



# SOLANO TRANSPORTATION AUTHORITY

## Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

*Solano Transportation Authority*  
... working for you!

423 Main Street, Suisun City, CA 94585-2413 ♦ Phone (707) 424-6075 / Fax (707) 424-6074  
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## CONSOLIDATED TRANSPORTATION SERVICES AGENCY ADVISORY COMMITTEE

# CTSA-AC

**9:30 a.m., Thursday, January 25, 2024**

**STA Office – STA Board Room**

**423 Main Street, Suisun City**

The CTSA-AC meets quarterly and conducts their meetings **in person**.  
The Zoom link below is available for participants joining the meeting remotely.

Join Zoom Meeting

<https://us02web.zoom.us/j/83223054916?pwd=YVpxRlkzaXduK3VHMXI4NHlMcU9EZz09>

Meeting ID: 832 2305 4916

Passcode: 564678

## MEETING AGENDA

### ITEM

### STAFF PERSON

#### 1. CALL TO ORDER /INTRODUCTIONS

Ron Kott, Chair

#### 2. APPROVAL OF AGENDA

#### 3. OPPORTUNITY FOR PUBLIC COMMENT

#### 4. CONSENT CALENDAR (9:35 – 9:40 a.m.)

##### Recommendation:

Approve the following consent item.

##### A. Minutes of the CTSA-AC Special Meeting of September 28, 2023

Johanna Masiclat

##### Recommendation:

Approve the CTSA-AC Meeting Minutes of September 28, 2023

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### CTSA-AC VOTING MEMBERS

<u>Ron Kott</u> (Chair) City of Rio Vista	<u>Terry Scott</u> City of Benicia	<u>Jim Ernest</u> City of Dixon	<u>Catherine Moy</u> City of Fairfield	<u>Alma Hernandez</u> City of Suisun City	<u>Jeanette Wylie</u> City of Vacaville	<u>Peter Bregenzer</u> City of Vallejo	<u>Mitch Mashburn</u> (Vice Chair) County of Solano
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### OTHER INVITED PARTICIPANTS

<u>Gerald Huber</u> Solano County Health & Social Services	<u>Dwayne Hankerson</u> MTC PAC Rep	<u>Diane Feinstein</u> Fairfield FAST	<u>Lori DaMassa</u> Vacaville City Coach	<u>Kris Lofthus</u> Suisun Microtransit	<u>Lauren Kotow</u> Dixon Readi-Ride	<u>Beth Kranda</u> Solano County Transit (SolTrans)	<u>Brandon Thomson</u> Rio Vista Delta Breeze
<u>Father Robert Fuentes</u> Faith in Action	<u>Elaine Clark</u> Area Agency on Aging Dixon	<u>Susan Rotchy</u> Independent Living Resources	<u>Commissioner Cookie Gordon</u> Vallejo Low Income	<u>Kari Rader</u> Community Action North Bay -Veteran/Low Income			
		<u>Cynthia Garcia</u> County Courts Rep	<u>Cookie Powell</u> Dixon Family Resource Center	<u>Ruben Brunt</u> PCC Rep.			

**5. PRESENTATIONS (9:40 – 9:50 p.m.)**

**A. Update from MTC (Regional Accessibility Programs)**

Drennen Shelton, MTC

**6. ACTION ITEMS**

**A. Support for the Kaiser Permanente Napa-Solano Community Benefit Grant Opportunity for FY 2024-25**

Debbie McQuilkin

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to submit the Kaiser Permanente Napa-Solano Community Benefit Grant to continue funding the GoGo Grandparent program for FY 2024-25.

(9:50 – 9:55 p.m.)

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**B. Support for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant Opportunity for FY 2024-25**

Debbie McQuilkin

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to submit the FY 2024 Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant to continue funding the GoGo Grandparents Program for FY 2024-25.

(9:55 – 10:00 p.m.)

