



SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

Solano Transportation Authority

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ACTIVE TRANSPORTATION COMMITTEE (ATC)

2:00-3:00 p.m., Wednesday, July 17, 2024

STA Office – Board Room

423 Main Street, Suisun City, CA

The ATC conducts their meetings in person.

The Zoom link below is available only for participants joining the meeting remotely.

Join Zoom Meeting

https://us02web.zoom.us/j/81540432220?pwd=nbSUETb1xTvjJra9lizxGZk5Sk2AYjs.1

Meeting ID: 815 4043 2220

Passcode: 500058

MEETING AGENDA

ITEM

STAFF PERSON

- 1. CALL TO ORDER/INTRODUCTIONS (2:00 – 2:05 p.m.) Alma Hernandez, Chair
2. APPROVAL OF AGENDA (2:05 – 2:10 p.m.) Alma Hernandez, Chair
3. OPPORTUNITY FOR PUBLIC COMMENT AND STAFF COMMENTS (2:10 – 2:15 p.m.) Alma Hernandez, Chair
4. CONSENT CALENDAR
A. Approval of the Active Transportation Committee (ATC) Meeting Minutes of March 20, 2024 – Pg. 3 Dulce Jimenez, STA
Recommendation: Approve ATC Meeting Minutes of March 20, 2024
5. INFORMATIONAL –DISCUSSION ITEMS
A. Comprehensive Transportation Plan Schedule and Meeting Objectives (2:15– 2:20 p.m.) Robert Guerrero, STA

2024 Active Transportation Committee (ATC) Members

Table with 7 columns listing members: Terry Scott (City of Benicia), Jim Ernest (City of Dixon), K. Patrice Williams (City of Fairfield), Edwin Okamura (City of Rio Vista), Greg Ritchie (City of Vacaville), Peter Bregenzer (City of Vallejo), Alma Hernandez (City of Suisun City Chair), Wanda Williams (County of Solano), Kara Oberg (Metropolitan Transportation Commission), Tyler Meirose (Bicycle Advisory Committee), Bob Berman (Pedestrian Advisory Committee), David Belef (Safe Routes to School Advisory Committee), Melissa Tigbao (Technical Advisory Committee), Katera Afshar (Caltrans), Gretchen Bennitt (YSAQMD), Ayaka Habu (MTC), Erin Morris (Planning Directors Rep.).

The Active Transportation Committee meeting packet is also available on STA’s website: www.sta.ca.gov

- B. **Introduction to the Bay Area Ridge Trail – Trail Priorities in Solano County** Kyvan Elep, Bay Area Ridge  
(2:20 – 2:25 p.m.)
- C. **Introduction to the San Francisco Bay Trail** Dulce Jimenez, STA  
(2:25 – 2:30 p.m.)
- D. **Regional Measure 3 (RM3) Safe Routes to Transit/Bay Trail Program** Robert Guerrero, STA  
(2:30 – 2:35 p.m.)
- E. **Safe Routes to School (SR2S) Plan Update** Amy Antunano, STA  
(2:35 – 2:40 p.m.)

**6. ACTION NON-FINANCIAL**

- A. **Active Transportation Element Draft Goals and Objectives** Josh Pilachowski, DKS  
(2:40 – 2:45 p.m.)

Recommendation:

Approve Active Transportation Element Draft Goals and Objectives

**7. INFORMATIONAL ITEMS – NO DISCUSSION**

- A. **None.**

**8. Future Topics:**

- Draft Evaluation Criteria and Performance Measures Deficiencies

**9. ADJOURNMENT/NEXT MEETING**

The next Active Transportation Committee is scheduled to meet at **4:00 p.m., Wednesday, February 12, 2025**, at the STA Board Room, 423 Main Street in Suisun City.

**Future Meeting Dates**

**4:00 pm, Wednesday, February 12, 2025**

**4:00 pm, Wednesday, May 14, 2025**



**ACTIVE TRANSPORTATION COMMITTEE**  
**Minutes for Meeting of March 20, 2024**

**1. CALL TO ORDER**

Chair Hernandez called the regular meeting to order at 4:00 p.m.

