



MEETING AGENDA

6:00 p.m., Wednesday, September 13, 2023

STA Board Regular Meeting

STA Board Room

423 Main Street

Suisun City, CA 94585

The STA Board meeting will be conducted in person. This meeting may be accessed by the following technology. If you anticipate wanting to speak during the meeting and want to participate remotely, please join in advance of the public comment period and register which agenda item you would like to address. Since the meeting will be conducted in person, the STA Board will continue and not recess if there are technological issues associated with the remote participation.

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Mission Statement: To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality for all.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

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Staff Reports: Staff reports are available for inspection at the STA Offices, 423 Main Street, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

STA BOARD MEMBERS

Mitch Mashburn	Alma Hernandez	Steve Young (Chair)	Steve Bird	Catherine Moy	Ronald Kott (Vice Chair)	John Carli	Robert McConnell
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo

STA BOARD ALTERNATES

Wanda Williams	Princess Washington	Terry Scott	Jim Ernst	K. Patrice Williams	Walt Stanish	Jeanette Wiley	Peter Bregenzer
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AGENDA ITEMS

BOARD/STAFF PERSON

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (6:00 p.m.) Chair Young
2. **CONFIRM QUORUM/STATEMENT OF CONFLICT**
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Gov't Code § 87200
3. **APPROVAL OF AGENDA**
4. **OPPORTUNITY FOR PUBLIC COMMENT** (6:05 – 6:10 p.m.)
5. **EXECUTIVE DIRECTOR'S REPORT** (6:10 – 6:15 p.m.)
Pg. 7
6. **REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** (6:15 – 6:25 p.m.) MTC Commissioner
Jim Spring
7. **STA PRESENTATIONS** (6:25 – 6:45 p.m.)
 - A. **Directors Reports:**
 1. **Planning** Robert Guerrero
 2. **Projects – Express Lanes Update** Nick Burton
 3. **Programs** Ron Grassi
8. **CONSENT CALENDAR**
Recommendation:
Approve the following consent items in one motion.
(Note: Items under consent calendar may be removed for separate discussion.)
(6:45 – 6:50 p.m.)
 - A. **Minutes of the STA Board Meeting of July 12, 2023** Johanna Masiclat
Recommendation:
Approve the minutes of the STA Board Meeting of July 12, 2023.
Pg. 11
 - B. **Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of August 30, 2023.** Johanna Masiclat
Recommendation:
Receive and file.
Pg. 19
 - C. **Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix –August 2023 which includes TDA Claims for the City of Vacaville** Ron Grassi
Recommendation:
Approve the September 2023 TDA Matrix for FY 2023-24 which includes the TDA claim for the City of Vacaville as shown in Attachment B.
Pg. 25

- D. Fiscal Year (FY) 2023-24 Indirect Cost Allocation Plan (ICAP) Rate Application for Caltrans** Susan Furtado
Recommendation:
Approve the following:
1. STA's ICAP Rate Application for FY 2023-24 at 49.56%; and
2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.
Pg. 31
- E. Fiscal Year (FY) 2022-23 Abandoned Vehicle Abatement (AVA) Program Third Quarter Report** Brenda McNichols
Recommendation:
Receive and file.
Pg. 33
- F. Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2023-24 Countywide Coordinate Claim** Dulce Jimenez
Recommendation:
Approve the following:
1. TDA-3 FY 2023-24 approved Project Summaries;
2. STA Resolution No. 2023-21 for STA Safe Routes to School SR2S Microgrant Program Cycle 3 Attachment B; and
3. STA Resolution No. 2023-22 for the Solano Countywide Coordinate Claim for TDA Article 3 funding allocation as shown in Attachment C.
Pg. 35
- G. Pedestrian Advisory Committee (PAC) Appointments** Kathrina Gregana
Recommendation:
Approve appointments for three-year terms to expire on December 31, 2026 for the following:
1. Miranda Barber to represent the City of Dixon;
2. Cookie Clark to represent the City of Vacaville, and
3. Avery Livengood as Member-at-Large.
Pg. 49
- H. Amendment to Resolution No. 2023-01 for Bay/Vine Trail Project** Jasper Alve
Recommendation:
Approve STA Resolution No. 2023-01 authorizing the STA Board/Executive Director to execute the amended MTC/ABAG Proposition 68 Funding Agreement for the Bay Trail/Vine Trail Project in the City of Vallejo.
Pg. 55
- I. Safe Routes to School - Bay Area Bike Mobile Contract** Amy Antunano
Recommendation:
Contract with Bay Area Bike Mobile for up to 23 Bike Mobile events per year in 2023-2024. Bike Mobile events cost \$1700/per event and the maximum funding amount allocated for these activities is \$40,000.
Pg. 59

- J. Contract for Routes of Regional Significance Plan Recommendation:** Leslie Gould
 Authorize the Executive Director to enter into a contract to complete a study of 2024 Solano County Routes of Regional Significance Plan supporting an update of the CTP for an amount not to exceed \$125,000.
Pg. 63
- K. I-80 Westbound Truck Scales Project - Resolution Authorizing the Executive Director to Sign Right-of-Way Contracts and Related Documents** Nick Burton
Recommendation:
 Approve STA Resolution No. 2023-23 authorizing the Executive Director to sign right-of-way contracts and related documents required for the Right of Way Phase for a project on behalf of the Solano Transportation Authority.
Pg. 73
- L. Microtransit Mobile Application and Funding Augmentation (Rio Vista and Suisun City)** Brandon Thomson
Recommendation:
 Authorize the Executive Director to enter into an agreement with the Routing Company to provide a mobile application for Rio Vista Delta Breeze and Suisun Microtransit for three years and two additional option years for an amount not to exceed \$448,093.
Pg. 77
- M. Paratransit Coordinating Council (PCC) Membership Update** Debbie McQuilkin
Recommendation:
 Reappoint Lisa Hooks as Social Service Provider Member for a 3-year term to expire on December 31, 2026.
Pg. 79

9. ACTION FINANCIAL ITEMS

- A. Bay Area Air Quality Management District (BAAQMD) Transportation Funds for Clean Air (TFCA) Fiscal Year (FY) 2023-24 County Program Manager Funds Funding Recommendations** Dulce Jimenez
Recommendation:
 Approve the programming of FY 2023-24 BAAQMD TFCA 40% County Program Manager Funds for:
1. City of Fairfield East Tabor Tolenas Safe Routes to School Project in the amount of \$100,000;
 2. Solano Mobility Employer Program for an additional \$40,000 for the adjusted total amount of \$215,434; and
 3. Authorize the Executive Director to enter into funding agreements with specified project sponsors.
- (6:50 – 6:55 p.m.)
Pg. 81

B. Contract Amendment - Solano Connected Mobility Implementation Plan

Ron Grassi

Recommendation:

Authorize the Executive Director to amend the Solano Connected Mobility Implementation Plan contract with TMD for an amount of \$345,000 for a total contract amount not to exceed \$1,245,000.

(6:55 – 7:00 p.m.)

Pg. 83

C. Solano Mobility Programs Annual Report for FY 2022-23 - Employer and Commuter Programs

Lorene Garrett

Recommendation:

Authorize the Executive Director to expand the following:

1. Benicia Lyft program to add a connection to the Martinez Amtrak Station; and
2. First/Last Mile Commuter Program to provide connections between downtown Sacramento employees and Sacramento vanpool stops.

(7:00 – 7:10 p.m.)

Pg. 87

10. ACTION NON-FINANCIAL ITEMS

A. None.

11. INFORMATIONAL ITEMS – DISCUSSION

A. I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility Right of Way Acquisition Phase

Nick Burton

(7:10 – 7:20 p.m.)

Pg. 93

B. Solano Mobility Program Annual Report for FY 2022-23 – Older Adults and People with Disabilities and Veterans Programs

Debbie McQuilkin

(7:20 – 7:30 p.m.)

Pg. 95

C. Solano Mobility Programs Annual Report for FY 2022-23 –Vehicle Share Program

April Wells

(7:30 – 7:35 p.m.)

Pg. 103

D. Solano Mobility Programs Annual Report for FY 2022-23 –Solano Mobility Call Center

Erika Dohina

(7:35 – 7:40 p.m.)

Pg. 107

NO DISCUSSION

E. Pavement Maintenance Collaboration Update
Pg. 109

Leslie Gould/
Jasper Alve

- | | |
|--|------------------|
| F. Regional Transportation Impact Fee (RTIF) – Fiscal Year (FY) 2022-23 3rd Quarter Update
Pg. 119 | Jasper Alve |
| G. Summary of Funding Opportunities
Pg. 123 | Jasper Alve |
| H. Solano Safe Routes to School (SR2S) Program Update
Pg. 125 | Amy Antunano |
| I. Legislative Update
Pg. 135 | Vincent Ma |
| J. 2023 STA Board and Advisory Committees Meeting Schedule
Pg. 145 | Johanna Masiclat |

12. BOARD MEMBER COMMENTS

13. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, October 11, 2023**, STA Board Room - 423 Main Street in Suisun City.

STA Board Meeting Schedule for Calendar Year 2023

6:00 p.m., Wed., October 11th

5:00 p.m., Wed., November 8th - STA's 26th Annual Awards Ceremony

6:00 p.m., Wed., December 13th



DATE: September 5, 2023
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report – September 2023

The following is a brief status report on some of the major issues, projects, and programs currently being advanced by the Solano Transportation Authority (STA). An asterisk (*) notes items included in this month's Board agenda.

Cordelia Truck Project Update *

With the California Transportation Commission's recent award of \$129 million in SB 1 TCEP funds, STA and Caltrans are working together to complete the design of the Westbound Cordelia Truck Scales Project and initiate the right-of-way process. STA's project delivery team will provide an overview of the project schedule and right-of-way process.

RM 3 Funded Projects Update

Earlier this year, the STA Board approved the RM 3 allocation requests for a series of projects that STA is the project sponsor for. STA staff is currently preparing for a second round of RM3 funding requests that will be brought to the STA Board at your meeting in October.

Annual Updates for Array of Solano Mobility Programs *

STA's Solano Mobility Program has completed a series of annual reports for the array of Solano Mobility Programs that provide mobility options for commuters, employees, older adults, disabled adults, students, and veterans. These will be presented as information items by the Solano Mobility Program staff responsible for their respective programs.

Solano Mobility Express (Vanpool) Pilot Provides Service Between Vacaville/Dixon and Sacramento *

In June, the STA Board authorized the STA staff to work with the cities of Dixon and Vacaville to assess and develop mobility and/or transit options to transition the riders impacted by the elimination of Blue Line service between Vacaville and Dixon to and from Sacramento. The STA Board subsequently approved implementing a Solano Mobility Express (Vanpool) Pilot at an annual cost of \$325,000 to cover the cost of vehicles, drivers, fuel, and insurance. The pilot started on August 7th with 16 registered participants taking 312 rides during the first month.

Microtransit Application *

For the past eight years, the City of Rio Vista has contracted with STA to provide transit management services for the Rio Vista Delta Breeze. In August, the Rio Vista City Council unanimously approved extending the contract with STA for an additional five years. Beginning in FY 2022/23, the City of Suisun City contracted with STA to provide transit management services for the new Suisun City Microtransit service which was initiated in January 2023.

STA Receives Sustainable Transportation Planning Grant from Caltrans

STA staff recently received notification from Caltrans that STA was successful in receiving a \$500,000 Sustainable Transportation Planning Grant to develop a Solano Countywide Climate Adaption Plan for Transportation Infrastructure. The planning effort will involve conducting a vulnerability assessment and identifying projects to adapt and build resiliency into the transportation system to withstand long-term climate impacts.

BAAQMD TFCA Funding.

STA staff is recommending \$140,000 in BAAQMD TFCA funds for a Safe Routes to School Project within the City of Fairfield (\$100,000) and for additional rideshare incentives for Solano Mobility's Commuter Programs.

STA Update

Leigh Moilanen was hired to fill a vacant part-time Safe Routes to School Coordinator position. She is a Fairfield resident and will be supervised by Amy Antunano. Her first day with STA was July 21, 2023.

Attachment:

- A. STA Acronyms List of Transportation Terms

A

AADT	Average Annual Daily Traffic
ABAG	Association of Bay Area Governments
ACTC	Alameda County Transportation Commission
ADA	American Disabilities Act
ADT	Average Daily Traffic
APDE	Advanced Project Development Element (STIP)
AQMD	Air Quality Management District
ARPA	American Rescue Plan Act
ARRA	American Recovery and Reinvestment Act
ATP	Active Transportation Program
ATWG	Active Transportation Working Group
AVA	Abandoned Vehicle Abatement

B

BAAQMD	Bay Area Air Quality Management District
BAC	Bicycle Advisory Committee
BACTA	Bay Area Counties Transportation Agencies
BAIFA	Bay Area Infrastructure Financing Authority
BARC	Bay Area Regional Collaborative
BART	Bay Area Rapid Transit
BATA	Bay Area Toll Authority
BCDC	Bay Conservation & Development Commission
BUILD	Better Utilizing Investments to Leverage Development

C

CAF	Clean Air Funds
CalSTA	California State Transportation Agency
CALTRANS	California Department of Transportation
CAPTI	California State Transportation: Climate Action Plan for Transportation
CARB	California Air Resources Board
CCAG	City-County Association of Governments (San Mateo)
CCCC (4'Cs)	City County Coordinating Council
CCCTA (3CTA)	Central Contra Costa Transit Authority
CCJPA	Capitol Corridor Joint Powers Authority
CCTA	Contra Costa Transportation Authority
CEC	California Energy Commission
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMA	Congestion Management Agency
CMIA	Corridor Mobility Improvement Account
CMAQ	Congestion Mitigation & Air Quality Program
CMGC	Construction Manager/General Contractor
CMP	Congestion Management Plan
CNG	Compressed Natural Gas
CPI	Consumer Price Index
CRRSAA	Coronavirus Response and Relief Supplemental Appropriation Act of 2021
CTA	California Transit Agency
CTC	California Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency

D

DBE	Disadvantaged Business Enterprise
DOT	Department of Transportation

E

ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
EV	Electric Vehicle

F

FAST	Fairfield and Suisun Transit
FAST Act	Fixing America's Surface Transportation Act
FASTER	Freedom. Affordability. Speed. Transparency. Equity. Reliability.
FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies
FEIR	Final Environmental Impact Report
FWHA	Federal Highway Administration
FPI	Freeway Performance Initiative
FTA	Federal Transit Administration

G

GARVEE	Grant Anticipating Revenue Vehicle
GHG	Greenhouse Gas
GIS	Geographic Information System

H

HIP	Housing Incentive Program
HOT	High Occupancy Toll
HOV	High Occupancy Vehicle
HPMS	Highway Performance Monitoring System
HSIP	Highway Safety Improvement Plan

I

INFRA	Infrastructure for Rebuilding America
ISTEA	Intermodal Surface Transportation Efficiency Act
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation System

J

JARC	Jobs Access Reverse Commute Program
JPA	Joint Powers Agreement

L

LATIP	Local Area Transportation Improvement Program
LCTOP	Low Carbon Transit Operations Program (LCTOP)
LEV	Low Emission Vehicle
LIFT	Low Income Flexible Transportation Program
LOS	Level of Service
LS&R	Local Streets & Roads
LTR	Local Transportation Funds

M

MAP-21	Moving Ahead for Progress in the 21 st Century
MAZ	Micro Analysis Zone
MIS	Major Investment Study
MLIP	Managed Lanes Implementation Plan
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTAC	Model Technical Advisory Committee
MTC	Metropolitan Transportation Commission
MTS	Metropolitan Transportation System

N

NCTPA	Napa County Transportation & Planning Agency
NEPA	National Environmental Policy Act
NHS	National Highway System
NOP	Notice of Preparation
NVTA	Napa Valley Transportation Authority

O

OBAG	One Bay Area Grant
OPR	Office of Planning and Research
OTS	Office of Traffic Safety

P

PAC	Pedestrian Advisory Committee
PCA	Priority Conservation Area
PCC	Paratransit Coordinating Council
PCI	Pavement Condition Index

PCRP	Planning & Congestion Relief Program	SRTP	Short Range Transit Plan
PDS	Project Development Support	SSARP	Systemic Safety Analysis Report Program
PDA	Priority Development Area	SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee
PDT	Project Delivery Team	STAF	State Transit Assistance Fund
PDWG	Project Delivery Working Group	STA	Solano Transportation Authority
PMP	Pavement Management Program	STBG	Federal Surface Transportation Block Grant Program
PMS	Pavement Management System	STIA	Solano Transportation Improvement Authority
PNR	Park & Ride	STIP	State Transportation Improvement Program
POP	Program of Projects	STP	Federal Surface Transportation Program
PPA	Priority Production Area	SubHIP	Suburban Housing Incentive Pool
PPM	Planning, Programming & Monitoring	T	
PPP (P3)	Public Private Partnership	TAC	Technical Advisory Committee
PS&E	Plans, Specifications & Estimate	TAM	Transportation Authority of Marin
PSR	Project Study Report	TANF	Temporary Assistance for Needy Families
PTA	Public Transportation Account	TAZ	Transportation Analysis Zone
PTAC	Partnership Technical Advisory Committee (MTC)	TCEP	Trade Corridor Enhancement Program
R		TCI	Transportation Capital Improvement
RABA	Revenue Alignment Budget Authority	TCIF	Trade Corridor Improvement Fund
REPEG	Regional Environmental Public Education Group	TCM	Transportation Control Measure
RFP	Request for Proposal	TCRP	Transportation Congestion Relief Program
RFQ	Request for Qualification	TDA	Transportation Development Act
RM 1/2/3	Regional Measure 1/2/3 (Bridge Toll)	TDM	Transportation Demand Management
RMRP	Road Maintenance and Rehabilitation Program	TE	Transportation Enhancement
RORS	Routes of Regional Significance	TEA	Transportation Enhancement Activity
RPC	Regional Pedestrian Committee	TEA-21	Transportation Efficiency Act for the 21 st Century
RRP	Regional Rideshare Program	TFCA	Transportation Funds for Clean Air
RTEP	Regional Transit Expansion Policy	TIF	Transportation Investment Fund
RTIF	Regional Transportation Impact Fee	TIGER	Transportation Investment Generating Economic Recovery
RTP	Regional Transportation Plan	TIP	Transportation Improvement Program
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategies	TIRCP	Transit and Intercity Rail Capital Program
RTIP	Regional Transportation Improvement Program	TLC	Transportation for Livable Communities
RTMC	Regional Transit Marketing Committee	TMA	Transportation Management Association
RTPA	Regional Transportation Planning Agency	TMP	Transportation Management Plan
S		TMS	Transportation Management System
SACOG	Sacramento Area Council of Governments	TMTAC	Transportation Management Technical Advisory Committee
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	TNC	Transportation Network Company
SATP	Solano Active Transportation Plan	TOD	Transportation Operations Systems
SCS	Sustainable Community Strategy	TOD	Transit Oriented Development
SCTA	Sonoma County Transportation Authority	TOS	Traffic Operation System
SFCTA	San Francisco County Transportation Authority	T-Plus	Transportation Planning and Land Use Solutions
SGC	Strategic Growth Council	TRAC	Trails Advisory Committee
SJCOG	San Joaquin Council of Governments	TSMO	Transportation System Management and Operations
SHOPP	State Highway Operations & Protection Program	U, V, W	
SMAQMD	Sacramento Metropolitan Air Quality Management District	UZA	Urbanized Area
SMART	Sonoma Marin Area Rapid Transit	USDOT	United States Department of Transportation
SMART	Safety, Mobility and Automated Real-time	VHD	Vehicle Hours of Delay
SMCCAG	San Mateo City-County Association of Governments	VMT	Vehicle Miles Traveled
SNABM	Solano-Napa Activity-Based Model	VTA	Valley Transportation Authority (Santa Clara)
SNCI	Solano Napa Commuter Information	W2W	Welfare to Work
SoHip	Solano Highway Partnership	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SoHIP	Solano Housing Improvement Program	WETA	Water Emergency Transportation Authority
SoTrans	Solano County Transit	Y, Z	
SOV	Single Occupant Vehicle	YCTD	Yolo County Transit District
SPOT	Solano Projects Online Tracking	YSAQMD	Yolo/Solano Air Quality Management District
SP&R	State Planning & Research	ZEV	Zero Emission Vehicle
SPUR	San Francisco Bay Area Planning and Urban Research		
SR	State Route		
SR2S	Safe Routes to School		
SR2T	Safe Routes to Transit		



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
July 12, 2023

1. CALL TO ORDER

Chair Young called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

Steve Young, Chair	City of Benicia
Steve Bird	City of Dixon
Catherine Moy	City of Fairfield
Ron Kott, Vice Chair	City of Rio Vista
Alma Hernandez	City of Suisun City
John Carli	City of Vacaville
Robert McConnell	City of Vallejo
Wanda Williams for	County of Solano
Mitch Mashburn	

MEMBERS

ABSENT:

Mitch Mashburn	County of Solano
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STAFF

PRESENT:

(In alphabetical order by last name.)

Jasper Alve	Project Manager
Amy Antunano	Assistant Program Manager
Nick Burton	Director of Projects
Megan Callaway	STA Legal Counsel
Susan Furtado	Accounting & Administrative Services Mgr.
Lorene Garrett	Program Coordinator
Leslie Gould	Assistant Project Manager
Ron Grassi	Director of Programs
Kathrina Gregana	Associate Planner
Robert Guerrero	Director of Planning
Daryl Halls	Executive Director
Dulce Jimenez	Planning Assistant
Vincent Ma	Legislative Policy & Communications Manager
Debbie McQuilkin	Senior Mobility Coordinator
Sean Person	Legislative Assistant
Natalie Quezada	Administrative Assistant I
Brandon Thomson	Mobility Coordinator II

Other Invited Participants:

Erik Aguilar	Caltrans District 4
Andrew Baskerville	Caltrans District 4
Lori DaMassa	Vacaville City Coach
Ron Kiaaina	Caltrans District 4
Beth Kranda	Solano County Transit (SolTrans)
Bart Ney	Caltrans District 4
John Sanderson	SolTrans

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board, Johanna Masiclat. There was no Statement of Conflict declared at this time.

3. APPROVAL OF AGENDA

On a motion by Board Member McConnell, and a second by Board Member Bird, the STA Board approved the agenda to include the following amendments. (8 Ayes)

Agenda Item 8.J

Safe Routes to School (SR2S) Public Safety Education and Enforcement Grant Cycle 6 Recommendation:

~~Approve recommended Scope of Work for the Public Safety and Education Enforcement Grant Cycle 6.~~ ***Authorize the STA Executive Director to issue a call for applications for the STA Safe Routes to School Safety Education and Enforcement Grant Program with a minimum grant request for \$50,000 and a maximum for \$75,000.***

Agenda Item 10.A

STA's Overall Work Plan for FY 2023-24 and 2024-25

Recommendation:

Adopt STA's OWP for FY 2023-24 and 2024-25 ~~for a 30-day review period~~ as shown in Attachment A.

4. OPPORTUNITY FOR PUBLIC COMMENT

None.

5. EXECUTIVE DIRECTOR'S REPORT

- STA's Overall Work Program to Guide STA Over Next Two Years
- STA Revised Budget for FY 2023-24 and Draft Budget for FY 2024-25 *
- Programming of State Transit Assistance Funds – Population Based Funds
- Solano Mobility Express (Vanpool) Pilot to Provide Service Between Vacaville/Dixon and Sacramento
- STA Continues Transit Partnerships
- Status of Grants
- STA Update

6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)

MTC Commissioner Sperring was not present at the meeting however a copy of his monthly report was distributed by STA staff to the STA Board Members.

7. **STA PRESENTATIONS**

A. **Caltrans Bay Area – Summer 2023 I-80 (Solano) Paving Project** *presented by Caltrans District 4*

B. **Directors Reports:**

1. **Planning**

2. **Projects**

Nick Burton reported that the signage for the Managed Lanes is currently being fabricated and will be installed in 3 to 5 weeks.

3. **Programs**

Debbie McQuilkin announced that the STA received a \$75,000 grant for Expansion of the Medical Trip Concierge Services Utilizing GoGo Grandparent Program

8. **CONSENT CALENDAR**

On a motion by Board Member Moy, and a second by Board Member Carli, the STA Board approved Consent Calendar items A-K to include amendment to Item 8.J as shown in ~~strike through~~ ***bold italics***. (8 Ayes)

A. **Minutes of the STA Board Meeting of June 14, 2023**

Recommendation:

Approve the minutes of the STA Board Meeting of June 14, 2023.

B. **Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of June 26, 2023.**

Recommendation:

Receive and file.

C. **Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix –July 2023 which includes TDA Claims for STA, STA on behalf of Solano County, STA on behalf of Suisun City, and SolTrans**

Recommendation:

Approve the July 2023 TDA Matrix for FY 2023-24 which includes TDA claims for:

1. STA, STA on behalf of Suisun City and County of Solano as shown in Attachment B; and
2. SolTrans as shown in Attachment B.

D. **Fiscal Year (FY) 2023-24 Taxi Card/PEX Program Transportation Development Act (TDA) Funding and FY 2021-22 Reconciliation**

Recommendation:

Approve the FY 2023-24 Intercity Taxi Card Program TDA funding in the amount of \$400,000.

E. **Suisun Microtransit Operating Contract Amendment for FY 2022-23 and FY 2023-24 and Vehicle Purchase**

Recommendation:

Authorize the Executive Director to:

1. Purchase three 20 seat cutaway buses for an amount not to exceed \$310,000; and
2. Amend the current contract with Transportation Concepts for an additional \$1,010 for FY 2022-23 for a total amount not to exceed \$501,010 and authorize the Executive Director to amend the FY 2023-24 contract for an amount not to exceed \$555,630.

