



Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 424-6075 / Fax (707) 424-6074

Email: info@sta.ca.gov ♦ Website: sta.ca.gov

6:00 p.m.- 7:30 p.m., Thursday February 1, 2023

Meeting being provided both in-person at: 423 Main St., Suisun City, CA 94585

STA Zoom Link

<https://us02web.zoom.us/j/83742782449?pwd=T1BHWTv1UHl0OXgrdW92Vm5LKzJIUT09&from=addon>

Join by Phone: 1(408) 638-0968

Meeting ID: 837 4278 2449, Passcode: 493044

ITEM

STAFF PERSON

- | | |
|---|---|
| 1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM
(6:00 – 6:05 p.m.) | Diane Dooley, Chair |
| 2. APPROVAL OF AGENDA
(6:05 – 6:10 p.m.) | Diane Dooley, Chair |
| 3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS
(6:10 – 6:15 p.m.)
a. New PAC Member Introductions | Diane Dooley, Chair |
| 4. CONSENT CALENDAR
Approve the following consent item in one motion.
(6:15 – 6:20 p.m.) | Diane Dooley, Chair |
| A. PAC MEETING MINUTES
<u>Recommendation:</u>
Approve STA PAC Meeting Minutes of December 7, 2023.
Pg. 5 | Natalie Quezada, STA |
| 5. PRESENTATIONS
(6:20 – 6:35 p.m.)
A. Introduction to the Bay Area Ridge Trail | Alex Sabo, Ridge Trail
Kyvan Elep, Ridge Trail |

Bob Berman
Bay Area Ridge Trail
(Member at Large)

Diane Dooley
City of Benicia
Chair

Joseph Green-Heffern
City of Fairfield
Vice-Chair

Michael Hayes
City of Rio Vista

Cookie Clark
City of Vacaville

Teresa Booth
City of Vallejo

Miranda Barber
City of Dixon

VACANT
City of
Suisun City

Avery Livengood
Member at
Large

VACANT
Solano
Community
College

VACANT
County
of Solano

6. ACTION NON-FINANCIAL

A. Safe Routes to School (SR2S) Cycle 3 Microgrant Evaluation Panel

Amy Antunano, STA

Recommendation:

Approve the appointment of a PAC Representative to participate as part of the Microgrant Cycle 3 Evaluation Panel.

(6:35 – 6:45 p.m.)

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B. Solano Countywide Wayfinding Sign Program, Year 3 of a 3-Year Program

Dulce Jimenez, STA

Recommendation:

Approve the appointment of a PAC Representative to participate as part of Year 3 Solano Countywide Wayfinding Sign Program Project Review Panel.

(6:45 – 6:55 p.m.)

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7. INFORMATIONAL ITEMS- DISCUSSION

(6:55 – 7:20 p.m.)

A. Ad hoc Committee Update on the Top 10 Walks/Hikes Volume II Brochure

Dulce Jimenez, STA

Cookie Clark, PAC

Joe Green-Heffern, PAC

Teri Booth, PAC

Michael Hayes, PAC

- i. Feedback on the objectives, guidelines and theme set by the Ad-Hoc

(6:55 – 7:15 p.m.)

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B. Active Transportation Legislative Update

Dulce Jimenez, STA

(7:15 – 7:20 p.m.)

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8. INFORMATIONAL ITEMS- NO DISCUSSION

A. None.

9. COMMITTEE ROUND TABLE

(7:20 – 7:30 p.m.)

10. FUTURE AGENDA TOPICS:

- Introduction to Active Transportation Funding Sources
- City of Fairfield Tolenas Project
- Park Road OBAG 2 Project Update
- Revisions to PAC By-Laws
- Pedestrian Project Delivery and Funding Update
- PAC Priority Project Tour

11. ADJOURNMENT

The next meeting of the STA PAC is on **Thursday, April 4, 2024**, at STA.

PAC 2024 Meeting Dates:

(The PAC meets every First Thursday on even months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:00 pm, Thursday, June 6, 2024

6:00 pm, Thursday, August 1, 2024

6:00 pm, Thursday, October 3, 2024

6:00 pm, Thursday, December 5, 2024

Questions? Please contact STA Assistant Planner, Dulce Jimenez, at (707) 399-3214 or djimenez@sta.ca.gov

Translation Services: For document translation please email: iec@je-center.org

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PEDESTRIAN ADVISORY COMMITTEE (PAC)

Minutes for the Meeting of December 7, 2023

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the STA's Pedestrian Advisory Committee (PAC) was called to order by Chair Bob Berman at approximately 6 p.m. Quorum was confirmed.