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**7. INFORMATIONAL PRESENTATIONS**

**A. Blue Ribbon Transit Recovery Task Force 6 Focus Areas (#6 Accessibility)**

Ron Grassi

(10:00 – 10:10 p.m.)

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**B. Solano Mobility Programs First Quarter Reports for FY 2023-24**

- 1. Older Adults & People with Disabilities and Veterans**
- 2. Employer/Commuter Program**
- 3. Solano Mobility Call Center**

Debbie McQuilkin

Lorene Garrett

Erika Dohina

(10:10 – 10:15 p.m.)

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**C. Status of Community Based Transportation Plan (CBTPs)**

Debbie McQuilkin

- 1. Rio Vista CBTP**
- 2. Dixon CBTP**
- 3. Unincorporated Solano County CBTP**

(10:15 – 10:20 p.m.)

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**8. CTSA-AC MEMBER COMMENTS:**

**9. FUTURE AGENDA ITEMS**

- ✓ **CTSA Work Plan for FY 2024-25 and FY 2025-26**

**10. ADJOURNMENT**

The next meeting is scheduled for **9:30 a.m., Thursday, May 23, 2024** at the STA Office.

**Meeting Schedule for Calendar Year 2024**

9:30 a.m., Thursday, January 25, 2024

9:30 a.m., Thursday, May 23, 2024

9:30 a.m., Thursday, September 26, 2024

**For questions, please contact Debbie McQuilkin, Senior Mobility Coordinator  
at (707) 399-3231 or [dmcquilkin@sta.ca.gov](mailto:dmcquilkin@sta.ca.gov)**

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**CTSA-AC**  
**CONSOLIDATED TRANSPORTATION SERVICES AGENCY**  
**ADVISORY COMMITTEE**  
**DRAFT Minutes for the Meeting of September 28, 2023**

**1. CALL TO ORDER**

Chair Kott called the CTSA-AC meeting to order at **9:30a.m.**

**Board Members Present: *In Alphabetical Order by Last Name***

1. Councilmember Peter Bregenzer (Zoom), City of Vallejo
2. Mayor Alma Hernandez, City of Suisun City
3. Mayor Ron Kott, Chair, City of Rio Vista
4. Supervisor Mitch Mashburn, County of Solano
5. Mayor Catherine Moy, City of Fairfield
6. Vice Mayor Terry Scott, City of Bencia
7. Vice Mayor Jeanette Wylie, City of Vacaville

**Board Member Absent: *In Alphabetical Order by Last Name***

8. Vice Mayor Jim Ernest, City of Dixon

**Other Invited Participants: *In Alphabetical Order by Last Name***

1. Ruben Brunt, PCC Rep.
2. Erika Dohina, STA
3. Lori DaMassa, Vacaville City Coach
4. Cynthia Garcia, Solano County Courts Rep.
5. Helen Marie (Cookie) Gordon, Vallejo Advocacy
6. Beth Kranda, Solano County Transit (SolTrans)
7. Lorene Garrett, STA
8. Ron Grasi, STA
9. Daryl Halls, STA
10. Samantha Harris, STA College Intern
11. Louren Kotow (Zoom), Dixon Read-Ride
12. Johanna Masiclat, STA
13. Debbie McQuilkin, STA
14. Kari Rader (Zoom), Community Action North Bay
15. Brandon Thomson, Rio Vista Delta Breeze
16. April Wells, STA

**2. APPROVAL OF AGENDA**

By consensus, the CTSA-AC approved the agenda. (7 Ayes)

**3. CONSENT CALENDAR (9:40 – 9:45 a.m.)**

By consensus, the CTSA-AC approved the agenda. (7 Ayes)

**A. Minutes of the CTSA-AC Special Meeting of October 27, 2022**

**Recommendation:**

Approve the CTSA-AC Meeting Minutes of October 27, 2022

**4. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**5. PRESENTATIONS**

**A. Purpose of the Consolidated Transportation Services Agency (CTSA) *presented by Debbie McQuilkin***

Committee Member Comments:

None.

