



Solano Transportation Authority
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SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, January 18, 2024

Zoom Meeting Details

<https://us02web.zoom.us/j/87919486576>

Meeting ID: 879 1948 6576 / Passcode: 960218

Join by Telephone: 1+ (408) 638-0968

Click here for [Zoom Instructions](#)

MEETING AGENDA

<u>ITEM</u>	<u>STAFF PERSON</u>
1. CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS (1:00 – 1:05 p.m.)	Ruben Brunt, Chair
2. APPROVAL OF AGENDA (1:05 – 1:10 p.m.)	Members
3. OPPORTUNITY FOR PUBLIC COMMENT (1:10 – 1:15 p.m.)	
4. PRESENTATIONS (1:15 – 1:35 p.m.)	
A. Older and Disabled Adult Services	Vang Xiong, HSS
5. CONSENT CALENDAR (1:35 – 1:40 p.m.) <u>Recommendation:</u> Approve the following consent item.	
A. Minutes of the PCC Meeting of November 16, 2023 <u>Recommendation:</u> Approve the Minutes for the Meeting of November 16, 2023 Pg. 5	Natalie Quezada, STA
6. TRANSIT OPERATOR UPDATES (1:40 – 2:05 p.m.)	Group
A. Dixon Redit-Ride	
B. Fairfield FAST	
C. Rio Vista Delta Breeze	
D. Suisun Microtransit	
E. Vacaville City Coach	

PCC MEMBERS

<u>Heather Barlow</u> Social Services Provider	<u>Dwayne Hankerson</u> MTC Policy Advisory Council Representative	<u>Melissa Westlie</u> Social Services Provider	<u>Lisa Hooks</u> Social Services Provider	<u>Brian McLaughlin</u> Member at Large	<u>VACANT</u> Public Agency -Education
<u>Katherine Richter</u> Vice-Chair Transit User	<u>Ruben Brunt</u> PCC Chair Transit User	<u>Jamal Waters</u> Public Agency- Health & Social Services	<u>Cynthia Tanksley</u> Transit User	<u>James Williams</u> Member at Large	

7. ACTION ITEMS – DISCUSSION

(2:05-2:25 p.m.)

A. Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix – December 2023 which includes the TDA Claim for the City of Dixon and City of Fairfield

Ron Grassi, STA

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA-approved December 2023 TDA Matrix for FY 2023-24 which includes TDA claims for the City of Dixon and the City of Fairfield as shown in Attachment B.

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B. Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant Application Letter of Support

Debbie McQuilkin, STA

Recommendation:

1. Authorize the PCC Chair to write a letter of support for the Federal Transit Administration for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program grant opportunity.
2. Forward a recommendation to the STA Board to authorize the Executive Director to submit the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program Grant.

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C. Letter of Support for the Kaiser Permanente Napa-Solano Community Benefit Grant Application

Debbie McQuilkin, STA

Recommendation:

1. Authorize the PCC Chair to write a letter supporting the Kaiser Permanente Napa-Solano Community Benefit Grant opportunity.
2. Forward a recommendation to the STA Board to authorize the Executive Director to submit the Kaiser Permanente Napa-Solano Community Benefit Grant.

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D. PCC Membership Update

Debbie McQuilkin, STA

Recommendations:

1. The members of the PCC will take a vote to select Katherine Richter, Transit User, as Vice Chair to a term running from January 2024 through December 2026.
2. The members of the PCC will take a vote to approve Jamal Waters as Public Agency – Health and Social Services Member for a 3-year term.
3. Forward a recommendation to the STA Board to approve and appoint Jamal Waters as Public Agency – Health and Social Services Member for a 3-year term.

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8. INFORMATIONAL ITEMS – DISCUSSION

(2:25-2:50 p.m.)

A. Community-Based Transportation Plan Rio Vista

Brandon Thomson, STA

B. STA Staff Update

Debbie McQuilkin, STA

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

(2:50 – 3:00 p.m.)