- F. State Route (SR) 12 (Jameson Canyon) Route 21 Bus Service Contract Extension with Napa Valley Transportation Authority (NVTa)**
Recommendation:
 Authorize the Executive Director to extend the contract with Napa Valley Transportation Authority (NVTa) for \$80,000 for the operation of Route 21 on State Route 12 Jameson Canyon between Cities of Napa, Fairfield, and Suisun City for FY 2023-24 and FY 2024-25.
- G. Rio Vista Delta Breeze Service Management Contract Extension for Fiscal Year (FY) 2023-24 through FY 2027-28**
Recommendation:
 Authorize the Executive Director to execute a contract amendment with the City of Rio Vista, for STA to provide Transit Management for the Rio Vista Delta Breeze for an amount not-to-exceed \$429,500 for FY 2023-24 through FY 2027-28.
- H. Xplore Solano Community on Outerspatial App – Funding Extension**
Recommendation:
 Authorize the Executive Director to extend the contract with Outerspatial for an additional two years for an amount not-to-exceed \$7,000 for FY 2023-24 and FY 2024-25.
- I. Federal Transit Administration (FTA) Section 5310 Funding Application for Solano Mobility Management Programs, Resolution and Letters of Support**
Recommendation:
 Approve the following:
1. Authorize the Executive Director to submit an application for FTA Section 5310 for the Solano Mobility Management Program;
 2. Authorize the Chair to forward a Letter of Support to Caltrans in Support of the Solano Transportation Authority’s funding application for FTA Section 5310 for Solano Mobility Management Programs;
 3. STA Resolution No. 2023-19 as shown in Attachment A; and
 4. Authorize the Executive Director to execute a contract or agreement with Caltrans for FTA Section 5310 funding for the Solano Mobility Management Program including submitting and approving request for reimbursement of funds as stated in Authorizing STA Resolution No. 2023-19 (Attachment A).
- J. AMENDED - Safe Routes to School (SR2S) Public Safety Education and Enforcement Grant Cycle 6**
Recommendation:
~~Approve recommended Scope of Work for the Public Safety and Education Enforcement Grant Cycle 6.~~ *Authorize the STA Executive Director to issue a call for applications for the STA Safe Routes to School Safety Education and Enforcement Grant Program with a minimum grant request for \$50,000 and a maximum for \$75,000.*
- K. Fiscal Year 2023 Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program Application**
Recommendation:
 Forward the recommendations to the STA Board to approve the following:
1. If STA does not receive funding from Caltrans’ Sustainable Communities Climate Adaptation Planning Grant, authorize the STA Executive Director to submit a PROTECT planning grant application to develop a countywide Climate Adaptation Plan for Transportation Infrastructure for \$632,350; and
 2. If STA receives funding from Caltrans to develop the countywide CAPTI, authorize the STA Executive Director to submit a PROTECT planning grant application for \$500,000 to develop the Solano Countywide Transportation Asset Management Resiliency Plan.

9. ACTION FINANCIAL ITEMS

A. **Programming of Fiscal Year (FY) FY 2023-24 State Transit Assistance Funds (STAF) Population-Based Funds**

Ron Grassi summarized staff's recommendation to program \$8.4 million for multiple STA Board projects and plans and reserving \$5 million for future Solano Express bus replacement and \$878,465 for Solano Express operating beginning in FY 2024-25 when Federal American Rescue Plan Act (ARPA) funds are scheduled to be expended. He added that STA annually programs STAF funds for a variety of transit related projects, services and plans, and that in recent years, these funds have helped fund and leverage other funding for Solano Express bus replacement and operating, transit priority projects, transit planning, rail and ferry studies, Solano Mobility programs, and Community Based Transit Plans (CBTPs).

Board/Public Comments:

None presented.

Recommendation:

Approve the following:

1. Programming of \$8,385,297 in STAF Population-Based funding for FY 2023-24 as specified in Attachment B.
2. STA Resolution No. 2023-20 authorizing STA to file a claim with MTC for the allocation of STAF and TDA funds for FY 2023-24 as shown in Attachment C.

On a motion by Vice Chair Kott, and a second by Board Member Mashburn, the STA Board unanimously approved the recommendation. (8 Ayes)

B. **STA's Fiscal Year (FY) 2023-24 Proposed Budget Revision and FY 2024-25 Proposed Budget**

Daryl Halls and Susan Furtado presented the STA's proposed budget revision for fiscal year 2023-24 and proposed budget for fiscal year 2024-25. She noted the FY 2023-24 budget has increased from \$25 million to \$86 million, due primarily to the increase in the project development budget of \$55 million with the addition of RM 2 bridge toll funds. The draft FY 2024-25 budget is projected at \$37 million.

Board/Public Comments:

Chair Young questioned the budget increase under the Projects Dept. Nick Burton responded by stating that half (\$25M) will be spent on the construction phase (first year on right of way acquisitions) of the Truck Scales project and the other half will be spent on several significant projects (i.e. Fairgrounds, etc.) that are already underway. And as for increase in Planning Dept, Robert Guerrero commented that the STA was successful at getting some PPA grants and working with the cities and the county on collaborative on housing and the most significant efforts will be on updating the Comprehensive Transportation Plan (CTP). He added that staff is actively seeking for additional grants for the Safe Routes to Schools Program.

Vice Chair Kott asked what needs to be done with the Solano Rail Hub project? Robert Guerrero responded that the STA is in the beginning stages of the project working with partner agencies like Capitol Corridor and Amtrak to address platform and ADA improvements at the train stations in Suisun and Fairfield-Vacaville.

Board Member Hernandez commented on how beneficial it was for her to learn more about STA's process and know more about the additional support staff that are hired behind the scenes to complete all the projects.

Recommendation:

Approve the following:

1. Adopt the STA's FY 2023-24 Proposed Budget Revision as shown in Attachment A;
2. Adopt the STA's FY 2024-25 Proposed Budget as shown in Attachment B;
3. STA's Proposed Modified Organizational Chart as shown in Attachment C; and
4. STA's Proposed Salary Schedule for FY 2023-24 as shown in Attachment D.

On a motion by Board Member Mashburn, and a second by Vice Chair Kott, the STA Board unanimously approved the recommendation. (8 Ayes)

C. Solano Mobility Express Vanpool Pilot Program between Sacramento, Vacaville, and Dixon

Lorene Garrett presented staff's recommendation to implement and allocate STAF funding in the amount of \$175,000 to support the Solano Mobility Express Vanpool Pilot Program for FY 2023-24. She also requested to enter into a one-year agreement (with option to extend to another year) with SHARE Mobility to provide drivers, insurance, monitoring cameras, and the platform for the Solano Mobility Express Vanpool Pilot Program and to amend the contract with Enterprise for vanpool vehicles.

Board/Public Comments:

Board Members Carli and Mashburn expressed their appreciation to STA staff for their proposal and forward thinking in trying to create solutions for something that looked like a problem.

Recommendation:

Approve the following:

1. Authorize the Executive Director to implement the Solano Mobility Express Vanpool Pilot Program between Sacramento, Vacaville and Dixon;
2. Approve an additional allocation of \$175,000 in State Transit Assistance Funds (STAF) to support the Solano Mobility Express Vanpool Pilot Program for FY 2023-24;
3. Authorize the Executive Director to enter into a 1-year agreement for \$263,000 with the option to extend for one year with SHARE Mobility to provide drivers, insurance, monitoring cameras, and the platform for the Solano Mobility Express Vanpool Pilot Program; and
4. Authorize the Executive Director to amend the contract with Enterprise for vanpool vehicles in the amount of \$62,000 plus fuel.

On a motion by Board Member Bird, and a second by Board Member Hernandez, the STA Board unanimously approved the recommendation. (8 Ayes)

10. ACTION NON-FINANCIAL ITEMS

A. STA Overall Work Plan (OWP) for FY 2023-24 and FY 2024-25

Robert Guerrero presented the STA OWP covering fiscal years 2023-24 and 2024-25. He noted that the draft OWP has been shared with the STA TAC, Transit Consortium, and Solano City Managers. He summarized the matrix listing the comments received by the STA from the Cities of Fairfield and Vacaville, Solano County Transit and STA's responses to the comments.

Board/Public Comments:

None presented.

Recommendation:

Adopt the STA OWP for FY 2023-24 and 2024-25 as shown in Attachment A.

On a motion by Board Member Moy, and a second by Vice Chair Kott, the STA Board unanimously approved the recommendation. (8 Ayes)

11. INFORMATIONAL ITEMS – NO DISCUSSION

A. Kaiser Permanente Community Benefit Grant Award for Expansion of the Medical Trip Concierge Services Utilizing GoGo Grandparent

B. Solano Mobility Program Update

C. Legislative Update

D. Summary of Funding Opportunities

12. BOARD MEMBER COMMENTS

Chair Young commented on SB 532 to raise bridge tolls to support transit. He noted that he has come out publicly in opposition to the bill.

13. ADJOURNMENT

The meeting was adjourned at 6:55 p.m. No meeting in August (Summer Recess).

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, September 12, 2023**, STA Board Room Chambers.

STA Board Meeting Schedule for Calendar Year 2023

No Meeting in August – Board Recess

6:00 p.m., Wed., September 12, 2023

6:00 p.m., Wed., October 11th

5:00 p.m., Wed., November 8th - STA's 26th Annual Awards Ceremony

6:00 p.m., Wed., December 13th

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TECHNICAL ADVISORY COMMITTEE
Minutes for the Meeting of
August 30, 2023

1. CALL TO ORDER

The regular meeting of the STA's Technical Advisory Committee (TAC) was called to order by Daryl Halls at approximately 1:30 p.m. in person and via Zoom.

TAC Members

Present:	Neil Leary (Zoom)	City of Benicia
	Louren Kotow (Zoom)	City of Dixon
	Paul Kaushal (Zoom)	City of Fairfield
	Brian McLean (Zoom)	City of Vacaville
	Dan Sequeira for Melissa Tigbao (Zoom)	City of Vallejo
	Matt Tuggle (Zoom)	County of Solano
	Noaue Vue (Zoom)	City of Suisun City

TAC Members

Absent:	Robin Borre	City of Rio Vista
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STA Staff and

Others Present:	<i>(In Alphabetical Order by Last Name)</i>	
	Amy Antunano	STA
	Nick Burton	STA
	Erika Dohina	STA
	Lorene Garrett	
	Ron Grassi	STA
	Kathrina Gregana	STA
	Robert Guerrero	STA
	Daryl Halls	STA
	Dulce Jimenez	STA
	Beth Kranda	Solano County Transit (SolTrans)
	Johanna Masiclat	STA
	Brenda McNichols	STA
	Debbie McQuilkin	STA
	John Sanderson	SolTrans
	Brandon Thomson	STA
	Robin Thornton	Fennemore Law
	April Wells	STA

2. APPROVAL OF THE AGENDA

On a motion by Matt Tuggle, and a second by Brian McLean, the STA TAC approved the agenda. (6 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

4. **REPORTS FROM MTC, STA, AND OTHER AGENCIES**

STA staff provided an update to the following:

- Regional Measure (RM) 3 Funded-Projects Update provided by Nick Burton
- Congestion Management Plan (CMP) by Dulce Jimenez

5. **CONSENT CALENDAR**

On a motion by Brian McLean, and a second by Paul Kaushal, the STA TAC approved Consent Calendar Item A through C. (6 Ayes)

A. Minutes of the TAC Meeting of June 28, 2023

Recommendation:

Approve TAC Meeting Minutes of June 28, 2023.

B. Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix – September 2023 which includes the TDA Claim for the City of Vacaville

Recommendation:

Forward a recommendation to the STA Board to approve the September 2023 TDA Matrix for FY 2023-24 which includes the TDA claim for the City of Vacaville as shown in Attachment B.

C. Fiscal Year (FY) 2022-23 Abandoned Vehicle Abatement (AVA) Program Third Quarter Report

Recommendation:

Receive and file.

6. **ACTION FINANCIAL**

A. Bay Area Air Quality Management District (BAAQMD) Transportation Funds for Clean Air (TFCA) Fiscal Year (FY) 2023-24 County Program Manager Funds Funding Recommendations

Dulce Jimenez noted that there were no submissions for this year's remaining TFCA Program Manager funding. She then explained the programming process of BAAQMD TFCA funds. She concluded that the one eligible candidate project that became available since this year's Call for Projects was Fairfield's East Tabor Tolenas Safe Routes to School Project OBAG 2 priority project. Safter further analysis and coordination with the City of Fairfield, STA staff is recommending \$100,000, and staff is also recommending reprogramming the remaining \$40,000 to the Solano Mobility Program which was previously approved to receive \$175,434 in TFCA funds.

Nouae Vue joined the meeting

TAC Member and Other Comments:

Paul Kaushal, City of Fairfield, asked if staff has a summary of the funding strategy and swaps? Nick Burton responded that the summary to date is incomplete because of pending construction costs to be defined by the City of Fairfield.

Beth Kranda, Solano County Transit (SolTrans), asked if the additional funding for Solano Mobility Program would reduce usage of STAF funds. Daryl Halls responded that rideshare programs are funded through air district funds, not STAF.

Recommendation:

Forward a recommendation to the STA Board to approve the programming of FY 2023-24 BAAQMD TFCA 40% County Program Manager Funds for:

1. City of Fairfield East Tabor Tolenas Safe Routes to School Project in the amount of \$100,000;
2. Solano Mobility Employer Program for an additional \$40,000 for the adjusted total amount of \$215,434; and
3. Authorize the Executive Director to enter into funding agreements with specified project sponsors.

On a motion by Paul Kaushal, and a second by Brian McLean, the STA TAC unanimously approved the recommendation. (7 Ayes)

7. ACTION NON-FINANCIAL

A. None.

8. INFORMATIONAL ITEMS – DISCUSSION

A. Cordelia Truck Scales Project Update

Nick Burton provided an update to the Solano I-80 Westbound Truck Scales Project. He summarized STA's role in project delivery, project overview and benefits, project status – budget/schedule, anticipated Right of Way needs and acquisition process. He added that the acquisition process is expected to be completed in July of 2024 to allow construction to begin in late summer.

TAC Member and Other Comments:

John Sanderson, Solano County Transit, raised concerns regarding 33 reported incidents when their buses that go through the truck scales that have been flagged for inspections by CHP which causes their buses to be late at their next stop. Beth Kranda, SolTrans, added that they are working with their lobbyist to look into administrative exemptions. Nick Burton responded that there are continued conversations to further understand things but that this is a legislative directive for CHP. Nick Burton added that further updates will be provided to the Consortium related to transit.

B. Solano Comprehensive Transportation Plan (CTP) Update: Request for Member Agency Priority Projects for Active Transportation and Arterials, Highways, and Freeways, and Transit Elements

Robert Guerrero commented that to kick start the effort of identifying these projects, STA staff would like to engage its member agencies to request their initial draft list of priority projects that they would like to submit for consideration for each of the CTP Elements. Kathrina Gregana added that STA staff intends to discuss the draft project lists with each of the CTP committees starting with the Active Transportation Committee on October 11th and the Arterials, Highways, and Freeways Committee on December 13th, followed by the Transit Committee on January 10th. She also noted deadlines for the initial lists for each element.

C. Solano Mobility Program Annual Report for FY 2022-23 – Older Adults and People with Disabilities Programs

Debbie McQuilkin presented an annual report for FY 2022-23 on the Older Adults and People with Disabilities Programs which includes Travel Training, ADA In-Person Eligibility, Intercity Taxi Card, Medical Trips Concierge Services, and Veterans Mobility. She projected comparisons from FY 2016-17 through FY 2022-23.

TAC Member and Other Comments:

Beth Kranda, SolTrans, requested budget information to run each of the Mobility Programs.

D. Solano Mobility Program Annual Report for FY 2022-23 – Employer and Commuter Program

Lorene Garrett presented an annual report for FY 2022-23 on the Employer and Commuter Program. She summarized the commuter programs, new pilot programs, First/Last Mile Ride, and community outreach efforts including table events throughout the County.

E. Solano Mobility Program Annual Report for FY 2022-23 – Vehicle Share Program

April Wells presented an annual report for FY 2022-23 on the Vehicle Share Program. She noted that STA staff will be re-engaging the existing participating non-profits in Solano County to see how to best garner more participation from them as well as non-profits that may be unaware of the existing program.

F. Solano Mobility Program Annual Report for FY 2022-23 – Solano Mobility Call Center

Erika Dohina presented an annual report for FY 2022-23 for the Solano Mobility Call Center. She highlighted the increases since FY 2017-18 for the total calls, walk-ins and website hits of the Solano Mobility Call Center.

G. Solano Safe Routes to School (SR2S) Program Update

Amy Antunano provided an update to the SR2S Program. She summarized the program's grant funding received and other grants offered to develop innovative programs to support schools to help address traffic safety and education as well as support small-scale projects and/or capital purchases that improve bike and pedestrian usage around schools in Solano County.

H. Pavement Maintenance Collaboration Update

Jasper Alve provided an update on the collaborative effort for pavement management among the local jurisdictions throughout Solano County.

I. Regional Transportation Impact Fee (RTIF) – Fiscal Year (FY) 2022-23 3rd Quarter Update

Jasper Alve provided an update to the RTIF revenues for 3rd Quarter of FY 2022-23. He commented that the total revenue collected for the third quarter was \$593,882 that does not include revenue collected from the City of Fairfield which will be reflected in the fourth quarter.

J. Metropolitan Transportation Commission (MTC)'s Active Transportation Technical Assistance Program

Jasper Alve commented that the Active Transportation TA Program will provide local agencies assistance to make their active transportation projects more competitive in securing funds. He noted that the assistance includes scoping of projects, as well as writing and reviewing grant applications; preparing active transportation projects for construction; and designing projects for all ages and abilities. MTC will send each local jurisdiction a survey in Fall 2023 to identify the types of TA that are needed. Thereafter, the MTC will release the guidance for the TA.

K. Summary of Funding Opportunities

Jasper Alve summarized the list of funding opportunities that will be available to STA member agencies during the next few months broken up by Federal, Regional, and State sources.

9. UPCOMING TAC AGENDA ITEMS

10. ADJOURNMENT

The meeting was adjourned at 2:55 p.m. The next regular meeting of the Technical Advisory Committee is scheduled at 1:30 p.m. on **Wednesday, September 27, 2023**.

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DATE: September 1, 2023
TO: STA Board
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2023-24 Transportation Development Act (TDA) Matrix –
September 2023 which includes the TDA Claim for the City of Vacaville

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), which is the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2023-24 TDA fund estimates from July 2023 by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as Solano Express intercity bus routes and the Intercity Taxi Card Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators in Solano County and prepares a TDA matrix. The STA Board approves the TDA matrix and submits it to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators.

Discussion:

The TDA apportionment for FY 2023-24 includes revenue estimates and projected carryover (Attachment A). The claim for the City of Vacaville is within the parameters of available TDA funds and is being brought forward for review. STA Staff recommends the approval of the September 2023 TDA Matrix which includes the City of Vacaville TDA Claim.

The City of Vacaville (City Coach)

For Fiscal Year 2023-2024, the City of Vacaville is requesting \$2,778,357 in TDA operating funds to operate City Coach which provides the following public transportation services:

- Fixed Route. Large buses operating on major arterials and collections, running on a schedule with timed stops along the route.
- City Coach Direct Microtransit. First in Solano County, City Coach Direct is an Uber-style service that provides point-to-point transportation based on the patron's origin and desired destination within the City of Vacaville.
- Special Services Paratransit. Special Services provides door-to-door transportation for qualified seniors and disabled individuals.
- Local Subsidized Taxi Program. Local (within Vacaville) subsidized taxi service for qualified seniors and disabled individuals.

City Coach TDA capital funding needs for Fiscal Year 2023-2024 include the following projects totaling \$6,610,000.

<u>Project Description</u>	<u>Amount</u>
Project 1: Transit Electrification Charging System Infrastructure	\$4,000,000
Project 2: Central Garage Equipment and Lift Replacements	\$665,000
Project 3: Fixed-Route CAD/AVL System	\$560,000
Project 4: Procure Transit Amenities	\$200,000
Project 5: Fixed Route CNG Bus Fleet Improvements	\$410,000
Project 6: Compressed Natural Gas System Maintenance	\$450,000
Project 7: Transit System Consultant Evaluation	\$250,000
<u>Project 8: Transit Facility Maintenance Improvements</u>	<u>\$75,000</u>
Total FY 2023-2024 Capital Projects	\$6,610,000

The City of Vacaville TDA claim amounts are included in the September TDA matrix Attachment B. The July TDA matrix was approved by the STA Board on July 12, 2023, which included TDA Claims for Solano County, Suisun City, and SolTrans. The Cities of Fairfield, Rio Vista, and Dixon will be submitting TDA claims in the coming months. All claims are also submitted to the Paratransit Coordination Counsel (PCC) in accordance with MTC guidelines.

At the meetings on August 29th and 30th, 2023, the Solano Express Intercity Transit Consortium and TAC unanimously approved the recommendation to forward to the STA Board for their approval.

Fiscal Impact:

No financial impact to STA, the STA Board's approval of the September 2023 TDA matrix provides the guidance needed by MTC to process the TDA claim submitted by the City of Vacaville.

Recommendation:

Approve the September 2023 TDA Matrix for FY 2023-24 which includes the TDA claim for the City of Vacaville as shown in Attachment B.

Attachments:

- A. FY 2023-24 TDA Fund Estimate for the City of Vacaville dated July 2023
- B. September 2023 TDA Matrix for FY 2023-24 which includes TDA Claim the City of Vacaville.

**FY 2023-24 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

Attachment A
Res No. 4556
Page 9 of 20
7/26/2023

FY2022-23 TDA Revenue Estimate					FY2023-24 TDA Revenue Estimate					
FY2022-23 Generation Estimate Adjustment					FY2022-23 County Auditor's Generation Estimate					
1. Original County Auditor Estimate (Feb, 22)		25,527,409			13. County Auditor Estimate		27,790,758			
2. Actual Revenue (Jul, 23)		26,181,314			FY2023-24 Planning and Administration Charges					
3. Revenue Adjustment (Lines 2-1)		653,905			14. MTC Administration (0.5% of Line 13)		138,954			
FY2022-23 Planning and Administration Charges Adjustment					15. County Administration (0.5% of Line 13)		138,954			
4. MTC Administration (0.5% of Line 3)		3,270			16. MTC Planning (3.0% of Line 13)		833,723			
5. County Administration (Up to 0.5% of Line 3) ⁴		3,270			17. Total Charges (Lines 14+15+16)		1,111,631			
6. MTC Planning (3.0% of Line 3)		19,617			18. Solano Transportation Authority Planning (2.7% of Line 13-17) ⁴		720,336			
7. Total Charges (Lines 4+5+6)		26,157			19. TDA Generations Less Charges (Lines 13-17)		25,958,791			
8. Adjusted Generations Less Charges (Lines 3-7)		627,748			FY2023-24 TDA Apportionment By Article					
FY2022-23 TDA Adjustment By Article					20. Article 3.0 (2.0% of Line 18)		519,176			
9. Article 3 Adjustment (2.0% of line 8)		12,555			21. Funds Remaining (Lines 18-19)		25,439,615			
10. Funds Remaining (Lines 8-9)		615,193			22. Article 4.5 (5.0% of Line 20)		0			
11. Article 4.5 Adjustment (5.0% of Line 10)		0			23. TDA Article 4 (Lines 20-21)		25,439,615			
12. Article 4 Adjustment (Lines 10-11)		615,193								
TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2022	FY2021-22	6/30/2022	FY2021-23	FY2022-23	FY2022-23	FY2022-23	6/30/2023	FY2023-24	FY2023-24
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	959,819	4,381	964,200	(1,335,033)	0	490,126	12,555	131,848	519,176	651,024
Article 4.5										
SUBTOTAL	959,819	4,381	964,200	(1,335,033)	0	490,126	12,555	131,848	519,176	651,024
Article 4/8										
Dixon	1,749,663	4,870	1,754,533	(1,293,664)	0	1,106,100	28,334	1,595,303	1,085,464	2,680,767
Fairfield	8,555,797	30,289	8,586,086	(7,841,181)	0	6,462,613	165,545	7,373,062	6,819,888	14,192,950
Rio Vista	1,206,538	3,858	1,210,396	(129,905)	0	552,037	14,141	1,646,669	564,546	2,211,215
Solano County	2,985,017	10,252	2,995,269	(544,390)	0	1,005,770	25,764	3,482,412	1,043,031	4,525,443
Suisun City	1,217,370	3,694	1,221,064	(1,613,137)	0	1,581,740	40,517	1,230,184	1,643,640	2,873,824
Vacaville	15,278,251	52,703	15,330,954	(13,790,489)	0	5,369,273	137,538	7,047,275	5,759,622	12,806,897
Vallejo/Benicia	13,442,493	45,203	13,487,696	(12,110,729)	0	7,938,655	203,355	9,518,976	8,523,424	18,042,400
SUBTOTAL	44,435,129	150,869	44,585,998	(37,323,496)	0	24,016,187	615,193	31,893,881	25,439,615	57,333,496
GRAND TOTAL	\$45,394,948	\$155,250	\$45,550,198	(\$38,658,529)	\$0	\$24,506,313	\$627,748	\$32,025,729	\$25,958,791	\$57,984,520

1. Balance as of 6/30/21 is from the MTC FY2020-21 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/22, and FY2022-23 allocations as of 6/30/23.

3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the Intercity Transit Funding Agreement.

4. Beginning with FY24, the MTC Fund Estimate will directly program the 2.7% of TDA revenues to Solano Transportation Authority for planning purposes, as authorized by PUC 99233.12 of the Transportation Development Act statute.

FY 2023-24 TDA Matrix - September 2023

Attachment B

Date Prepared August 21, 2023
STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY23-24 TDA Revenue Estimate from MTC	1	\$ 1,085,464	\$ 6,819,888	\$ 564,546	\$ 1,643,640	\$ 5,759,622	\$ 8,523,424	\$ 1,043,031	\$ 25,439,615
Projected Carryover from MTC	1	\$ 1,595,303	\$ 7,373,062	\$ 1,646,669	\$ 1,230,184	\$ 7,047,275	\$ 9,518,976	\$ 3,482,412	\$ 31,893,881
Available for Allocation per MTC	1	\$ 2,680,767	\$ 14,192,950	\$ 2,211,215	\$ 2,873,824	\$ 12,806,897	\$ 18,042,400	\$ 4,525,443	\$ 57,333,496
FY22-23 Allocations / Returns	1		\$ (1,630,000)			\$ (1,030,011)	\$ 1,082,603		\$ (1,577,408)
Total TDA Revenue Available for Allocation		\$ 2,680,767	\$ 12,562,950	\$ 2,211,215	\$ 2,873,824	\$ 11,776,886	\$ 19,125,003	\$ 4,525,443	\$ 55,756,088
USES									
Paratransit									
Intercity Taxi Scrip	2	\$ 240	\$ 4,111	\$ 50	\$ 10,000	\$ 28,070	\$ 82,496	\$ 400,033	\$ 525,000
Paratransit	3							\$ 250,000	\$ 250,000
Local Taxi Scrip & Local 1st/Last Mile	3				\$ 35,000				\$ 35,000
Subtotal Paratransit		\$ 240	\$ 4,111	\$ 50	\$ 45,000	\$ 28,070	\$ 82,496	\$ 650,033	\$ 810,000
Local Transit Service	3				\$ 650,000	\$ 2,778,357	\$ 4,847,471		\$ 8,275,828
SolanoExpress Intercity Bus									
To SolTrans	4	\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 1,416,781	\$ 182,606	\$ 2,793,358
Subtotal SolanoExpress Intercity Bus		\$ 65,603	\$ 624,215	\$ -	\$ 188,536	\$ 315,617	\$ 1,416,781	\$ 182,606	\$ 2,793,358
Transit Capital	3				\$ 310,000	\$ 6,610,000	\$ 4,780,360		\$ 11,700,360
STA Planning	6	\$ 34,314	\$ 200,986	\$ 17,159	\$ 50,029	\$ 169,843	\$ 251,252	\$ 32,768	\$ 756,351
Swaps / Other									
LCTOP swap: Dixon to claim from Fairfield	7		\$ 2,091						\$ 2,091
SGR swap: Dixon to claim from TBD	7								\$ -
LCTOP swap: Rio Vista to claim from TBD	8								\$ -
SGR swap: Rio Vista to claim from TBD	8								\$ -
LCTOP swap: Vacaville to claim from Fairfield	9		\$ 6,797						\$ 6,797
SGR swap: Vacaville to claim from Fairfield	9		\$ 4,279						\$ 4,279
Intercity Bus Capital Plan claimed by SolTrans	10								\$ -
Fairfield-Vacaville Train Station claimed by FAST	11					\$ 50,669			\$ 50,669
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Equitable Access to Justice, claimed by STA	15							\$ 60,000	\$ 60,000
Subtotal Swaps		\$ -	\$ 13,167	\$ -	\$ 410,000	\$ 50,669	\$ -	\$ 105,000	\$ 578,836
Total To Be Claimed by All Agencies		\$ 100,157	\$ 842,479	\$ 17,209	\$ 1,653,565	\$ 9,952,556	\$ 11,378,360	\$ 970,407	\$ 24,914,733
Balance		\$ 2,580,610	\$ 11,720,471	\$ 2,194,006	\$ 1,220,259	\$ 1,824,330	\$ 7,746,643	\$ 3,555,036	\$ 30,841,355

Notes (continued on next page)

FY 2023-24 TDA Matrix - September 2023

Attachment B

Date Prepared August 21, 2023

STA Board Action

(1) MTC July 26, 2023 Fund Estimate; Reso 4556; columns I, H, J; FY22-23 Allocations/Returns include allocations after Jan. 31, 2023 per MTC's 6/14/23 Programming & Allocations Committee agenda item 2d; FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with payment of new CNG commuter buses in 2023. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.