**6. ACTION ITEMS**

**A. None.**

**7. INFORMATIONAL ITEMS – DISCUSSION**

**A. Status of Community Based Transportation Plans (CBTPs)**

- 1. Vallejo CBTP with Participatory Budgeting**
- 2. City of Suisun City CBTP**
- 3. Vallejo Solano Sustainable Transportation Equity Project (SolSTEP)**
- 4. City of Rio Vista CBTP**
- 5. City of Dixon CBTP**

Debbie McQuilkin and Brandon Thomson provided status to the above-referenced items.

Committee Member Comments:

- ✓ Beth Kandra- is Sol-step dormant?
- ✓ Ron- we are restarting it and brought in club stride. We will have a community meeting with high schoolers.
- ✓ Commissioner Gordon- She was a part of the Vallejo CBTP and she is happy to see a finished project for sidewalks on Magazine and Porter.
- ✓ Mayor Hernandez- Thanking Debbie for the Suisun CBTP. Her experience has stuck with her. She enjoyed the experience and the diversity on the walking tour was helpful to the community to see others perspectives on walking the community. The community is still benefiting from the CBTP.

**B. Solano Mobility Programs Annual Reports for FY 2022-23**

**1. Older Adults & People with Disabilities *presented by Debbie McQuilkin***

Committee Member Comments:

- ✓ Cookie Gordon commented that she will help with outreach.
- ✓ Cynthia Garcia asked if this program will take veterans to Palo Alto?
- ✓ Beth Kranda asked if there is a cost beneficial of each program? What is the cost effectiveness of these programs?
- ✓ Supervisor Mashburn commented he would like to see a cost benefit analysis.
- ✓ Chair Kott asked if there is a lack of drivers limiting the program?
- ✓ Cookie Gordon commented that she had to find an alternative because there was no taxi available and added that people sit at the medical office waiting for hours.

**2. Employer Commuter Program *presented by Lorene Garrett***

Committee Member Comments:

- ✓ Beth Kranda commented that a cost benefit analysis would be beneficial.

**3. Vehicle Share Program *presented by April Wells***

Committee Member Comments:

- ✓ Vacaville Vice Mayor Wylie asked why are people not taking advantage of this?
- ✓ April Wells responded with special insurance and retention of drivers.
- ✓ Vice Mayor Wylie requested staff look into funding insurance.

**4. Solano Mobility Call Center *presented by Erika Dohina***

Committee Member Comments:

- ✓ Suisun Mayor Hernandez thanked staff and expressed her appreciation to the bi-lingual call option.

**C. Solano Mobility Funding Overview – Funding/Future Funding of Solano Express Capital & Operating *presented by Ron Grassi***

Committee Member Comments:

Daryl Halls commented on program funding.

**D. CTSA Work Plan for FY 2023-24 and FY 2024-25 *presented by Debbie McQuilkin***

Committee Member Comments:

None.

**8. CTSA-AC MEMBERS COMMENTS**

- ✓ Supervisor Mashburn thanked STA staff and expressed his appreciation for the Solano Mobility programs.
- ✓ Suisun Mayor Hernandez asked staff to update the Committee in between meetings on what they need to be advised on. She added that she is also interested in feedback from the riders themselves. Which ones are doing well and which need support? She also commented on the importance of living documents that are historical and beneficial in the future.
- ✓ Benicia Vice Mayor Scott commented on not having redundancies in the system and how do we become more efficient and avoid overlapping responsibilities. We must determine where we are going. There might be opportunities for efficiency.
- ✓ Chair Kott thanked STA staff for the Community Based Transportation Plan (CBTP) kick-off meeting that was held in Rio Vista on September 26, 2023.
- ✓ Suisun Mayor Hernandez asked how closely are we connected to the family resource center?
- ✓ Debbie McQuilkin responded that it is difficult to make contact. Daryl Halls added that there is a lack of awareness of the Solano Mobility programs and if there are any suggestions contact the staff of STA.
- ✓ Ruben Brunt commented on helpful ideas like websites and social media which helps to get information out there. Farmers markets and events are important to get the information out there. Probably the best way is going out to older adults.
- ✓ Cookie Gordon requested handicap access for doors into STA building.

