To be claimed by STA for Faith in Action
- (15) To be claimed by STA for Equitable Access to Justice Pilot Program

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PCC

DATE: November 4, 2024
TO: Solano Paratransit Coordinating Council (PCC)
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) Matrix –
October 2024, which includes the TDA Claims for the City of Rio Vista, the
City of Fairfield, and the City of Vacaville

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each County for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. TDA funds are shared among agencies to fund joint services such as the Solano Express bus service and the Intercity Taxi Card Program.

To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC) and the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2024-25 TDA fund estimates from July 24, 2024, by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators. The TDA apportionment for FY 2024-25 includes revenue estimates and projected carryover. The claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville are within the parameters of available TDA funds and are being brought forward for review.

Discussion:

The City of Rio Vista (Delta Breeze) TDA Summary

The City of Rio Vista intends to claim \$651,551 in FY 2024-25 TDA funding. \$85,900 in TDA planning/administration funds, \$505,651 for bus operations, and \$60,000 in local match for a bus replacement. The October TDA matrix includes the City of Rio Vista TDA claim amounts, as shown in Attachment B.

The City of Fairfield (FAST) TDA Summary

The City of Fairfield intends to claim \$7,279,739 for FY 2024-2025. Some of these revenues will come from TDA funds owed to the City of Fairfield by other agencies. Fairfield is claiming a bus loan repayment from Solano County Transit (SolTrans) for \$1,630,000, TDA funds totaling \$122,995 (\$50,669 for FY 2021-22 and \$72,326 for FY 2022-23) from the City of Vacaville for 50% of Fairfield-Vacaville Hannigan Train Station expenses, and \$448 from the City of Rio Vista to reconcile a slight discrepancy related to State of Good Repair (SGR) funding.

Fairfield is claiming \$4,735,526 of TDA and \$203,781 of revenue-based State Transit Assistance funds to operate fixed-route transit services, \$694,241 of TDA for FAST Connect ADA services, and \$1,646,191 of TDA for FAST Connect Microtransit services. The October TDA matrix includes the City of Fairfield TDA claim amounts, as shown in Attachment B.

The City of Vacaville (City Coach) TDA Summary

The City of Vacaville intends to claim a total request of \$5,672,228 for FY 2024-25. \$3,377,228 TDA for Transit Operating and \$2,295,000 TDA Capital. The \$3,377,228 for transit operations provides the following public transportation services:

- Fixed Route (City Coach), buses operating on significant arterials and collections, running on a schedule with timed stops along the route.
- On-demand service (City Coach Direct) provides point-to-point transportation within the city limits of Vacaville based on the patron's origin and desired destination.
- Paratransit, origin-to-destination transportation service for qualified seniors and disabled individuals.
- Local Taxi Program, which offers discounted taxi service for qualified seniors and disabled individuals.

The City of Vacaville's capital funding needs for Fiscal Year 2024-25 include a total of \$2,295,000 for various capital projects, such as replacing a vehicle lift, various transit amenities, and funding to complete the expansion of the transit building. The October TDA matrix includes the City of Vacaville TDA claim amounts, as shown in Attachment B.

MTC has changed the claiming process for STA Planning funds. The 2.7% for STA Planning has been removed from the October TDA Matrix. STA Planning will be paid directly to STA based on Government Code PUC 99233.12 of the Transportation Development Act Statute. Also, the Solano County Intercity Transit Consortium requested that LCTOP and State of Good Repair Swaps be separated for the October TDA Matrix.

At its September 24, 2024, meeting, the Solano County Intercity Transit Consortium unanimously approved the recommendation to forward the October TDA Matrix to the STA TAC and Board for approval. At its September 25, 2024, meeting, the STA TAC voted unanimously to forward the recommendation to approve the October TDA Matrix to the STA Board. On October 9, 2024, the STA Board approved the October 2024 TDA Matrix.