(2) STA will be the claimant. Based on FY 2023-24 Intercity Taxi Card Funding Amounts.

(3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$650k), first-last mile (\$35k), and three vehicles (\$310). Vacaville amount includes Planning & Administration.

(4) Based on FY 2023-24 Intercity Transit Funding Budget Approved by STA Board on June 12, 2023, and subject to an updated Solano Express Operating agreement between STA and SolTrans

(5) TBD

(6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate). From May 10, 2023 STA Board meeting.

(7) Dixon to claim TDA from Fairfield per April 20, 2023 letter.

(8) TBD

(9) Vacaville to claim TDA from Fairfield per March 21, 2022 and September 1, 2022 letters.

(10) TBD

(11) FAST to claim from Vacaville based on 2002 agreement for operation of Fairfield - Vacaville Train Station. Amount covers FY21-22 costs.

(12) To be claimed by STA for Suisun Amtrak station maintenance

(13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 3 of 4

(14) To be claimed by STA for Faith in Action

(15) To be claimed by STA for Equitable Access to Justice Pilot Program

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DATE: August 28, 2023
TO: STA Board
FROM: Susan Furtado, Accounting and Administrative Services Manager
RE: Fiscal Year (FY) 2023-24 Indirect Cost Allocation Plan (ICAP) Rate Application for Caltrans

Background:

In compliance with Caltrans Local Program Procedures (LPP) 04-10 and Office of Management and Budget (OMB) Circular A-87, the STA is required to submit an annual Indirect Cost Allocation Plan (ICAP) Rate Application to Caltrans to enable STA to continue to charge an indirect cost allocation for federal and state funded projects. The ICAP Rate Application submitted and approved is based on the annual budget as a fixed rate with a carry-forward provision plan. A fixed rate with carry-forward provision is a rate subject to adjustment when actual expenditures for the fiscal year are audited. The difference between the estimated cost and the actual audited cost is carried forward as an adjustment to the second fiscal year following the adjusted year.

Discussion:

The FY 2021-22 ICAP rate is adjusted to reflect the actual and audited indirect cost expenditures using the audited financial statement and reports. The FY 2021-22 indirect cost expenditure is reduced by the amount of \$34,050 based on actual audited administration expenditures for the fiscal year. This adjustment is reflective of the ICAP Rate exclusions under the statutory and administrative limitations in accordance with OMB Circular A-87 and the Code of Federal Regulations (CFR) Title 2 Grants and Agreements Part 225 Appendix B. This adjustment is carried forward as reduction to the FY 2023-24 ICAP Rate application.

The STA's FY 2023-24 ICAP Rate application result is at 49.56% (Attachment A). With the approval of this ICAP Rate, STA will be able to charge Indirect Cost to federal funds and other project funds that requires the use of the ICAP Rate. The ICAP Rate for FY 2023-24 will allow STA to get a total indirect cost reimbursement in the amount of approximately \$164,213 to be reimbursed under the Congestion Mitigation and Air Quality Program (CMAQ) for the Transit Mobility Programs and the Safe Routes to School Programs.

Fiscal Impact:

The proposed ICAP Rate for FY 2023-24 of 49.56% will allow approximately \$164,213 of indirect cost to be reimbursed under the grants for the Solano Mobility and the Safe Routes to School Programs.

Recommendation:

Approve the following:

1. STA's ICAP Rate Application for FY 2023-24 at 49.56%; and
2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.

Attachment:

- A. Fiscal Year (FY) 2023-24 ICAP Rate Calculation



Fixed with Carry Forward Calculation

	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Approved Rate	50.60%	49.28%	49.56%
<u>INDIRECT COST CARRY FORWARD</u>			
Carry Forward	(55,698.22)	Carry Forward	(34,049.93)
Indirect Cost from Single Audit	<u>1,355,540.95</u>	Estimated Indirect Cost (FY 2024 Budget)	<u>1,684,500.32</u>
Total Indirect Cost	<u>1,299,842.73</u>	Total Estimated Indirect Cost	<u>\$1,650,450.39</u>
<u>Recovered Costs:</u>		Estimated Direct Salaries & Fringe Benefits (From FY 2024 Budget)	<u>\$3,330,425.50</u>
Direct Salaries & Fringe Benefits	\$2,636,151.51		
Approved Indirect Rate	50.60%		
Total Recovered Indirect Cost	1,333,892.66		
Indirect Carry Forward	(34,049.93)		
DIRECT SALARIES & FRINGE BENEFITS (Per Single Audit)			
General Fund	\$2,375,050.05		
Special Revenue Fund	<u>261,101.46</u>		
Total Direct Salaries & Fringe Benefits	<u>\$2,636,151.51</u>		



DATE: August 15, 2023
TO: STA Board
FROM: Brenda McNichols, Accountant I
RE: Fiscal Year (FY) 2022-23 Abandoned Vehicle Abatement (AVA) Program
Third Quarter Report

Background:

The Solano Transportation Authority (STA) administers the Abandoned Vehicle Abatement (AVA) Program for Solano County. These administrative duties include disbursing funds to the cities and County of Solano enforcement agencies based on a funding formula of 50% based on population and 50% on vehicles abated. The local enforcement agencies utilize these funds to remove abandoned vehicles within their jurisdictions. The AVA Program funds are collected by the State Controller's Office from the Department of Motor Vehicle (DMV) vehicle registration fee of \$1 per registered vehicle, using the funding formula of 50% based on population and 50% on vehicles abated.

The AVA Member Agencies for Solano County are the City of Benicia, City of Dixon, City of Fairfield, City of Rio Vista, City of Suisun City, City of Vacaville, City of Vallejo, and County of Solano.

Discussion:

There was an unallocated AVA balance carried over to FY 2022-23 in the amount of \$34,368.15.

For the Third Quarter of FY 2022-23, STA received the allocation from the State Controller's Office in the total amount of \$106,532.72 and has deducted \$3,195.98 for administrative costs. The total remaining AVA fund balance after the third quarter disbursement to the member agencies is \$102,046.87. This amount will be included with the disbursement in the fourth quarter utilizing the funding formula.

The City of Fairfield and Vallejo have been particularly active during the third quarter in abating vehicles. The City of Fairfield has abated 687 vehicles and Vallejo has abated 417 in the third quarter of 2022-23.

STA will continue to follow up with the cities of Rio Vista and Dixon, they did not submit a report of abated vehicles for the 3rd quarter and are eligible to receive the funding.

Attachment A is a matrix summarizing the AVA Program activities through the First, Second and Third Quarter FY 2022-23 and is compared to the total FY 2021-22 numbers of abated vehicles and cost reimbursements submitted by the members of the Solano County's AVA Program.

Fiscal Impact:

None

Recommendation:

Receive and file.

Attachment:

- A. Summary of Solano Abandoned Vehicle Abatement (AVA) Program for FY 2021-22 and FY 2022-23

**Summary of Solano Abandoned Vehicle Abatement (AVA) Program for
FY 2021-22 and FY 2022-23
First Quarter Ending December 31, 2022**

	FY 2022-23 (Q1 – Q3)				FY 2021-22		
	# of Abated Vehicles	Reimbursed Amount	Cost per Abatement	% of Abated Vehicle from Prior FY	# of Abated Vehicles	Reimbursed Amount	Cost per Abatement
City of Benicia	183	\$8,973	\$49	82%	223	\$14,087	\$63
City of Dixon*	140	\$12,568	\$90	75%	187	\$21,786	\$117
City of Fairfield	2,047	\$90,189	\$44	51%	3,994	\$157,059	\$39
City of Rio Vista*	0	\$0	\$0	0%	0	\$0	\$0
City of Suisun	10	\$850	\$85	125%	8	\$595	\$74
City of Vacaville	889	\$40,718	\$46	70%	1,274	\$60,568	\$48
City of Vallejo	1,182	\$71,396	\$60	79%	1,498	\$108,023	\$72
Solano County Unincorporated area	30	\$7,745	\$258	75%	40	\$16,103	\$403
Total	4,481	\$232,439	\$52	62%	7,224	\$378,221	\$52

*Does not include data from the 3rd quarter of FY2022-23

The total remaining AVA fund available after the second quarter disbursement to member agencies is \$102,046.87. This amount is available for disbursement to member agencies utilizing the funding formula, in addition to the State Controller's Office allocation for the fourth quarter FY 2022-23.



DATE: September 1, 2023
TO: STA Board
FROM: Dulce Jimenez, Planning Assistant
RE: Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2023-24
Countywide Coordinate Claim

Background:

The Solano Transportation Authority allocates Transportation Development Act (TDA) Article 3 (TDA-3) funds. For Solano County, these discretionary funds are available to fund Active Transportation (i.e. bicycle and pedestrian projects). As part of the recommendation process, TDA-3 funding allocation requests are annually reviewed by STA's Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) through a special joint meeting—which this year was held on May 4, 2023. The STA Board, through the recommendation of STA staff and BAC/PAC committees, annually approves TDA-3 funding allocations for Active Transportation projects. Funding estimates are provided by MTC.

The estimated TDA-3 funding available for FY 2023-24 is \$519,176. On May 10, 2023, the STA Board approved the proposed FY 2023-24 funding allocations for TDA-3, with Suisun City's Driftwood Drive Project recommended for \$307,000 and Safe Routes to School Microgrant Program Cycle 3 for \$212,176. Project summaries can be found in Attachment A.

As part of the MTC's approval process for the TDA-3 program, STA is required to approve the eligible projects and submit a Countywide Coordinate Claim with corresponding resolutions from the agency approved for funding.

Discussion:

To comply with MTC's requirements, STA staff needs to formalize the STA Board's May 10th TDA-3 approval action by submitting two resolutions to the STA Board for approval. Resolution No. 2023-21 is the funding allocation for the STA Safe Routes to School Microgrant Program Cycle 3 as seen in Attachment B. Resolution No. 2023-22 is the Countywide Coordinate Claim for TDA-3 funds and is seen in Attachment C.

Fiscal Impact:

None to the STA Budget. STA staff recommended projects will be funded through FY 2023-24 Transportation Development Act Funds in the form of TDA-3.

Recommendation:

Approve the following:

1. TDA-3 FY 2023-24 approved Project Summaries;
2. STA Resolution No. 2023-21 for STA Safe Routes to School SR2S Microgrant Program Cycle 3 Attachment B; and
3. STA Resolution No. 2023-22 for the Solano Countywide Coordinate Claim for TDA Article 3 funding allocation as shown in Attachment C.

Attachments:

- A. STA FY 2023-24 Approved TDA-3 Project Summaries
- B. STA Resolution No. 2023-21 for STA Safe Routes to School SR2S Microgrant Program Cycle 3
- C. STA Resolution No. 2023-22 for Solano Countywide Coordinate Claim for TDA-3 Funding Allocation

TDA-3 FY 2023-24 Approved Project Summaries

1. **Suisun City Driftwood Drive Project** — *OBAG 3 Nominated Project*

This Safe Route to School (SR2S) project will fill in the gap between the existing Class I Driftwood Drive Path and the Grizzly Island Trail with the remaining section of the Class I path. This would continue and complete the Driftwood Drive Path along the south side of Driftwood Drive from a point approximately 175 feet west of Marina Boulevard to Marina Boulevard.

2. **Safe Routes to School (SR2S) Microgrant Program Cycle 3** — *STA Board Priority*

STA's Safe Routes to School (SR2S) Program will conduct a Microgrant Program Cycle 3 to support small-scale SR2S projects that encourage bike and pedestrian usage and improve safety around schools. The SR2S Program will also work to continue their existing education and outreach programs to encourage school-age kids to walk and bike countywide.

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**SOLANO TRANSPORTATION AUTHORITY
RESOLUTION NO. 2023-21**

**A RESOLUTION OF THE SOLANO TRANSPORTATION AUTHORITY
APPROVING THE REQUEST TO THE METROPOLITAN TRANSPORTATION
COMMISSION FOR THE ALLOCATION OF FISCAL YEAR 2023-24
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN AND
BICYCLE PROJECT FUNDING**

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, Revised, entitled “Transportation Development Act, Article 3, Pedestrian/Bicycle Projects,” which delineates procedures and criteria for submission of requests for the allocation of “TDA Article 3” funding; and

WHEREAS, MTC Resolution No. 4108, Revised requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the **Solano Transportation Authority** desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists; now, therefore, be it

RESOLVED, that the **Solano Transportation Authority** declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it

RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the **Solano Transportation Authority** to carry out the project; and furthermore, be it

RESOLVED, that the **Solano Transportation Authority** attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of **Solano County** for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

This resolution was adopted by Solano Transportation Authority on September 13, 2023 by the following vote:

Steve Young, STA Board Chair
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 13th day of September 2023 by the following vote:

Ayes: _____

Nos: _____

Absent: _____

Abstain: _____

Attest: _____
Johanna Masiclat
Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed and adopted by said Authority at the regular meeting thereof held this 13th day of September 2023.

Daryl K. Halls, Executive Director
Solano Transportation Authority

SOLANO TRANSPORTATION AUTHORITY
RESOLUTION NO. 2023-21

ATTACHMENT A

Findings

Page 1 of 1

1. That the **Solano Transportation Authority** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **Solano Transportation Authority** legally impeded from undertaking the project(s) described in “Attachment B” of this resolution.
2. That the **Solano Transportation Authority** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or final design and engineering or quick build project; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic and/or Class IV separated bikeway; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **Solano Transportation Authority** within the prior five fiscal years.
8. That the project(s) described in Attachment B which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.) or responds to an immediate community need, such as a quick-build project.
9. That any project described in Attachment B bicycle project meets the mandatory minimum safety design criteria published in the California Highway Design Manual or is in a National Association of City and Transportation Officials (NACTO) guidance or similar best practices document.
10. That the project(s) described in Attachment B will be completed in the allocated time (fiscal year of allocation plus two additional fiscal years).
11. That the **Solano Transportation Authority** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

ATTACHMENT B
TDA Article 3 Project Application Form

1. Agency	Solano Transportation Authority		
2. Primary Contact	Amy Antunano		
3. Mailing Address	423 Main Street Suisun City, CA 94585		
4. Email Address	Aantunano@sta.ca.gov	5. Phone Number	707-399-3210
6. Secondary Contact (in the event primary is not available)	Robert Guerrero		
7. Mailing address (if different) N/A <input type="checkbox"/>			
8. Email Address	Rguerrero@sta.ca.gov	9. Phone Number	707-399-3221
10. Send allocation instructions to (if different from above):			
11. Project Title	Safe Routes to School (SR2S) Microgrant Program Cycle 3		
12. Amount requested	\$212,176	13. Fiscal Year of Claim	2023-2024

14. Description of Overall Project:

STA's Safe Routes to School (SR2S) Program is seeking \$212,176 for programming and educational purposes which include SR2S Capital Projects and SR2S education program to continue existing programs to encourage school-age kids to bike and walk countywide. Moreover, this allocation opens the avenue for funding to flow to bicycle and pedestrian outreach opportunities such as new bicycle and pedestrian brochures and bicycle rodeos.

15. Project Scope Proposed for Funding: (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

STA's Safe Routes to School (SR2S) Program will conduct a Microgrant Program and continue education and outreach efforts countywide. The Microgrant Program will support small-scale SR2S projects that encourage bike and pedestrian usage and improve safety around schools. The SR2S Program will also work to continue their existing education and outreach programs to encourage school age kids to walk and bike countywide.

16. Project Location: A map of the project location is attached or a link to a online map of the project location is provided below:

Solano County

Project Relation to Regional Policies (for information only)

17. Is the project in an [Equity Priority Community](#)?

Yes ☒ No ☐

18. Is this project in a [Priority Development Area](#) or a [Transit-Oriented Community](#)?

Yes ☒ No ☐

19. Project Budget and Schedule

Bike/Ped Plan				
ENV				
PA&ED				
PS&E				
ROW				
CON				
Total Cost	212,176			

Project Eligibility

A. Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee?

Yes ☒ No ☐

If "YES," identify the date and provide a copy or link to the agenda.

If "NO," provide an explanation).

B. Has the project been approved by the claimant's governing body?

Yes ☒

No ☐

If "NO," provide expected date: _____

C. Has this project previously received TDA Article 3 funding?

Yes ☒ No ☐

(If "YES," provide an explanation on a separate page)

D. For "bikeways," does the project meet Caltrans minimum safety design criteria

Yes ☐ No ☐

pursuant to [Chapter 1000 of the California Highway Design Manual](#)?

E. 1. Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c),

Yes ☒ No ☐

Existing Facility?

2. If "NO" above, is the project is exempt from CEQA for another reason?

Yes ☒ No ☐

Cite the basis for the exemption. _____

N/A ☒

If the project is not exempt, please check “NO,” and provide environmental documentation, as appropriate.

F. Estimated Completion Date of project (month and year):

____ June 2026 ____

G. Have provisions been made by the claimant to maintain the project or facility, or has

Yes ☒ No ☐

the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement.

H. Is a Complete Streets Checklist required for this project ?

Yes ☐ No ☒

If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: <https://mtc.ca.gov/planning/transportation/complete-streets>

Additional Information–Project Eligibility:

C. In FY 2019-20 & FY 2020-21 STA’s Safe Routes to School (SR2S) Program received TDA-3 Funds as part of the SR2S Microgrant Program Cycle 1 and Cycle 2.

SOLANO TRANSPORTATION AUTHORITY
RESOLUTION NO. 2023-22

**SUBMITTAL OF COUNTYWIDE COORDINATE CLAIM TO THE METROPOLITAN
TRANSPORTATION COMMISSION FOR THE ALLOCATION OF
FISCAL YEAR 2023-24 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PEDESTRIAN AND BICYCLE PROJECT FUNDS TO
CLAIMANTS IN SOLANO COUNTY**

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, Revised, which delineates procedures and criteria for submission of requests for the allocation of TDA Article 3 funds; and

WHEREAS, MTC Resolution No. 4108, Revised requires that requests from eligible claimants for the allocation of TDA Article 3 funds be submitted as part of a single, countywide coordinated claim, composed of certain required documents; and

WHEREAS, the Solano Transportation Authority has undertaken a process in compliance with MTC Resolution No. 4108, Revised for consideration of project proposals submitted by eligible claimants of TDA Article 3 funds in Solano County and a prioritized list of projects, included as Attachment A of this resolution, was developed as a result of this process; and

WHEREAS, each claimant in Solano County whose project or projects have been prioritized for inclusion in the fiscal year 2023-24 TDA Article 3 countywide coordinated claim, has forwarded to the Solano Transportation Authority a certified copy of its governing body resolution for submittal to MTC requesting an allocation of TDA Article 3 funds; now, therefore, be it

RESOLVED, that the Solano Transportation Authority approves the prioritized list of projects included as Attachment A to this resolution; and furthermore, be it

RESOLVED, that the Solano Transportation Authority approves the submittal to MTC, of the Solano County fiscal year 2023-24 TDA Article 3 countywide, coordinated claim, composed of the following required documents:

- A. transmittal letter
- B. a certified copy of this resolution, including Attachment A;
- C. one copy of the governing body resolution and required attachments, for each claimant whose project or projects are the subject of the coordinated claim;
- D. a description of the process for public and staff review of all proposed projects submitted by eligible claimants for prioritization and inclusion in the countywide, coordinated claim;
- E. confirmation that each project meets Caltrans' minimum safety design criteria and is ready to implement within the next fiscal year.

This resolution was adopted by Solano Transportation Authority on September 13, 2023 by the following vote:

Steve Young, STA Board Chair
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 13th day of September 2023 by the following vote:

Ayes: _____

Nos: _____

Absent: _____

Abstain: _____

Attest: _____
Johanna Masclat
Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed and adopted by said Authority at the regular meeting thereof held this 13th day of September 2023.

Daryl K. Halls, Executive Director
Solano Transportation Authority

SOLANO TRANSPORTATION AUTHORITY

RESOLUTION No. 2023-22

ATTACHMENT A

**SUBMITTAL OF COUNTYWIDE COORDINATE CLAIM TO THE METROPOLITAN
TRANSPORTATION COMMISSION FOR THE ALLOCATION OF FISCAL YEAR
2023-24 TDA ARTICLE 3 PEDESTRIAN/ BICYCLE PROJECT FUNDS TO
CLAIMANTS IN SOLANO COUNTY**

Prioritized List of Projects

	Agency	Short Title Description of Project	TDA Article 3 Amount	Total Project Cost
1.	Solano Transportation Authority	Safe Routes to School Microgrant Program Cycle 3	\$212,176	\$225,000
2.	City of Suisun City	Driftwood Drive Project	\$307,000	\$460,000
		Totals	\$519,176	\$685,000

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DATE: August 31, 2023
TO: STA Board
FROM: Kathrina Gregana, Associate Planner
RE: Pedestrian Advisory Committee (PAC) Appointments

Background:

The STA's PAC is responsible for providing funding and policy recommendations to the STA Board on pedestrian-related issues for monitoring, implementing, and updating the Countywide Pedestrian Plan. The PAC's membership currently has vacant positions for representation from the Solano Community College, Member-at-Large, County of Solano, and three city appointed representation (cities of Dixon, Vacaville, and Suisun City).

The PAC representatives are nominated either by their respective city council or mayor before being considered by the STA Board for a formal appointment. Member-at-large positions are appointed directly by the STA Board. Appointments are for a 3-year term and are voluntary. Non-elected citizens are encouraged to participate in these citizen advisory committees.

Discussion:

STA staff is recommending the appointment of three memberships at this time – representatives for the cities of Dixon and Vacaville and Member-at-Large.

Miranda Barber is seeking to serve as the new representative for the City of Dixon. Miranda has been a resident of Dixon for over 25 years and is a business owner in Fairfield. She has a long history of being actively involved in the community – she ran a food/clothing closet in Dixon for five years, was involved in compassionate care service activities for nearly 10 years and volunteered in organizations such as the Bethany Lutheran PTO, Boy Scouts of America, Cub Scouts Pack 196, and Will C. Wood High School Choir Boosters. Miranda walks regularly in Dixon and downtown Fairfield where she works, and she would like to see more pedestrian improvements to make her community more accessible to all ages and abilities.

Beatryce "Cookie" Clark is seeking to serve as the new representative for the City of Vacaville. Cookie has been a resident of Vacaville for almost 50 years and has been actively involved in the community, serving as the clergy of the Episcopal Community Services Church, serving nine years in the Vacaville Library Commission, and currently serving as the Member-at-Large for the Napa Solano Area Agency for Aging. She enjoys going on long walks with her walking partner around her neighborhood in Vacaville and would like to see more walkable trails in her community.

Avery Livengood is seeking to serve as the Member-at-Large for the PAC. She has been a resident of Vallejo since November 2022 and her primary modes of transportation are walking and taking public transit. Avery is interested in improving pedestrian safety and

access in her community and would like to actively participate in the STA's update to the Comprehensive Transportation Plan and other plans and projects to strengthen active transportation infrastructure in Solano County. She has a Masters Degree in City and Regional Planning, is AICP certified, and has a strong understanding of the functions of different levels of government.

STA staff is recommending the appointment of Miranda Barber to represent the City of Dixon, Cookie Clark to represent the City of Vacaville, and Avery Livengood as Member-at-Large on the PAC for three-year terms to expire on December 31, 2026. The respective Cities provided appointment letters in Attachments B and C.

STA staff will continue to seek potential representatives to fill the vacant positions for the City of Suisun City, County of Solano, and Solano Community College.

Recommendation:

Approve appointments for three-year terms to expire on December 31, 2026 for the following:

1. Miranda Barber to represent the City of Dixon;
2. Cookie Clark to represent the City of Vacaville, and
3. Avery Livengood as Member-at-Large.

Attachments:

- A. PAC Committee Membership
- B. Miranda Barber Appointment Council Approval Email
- C. Cookie Clark Appointment Letter



**STA Pedestrian Advisory Committee (PAC)
Membership Status
(August 2023)**

Member	Jurisdiction	Appointed	Term Expires	Chair/Vice-Chair Appointment
Diane Dooley	Benicia	March 2018	December 31, 2023	2022 (VC), 2023 (VC)
Miranda Barber*	Dixon	September 2023	December 31, 2026	
Joseph Green-Heffern	Fairfield	March 2020	July 1, 2023	
Michael Hayes	Rio Vista	April 2023	December 31, 2026	
VACANT Since Dec 2022	Suisun City			
Beatryce "Cookie" Clark*	Vacaville	September 2023	December 31, 2026	
Teresa Booth	Vallejo	June 2014	December 31, 2023	2017 (VC), 2018
VACANT Since 2022	Solano County			
Bob Berman	Bay Area Ridge Trail	January 2018	December 31, 2023	2021 (VC). 2022, 2023
VACANT Since 2018	Solano Community College			
Avery Livengood*	Member-At-Large	September 2023	September 2023	

*Recommended new appointments to the STA PAC.

-----Original Message-----

From: Lupe Ruiz <LRuiz@cityofdixon.us>
Sent: Wednesday, September 6, 2023 9:40 AM
To: Johanna Masiclat <jmasiclat@sta.ca.gov>
Cc: Kathrina Gregana <kgregana@sta.ca.gov>
Subject: RE: STA PAC Interest Form

Good Morning,

Last night the City Council approved the appointment of Miranda Barber to PAC (Item 9.11). Once signed, I will send you the appointment letter.