**9. FUTURE AGENDA ITEMS**

- ✓ **Regional Support for CTSAs - MTC**
- ✓ **Blue Ribbon Transit Recovery Task Force 6 Focus Areas (#6 Accessibility)**

**11. ADJOURNMENT**

The next meeting is scheduled for **9:30 a.m., Thursday, January 25, 2024** at the STA Office.





# CTSA-AC

## CONSOLIDATED TRANSPORTATION SERVICES AGENCY ADVISORY COMMITTEE

DATE: December 27, 2023  
TO: CTSA-AC  
FROM: Debbie McQuilkin, Senior Mobility Coordinator  
RE: Support for the Kaiser Permanente Napa-Solano Community Benefit Grant Opportunity for FY 2024-25

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### **Background/Discussion:**

In early 2023, STA was approached by Kaiser Permanente to discuss grant funding opportunities as some Kaiser members recently had changes in their coverage that impact transportation to/from medical appointments, many of which were dialysis patients. They were aware of the Solano Mobility Programs serving Older Adults and People with Disabilities and wanted to learn more about services and options for patients with transportation needs.

About 10% of the approximate 2,000 GoGo Program participants use the full 20 rides per month for their medical and other essential appointments. B811 Medical Transportation began providing Wheelchair Accessible Vehicle (WAV) rides for the GoGo program in March 2023. Usage of this WAV service was low for the first month, however, once the changes in Kaiser coverage took place in April, ridership utilizing B811 began to increase (Attachment A). STA staff received requests for increases to the number of rides per month, not only from dialysis patients who must get treatment several times a week, but also from other participants who repeatedly reach their monthly ride limit.

STA staff submitted a grant proposal to Kaiser in the amount of \$75,000 to expand the GoGo Program by providing an additional 10 trips per month, and to expand the service to include Veteran's spouses. On June 12, 2023, STA was informed that they were awarded a \$75,000 grant to support the expansion of the GoGo Program.

The program's expansion took place on July 1, 2023. Through November 2023, 720 rides were provided to medical appointments that would have otherwise not been available.

STA would like to thank Kaiser Permanente for providing this funding which will assist in improving access to healthcare in our County.

### **Discussion**

Kaiser Permanente Napa-Solano Community Benefit invites nonprofit 501(c)(3) tax-exempt organizations, educational, and governmental entities to apply for grants in the amount of \$25,000 to address the health needs of Access to Care, Mental and Behavioral Health, Income and Employment, and Housing and Homelessness throughout Solano County, Napa County, and the City of Winters. Applications for this funding are due February 7, 2024.

STA staff is pursuing these opportunities for grant funding to enhance and improve our Older Adults Medical Trips Concierge (GoGo) Program and potentially other Solano Mobility programs. The letter of support would demonstrate the support of this committee to the funders. This item was presented to the PCC at their meeting on January 18, 2024.

**Recommendation:**

Forward a recommendation to the STA Board to authorize the Executive Director to submit the Kaiser Permanente Napa-Solano Community Benefit Grant to continue funding the GoGo Grandparent program for FY 2024-25.