**COMMITTEE MEMBERS PRESENT:**

*(Listed in Alphabetical Order by Last Name)*

Peter Bregenzer (Zoom)	Councilmember, City of Vallejo
Jim Ernest	Councilmember, City of Dixon
Alma Hernandez, Chair	Mayor, City of Suisun City
Edwin Okamura	Vice Mayor, City of Rio Vista
Greg Ritchie (Zoom)	Vice Mayor, City of Vacaville
Terry Scott	Vice Mayor, City of Benicia
Wanda Williams	County Board of Supervisor, County of Solano

**COMMITTEE MEMBERS ABSENT:**

K. Patrice Williams	Councilmember, City of Fairfield
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**OTHER INVITED PARTICIPANTS PRESENT:**

Jasper Alve (Zoom)	STA
Bob Berman	PAC Representative, City of Benicia
Ruben Brunt (Zoom)	PCC Representative
Robert Guerrero	STA
Daryl Halls	STA
Dulce Jimenez	STA
Paul Kaushal	STA TAC Representative
Vince Ma	STA
Johanna Masiclat	STA
Tyler Meirose	BAC Representative, City of Suisun City
Josh Pilachowski	DKS, Project Consultant
Sean Person	STA
Josh Pilachowski (Zoom)	DKS, CTP Project Consultant
Kristin Pollot for Erin Morris	Planning Directors Representative, City of Vacaville
Natalie Quezada	STA
Melissa Tigbao (Zoom)	STA TAC Representative

**2. APPROVAL OF AGENDA**

On a motion by Vice Mayor Scott, and a second by Vice Mayor Ernest, the Active Transportation Committee approved the agenda.

**3. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**4. CONSENT CALENDAR**

**A. Minutes of the ATC Meeting of October 11, 2023**

Recommendation:

Approve ATC Meeting Minutes of October 11, 2023

On a motion by Vice Mayor Scott, and a second by Vice Mayor Ernest, the Active Transportation Committee approved the ATC meeting minutes of October 11, 2023

**5. ACTION NON-FINANCIAL**

**A. None.**

**6. INFORMATIONAL – DISCUSSION ITEMS**

**A. Comprehensive Transportation Plan Schedule and Meeting Objectives**

*Presented by Robert Guerrero, STA Deputy Executive Director/Director of Planning.*

**B. Active Transportation Element Draft Goals and Objectives**

*Presented by Josh Pilachowski, DKS*

Summary of Committee Member Comments:

Access

Chair Hernandez and Councilmember Jim Ernest, under Section C, requested for the term “facilities” to be defined and included in a glossary that should be included as part of the Comprehensive Transportation Plan (CTP).

Tyler Meirose, BAC Representative under Section C, suggested committee members consider modifying the language from “facilities” to “infrastructure.” Mr. Meirose concurred with the inclusion of connecting active transportation to activity centers and the regional backbone network.

Equity

Vice Mayor Edwin Okamura, under Section D, asked for clarification on the equity metrics used to define “underserved Solano communities” wanting to ensure the City of Rio Vista’s unique needs are being captured. In response, Josh Pilachowski, DKS, as part of the broader effort to update the Comprehensive Transportation Plan (CTP) the Equity Working Group has been focusing on crafting a Local Equity Indicator with Solano Average that captures local context, this work will be reflected in the Equity Chapter of the CTP.

Bob Berman, PAC Representative, requested that “low-cost transportation options” be defined and included in the CTP glossary of terms.

Health and Safety

To reduce redundancy, Vice Mayor Terry Scott suggested STA staff consider condensing the description of the Health and Safety Goal.

Quality of Life

As part of promoting the use of active transportation infrastructure, Chair Alma Hernandez commented on the need to increase public facilities for bicycle docking, along with the importance of providing opportunities for bicycle maintenance and repair. Under Section A, in order to distinguish between active transportation facilities and amenities such as shade and benches, Chair Hernandez requested to change the term “facilities” into “amenities.” In concurrence, Supervisor Williams suggested STA staff explore expanding bicycle incentives such as bicycle lights for a person who may rely on the use of a wheelchair.

### Environmental Stewardship

Major Terry Scott requested that “mode shift” and “zero-emission” be defined and included in the glossary of terms that will be included in the Comprehensive Transportation Plan (CTP).