Sincerely,

Lupe Ruiz, CMC, CPMC
Administrative City Clerk | City Clerk Department
Phone: (707) 678-7000 Ext: 1116
Email: lr Ruiz@cityofdixon.us
Website: www.cityofdixon.us



CITY OF VACAVILLE



Roy Stockton
Councilmember, District 1

Gregory Ritchie II
Councilmember, District 2

Michael Silva
Councilmember, District 3

John Carli
Mayor of Vacaville

Sarah Chapman
Councilmember, District 4

Jason Roberts
Councilmember, District 5

Jeanette Wylie
Vice Mayor, District 6

August 22, 2023

Mrs. Kathrina Gregana
Solano Transportation Authority
423 Main Street
Suisun City, CA 94585

RE: Vacaville Appointee to the Pedestrian Advisory Committee

Dear Mrs. Gregana:

I am pleased to recommend the appointment of Beatryce Clark to fill the vacant position on the Pedestrian Advisory Committee representing the City of Vacaville.

Ms. Clark has been a resident of Vacaville for over 40 years and is an avid walker. As noted in her interest form, she would like to serve on the committee to help keep the paths safe, available, and expanding. She would be an excellent addition to the Pedestrian Advisory Committee.

Sincerely,

John Carli, Mayor

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DATE: August 31, 2023
TO: STA Board
FROM: Jasper Alve, Project Manager
RE: Amendment to Resolution No. 2023-01 for Bay/Vine Trail Project

Background:

The San Francisco Bay Trail Project is a planned 500-mile, multiple-use trail administered by the Association of Bay Area Governments (ABAG). When complete, the trail will encircle San Francisco Bay, linking the shorelines of 47 cities and nine counties.

The Solano Transportation Authority (STA) in 2014, on behalf of the City of Vallejo, led the development of a feasibility study for the Bay Trail. The Study determined the scope of the gap closure project and costs involved with constructing a bicycle and pedestrian path. The Study also identified the alignment of the Bay Trail within the City of Vallejo. Since then, the STA continued to coordinate with the city to deliver the project based on prior STA Board direction.

The Bay Trail within the City of Vallejo coincides with another regional trail system. This system, called the Vine Trail, will connect Napa County and Solano County. The Vine Trail is administered by the Vine Trail Coalition. Together, the Bay Trail/Vine Trail network will provide a multi-use trail from the Vallejo Ferry Terminal to the City of Calistoga adjacent to SR 29.

Discussion:

STA, on behalf of the City of Vallejo, received an initial grant from the Association of Bay Area Governments (ABAG) to fund eligible construction cost associated with the City's segment of the Bay Trail/Vine Trail Project for four hundred thousand dollars (\$400,000). The grant is based on Proposition 68 funds. ABAG has added an additional two hundred thousand dollar (\$200,000) to fund the construction of the project. The new funding from ABAG is now up-to six hundred thousand dollars (\$600,000). This grant is part of a suite of funding programs used to fund the Bay Trail/Vine Trail in the City of Vallejo.

The STA is required to enter into an agreement with ABAG and have the Board adopt an associated Resolution. Attachment A is the amended Resolution adding the additional two hundred thousand dollars (\$200,000). Staff is requesting authority for the STA Executive Director to execute the amended agreement.

Fiscal Impact:

None.

Recommendation:

Approve STA Resolution No. 2023-21 authorizing the STA Board/Executive Director to execute the amended MTC/ABAG Proposition 68 Funding Agreement for the Bay Trail/Vine Trail Project in the City of Vallejo.

Attachment:

- A. STA Reso No. 2023-21 authorizing the executive of the agreement between the STA and ABAG.

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**SOLANO TRANSPORTATION AUTHORITY
(AMENDED) RESOLUTION NO. 2023-01**

**AN AMENDMENT TO RESOLUTION NO. 2023-21 OF THE SOLANO TRANSPORTATION
AUTHORITY'S AUTHORIZING STA STAFF TO ACCEPT AND ADMINISTER
THE PROP 68 GRANT FOR THE BAY TRAIL/VINE TRAIL
CONSTRUCTION PROJECT IN THE CITY OF VALLEJO**

WHEREAS, the California State Coastal Conservancy has approved a grant for the development of San Francisco Bay Trail that will be administered by the Association of Bay Area Governments (ABAG), San Francisco Bay Trail Project; and

WHEREAS, the Solano Transportation Authority has obtained an additional \$200,000 grant in addition to the initial \$400,000 grant from the San Francisco Bay Trail Grant Program for the following Bay Trail segment:

- The Bay Trail/Vine Trail Construction Project. This project is in the City of Vallejo – 4.5 miles of Bay Trail connecting from Sacramento-Wilson Avenue (just south of the State Route 37 Overcrossing) to the City of American Canyon at Catalina Way from the American Canyon Bay Trail to Meadows Drive, \$600,000.

WHEREAS, the California State Coastal Conservancy and San Francisco Bay Trail Project have been delegated the responsibility for project administration and require the applicant to certify by resolution approval of an application before submission of said application; and

WHEREAS, said application contains assurances that the applicant must comply with; and

WHEREAS, upon award of a grant the Solano Transportation Authority will enter into an agreement with ABAG and/or the State Coastal Conservancy to proceed with development of the project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Solano Transportation Authority hereby:

Approves the acceptance and administration, under the ABAG San Francisco Bay Trail Grant Program, for the above project; and

- 1 Certifies that said applicant understands the assurances and certification; and
- 2 Certifies that said applicant has or will have available prior to commencement of any work on the project included in this application, the required match and all other funds necessary to complete the project; and will have sufficient funds to operate and maintain the project; and
- 3 Authorizes and directs the Executive Director, or designee, on behalf of the Authority and in its name, to accept and administer the \$600,000 grant funds, execute and deliver such documents including, but not limited to applications, agreements, payment requests and amendments and to do such acts as may be deemed or appropriate to accomplish the intentions of this resolution; and

AND BE IT FURTHER RESOLVED, that the STA Board hereby authorizes the STA Executive Director or his designee to enter all necessary agreements required to implement the Bay Trail/Vine Trail Construction Project with the use of the \$600,000 from the Association of Bay Area Governments (ABAG) the development of San Francisco Bay Trail through a Prop 68 grant from the California State Coastal Conservancy.

This amended resolution was adopted by Solano Transportation Authority on September 13, 2023:

Steve Young, STA Board Chair
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 13th of September 2023 by the following vote:

Ayes: _____
Nos: _____
Absent: _____
Abstain: _____

Attest: _____
Johanna Masiclat
Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was amended, passed and adopted by said Authority at the regular meeting held on September 13, 2023.

Daryl K. Halls, Executive Director
Solano Transportation Authority



DATE: September 13, 2023
TO: STA Board
FROM: Amy Antunano, Assistant Program Manager-SR2S
RE: Safe Routes to School - Bay Area Bike Mobile Contract

Background:

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun and healthy. Using a comprehensive approach, the program includes 6 “E’s”: education, engagement, encouragement, enforcement, engineering, and evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

The Bay Area Bike Mobile (Bike Mobile) is a bicycle repair shop on wheels. The Bike Mobile tunes up bikes free of charge, helping youths repair their bikes and teaches the mechanics of a bicycle to participants. Local Motion operates the Bay Area Bike Mobile, which launched in March 2014 with the help of a \$480,000 grant from the Spare the Air Youth program, funded by the Metropolitan Transportation Commission (MTC) under the Climate Initiatives funding opportunity.

Discussion

The Bay Area Bike Mobile has served Solano County communities since 2014. At these events, their staff engages participants in a hands-on repair process so that they may be more confident making future repairs on their own. Additionally, they promote safe riding, teach beginners how to ride without training wheels, and give away refurbished bicycles. On average, the Bay Area Bike Mobile will serve at 20 bicycle repair events. The events have been hugely successful in the schools and community helping to fix youth bikes across the county.

Recognizing the Bike Mobile’s funding is limited after August 2023, there is a possibility that if the Bike Mobile does not secure further funding, they may not be able provide events. The SR2S program would like to continue working with the Bike Mobile to offer events from now through the end of FY 2023-24. Staff is recommending entering into an agreement with the Bay Area Bike Mobile using Office of Traffic and Safety (OTS) funds for a total of 23 bicycle repair events not to exceed \$40,000.

Financial Impact:

The money is in the SR2S program budget and will be paid for through Office of Traffic Safety (OTS) funding.

Recommendation:

Contract with Bay Area Bike Mobile for up to 23 Bike Mobile events per year in 2023-2024. Bike Mobile events cost \$1700/per event and the maximum funding amount allocated for these activities is \$40,000.

Attachments:

- A. Scope of Services for Solano Transportation Authority's (STA) Safe Routes to School Program by Local Motion



Scope of Services for Solano Transportation Authority's (STA) Safe Routes to School Program by Local Motion

Client: Solano Transportation Authority

Cost: \$1700 per event

Number of events: 23

Task 1: Direct service teaching & fixing.

- Bike safety education – Provide safety handouts.
- Bike repair education - Teach repair and maintenance to participants.
- Bike maintenance – Repair bikes using tools and parts from the BikeMobile. (See below)
- Surveys – Collect information from participants.

Task 1 Deliverables:

- Execute a total of 23 site visits in Solano County.
- Staff each event with 3 staff members for 3-5 hours.
- Provide data to STA about the participants served at each event.

Included Materials:

Shifters, brake cables & housing, shifter cables & housing, chains, tires, tubes, brake levers, brake calipers, grips and seats

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DATE: September 13, 2023
TO: STA Board
FROM: Leslie Gould, Assistant Project Manager
RE: Contract for Routes of Regional Significance Plan

Background:

On November 8, 2000, the STA Board approved its first “Routes of Regional Significance” Plan. The plan included the entire interstate and state highway system in Solano County, plus those existing local arterials that provided major points of access to the State highway system or provided regional connections between communities and key transportation facilities.

The initial plan included routes that were deemed critical for maintaining existing mobility between and through cities. Existing traffic volumes and levels of service (at that time) were mainly used to develop the list. The associated map was also used for the initial traffic analysis in support of the Solano Comprehensive Transportation Plan (CTP), which was adopted in May 2002. The map was also used to update the Solano County Traffic Demand Model and was re-adopted without change in May 2005 as part of the 2005 CTP.

When the Routes of Regional Significance project list was first developed, it was assumed that new or other significant routes could be added to the system. The need to consider additional “reliever routes,” frontage roads, arterials, or major collector roads to this system was briefly discussed during STA TAC meetings in late 2006 and January 2007. However, it was decided that the Routes of Regional Significance would be updated as part of the 2008 CTP process, which began in January 2008.

As part of the 2008 CTP update, the STA Board adopted an overall purpose statement with several corresponding goals on May 16, 2008 including the following:

- **CTP Goal #5** – The Solano CTP will seek to maintain regional mobility while improving local mobility.
- **CTP Goal #7** – Encourage projects and programs that maintain and use existing systems more efficiently before expanding infrastructure.
- **CTP Goal #8** – The Solano CTP will include priority lists and funding strategies for projects and programs.

The STA’s Arterials, Highways, and Freeways (AHF) Committee subsequently approved the following goals related to Routes of Regional Significance on September 10, 2008:

- **AHF Goal #1** – Invest available funds in maintaining a minimum Pavement Conditions Index (PCI) of 63 on the STA’s Routes of Regional Significance.
- **AHF Goal #4** – Support funding improvements identified in the STA’s Routes of Regional Significance to accommodate transit routes and bicycle and pedestrian facilities included in the Solano Countywide Bicycle and Pedestrian Plans that is consistent with MTC’s Routine Accommodations for Non-Motorized Vehicles.

- **AHF Goal #5** – Develop and maintain an arterials, highways and freeways system that facilitate and encourage carpool, vanpools, and multi-modal transportation through the use of seamless High Occupancy Vehicle (HOV) lane network, connections to regionally significant transit facilities, and park and ride lots.
- **AHF Goal #6** – Update Solano County’s Routes of Regional Significance to implement the STA’s 50/50 policy. (STA Resolution 2006-04, Attachment A)

Discussion:

To be included in the 2008 CTP the proposed roadway segment needed to demonstrate that it met at least one of the following criteria:

- All roadways in the Solano Congestion Management Program network.
- Roadways providing access to and from Transit Facilities of Regional Significance.
- Roadways providing access to and from major employment centers, identified by STA, with higher traffic volumes.
- Roads providing intercity and Freeway/Highway connections.
- Other roads critical to providing countywide emergency response.

The primary function of Solano’s Routes of Regional Significance has remained the same: They are the routes deemed critical to maintaining existing mobility between and through cities. However, the Routes of Regional Significance plan has also become an important component in prioritizing funding for the roadway networks in Solano County. Attachment B identifies the plan’s current list of projects. To meet the expected demand for the next 25-30 years, the routes need to be re-examined for anticipated volume, design type, level of service, and function. Each route will fall under one of the following federal functional classifications:

- Urban Interstate Freeway – limited-access interregional roadway
- Urban Freeway – limited-access regional roadway
- Urban Major Arterial – access-controlled roadway emphasizing mobility within urbanized communities and connections to freeways
- Urban Minor Arterial – roadway emphasizing mobility within urbanized communities and connections to freeways
- Rural Major Arterial – roadway emphasizing mobility between urbanized and rural communities and connections to freeways
- Major Collector – roadway emphasizing access to major employment, shopping, or freeways

A recommendation to conduct a study of Solano County’s Routes of Regional Significance was previously approved by the STA Board on March 8, 2023

Fiscal Impact:

Total cost is \$125,000 and is funded by OBAG 2 and 3 funds provided by MTC.

Recommendation:

Authorize the Executive Director to enter into a contract for an amount not to exceed \$125,000 to complete a study of 2024 Solano County Routes of Regional Significance Plan supporting an update of the CTP.

Attachments:

- A. STA Resolution 2006-04 of The Solano Transportation Authority Adopting A Policy For The Funding Of Regionally Significant Reliever Routes And Interchanges
- B. 2008 Solano County Routes of Regional Significance List

**SOLANO TRANSPORTATION AUTHORITY
RESOLUTION 2006-04**

**RESOLUTION OF THE
SOLANO TRANSPORTATION AUTHORITY
ADOPTING A POLICY FOR THE FUNDING OF
REGIONALLY SIGNIFICANT RELIEVER ROUTES
AND INTERCHANGES**

WHEREAS, Solano County is one of the few counties that continues without a local transportation funding mechanism and, as such, partnerships between STA, Solano County and the seven cities in Solano County will be crucial for the development of the funds necessary for development of those major transportation improvements that will serve the region; and

WHEREAS, within the past 5 years two projects of regional significance has been developed with joint regional and local funding which resulting in construction of the Leisure Town Road Overcrossing in Vacaville and the commencement of the Jepson Parkway Reliever Route from I-80 in Vacaville through the County and Fairfield to State Route (SR)12 in Suisun City; and

WHEREAS, funding for those two projects (Leisure Town Overcrossing and Jepson Parkway) has been developed from both regional and local sources and with, roughly, a 50/50 split between the regional and local funds; and

WHEREAS, in conjunction with public works staffs of Solano County and the seven cities in Solano County, STA developed two major studies to identify the key overcrossings and other project which were of regional significance. Those two studies were:

1. The "I-80/I-680/I-780 Major Investment & Corridor Study" adopted by the STA Board in 2004, and
2. The "State Route (SR) 12 Major Investment Study" adopted by the STA Board in 2001; and

WHEREAS, these two identified specific highway projects along the key Solano county transportation corridors and specifically listed the following projects as those having regional significance:

- I-80/State Route 113 Interchange
- I-80/W. Texas Interchange (Fairfield Transportation Center)
- State Route 12/Pennsylvania Interchange
- I-80/State Route 37/Columbus Pkwy Interchange
- I-80/I-780/Curtola Interchange
- I-680/Lake Herman Road Interchange (Benicia Transportation Center)
- North Connector Reliever Route
- Jepson Parkway Reliever Route; and

WHEREAS, the Solano Transportation Authority staff has worked extensively with the STA Technical Advisory Committee to develop a proposed policy for funding projects of regional significance; and

WHEREAS, the STA staff and the TAC have recommended the following policy provisions:

1. Eligible projects or the definition of eligible projects shall be:
 - Those interchanges and reliever routes presently identified in the I-80/I-680/I-780 Major Investment & Corridor Study and the State Route (SR) 12 Major Investment Study; and
 - Such other projects later identified as eligible under criteria established by the STA Board.
2. Eligible projects must also have been reviewed as to process by which they can be developed and, thereafter, the project would be placed on the STA priority work plan adopted by the STA Board, and
3. Eligible projects shall be funded on the following ratio:
 - 50% of the costs of development shall be local funds. It is recognized that many, if not all, of the projects may involve more than one local funding agency. The allocable shares of such local funding shall be determined by those agencies involved whether Solano County or one or more of the seven cities in Solano County.
 - 50% of the costs of development shall be regional funds programmed by STA. Regional funds include, but are not limited to, Regional Measure 2 (RM 2), State Transportation Improvement Program (STIP), including Interregional Transportation Improvement Program (ITIP) and Regional Transportation Improvement Program (RTIP) funds, Traffic Congestion Relief Program (TCRP), a future Solano County Transportation Sales Tax (funds other than local return-to-source), a future state bond(s) for infrastructure investment, and federal funds other than earmarks obtained by the local jurisdiction; and

WHEREAS, the STA Board recognizes that additional policy provisions may be necessary to address future issues such as further refining the definition of "projects of regional significance" as well as to address situations in which local funding shares have not been resolved.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Solano Transportation Authority hereby:

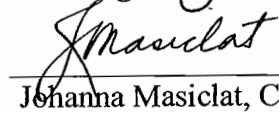
1. Approves the adopting a policy for the funding of regionally significant reliever routes and interchanges as set forth herein, and
2. Directs staff to continue to work with the Technical Advisory Committee to address issues that may arise in the future such as refining the definition of "projects of regional significance" as well as to address situations in which local funding shares have not been resolved.

ADOPTED by the Solano Transportation Authority at a meeting held on October 11, 2006 with the following vote:

AYES:	<u>6</u>
NOES:	<u>0</u>
ABSENT:	<u>2</u>
ABSTENTIONS:	<u>0</u>

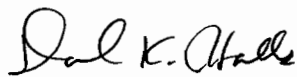


Len Augustine, STA Chair

ATTESTED BY: 

Johanna Masclat, Clerk to the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed, and adopted by said Authority at a regular meeting thereof held this the day of October 11, 2006.



Daryl K. Halls, Executive Director
Solano Transportation Authority

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2008 Revised Routes of Regional Significance

Agency	Name	Endpoint_A	Endpoint_B
Benicia	Military West Street	West K Street	1st Street
Benicia	Military East Street	1st Street	Hospital Road
Benicia	Columbus Parkway	I-780	I-80
Benicia	Lake Herman Road	I-680	Columbus Parkway
Benicia	2nd Street	I-680	I-780
Benicia	Military West	I-780	5th Street
Benicia	5th Street	Military West	I-780
Benicia	Bayshore Drive	Port of Benicia	I-780
Caltrans	80	Solano County Limit (north)	Solano County Limit (south)
Caltrans	505	Solano County Limit (north)	Interstate 80
Caltrans	680	Interstate 80	Solano County Limit (south)
Caltrans	780	Interstate 80	Interstate 680
Caltrans	12 (Jameson Canyon)	Solano County Limit (west)	Interstate 80
Caltrans	12	Interstate 80	Solano County Limit (east)
Caltrans	29	Curtola Parkway	Solano County Limit (north)
Caltrans	37	Solano County Limit (west)	Interstate 80
Caltrans	84	Solano County Limit (north)	State Route 12
Caltrans	113	Interstate 80	State Route 12
Caltrans	128	in NW corner Solano County	in NW corner of Solano County
Caltrans	220	State Route 84	Solano County Limit (east)
Dixon	Pedrick Road	Midway Road	Solano/Yolo Border
Dixon/Solano County/Vacaville	Midway Road	I-80	Pedrick Road
Dixon	A Street	I-80	Pedrick Road
Dixon	Porter Road	Midway Road	A Street
Dixon	Pitt School Road	Porter Road	I-80
Dixon	Adams Street	A Street	SR 113
Fairfield	Walters Road	Fairfield City Limit	Air Base Parkway
Fairfield	Air Base Parkway	Walters Road	Peabody Road
Fairfield	Peabody Road	Fairfield City Limit	Air Base Parkway
Fairfield	Lyons Rd	Fairfield City Limits	Hilborn Rd

Fairfield	Texas Street	I-80	I-80
Fairfield	Cement Hill Rd/Manual Cam	Peabody Rd	I-80
Fairfield	Pennsylvania Ave	SR 12	Texas St
Fairfield	Airbase Pkwy	I-80	Walters Road
Fairfield	Airbase Pkwy	Peabody Road	Travis AFB
Fairfield	Travis Blvd	I-80	Sunset Drive
Fairfield	Red Top Road	SR 12	I-680
Fairfield	North Connector	I-80	SR 12
Fairfield	Waterman	I-80	Rockville Road
Fairfield	Manuel Campus	Cement Hill Rd	N.Texas Street
Fairfield	Pennsylvania Ave	Travis Blvd.	Gateway Blvd.
Fairfield	Gateway Blvd.	Travis Blvd.	Pennsylvania
Fairfield	Tabor Avenue	Texas St	Walters Road
Fairfield	Lopes Road	I-680	I-680
Rio Vista	Airport Road	SR 84	Liberty Island Dr
Rio Vista	Liberty Island Rd	SR 12	McCorkack Rd
Rio Vista	McCormack Rd	Liberty Island Dr	SR 113
Solano County	Rockville Road	I-80	Suisun Valley Road
Solano County	Suisun Valley Road	I-80	Rockville Road
Solano County	Abernathy Road	I-80	Mankas Corner Rd
Solano County	Manka Corner Road	Abernathy Rd	I-80
Solano County	Cordellia Rd	I-680	SR 12
Solano County/Fairfield	McGary Road	Red Top Road	American Canyon Road
Solano County	McCloskey Rd	McCormack Rd	SR 12
Solano County	Canright Rd	McCormack Rd	SR 12
Solano County	Azevedo Rd	Canright Rd	SR 12
Solano County	North Gate Rd	Cannon Rd	Travis AFB
Solano County	Turner Overcrossing	Turner Drive	Fairgrounds Drive
Solano County	Canon Rd	Vanden Rd	North Gate Rd
Solano County	Peabody Road	Vacaville City Limit	Fairfield City Limit
Solano County	Vanden Road	Peabody Road	Leisure Town Road
Suisun City	Walters Road	Suisun City Limit	State Route 12
Suisun City	Cordellia Road	Pennsylvania Avenue	Main Street
Suisun City	Main Street	Cordellia Road	Lotz Way

Suisun City	Railroad Avenue	Main St	Tabor Ave.
Suisun City	Peterson	Walters Road	TAFB South Gate
Vacaville	Peabody Road	California Drive	Vacaville City Limit
Vacaville	Vaca Valley Parkway	Interstate 505	Interstate 80
Vacaville	Alamo Drive	I-80	Leisure Town Road
Vacaville	Fry Road	Leisure Town Road	SR 113
Vacaville	Mason St/Elmira Rd	Depot Street	Leisure Town Road
Vacaville	Leisure Town Road	I-80	Vanden Road
Vacaville	Lyons Rd	Pleasants Valley Rd	Fairfield City Limits
Vacaville	Pleasants Valley Road	Vaca Valley Rd	Cherry Glen Rd
Vacaville	Cherry Glen Rd	Lyon Road	I-80
Vacaville	Vaca Valley Rd	Gibson Canyon Rd	Pleasants Valley Rd
Vallejo	Mare Island Way	Tennessee Street	Maine Street
Vallejo	Tennessee Street	Mare Island Way	Interstate 80
Vallejo	Curtola Parkway	Maine Street	Lemon Street
Vallejo	Mare Island Causeway	Mare Island Way	Railroad Avenue
Vallejo	Railroad Avenue	Murphy Ln	SR 37
Vallejo	Spring Rd	Columbus Pkwy	I-80
Vallejo	Redwood St	I-80	Sacramento Street
Vallejo	Sacramento St	Redwood Street	SR 37
Vallejo	Broadway St	Sereno Drive	Redwood Street
Vallejo	Fairgrounds Drive	SR 37	Napa County Line
Vallejo	Fairgrounds Drive	SR 37	Redwood Street
Vallejo	Tuolumne St	Redwood Street	Sereno Dr
Vallejo	Sereno Drive	SR 29	Fairgrounds Drive

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DATE: September 1, 2023
TO: STA Board
FROM: Nicholas Burton, Director of Projects
RE: I-80 Westbound Truck Scales Project - Resolution Authorizing the Executive Director to Sign Right-of-Way Contracts and Related Documents

Background:

Since 2001, STA staff has been working with project consultants, Caltrans and the Federal Highway Administration (FHWA) to complete improvements to the I-80/I-680/SR 12 Interchange Complex. Several projects have already been completed since this time, including the I-80 High Occupancy Vehicle (HOV) Lanes, the North Connector Project, the I-80 Eastbound Cordelia Truck Scales Relocation and the I-80/I-680/SR12 Interchange Construction Packages 1 and Projects.

Phase 2 of the I-80/I-680/SR 12 Interchange Project includes the I-80 Westbound (WB) Truck Scales Project, which is the subject of this staff report. The Cordelia Truck Scales, built in 1958, are located on I-80 between Suisun Valley Road and SR 12 East, in Fairfield. Although the scales are located at an optimum site from an enforcement standpoint—capturing virtually all the freeway truck traffic traveling to and from SR 12, I-680, and I-80—they are also located in the most congested freeway segment of the county. In spite of their strategic location, the existing truck scale facilities are inefficient and considerably undersized to accommodate current and projected future truck traffic over the next 40 years.

Today truck traffic regularly fills the available queue at the existing facility which then starts to back-up onto the freeway, causing the facility to close. When the facility closes, trucks that possibly have critical safety issues are allowed to drive by without being inspected, potentially causing accidents, damaging infrastructure elsewhere, or emitting increased emissions in the congested corridor. The limited capacity of the current facility also increases the amount of time it takes for a truck to be processed. Considering it is anticipated that year 2035 traffic will peak at over 1,454 trucks per hour, the current facility is woefully undersized.

The Project will replace the existing, dated, and under capacity westbound truck scales facility with a new and modernized facility located approximately 0.7 miles east from its current location in Cordelia, Solano County. Constructing and opening the new facility will increase safety of the I-80 corridor, reduce greenhouse (GHG) gas emissions, stimulate economic activity, facilitate trade, and create & preserve jobs.

Due to the unique nature of the project, Caltrans and STA are delivering the project through the Construction Management/General Contractor (CM/GC) process. This delivery method provides the contractor is procured based on qualifications specific to the scope of the project. In late 2021, Kiewit Infrastructure West was selected as the CM/GC for the project. The process then includes the CM/GC contractor during the design process to identify and reduce risk, improve constructability, and evaluate costs through an independent cost estimator through major milestones in the design process.