# CTSA-AC

## CONSOLIDATED TRANSPORTATION SERVICES AGENCY ADVISORY COMMITTEE

DATE: December 27, 2023  
TO: CTSA-AC  
FROM: Debbie McQuilkin, Senior Mobility Coordinator  
RE: Support for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant Opportunity for FY 2024-25

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### **Background:**

The Federal Transit Administration (FTA) recently announced the opportunity to apply for \$4.7 million in Fiscal Year (FY) 2023 competitive grant funding to support transit services for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program. Under the ICAM pilot program, funds awarded will finance innovative capital projects for the transportation-disadvantaged, with the goal to improve the coordination of transportation services and non-emergency medical transportation services for older adults, people with disabilities, and people of low income. As required by Federal public transportation law and subject to appropriations, funds will be awarded competitively to eligible applicants. Eligible applicants are State departments of transportation, designated recipients for Section 5310 funds, or local governmental entities that operate a public transportation service, or their eligible subrecipients that have the authority and technical capacity to implement a regional or statewide cost allocation pilot.

The main purpose of the ICAM Program is to improve access to public transportation by building partnerships among health, transportation, and other service providers. This program provides competitive funding to support innovative projects for the transportation disadvantaged that will improve the coordination of transportation services and non-emergency medical transportation services (NEMT) for older adults, people with disabilities, and people of low-income. In the FY 2024 program, FTA intends to target funding for regional and statewide mobility management capital projects that support coordination and enable comprehensive community access, including access to NEMT, for underserved groups. Applications for this program are due by February 13, 2024.

STA staff is pursuing these opportunities for grant funding to enhance and improve our Older Adults Medical Trips Concierge (GoGo) Program and potentially other Solano Mobility programs. Letters of support would demonstrate the support of this committee to the funders.

### **Discussion:**

The Solano Mobility Study for Older Adults and People with Disabilities completed in 2019 referenced the need by this demographic to get to medical appointments, not only within Solano County, but outside the county as well. Since the program's implementation, staff have and continue to receive between 15 - 25 requests and inquiries per month from Solano residents about transportation options to medical appointments outside of the county. The requests, which total between 180 - 300 annually, come through the Solano Mobility Call Center, during public outreach events, public community advisory committees and through a collaborative referral network. Our current program participants are aware the GoGo program is for trips within Solano County only. However, once participants become aware of the new option through the variety of outreach and promotion, popularity and usage will increase. This project will provide

at a minimum between 180 - 300 of Solano's Older Adults, People with Disabilities, Veterans and Low-Income residents in need of transportation to out of county medical appointments.

STA staff is pursuing this opportunity for grant funding to enhance and improve our Older Adults Medical Trips Concierge (GoGo) Program and potentially other Solano Mobility programs. The letter of support would demonstrate the strong support of this committee to the funders.

This item was presented to the PCC at their meeting on January 18, 2024.

**Recommendation:**

Forward a recommendation to the STA Board to authorize the Executive Director to submit the FY 2024 Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant to continue funding the GoGo Grandparents Program for FY 2024-25.

**CTSA-AC**  
**CONSOLIDATED TRANSPORTATION SERVICES AGENCY**  
**ADVISORY COMMITTEE**

DATE: January 18, 2024  
TO: CTSA-AC  
FROM: Ron Grassi, Director of Programs  
RE: Blue Ribbon Transit Recovery Task Force 6 Focus Areas (#6 Accessibility)

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This item will be presented by staff at the meeting.

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**CTSA-AC**  
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**ADVISORY COMMITTEE**

DATE: January 18, 2024  
TO: CTSA-AC  
FROM: Debbie McQuilkin, Senior Program Coordinator  
Lorene Garrett, Employer/Commuter Senior Program Coordinator I  
Erika Dohina, Program Services Supervisor  
RE: Solano Mobility Programs First Quarter Reports for FY 2023-24  
1. Older Adults & People with Disabilities and Veterans  
2. Employer/Commuter Program  
3. Solano Mobility Call Center

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DATE: January 18, 2024  
TO: CTSA-AC  
FROM: Debbie McQuilkin, Senior Mobility Coordinator  
RE: Status of Community Based Transportation Plan (CBTPs)  
1. Rio Vista CBTP  
2. Dixon CBTP  
3. Unincorporated Solano County CBTP

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This item will be presented by staff at the meeting.

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