



Solano Transportation Authority

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SOLANO TRANSPORTATION AUTHORITY

Member Agencies:
Benicia • Dixon • Fairfield • Rio Vista • Suisun City • Vacaville • Vallejo • Solano County

423 Main Street, Suisun City, CA 94585-2473 • Telephone (707) 424-6075 / Fax (707) 424-6074
Email: info@sta.ca.gov • Website: sta.ca.gov



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE SR2S-AC

1:30 p.m. – 3:00 pm Wednesday, May 17, 2023, 2023

Meeting being provided in both person at 423 Main Street, Suisun City, CA 94585 and

Zoom Link

<https://us02web.zoom.us/j/81129386605?pwd=aEsysk1Odm1BdTZMUUtaelJ0QnpRQT09>

Join by Phone: 14086380968 Meeting ID: 811 2938 6605, Passcode: 684232

ITEMS

MEMBER/STAFF

1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM

Gwen Owens, Chair

(1:30 – 1:35 p.m.)

2. APPROVAL OF AGENDA

Members

(1:35 – 1:40 p.m.)

3. OPPORTUNITY FOR PUBLIC COMMENT

(1:40 – 1:45 p.m.)

4. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(1:45– 1:50 p.m.)

5. PRESENTATIONS

(1:50 – 2:10 pm)

A. Bicycle and Pedestrian Safety

Commander Henderson,
Suisun City Police Department

B. Bike to School Day Media

Dail Montanez, Solano County
Public Health

C. Bike Rodeo

Jennifer Hanley, STA

6. CONSENT CALENDAR

(2:10– 2:15 p.m.)

Recommendation:

Approve the following consent items in one motion.

A. SR2S-AC Meeting Minutes of February 14, 2023

Natalie Quezada, STA

Recommendation:

Approve the SR2S-AC meeting minutes of February 14, 2023.

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SR2S-AC MEMBERS

Mitchell Romao,
Vallejo City Unified
School District

Karin Bloesch Vice-Chair
Yolo Solano Air Quality Manage-
ment District (YSAQMD)

Dave Belef
STA's Bicycle Advisory
Committee (BAC)

Tina Tran
City of Fairfield

Jennifer Leonard
Solano County
Office of Education

Jeff Henderson
Suisun City
Police Department

Vacant
California Highway Patrol
(CHP)

Diane Dooley
STA's Pedestrian Advisory
Committee (PAC)

Gwen Owens Chair
City of Vacaville

Dail Montañez
Solano County
Public Health

7. ACTION ITEMS – FINANCIAL

- A. None.

8. ACTION ITEMS - NON-FINANCIAL

(2:15– 2:30 p.m.)

- A. **Public Safety Education and Enforcement Grant Scope of Work Recommendation:**

Amy Antunano, STA

Approve recommended Scope of work for the Public Safety and Education Enforcement Grant Cycle 6.

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9. INFORMATIONAL ITEMS

(2:30 –2:55 p.m.)

- A. **Program Coordinator Updates**

- SR2S Newsletter
- Bike to School Day

Janelle Gregorio, STA
Suzanne Antone, STA

- B. **Safe Routes to School Plan Update**

Josh Pilachowski, STA

- C. **Safety Protocols**

Amy Antunano, STA

10. COMMITTEE ROUNDTABLE AND FUTURE AGENDA TOPICS

Group

(2:55 – 3:00 p.m.)

11. ADJOURNMENT

Meeting Schedule for the Calendar Year 2023

Location for all meetings to be determined.

Wednesday, August 16, 2023, at 1:30 p.m.

Wednesday, November 15, 2023, at 1:30 p.m.

For questions regarding this agenda:

Please contact Assistant Program Manager, Amy Antunano at (707) 399-3210 or aantunano@sta.ca.gov

SAFE ROUTES TO SCHOOL



A Program of the Solano Transportation Authority

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 399-32222 / Fax (707) 424-6074
Website: solanosr2s.ca.gov

Permission for Solano County SR2S Bicycle Rodeos

The Walk, Ride & Roll Rodeo is an interactive event funded by Solano Safe Routes To School (SR2S), which is a program of the Solano Transportation Authority (STA) to educate children on the importance of traffic safety as bicyclists, scooter riders and pedestrians. Students in (*specify grade levels*) can ride bicycles (optional: to bring scooters) on the Rodeo course only with a permission form signed by the parent and/or legal guardian. Students are encouraged to bring their bicycles, (optional: to bring scooters) and helmets. Loaner bicycles, scooters and helmets are available. Any student without a signed permission form can participate as a pedestrian on the rodeo course.