Fiscal Impact:

There is no additional financial impact to STA. The City of Rio Vista, the City of Fairfield, and the City of Vacaville claim amounts are consistent with the available FY 2024-25 TDA Funds. The STA Board's approval of the October 2024 TDA matrix provides the guidance MTC needs to process the TDA claims submitted by the City of Rio Vista, the City of Fairfield, and the City of Vacaville.

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA Board approved October 2024 TDA Matrix for FY 2024-25, which includes the TDA claims for the City of Rio Vista, the City of Fairfield, and the City of Vacaville as shown in Attachment B.

Attachments:

- A. FY 2024-25 TDA Fund Estimate for Solano County Jurisdictions
- B. October 2024 TDA Matrix for FY 2024-25 includes the City of Rio Vista, the City of Fairfield, and the City of Vacaville TDA Claims

**FY 2024-25 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

Attachment A
Res No. 4629
Page 9 of 19
7/24/2024

FY2023-24 TDA Revenue Estimate		FY2024-25 TDA Revenue Estimate	
FY2023-24 Generation Estimate Adjustment		FY2024-25 County Auditor's Generation Estimate	
1. Original County Auditor Estimate (Feb, 23)	27,790,758	14. County Auditor Estimate	28,647,982
2. Actual Revenue (Jul, 24)	26,074,646	FY2024-25 Planning and Administration Charges	
3. Revenue Adjustment (Lines 2-1)	(1,716,112)	15. MTC Administration (0.5% of Line 14)	143,240
FY2023-24 Planning and Administration Charges Adjustment		16. County Administration (0.5% of Line 14)	143,240
4. MTC Administration (0.5% of Line 3)	(8,581)	17. MTC Planning (3.0% of Line 14)	859,439
5. County Administration (Up to 0.5% of Line 3) ⁴	(8,581)	18. Total Charges (Lines 15+16+17)	1,145,919
6. MTC Planning (3.0% of Line 3)	(51,483)	19. Solano Transportation Authority Planning (2.7% of Line 14-18) ⁵	742,556
7. Total Charges (Lines 4+5+6)	(68,645)	20. TDA Generations Less Charges (Lines 14-18-19)	26,759,507
8. STA Planning (2.7%)	(44,482)	FY2024-25 TDA Apportionment By Article	
9. Adjusted Generations Less Charges (Lines 3-7-8)	(1,602,985)	21. Article 3.0 (2.0% of Line 20)	535,190
FY2023-24 TDA Adjustment By Article		22. Funds Remaining (Lines 20-21)	26,224,317
10. Article 3 Adjustment (2.0% of line 9)	(32,060)	23. Article 4.5 (5.0% of Line 22)	0
11. Funds Remaining (Lines 9-10)	(1,570,925)	24. TDA Article 4 (Lines 22-23)	26,224,317
12. Article 4.5 Adjustment (5.0% of Line 11)	0		
13. Article 4 Adjustment (Lines 11-12)	(1,570,925)		

TDA APPORTIONMENT BY JURISDICTION

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2023	FY2022-23	6/30/2023	FY2022-24	FY2023-24	FY2023-24	FY2023-24	6/30/2024	FY2024-25	FY2024-25
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4.5										
SUBTOTAL	1,262,385	28,151	1,290,536	(1,613,761)	0	519,176	(32,060)	163,891	535,190	699,081
Article 4/8										
Dixon	2,204,870	47,091	2,251,961	(973,157)	0	1,085,464	(67,029)	2,297,240	1,123,910	3,421,150
Fairfield	7,030,992	198,495	7,229,488	(12,470,986)	0	6,819,888	(421,136)	1,157,254	7,063,650	8,220,904
Rio Vista	1,761,669	37,069	1,798,739	(635,209)	0	564,546	(34,861)	1,693,214	590,263	2,283,477
Solano County	3,482,413	78,038	3,560,451	(970,407)	367,537	1,043,031	(64,408)	3,936,204	1,069,777	5,005,981
Suisun City	1,284,769	35,150	1,319,919	(1,708,150)	5,556	1,643,640	(101,497)	1,159,468	1,682,556	2,842,024
Vacaville	14,057,168	360,767	14,417,935	(17,805,314)	0	5,759,622	(355,663)	2,016,580	5,957,351	7,973,931
Vallejo/Benicia	14,348,593	308,036	14,656,628	(14,791,197)	0	8,523,424	(526,331)	7,862,524	8,736,810	16,599,334
SUBTOTAL	44,170,475	1,064,647	45,235,121	(49,354,420)	373,093	25,439,615	(1,570,925)	20,122,484	26,224,317	46,346,801
GRAND TOTAL	\$45,432,860	\$1,092,797	\$46,525,657	(\$50,968,181)	\$373,093	\$25,958,791	(\$1,602,985)	\$20,286,375	\$26,759,507	\$47,045,882

