



BICYCLE ADVISORY COMMITTEE (BAC)

MEETING AGENDA

6:00 p.m. - 7:30 p.m., Thursday January 11, 2024

Meeting being provided in both person at: 423 Main St., Suisun City, CA 94585 and

STA Zoom Link

<https://us02web.zoom.us/j/86065328899?pwd=MmxHNytKR0VFT3RSM1BSaG55enBwUT09&from=addon>

Meeting ID: 860 6532 8899, Passcode: 127738

ITEM

STAFF PERSON

- 1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM**
(6:00 – 6:05 p.m.)

Dave Belef, Chair

- 2. APPROVAL OF AGENDA**
(6:05 – 6:10 p.m.)

Dave Belef, Chair

- 3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS**
(6:10 – 6:15 p.m.)

Dave Belef, Chair

- 4. CONSENT CALENDAR**
Approve the following consent item in one motion.
(6:15 – 6:20 p.m.)

Dave Belef, Chair

A. BAC MEETING MINUTES

Natalie Quezada, STA

Recommendation:

Approve STA BAC Meeting Minutes of November 2, 2023

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- 5. PRESENTATIONS**
(6:20 – 6:45 p.m.)

A. Bay Trail-Vine Trail Project Update

Mark Helmbrecht, City of Vallejo

B. Vallejo Bluff Trail Project Overview

Mark Helmbrecht, City of Vallejo

The complete Bicycle Advisory Committee packet is available on STA's website: www.sta.ca.gov

BAC MEMBERS

Nancy Lund
City of Benicia

Vacant
City of Dixon

Jacob Francisco
City of Fairfield

Jason Gray
Member at Large

Dennis Elliot
City of Rio Vista
Vice Chair

Vacant
County of Solano

Tyler Meirose
City of Suisun City

Neil Iverson
City of Vacaville

Dave Belef
City of Vallejo
Chair

6. **ACTION NON-FINANCIAL**
(6:45 – 7:10 p.m.)
Dave Belef, Chair
- A. **2024 Bicycle Advisory Committee Work Plan**
Recommendation:
Forward a recommendation to the STA Board to adopt the 2024 BAC Work Plan.
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Dulce Jimenez, STA
7. **INFORMATIONAL ITEMS – DISCUSSION**
(7:10 – 7:20 p.m.)
- A. **Ad-Hoc Committee Update on the Top Ten Bike Rides Brochure Volume II**
Dulce Jimenez, STA
Nancy Lund, BAC
Dennis Elliot, BAC
Neil Iverson, BAC
- B. **Countywide Wayfinding Sign Program, Year 3 of a 3-Year Program**
Dulce Jimenez, STA
8. **INFORMATIONAL ITEMS – NO DISCUSSION**
- A. **None.**
9. **ROUND TABLE**
(7:20 – 7:30 p.m.)
BAC Members
- Future Topics:**
- May 2024 Bike Month Efforts
 - Four Year Funding Plan for Discretionary Funds
 - City of Fairfield East Tabor Tolenas Safe Routes to School Project
 - Revision of BAC By-Laws
 - Solano Rail Hub Bike/Pedestrian Access Project
 - Safe Routes to School Microgrant Project Status Updates
 - Overview of Funding Sources for Active Transportation Projects
10. **ADJOURNMENT**
The next meeting of the STA BAC is on **Thursday, March 7, 2024**, at STA.

Questions? Please contact STA Planning Assistant, Dulce Jimenez, at (707) 399-3214 or djimenez@sta.ca.gov.

Translation Services: For document translation, please call:
Para la llamada de traducción de documentos:
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707-399-3239



Bicycle Advisory Committee (BAC)
Minutes for the Meeting of
November 2, 2023

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the BAC meeting was called to order by Chair Nancy Lund at approximately 6:09 p.m. Quorum was confirmed.

BAC Members Present:

Nancy Lund-Chair	City of Benicia
David Belef -Vice Chair	City of Vallejo
Tyler Meiorse	City of Suisun City
Dennis Elliot	City of Rio Vista
Neal Iverson	City of Vacaville
Jason Gray	Member at Large

Absent BAC Members

VACANT	County of Solano
VACANT	City of Fairfield
VACANT	City of Dixon

Others Present:

Jasmine Stitt	CalTrans
Jordan Santos	City of Dixon
Mark Helmbrecht	City of Vallejo
Dulce Jimenez	STA
Kathrina Gregana	STA
Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion by Neil Iverson, and a second by Jason Gray, the STA BAC approved the agenda. (6 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

None.

4. CONSENT CALENDAR

A. BAC Meeting Minutes

Recommendation:

Approve STA BAC Meeting Minutes of July 6, 2023.

David Belef corrected the agenda title of the BAC November 2nd meeting minutes from “Special Joint BAC/PAC” to “BAC Meeting Minutes of July 6, 2023.”

On a motion by Mr. Belef and second by Dennis Elliott, the STA BAC approved Consent Calendar Items. (6 Ayes)

5. PRESENTATIONS

A. Caltrans District 4 Bike Plan Update

Jasmine Stitt, Associate Transportation Planner for Caltrans District, provided an introductory presentation to the BAC committee on their [Caltrans District 4 Bike Plan](#) update efforts which will look to reassess its goals, priorities, and performance metrics for the previous plan. A Draft Plan is anticipated to be available for the public to review by Spring 2023 with the Final Bike Plan anticipated to be released by Summer 2024.

Caltrans will be collecting data on safety, mobility, and equity to quantify and identify locational base needs and facility types for their Bike Plan Update. Ms. Stitt noted the various public engagement strategies as part of this Plan Update effort, which includes the public survey, that will assist in prioritizing locations. To conclude her presentation, Ms. Stitt requested feedback from members of their Solano County concerns and needs, and how Caltrans can be a better partner.