Group

10. FUTURE AGENDA ITEMS

- Connected Mobility Implementation Plan
- San Mateo Paratransit Presentation
- Comprehension Transportation Plan Update

11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, March 21, 2024**

For questions regarding this agenda: Please contact Debbie McQuilkin at (707) 399-3231 dmcquilkin@sta.ca.gov

Translation Services: For document translation, please email: iec@ie-center.org Para la traducción de documentos: 對於文檔翻譯電話 Đòi với tài liệu gọi dịch: Para sa mga dokumento tawag sa pagsasalin:

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of November 16, 2023

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Cynthina Tanksley, PCC Vice- Chair, called the virtual PCC Meeting to order at **1:02 p.m.**

A quorum was confirmed by STA Senior Transit Mobility Coordinator, Debbie McQuilkin

PCC Members Present:

Cynthia Tanksley	PCC Vice-Chair/Transit User
Heather Barlow	Social Services Provider
Lisa Hooks	Social Services Provider
Ruben Brunt	Transit User
Katherine Richter	Transit User
Chandra Daniels	Transit User/PCC Alternate Member
Dwayne Hankerson	MTC Policy
Melissa Westlie	Social Service Provider

PCC Members Absent:

Brian McLaughlin, Chair	Member-at-Large
James Williams	Member at Large
Vacant	Public Agency - Health & Social Services
Vacant	Public Agency - Education

Others Present:

Lisa Cappellari	Paratransit Inc
Vikki	Dixon Read Ride
Beth Kranda	Soltrans
Mandi Renshaw	Soltrans
Tateyana Hendrix	Vacaville City Coach
Ron Grassi	STA
Debbie McQuilkin	STA
Erika Dohina	STA
April Wells	STA
Cindy Hayes	STA
Natalie Quezada	STA

2. APPROVAL OF AGENDA

Lisa Hooks and Kathrine Richter joined the meeting.

On a motion by Ruben Brunt and a second by Dwayne Hankerson, the PCC approved the Meeting Agenda.
(8 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. PRESENTATIONS

A. ADA Assessments Update

Lisa Cappellari from Paratransit Inc. are now the Solano County Paratransit Eligibility Center. She continued to provide a brief history of ADA requirements with public transit agencies and how to administer process for determining criteria of eligibility for applicants requesting ADA services. Paratransit Inc. provides rides if needed to in-person interviews in six cities where mobility coordinators can interact and see the physical ability of applicants. She continued to describe interview questions asked during eligibility process and, if appropriate, the different types of physical functional assessments. She concluded to list the different types of eligibility applicants may be assessed as and time frame each assessment takes.

Lisa Hooks and Kathrine Ritcher requested to review assessment questions; Debbie McQuilkin would discuss offline.

B. Travel Training Update

Cindy Hayes summarized the Travel Training Program as teaching patrons the necessary skills to use public transportation independently and safely. This is a free service which can be held in different settings such as classroom, groups, or one on ones. In these trainings participants will learn how to navigate printed and digital bus schedules, maps, and determining cost of fares. One on one trainings are more personalized to the individual's goal, both the travel trainer and participant will travel together until they both feel confident participant can travel alone. Group Trainings can be requested by organizations to specified destinations. Travel Trainings are also created by staff in each city once a month, utilizing public transit starting in Solano County, traveling locally or regionally. This program is free, but training teaches users how to pay for future rides and appropriate methods for everyone.

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of September 21, 2023

Recommendation:

Approve PCC meeting minutes of September 21, 2023

On a motion by Kathrine Richter and a second by Rubin Brunt, the PCC approved the meeting minutes of September 21, 2023 (8 Ayes)

6. TRANSIT OPERATOR UPDATES

- Dixon Redit-Ride: Vikki Jacobs
 - No Update
- FAST Not Present
 - None
- Rio Vista Delta Breeze/ Suisun Microtransit: Brandon Thomson
 - The first bus shelter in Rio Vista was installed.
- Solano County Transit (SolTrans): Mandi Renshaw
 - An electric bus is being used on route 82 as pilot for future electric bus fleet.
 - 2nd Friday of month Soltrans are hosting resource fair for community.
- Vacaville City Coach: Tetayana Hendrix
 - Partnering with Opportunity House to provide care packages to unhoused community.
 - Looking for volunteers and donations of rain ponchos, shoe covers, protein bars and hiking items.
 - Donations can be made in the Vacaville Courtyard to Ms. Hendrix directly.

7. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix – October 2023 which includes TDA Claims for the City of Rio Vista.

Ron Grassi focused on TDA matrix for the City of Rio Vista allocation of funds. Mr. Grassi listed where the allocated funds will be distributed too. Transportation Development Act (TDA) Funds are derived from a ¼ cent sales taxes collected statewide and then redistributed throughout state to respective cities and county. Metropolitan Transportation Commission provides projected carryover and revenue estimated for each city. Mr. Grassi outlined how funds are used, contributed, and calculated. All claims are requested and approved by respective city council, consortium, technical advisory committee, STA Board, and PCC.