PAC Members Present (In Alphabetical Order by Last Name):

Miranda Barber	City of Dixon
Bob Berman-Chair	Member-At Large
Teresa Booth	City of Vallejo
Beatryce "Cookie" Clark	City of Vacaville
Dr. Diane Dooley	City of Benicia
Joseph Green-Heffern	City of Fairfield
Michael Hayes	City of Rio Vista

Absent PAC Members

Avery Livengood	Member-At Large
VACANT	City of Suisun City
VACANT	County of Solano
VACANT	Member-At Large (Solano Community College)

Others Present:

Frances Neade	Solano County
Jordan Santos	City of Dixon
Kathrina Gregana	STA
Dulce Jimenez	STA
Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion by Joe Green-Heffern and a second by Cookie Clark, the STA PAC approved the agenda. (7 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

- New PAC Member Introductions-* Kathrina Gregana introduced the new PAC representative of Dixon: Miranda Barber, Vacaville: Cookie Clark, and Member-At-Large: Avery Livengood.

4. CONSENT CALENDAR

A. SPECIAL JOINT BAC/PAC MEETING MINUTES

Recommendation:

Approve STA Joint BAC/PAC Meeting Minutes of August 3, 2023.

Before approval, Teri Booth requested to correct the spelling of her name to reflect in the meeting minutes of August 3, 2023.

On a motion by Teri Booth, and a second by Joe Green-Heffern, the STA PAC approved the Consent Calendar Item A as amended shown above in ***bold italics***. (7 Ayes).

5. PRESENTATIONS

A. None

6. ACTION ITEM – NON-FINANCIAL

A. 2024 PAC Chair and Vice Chair Elections

Kathrina Gregana stated the Chair and Vice Chair positions cannot serve two consecutive years as referenced in the PAC Bylaws (Article VI, Section 3).

By consensus, Diane Dooley was nominated as the 2024 PAC Chair and Joe Green-Heffern was nominated as the 2024 PAC Vice-Chair.

B. 2024 Pedestrian Advisory Committee (PAC) Work Plan

Kathrina Gregana presented the 2024 PAC Work Plan and requested feedback from members. She noted that the work plan includes updates on the new Top Ten Walk and Hike brochure and OuterSpatial application. She also noted that the PAC will continue to review and provide updates to the discretionary funds of regional and state plans and initiatives related to active transportation. She added that the Comprehensive Transportation Plan will be continuing for 2024 and will be included in the work plan.

Comments/Feedback from the Committee Members:

Joe Green-Heffern requested to receive regular updates on major planning efforts by member agencies that could be useful for the PAC to know about, such as General Plan updates or the Suisun Valley Strategic Plan. He also asked to attach the Comprehensive Transportation Plan (CTP) roster and schedule with the work plan, given that it is a major effort, and this sheet would be a good reference document for PAC members.

Bob Berman requested the addition of the Regional Measure 3 (RM3) Safe Routes to Transit to the Work Plan as another grant opportunity to monitor active transportation projects. He also asked to explore opportunities for additional BAC/PAC joint meetings, such as presentations that could pertain to both committees.

Dr. Dooley requested a presentation on bicycle and pedestrian safety related to electric bikes, scooters, and other active transportation devices. She also asked to add recreational trails as a topic of interest in the Work Plan.

Recommendation:

Forward a recommendation to the STA Board to adopt the 2024 PAC Overall Work Plan.

On a motion by Teri Booth and a second by Cookie Clark, the STA PAC approved the recommendation to include feedback noted and shown above in *italics*. (7 Ayes).

C. Ad-Hoc Committee on Top 10 Walks/Hikes Brochures and OuterSpatial Content

Kathrina Gregana provided an overview of the Solano Top 10 Walks and Hikes brochure and the effort to update or expand upon the document to promote and market the active transportation infrastructure in Solano County. Ms. Gregana continued by walking through the proposed schedule and process for a brochure update to be completed by Walk Month in September 2024. She ended by requesting the appointment of an additional member to the ad

hoc committee to fill a vacant position. She added that Teri Booth and Joe Green-Heffern are currently serving on the committee.