6. ACTION NON-FINANCIAL

A. 2024 BAC Chair and Vice Chair Elections

Recommendation:

1. Nominate and elect BAC Chair for 2024
2. Nominate and elect BAC Vice-Chair for 2024

Dennis Elliot nominated David Belef as BAC Chair for 2024

Nancy Lund nominated Dennis Elliot as BAC Vice-Chair for the 2024

On a single motion to elect David Belef, as 2024 BAC Chair, and Dennis Elliot as 2024 BAC Vice-Chair by Neil Iverson, second by Nancy Lund, the STA BAC approved the recommendation. (6 Ayes)

7. INFORMATIONAL ITEMS – DISCUSSION

A. Update on Comprehensive Transportation Plan (CTP) Planning Efforts

- Recap of the Active Transportation Committee Meeting II

Dulce Jimenez provided a brief recap of the October Active Transportation Committee (ATC) Meeting and provided a high-level overview of the member agency lead presentations on their Priority Active Transportation Projects. The next Active Transportation Committee will be held in early Spring 2024, and it is expected to have a thorough discussion on the Goals and Objectives for the Element. Ms. Jimenez ended her presentation by reminding the BAC Committee members that an objective of the CTP Update was to develop a list of competitive Active Transportation Projects to be considered for MTC's upcoming Regional Transportation Plan Update.

Kathrina Gregana provided additional clarification, that as a next step, STA staff will be working on developing evaluation criteria for each element that will determine prioritization.

Tyler Melrose, BAC Representative for the ATC, commented on project themes from the member agency presentations, noting cities top project priorities included traffic calming, and connecting to intercity routes around vital transportation, and safe routes to schools. He asked members to review projects presented in the agenda packet.

B. Introduction to 2024 Draft BAC Work Plan

Dulce Jimenez requested members to review the Draft Work Plan and forward any feedback or changes to include in the plan for discussion and implementation for the next meeting.

Neil Iverson, requested for the BAC members to take a look at the BAC By-Laws, and would like to have a future discussion on the charter with the intention of updating it to reflect current state and regional active transportation policies.

8. INFORMATIONAL ITEMS – NO DISCUSSION

A. Brochure Updates

Dulce Jimenez provided an overview of the proposed list to be included or considered for the new brochure. She encouraged BAC members to forward any bike rides they would like to include to be considered in the next meeting.

9. COMMITTEE ROUND TABLE

Neil Iverson announced the annual Candy Cane Lane Community Ride
Dennis mentioned he was working with Fisk for a high school bike clinic in May.
David Belef announced the annual Mad Hatter Parade on December 2, 2023.

Future Agenda Item

- 2024 Draft BAC Work Plan
- Bluff Trail/Vine Trail Update
- Top Ten Bike Rides Brochure Minor Updates
- Adhoc Bike Rides Second Brochure
- Wayfinding Sign Program Year 3
- Park Road OBAG 2 Project Update
- Solano Rail Hub Update
- Safe Routes to School Microgrant Cycle 3
- BAC By Laws Update

10. ADJOURNMENT

The next meeting of the STA BAC is at 6:00 p.m., **Thursday, January 11, 2024.**

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DATE: January 4, 2023
TO: STA BAC
FROM: Dulce Jimenez, Planning Assistant
RE: 2024 Draft BAC Work Plan

Background:

The Bicycle Advisory Committee (BAC) acts to advise the STA Board on the planning, funding, and implementation of countywide bicycle-related projects, facilities, and programs. Each calendar year, STA staff work with the BAC to create a work plan to guide the agendas and work products of BAC meetings for the upcoming year. In 2023, the BAC helped prioritize projects for Fiscal Year (FY) 2023-2024 and assisted in the allocation of \$519,176 in Transportation Development Act Article 3 (TDA-3) funds.

Discussion:

In 2024, STA staff is recommending an overall work plan, which includes the following tasks: Continue to assist with the implementation of the Solano Active Transportation Plan (ATP).

- Review and allocate money to TDA-3 funding request for FY 2024-25
- Support Comprehensive Transportation Plan (CTP) Update and participated in subcommittee meetings such as the Active Transportation Committee
- Participate in bike-related promotional events such as May 2024 Bike Month
- Review the 4-year funding priority project list for STA's discretionary funds
- Assist in implementing Year 3 of the Wayfinding Sign Program

The BAC is scheduled to review and approve the 2024 Draft BAC Work Plan during the next BAC meeting on January 11, 2024. It is recommended that committee members read and review the 2024 Draft BAC Work Plan, as seen in Attachment A.

Recommendation:

Forward a recommendation to the STA Board to adopt the 2024 BAC Work Plan.

Attachment:

- A. 2024 Draft BAC Work Plan

2024 Draft Bicycle Advisory Committee (BAC) Work Plan

The 2024 BAC Work Plan will address the following areas:

1. Review and set funding priorities for Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2024-25 funding requests.
2. Assist with the implementation of the Solano Active Transportation Plan and participate in the Solano County Transportation Plan (CTP) Update.
3. Assist in guiding the development of a Four-Year Funding Plan for STA's Discretionary Fund Sources, which include Transportation Development Act Article 3 (TDA-3) and Bay Area Air Quality Management District (BAAQMD) Transportation Funds for Clean Air (TFCA).
4. Participate in bicycle-related promotional events such as May 2024 Bike Month.
5. Participate in the development of a second Top Ten Bike Rides Brochure to highlight additional bike rides across Solano County.
6. Continue participating in promoting the Xplore Solano Community on the Outerspatial App and continue monitoring content for accuracy.
7. Support with the development of the Safe Routes to School (SR2S) Plan update.
8. Review, advise, and set priorities for the Wayfinding Program.