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA approved October 2023 TDA Matrix for FY 2023-24 which includes TDA claims for the city of Rio Vista as shown in Attachment B.

On a motion by Cynthia Tanksley and a second by Ruben Brunt, the PCC approved the recommendation (8 Ayes)

B. 2024 Nominations and Elections for PCC Chair and Vice Chair.

Debbie McQuilkin announced Terri Ruggiero has retired from Health and Social Services and will no longer be serving on the PCC committee. There are now two vacancies in the Public Agency categories. Ms. McQuilkin opened the floor to PCC members for nominations for the new chair and vice chair positions for the 2024 year.

Cynthia Tanksley nominated Ruben Brunt as Chair and Chondra Daniels, Ms. Kathrine Richter's alternate as Vice Chair. All parties accepted nominations.

Recommendation:

1. The members of the PCC will take a vote to select the Chair and Vice Chair to a term running from January 2024 through December 2026.
2. Forward a recommendation to the STA Board to approve and appoint the selected Chair and Vice Chair

On a motion by Ms. Tanksley and a second by Ms. Hooks, the PCC approved of Ruben Brunt as Chair, and Chondra Daniels as Vice Chair, noting the stipulation of Ms. Daniels as Ms. Richter's proxy. (8 Ayes)

8. INFORMATIONAL ITEMS – DISCUSSION

A. Rio Vista and Suisun Microtransit Update

Brandon Thomson highlighted the first quarter of the 23- 24 Fiscal Year of the Rio Vista Delta Breeze, increasing to 35% of ridership. Data from CBTP so far has shown passengers going to deviated fixed routes towards medical facilities in Fairfield and Suisun. Results from CBTP staff is hoping to implement into city by summer of 2024.

He continued to provide information on Suisun City School Tripper that launched in January. Fixed Route School Tripper has extended service as a Dial a Ride to supplement route when at capacity. Both Cities and STA have partnered with The Routing Company to develop app called PingGo to be released for December in Rio Vista, before launching in 2024.

Ruben Brunt and Kathrine Richter volunteered to assist with accessibility of app.

B Solano Mobility Older Adults, People with Disabilities, and Veterans Programs 1st Quarter Report for FY 2023–24

Debbie McQuilkin highlighted the data for the 1st Quarter of the new fiscal year for the programs associated for older adults, veterans, and disabled. Over 1100 people have received information during the staff's outreach efforts. The ADA eligibility program has a new consultant as presented and is still growing its efforts after the pandemic, so far no autorenewals have been conducted. The intercity taxi program has decreased by 30% unfortunately due to competing taxi services and driver storage. STA has partnered with M811 to provide wheelchair accessible vehicles for the Medical Concierge GoGo Grandparent Program which has increased participation. STA's Veteran's program has been extended to veteran spouses and staff is working on extending outreach efforts to different agencies and networks.

C. 2024 PCC Work Plan and 2024 PCC Outreach Plan

Debbie McQuilkin provided drafted plans prior to meeting for member to review and provide feedback or changes to either plan. No comments were made electronically prior to the meeting and Ms. McQuilkin opened discussion for any feedback from members.

*Lisa Hooks motioned to amend agenda and include the **2024 PCC Work Plan and 2024 PCC Outreach Plan** as an Action Item, with a second by Kathrine Richter, the PCC approved amending agenda to include action item.*

Recommendation:

To approve the 2024 PCC Work Plan and 2024 PCC Outreach Plan

On a motion by Cynthia Tanksley, and a second by Ruben Brunt, the PCC approved the recommendation (8 Ayes)

D. STA Staff Update

- PCC Member Update
Two vacancies for PCC.

9. COMMENTS FROM PCC MEMBERS, STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Lisa Hooks announced starting December 1st she will be transitioning to the regional office in Sacramento. She will still be located at the north bay office until replacement is available after the holidays. She plans on continuing participating in the Solano County PCC meetings in the future.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- A. Connected Mobility Implementation Plan**
- B. Contra Costa Paratransit Presentation**
- C. Reviewing ADA Eligibility Questions**

11. ADJOURNMENT

The meeting adjourned at 2:47 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, January 18, 2024**

Meeting Schedule for the Calendar Year 2024

Location for all meetings to be determined.

Thursday, January 18, 2024, at 1:00 p.m.