Discussion:*Detailed Preliminary Engineering and Final Design Services*

The I-80 Westbound Truck Scales Project (Project) detailed preliminary engineering and final design services are being funded with a combination of Trade Corridor Enhancement Program (TCEP) and matching State Transportation Improvement Program funds for a total of \$29.27 million. The Design Phase is being implemented by the STA, similarly to the newer I-80 Eastbound Truck Scales with Caltrans providing project oversight services. The design will be at 95% in October 2023.

Right-of-Way Acquisition Services

The next critical activity for the Project is the acquisition of right-of-way required to accommodate the new I-80 Westbound Truck Scales Project. The acquisition process may require exercising eminent domain proceedings, although it is hoped that this can be avoided through successful negotiations with property owners. If necessary, the process includes a public hearing(s) to consider Resolutions of Necessity to acquire right-of-way required for the project. In June 2022, at the request of Caltrans, the STA Board authorized being the lead for Right-of-Way, including hearing, if necessary, Resolutions of Necessity for the Project.

As mentioned above, STA has assumed responsibility for the right-of-way acquisition phase for the Project, including acquiring all necessary property rights (including fee, easements, and temporary construction easements). Staff is currently working with the property owners to acquire these property rights. As STA is able to come to an amicable resolution for the acquisition of these required properties, the Executive Director will need to sign contracts.

In addition to signing right of way contracts, the Executive Director may need to complete the following activities for the Project: 1) Possession and use agreements and other documents required to complete right-of-way acquisition; 2) accept and record property deeds and easements; 3) accept temporary construction easements and record if appropriate; 4) make property exchanges; 5) assign and convey easements to other parties; and 6) transfer property rights to Caltrans as appropriate.

Approval of the attached Resolution (Attachment A) will authorize the Executive Director to sign right-of way contracts and related documents on behalf of Solano Transportation Authority for the I-80 WB Truck Scales Project.

Fiscal Impact:

Final design services for the I-80 Westbound Truck Scales Project is funded with a combination of TCEP and STIP funds. Right of way acquisition activities are funded with Regional Measure 3 (RM 3), already allocated and the construction is funded with a combination of TCEP and RM 3 funds.

Recommendation:

Approve STA Resolution No. 2023-23 authorizing the Executive Director to sign right-of-way contracts and related documents required for the Right of Way Phase for a project on behalf of the Solano Transportation Authority.

Attachment:

A. STA Resolution No. 2023-23

RESOLUTION NO. 2023-23**RESOLUTION OF THE SOLANO TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN RIGHT OF WAY RELATED CONTRACTS AND DOCUMENTS REQUIRED FOR THE WESTBOUND I-80 CORDELIA COMMERCIAL VEHICLE ENFORCEMENT FACILITY (CCVEF) PROJECT**

WHEREAS, California Government Code section 27281 directs that deeds or grants conveying any interest in or easement upon real estate to a public agency be accepted with the consent of the agency as evidenced by a certificate or resolution of acceptance attached to or printed on the deed or grant; and

WHEREAS, the Solano Transportation Authority is participating with the State of California Department of Transportation in the delivery of the I-80/I-680/State Route (SR) 12 Interchange Improvements Project (Project); and

WHEREAS, the Project would consist constructing a new Class B Commercial Vehicle Enforcement Facility (CVEF - defined as an independent California Highway Patrol command facility), approximately 0.7 miles east from its current location and will provide a new braided off-ramp connection and new entrance ramp connection to/from Westbound I-80. Direct access to the facility will also be provided from westbound State Route 12. The Project will implement advanced and innovative techniques, replacing old technology with state-of-the-art equipment. The new facility will have the capacity to inspect all westbound I-80 trucks passing the facility 24 hours per day, seven days a week.; and

WHEREAS, STA has approved Resolution No. 2012-18, including acceptance of the Environmental Impact Report/Environmental Impact Statement (EIR/EIS) prepared by Caltrans for the Project; and

NOW, THEREFORE, BE IT RESOLVED, the Solano Transportation Authority Board of Directors authorizes the Executive Director to complete the following activities for the Project: 1) execute right-of-way contracts, possession and use agreements and all other documents necessary to complete right-of-way acquisition; 2) to accept and record property deeds and easements; 3) to accept temporary construction easements and record if appropriate; 4) make property exchanges; 5) to assign and convey easements to other parties; and 6) to convey such interests to Caltrans as needed for the Project as appropriate.

Steve Young, Chair
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 13th day of September 2023 by the following vote:

Ayes: _____
Noes: _____
Absent: _____
Abstain: _____

Attest: _____
Johanna Masielat
Clerk of the Board

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, certify that the above and foregoing resolution was introduced, passed and adopted by said Authority at the special meeting held this day of September 13, 2023.

Daryl K. Halls, Executive Director
Solano Transportation Authority



DATE: September 1, 2023
TO: STA Board
FROM: Brandon Thomson, Transit Mobility Coordinator
RE: Microtransit Mobile Application and Funding Augmentation
(Rio Vista and Suisun City)

Background:

At the December 2022 STA Board Meeting, the STA Board authorized the Executive Director to enter into negotiations with Uber Technology to expand their contract that originated with the Rio Vista Delta Breeze into the newly formed Suisun City Microtransit service, which launched on January 3, 2023. Since that time, Uber Technologies informed STA staff that Uber will be discontinuing from partnering with transit agencies and will focus on its core service, ridesharing and rideshare vouchers. Therefore, Uber Technologies will no longer be supporting public agencies' microtransit programs starting January 1, 2024. Given this recent development, STA staff has included a Request for Qualifications (RFQ) in order to garner a new microtransit service application for both the City of Suisun City and the City of Rio Vista.

Discussion:

The Rio Vista Delta Breeze and Suisun Microtransit partnered to release a Request for Qualifications (RFQ) for On-Demand Mobility Technology on May 19, 2023. The terms of the RFQ were for a three-year contract with two option years. Staff received 32 questions regarding this project from potential bidders and the questions as well as STA's responses were posted online on June 7, 2023. STA received four proposals on June 16, 2023, and scheduled all four for interviews during the week of June 26, 2023. The interview panel conducted interviews on three different dates during the week of June 26th and concluded that the Routing Company was the unanimous best apparent bid.

Fiscal Impact:

The three-year contract with two additional option years would come from California Public Utilities Commission's Access for All Program and is identified in STA's Budget.

Recommendations:

Authorize the Executive Director to enter into an agreement with the Routing Company to provide a mobile application for Rio Vista Delta Breeze and Suisun Microtransit for three years and two additional option years for an amount not to exceed \$448,093.

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DATE: September 5, 2023
TO: STA Board
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator
RE: Paratransit Coordinating Council (PCC) Membership Update

Background:

Paratransit Coordinating Council (PCC) is a citizen's advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven (11) members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisory Council.

The Paratransit Coordinating Council's (PCC) By-laws state that the PCC must nominate and elect a Chair and Vice-Chair. The Chair and Vice-Chair are allowed to serve a term of two (2) consecutive years. After holding an officer's position for two (2) consecutive years, a minimum of one (1) year must elapse before either of the officers can serve again.

Discussion:

PCC staff received an email from Lisa Hooks, Social Service Provider, that she would like to continue her membership on the PCC for another 3-year term. Ms. Hooks, with the State Council on Developmental Disabilities, has been a member since 2016. Staff recommends Board approve her so that she can continue her participation on the PCC.

Currently, the PCC has one vacancy which is for the Public Agency – Education Member

Fiscal Impact:

None.

Recommendations:

Reappoint Lisa Hooks as Social Service Provider Member for a 3-year term.

Attachments:

A. PCC Membership Status

**PCC Members and Alternates
September 2023**

Member	Alternate	Jurisdiction	Agency	Appointed	Term Expires
James Williams		Member at Large		December 2003	December 2024
Brian McLaughlin Chair		Member at Large		December 2019	December 2022
Dwayne Hankerson		MTC PAC Representative	MTC	January 2022	January 2025
VACANT		Public Agency - Education			
Teri Ruggiero		Public Agency – Health and Social Services	ODAS	September 2018	September 2024
Melissa Westlie		Social Service Provider	ILR	June 2023	June 2026
Heather Barlow		Social Service Provider	Kaiser Permanente	February 2020	February 2023
Lisa Hooks*		Social Service Provider	State Council on Developmental Disabilities	December 2016	
Cynthia Tanksley Vice-Chair		Transit User		September 2012	September 2024
Ruben Brunt		Transit User		June 2023	June 2026
Katherine Richter	Chandra Daniels	Transit User		September 2018	December 2024

*Recommended for a three-year term extension.



DATE: August 31, 2023
TO: STA Board
FROM: Dulce Jimenez, Planning Assistant
RE: Bay Area Air Quality Management District (BAAQMD) Transportation Funds for Clean Air (TFCA) Fiscal Year (FY) 2023-24 County Program Manager Funds Funding Recommendations

Background:

The Solano Transportation Authority programs Bay Area Air Quality Management District (BAAQMD) Transportation Funds for Clean Air (TFCA) Program Manager Funds. TFCA discretionary funds are able to fund Active Transportation and clean air projects, such as electric charging stations and rideshare programs. The STA Board annually approves projects for the TFCA program, with funding estimates provided by BAAQMD.

The estimated TFCA funding available for FY 2023-24 is \$415,434. On May 10, 2023, the STA Board approved the proposed FY 2023-24 funding recommendations for TFCA Program Manager Funds, with Suisun City's Driftwood Drive Project recommended for \$100,000 and Solano Mobility Programs for \$175,434. The STA Board issued a Call for Projects for the remaining balance of \$100,000 with July 17, 2023 as the deadline for project submittals. During the Call for Projects time period, STA staff did not receive any project requests.

In addition, since the Call for Projects was released, Cal Maritime—a project sponsor approved for TFCA funding as part of the FY 2020-21 funding cycle, communicated with STA staff about their project's withdrawal from receiving TFCA funds. This resulted in \$40,000 in additional funds to be reprogrammed as part of the TFCA funding capacity for FY 2023-24. Since the additional TFCA funds are from three years ago, there is a time constraint in expending these funds within the next few months or risk losing the funds to the region.

With no project request for the remaining \$100,000 made available as part of this year's Call for Projects along with the additional \$40,000 returned from Cal Maritime, there remains a total fund balance of \$140,000 available for programming.

Discussion:

One eligible candidate project that became available since this year's Call for Projects is the City of Fairfield's East Tabor Tolenas Safe Routes to School Project—an OBAG 2 priority project. STA staff and City of Fairfield staff have been in coordination about the implementation of the project, which is planned and designed to improve the safety of students by installing sidewalks, bicycle lanes, and a gated at-grade pedestrian crossing of the Union Pacific Railroad crossing at East Tabor. This project is part of a larger phased project along Tabor Avenue to Grange Middle School and Sunset Drive that was previously funded in part through the STA's SR2S Microgrant Program. STA staff recommend \$100,000 in TFCA funding be approved for this project.

As for the remaining \$40,000 in TFCA funds, due to the time constraint to reprogram the remaining funds, an eligible program that is capable of spending the funds immediately while still meeting the cost-effectiveness thresholds set by BAAQMD is the Solano Mobility Program—which was previously approved to receive \$175,434 in TFCA funds. It continues to be one of STA’s most cost-effective programs for TFCA funds due to its air emissions reduction benefits provided by its countywide rideshare and employer incentive programs that promote the use of travel alternatives in Solano County. STA staff recommend reprogramming the remaining \$40,000 to the Solano Mobility Program.

Fiscal Impact:

None to the STA Budget. The FY 2023-24 TFCA discretionary fund capacity has been adjusted to \$415,434. Funds are provided through the Bay Area Air Quality Management District (BAAQMD).

Recommendation:

Approve the programming of FY 2023-24 BAAQMD TFCA 40% County Program Manager Funds for:

1. City of Fairfield East Tabor Tolenas Safe Routes to School Project in the amount of \$100,000;
2. Solano Mobility Program for an additional \$40,000 for the adjusted total amount of \$215,434; and
3. Authorize the Executive Director to enter into funding agreements with specified project sponsors.



DATE: September 1, 2023
TO: STA Board
FROM: Ron Grassi, Director of Programs
Brandon Thomson, Transit Mobility Coordinator
RE: Contract Amendment - Solano Connected Mobility Implementation Plan

Background:

At the March 10, 2021, STA Board meeting, the scope of work and budget was approved for the Solano Connected Mobility Implementation Plan ("Plan") with a focus on Solano Express and Connective services. Since that time, STA has contracted with TMD as the consultant ("Consultant") to deliver the Plan. The Plan is currently under development with the Existing Conditions previously developed in January 2022.

The original adopted scope of work consisted of the following tasks:

1. Develop an Existing Conditions Report
2. Conduct public outreach in the communities of Solano County.
3. Create Mobility Guidelines, Performance Measures, and Benchmarks
4. Analyze Solano transit and mobility programs with adopted Guidelines, Performance Measures, and Benchmarks
5. Utilize results of an analysis to come up with recommendations for improvements on a 2, 5, and 10-year timeline for implementation.
6. Create Solano Express Bus Rapid Transit Lite Transition Plan

The MTC Blue Ribbon Transit Recovery Task Force (BTRTRF) was created in mid-2020 to address how transit would look in the Bay Area post-pandemic. The Task Force ultimately provided 27 recommendations on how to improve, integrate, and coordinate transit in the Bay Area. As part of these recommendations, \$5M was available regionwide, to facilitate early implementation strategies. As the Solano Connected Mobility Implementation Plan is designed to address Task Force recommendations, STA requested \$500,000 in early implementation funds from MTC. In early August 2021, the MTC Programming and Allocations Committee approved the request from STA.

At the September 8th, 2021, STA Board meeting, an amendment to add these additional funds to the Plan was approved. The additional funding allowed for further scope expansion, which can be found below:

1. Address BTRTRF's 27 recommendations, currently referred to as the 6 functional areas as they relate to Solano.
2. Expand Solano Express Operational Analysis and BRT Lite recommendations to include SR37 and I-505 corridors.
3. Utilizing the existing route structure, recommend how additional operational hours should be invested into the system. (e.g., additional 10k, 20k, and 40k annual hours.)
4. Assist with components of Solano Express Transition Plan, from 2 operators to 1.
5. Expand Micro-Transit recommendations into a Micro-Transit Implementation Plan, focusing on connecting to regional transit opportunities.

Discussion:

Thus far, TMD has made progress in developing three key items such as the Market Assessment, Solano Mobility Benchmarks, and an initial engagement of the public during the public outreach campaign. The abovementioned projects were coordinated through the Project Leadership Team (PLT), reviewed by the Solano Express Intercity Transit Consortium, STA TAC, and adopted by the STA Board. A copy of the Market Assessment can be found in Attachment A, while the Solano Mobility Benchmarks analysis can be found in Attachment B, and a summary of the public outreach conducted thus far can be found in Attachment C. Additional work to be completed as a part of the Solano Connected Mobility Implementation Plan includes the following:

Coordination of Blue-Ribbon Task Force (BRTF) Recommendations: TMD will prepare a Tech Memo describing existing and proposed actions to address the BRTF focus areas and recommendations for additional actions to fulfill the BRTF recommendations. The original 27 BRTF reconditions have been grouped into six focus areas. Building off work already completed, TMD will update how STA and the transit agencies are fulfilling the BRTF recommendations, consider regional developments that may impact Solano County, identify strategies, and develop proposals that address areas where additional actions are needed to address the BRTF recommendations.

Detailed Service Implementation Plan for SR 37 Express bus service: Caltrans has asked STA for a detailed service plan for the SR 37 corridor. Based on the draft SR 37 tech memo that has been prepared, TMD will develop a detailed phased and tiered service plan that includes specific route alignment, schedules, stop locations, equipment needs contractual arrangements with partner agencies (e.g., use of San Rafael Transit Center), fare and transfer arrangements, capital procurement, long term funding, Green House Gas (GHG) and Vehicle Miles Travel (VMT) impacts.

I-80 Corridor and I-505 Corridor Plans TMD will develop a proposal for transit and mobility service on the I-80 corridor to Sacramento and the I-505 corridor. The proposal will include routes, potential stop locations, conceptual schedules, estimated demand, operating costs, and capital costs.

Support the Transit Element for Countywide Transportation Plan: TMD will support the development of the Countywide Transportation Plan Transit Element. This will include a review of the most recent short-range transit plans (SRTP) for STA and each of the transit operators and the completed work of the Connected Mobility Plan. Transit operators will be reviewed to determine changes in short- and long-term plans since the completion of the SRTPs.

The draft service concept for Solano Express and conceptual design for stops/mobility hubs improvements that have been developed as part of the Connected Mobility Plan will be modified based on STA, transit agency, and public input. For Solano Express, service scenarios with frequency and span of service will be developed. Access plans for each Solano Express stop will be created. In addition, a concept on how local and regional services integrate to maximize access to employment, healthcare, education, and other destinations both within Solano County as well as to destinations outside of the county minimizing out-of-direction travel and minimizing total travel time will be analyzed. This will include the best way to integrate fixed route transit with alternative nodes of shared ride mobility such as Microtransit, a scheduling concept that optimizes connectivity with minimal wait time among both local and regional fixed route services and identify gaps in the provision of transit or shared ride services in areas with underlying demand, particularly Equity Priority Communities.

Fiscal Impacts:

The Connected Mobility Implementation Plan is funded through a TIRCP Grant, an MTC quick strike grant, and State Transit Assistance Funds (STAF). For FY 2023-24, \$247,420 of quick strike funds are matched with \$197,580 in State Transit Assistance Funds for a total funding amount of \$445,000.

Recommendation:

Authorize the Executive Director to amend the Solano Connected Mobility Implementation Plan contract with TMD for an amount of \$345,000 for a total contract amount not to exceed \$1,245,000 to implement the scope as identified in the staff report.

Attachments:

Posted on STA Website - click here for immediate review and printing:

- A. [Solano Mobility Market Assessment](#)
- B. [Solano Mobility Benchmarks](#)
- C. [Survey Results Summary \(May 2022\)](#)

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DATE: August 10, 2023
TO: STA Board
FROM: Lorene Garrett, Senior Program Coordinator
April Wells, Transit Mobility Coordinator I
Julie Davidson, Customer Service Representative
RE: Solano Mobility Programs Annual Report for FY 2022-23 –
Employer Commuter Programs

Background:

The original Solano County Rideshare Program began as part of a statewide network of rideshare programs in the early 1990s, funded primarily by Caltrans to manage countywide and regional rideshare programs in Solano County, and to provide air quality improvements through trip reduction. In 2000, Solano Commuter Information was transferred from Solano County to STA and became Solano Napa Commuter Information a few years later. Today the Solano Mobility Employer Commuter Program provides commuter incentives to encourage sustainable mode shift for residents and employees in the county. Solano Mobility staff engages businesses, homeowner associations, community clubs and organizations to promote commuter benefits.

Discussion:

STA's Employer Commuter program continued to offer commuter incentives and subsidies to residents and employees of Solano County. A complete list and update of the STA's Employer Commuter Program is included as Attachment A.

This fiscal year, the Employer Commuter program tabled 36 events reaching 1,471 commuters and business owners. There were 80,463 views of the Solano Mobility website this past fiscal year compared to 59,266 in FY 2021-22. There were 34,533 views of Solano Mobility social media content (Twitter, Facebook, and Instagram) during FY 2022-23. STA staff continued marketing Solano Mobility Commuter Programs in print and other mediums. Ads on the Vallejo Ferry continued to significantly increase participation in the First/Last Mile program.

STA's Employer Commuter program staff hosted the 29th Annual Bike to Wherever Days (Bike Month) event for Solano County, working as part of the nine county Bay Area TAC. 473 people participated in 2023's Bike to Work Day, matching 2019 participation. This year's activities also included Bike to School Day, a community ride, a bike maintenance and skills clinic, photo contest and pledge to ride.

One new program was implemented this fiscal year, increasing the number of commuter programs to eight. The new Guaranteed Ride program assists Solano Express riders with cancelled or late route.

Two new programs were initiated for launch in the next fiscal year, increasing the number of commuter programs to ten. The Equitable Access to Justice pilot program will assist the Solano Superior Courts by providing 100% subsidized rides to court appointments for court participants.

The goal is to eliminate transportation as a barrier to court participation. The Solano Mobility Express Vanpool pilot program will provide a replacement option for riders traveling between Vacaville, Dixon, and Sacramento after Blue Line Solano Express service to Sacramento ends. The STA's goal for next year is to successfully launch both new programs.

In FY 2022-23, most commuter programs increased in participation (Attachment B). The goal for the next fiscal year is to further increase program participation through meeting with local businesses, attending Chambers of Commerce and Solano County specialty chambers events, attending community meetings, and presenting at business organization meetings. In addition, STA's Solano Mobility Employer Commuter Program staff will continue outreach to commuters via Bike to Wherever Days events, tabling events, pop-ups at transit hubs, advertising, social media, newsletter, and website presence.

Staff proposes to expand the First/Last Mile program to facilitate Benicia residents traveling to the Martinez Amtrak station, a CTP Transit Element Committee recommendation. In addition, staff proposes to facilitate Solano Mobility Express Vanpool commuters traveling to and from employment in downtown Sacramento by providing First/Last Mile connections between downtown Sacramento employers and Sacramento Solano Mobility Express Vanpool stops.

Fiscal Impact:

The approved FY 2023-24 budget of \$644,800 for STA's Solano Mobility Employer Commuter Program is funded through Congestion Mitigation and Air Quality (CMAQ) program funds as part of MTC's One Bay Area Grant (OBAG), Transportation Fund for Clean Air (TFCA) funds through the Bay Area Air Quality Management District (BAAQMD), Clean Air Funds through the Yolo Solano Air Quality Management District (YSAQMD) and State Transit Assistance Funds (STAF). The First/Last Mile expansion to Benicia and Downtown Sacramento will add minimal fiscal impact.

Recommendations:

Authorize the Executive Director to expand the following:

1. Benicia Lyft program to add a connection to the Martinez Amtrak Station; and
2. First/Last Mile Commuter Program to provide connections between downtown Sacramento employers and Sacramento vanpool stops.

Attachments:

- A. STA Employer and Commuter Program Summary
- B. Commuter Program Participation Fiscal Year Comparison

STA Employer and Commuter Program Summary

Commuter Programs

Amtrak Lyft

The Amtrak + Lyft Program was designed to reduce greenhouse gas emissions by reducing the number of solo vehicles on the road. For \$20, the program provides participants a 10-ride Amtrak pass plus free Solano County train station Lyft connections (up to \$25). Participants must be residents of, or employed in Fairfield, Suisun City, or Vacaville, and new to Amtrak for commuting. Participants can use this program up to 3 times. Twenty-five commuters enrolled in the program in FY 2022-23 increasing the total enrollment to 100 since the start of the program in 2019. Forty-six tickets totaling \$5,029 were purchased.

Bucks for Bikes

The Bucks for Bikes program was implemented in 2003 to encourage Solano County residents to bike to work for all or a portion of their commute. Approved applicants can receive reimbursement for 60% of the cost of a new bike and helmet up to \$300. Riders are encouraged to log their trips on the Commute Solano (Rideamigos) platform to earn additional incentives. 12 reimbursements for a total of \$2,831.97 were provided in FY 2022-23.

Commute Solano (Rideamigos) Online Platform

Prior to the pandemic the Commute Solano platform was expanded to include access to all Solano Mobility commuter benefit programs (Bucks for Bikes, First/Last Mile, Guaranteed Ride Home, etc.). Commuters can also find rideshare opportunities and connect with employees in their networks. Platform users can log alternative transportation modes such as transit, ridesharing, active transportation, and teleworking to earn points and receive gift cards as a Commute Reward. In FY 2022-23, 733 active users logged approximately 9,800 alternative commute trips for an estimated savings of 68.3 tons of CO₂. The platform had a 74% increase in active users with 560 new accounts created.

STA's Employer Commuter program staff continued to partner with the North Bay counties (Napa, Sonoma, and Marin Counties) on the SR-37 Congestion Management project. The project leveraged the Rideamigos platform to promote ridesharing opportunities along the corridor and to provide for strategic Traffic Demand Management (TDM) coordination.

First/Last Mile

The First/Last Mile program provides 80% subsidized Lyft rides (up to a maximum of \$25 per ride) to and from 12 Solano County transit hubs (Amtrak stations and Solano Express fixed stops) for Solano County employees and residents who have trouble connecting to transit for their work commute. The goal is to encourage transit use and decrease single occupancy vehicle usage. 643 commuters registered for the First/Last Mile program in FY 2022-23 increasing program participation to 1,296 commuters. 26,429 rides totaling \$381,249.02 were provided.

Guaranteed Ride Home (GRH)

The Guaranteed Ride Home (GRH) Program supports Solano County employees who commute by reimbursing the cost of a ride home (up to \$100) if an emergency arises or their transit route is cancelled. Program participants may use taxi, Uber, or Lyft. To participate in the program, commuters must live or work in Solano County. Participants who commute into Solano County for employment must live within 100 miles of Solano County. Participants can use the program no more than three times per calendar month, and no more than six times during a calendar year. Twenty GRH reimbursements totaling \$1,631.47 were provided in FY 2022-23. 3,844 Commute Solano members are registered for the program.⁸⁹

Guaranteed Ride (GR)

The Guaranteed Ride Home program was expanded by STA during FY 2022-23, to increase equity and accessibility for those who are not able to afford to pay for their ride and wait for reimbursement. The Guaranteed Ride program added an Uber Voucher option for Solano Express riders with a route canceled. 243 Solano Express riders signed up for the GR program. 2,371 rides totaling \$93,609.76 were provided.

Solano Express 2-for-1 Incentive

To encourage new ridership on the Solano Express bus lines, the STA initiated a 2-for-1 incentive through the Solano Mobility Call Center in October 2021. There were 25 2-for-1 matching pass incentives valued at \$2,762 redeemed in FY 2022-23 by Solano Express riders. In November of 2022, the STA began offering a \$125 Clipper Card for riders purchasing a monthly Solano Express pass. 40 Clipper Cards valued at \$5,000 were provided in FY 2022-23.

Vanpool Program

Solano Mobility continued to provide a \$200/month subsidy for 2 years for new vanpools traveling to or from Solano County. In FY 2022-23, 23 vanpools received the subsidy with 8 new vanpools formed this year. 58 owner-operated and Enterprise vanpools traveled to and from Solano County in FY 22-23.

Employer Program

To consolidate Solano Mobility commuter programs and services, the Employer Program was created in October 2017. The Program informs Solano County employers about the benefits and services available to assist their employees with their commutes. The Solano EDC continues to partner with Solano Mobility to promote STA's commuter benefits via direct mail, social media and in person events. This fiscal year the Solano EDC and STA staff tabled/attended 26 chamber/business events.