AREA	ACTIVITY	TIMELINE
Administration/Public Outreach	Develop 2024 Draft Work Plan	November 2, 2023
	Elect 2024 Chair and Vice Chair	November 2, 2023
	Approve 2024 Draft BAC Work Plan	January 11, 2024
	Implement MTC's Complete Streets/Routine Accommodations Policy	As Needed
	Participate in bicycle-related promotional events such as 2024 Bike Month	May 2024
	Develop a second Top 10 Bike Rides Brochure Volume II	
	Update Top 10 Bike Rides Brochure and Marketing Materials	As Needed
	Participate in promoting developing content for the Xplore Solano Community on the Outerspatial app. Continue monitoring content for accuracy.	As Needed
Funding	Review TDA-3 funding requests in conjunction with the PAC	May 2024
	Review and provide guidance in the development of the 4-Year funding priority list for STA's discretionary funds (TDA-3 & TFCA)	As Needed
	Review and monitor funded priority bicycle projects	Ongoing
	Participate in the implementation of the Solano Active Transportation Plan (ATP)	Ongoing
	Participate in the Solano County Transportation Plan (CTP) Update, <u>which includes the development of the Active Transportation Element.</u>	Throughout 2024
	Continue to have BAC representatives for the Active Transportation Committee (ATC) and the Arterials Highways and Freeway Committee (AHFC)	Throughout 2024
	Continue supporting Safe Routes to School (SR2S) Advisory Committee in their SR2S Plan and participate, when applicable, in Community Task Forces.	Throughout 2024
	<u>Monitor Regional Measure 3 (RM3) Bay Trail Program and Safe Routes to Transit and support, when applicable, member agency project submittals for the RM 3 Call for Projects</u>	Throughout 2024
	Support 3-Year Wayfinding Sign Program.	Throughout 2024
Other	Presentations/Updates to the BAC:	Ongoing
	• Caltrans District 4 Bike Plan Update	

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	<ul style="list-style-type: none"> • MTC's Regional Active Transportation Plan • Member Agency Active Transportation Project Status/Updates • Wayfinding Sign Program Project Status/Updates • Safe Routes to School Microgrant Project Status/Updates • Regional Trails (Ridge Trail, Bay Trail, Vine Trail) • Solano Countywide Climate Adaptation and Resiliency Plan (Solano CCARP) • Electric Vehicle (EV) Planning Efforts-Nexus to Bike/Ped Infrastructure • Highway 37 Updates (as needed) • Bicycle and Pedestrian Safety related to E-bikes/ E-scooters, Low-speed Vehicles (LSV), legislative • Others Land Trust, Outerspatial, etc) • Explore opportunities for joint meetings with PAC on presentations and topics that are of interest to both committees 	
	Provide Feedback to STA staff on bicycle issues <ul style="list-style-type: none"> • Review opportunities to fit bicyclist interests into STA's existing programs (e.g. Seniors and people with disabilities) • Provide resources to implement projects that address bicycle needs (e.g. connections to organizations) 	On-going
	Assist with the recruiting of vacant BAC positions	Throughout 2024
	Other Tasks to be determined	TBD

Scheduled 2024 BAC Meeting Dates:

January 11, 2024

March 7, 2024

May 2, 2024

July 11, 2024

September 5, 2024

November 7, 2024

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DATE: January 4, 2024
TO: STA BAC
FROM: Dulce Jimenez, Planning Assistant
RE: Ad-Hoc Committee Update on the Top Ten Bike Rides Brochure Volume II

Background:

In connection to the BAC's Work Plan for 2023, the committee established an Ad-Hoc committee to help with the development of a second brochure that is parallel to the Top Ten Bike Rides Brochure. The Ad-Hoc Committee, comprised of Nancy Lund, Dennis Elliot and Neal Iverson, has been working diligently to finalize a draft list of proposed Bike Rides in Solano County, that should be considered for the Top Ten Bike Rides Brochure Volume II.

Since the November BAC Committee meeting, the Ad-Hoc Committee met on December 4th and 20th to finalize a draft list of routes to present to the BAC Committee on January 11, 2024. BAC Committee Members can anticipate providing input and feedback on the proposed draft list of Bike Rides that should be considered for the second Top Ten Bike Rides Brochure.

Recommendation:

Informational.

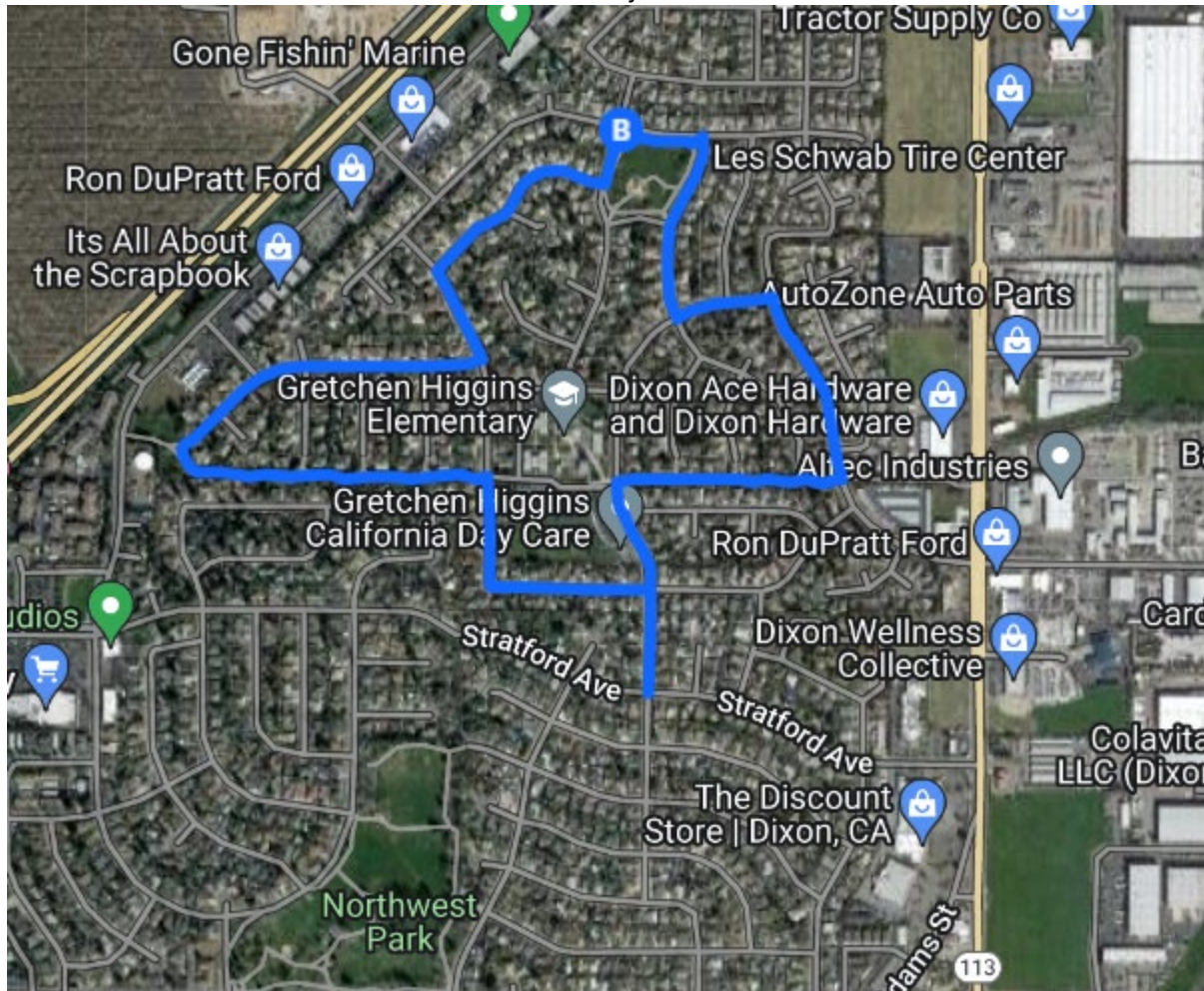
Attachment:

- A. Draft of Proposed Bike Rides to be considered for the Second Brochure

Draft List of Bike Routes to be considered for the second Bike Rides Brochure

*****Subject to change*****

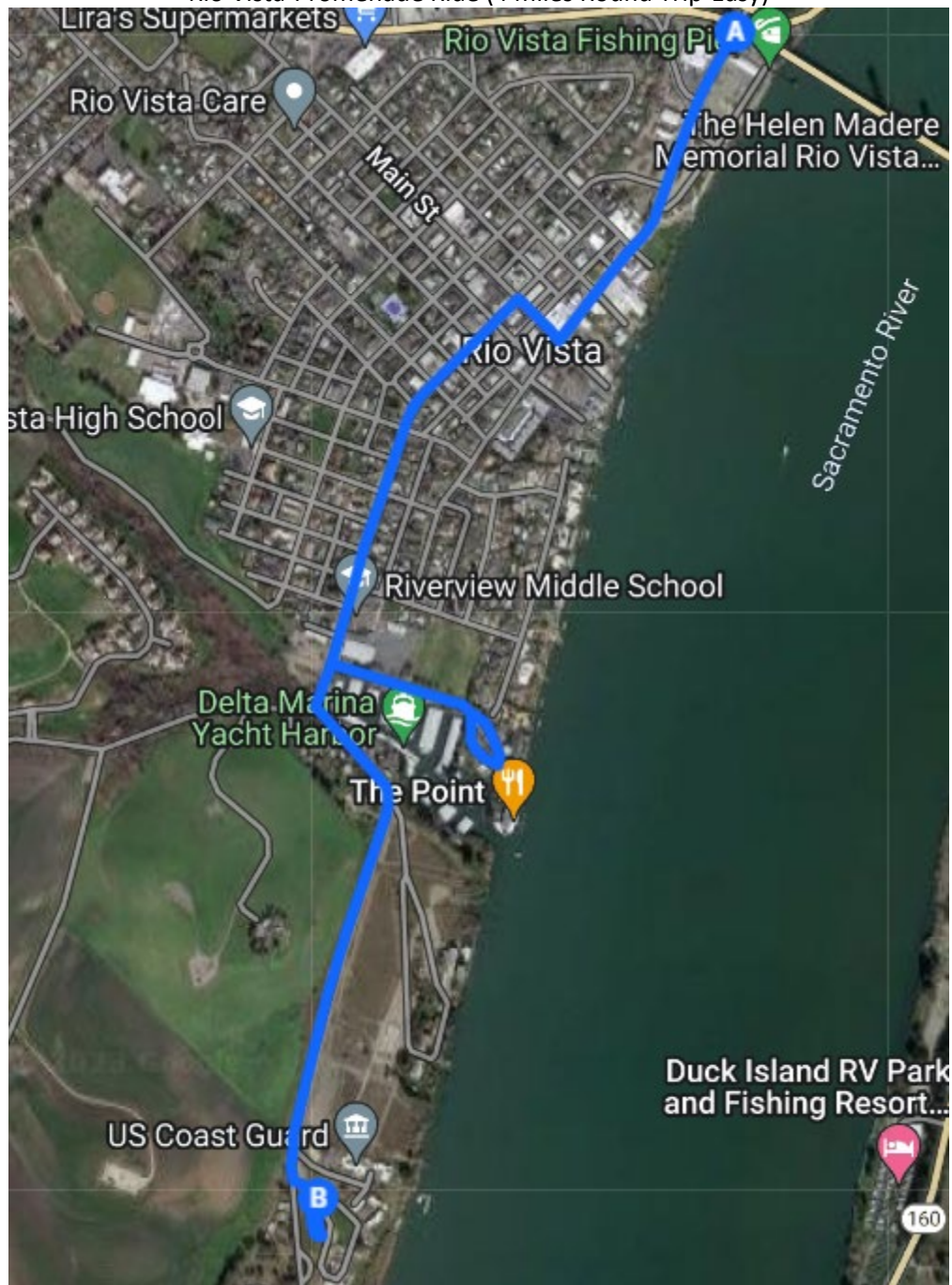
Dixon-Conejo Park Ride



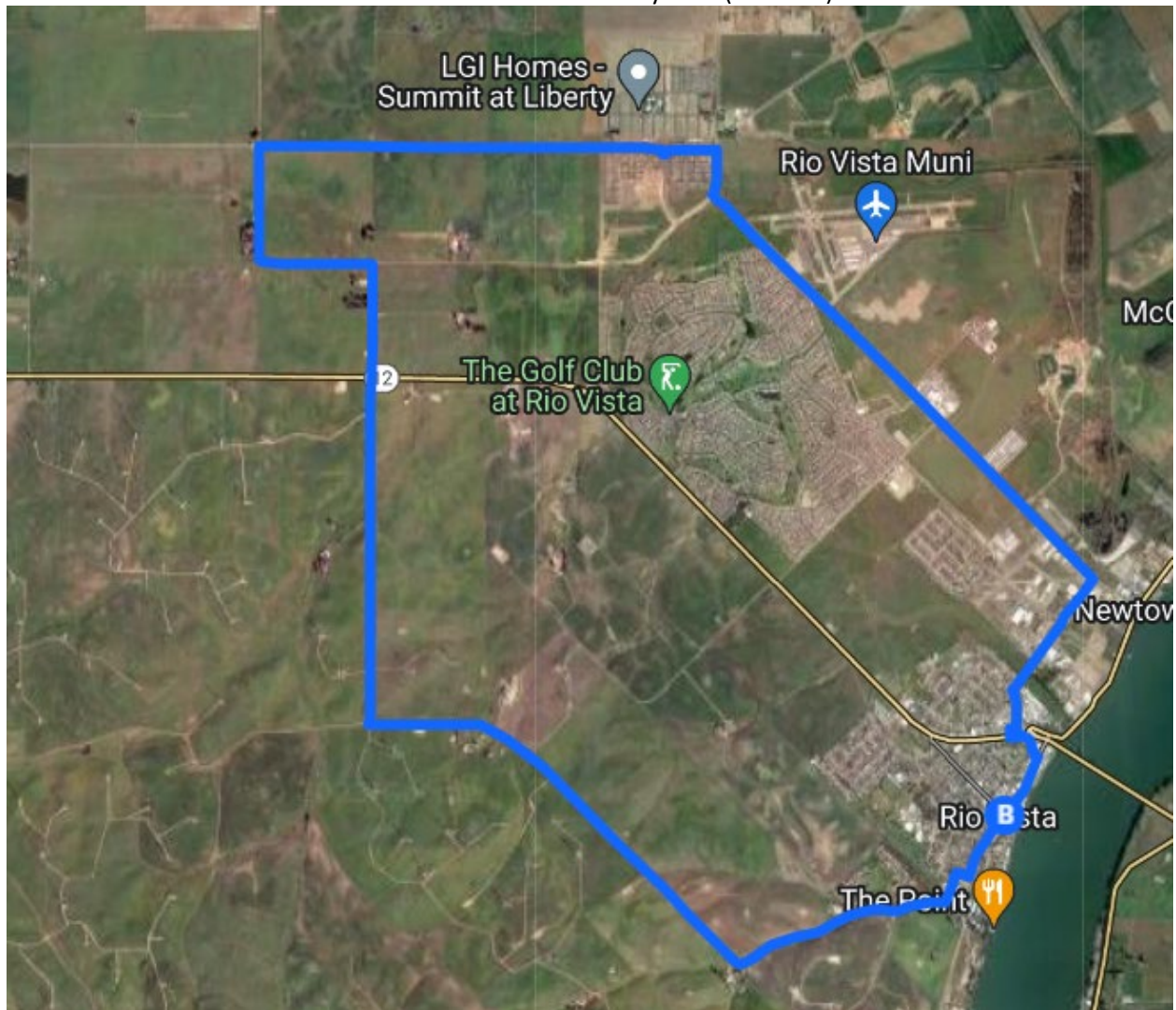
A satellite map of a residential area in Dixon, CA. A blue outline highlights a specific neighborhood. The highlighted area includes Northwest Park, Patwin Park, and the Dixon Ridge area. Surrounding landmarks include Starbucks, Safeway, Busy Bee Studios, Dixon Montessori Charter School, and various other local businesses and parks.