Bob Berman, PAC Representative, under Section C, suggested shifting the focus from Priority Conservation Areas (PCAs) to advancing active transportation connectivity to parks and/or recreational and sought clarification as to why PCAs were being considered under this goal. In response, Robert Guerrero, STA, explained that PCAs are locations designated for the protection of natural habitats and agricultural lands, in which MTC through grants and incentives aim to support the Bay Area Counties in enhancing their respective PCAs, noting the importance of capturing PCAs in the CTP.

### Collaboration

Councilmember Jim Ernest, under Section A, suggested the objective also include collaboration with schools and school districts.

### Invest in our values

No comments.

### Additional Comments

Vice Mayor Edwin Okamura, inquired about the Active Transportation Regional Backbone Network and if it incorporated connectivity between cities. In response, Robert Guerrero, STA clarified that the Network incorporated connectivity between cities, to transit hubs and to key destinations across Solano and the seven Cities.

Councilmember Jim Ernest inquired about the role STA had in supporting member agencies with grant funding to deliver projects. In response Daryl Halls, STA explained the STA’s role in helping member agencies advance their priority projects while highlighting the importance of countywide plans such as the Comprehensive Transportation Plan (CTP) to be considered for regional, state, and federal funding.

## **C. Introduction to Active Transportation Funding Sources – County, Regional, and State.** *Presented by Dulce Jimenez, Planning Assistant with STA.*

### Summary of Committee Member Comments:

No comments.

## **D. Introduction to Transformative Active Transportation Projects**

*Presented by Robert Guerrero, STA Deputy Executive Director/Director of Planning.*

### Summary of Committee Member Comments:

Supervisor Wanda Williams commended Suisun City Public Works staff and partners in the implementation and delivery of the McCoy Creek Phase II project. Ms. Williams noted that with the new active transportation facility made for public use, the burden to maintain the trail falls back on the implementing agency and wanted to understand if grant sources are available to help support member agencies in maintaining the trail. In response, Paul Kaushal, STA TAC Representative, concurred with Supervisor Williams that funding for maintenance was a challenge with limited grant sources and noted an example of how project sponsors may include landscaping into the construction contract, which will then allow the implementing agency some space before they have to tap into their general fund.

Example Transformative Projects the committee members recommended STA staff consider in the development of the Active Transportation Element Project List:

- Chair Alama Hernandez proposed enhancing the active transportation infrastructure for Cordelia Road.
- Supervisor Wanda Williams and Chair Hernandez mentioned enhancing active transportation infrastructure in Suisun Valley.
- Vice Mayor Edwin Okamura proposed the Urban to Rural bike path from Rio Vista to Suisun City.
- Dave Belef, Safe Routes to School (SR2S) Representative proposed the Mare Island Causeway.
- Bob Berman, PAC Representative proposed looking at the Carquinez Scenic Loop Trail and focusing on closing the trail gaps.

**E. Safe Routes to School (SR2S) Plan Update**

*Presented by Amy Antunano, Safe Routes to Schools Program Manager, STA.*

Summary of Committee Member Comments:

No comments.

**7. INFORMATIONAL ITEMS – NO DISCUSSION**

**A. None.**

**8. ROUND TABLE DISCUSSION**

No comments.

**9. Future Topics:**

- Finalize draft Active Transportation Element Goals and Objectives
- Safe Routes to School (SR2S) Plan Update
- Draft Evaluation Criteria and Performance Measures Deficiencies

**10. ADJOURNMENT**

The meeting was adjourned at 5:35 p.m.