*As a parent/legal guardian, I give my permission for my child listed below to participate in the Bike Rodeo on **Wednesday, May 17, 2023** at **Dixon Montessori Charter School, 355 N Almond St., Dixon, CA 95620**. I release and hold harmless the Dixon Unified School District, Solano Safe Routes To School, Solano Transportation Authority and Safe Moves, its officers, agents and employees from any claim, liability, loss, injury, or damage arising out of, or in connection with the exercises and event.*

I also grant permission to use images of my child captured by photograph, digital camera and/or video in all print publications and electronic media.

By signing this permission form, I also understand that my student will be held to the school's standard code of conduct. If my student chooses to act otherwise, I understand that they may be prohibited from participating.

Name of Student: _____

Grade Level: _____

Name of Parent/Legal Guardian: _____

Signature of Parent/Legal Guardian: _____

Date: _____

SAFE ROUTES TO SCHOOL



A Program of the Solano Transportation Authority

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 399-32222 / Fax (707) 424-6074
Website: solanosr2s.ca.gov

Dear {PRINCIPLE},

Thank you so much for booking a Bike Rodeo, we are so excited for your event on, {DATE} & {TIME}. We'd like to give a few friendly reminders before the event for the safety of our staff and your students.

- Participants are expected to follow all school rules and adhere to the basic codes of conduct whether they are actively participating in the Bike Rodeo or waiting for their turn.
- If the event is during the school day, school staff will remain responsible for monitoring their classes while they are not actively participating in the Bike Rodeo.
- If the event is after school hours, it is required that either school volunteers or the participant's parents be present to monitor students that are not actively participating in the Bike Rodeo.
- Our staff, including Safe Moves, reserves the right to prohibit students from participating if they are acting unruly and may endanger our staff or other participants.

Please reply to this email with your full name, date, and position to confirm receipt and acknowledgment.

We thank you again for booking a Bike Rodeo and look forward to seeing everyone!

Sincerely,

Solano Safe Routes to School Program Coordinator



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)
Minutes for the Meeting of
February 14, 2023

1. CALL TO ORDER/SELF INTRODUCTIONS/ CONFIRM QUORUM

The meeting of the STA's SR2S-AC was called to order by Gwen Owens at approximately 1:35 p.m. at the STA via Zoom.

SR2S-AC	Jeff Henderson	Suisun City Police Department
Members/Alternates	Gwen Owens-Chair	City of Vacaville
Present:	Karin Bloesch- Vice Chair	YSAQMD
	Jennifer Leonard	Solano County Office of Education
	Teri Booth	Pedestrian Advisory Committee
	Dail Montanez	Solano County Public Health
	Diane Dooley	Pedestrian Advisory Committee
	Tina Tran	City of Fairfield
	Garland Wong	City of Fairfield
	Mitchell Romao	Vallejo City Unified School District
	David Belef	Bicycle Advisory Committee

SR2S-AC	VACANT	California Highway Patrol
Members/Alternates		
Absent:		

Others Present:	Kim Guggemos	Benicia Police Department
	Leland Markunsen	City of Dixon
	Amy Antunano	STA
	Janelle Gregorio	STA
	Dulce Jimenez	STA
	Jennifer Hanley	STA
	Kathrina Gregana	STA
	Robert Guerrero	STA
	Suzanne Antone	STA

2. APPROVAL OF AGENDA

Robert Guerrero noted list under public comment should be listed under staff comments.

On a motion as amended by Jennifer Leonard, and a second from Karin Bloesch, the SR2S-AC approved the agenda. (8 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

➤ **Safe Route to School Plan Update**

Amy Antunano announced RFQ was released with a due date of March 6th, should finalize on a consultant by April. Chair Owens volunteered to be a part of the review panelist. Budget allocation for SR2S Plan update is 250K.

➤ **2023 City of Fairfield Walk Audit: Middle and High Schools**

Tina Tran summarized the City of Fairfield's Three E's committee: Education, Enforcement, and Engineering. Alternating between elementary and middle/high schools, the city staff walk the sites and find improvements to be completed by the next school year. 2022 had over 14 school improvements. This year the focus has been on Education for Rodriguez high school parents to direct pick up and drop off at the back of the school to alleviate traffic on Redtop Rd. Concerns on new jaywalking laws were raised, Mr. Guerrero will bring forth a presentation for the future agenda item.

➤ **OBAG3 Safe Routes to School Project Update**

Kathrina Gregana provided an overview of MTC's final awards for OBAG3. Seven out of 10 projects STA nominated were awarded, totaling 11.9 million countywide. SR2S-AC endorsed 4 projects, 3 were fully funded. Vacaville's Kairos SR2S project was not awarded, Staff is working with sponsor to draft a funding plan to deliver project.