Commuter Program Participation Fiscal Year Comparison

FISCAL YEAR COMPARISON					
Program	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Amtrak + Lyft (A+L)	19	43	5	9	25
Bucks for Bikes	10	9	6	12	12
Commute Solano Active Participants	--	51	270	421	733
First/ Last Mile (FLM) Shuttle Participants	81	195	296	653	1296
Guaranteed Ride Home	10	1	1	5	20
Guaranteed Ride (GR)	--	--	--	--	243
Solano Express 2-1 Promotion	--	--	--	67	65
Vanpool	3	1	1	12	23

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DATE: August 11, 2023
TO: STA TAC
FROM: Nick Burton, Director of Projects
RE: I-80 Westbound Cordelia Commercial Vehicle Enforcement Facility –
Right of Way Acquisition Phase

Background:

The Cordelia Truck Scales, built in 1958, are located on I-80 between Suisun Valley Road and SR 12 East, in Fairfield. Although the scales are located at an optimum site from an enforcement standpoint—capturing virtually all the freeway truck traffic traveling to and from SR 12, I-680, and I-80—they are also located in the most congested freeway segment of the county. Despite their strategic location, the existing truck scale facilities are inefficient and considerably undersized to accommodate current and projected future truck traffic over the next 40 years.

The Westbound Truck Scales are part of California’s network of Commercial Vehicle Enforcement Facilities (CVEFs) located off the State highways where the California Highway Patrol (CHP) inspects the weight of trucks and commercial vehicles. CVEFs prolong the useful life of the highways and protect the safety of road users by preventing the movement of overweight vehicles. An STA study found that in locations without truck scales, 75 percent of all trucks have been shown to be overweight compared to less than 10 percent in locations with truck scales. Therefore, even the presence of truck scales and the requirement for all trucks to be weighed acts as a deterrent factor for dangerously overweight trucks. The Cordelia CVEFs are the only truck scale facilities along I-80 within 60 miles, making them a critical piece of safety infrastructure on one of the State’s most congested corridors.

However, today truck queues regularly overwhelm the available ramp lengths and backs up onto the freeway, causing the facility to close. When the facility closes, trucks that possibly have critical safety issues are allowed to drive by without being inspected, potentially causing accidents, damaging infrastructure elsewhere, or emitting increased emissions in the congested corridor. The limited capacity of the current facility also increases the amount of time it takes for a truck to be processed. Considering it is anticipated that in the year 2035 traffic will peak at over 1,454 trucks per hour, the current facility is woefully undersized.

The Project will replace the existing, dated, and under capacity westbound truck scales facility with a new and modernized facility located approximately 0.7 miles east of its current location in Cordelia, Solano County. Constructing and opening the new facility will increase safety of the I-80 corridor, reduce greenhouse (GHG) gas emissions, stimulate economic activity, facilitate trade, and create & preserve jobs as described below:

- Accommodate up to 1000 trucks an hour (currently 500-700 trucks a day)
- Reduce rear-end collisions and weaving along I-80 in the project area.
- Provide California Highway Patrol with increased enforcement capacity.
- Improve travel times for both commercial and non-commercial vehicles.
- Decrease congestion at entrance/exits points of facility.
- Reduce environmental impact of freight movement.
- Facilitate zero-emission freight fueling with the installation of electric charging infrastructure for trucks and CHP vehicles.

Additionally, the Project is sized for this future traffic demand and utilizes state-of-the-art technology to prescreen all trucks, enabling inspectors and officers to focus their attention on those trucks most likely to have safety violations. Further, the off and on ramps for the facility will be modernized to reduce congestion and conflicts between trucks and vehicles at the SR 12 on-ramp and trucks re-entering I-80 and cars exiting onto I-680. These improvements will increase the capacity and rate that trucks can pass through the site and eliminate queuing onto the freeway.

The Project also includes installation of state-of-the-art technology that reduces accidents and infrastructure damage throughout the freeway system and improves the free flow of goods and services. This will include the installation of vehicle screening technology (i.e., tire and brake anomaly screening) encourages better fleet management which equates to fewer accidents involving critical vehicle components, less unexpected down time, and fewer delays for the traveling public.

The Project has been environmentally cleared by the STA as part of the I-80/I-680/SR 12 Interchange environmental and has recently completed 65% Plans Specifications and Engineering (PS&E) package. The STA has taken the lead on both the environmental and PS&E phases.

Discussion:

The next step for delivery of this Project will be to complete the Right of Way (R/W) acquisition phase which the Solano Transportation Authority (STA) will also be the lead for. The budget for the R/W phase is \$25.47 million and is anticipated to take one year which was initiated with the Metropolitan Transportation Commission (MTC) approval of the Regional Measure 3 (RM3) funds that fully funded the phase.

The RM3 request first went to the STA Board meeting in April and was approved on the Consent Calendar and was subsequently approved by the MTC at the June Commission meeting. After the approval of the funding, the STA project team has begun reaching out to landowners with a notice of intent to appraise and setting up meetings to meet and discuss the process.

The acquisition process is expected to be completed in July of 2024 to allow for construction to begin in late summer. Construction funding was approved by the California Transportation Commission (CTC) in the amount of \$129M as part of the 2022 Trade Corridor Enhancement Program (TCEP) at the June 2023 Commission meeting. These funds, in combination with the remaining RM3 funds set aside for construction, fully fund the construction phase.

Fiscal Impact:

The R/W acquisition phase for the I-80 Westbound Truck Scales Project will be funded with RM3 funds.

Recommendation:

Informational.



DATE: August 31, 2023
TO: STA Board
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator
Samantha Harris, Mobility Program Intern
RE: Solano Mobility Programs Annual Report for FY 2022-23–
Older Adults and People with Disabilities Programs

Background:

The Solano County Mobility Management Program was developed in response to public input provided at two mobility summits held in 2009 and the Solano Transportation Study for Seniors and People with Disabilities completed in 2011. Mobility Management was identified as a priority strategy to address the transportation needs of seniors, people with disabilities, low income and transit dependent individuals in the 2011 study. On April 9, 2014, the Solano Transportation Authority (STA) Board unanimously adopted the Solano County Mobility Management Plan which included authorizing the STA to begin implementation of the four key priority elements identified in the 2014 Plan: Countywide In-Person American Disability Act (ADA) Eligibility and Certification Program, Travel Training, Senior Driver Safety Information, and the Solano Mobility One Stop Call Center.

Between 2017 and 2018, eight (8) additional mobility summits were held throughout Solano County to update the plan. Based on the findings obtained from this outreach, the Medical Trip Concierge Program (through GoGo Grandparent) was implemented to address the number 1 issue that came up at that time: a need for transportation to and from medical appointments. Findings also recommended a need for medical transportation for Solano County Veterans, with specific emphasis on getting to and from the Martinez VA Clinic. Based on these findings, the Medical Trip Concierge Program using GoGo Grandparent was implemented in 2019 and the Veterans' Mobility Program was implemented as a pilot program in April of 2022. STA additionally manages the Intercity Taxi Card Program, which transitioned from Solano County in February of 2015, and the SolTrans Local Taxi Program utilizing the PEX card. Both taxi programs require ADA eligibility.

Discussion:

Utilization of the Mobility Programs continues to grow based on increased outreach efforts by STA's Solano Mobility staff. For the purposes of this report, STA staff will provide a fiscal year end highlights on the following programs:

1. Travel Training
2. Countywide ADA In-Person Eligibility Program
3. Taxi Card Program utilizing the PEX Card
4. Medical Trip Concierge using GoGo Grandparent
5. Veterans Mobility Program

Additional details regarding the program are also included in Attachment A, "Solano Mobility Program Update".

1. Travel Training:

STA welcomes Melissa Westlie as the new Solano County Travel Trainer through Independent Living Resources. Melissa is being trained with STA's Cindy Hayes, who has been with the program since its implementation in 2014 and assisted with program improvements to develop the program as it is currently.

- A total of 199 Travel Trainings (Individual, Field Trip and Classroom) were conducted.
- 16 presentations to 427 audience members were completed.
- 2,538 individuals received information during 45 Outreach activities.
- Upon request, trainees are and will continue to be provided with Personal Protective Equipment (PPE) such as masks, gloves and hand sanitizer.

2. Countywide In-Person Americans with Disabilities Act (ADA) Evaluations:

STA contracted with Paratransit Inc., in July 2023 to conduct the ADA In-Person Evaluations. Paratransit Inc., will replace CARE Evaluators, who had conducted assessments since 2013. STA staff wishes to thank CARE for the many years of service.

- A total of 688 Evaluations were conducted. This was slightly above the 674 total evaluations conducted in FY21-22.
- There was a total of 94 Auto Renewals, which saved the program \$19,049.
- Evaluations had been conducted through paper applications and a phone interview. In-person assessments will resume in September 2023.

3. Taxi Card Program utilizing the PEX Card:

- 3,208 Intercity Taxi trips were taken in FY2022-23, which is slightly less than the prior year's 3,470 trips taken.
- 35 WAV rides were taken.
- STA entered into a formal agreement with the main Solano Taxi provider, Veterans Corp., to be the exclusive wheelchair accessible provider for this program.

4. Medical Trip Concierge Program (GoGo Grandparents):

The Gogo Grandparents Program total rides for this year well surpassed last year's number and continues to be one of the most popular Solano Mobility Programs. It has been expanded to include Veterans and will be assisting Solano County Court in a new pilot program launching July 2023. Wheelchair Accessible Vehicles (WAV) were made available to the program in March 2023.

- 11,548 rides were taken using the GoGo Program. This is an increase of 3,253 rides over last FY usage of 8,295 rides taken.
- 201 WAV rides provided between March and June.
- STA began tracking trips by city. Vallejo and Fairfield residents utilized the program most often.

5. Veterans Mobility Program:

The Program implementation began in April of 2022. Rides have been provided to Solano County Veterans to the Martinez VA Clinic since the program's implementation. Extensive outreach is now underway with Veterans being the target audience.

- 108 rides were provided in FY2022-23.
- Outreach and Presentations have reached 130 Veterans and usage is expected to increase next Fiscal Year.
- The statistics for this program are incorporated into the main GoGo data on Attachment A.

Fiscal Impact:

The approved FY 2023-24 budget for Solano Mobility programs is \$1,375,000 funded through State Transit Assistance Funds (STAF), Solano County Transportation Development Act (TDA) Funds, TDA from Partner Agencies, and FTA 5310 Funds.

Recommendation:

Informational.

Attachment:

A. Solano Mobility Program Update for Quarter 3 of FY 2022-23

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Solano Mobility Program Update for Quarter 3 of FY 2022-23

Travel Training FY Comparison by Category

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY19-20	FY20-21	FY21-22	FY22-23
Call Center Referrals	0	51	74	90	57	19	17	61
Individual Trainings	37	14	9	107	49	52	56	57
Completed/Graduated Total	0	0	12	29	14	0	3	0
Group/Classroom Trainees	0	0	0	33	82	0	0	68
Field Trip Totals	0	7	5	26	16	2	18	14
Field Trip Trainees	0	52	23	142	83	13	97	74
Presentations Total	0	57*	23	68	20	1	15	16
Audience Members	332	300*	349	663	534	8	239	427
Outreach Activities	0	0	106	294	98	33	27	45
Number of People Reached	0	305*	1117	4494	1480	239	1528	2538

ADA Eligibility Results FY Comparison by Eligibility

	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Unrestricted	1046	987	877	590	516	619	576
Conditional	85	71	76	53	47	35	56
Trip-by-trip	20	9	2	11	6	1	4
Temporary	62	56	56	19	13	19	31
Denied	14	40	13	6	7	0	1
Totals	1227	1163	1024	679	589	674	668

ATTACHMENT A

Intercity Taxi Card Program FY Comparison by Month

	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Month	Taxi Scrip	Taxi and PEX	Taxi and PEX	PEX	PEX	PEX
July	607	560	413	267	240	278
August	837	824	482	262	316	298
September	783	678	408	289	347	286
October	464	824	452	259	266	238
November	728	588	455	260	249	240
December	647	703	500	292	253	216
January	705	447	516	269	299	274
February	624	564	460	262	296	277
March	675	741	346	318	313	284
April	582	550	203	303	263	311
May	675	653	259	273	273	247
June	573	489	251	260	355	259
Totals:	7900	7,621	4745	3314	3470	3208

GoGo Program Trips FY Comparison by Month

Month	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
July	0	491	240	529	812
August	0	894	146	558	848
September	0	740	228	624	865
October	0	809	494	662	935
November	0	277	389	698	855
December	0	273	430	663	871
January	0	282	464	768	865
February	0	264	425	716	965
March	0	155	549	784	1163
April	3	83	505	746	1049
May	90	178	462	752	1153
June	304	267	504	795	1167
Totals	397	4,713	4,836	8,295	11,548

FY22/23 GoGo trips by City							
Month	Vallejo	Benicia	Suisun	Vacaville	Rio Vista	Dixon	Fairfield
July	323	42	82	70	8	10	261
August	314	53	95	68	16	10	279
September	343	51	54	84	8	23	319
October	344	54	60	99	12	28	312
November	333	47	69	109	5	9	286
December	304	46	74	94	5	6	331
January	358	48	47	89	0	0	308
February	373	62	61	111	9	7	328
March	426	70	113	156	7	5	361
April	388	78	75	116	20	10	376
May	398	98	87	145	32	9	450
June	506	71	24	69	1	11	121
Totals	4410	720	841	1210	123	128	3732

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DATE: August 9, 2023
TO: Solano Express Intercity Transit Consortium
FROM: April Wells, Program Coordinator I
Brandon Thomson, Transit Mobility Coordinator
RE: Solano Mobility Programs Annual Report for FY 2022-23 –
Vehicle Share Program

Background:

The concept of a Vehicle Share Program for Solano County was one of several proposed in Solano Community Based Transportation Studies and the 2011 Solano County Mobility Study for Seniors and People with Disabilities conducted by the Solano Transportation Authority (STA).

The issues raised were as follows: Community Based Organizations (CBOs)/Non-profits do not have the funding to own and operate a vehicle and only need a vehicle a few hours a week to transport their clients to medical appointment, social services, and activities to stay engaged in their community.

In November 2018 the Solano County Board of Supervisors approved an intergovernmental agreement with Yocha Dehe Wintun Nation for \$1,000,000 to implement five projects to improve the health and well-being of Solano County residents. One of the projects is to improve transportation options for non-ambulatory low-income older adults and people with disabilities to access medical appointments, social services, and other activities. \$100,000 was allocated to partner with Solano Transportation Authority (STA) to purchase two wheelchair-accessible vans for a Vehicle Share Program. A Vehicle Share Program would allow vehicles to be shared amongst multiple non-profits, the public or any other 501(c)(3) organization that provides services for older adults and people with disabilities in Solano County. With the funds provided by Yocha Dehe Wintun Nation through the County of Solano, STA was able to purchase two-wheel chair-accessible vehicles that were unveiled to the public in June 2019.

Discussion:

Since the unveiling of the two vehicles, STA staff worked with multiple Solano CBOs (Community Action Northbay, Connections for Life, Faith in Action, Independent Living Resources, and the Opportunity House) to develop policies and procedures for use of the vehicles. STA contracts with Michaels Transportation to provide driver training and to date 17 drivers representing 8 CBOs (Community Action Northbay, Connections for Life, Faith in Action, Independent Living Resources, Vallejo Senior Citizens' Council, Guru Sikh Temple, Vallejo Project, and the Opportunity House) have successfully completed their training and are able to utilize the vans per the program guidelines.

Due to the COVID pandemic, the requests to use the vehicle share vans have been stagnant but recently are starting to have more demand. The Vallejo Project has remained an active user and utilizes the van at least three times a week for various tasks such as medical trips and after-

school activities. Connections for Life utilized a vehicle to transport older adults to their medical appointments, with Rachel Cook from Connections for Life stating: “Having access to these vans has been truly beneficial for the individuals we provide services to. Our people have been able to attend events out in their community, participate in events with their peers, as well as be able to access transportation for doctor's appointments and other important appointments they have. The freedom to get out and about in their community has been a wonderful gift.”

The STA and the City of Suisun City have also utilized the Vehicle Share Program to transport students and ADA-eligible riders on an emergency basis when a vehicle for their microtransit program was not able to operate. Moreover, as we emerge out of the COVID-19 Pandemic, staff recommends contracting with another provider to administer volunteer vehicle training as the current training provider is having staffing challenges. Therefore, staff engaged various entities that provide ADA training; however, the Veterans Corporation was the only respondent. Based upon their experience and availability staff does not anticipate their contract to exceed \$10,000 dollars annually, which is within the budgeted amount for this program.

Additionally, STA has recently promoted a former Customer Service Representative, April Wells, to Program Coordinator 1 who will be assisting with the Solano County Vehicle Share Program. Under this new role, she will be re-engaging the existing participating nonprofits to see how to best garner more participation from them as well as engage nonprofits that may be unaware of the existing program. Staff will provide an update during the first quarter of FY 2023-24.

Fiscal Impact:

The Vehicle Share Program is funded by State Transit Assistance Funds in the amount of \$75,000 to cover staff time, maintenance, volunteer training, and insurance. Funding is already included in the STA Fiscal Year 2023-24 Budget.

Recommendation:

Informational.

Attachment:

- A. Vehicle Share Ridership

VEHICLE SHARE RIDERSHIP

FY 2022-23 SOLANO COUNTY VEHICLE SHARE PROGRAM USE													
Agency	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Community Action Northbay	0	0	0	0	0	0	0	0	0	0	0	0	0
Connections for Life	0	0	0	2	0	0	0	0	0	0	0	0	2
Faith in Action	0	0	0	0	0	0	0	0	0	0	0	0	0
Guru Sikh Temple	0	0	0	0	0	0	0	0	0	0	0	0	0
Independent Living Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
Opportunity House	0	0	0	0	0	0	0	0	0	0	0	0	0
STA/Suisun City	0	0	0	0	0	0	8	16	8	2	8	14	56
Vallejo Project	15	12	22	23	27	15	16	22	30	29	16	12	239
Vallejo Senior Citizens Council	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	15	12	22	25	27	15	24	38	38	31	24	26	297

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DATE : August 1, 2023
TO: STA Board
FROM: Erika Dohina, Program Services Supervisor
RE: Solano Mobility Programs Annual Report for FY 2022-23 – Solano Mobility Call Center

Background:

The Solano Mobility Program of the Solano Transportation Authority (STA) began as part of a statewide network of rideshare programs funded primarily by Caltrans for the purpose of managing countywide and regional rideshare programs in Solano County and providing air quality improvements through trip reduction.

February 2014 the STA expanded its services to include the Solano Mobility Call Center. was originally one of four Solano Mobility priorities identified in 2011 recent Solano Transportation Study for Older Adults and People with Disabilities. In addition to providing commuters and Solano County employers with information on a variety of transit services and incentive programs, the Mobility Call Center provides Older Adults and people with disabilities with a range of various mobility information.

Discussion:

Solano Mobility Call Center

For the Fiscal Year (FY) 2022-23, the Solano Mobility Call Center assisted 10,919 customers. This is a 35% increase from last fiscal year. There was also a significant surge in website hits with 80,463 which is a 36% increase from last year.

The Call Center Activity Annual Summary:

- Assisted 421 walk in customers.
- Processed 59 Regional Transit Connection (RTC) Applications
(RTC: A discount ID card that is available to persons with qualifying disabilities. Once qualified, are able to use on fixed-route, BART, and ferry systems throughout the San Francisco Bay Area.)
- Processed 1036 PEX cards
(PEX: The Intercity Taxi card program can be used by ADA (American Disabilities Act) certified individuals to pay discounted taxi fare in Solano County).
- Implemented Guaranteed Ride Program, Suisun Microtransit and GoGo Grandparent added wheelchair accessible vehicles.

Even with an average of increase in calls, walk ins and website hits, the Solano Mobility Call Center staff has an average wait time of answering calls in less than 10 seconds and have received multiple compliments for offering this type of service.

Fiscal Impact:

The approved FY 2023-24 budget for the One-Stop Call Center programs is \$419,667 funded through FTA 5310, One Bay Area Grant 3(OBAG), and State Transit Assistance Funds (STAF).

Recommendation:

Informational.

Attachment:

- A. Call Center Activity Chart

CALL CENTER ACTIVITY CHART ANNUAL REPORT

Mobility Call Center Activities	FY 20/21 Totals	FY 21/22 Totals	FY 22/23 Totals
<u>Seniors & People W/Disabilities-Calls</u>			
ADA Paratransit Eligibility	633	847	991
RTC Questions	154	357	293
GoGo Calls	1161	788	897
Taxi Scrip Local Questions	473	641	955
Taxi Scrip InterCity Questions	1723	2284	2712
<u>General Mobility Call Center</u>			
Transit Calls	981	1209	1769
Employer Incentives/Programs calls	127	356	481
Microtransit/Lyft	125	216	587
Private Transportation	134	124	146
Veteran's services	N/A	N/A	29
Travel Training Inquiries	72	452	349
Trip Planning	139	142	284
Other	1020	769	580
Total Calls	6,597	8,103	10,919
<u>Sales</u>			
Clipper Card Sales	9	11	95
Bike Link Cards Sold	0	0	0
RTC Apps Processed	25	33	59
PEX Card Sales	846	904	1036
Total Walk-ins	34	148	421
<u>Other</u>			
Bilingual calls/walk ins	N/A	23	43
Calls over 5 minutes	N/A	668	683
Solano Mobility Website Hits	24,212	59,266	80,463
Total People Assisted	6,631	8,251	11,340



DATE: August 30, 2023
TO: STA Board
FROM: Leslie Gould, Assistant Project Manager
Jasper Alve, Project Manager
RE: Pavement Maintenance Collaboration Update

Background:

The Metropolitan Transportation Commission (MTC) released a report titled the Pavement Condition of Bay Area Jurisdiction 2021 Report as shown in Attachment A, which documents the three-year moving average of the roadway conditions across the region of which Solano County is apart. The report cited that the average score for the entire local roadways in the County is 67, which is equivalent to a rating of Fair. Roadway conditions that score on the lower end of the rating Fair generally have significant levels of distress and may require a combination of rehabilitation and preventive maintenance to keep them from deteriorating rapidly. Despite this average, however, there are several local jurisdictions in the report whose roadway conditions are below Fair – two are rated as At-Risk and one jurisdiction rated as Poor. According to Solano Transportation Authority's (STA) Solano Countywide Pothole Report as shown in Attachment B, the cost to maintain pavements that need significant rehabilitation or reconstruction may be ten times more than pavements that are in good condition (a PCI of 70 or above).

Due to ever-increasing, inflation-related challenges to maintaining the pavements in Solano County, STA's Technical Advisory Committee (TAC) formed the Multi-Agency Collaboration for Pavement Maintenance Working Group. On March 8, 2023, the STA Board adopted five cost-saving measures, identified in Attachment C, as best practices for pavement management among the local jurisdictions throughout the County.

Discussion:

The challenge to pavement maintenance is not merely a Solano County problem, but a state and federal issue as well. To maximize resources, Caltrans has initiated a collaborative effort to bring forth best practices for transportation asset management:

California Cross Agency Asset Management Forum

The California Cross Agency Asset Management Forum is dedicated to sharing and developing best asset management practices with California federal, state, city and county engineers, project managers, public works officials and executives, academia, and consultants who work with State and Local agencies. The purpose of the Forum is to establish ongoing discussions and presentations intended to improve asset management practices across participating California agencies.

Goals of the Forum:

- Provide an ongoing forum to discuss a variety of asset management topics
- Receive guidance on target setting and Transportation Performance Management topics
- Host asset management presentations from California and national leaders

- Build your network of professionals across all levels of transportation agencies in California
- Share best practices from agencies across California
- Development of a broader network of peers and cross agency collaboration

The kick-off meeting was held in February 2023, and they continue on a bi-monthly basis. Each meeting addresses a different aspect of transportation asset management, with pavement management as the focal point of the May 2023 meeting. Among the highlights, John Harvey, PhD, PE (Director of City and County Pavement Improvement Center, UC Davis) covered some recommendations for agencies:

- Use PCI as communication tool and initial screening data; use condition survey cracking data to support decision making
- Get good asphalt compaction
- Change unmaintainable low-volume surface-treated road to low-cost maintainable engineered gravel roads
- Get training - City and County Pavement Improvement Center ([CCPIC](#))

The upcoming topics include Transportation Management Systems in September, and Transportation Performance Management in November. The meeting facilitators continue to seek organizations who feel that they have a best practice to share on a given topic. Should your organization wish to contribute, you may contact the forum organizer at CT-TAM@dot.ca.gov. Additional information about the forum, including previous meeting videos and presentations, may be found on its [website](#).