1. Balance as of 6/30/23 is from the MTC FY2022-23 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/23, and FY2023-24 allocations as of 6/30/24.

3. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

FY 2024-25 TDA Matrix - October 2024

Attachment B

Date Prepared September 20, 2024
 STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY24-25 TDA Revenue Estimate from MTC	1	\$ 1,123,910	\$ 7,063,650	\$ 590,263	\$ 1,682,556	\$ 5,957,351	\$ 8,736,810	\$ 1,069,777	\$ 26,224,317
Projected Carryover from MTC	1	\$ 2,297,240	\$ 1,157,254	\$ 1,693,214	\$ 1,159,468	\$ 2,016,580	\$ 7,862,524	\$ 3,936,204	\$ 20,122,484
Available for Allocation per MTC	1	\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801
FY23-24 Allocations / Returns	1								\$ -
Total TDA Revenue Available for Allocation		\$ 3,421,150	\$ 8,220,904	\$ 2,283,477	\$ 2,842,024	\$ 7,973,931	\$ 16,599,334	\$ 5,005,981	\$ 46,346,801

USES

Paratransit and On Demand Service									
Intercity Taxi Scrip	2	\$ 350	\$ -	\$ 300	\$ 5,075	\$ 25,140	\$ 41,972	\$ 447,163	\$ 520,000
Paratransit and On Demand Service	3		\$ 694,241			\$ 941,757	\$ 872,207	\$ 200,000	\$ 2,708,205
Microtransit	3		\$ 1,646,191						
Local Taxi Scrip, Local 1st/Last Mile, Go-Go	3				\$ 75,000	\$ 57,458	\$ 20,000	\$ 175,000	\$ 327,458
Subtotal Paratransit		\$ 350	\$ 2,340,432	\$ 300	\$ 80,075	\$ 1,024,355	\$ 934,179	\$ 822,163	\$ 3,555,663

Local Transit Service (Fixed Route) & Administration	3		\$ 2,982,531	\$ 563,518	\$ 650,000	\$ 2,066,576	\$ 5,400,000		\$ 11,662,625
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SolanoExpress Intercity Bus									
To SolTrans	4	\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538
Subtotal SolanoExpress Intercity Bus		\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 2,085,791	\$ 198,776	\$ 3,478,538