<b>A</b>		<b>F</b>	
AADT	Average Annual Daily Traffic	FAST	Fairfield and Suisun Transit
ABAG	Association of Bay Area Governments	FAST Act	Fixing America’s Surface Transportation Act
ACTC	Alameda County Transportation Commission	FASTER	Freedom. Affordability. Speed. Transparency. Equity. Reliability.
ADA	American Disabilities Act	FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies
ADT	Average Daily Traffic	FEIR	Final Environmental Impact Report
APDE	Advanced Project Development Element (STIP)	FHWA	Federal Highway Administration
AQMD	Air Quality Management District	FPI	Freeway Performance Initiative
ARRA	American Recovery and Reinvestment Act	FTA	Federal Transit Administration
ATP	Active Transportation Program	<b>G</b>	
ATWG	Active Transportation Working Group	GARVEE	Grant Anticipating Revenue Vehicle
AVA	Abandoned Vehicle Abatement	GHG	Greenhouse Gas
<b>B</b>		GIS	Geographic Information System
BAAQMD	Bay Area Air Quality Management District	<b>H</b>	
BAC	Bicycle Advisory Committee	HIP	Housing Incentive Program
BACTA	Bay Area Counties Transportation Agencies	HOT	High Occupancy Toll
BAIFA	Bay Area Infrastructure Financing Authority	HOV	High Occupancy Vehicle
BARC	Bay Area Regional Collaborative	HPMS	Highway Performance Monitoring System
BART	Bay Area Rapid Transit	HSIP	Highway Safety Improvement Plan
BATA	Bay Area Toll Authority	<b>I</b>	
BCDC	Bay Conservation & Development Commission	INFRA	Infrastructure for Rebuilding America
BUILD	Better Utilizing Investments to Leverage Development	ISTEA	Intermodal Surface Transportation Efficiency Act
<b>C</b>		ITIP	Interregional Transportation Improvement Program
CAF	Clean Air Funds	ITS	Intelligent Transportation System
CalSTA	California State Transportation Agency	<b>J</b>	
CALTRANS	California Department of Transportation	JARC	Jobs Access Reverse Commute Program
CAPTI	California State Transportation: Climate Action Plan for Transportation	JPA	Joint Powers Agreement
CARB	California Air Resources Board	<b>L</b>	
CCAG	City-County Association of Governments (San Mateo)	LATIP	Local Area Transportation Improvement Program
CCCC (4’Cs)	City County Coordinating Council	LCTOP	Low Carbon Transit Operations Program (LCTOP)
CCCTA (3CTA)	Central Contra Costa Transit Authority	LEV	Low Emission Vehicle
CCJPA	Capitol Corridor Joint Powers Authority	LIFT	Low Income Flexible Transportation Program
CCTA	Contra Costa Transportation Authority	LOS	Level of Service
CEC	California Energy Commission	LS&R	Local Streets & Roads
CEQA	California Environmental Quality Act	LTR	Local Transportation Funds
CHP	California Highway Patrol	<b>M</b>	
CIP	Capital Improvement Program	MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century
CMA	Congestion Management Agency	MAZ	Micro Analysis Zone
CMIA	Corridor Mobility Improvement Account	MIS	Major Investment Study
CMAQ	Congestion Mitigation & Air Quality Program	MLIP	Managed Lanes Implementation Plan
CMGC	Construction Manager/General Contractor	MOU	Memorandum of Understanding
CMP	Congestion Management Plan	MPO	Metropolitan Planning Organization
CNG	Compressed Natural Gas	MTAC	Model Technical Advisory Committee
CPI	Consumer Price Index	MTC	Metropolitan Transportation Commission
CRRSAA	Coronavirus Response and Relief Supplemental Appropriation Act of 2021	MTS	Metropolitan Transportation System
<b>D</b>		<b>N</b>	
CTA	California Transit Agency	NCTPA	Napa County Transportation & Planning Agency
CTC	California Transportation Commission	NEPA	National Environmental Policy Act
CTP	Comprehensive Transportation Plan	NHS	National Highway System
CTSA	Consolidated Transportation Services Agency	NOP	Notice of Preparation
<b>E</b>		NVTA	Napa Valley Transportation Authority
DBE	Disadvantaged Business Enterprise	<b>O</b>	
DOT	Department of Transportation	OBAG	One Bay Area Grant
<b>E</b>		OPR	Office of Planning and Research
ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program	OTS	Office of Traffic Safety
EIR	Environmental Impact Report	<b>P</b>	
EIS	Environmental Impact Statement	PAC	Pedestrian Advisory Committee
EPA	Environmental Protection Agency	PCA	Priority Conservation Area
EV	Electric Vehicle	PCC	Paratransit Coordinating Council
		PCI	Pavement Condition Index