Thursday, March 21, 2024, at 1:00 p.m.

Thursday, May 16, 2024, at 1:00 p.m.

Thursday, July 25, 2024, at 1:00 p.m.

Thursday, September 19, 2024, at 1:00 p.m.

Thursday, November 21, 2024, at 1:00 p.m.

For questions regarding this agenda: Please contact Senior Mobility Coordinator, Debbie McQuilkin at (707) 399-3231 or dmcquilkin@sta.ca.gov

PCC

DATE: January 11, 2024
TO: Paratransit Coordinating Council (PCC)
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix –
December 2023 which includes the TDA Claim for the City of Dixon and City
of Fairfield

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), which is the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2023-24 TDA fund estimates from July 2023 by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as Solano Express intercity bus routes and the Intercity Taxi Card Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators in Solano County and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators.

Discussion:

The TDA apportionment for FY 2023-24 includes revenue estimates and projected carryover (Attachment A). The claims for the City of Fairfield and the City of Dixon are within the parameters of available TDA funds and are being brought forward for review. STA Staff recommends the approval of the December 2023 TDA Matrix which includes TDA claims for the City of Fairfield and the City of Dixon.

The City of Fairfield (FAST)

The City of Fairfield's TDA claim includes \$7,723,065 in TDA operating funds. \$4,061,644 for local transit service, \$2,200,000 for microtransit service, \$1,330,030 for paratransit service, and \$131,391 for the local taxi scrip program. The City of Fairfield's claim also includes \$50,669 from Vacaville for the operation of the Fairfield - Vacaville Train Station.

The City of Fairfield is requesting \$600,000 in TDA capital funds for the purchase of five (5) vans that will be used for shared microtransit and paratransit activities. As part of completing and beginning implementation of FAST's Comprehensive Operational Strategy, in September 2023 FAST began implementing pilot microtransit zones in two areas of the city. Seven current paratransit shuttles have been converted for use in either paratransit or microtransit service.

Nine additional shuttles have been ordered for use on microtransit and on a new fixed route service that will run more frequently in areas where there are major trip generators (Solano Mall, hospitals, medical centers, retail centers, etc.).

In July 2022, FAST ordered its first three electric vehicles which will be received in late 2023 and be put into service in February/March 2024. FAST has finalized its electrification infrastructure plant at the City's Corporation Yard and will be utilizing already allocated TDA funding (and FTA and state funding) to meet the CARB mandates.

The City of Dixon (Dixon Redit-Ride)

The City of Dixon Redit-Ride is requesting a total of \$640,000 in Dixon's TDA Funds. The City Dixon Redit-Ride is requesting \$375,000 for operations and \$265,000 for Capital projects. The \$265,000 requested in capital funding is to replace two cutaway buses, including contingency funds for possible vehicle cost increases and for Electrification Upgrades to the Dixon Redit-Ride Yard

The previous TDA matrixes approved by the STA Board included TDA Claims for Solano County, Suisun City, SolTrans, the City of Vacaville, and the City of Rio Vista. All claims are also submitted to the Paratransit Coordination Counsel (PCC) under MTC's TDA guidelines.

At the Solano Express Intercity Transit Consortium and STA TAC meetings on November 28th and 29th, 2023, the advisory committees unanimously approved the recommendation to forward the December 2023 TDA Matrix to the STA Board for approval. On December 13, 2023, the STA Board approved the December 2023 TDA Matrix.

Fiscal Impact:

No financial impact to STA, the STA Board's approval of the November 2023 TDA matrix provides the guidance needed by MTC to process the TDA claim submitted by the City of Rio Vista.

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA approve December 2023 TDA Matrix for FY 2023-24 which includes the TDA claims for the City of Dixon and the City of Fairfield as shown in Attachment B.

Attachments:

- A. FY 2023-24 TDA Fund Estimate for the City of Fairfield and the City of Dixon dated July 2023
- B. December 2023 TDA Matrix for FY 2023-24 which includes TDA Claim the City of Fairfield and the City of Dixon.