This aerial map shows a blue route in the Dixon, Illinois area. The route begins at the top left, proceeds east along N Lincoln St, then turns south onto a road marked with a '3' shield. It continues south, then turns east onto Dixon Ave, and finally turns south onto Pedrick Rd. Key locations along the route include Basalite Concrete Products, Tractor Supply Co, Greiner Heating, Air, and Electric, and the Dixon May Fair. The map also shows a residential area on the left and agricultural fields on the right.

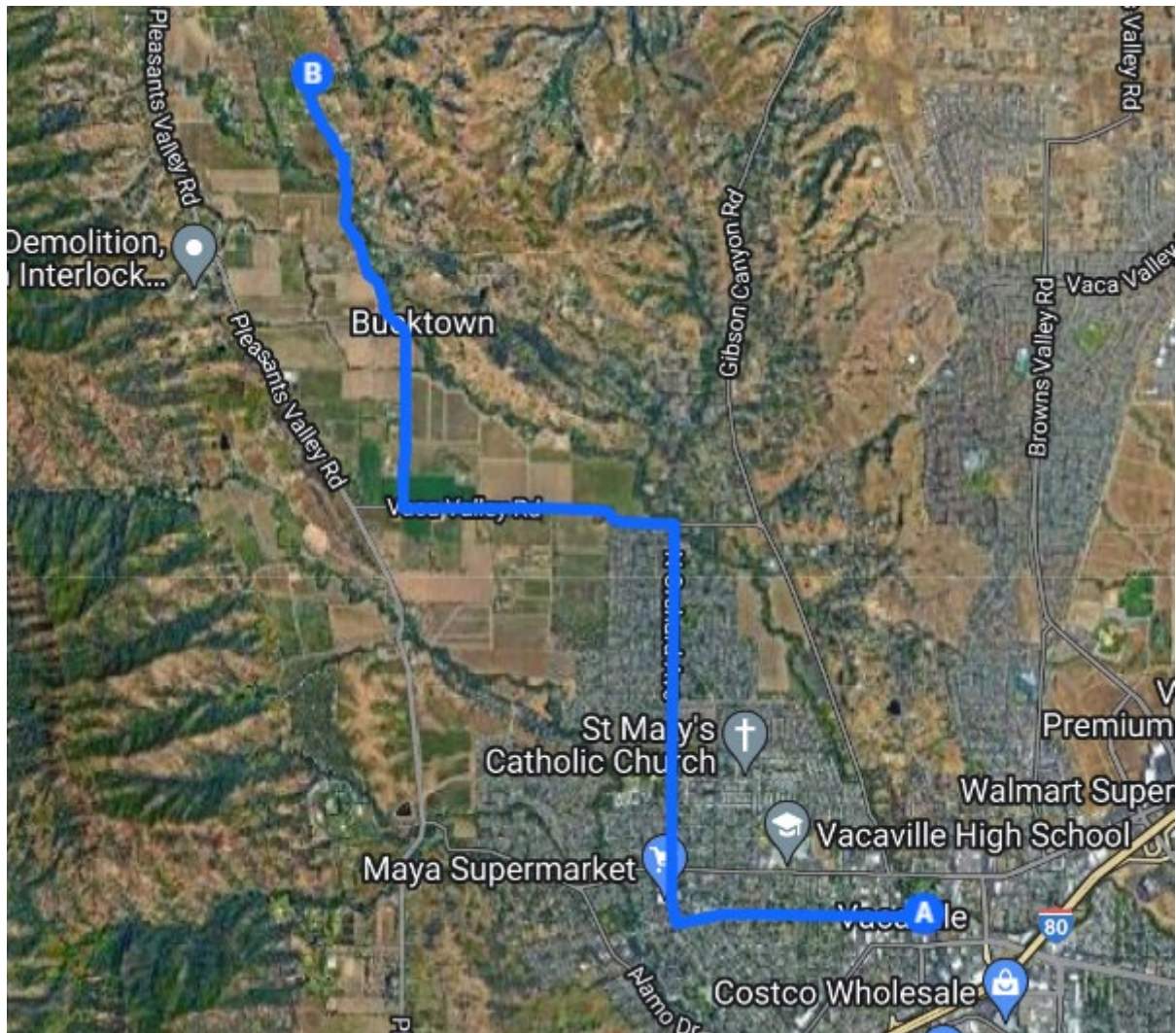
Rio Vista-Promenade Ride (4 miles Round Trip-Easy)