PCRP	Planning & Congestion Relief Program	S RTP	Short Range Transit Plan
PDS	Project Development Support	SSARP	Systemic Safety Analysis Report Program
PDA	Priority Development Area	SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee
PDT	Project Delivery Team	STAF	State Transit Assistance Fund
PDWG	Project Delivery Working Group	STA	Solano Transportation Authority
PMP	Pavement Management Program	STBG	Federal Surface Transportation Block Grant Program
PMS	Pavement Management System	STIA	Solano Transportation Improvement Authority
PNR	Park & Ride	STIP	State Transportation Improvement Program
POP	Program of Projects	STP	Federal Surface Transportation Program
PPA	Priority Production Area	SubHIP	Suburban Housing Incentive Pool
PPM	Planning, Programming & Monitoring	<b>T</b>	
PPP (P3)	Public Private Partnership	TAC	Technical Advisory Committee
PS&E	Plans, Specifications & Estimate	TAM	Transportation Authority of Marin
PSR	Project Study Report	TANF	Temporary Assistance for Needy Families
PTA	Public Transportation Account	TAZ	Transportation Analysis Zone
PTAC	Partnership Technical Advisory Committee (MTC)	TCEP	Trade Corridor Enhancement Program
<b>R</b>		TCI	Transportation Capital Improvement
RABA	Revenue Alignment Budget Authority	TCIF	Trade Corridor Improvement Fund
REPEG	Regional Environmental Public Education Group	TCM	Transportation Control Measure
RFP	Request for Proposal	TCRP	Transportation Congestion Relief Program
RFQ	Request for Qualification	TDA	Transportation Development Act
RM 1/2/3	Regional Measure 1/2/3 (Bridge Toll)	TDM	Transportation Demand Management
RMRP	Road Maintenance and Rehabilitation Program	TE	Transportation Enhancement
RORS	Routes of Regional Significance	TEA	Transportation Enhancement Activity
RPC	Regional Pedestrian Committee	TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century
RRP	Regional Rideshare Program	TFCA	Transportation Funds for Clean Air
RTEP	Regional Transit Expansion Policy	TIF	Transportation Investment Fund
RTIF	Regional Transportation Impact Fee	TIGER	Transportation Investment Generating Economic Recovery
RTP	Regional Transportation Plan	TIP	Transportation Improvement Program
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategies	TIRCP	Transit and Intercity Rail Capital Program
RTIP	Regional Transportation Improvement Program	TLC	Transportation for Livable Communities
RTMC	Regional Transit Marketing Committee	TMA	Transportation Management Association
RTPA	Regional Transportation Planning Agency	TMP	Transportation Management Plan
<b>S</b>		TMS	Transportation Management System
SACOG	Sacramento Area Council of Governments	TMTAC	Transportation Management Technical Advisory Committee
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	TNC	Transportation Network Company
SATP	Solano Active Transportation Plan	TOD	Transportation Operations Systems
SCS	Sustainable Community Strategy	TOD	Transit Oriented Development
SCTA	Sonoma County Transportation Authority	TOS	Traffic Operation System
SFCTA	San Francisco County Transportation Authority	T-Plus	Transportation Planning and Land Use Solutions
SGC	Strategic Growth Council	TRAC	Trails Advisory Committee
SJCOG	San Joaquin Council of Governments	TSMO	Transportation System Management and Operations
SHOPP	State Highway Operations & Protection Program	<b>U, V, W</b>	
SMAQMD	Sacramento Metropolitan Air Quality Management District	UZA	Urbanized Area
SMART	Sonoma Marin Area Rapid Transit	USDOT	United States Department of Transportation
SMART	Safety, Mobility and Automated Real-time	VHD	Vehicle Hours of Delay
SMCCAG	San Mateo City-County Association of Governments	VMT	Vehicle Miles Traveled
SNABM	Solano-Napa Activity-Based Model	VTA	Valley Transportation Authority (Santa Clara)
SNCI	Solano Napa Commuter Information	W2W	Welfare to Work
SoHip	Solano Highway Partnership	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SoHIP	Solano Housing Improvement Program	WETA	Water Emergency Transportation Authority
SoTrans	Solano County Transit	<b>Y, Z</b>	
SOV	Single Occupant Vehicle	YCTD	Yolo County Transit District
SPOT	Solano Projects Online Tracking	YSAQMD	Yolo/Solano Air Quality Management District
SP&R	State Planning & Research	ZEV	Zero Emission Vehicle
SPUR	San Francisco Bay Area Planning and Urban Research		
SR	State Route		
SR2S	Safe Routes to School		
SR2T	Safe Routes to Transit		