**FY 2023-24 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

Attachment A
Res No. 4556
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7/26/2023

FY2022-23 TDA Revenue Estimate					FY2023-24 TDA Revenue Estimate					
FY2022-23 Generation Estimate Adjustment					FY2022-23 County Auditor's Generation Estimate					
1. Original County Auditor Estimate (Feb, 22)		25,527,409			13. County Auditor Estimate		27,790,758			
2. Actual Revenue (Jul, 23)		26,181,314			FY2023-24 Planning and Administration Charges					
3. Revenue Adjustment (Lines 2-1)		653,905			14. MTC Administration (0.5% of Line 13)		138,954			
FY2022-23 Planning and Administration Charges Adjustment					15. County Administration (0.5% of Line 13)		138,954			
4. MTC Administration (0.5% of Line 3)		3,270			16. MTC Planning (3.0% of Line 13)		833,723			
5. County Administration (Up to 0.5% of Line 3) ⁴		3,270			17. Total Charges (Lines 14+15+16)		1,111,631			
6. MTC Planning (3.0% of Line 3)		19,617			18. Solano Transportation Authority Planning (2.7% of Line 13-17) ⁴		720,336			
7. Total Charges (Lines 4+5+6)		26,157			19. TDA Generations Less Charges (Lines 13-17)		25,958,791			
8. Adjusted Generations Less Charges (Lines 3-7)		627,748			FY2023-24 TDA Apportionment By Article					
FY2022-23 TDA Adjustment By Article					20. Article 3.0 (2.0% of Line 18)		519,176			
9. Article 3 Adjustment (2.0% of line 8)		12,555			21. Funds Remaining (Lines 18-19)		25,439,615			
10. Funds Remaining (Lines 8-9)		615,193			22. Article 4.5 (5.0% of Line 20)		0			
11. Article 4.5 Adjustment (5.0% of Line 10)		0			23. TDA Article 4 (Lines 20-21)		25,439,615			
12. Article 4 Adjustment (Lines 10-11)		615,193								
TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2022	FY2021-22	6/30/2022	FY2021-23	FY2022-23	FY2022-23	FY2022-23	6/30/2023	FY2023-24	FY2023-24
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	959,819	4,381	964,200	(1,335,033)	0	490,126	12,555	131,848	519,176	651,024
Article 4.5										
SUBTOTAL	959,819	4,381	964,200	(1,335,033)	0	490,126	12,555	131,848	519,176	651,024
Article 4/8										
Dixon	1,749,663	4,870	1,754,533	(1,293,664)	0	1,106,100	28,334	1,595,303	1,085,464	2,680,767
Fairfield	8,555,797	30,289	8,586,086	(7,841,181)	0	6,462,613	165,545	7,373,062	6,819,888	14,192,950
Rio Vista	1,206,538	3,858	1,210,396	(129,905)	0	552,037	14,141	1,646,669	564,546	2,211,215
Solano County	2,985,017	10,252	2,995,269	(544,390)	0	1,005,770	25,764	3,482,412	1,043,031	4,525,443
Suisun City	1,217,370	3,694	1,221,064	(1,613,137)	0	1,581,740	40,517	1,230,184	1,643,640	2,873,824
Vacaville	15,278,251	52,703	15,330,954	(13,790,489)	0	5,369,273	137,538	7,047,275	5,759,622	12,806,897
Vallejo/Benicia	13,442,493	45,203	13,487,696	(12,110,729)	0	7,938,655	203,355	9,518,976	8,523,424	18,042,400
SUBTOTAL	44,435,129	150,869	44,585,998	(37,323,496)	0	24,016,187	615,193	31,893,881	25,439,615	57,333,496
GRAND TOTAL	\$45,394,948	\$155,250	\$45,550,198	(\$38,658,529)	\$0	\$24,506,313	\$627,748	\$32,025,729	\$25,958,791	\$57,984,520

1. Balance as of 6/30/21 is from the MTC FY2020-21 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/22, and FY2022-23 allocations as of 6/30/23.

3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the Intercity Transit Funding Agreement.

4. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

FY 2023-24 TDA Matrix - December 2023

Attachment B

Date Prepared November 20, 2023
STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY23-24 TDA Revenue Estimate from MTC	1	\$ 1,085,464	\$ 6,819,888	\$ 564,546	\$ 1,643,640	\$ 5,759,622	\$ 8,523,424	\$ 1,043,031	\$ 25,439,615
Projected Carryover from MTC	1	\$ 1,595,303	\$ 7,373,062	\$ 1,646,669	\$ 1,230,184	\$ 7,047,275	\$ 9,518,976	\$ 3,482,412	\$ 31,893,881
Available for Allocation per MTC	1	\$ 2,680,767	\$ 14,192,950	\$ 2,211,215	\$ 2,873,824	\$ 12,806,897	\$ 18,042,400	\$ 4,525,443	\$ 57,333,496
FY22-23 Allocations / Returns	1		\$ (1,630,000)			\$ (1,030,011)	\$ 1,082,603		\$ (1,577,408)
Total TDA Revenue Available for Allocation		\$ 2,680,767	\$ 12,562,950	\$ 2,211,215	\$ 2,873,824	\$ 11,776,886	\$ 19,125,003	\$ 4,525,443	\$ 55,756,088
USES									
Paratransit									
Intercity Taxi Scrip	2	\$ 240	\$ 4,111	\$ 50	\$ 10,000	\$ 28,070	\$ 82,496	\$ 400,033	\$ 525,000
Paratransit	3		\$ 1,330,030					\$ 250,000	\$ 1,580,030
Local Taxi Scrip & Local 1st/Last Mile	3		\$ 131,391		\$ 35,000				\$ 166,391
Subtotal Paratransit		\$ 240	\$ 1,465,532	\$ 50	\$ 45,000	\$ 28,070	\$ 82,496	\$ 650,033	\$ 2,271,421
Local Transit Service and Microtransit	3	\$ 375,000	\$ 6,261,644	\$ 400,000	\$ 650,000	\$ 2,778,357	\$ 4,847,471		\$ 15,312,472
SolanoExpress Intercity Bus									
To SolTrans	4	\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 1,416,781	\$ 182,606	\$ 2,793,358
Subtotal SolanoExpress Intercity Bus		\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 1,416,781	\$ 182,606	\$ 2,793,358
Transit Capital	3	\$ 265,000	\$ 600,000	\$ 108,000	\$ 310,000	\$ 6,610,000	\$ 4,780,360		\$ 12,673,360
STA Planning	6	\$ 34,314	\$ 200,986	\$ 17,159	\$ 50,029	\$ 169,843	\$ 251,252	\$ 32,768	\$ 756,351
Swaps / Other									
LCTOP swap: Dixon to claim from Fairfield	7		\$ 2,091						\$ 2,091
SGR swap: Dixon to claim from TBD	7								\$ -
LCTOP swap: Rio Vista to claim from TBD	8								\$ -
SGR swap: Rio Vista to claim from TBD	8								\$ -
LCTOP swap: Vacaville to claim from Fairfield	9		\$ 6,797						\$ 6,797
SGR swap: Vacaville to claim from Fairfield	9		\$ 4,279						\$ 4,279
Intercity Bus Capital Plan claimed by SolTrans	10								\$ -
Fairfield-Vacaville Train Station claimed by FAST	11					\$ 50,669			\$ 50,669
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	15							\$ 60,000	\$ 60,000
Subtotal Swaps		\$ -	\$ 13,167	\$ -	\$ 410,000	\$ 50,669	\$ -	\$ 105,000	\$ 578,836
Total To Be Claimed by All Agencies		\$ 740,157	\$ 9,165,544	\$ 525,209	\$ 1,653,565	\$ 9,952,556	\$ 11,378,360	\$ 970,407	\$ 34,385,798
Balance		\$ 1,940,610	\$ 3,397,406	\$ 1,686,006	\$ 1,220,259	\$ 1,824,330	\$ 7,746,643	\$ 3,555,036	\$ 21,370,290

Notes (continued on next page)

FY 2023-24 TDA Matrix - December 2023

Attachment B

Date Prepared November 20, 2023

STA Board Action

(1) MTC July 26, 2023 Fund Estimate; Reso 4556; columns I, H, J; FY22-23 Allocations/Returns include allocations after Jan. 31, 2023 per MTC's 6/14/23 Programming & Allocations Committee agenda item 2d; FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with payment of new CNG commuter buses in 2023. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.

(2) STA will be the claimant. Based on FY 2023-24 Intercity Taxi Card Funding Amounts.

(3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$650k), first-last mile (\$35k), and three vehicles (\$310). Vacaville amount includes Planning & Administration.

(4) Based on FY 2023-24 Intercity Transit Funding Budget Approved by STA Board on June 12, 2023, and subject to an updated Solano Express Operating agreement between STA and SolTrans

(5) TBD

(6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate). From May 10, 2023 STA Board meeting.

(7) Dixon to claim TDA from Fairfield per April 20, 2023 letter.

(8) TBD

(9) Vacaville to claim TDA from Fairfield per March 21, 2022 and September 1, 2022 letters.