This informational item was presented to the STA TAC on August 30, 2023.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachments:

- A. Pavement Condition of Bay Area Jurisdiction 2021 Report
- B. [Solano Countywide Pothole Report](#)
- C. Five Potential Cost-Saving Measures

Pavement Condition Of Bay Area Jurisdictions 2021

Pavement Condition Index (PCI) for Bay Area Jurisdictions, 2021

			3-Year Moving Average		
Jurisdiction	County	Total Lane Miles	2019	2020	2021
Very Good (PCI = 80–89)					
Cupertino	Santa Clara	297.7	84	85	84
Orinda	Contra Costa	187.4	75	81	83
Palo Alto	Santa Clara	414.4	84	84	83
Dublin	Alameda	327.0	85	84	82
Brentwood	Contra Costa	425.9	82	81	81
Solano County	Solano	930.1	81	80	80
Good (PCI = 70–79)					
Danville	Contra Costa	324.0	80	80	79
Foster City	San Mateo	120.1	81	80	79
Los Altos Hills	Santa Clara	124.7	80	79	79
Clayton	Contra Costa	94.2	82	81	79
Woodside	San Mateo	96.9	81	81	79
Livermore	Alameda	725.4	79	79	79
Menlo Park	San Mateo	196.6	77	79	79
Burlingame	San Mateo	162.4	78	79	78
Daly City	San Mateo	256.8	82	79	78
Hillsborough	San Mateo	166.4	80	78	78
San Ramon	Contra Costa	503.8	78	78	78
Pleasanton	Alameda	516.0	79	78	78
Ross	Marin	22.0	78	77	77
Portola Valley	San Mateo	70.9	78	77	77
Colma	San Mateo	26.9	79	78	77
Sunnyvale	Santa Clara	639.2	76	76	77
Union City	Alameda	329.2	78	77	76
Yountville	Napa	16.6	74	74	76
Windsor	Sonoma	171.1	77	76	76
Tiburon	Marin	67.5	76	77	75
Emeryville	Alameda	47.2	74	74	75
Atherton	San Mateo	105.3	76	75	75
Lafayette	Contra Costa	199.3	76	75	75

Pavement Condition Index (PCI) for Bay Area Jurisdictions, 2021 (continued)

			3-Year Moving Average		
Jurisdiction	County	Total Lane Miles	2019	2020	2021
Oakley	Contra Costa	293.2	77	76	75
Brisbane	San Mateo	66.7	77	76	75
San Francisco	San Francisco	2144.6	74	74	74
Santa Clara	Santa Clara	608.3	75	75	74
Moraga	Contra Costa	113.3	72	74	74
Newark	Alameda	256.0	75	74	73
Walnut Creek	Contra Costa	435.0	73	73	73
San Mateo County	San Mateo	628.7	73	74	73
Morgan Hill	Santa Clara	301.7	72	73	73
South San Francisco	San Mateo	294.9	75	73	73
Fremont	Alameda	1081.4	73	73	72
Redwood City	San Mateo	358.6	75	73	72
Alameda County	Alameda	993.7	71	72	72
El Cerrito	Contra Costa	137.6	80	76	72
Mill Valley	Marin	116.0	68	73	72
San Mateo	San Mateo	426.9	75	73	71
Milpitas	Santa Clara	302.5	75	73	71
Vacaville	Solano	697.2	69	70	71
Belvedere	Marin	23.4	73	71	71
Contra Costa County	Contra Costa	1337.7	72	71	70
San Pablo	Contra Costa	104.2	72	71	70
Monte Sereno	Santa Clara	31.3	65	68	70
Sonoma	Sonoma	68.3	73	71	70
Fair (PCI = 60–69)					
Campbell	Santa Clara	218.7	69	70	69
Hayward	Alameda	655.3	70	70	69
Los Gatos	Santa Clara	230.0	68	69	69
Alameda	Alameda	278.1	70	70	68
Fairfield	Solano	772.3	72	69	68
Napa	Napa	467.6	71	69	68
Pleasant Hill	Contra Costa	225.3	67	67	68
Mountain View	Santa Clara	332.8	73	73	68

Pavement Condition Index (PCI) for Bay Area Jurisdictions, 2021 (continued)

			3-Year Moving Average		
Jurisdiction	County	Total Lane Miles	2019	2020	2021
San Jose	Santa Clara	4468.0	66	66	67
Rohnert Park	Sonoma	227.9	67	68	67
Hercules	Contra Costa	122.3	67	67	67
Martinez	Contra Costa	233.0	63	64	67
San Anselmo	Marin	81.5	66	68	67
Larkspur	Marin	65.6	52	59	67
Novato	Marin	318.7	69	68	67
Los Altos	Santa Clara	227.0	69	68	66
Corte Madera	Marin	72.2	67	66	66
Marin County	Marin	851.0	66	65	66
Saratoga	Santa Clara	284.4	68	67	66
Antioch	Contra Costa	685.3	68	66	65
Half Moon Bay	San Mateo	55.4	60	66	65
San Rafael	Marin	331.5	65	65	65
Dixon	Solano	143.6	65	64	65
Healdsburg	Sonoma	94.1	61	63	65
Piedmont	Alameda	78.4	64	64	64
Santa Clara County	Santa Clara	1428.9	66	66	64
Richmond	Contra Costa	576.9	64	63	62
Belmont	San Mateo	139.2	57	60	62
San Bruno	San Mateo	180.1	61	62	62
Santa Rosa	Sonoma	1131.8	60	62	62
Cotati	Sonoma	49.2	56	59	61
Calistoga	Napa	30.6	59	61	61
Pittsburg	Contra Costa	343.9	62	61	61
American Canyon	Napa	112.8	63	62	61
East Palo Alto	San Mateo	82.7	65	62	60
Rio Vista	Solano	46.0	63	59	60
Sausalito	Marin	56.4	63	62	60
San Carlos	San Mateo	179.2	62	61	60
Gilroy	Santa Clara	269.6	65	62	60

Pavement Condition Index (PCI) for Bay Area Jurisdictions, 2021 (continued)

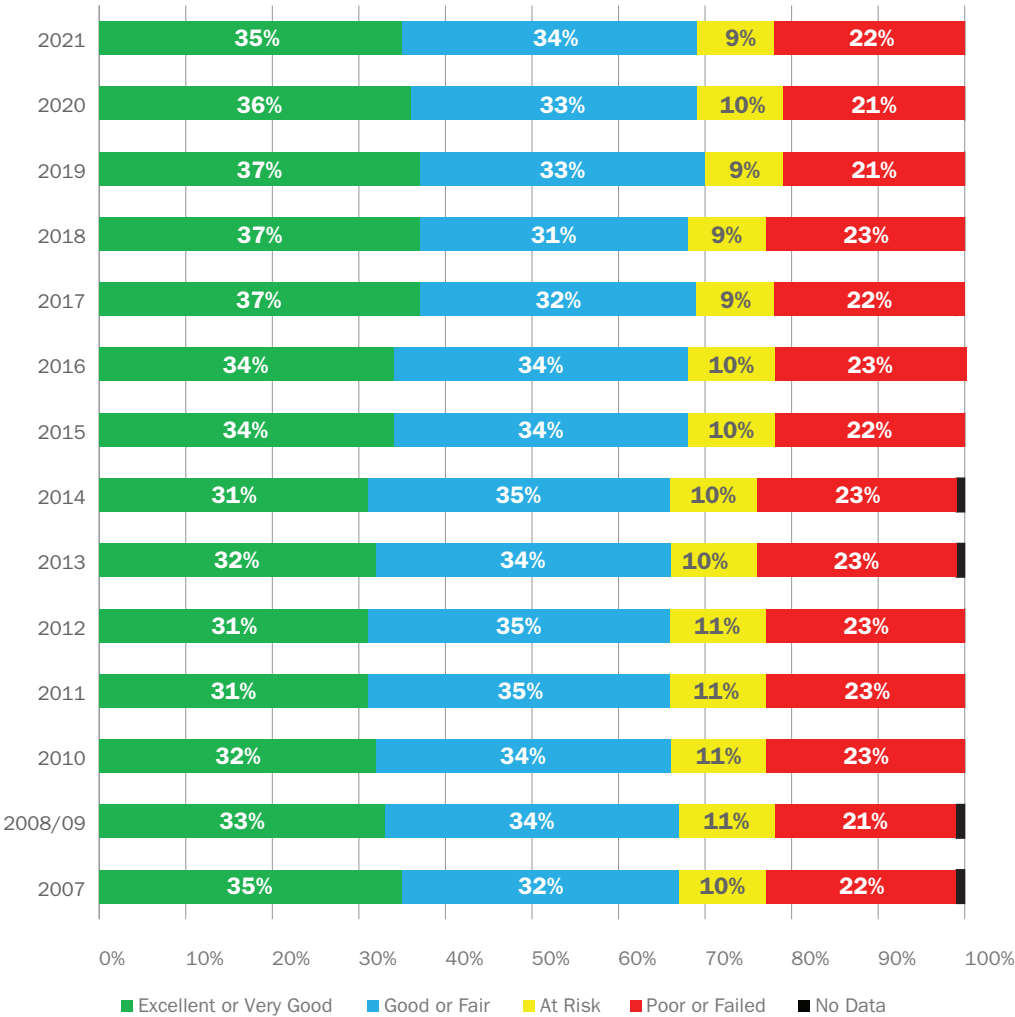
			3-Year Moving Average		
Jurisdiction	County	Total Lane Miles	2019	2020	2021
At Risk (PCI=50–59)					
Concord	Contra Costa	716.9	60	59	58
Suisun City	Solano	153.6	61	59	58
Albany	Alameda	59.4	57	56	57
Pinole	Contra Costa	119.3	62	59	57
Berkeley	Alameda	450.5	57	58	57
Fairfax	Marin	54.7	60	58	56
Cloverdale	Sonoma	64.7	58	56	55
San Leandro	Alameda	393.8	57	55	55
Millbrae	San Mateo	120.6	53	56	55
Oakland	Alameda	2022.5	53	52	53
Benicia	Solano	198.0	53	51	53
St Helena	Napa	51.5	57	54	52
Sonoma County	Sonoma	2691.1	49	50	51
Poor (PCI=25–49)					
Vallejo	Solano	710.9	52	49	48
Napa County	Napa	828.7	48	45	46
Sebastopol	Sonoma	47.5	51	48	46
Petaluma	Sonoma	391.8	45	44	44
Pacifica	San Mateo	188.1	47	42	42
Bay Area	—	43,953	67	67	67

Aggregate City and County PCI for Bay Area Counties, 2021

		3-Year Moving Average		
Jurisdiction	Total Lane Miles	2019	2020	2021
Good (PCI= 70–79)				
San Francisco	2,145	74	74	74
San Mateo	3,925	72	71	70
Santa Clara	10,193	70	70	70
Fair (PCI= 60–69)				
Contra Costa	7,190	70	70	69
Alameda	8,285	68	68	67
Marin	2,059	66	66	66
Solano	3,707	67	68	66
At Risk (PCI=50–59)				
Napa	1,513	57	56	55
Sonoma	4,937	54	55	55

Figure 1: Year-Over-Year Comparison of Local Roadway Conditions

Pavement Conditions for Local Roadways,
2007–2021 (Lane Miles)



Regional Weighted PCI (Year-over-Year)										
Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Weighted PCI	66	66	66	67	67	67	67	67	67	<u>67</u>

FIVE POTENTIAL COST-SAVING MEASURES

1. **Bidding Construction Maintenance Projects Jointly**

When planning to advertise a set of plans and specifications for competitive bid, an agency can coordinate with other local agencies to see if similar work is being planned. If so, combining contracts can increase the quantity of the bid items associated with pavement maintenance and reduce the cost of the work yielding savings for both agencies.

2. **Utilizing Newer Pavement Maintenance Treatments that Preserve Pavement Life**

There are a variety of newer pavement maintenance methods that are alternatives to repaving a road with hot mix asphalt. Treatments such as microsurface, chip seal, asphalt rubber chip seal and slurry seal are all cheaper and when applied correctly can substantially extend the pavement life. Local agencies are encouraged to further research which treatments or combinations of treatments are appropriate for their locally owned roads.

3. **Applying for Grants that Subsidize Recycling Materials**

California Department of Resources Recycling and Recovery's Rubberized Pavement Grant Program offers a funding to subsidize the inclusion of rubber in asphalt and asphalt rubber chip seal which extends the life of the treatment. This annual grant program provides up-to \$250,000 for local agencies utilize recycled rubber in the treatment.

4. **Bonding Against Local Sales Tax Revenue for Road Maintenance and Rehabilitation Projects**

Voters in the City of Vallejo voted to pass Measure P in the November 2022 election. Measure P is a seven-eighths-cent sales tax increase which is estimated to generate \$18 million annually for the City's general fund. The potential exists to bond against this revenue and expedite road maintenance and rehabilitation projects which will ultimately save the agency money. Deferred maintenance ends up costing local agencies a significant amount of money as roads in worse condition require exponentially more money than roads in good repair.

5. **Establishing Cooperative Agreements for Maintenance Work**

The last method that may reduce the costs of pavement maintenance for a local agency is to enter into a cooperative agreement for maintenance crews to perform work across jurisdictional boundaries. Individual public works maintenance crews have a variety of expertise and cost savings can be realized by performing working under an agreement.



DATE: August 3, 2023
TO: STA TAC
FROM: Jasper Alve, Project Manager
RE: Regional Transportation Impact Fee (RTIF) – Fiscal Year (FY) 2022-23 3rd Quarter Update

Background:

The STA and the County of Solano coordinate with all seven cities on the collection and management of the Regional Transportation Impact Fee (RTIF), a transportation component of the County's Public Facilities Fee (PFF). The County Board of Supervisors approved the RTIF Program as part of the PFF on December 3, 2013. The RTIF collection formally began on February 3, 2014.

The county is divided into five geographical RTIF districts with a Working Group identified for each district. Two additional separate districts were established to focus on implementing approved RTIF eligible regional transit facility projects (Transit Working Group) and unincorporated County Road projects (unincorporated County Working Group).

The RTIF Working Groups are made up of Public Works or other local agency staff located in that district. The Transit Working Group is comprised of transit staff from all five transit operators. Each Working Group is responsible for prioritizing and implementing eligible projects within their respective District. The Working Groups are required to meet at least once a year to provide a status update on their respective RTIF District's project or projects.

As is required by law, every five years the County must update the Nexus Study for the PFF. This most recent update to the Study was completed in April of 2019. As part of this update, a recommendation was presented by County staff to increase the amount collected for the RTIF from \$1,500 to \$2,500 for each dwelling unit equivalent (DUE). This increase to \$2,500 per DUE will increase the RTIF projected average to over \$2M per year, rather than the \$1.2M a year it has been averaging. As a result, the County of Solano, in partnership with seven cities, began collecting the updated RTIF on October 6, 2019 according to the new approved fee schedule. Since the program began in 2013, STA has collected a total of \$20.071M with over 98% of the funds committed to priority RTIF projects.

Discussion:

RTIF Revenues for 3rd Quarter of FY 2022-23

The total revenue collected for the third quarter was \$593,882. This does not include revenue collected from the City of Fairfield. The City's revenue will be reflected in the fourth quarter.

Attachment A shows the third quarter RTIF revenue from each District. What's notable about this quarter's is that Districts 3 and 5 received higher revenues than District 1 – respectively, \$178,915 and \$161,513 compared to \$151,240. District 1 historically had the most growth which generated the most funding for the RTIF Program since the program began in 2014.

This informational item was presented to the STA TAC on August 30, 2023.

Fiscal Impact:

None.

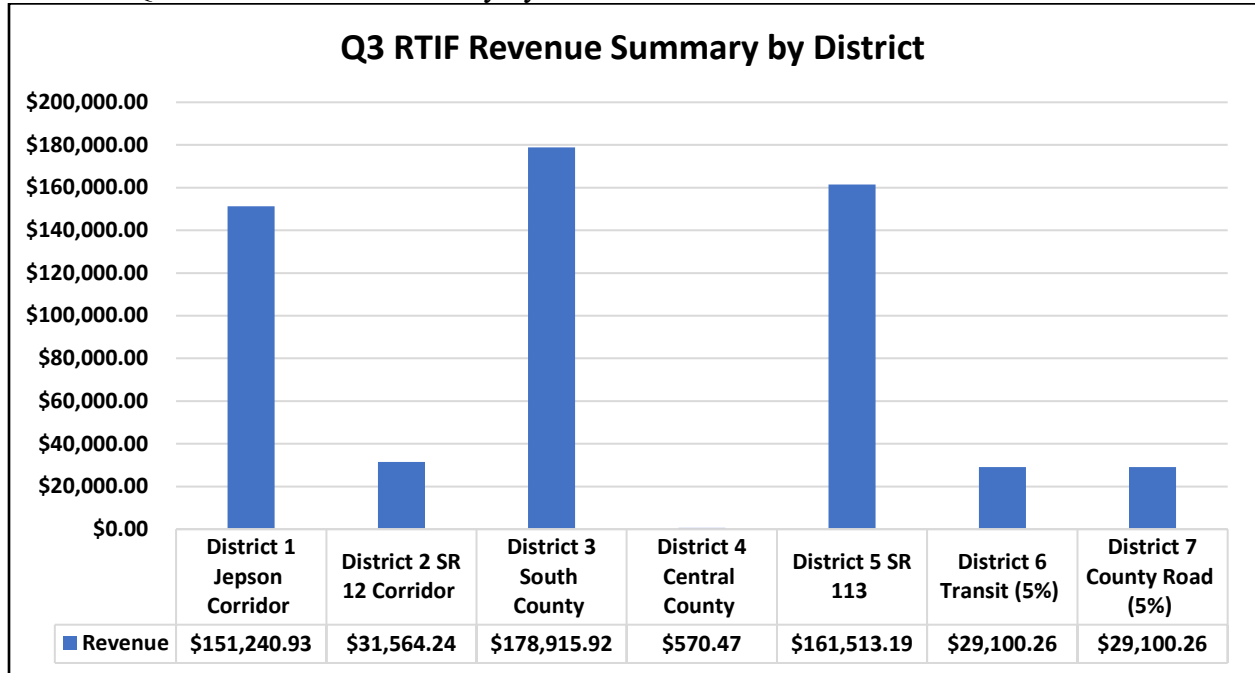
Recommendation:

Informational.

Attachment:

A. FY 2022-23 Q3 RTIF Revenue Summary by District

FY22/23 Q3 RTIF Revenue Summary by District



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DATE: August 4, 2023
TO: STA Board
FROM: Jasper Alve, Project Manager
RE: Summary of Funding Opportunities

Discussion:

Below is a list of funding opportunities that will be available to STA member agencies during the next few months broken up by Federal, Regional, and State sources.

	FUND SOURCE	TOTAL AMOUNT AUTHORIZED	APPLICATION DEADLINE
Federal			
1.	2022 & 2023 Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) https://www.fhwa.dot.gov/bipartisan-infrastructure-law/protect_fact_sheet.cfm	\$848M	Applications are due August 18, 2023
2.	Rural Surface Transportation Grant Program https://www.transportation.gov/grants/mpdg-program	\$675M	Applications are due August 21, 2023
3.	Infrastructure for Building American (INFRA) https://www.transportation.gov/grants/mpdg-program	\$3.1B	Applications are due August 21, 2023
4.	National Infrastructure Assistance Program (MEGA) https://www.transportation.gov/grants/mpdg-program	\$1.8B	Applications are due August 21, 2023
5.	2023 Clean School Bus Grant Program https://www.epa.gov/grants/2023-clean-school-bus-csb-grant-program	\$400M	Applications are due August 22, 2023
6.	2023 Neighborhood Access and Equity Program https://www.transportation.gov/grants/rcnprogram/about-neighborhood-access-and-equity-grant-program	\$3.155B	Applications are due September 28, 2023
7.	Reconnecting Communities Pilot https://www.transportation.gov/rural/grant-toolkit/reconnecting-communities-pilot-rcp-program	\$198M	Applications are due September 28, 2023
8.	2023 Energy Future Grants: Creating a Community-Led Energy Future https://www.energy.gov/scep/energy-future-grants	\$27M	Applications are due September 30, 2023
9.	Clean Communities Investment Accelerator (CCIA) https://www.epa.gov/greenhouse-gas-reduction-fund/clean-communities-investment-accelerator	\$6B	Applications are due October 12, 2023

10.	Diesel Emissions Reduction Act (DERA) National Grants	\$115M	Applications are due December 1, 2023
	https://www.epa.gov/dera		
11.	Transit-Oriented Development Pilot Program	\$68M (FY22-26)	Upcoming in 2023
	https://www.transit.dot.gov/funding/grants/fact-sheet-pilot-program-transit-oriented-development-planning		
12.	Bridge Investment Program	\$2.5B (FY22-26)	Upcoming in 2023
13.	Consolidated Rail Infrastructure & Safety Improvements (CRISI) Program	\$1.4B (FY22)	Upcoming in 2023
14.	Healthy Streets Program	\$500M (FY22-26)	Upcoming in 2023
15.	National Culvert Removal, Replacement, and Restoration Grants	\$1B (FY22-26)	Upcoming in 2023
16.	Railroad Crossing Elimination Program	\$2.5B (FY22-26)	Upcoming in 2023
17.	Strengthening Mobility and Revolutionizing Transportation (SMART) Grant Program	\$500M (FY22-26)	Upcoming in 2023
State			
1.	Solicitation for the Electric Bicycle Incentives Project	\$10M	On-going
	https://www.grants.ca.gov/grants/solicitation-for-the-electric-bicycle-incentives-project/		
2.	Clean Mobility in Schools (CMIS) and Sustainable Transportation Equity Project (STEP)	\$29.650M	Applications are due September 8, 2023
	https://www.grants.ca.gov/grants/fy-2022-23-clean-mobility-in-schools-cmis-and-the-sustainable-transportation-equity-project-step/		
3.	Rubberized Pavement Grant Program	\$5M	Applications are due September 13, 2023
	https://www.grants.ca.gov/grants/rubberized-pavement-grant-program-3/		
4.	Reconnecting Communities : Highways to Boulevards Program	\$149M	Applications are due September 20, 2023
	https://www.grants.ca.gov/grants/reconnecting-communities-highways-to-boulevards-program/		
5.	Innovative Charging Solutions for Medium- and Heavy-Duty Electric Vehicles	\$20M	Applications are due September 8, 2023
	https://www.grants.ca.gov/grants/gfo-22-615-innovative-charging-solutions-for-medium-and-heavy-duty-electric-vehicles/		
6.	Regional Climate Collaboratives Program Round 2	\$8.5M	Applications are due December 6, 2023
	https://www.grants.ca.gov/grants/regional-climate-collaboratives-program-round-2/		
7.	County Drought Resilience Planning Assistance Program	\$5M	Applications are due December 29, 2023
8.	https://www.grants.ca.gov/grants/county-drought-resilience-planning-assistance-program/		
9.	County Drought Resilience Planning Assistance Program	\$310M	Applications are due December 29, 2023
	https://www.grants.ca.gov/grants/small-community-drought-relief-program/		

This informational item was presented to the STA TAC on August 30, 2023.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: August 30, 2023
TO: STA Board
FROM: Amy Antunano, Assistant Program Manager- Safe Routes to School
RE: Solano Safe Routes to School (SR2S) Program Update

Background:

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun, and healthy. Using a comprehensive approach, the program includes 6 “E’s”: education, encouragement, enforcement, engineering, engagement, and evaluation. The Program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

In 2008, the STA Board adopted Solano's first Safe Routes to School Plan (Plan) and authorized STA staff to create a Safe Routes to School Program in Solano County. This Plan provided the direction for the SR2S Program through 2012 when the STA and the various SR2S Advisory Committees began the process of updating the 2008 Plan. The updated Plan was adopted by the STA Board in October 2013 and is currently being updated with consultant support provided by DKS Associates. The SR2S Program has continued to grow increasing participation of schools each year and is an important services program provided by the STA since its implementation.

Discussion:

Safe Routes to School Plan Update

In June 2023 STA staff had a kick-off meeting with DKS to discuss the Safe Routes to School Plan Update. STA Staff, along with its partner agency, Solano Public Health, are currently engaging with existing Safe Routes to School Community Task Forces in each city including the school district to update the Plan and engage them on the Program’s 5-year vision which includes evaluating the effectiveness of the Program. STA staff has also been working with the cities to reform or recreate Community Task Force within their community to assist in updating the Solano Safe Routes to School Plan. Attached is the status list of each City/School Districts Community Task Forces. A total of three meetings with each Community Task Forces are anticipated to accomplish this task.

Grant Funding

The STA’s SR2S Program has been awarded \$120,000 in grant funding from the CA Office of Traffic Safety to assist with program education addressing the high rate of youth pedestrian injuries through workshops and educational materials, and funding. The funding provided is planned to support the SR2S Public Safety Education and Enforcement grant program as described below along with other educational services provided by the program including contracting with the Bay Area Bike Mobile to provide free bike repair services.

In 2021 the SR2S Program received \$50,000 in Clean Air Fund Grants from the Yolo-Solano Air Quality Management District (YSAQMD) to support education and encouragement programs and the SR2S Micro Grant projects in eastern Solano County. The program is currently utilizing the remainder of the YSAQMD funds to pay for Bike Rodeo events at schools in Vacaville and Dixon.

In 2022, staff was successful in obtaining supplemental grant funding from Metropolitan Transportation Commission's (MTC) Quick Strike Grant Program to fund the SR2S Plan Update, Youth Engagement Program, and the Public Safety Education and Enforcement Grant. The SR2S Program also received \$212,174 in TDA-3 Funds that will be allocated to SR2S Micro Grant Cycle 3.

STA Safe Routes to School 2023 Public Safety Education and Enforcement Grant

The Safety Education and Enforcement Grant program originally launched in 2014. This grant has allowed agencies to develop innovative programs and has provided funding for dedicated staff to support the SR2S Program at schools to help address traffic safety and education since then. On July 27, 2023, staff released a Call for Applications for the Public Safety Education and Enforcement Grant for \$150,000 funded by OTS Applications are due August 21, 2023. After the review process, awarded funds are anticipated to be recommended at the October STA Board meeting.

SR2S Cycle 3 Micro Grant Program Update

In November 2019, the Safe Routes to School (SR2S) staff launched a SR2S Micro-Grant Pilot Program to support small-scale projects or capital purchases that improves bike and pedestrian usage and safety around schools in Solano County. The current list and status of each active or recently completed SR2S Micro Grant Project is included as Attachment B.

Due to the continued success of the SR2S Pilot Micro Grant Program (Cycle 1 and 2), the allocation of TDA article 3 funds in the amount of \$212,176 was recommended unanimously by the STA Bicycle Advisory Committee and Pedestrian Advisory Committee, followed by the STA Board approval of the recommendation on May 10th, 2023. Call for Micro Grant projects is anticipated to be released in the late fall/early winter.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Safe Routes to School Community Task Force Status
- B. SR2S Micro Grant Project Status



STA Safe Routes to School Community Task Force Status Update

Community Task Force Members will be updated upon reactivation.