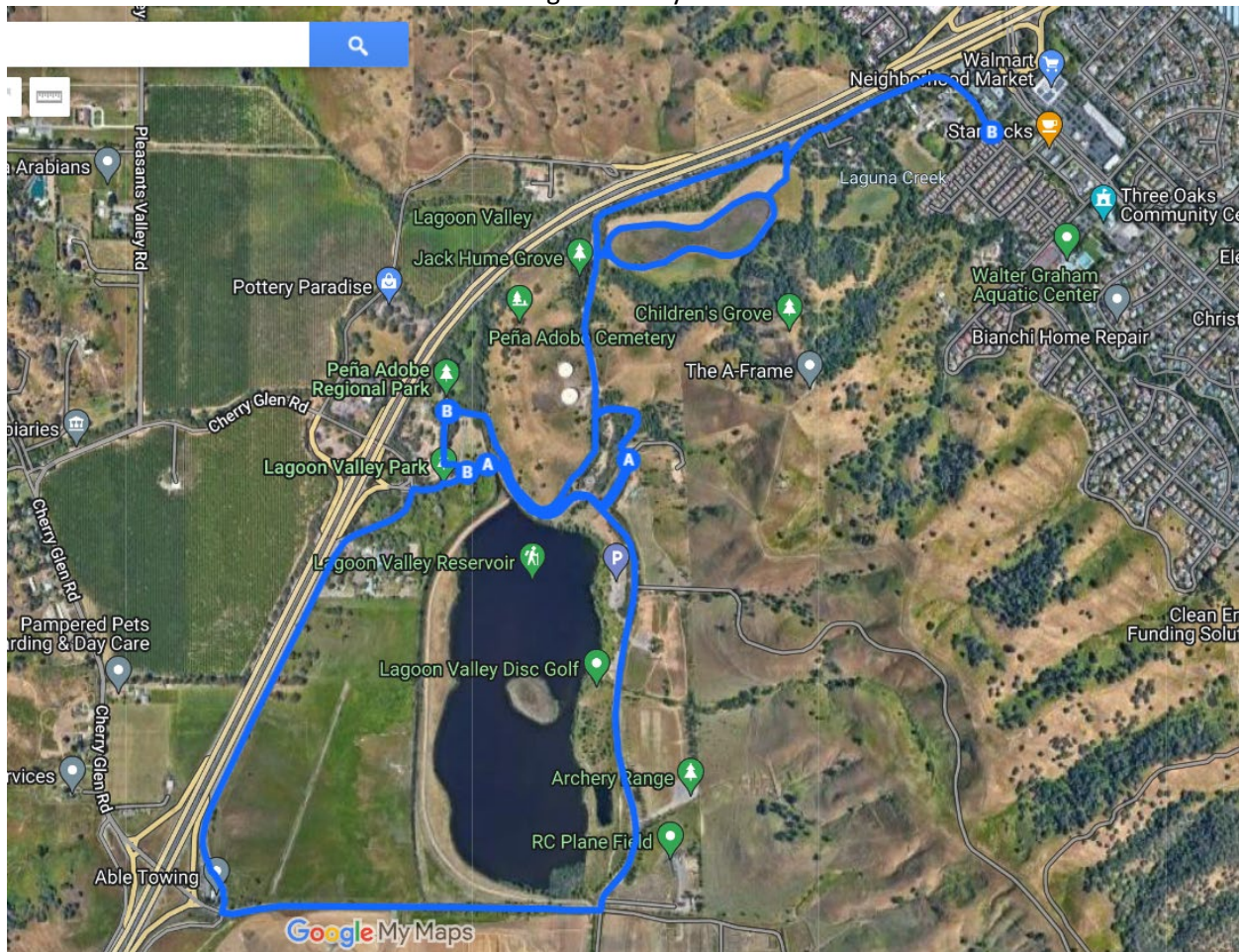
Rio Vista- Town and Country Ride (16 miles)