(10) TBD

(11) FAST to claim from Vacaville based on 2002 agreement for operation of Fairfield - Vacaville Train Station. Amount covers FY21-22 costs.

(12) To be claimed by STA for Suisun Amtrak station maintenance

(13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 3 of 4

(14) To be claimed by STA for Faith in Action

(15) To be claimed by STA for Equitable Access to Justice Pilot Program

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PCC

DATE: December 27, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Senior Mobility Coordinator
RE: Innovative Coordinated Access and Mobility (ICAM) Pilot Program Grant
Application Letter of Support

Background:

The Federal Transit Administration (FTA) announces the opportunity to apply for \$4.7 million in Fiscal Year (FY) 2023 competitive grant funding to support transit services for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program. Under the ICAM pilot program, funds awarded will finance innovative capital projects for the transportation-disadvantaged, with the goal to improve the coordination of transportation services and non-emergency medical transportation services for older adults, people with disabilities, and people of low income. As required by Federal public transportation law and subject to appropriations, funds will be awarded competitively to eligible applicants. Eligible applicants are State departments of transportation, designated recipients for Section 5310 funds, or local governmental entities that operate a public transportation service, or their eligible subrecipients that have the authority and technical capacity to implement a regional or statewide cost allocation pilot.

The main purpose of the ICAM Program is to improve access to public transportation by building partnerships among health, transportation, and other service providers. This program provides competitive funding to support innovative projects for the transportation disadvantaged that will improve the coordination of transportation services and non-emergency medical transportation services (NEMT) for older adults, people with disabilities, and people of low-income. In the FY 2024 program, FTA intends to target funding for regional and statewide mobility management capital projects that support coordination and enable comprehensive community access, including access to NEMT, for underserved groups. Applications for this program are due by February 13, 2024.

STA staff is pursuing these opportunities for grant funding to enhance and improve our Older Adults Medical Trips Concierge (GoGo) Program and potentially other Solano Mobility programs. Letters of support would demonstrate the strong support of this committee to the funders.

Discussion:

The Solano Mobility Study for Older Adults and People with Disabilities completed in 2019 referenced the need by this demographic to get to medical appointments, not only within Solano County, but outside the county as well. Since the program's implementation, staff have and continue to receive between 15 - 25 requests and inquiries per month from Solano residents about transportation options to medical appointments outside of the county. The requests, which total between 180 - 300 annually, come through the Solano Mobility Call Center, during public outreach events, public community advisory committees and through a collaborative referral network. Our current program participants are aware the GoGo program is for trips within

Solano County only. However, once participants become aware of the new option through the variety of outreach and promotion, popularity and usage will increase. This project will provide at a minimum between 180 - 300 of Solano's Older Adults, People with Disabilities, Veterans and Low-Income residents in need of transportation to out of county medical appointments.

STA staff is pursuing this opportunity for grant funding to enhance and improve our Older Adults Medical Trips Concierge (GoGo) Program and potentially other Solano Mobility programs. The letter of support would demonstrate the strong support of this committee to the funders.

Recommendation:

1. Authorize the PCC Chair to write a letter of support for the Federal Transit Administration for the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program grant opportunity.
2. Forward a recommendation to the STA Board to authorize the Executive Director to submit the FY 2024 Innovative Coordinated Access and Mobility (ICAM) pilot program Grant.

PCC

DATE: December 27, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Senior Mobility Coordinator
RE: Letter of Support for the Kaiser Permanente Napa-Solano Community Benefit Grant Application

Background/Discussion:

In early 2023, STA was approached by Kaiser Permanente to discuss grant funding opportunities as some Kaiser members recently had changes in their coverage that impact transportation to/from medical appointments, many of which were dialysis patients. They were aware of the Solano Mobility Programs serving Older Adults and People with Disabilities and wanted to learn more about services and options for patients with transportation needs.

About 10% of the approximate 2,000 GoGo Program participants use the full 20 rides per month for their medical and other essential appointments. B811 Medical Transportation began providing Wheelchair Accessible Vehicle (WAV) rides for the GoGo program in March 2023. Usage of this WAV service was low for the first month, however, once the changes in Kaiser coverage took place in April, ridership utilizing B811 began to increase (Attachment A). STA staff received requests for increases to the number of rides per month, not only from dialysis patients who must get treatment several times a week, but also from other participants who repeatedly reach their monthly ride limit.