Transit Capital	Claimed by each agency	3		\$ 60,000		\$ 2,295,000	\$ 3,357,736	\$ 260,000	\$ 5,972,736
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STA Planning	Claimed by STA (2.7%)	6							\$ -
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Swaps / Other									
LCTOP swap (FY23-24 Pop& Rev funds): Dixon to claim from Fairfield	7		\$ 51,825						\$ 51,825
SGR swap (FY23-24 funds): Dixon to claim from Fairfield	7		\$ 1,366						\$ 1,366
LCTOP swap (FY23-24 Pop& Rev funds): Rio Vista to claim from Fairfield	7		\$ 27,585						\$ 27,585
SGR swap: correction for Rio Vista / Fairfield swap of FY24-25 funds, Rio Vista to claim next year	7		\$ 448	\$ 448					\$ 896
LCTOP swap (FY23-24 Pop& Rev funds): Vacaville to claim from Fairfield	7		\$ 271,271						\$ 271,271
SGR swap (FY23-24 funds): Vacaville to claim from Fairfield	7		\$ 4,441						\$ 4,441
Prior Year LCTOP and SGR apportionments: Vacaville to claim from Fairfield	10		\$ 35,725						\$ 35,725
Repayment of FY22-23 loan for CNG Bus Purchase, claimed by FAST	8						\$ 1,630,000		\$ 1,630,000
Solano Express FY22-23 reconciliation: SolTrans to claim from Fairfield	9		\$ 42,389						\$ 42,389
Fairfield-Vacaville Train Station claimed by FAST for FY21-22 and FY22-23 costs	11					\$ 122,995			\$ 122,995
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	15							\$ 40,000	\$ 40,000
									\$ -
									\$ -
Subtotal Swaps		\$ -	\$ 435,051	\$ 448	\$ 410,000	\$ 122,995	\$ 1,630,000	\$ 85,000	\$ 2,683,494

Total To Be Claimed by All Agencies		\$ 65,953	\$ 6,382,229	\$ 624,266	\$ 1,328,611	\$ 5,824,543	\$ 13,407,706	\$ 1,365,939	\$ 27,353,055
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Balance		\$ 3,355,197	\$ 1,838,675	\$ 1,659,211	\$ 1,513,413	\$ 2,149,388	\$ 3,191,628	\$ 3,640,042	\$ 18,993,746
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Notes (continued on next page)

FY 2024-25 TDA Matrix - October 2024

Attachment B

Date Prepared September 20, 2024

STA Board Action

- (1) MTC July 24, 2024 Fund Estimate; Reso 4629; columns I, H, J; FY23-24 Allocations>Returns include allocations after June 30, 2024; FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with payment of new CNG commuter buses in 2023. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.
- (2) STA will be the claimant. Based on FY 2024-25 Intercity Taxi Card Funding Amounts.
- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$650k), first-last mile (\$75k). Benicia TDA (\$20K) for Benicia Lyft Solano County (\$175K) is for Medical Concierge G0-G0
- (4) Based on FY 2024-25 Intercity Transit Funding 22-May-24 draft Budget, subject to approval by STA Board and to an updated Solano Express Funding and Cost-Sharing agreement between STA and SolTrans.
- (5) TBD
- (6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate). MTC's Fund Estimate deducts the 2.7% from the annual revenue estimate for each jurisdiction; therefore, the STA Planning amount is no longer shown on this line of the TDA Matrix.
- (7) Dixon, Rio Vista, and Vacaville to claim TDA from Fairfield. Includes FY23-24 LCTOP Pop & Rev apportionments, and FY23-24 SGR apportionments.
- (8) To be claimed by FAST for FY 2022-23 loan to SolTrans to assist with payment for new CNG commuter buses in 2023
- (9) SolTrans to claim from Fairfield for reconciliation of FY22-23 SolanoExpress service.
- (10) Vacaville to claim from Fairfield, previously unclaimed prior-year apportionments include: LCTOP from FY19-20 to FY22-23 and SGR from FY20-21 to FY22-23.
- (11) FAST to claim from Vacaville based on the 2002 agreement for the operation of Fairfield - Vacaville Train Station. Amount covers costs incurred by Fairfield in FY21-22 and FY22-23. (FY21-22 costs had been included in FY23-24 TDA matrix but were not claimed by Fairfield.)
- (12) To be claimed by STA for Suisun Amtrak station maintenance
- (13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 4 of 4
- (14) To be claimed by STA for Faith in Action
- (15) To be claimed by STA for Equitable Access to Justice Pilot Program

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PCC

DATE: November 1, 2024
TO: Solano Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Program Manager
RE: Solano Mobility Update

A verbal update will be provided at the meeting.