5. PRESENTATION

A. Outerspatial Update

Dail Montanez presented on the collaboration of Outerspatial App and how to explore Solano County outdoors. Solano Land Trust is the primary license holder with sub licenses partnerships across the county. Ms. Montanez highlighted the Outerspatial App Challenge to kick off launch for the first year for participants to download. She continued to provide examples on how to find articles, trails, challenges, and announcements sharing the QR code for members to scan and share. Currently Heart Health Month and Heritage Park is hosting an event on Saturday, February 25th.

B. 2023 Bay Area Bike Month

Amy Antunano indicated May is Bike Month, a regional effort to encourage families, commuters, and communities to bike everywhere. Bike to Work Day will be held on May 18, with energizer stations to check in throughout Solano County providing water and snacks. Staff will be organizing community bike rides and using OuterSpatial for promotional uses. Bike to School is May 3rd staff has started to collect registration forms for schools to participate and will receive swag for participants. **Ms. Antunano will be forwarding the list of events once finalized for Bike Month.** David Belef announced efforts on collaborating with librarians to promote bicycle books for the month.

6. CONSENT CALENDAR

A. SR2S-AC Meeting Minutes of November 16, 2022

Recommendation:

Approve SR2S-AC Meeting Minutes of November 16, 2022

On a motion by Jennifer Leonard, and a second by Diane Dooley, the SR2S-AC approved the minutes of November 16, 2022. (8 Ayes, 1 Abstains, Mitch Romao)

7. ACTION ITEMS- FINANCIAL

A. None

8. ACTION ITEMS NON-FINANCIAL ITEMS

A. Comprehensive Transportation Plan (CTP) Update

Robert Guerrero indicated STA has established ad-hoc policy subcommittees for each of the CTP elements 1. Active Transportation 2. Arterials, Highways, and Freeways, 3. Transit and Rideshare and Working Group Chapters on Transportation and Land Use and Transportation Equity. The last CTP update was in 2020, this update serves STA as the primary long range planning document that prioritizes STA's investments. Any project or program seeking STA support must be identified in the STA's CTP to be considered for discretionary funds. Mr. Guerrero outlined the list of

participants to be included in ad-hoc committees and is seeking volunteers from SR2S-AC to participate. Staff are anticipating committees to meet 3 to 4 times before completion of plan provided timeframe between Spring 2023- Summer of 2024 and budget of 450K for these efforts. Meetings will be held the 2nd Wednesdays of the month before STA's Board Meetings.

David Belef volunteered as a possibility since work schedule is subject to change.

Recommendation :

Appoint Safe Routes to School Advisory Committee Representative to participate on the Comprehensive Transportation Plan's Alternative Modes Element Committee.

No motion was made. Mr. Guerrero asked for any other participants to please contact staff if interested.

9. INFORMATIONAL ITEMS

A. **MTC Safe and Seamless Mobility Quick Strike**

Amy Antunano announced STA received 600K in Quick Strike Funds. She continued to list where these funds will be allocated to with some going to the SR2S Plan Update, SR2S Enforcement Grant, and Young Engagement Program. Ms. Antunano will provide more information on the Enforcement Grant at the next meeting in May. The Youth Engagement Program is currently in a pilot phase with Fairfield High School, within the next year a robust program will be developed to engage both middle and high schoolers to teach bike and ped safety.

B. **Solano SR2S Office of Traffic (OTS) Safety Grant Submittal**

Amy Antunano indicated STA submitted application for OTS grant of 150K. If awarded, staff plans to put these funds towards Encouragement and Education. These funds will go towards crossing guard resources and bike rodeo safety events.

C. **Program Coordinator Updates** **School Engagements**

- **Benicia/Vallejo**

Jennifer Hanley announced newly engaged schools to join the "WOW" (walk or wheel) program launching on March 1st. City of Benicia recently lost a pedestrian bridge where Mary Farmer students planned on utilizing their walking school bus, currently on hold, city staff has provided safety measure efforts to accommodate and possibly provide a temporary bridge. She concluded her efforts in extending the Bay Area Bike Mobile Virtual Assemblies that are very engaging with students to 3 schools and 10 classes in Benicia and Vallejo. **Safe Moves update is scheduled for a future agenda item.**

- **Fairfield-Suisun/Dixon**

Ms. Antunano on behalf of Janelle Gregorio highlighted coordination with Nelda Mundy and Dover Academy to schedule a community Bike Rodeo inviting different schools to participate. Bike Rodeo is scheduled in Dixon on April 14th Janelle Gregorio attended Fairfield Suisun Unified School District (FSUSD) discussing Suisun City Schools and Implementing Walking School Busses to address congestions.