Fairfield (active)

Last Meeting: 07/2023

Contacts Updated: 08/2023

AGENCY	NAME	TITLE	TELEPHONE	EMAIL
City of Fairfield	Garland Wong	Traffic Engineer	(707) 434-3803	gwong@fairfield.ca.gov
City of Fairfield	Tina Tran	Transportation Planner	(707) 434-3811	ttran@fairfield.ca.gov
City of Fairfield	Hannah Lee	Assistant Engineer		hlee@fairfield.ca.gov
City of Fairfield	Nicholas McDowell	Lieutenant	(707) 428-7513	nmcdowell@fairfield.ca.gov
City of Fairfield	Phil Layoso	Assistant Engineer		playoso@fairfield.ca.gov
FSUSD	Kim Van Gundy	Facilities Director	(707) 399-5148	KimVa@fsusd.org
Fairfield and Suisun Transit				
Fairfield PD	Robert Piro	Traffic Sergeant	(707) 428-7524	rpiro@fairfield.ca.gov
FSUSD	Rachel Dula	Facilities Planner	(707) 399-5148	racheld@fsusd.org

Suisun City (Pending)

Last Meeting: Fall 2022

AGENCY	NAME	TITLE	TELEPHONE	EMAIL
City of Suisun	Nouae Vu	Public Works Director	(707) 421-7340	Nvue@suisun.com
City of Suisun	Nick Lozano	Engineer	(707) 421-7344	nlozano@suisun.com
City of Suisun PD	Jeff Henderson	Commander	(707) 421-7373	dhealy@suisun.com
FSUSD	Rachel Dula	Facility Planner	(707) 399-5112	racheld@fsusd.org
FSUSD	Kim Van Gundy	Facilities Director	(707) 399-5148	kimva@fsusd.org
FSUSD	Vacant	Principal		

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 (707) 399-3222, Fax (707) 424-6074
solanosr2sinfo@sta.ca.gov
www.solanosr2s.ca.gov





Vacaville (active)

Last Meeting: 05/2023

Contacts Updated: 08/2023

AGENCY	NAME	TITLE	TELEPHONE	EMAIL
City of Vacaville	Brant Beavers	Assistant Engineer	(707) 449-5345	Brant.Beavers@cityofVacaville.com
City of Vacaville	Rochelle Wise	Junior Engineer	(707) 449-5345	Rochelle.Wise@cityof Vacaville.com
City of Vacaville	Cindy Larson	Engineer Tech II	(707) 449-5357	Cindy.larson@cityofvacaville.com
TUSD	Nancy Walker	Dir. Fiscal Services	(707) 437-4604 ext. 1298	Nwalker@travisusd.org
Vacaville PD	Don McCoy	Police Sgt., Traffic	(707) 469-6611	don.mccoy@cityofvacaville.com
Vacaville Public Works	Gwen Owens	Sr. Civil Engineer	(707) 449-5352	Gwen.Owens@cityofvacaville.com
VUSD	<i>Vacant</i>			

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Benicia

(pending)

Last Meeting: 2019

AGENCY	NAME	TITLE
BAC	Nancy Lund	STA BAC member
BUSD	Vacant	Vice Principal
Benicia PD	Edward Criado	Lieutenant
BUSD	Vacant	President - BUSD Board
BUSD	Alfredo Romero	Sup. of Maintenance/Operations
City of Benicia	Vacant	Vice Mayor
City of Benicia	Vacant	Council Member
City of Benicia	Vacant	Public Works Director
Benicia PAC	Diane Dooley	STA PAC member

Vallejo

(inactive)

Last Meeting: 2019

AGENCY	NAME	TITLE	TELEPHONE
City of Vallejo	Sam Kumar	Senior Civil Engineer	(707) 648-4432
Solano Public Health	Dail Montanez	Health Education Specialist	
Vallejo PD	Vacant	Sergeant (Traffic)	
Vallejo PD	Vacant	Sgt. Community Engagement	
Vallejo Resident	Teri Booth	STA PAC member	(707) 784-1503
Vallejo Resident	David Belef	STA BAC member	
VCUSD	Mitch Romao	Chief Operations	(707) 556-8921 ext. 50062

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Dixon

(pending)

Last Meeting: 2020

AGENCY	NAME	TITLE
City of Dixon	Jim Ernest	Councilmember
City of Dixon	Vacant	City Engineer/PW Director
Dixon PD	Jenna Cameron	Sgt., Community Liaison Officer
DUSD	Vacant	Director of IT
DUSD	Vacant	President
VP Knight	Jodie Steuve	STA BAC member

Rio Vista

(pending)

Last Meeting: 2019

AGENCY	NAME	TITLE
City of Rio Vista	Don Roos	Vice Mayor
City of Rio Vista	Vacant	Superintendant
City of Rio Vista	Robin Borre	Director of Public Works
RDUSD	Vacant	Principal
Rio Vista FD	Jeff Armstrong	Fire Chief
Rio Vista PD	Vacant	Community Services Officer
RDUSD	Dan Mahoney	School Board Trustee (Area 1)
RDUSD	Marilyn Riley	School Board Trustee (Area 1) -clerk
RDUSD	Jennifer Gaston	Administration
RDUSD	Vacant	Principal

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SR2S Micro Grant Cycle 1

Project	Funding Agreement Received	Project Description	Funds Awarded	Funding Used
Completed Projects				
City of Vacaville - Rocky Hill Trail Improvements	2/18/2021	Solar Lighting, potential Wayfinding signs, Trail signage	\$21,500.00	TDA 3
City of Benicia - Ped Scramble Crossing at Benicia High School	6/2/2021	RRFB Installation at Military West and Denfield Ave.	\$15,000.00	TDA 3
City of Vacaville	4/3/2020	Radar Feedback signs-(5) at 3 schools	\$ 30,000.00	YSAQMD
Sierra Vista K8	5/28/2020	Incentive items	\$ 300.00	YSAQMD
Kairos (Private)	7/10/2020	safety equipment and incentive items	\$ 2,500.00	YSAQMD
Everest Academy	3/18/2020	School safety equipment	\$ 600.00	HOV Q1
Riverview MS - RDUSD	5/27/2020	Fencing around bike racks, storage containers	\$ 5,100.00	YSAQMD
Dan Mini Elem - VCUSD	5/28/2020	Safety Equipment and walk and bike incentive items. Paddle signs for crosswalks	\$ 9,163.50	HOV Q1
Vaca Pena MS - VUSD	3/18/2021	Skate Board Racks Bicycle Pump	\$ 4,449.78	YSAQMD
Joe Henderson - BUSD	6/2/2021	RRFB at Hastings/Sweetbriar	\$6,063.90 - with additional funds to complete project - total	TDA 3

Dixon Montessori Charter School	3/23/2020	Safety Equipment for new drop off and pick up plan, and walk and bike incentive items.	\$ 1,500.00	YSAQMD
Browns Valley Elem - VUSD	10/6/2020	4 Scooter Racks	\$ 2,300.00	YSAQMD
Knight MS - DUSD	5/8/2020	Bike Racks	\$ 2,752.82	YSAQMD
Solano-Widenmann K8	5/11/2021	Incentive items	\$ 2,000.00	TDA 3
Mary Farmar - BUSD	4/10/2020	Improved signage for drop off/pick up procedures	\$1,270	TDA 3
Pending Projects				
City of Vallejo - Solano Widenmann Infrastructure Projects	7/23/2021	Lighted crosswalk, traffic lights, restriping crosswalk, (additional funds awarded to school for incentives)	\$28,000	TDA 3
City of Vallejo	7/20/2020	Radar Feedback Signs around schools in Vallejo	\$10,000	TDA 3

SR2S Micro Grant Cycle 2

Project	Funding Agreement Received	Project Description	Funds Awarded	Funding Used
Completed Projects				
Bike Vallejo	10/6/2021	Bike Routes to Schools, signage and incentives	\$2,000.00	TDA Article 3
City of Benicia	10/5/2021	Crossing Improvements - RRFB	\$30,000.00	TDA Article 3
City of Vacaville	10/21/2021	6 total - 5 Schools: Radar Feedback signage, walk/bike safety or analysis equipment	\$15,000.00	YSAQMD
Cooper Elementary	9/28/2021	Walk and Bike Program Incentives	\$3,500.00	YSAQMD
Dan Mini Elementary	10/25/2021	Ped, Bike and Safety improvements	\$3,500.00	TDA Article 3
David Weir (FSUSD)	9/28/2021	Pedometers, incentives, helmets, safety equipment for drop-off/pick-up, signs	\$1,500.00	TDA Article 3
DH White (RDUSD)	10/6/2021	Walk and bike incentives, bike helmets and locks, safety equipment	\$4,180.00	YSAQMD
DCMS-PTO	11/15/2021	Bike safety equipment, Scooter Racks	\$3,500.00	YSAQMD
Fairmont Charter	4/12/22	Safety equipment, incentives	\$585.00	YSAQMD
Knight Middle School	10/6/2021	Skateboard and Scooter Racks	\$3,400.00	YSAQMD
Mare Island Health and Fitness Academy (VCUSD)	9/28/2021	Bike racks (\$911.98), walk and bike incentives, bike locks, helmets, hand held stop sign	\$2,500.00	TDA Article 3
St. Basil School	10/12/2021	Sidewalk improvements -	\$3,850.00	TDA Article 3
Pending Projects				

Suisun City Youth Commission	4/12/2022	Safety Signage	\$1,590.00	TDA Article 3
Loma Vista ESA-Vallejo City USD	6/21/2022	Striping, bike lanes, school zone signs, crosswalk improvement (this street is owned by VCUSD)	\$30,000.00	TDA Article 3
City of Vallejo	10/6/2021	Mid Block crossing improvements - RRFB and bulbouts, possibly 2nd location - Elliot/Dillon Drives	\$25,000.00	TDA Article 3



DATE: August 31, 2023
TO: STA Board
FROM: Vincent Ma, Marketing and Legislative Program Manager
RE: Legislative Update

Background:

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. On January 11, 2023, the STA Board approved its 2023 Legislative Platform to provide policy guidance on transportation legislation and the STA's legislative activities during 2023.

Monthly legislative updates are provided by STA's state and federal lobbyists and are attached for your information (Attachments A and B). An updated Legislative Bill Matrix listing state bills of interest is available at: <https://sta.ca.gov/operations/legislative-program/current/>

Discussion:

STA Staff and the City of Dixon Staff met with the Federal Rail Administration on August 16th to discuss the Rail Crossing Elimination Grant for the Parkway Blvd Overcrossing Project and identify areas of improvement for a future application. Additionally, the City's Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant is still outstanding, and it is anticipated that the Federal Railroad Administration (FRA) will announce award recipients in September 2023.

Both Congressional Appropriations Committees are advancing their respective Fiscal Year 2024 Appropriations Bills; however, House Republicans are advancing bills with much lower spending limits, while the Senate is advancing bills at the level previously agreed to as part of the debt ceiling negotiation. The current federal fiscal year ends on September 30, 2023 and reconciliation between the House and the Senate is unlikely by that date, which would require Congress to pass a Continuing Resolution (CR) to avoid another government shutdown. While STA's State Route 37 & Fairgrounds Dr. Project is no longer included in the Senate Appropriations Bills, the Project is still in the House various; however, the amount of the "earmark" has been reduced from \$5 million to \$850,000.

Senator Scott Weiner (D-San Francisco) amended Senate Bill 532 (SB532): Bridge Toll Increase, which would increase bridge tolls on all Bay Area Bridges (except the Golden Gate Bridge) by an additional \$1.50 until December 2028. The proceeds of this toll increase would be collected by the Metropolitan Transportation Commission (MTC) and allocated to Bay Area transit operators. Locally, the bill was opposed by Senator Bill Dodd (D-Napa), Assembly Member Lori Wilson (D-Suisun City), Assembly Member Tim Grayson (D-Concord), and Assembly Member Cecilia Aguiar-Curry (D-Winters). Senator Weiner has decided to table this bill for the year and established a working group of Bay Area Legislators to evaluate alternative transit funding measures.

Assembly Member Buffy Wicks (D-Oakland) introduced Assembly Bill 1657 (AB 1657) would authorize a March 2024 ballot measure to issue \$10 billion in general obligation bonds for the

state's affordable housing programs. If passed, the measure would contribute \$2 billion annually over five years to housing Production and Preservation. The Bay Area Housing Finance Authority (BAHFA) would be eligible to apply for funding from this legislation. AB 1657 is currently on the Senate Appropriations Committee suspense file.

Assembly Member Buffy Wicks (D-Oakland) introduced Assembly Bill 1319 (AB 1319) which authorizes BAHFA to place a ballot measure on the 2024 ballot to raise revenue with general obligation bonds and allocate it within the San Francisco Bay Area to finance affordable housing. It's unclear if BAHFA will be requesting a \$20 billion or \$10 billion bond. As defined in Assembly Bill 1487 (AB 1487) which created the BAHFA, 20% of funds raised would go towards Regional Housing Revenue (BAHFA), and 80% would go to County/City Housing Revenue (return to source). The general obligation bond is only the initial revenue source; future revenue sources include parcel taxes, special head taxes, gross receipts taxes, and linkage fees (charged to real estate developments). AB 1319 is currently on the Senate Floor.

Assembly Member Cecilia Aguiar-Curry (D-Winters) introduced Assembly Constitutional Amendment 1 (ACA 1), which would lower the voter threshold from a two-thirds majority to 55 percent to approve local general obligation bonds and special taxes for affordable housing and public infrastructure projects. The STA Board adopted a SUPPORT position on ACA1 during its March 8, 2023 meeting. ACA1 is currently on the Senate Appropriations Committee suspense file.

Also qualifying for the November 5, 2024 Ballot is the Taxpayer Protection Act and Government Accountability Act. If passed this Act would limit the ability of voters, and state and local governments to raise revenues by requiring that for "new or increased state taxes currently enacted by a two-thirds vote of the Legislature, they will also require a statewide election and majority voter approval." In addition, the Act would also raise the voter approval threshold for local voter-proposed special taxes to two-thirds and would eliminate voter's ability to advise how to spend revenues from the proposed tax. The proposal also expands the definition of taxes to include certain regulatory fees. This initiative is backed by the Howard Jarvis Taxpayer Association, the California Business Roundtable, and the California Business Properties Association.

The Metropolitan Transportation Commission (MTC) is also exploring a regional transportation ballot measure to provide long-term funding for public transit. While MTC had considered pushing for a transportation/transit measure for the 2024 ballot, they have decided to wait and seek authorization for the 2026 ballot.

State Legislative Update (Shaw/Yoder/Antwih/Schmelzer/Lange):

The Legislature returned from Summer Recess on August 14th and had until September 1st to pass bills out of fiscal committees and onto the full floor, which has until September 14th to complete any policy issues for the calendar year. Sometime in 2024, Senate Majority Leader Mike McGuire (D-Healdsburg) will become the next Senate Pro Tem.

Following the passage of the State Budget, the California State Transportation Agency (CalSTA) released draft guidelines to implement Senate Bill 125 (SB125), which requires transit agencies to meet new accountability measures in order to access the \$5.1 billion in Transit and Intercity Rail Capital Program (TIRCP), Greenhouse Gas Reduction Fund, and Zero-Emission Transit Capital Program (ZETCP) funding that was authorized in Assembly Bill 1-2 (AB102). Final guidelines will be adopted by September 30th, at which time the MTC will draft its guidelines for funding distribution.

Updates on the following are detailed in Attachment A:

- Legislative Update
- New Senate Leader Emerges
- SB 532 (Weiner) Bridge Toll Increase for Transit Operations
- Update on State Budget Implementation
- Bills with Positions
- Bills of Interest

Federal Legislative Update (Akin Gump):

STA's federal legislative advocate (Susan Lent of Akin Gump) continues working with staff to align upcoming federal funding opportunities with STA and STA Member Agency projects.

Updates on the following are detailed in Attachment B:

- Fiscal Year 2024 Appropriations
- Department of Transportation Updates
- Bills of Interest

Fiscal Impact:

None.

Recommendation:

Informational.

Attachments:

- A. State Legislative Update
- B. Federal Legislative Update

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August 29, 2023

TO: Board of Directors - Solano Transportation Authority

FM: Matt Robinson & Michael Pimentel - Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – September 2023**

Legislative Update

The Legislature returned from Summer Recess on August 14 to finish the final month of the first year of the two-year Legislative Session. September 1 is the deadline for fiscal committees to hear and report bills to the floor before the Legislature adjourns for the interim recess on September 14. The Legislative Calendar, which sets the deadlines for the year can be viewed [here](#).

New Senate Leader Emerges

On August 28, after months of speculation, Senate President Pro Tem Toni Atkins and Senate Majority Leader Mike McGuire [announced](#) that Senator McGuire secured the support of Senate Democratic Caucus to follow Senator Atkins as the next Pro Tem of the Senate. The transition will happen in 2024, but no firm date has been released. Senator McGuire represents the North Bay Area counties of Marin and Sonoma and has been very involved in improvements to the Highway 37 corridor.

SB 532 (Wiener) Bridge Toll Increase for Transit Operations

On August 21, Senator Wiener announced that he **would not** be moving forward with SB 532 this year. This bill, as drafted, would have temporarily raised tolls on seven state-owned bridges in the Bay Area by \$1.50 for five years, generating approximately \$180 million annually. SB 532 would have directed this revenue to the Metropolitan Transportation Commission to help eligible transit operators avoid service cuts and maintain operations and to transform transit service pursuant to MTC's adopted Transit Transformation Action Plan, or to make specific safety, security, reliability, or cleanliness improvements. In making the announcement, Senator Wiener stated, "I will continue to make transit operations funding a major priority, and I look forward to continuing those discussions into the Fall. If a consensus emerges on a path forward that includes a future regional transit funding measure to generate ongoing funds so that all people have access to reliable, affordable transportation, I also look forward to taking a leadership role in developing and passing authorizing legislation."

Update on State Budget Implementation

As you know, the FY 2023-24 Budget Act included [SB 125 \(Committee on Budget and Fiscal Review\)](#), which imposes new accountability and reform requirements on regions and their transit agencies to access the \$5.1 billion in funds authorized under AB 102 (Committee on Budget). SB 125 requires the

California State Transportation Agency (CalSTA) to adopt guidelines that provide greater structure and specificity to these accountability and reform requirements.

On August 19, CalSTA released [informal draft guidelines](#) to implement SB 125. When adopted, the guidelines will govern access to the General Fund-supported Transit and Intercity Rail Capital Program and Zero-Emission Transit Capital Program. AB 102 appropriated \$4 billion in General Fund support to the TIRCP over the next two fiscal years as well as \$1.1 billion in Greenhouse Gas Reduction Fund and Public Transportation Account support to the Zero-Emission Transit Capital Program (ZETCP) over the next four years. Of the amounts noted above, the Metropolitan Transportation Commission is estimated to receive \$1.2 billion for suballocation to transit agencies in its jurisdiction.

The release of the informal draft guidelines formally opens a public comment period and will help facilitate the adoption of final guidelines by CalSTA by September 30. The California Transit Association's Transit Operations Funding Subcommittee has begun to review the guidelines and will provide written comments to CalSTA in response.

Bills with Positions

ACA 1 (Aguiar-Curry) Lower-Vote Threshold (SUPPORT – 3/8/23 Board Meeting)

This measure would authorize a local government, including a special district, to impose, extend, or increase a sales and use tax or transactions and use tax imposed, or a parcel tax, for the purpose of funding the construction, rehabilitation, or replacement of public infrastructure, defined to include improvements to transit and streets and highways and projects for the protection of property from the impacts of sea level rise, as well as for affordable housing, if the proposition proposing that tax is approved by 55% of its voters. ***This bill is in the Assembly Appropriations Committee.***

Bills of Interest

SB 532 (Wiener) Bridge Toll Increase

This bill would increase the toll for vehicles for crossing toll bridges in the San Francisco Bay area by \$1.50 until December 31, 2028, and require the revenues collected from this toll to be used by MTC for allocation to transit operators that provide service within the San Francisco Bay area and experiencing an operations funding challenge. Any transit operator seeking an allocation would be required to submit a 5-year projection of its operating need. ***This is a two-year bill.***

AB 6 (Friedman) Transportation Project Funding

Existing law requires each regional transportation plan to include a sustainable communities strategy prepared by each metropolitan planning organization to achieve certain targets established by the California Air Resources Board (CARB) for the reduction of greenhouse gas emissions. This bill would require CARB to provide each region of the state with greenhouse gas (GHG) emission reduction targets for the automobile and light truck sector for 2035 and 2045 and requires MPOs to work with CARB on the methodology for determining the emissions reduction targets. This bill would require an MPO to submit the SCS to CARB for review & approval and requires CARB to make a finding that the SCS would achieve the GHG emission reduction targets established by CARB. Finally, the bill would require Solutions for Congested Corridors projects to demonstrate how they would contribute to achieving the state's GHG emissions reduction targets. ***This is a two-year bill.***

AB 7 (Friedman) Transportation Project Selection

On and after January 1, 2025, this bill would require CalSTA, Caltrans and the California Transportation Commission to incorporate specified principles into their processes for project development, selection, and implementation, including improving safety for all users, addressing environmental impacts and stormwater runoff, prioritizing infrastructure less vulnerable to climate change, and investing in safe and accessible bicycle and pedestrian infrastructure and zero-emission vehicle infrastructure. This bill would also require future California Transportation plans to include a financial element that identifies cost constraints, and an analysis of how the state is achieving the principles outlined in the Climate Action Plan for Transportation Infrastructure, the federal Infrastructure Investment and Jobs Act of 2021, and the federal Justice40 initiative. ***This bill is in the Senate Appropriations Committee.***

AB 557 (Hart) Brown Act – Extension of Existing Authority

Beginning on January 1, 2024, this bill would extend the existing teleconferencing/remote-meeting authority that can be used when a declared state of emergency is in effect and would also extend the period for a legislative body to make the required findings related to the continuing state of emergency and social distancing from 30 days to 45 days after the first teleconferenced meeting, and every 45 days thereafter, in order to continue to meet. ***This bill is on the Senate Floor.***

AB 761 (Friedman) Transit Transformation Task Force

This bill would require the Secretary of the California State Transportation Agency, on or before July 1, 2024, to establish and convene the Transit Transformation Task Force to include representatives from the department, the Controller's office, various local agencies, academic institutions, nongovernmental organizations, and other stakeholders. The bill would require the task force to develop a structured, coordinated process for early engagement of all parties to develop policies to grow transit ridership and improve the transit experience for all users of those services. The bill would require the secretary, in consultation with the task force, to prepare and submit a report of findings based on the task force's efforts to the appropriate policy and fiscal committees of the Legislature on or before January 1, 2025. ***This bill was incorporated into SB 125 (Committee on Budget and Fiscal Review).***

AB 817 (Pacheco) Brown Act – Advisory Bodies

This bill provides a narrow exemption under the Brown Act for non-decision-making legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location. ***This is a two-year bill.***

AB 1525 (Bonta) Transportation Project Impacts to Priority Populations

This bill would require CalSTA, Caltrans, and the California Transportation Commission (CTC), by July 1, 2025, to jointly develop and adopt criteria and an evaluation process for purposes of jointly evaluating each project, as defined, to determine if the project would be located in a priority population, address an important need of a priority population, and provide a direct, meaningful, and assured benefit to a priority population. Beginning July 1, 2025, the bill would require the above agencies to evaluate all new proposed projects using the criteria and then submit a report to the Legislature that evaluates how projects funded during the prior year impacted priority populations. Beginning July 1, 2026 (and every three years thereafter), the bill would require at least 60 percent of the agencies'

transportation funds be allocated for projects that serve priority populations. ***This bill was held in the Assembly Appropriations Committee.***

MEMORANDUM

August 30, 2023

To: Solano Transportation Authority
From: Akin Gump Strauss Hauer & Feld LLP
Re: August Report

In August, Akin kept abreast of the fiscal year 2024 appropriations process as well as Department of Transportation grant opportunities. Susan Lent also scheduled a debriefing for STA staff and City of Dixon staff with the Federal Railroad Administration regarding the rail crossing elimination grant funding opportunity.

Fiscal Year 2024 Appropriations

The House and Senate Appropriations Committees worked to advance their respective fiscal year (FY) 2024 appropriations bills during July. Despite Congress and the White House reaching an agreement on a deal to increase the debt ceiling that included an overall agreement on funding, Republicans in the House have taken the position that the agreement was a ceiling, and they are advancing bills at lower funding levels. This will make it difficult to reconcile bills with the Senate, which is advancing bills at the levels agreed to in the debt ceiling agreement.

On July 27, the Senate Appropriations Committee met and [approved](#) the FY 2024 Defense; Interior and Environment; Labor, Health and Human Services, and Education; and Homeland Security appropriations bills. The week prior, the Committee met and [approved](#) the Energy and Water Development; State, Foreign Operations, and Related Programs; and Transportation, Housing and Urban Development, and Related Agencies appropriations bills.

Despite the progress over the past month, the tight timeline between the return from the August recess and the end of the fiscal year as well as disagreements between Republicans and Democrats regarding funding levels and policies, mean that Congress will need to pass a continuing resolution to fund the federal government and enable additional time for Congress to complete work on fiscal year 2024 funding bills. The House Freedom Caucus comprised of the most conservative House members has insisted on major funding cuts and policy concessions as a condition of supporting a continuing resolution. While House Majority Leader Kevin McCarthy (R-CA) and Senate Majority Leader Chuck Schumer (D-NY) have expressed support for a continuing resolution, it is not clear at this time whether they will have the necessary consensus and support within their parties to pass a continuing resolution and avert a government shutdown before October 1.

Department of Transportation Updates

August 30, 2023

Page 2

On August 8, DOT issued a [notice of funding opportunity](#) for the Strengthening Mobility and Revolutionizing Transportation (SMART) Grant Program. The NOFO provides \$50 million for Stage 1 grants for planning and prototypes to demonstrate smart city or community technologies that boost transportation efficiency and safety. Such technologies include coordinated automation, connected vehicles, sensors, systems integration, delivery and logistics, innovative aviation, smart grids, and traffic signals. DOT also has said that it plans to provide \$50 million in FY 24 for Stage 2 grants to implement projects that received planning and prototyping funding. Applications are due by October 10, 2023.

On August 7, the DOT issued a [notice of funding opportunity](#) for the Pilot Program for Transit-Oriented Development Planning. This competitive grant program—totaling \$13.4 million in available funds—will bolster local planning and investment near transit hubs. Projects must be undertaken along fixed guideway or core capacity improvement corridors. The funding opportunity closes on October 10, 2023.

On July 12, the DOT [released](#) a free, technical resource to assist communities in taking advantage of federal funds for electric vehicle charging stations, as well as other forms of electrified transportation. The resource—titled “[Charging Forward: A Toolkit for Planning and Funding Urban Electric Mobility Infrastructure](#)”—serves as a resource for tapping into the *Infrastructure, Investment, and Jobs Act* ([P.L. 117-58](#); IIJA).

Bills of Interest

On July 27, Rep. Lori Chavez-DeRemer (R-OR) introduced the *Tolling Transparency Act of 2023* ([H.R. 4982](#)) to require the Secretary of Transportation to conduct an economic impact study for certain proposed toll facilities and projects.

On July 13, Rep. Haley Stevens (D-MI) introduced the *Wireless Electric Vehicle Charging Grant Program Act of 2023* ([H.R. 4636](#)). Specifically, the bill directs the Secretary of Transportation to establish a grant program to construct, install, or improve existing wireless charging infrastructure and technology for electric vehicles.



DATE: September 1, 2023
TO: STA Board
FROM: Johanna Masiclat, Clerk of the Board
RE: 2023 STA Board and Advisory Committees Meeting Schedule

Discussion:

Attached is the 2023 STA Board and Advisory Committees Meeting Schedule that may be of interest to the STA Board.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board and Advisory Committees Meeting Schedule for Calendar Year 2023

DATE	TIME	DESCRIPTION	LOCATION	STATUS
Wed., September 13	4:00 p.m.	Transit Committee	423 Main Street, Suisun City	Confirmed
Wed., September 13	6:00 p.m.	STA Board Meeting		
Thurs., September 21	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., September 26	1:30 p.m.	Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., September 27	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., September 28	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	423 Main Street, Suisun City	TBD
Wed., October 11	4:00 p.m.	Active Transportation Plan (ATP) Committee	423 Main Street, Suisun City	Confirmed
Wed., October 11	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
No meeting due to STA's Annual Awards in Nov. (No STA Board Mtg.)		Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
Thurs., November 2	6:00 p.m.	Bicycle Advisory Committee (BAC)	423 Main Street, Suisun City	Confirmed
Wed., November 8	6:00 p.m.	STA's 26 th Annual Awards	Benicia	TBD
Wed., November 15	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	423 Main Street, Suisun City	Confirmed
Thurs., November 16	1:00 p.m.	Paratransit Coordinating Council (PCC)	423 Main Street, Suisun City	Confirmed
Tues., November 28	1:30 p.m.	Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., November 29	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed
Thurs., December 7	6:00 p.m.	Pedestrian Advisory Committee (PAC)	423 Main Street, Suisun City	Confirmed
Wed., December 13	4:00 p.m.	Arterials, Highways & Freeways Committee	423 Main Street, Suisun City	Confirmed
Wed., December 13	6:00 p.m.	STA Board Meeting	423 Main Street, Suisun City	Confirmed
Tues., December 19	1:30 p.m.	Intercity Transit Consortium	423 Main Street, Suisun City	Confirmed
Wed., December 20	1:30 p.m.	Technical Advisory Committee (TAC)	423 Main Street, Suisun City	Confirmed