Comments/Feedback from the Committee Members:

After the discussion, the committee requested to meet in February to have further discussion on the brochure theme and the brochure update guidelines and objectives.

By consensus, Cookie Clark and Michael Hayes were appointed to expand the ad hoc committee to four members.

7. INFORMATIONAL ITEMS- DISCUSSION

A. Update on Comprehensive Transportation Plan (CTP) Active Transportation Subcommittee Meeting

Dulce Jimenez provided an overview of CTP and the element subcommittee meetings. She continued by highlighting the list of Solano member agency priority projects that were submitted to CTP and stated that the next round of meetings will focus on goals and objectives and project prioritization metrics. Bob Berman encouraged PAC members to contact the public works staff of the jurisdiction they represent to provide feedback on the project priorities.

B. Countywide Wayfinding Sign Program, Year 3 of a 3-Year Program

Dulce Jimenez summarized the Countywide Wayfinding Sign Program which aims to enhance regional trails and replace broken or old signs, with a focus on accessibility and connectivity. She shared that over the two years of the program, \$50,000 has been allocated to three projects: the Bay Area Ridge Trail Carquinez Strait Scenic Loop Trail, City of Benicia Wayfinding Signage in the Downtown Area, and the Bay Trail Vine Trail Project in the City of Vallejo. She continued by saying that all three projects are estimated to be completed by the summer or the end of 2024. Ms. Jimenez concluded by requesting feedback on the scope of the final year of the Wayfinding Sign Program. Committee members suggest exploring trail funding options beyond pedestrian safety grants.

C. Recreational Trails Discussion

Diane Dooley began the discussion by stating her interest in exploring funding sources that highlight crosstown trails and open-space trails across the county. She shared a list of potential competitive funding sources that could fit these types of projects from:

Cal-Fires grants: <https://www.grants.ca.gov/grants/cal-fire-wildfire-prevention-grants-program-fy-2023-2024/>

Wildfire Prevention Grants: <https://www.fire.ca.gov/what-we-do/grants/wildfire-prevention-grants>

Clean California Local Grants Projects: <https://cleancalifornia.dot.ca.gov/local-grant-program/local-grants-cycle-2>

CalTrans Trails Projects: <https://dot.ca.gov/>

Ms. Gregana responded that STA staff will continue to monitor potential grant opportunities with a focus on regional and local trails and will keep this committee apprised. Staff will bring this item to provide an update on other potential funding sources for recreational trails.

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. None.

9. COMMITTEE ROUNDTABLE

Joe Green-Heffern reminded the committee that the next Comprehensive Transportation Plan (CTP) Arterials, Highways, and Freeway meeting is on Wednesday, December 13th at 4 pm at the STA offices.

10. FUTURE AGENDA TOPICS

1. Park Road OBAG 2 Project Update
2. Safe Routes to School Microgrant Cycle 3
3. Revisions to PAC By-Laws
4. Pedestrian Project Delivery and Funding Update
5. PAC Priority Project Tour
6. PDA, PPA, and PCA Designations Update
7. Bay Area Ridge Trail Presentation
8. City of Fairfield Tolenas Project
9. Grant Opportunities

11. ADJOURNMENT

The Solano PAC meeting adjourned at approximately 7:30 p.m. The next meeting of the STA PAC is on **Thursday, February 1, 2024**, via Zoom and In-Person.



DATE: January 25, 2024
TO: STA PAC
FROM: Amy Antunano, Assistant Program Manager for Safe Routes to School
RE: Safe Routes to School (SR2S) Cycle 3 Microgrant Evaluation Panel

Background:

In November 2019, the STA Board launched a Safe Routes to School (SR2S) Micro-Grant Pilot Program to support small-scale projects or capital purchases that improves bike and pedestrian usage and safety around schools in Solano County.

Due to the continued success of the SR2S Pilot Micro Grant Program, the STA released a Call for Projects on December 22nd, 2023, for the grant's third iteration. This year, with an expanded budget of \$212,176, the SR2S staff expects increased interest from schools and cities countywide.

Discussion:

The deadline for Cycle 3 applications for the SR2S Micro Grant is February 3, 2024. Following this, a review process is scheduled for the week of February 5, 2024. To ensure a fair selection, an evaluation panel will be formed by STA staff to evaluate and discuss the applications based on set criteria.

STA staff is requesting the Pedestrian Advisory Committee to nominate and appoint a PAC member to participate in the evaluation of Cycle 3 Microgrant Applications.