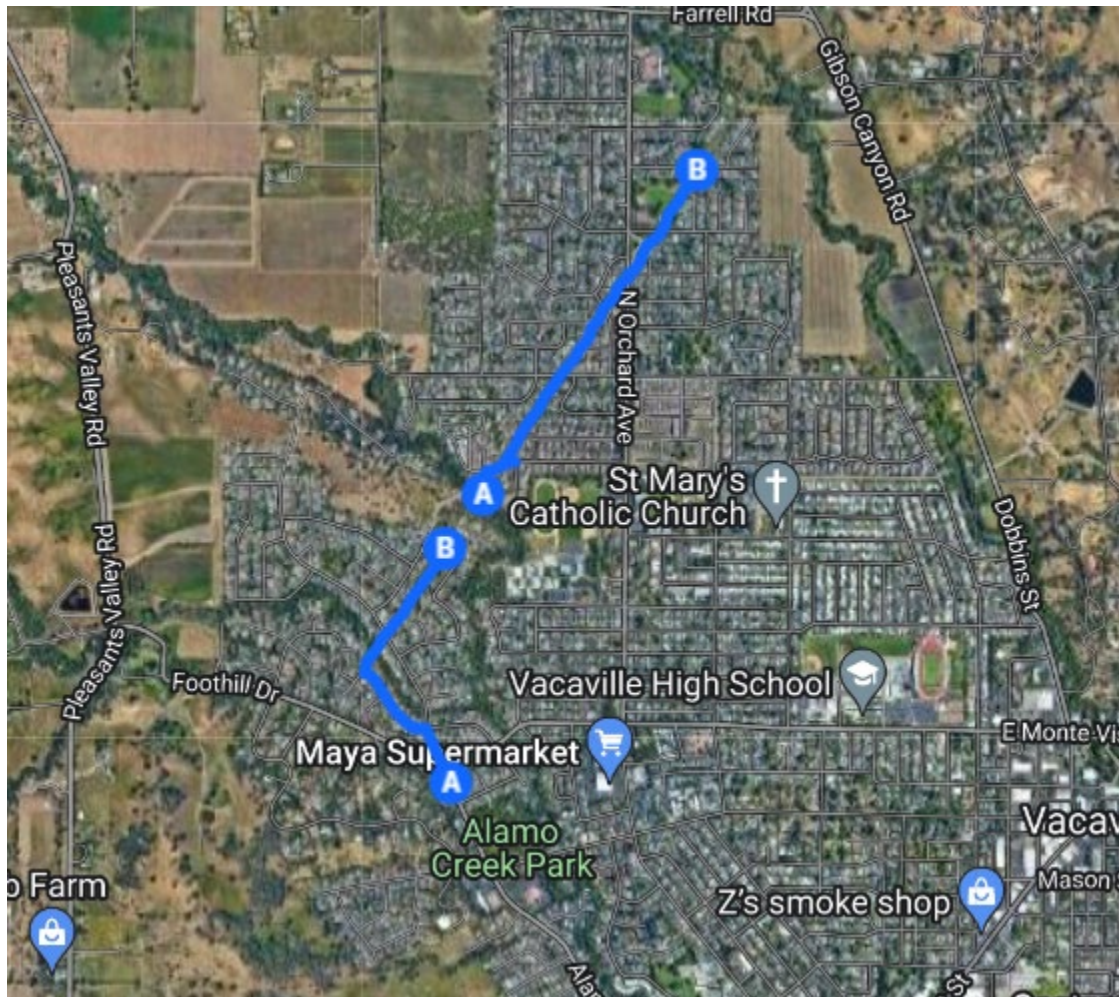
Vacaville- Historic Buck Town Ride



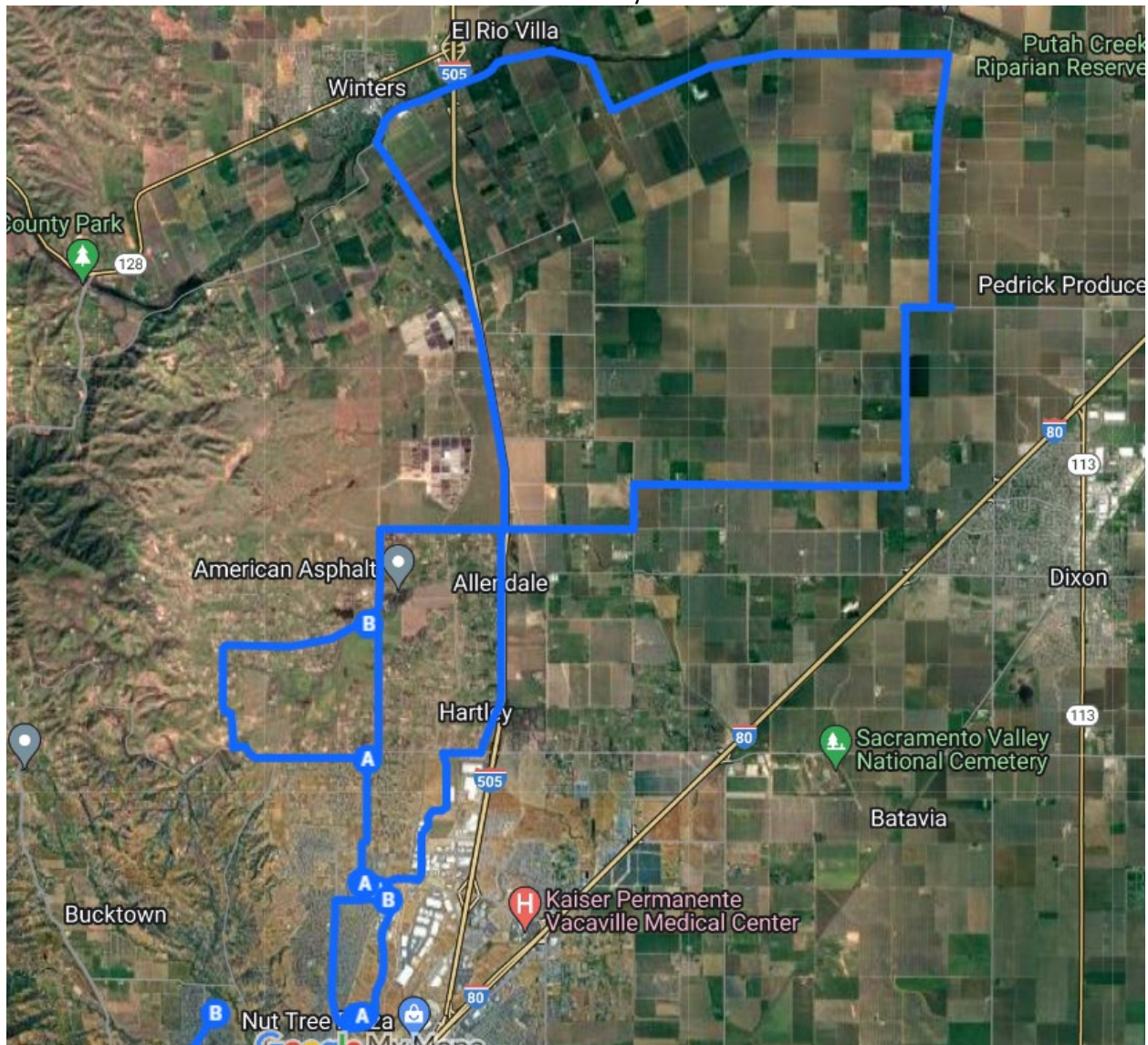
Vacaville-Lagoon Valley Historic Ride



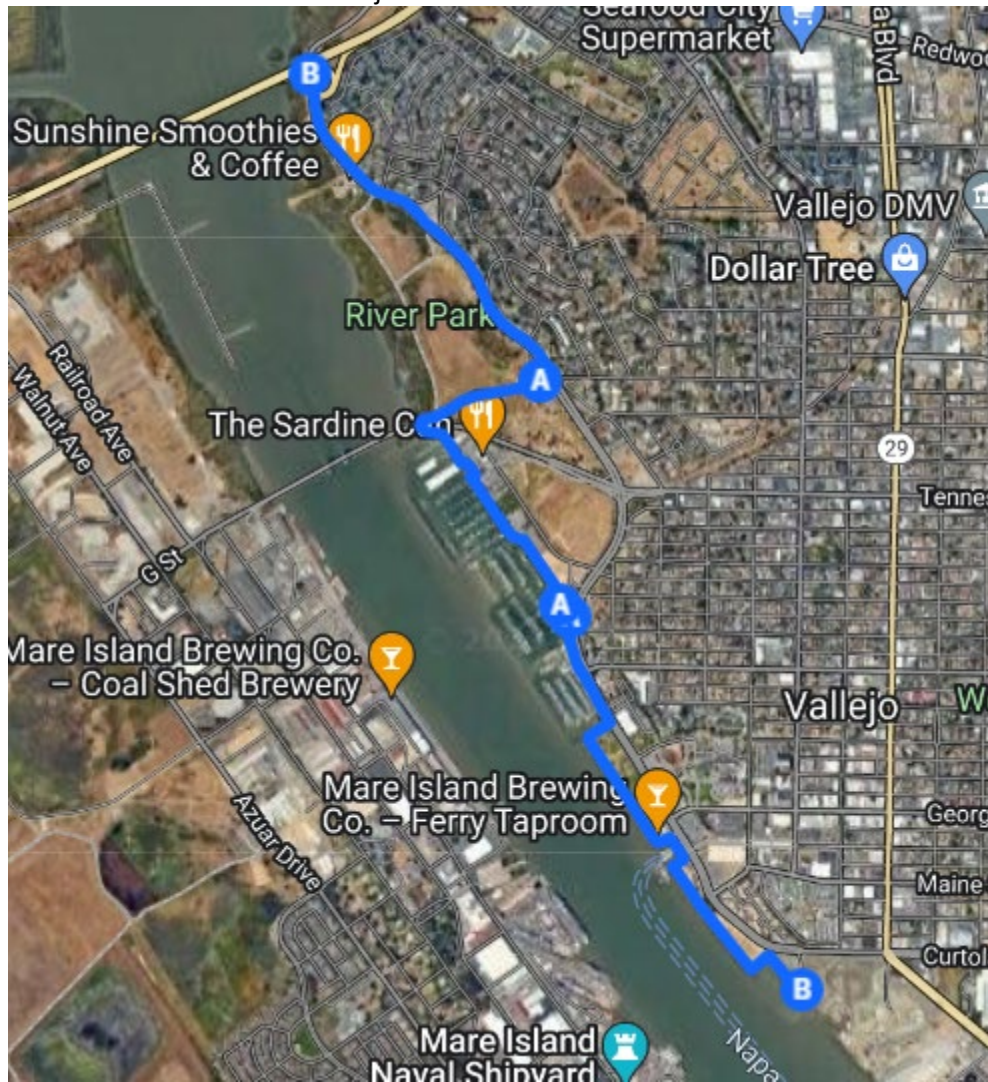
North Vacaville Park Ride



Vacaville-Browns Valley to Winters



Vallejo Waterfront Promenade





DATE: January 4, 2024
TO: STA BAC
FROM: Dulce Jimenez, Planning Assistant
RE: Countywide Wayfinding Sign Program, Year 3 of a 3-Year Program

Discussion:

In 2020, the STA Board approved the creation of a three-year STA Solano Countywide Wayfinding Sign Program, which was due in part by the recommendation of the BAC and PAC to install wayfinding signs around Solano County. There was a set-aside funding allocation of \$25,000 each year for three years of the Transportation Act Article 3 (TDA-3) funds towards this endeavor.

The Solano Countywide Wayfinding Sign Program seeks to install wayfinding signs around Solano County so residents can locate and access active transportation and/or provide directional information to important community locations such as downtowns, electrical vehicle charging stations, schools libraries, parks etc.

Public or private entities in the jurisdiction of Solano County are eligible to apply to this fund source. Some examples of eligible participants include but are not limited to, schools, trail groups, cities, and community-based organizations.

The STA's Countywide Wayfinding Sign Program has successfully funded projects over the two-year cycle of the program.

- In Year 1, the City of Vallejo was awarded \$16,300 to install new wayfinding signs for the future Bay Trail Vine Trail Project.
- In Year 2, two projects received funding: the City of Benicia was awarded \$9,000 to install new wayfinding signs for their downtown and arsenal districts and (2) the Bay Area Ridge Trail received \$24,700 for the Carquinez Strait Scenic Loop Trail Wayfinding Sign Program.

The Call for Projects for Year 3, the last year of the countywide program, will be issued in 2024. There will be \$25,000 available to fund wayfinding projects.

STA staff will provide an update on this program and is seeking feedback from BAC members on the program design and objectives.