- **Rio Vista/Travis/Vacaville**

Suzanne Antone stated her participation in the Kairos WoW Wednesday event with 60 students participating. She's been working on organizing Bike Rodeos with one scheduled for March 30th at DHY in Rio Vista. Ms. Antone will be tabling at Ag & Art festival on Earth Day Saturday, April 22 at Andrew's Park in Vacaville. She will also be promoting SR2S at the Vacaville's Public Education Foundation 20th annual Loop around the Lagoon on May 6th at Lagoon Valley Park.

10. COMMITTEE ROUNDTABLE AND FUTURE AGENDA TOPICS.

David Belef announced BAC welcomed a new member from the City of Suisun, Tyler Meirose and announced other vacancies still open for participants to join. Mr. Belef will be applying 4 participatory budget proposals to the City of Vallejo regarding Bicycle safety and education.

Karin Bloesch announced YSAQMD is launching the Clean Air Funds Grant on March 13 and close on April 21st for the cities of Vacaville, Rio Vista, and Dixon.

11. ADJOURNMENT

The next meeting of the SR2S-AC is on **Wednesday, May 17, 2023, location TDB.**

DRAFT



DATE: May 1, 2023
TO: Safe Routes to School Advisory Committee
FROM: Amy Antunano, Assistant Program Manager-SR2S
RE: Public Safety Education and Enforcement Grant Scope of Work

Background:

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun and healthy. Using a comprehensive approach, the program includes 6 “E’s”: education, encouragement, enforcement, engagement, engineering and evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

The Solano Safe Routes to School (SR2S) program supports a variety of engineering and enforcement strategies as part of its comprehensive approach. The main goal for SR2S enforcement strategies is to deter unsafe behaviors of drivers, pedestrians and bicyclists, and to encourage all road users to obey traffic laws and share the road safely. Enforcement is one of the complementary strategies that SR2S programs use to enable more children to walk and bicycle to school safely. The SR2S Program has been allocating \$150,000 in a 2-year grant cycle (using Congestion Mitigation and Air Quality Program funds (CMAQ) since the grant program’s inception in 2011.

Discussion:

In preparation for the upcoming grant cycle (FYs 2023-25) STA SR2S staff will reach out to local law enforcement agencies to gauge interest in this grant opportunity. In past cycles all agencies were in support of the grant program, however many of the larger agencies expressed that the funds weren’t enough to quantify the appropriate support needed to apply.

Staff are requesting the Safe Routes to School Advisory Committee review and approve the updated Scope of Work for the Public Safety and Education Enforcement Grant Cycle 6.

Fiscal Impact:

None. Funding for the SR2S Plan Update is included in the STA 2023-24 budget.

Recommendation:

Approve recommended Scope of work for the Public Safety and Education Enforcement Grant Cycle 6.

Attachments:

- A. Scope of Work for 2023-25 Public Safety and Education Enforcement Grant.

POTENTIAL ACTIVITIES AND PROGRAMS:

Use this form of eligible program activities to assist in developing a scope of work. Utilize this form to develop a detailed budget for staff and administrative time for participation in activities and identified tasks. Include an 'other' category for items not included on this checklist.

ENCOURAGEMENT ACTIVITIES				
Attend Walk to School Day Events			Provide/Participate in Bike Rodeo Community Events	
Attend Walking School Bus/ Walking Day Launch			Attend "Coffee with the Principal" meeting to discuss traffic safety issues	
Participate in a school Walking School Bus, Walking Day, or Walk or Wheel (WOW) events			Work with Department Cadets to provide encouragement activities (this offers leadership opportunities for cadets)	
ENFORCEMENT ACTIVITIES				
Attend Back to School Night/PTO Events: Provide presentation on traffic safety around schools			Attend local crossing guard training session	
Using existing Crossing Guard training materials, support city and school district crossing guard programs.			Provide Directed Enforcement around schools during drop-off and pick-up times	
EDUCATION ACTIVITIES				
Plan, lead <i>and/or attend</i> a Bike Rodeo event at district school or community wide event*			Develop a safe driver flyer/handout for driver safety laws around schools*	
Develop Traffic Safety Flyers/ Handouts for safe walking and biking to school*			Hold a community wide Safety Fair *(may be multi-agency, including a bike rodeo, traffic safety materials, helmet education and fitting, etc.)	
Provide Safety Assemblies to Schools*		*All education activities should be conducted in partnership with SR2S staff, which includes Solano Public Health and SR2S Program Coordinators.		
EVALUATION				
Provide citation, warnings and enforcement numbers in relation to work around schools			Encourage Schools to participate in the annual Travel Tally Surveys	
INELIGIBLE EXPENSES: Crossing Guard Salaries, Radar Feedback Signs, Incentives/Giveaways, Infrastructure Projects				