STA staff submitted a grant proposal in the amount of \$75,000 to expand the GoGo Program by providing an additional 10 trips per month, and to expand the service to include veteran spouses. On June 12, 2023, STA was informed that they were awarded a \$75,000 grant to support the expansion of the GoGo Program.

The program's expansion took place on July 1, 2023. Through November 2023, 720 rides were provided to medical appointments that would have otherwise not been available.

STA would like to thank Kaiser Permanente for providing this funding which will assist in improving access to healthcare in our County.

Discussion

Kaiser Permanente Napa-Solano Community Benefit invites nonprofit 501(c)(3) tax-exempt organizations, educational, and governmental entities to apply for grants in the amount of \$25,000 to address the health needs of Access to Care, Mental and Behavioral Health, Income and Employment, and Housing and Homelessness throughout Solano County, Napa County, and the City of Winters. Applications for this funding are due February 7, 2024.

STA staff is pursuing these opportunities for grant funding to enhance and improve our Older Adults Medical Trips Concierge (GoGo) Program and potentially other Solano Mobility programs. The letter of support would demonstrate the strong support of this committee to the funders.

Recommendation:

1. Authorize the PCC Chair to write a letter supporting the Kaiser Permanente Napa-Solano Community Benefit Grant opportunity.
2. Forward a recommendation to the STA Board to authorize the Executive Director to submit the Kaiser Permanente Napa-Solano Community Benefit Grant.

PCC

DATE: December 27, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator
RE: PCC Membership Update

Background:

Paratransit Coordinating Council (PCC) is a citizen's advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven (11) members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisory Council.

The Paratransit Coordinating Council's (PCC) By-laws state that the PCC must nominate and elect a Chair and Vice-Chair. The Chair and Vice-Chair are allowed to serve a term of two (2) consecutive years. After holding an officer's position for two (2) consecutive years, a minimum of one (1) year must elapse before either of the officers can serve again.

Discussion:

At the November 16, 2023, meeting, Ruben Brunt, Transit User, and Chandra Daniels, alternate to Katherine Richter, Transit User, were nominated for the new Chair and Vice-Chair positions, respectively. Both were unanimously approved. During later review by staff, it was determined that only a standing member, not an alternate, could hold one of these positions.

Staff spoke with Ms. Richter and confirmed that she would fill the position as Vice Chair given the circumstances. Additionally, staff spoke with Ms. Daniels about the conflict. Ms. Daniels had no issue remaining alternate to Ms. Richter and stepping in as Vice Chair if needed.

Also discussed at the November 16 meeting was the resignation of Teri Ruggiero, who had served as the Public Agency- Health & Social Services Member since 2018. Staff have since received notice that Jamal Waters, Social Services Supervisor, would like to support and participate in the PCC as the new Public Agency – Health and Social Services Member. Additionally, Landry Wofford, Social Services Supervisor, would be available as Mr. Waters' alternate.

Currently, the PCC has 2 vacancies: Public Agency – Health and Social Services and Public Agency – Education.

Fiscal Impact:

None.

Recommendations:

1. The members of the PCC will take a vote to select Katherine Richter, Transit User, as Vice Chair to a term running from January 2024 through December 2026.
2. The members of the PCC will take a vote to approve Jamal Waters as Public Agency – Health and Social Services Member for a 3-year term.
3. Forward a recommendation to the STA Board to approve and appoint Jamal Waters as Public Agency – Health and Social Services Member for a 3-year term.

Attachment:

- A. PCC Membership Status

**PCC Members and Alternates
January 2024**

Member	Alternate	Jurisdiction	Agency	Appointed	Term Expires
James Williams		Member at Large		December 2003	December 2024
Brian McLaughlin		Member at Large		December 2019	December 2022
Dwayne Hankerson		MTC PAC Representative	MTC	January 2022	January 2025
VACANT		Public Agency - Education			
VACANT		Public Agency – Health and Social Services			
Melissa Westlie		Social Service Provider	ILR	June 2023	June 2026
Heather Barlow		Social Service Provider	Kaiser Permanente	February 2020	February 2023
Lisa Hooks		Social Service Provider	State Council on Developmental Disabilities	December 2016	
Cynthia Tanksley		Transit User		September 2012	September 2024
Ruben Brunt Chair		Transit User		June 2023	June 2026
Katherine Richter	Chandra Daniels	Transit User		September 2018	December 2024

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PCC

DATE: January 18, 2024
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Senior Mobility Transit Coordinator
RE: STA Staff Update

A verbal update will be provided at the meeting.