Recommendation:

Approve the appointment of a PAC Representative to participate as part of the Microgrant Cycle 3 Evaluation Panel.

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DATE: January 25, 2024
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: Solano Countywide Wayfinding Sign Program, Year 3 of a 3-Year Program

Background:

The 2020 Solano Countywide Active Transportation Plan (ATP) identifies a wayfinding signage system as a critical strategy for enhancing the region's Active Transportation Network. The Solano ATP includes guidance and a summary of best practices that can be used to implement a Countywide Wayfinding Program. The report also provides recommended locations for signage placement in each jurisdiction.

To support the development of a Countywide Wayfinding Program, in 2020 the Solano Transportation Authority (STA) Board of Directors approved a \$25,000 set-a-side of Transportation Development Act Article 3 (TDA-3) funds for three years. The STA Board's action was due in large part to the STA Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) recommendation to install wayfinding signs around Solano County so residents can better locate and access Active Transportation infrastructure that connects to transit, jobs, recreation and promotes bicycle and pedestrian projects.

Over the past two Fiscal Years, Year 1 and Year 2 of the Countywide Wayfinding Program have been implemented with \$50,000 TDA-3 funds programmed to three (3) projects in the cities of Benicia and Vallejo, that are scheduled to be completed by Summer 2024.

Discussion:

The STA is issuing this Call for Projects for the third and final year of the three-year Solano Countywide Wayfinding Sign Program. There is a total of \$25,000 in funding available for the FY 2023-24 cycle. The Call for Projects is scheduled to be released on February 1, 2024 with the deadline for March 1, 2024.

As part of the grant review process, STA staff is requesting for the PAC to appoint a PAC member to participate in the evaluation panel for Solano Countywide Wayfinding Sign Program Year 3 Applications.

Recommendation:

Approve the appointment of a PAC Representative to participate as part of Year 3 Solano Countywide Wayfinding Sign Program Project Review Panel.

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DATE: January 25, 2024
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: Ad hoc Committee Update on the Top 10 Walks/Hikes Volume II Brochure

Background:

The Top 10 Walks and Hikes brochure is an important resource in highlighting recreational opportunities throughout Solano County. Additionally, this brochure serves as an effective marketing tool to increase local tourism to Solano County from nearby environs. In 2022, the STA partnered with the Solano Land Trust and other local organizations and agencies to launch Xplore Solano on the Outerspatial App. Xplore Solano is a community mobile application to help residents and visitors find trails, parks, and open spaces in Solano County.

Discussion:

In connection to the PAC's 2024 Work Plan, the Ad hoc Committee was reconstituted to spearhead the development of a second volume of the Top 10 Walks and Hikes Brochure. The PAC will be the steering committee for Ad hoc Committee, which includes Cookie Clark, Joseph Green-Heffern, Teresa Booth, and Michale Hayes, who provide representation of all corners of Solano County. The goal is to complete the creation of a new edition of the Solano Walks and Hikes Brochure in time for Walk Month in September 2024.

The Ad Hoc Committee had its first meeting on January 16, 2024 and are proposing the following Theme, Objectives and Guidelines for the PAC to consider and provide feedback.

Theme: "Get Around Town" or "Get to Know Your Town"

Objective: Highlight walks from all corners of the county that do not require to drive long distances to get to.

Guidelines/Selection Criteria:

- Safety and Accessibility, such as security, lighting, and slow vehicle speeds and good signage.
- Proximity to Destinations, such as to parks, historical areas, shopping, and other areas of interest that may include scenic routes.
- Proximity to Amenities, such as drinking water and bathrooms.
- Identify walks that are dog and/or family friendly.
- Anything else?

Recommendation

Informational.

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STA Pedestrian Advisory Committee

Ad Hoc Committee 2024

Workplan for Solano Walks and Hikes Brochure Volume II

Pedestrian Advisory Committee (PAC) Ad Hoc Members:

- Cookie Clark, City of Vacaville Representative
- Joseph Green-Heffern, City of Fairfield Representative
- Teri Booth, City of Vallejo Representative
- Michael Hayes, City of Rio Vista Representative

The Ad hoc will spearhead the work on the brochure update and the full PAC will serve as the Steering Committee

Schedule and Process:

1. January 2024 Ad hoc Meeting

- Establish Objectives and Guidelines for Brochure Development
 - Ex: Will the walks and hikes cover all jurisdictions? Any safety considerations in walks and hikes selection (ie speed limits and sidewalk width)?
 - Brainstorm potential themes for a brochure to present to the full PAC
- Establish a timeline and process for vetting Walks and Hikes
- Brainstorm potential walks and hikes to consider

2. February 1, 2024 PAC Meeting

- Discuss and select theme for the new brochure based on suggestions by the Ad hoc
- Review and provide feedback on the objectives and guidelines developed by Ad hoc

3. March 2024 Ad hoc Meeting

- Ad hoc to develop list of Potential Walks and Hikes. Suggestions will also be requested from the full PAC, potentially the BAC, and STA staff

4. April 2024

- Ad hoc to conduct vetting process of Potential Walks and Hikes

5. May 2024 Ad hoc Meeting

- Evaluate and develop recommendations for Top 10 Walks and Hikes
- Discuss vision and look and feel for graphic design, pictures and text for the brochure

6. June 6, 2024 PAC Meeting

- Review, provide feedback, and approve the Top 10 Walks and Hikes recommended by the Ad Hoc Committee
- Review and provide feedback on the initial graphic design ideas for brochure

7. July 2024 Ad hoc Meeting

- Review drafts of the brochure and provide feedback

8. August 1, 2024 PAC Meeting

- PAC to review and approve the draft 2024 Solano Walks and Hikes Brochure for review and approval

9. September 2024

- Walk Month



DATE: January 25, 2024
TO: STA PAC
FROM: Dulce Jimenez, Assistant Planner
RE: Active Transportation Legislative Update

ACTIVE TRANSPORTATION BILL MATRIX

BILL	Status/Governor's Approval	SUMMARY
<u>AB 361, Ward.</u> Vehicles: photographs of bicycle lane parking violations	Approved	Gives cities the authority to install forward-facing parking control devices on city-owned parking enforcement vehicles for the purpose of videoing parking violations occurring in bicycle lanes.
<u>AB 413, Lee.</u> Vehicles: stopping, standing, and parking	Approved	This law creates a standard 20-foot setback for car parking from crosswalks. Allows communities the flexibility to set shorter or longer clearances based on the speed of the street.
<u>AB 645, Friedman.</u> Vehicles: speed safety system pilot program	Approved	Pilot program that allows six cities (San Jose, Oakland, Los Angeles, Glendale, Long Beach, and San Francisco) the authority to install speed safety systems. It will allow the use of cameras to issue speeding tickets to eliminate racial bias in speed enforcement and provide a consistent disincentive to drive at dangerous speeds.
<u>SB 712, Portantino.</u> Tenancy: personal micromobility devices	Approved	This bill would make it so landlords will no longer be allowed to prevent tenants from owning a personal micromobility device (i.e., scooter or bike) or from storing that device in their dwelling unit unless the landlord provides secure, long-term store for those devices.
<u>SB 538, Portantino.</u> Department of Transportation: Chief Advisor on Bicycling and Active Transportation	Approved	Requires California DoT (CalTrans) to appoint a Chief Advisor on Bicycling and Active Transportation to serve as an advisor on all issues related to bicycle transportation, safety, and infrastructure.
<u>SB 381, Min.</u> Electric bicycles: study	Approved	Requires the Mineta Transportation Institute at San Jose State to conduct a study on electric bicycles to inform of the efforts to improve the safety of all users.

AB 825, Bryan. Vehicles: bicycles on sidewalks	Vetoed	Permits local authorities to prohibit riding a bicycle on a sidewalk within a Business Activity District or an area with a posted speed limit not exceeding 20mph.
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Upcoming Bills to Closely Monitor		
BILL	Status/Governor's Approval	SUMMARY
SB 960, Wiener. Transportation: planning, transit priority projects, multimodal	Senate	This bill would require all transportation projects funded or overseen by the department (Caltrans) to provide comfortable, convenient, and connected complete streets facilities unless an exemption is documented and approved.
SB 961, Wiener. Vehicles: Safety equipment	Senate	This bill would require certain vehicles and trailer to be equipped with side guards. The bill would also require certain vehicles, commencing with the 2027 model year, to be equipped with an intelligent speed limiter, as specified, that would limit the speed of the vehicle to 10 miles per hour over the speed limit.
Check out the California Bike Coalition Article on SB 960 and 961 explaining the intention of the Bills to slash California Road Deaths		