



Solano Transportation Authority
... working for you!

SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 424-6075 / Fax (707) 424-6074
Email: info@sta.ca.gov ♦ Website: sta.ca.gov

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, May 18, 2023

Zoom Meeting Details

<https://us02web.zoom.us/j/83638050247?pwd=Z2dZRSStkRnB6VGRRmY1p2aVpoYlp4Zz09>

Meeting ID: 836 3805 0247 / Passcode: 960218

Join by Telephone: 1+ (408) 638-0968

Click here for [Zoom Instructions](#)

MEETING AGENDA

ITEM

STAFF PERSON

1. **CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS**
(1:00 – 1:05 p.m.) Brian McLaughlin, Chair
2. **APPROVAL OF AGENDA**
(1:05 – 1:10 p.m.) Members
3. **OPPORTUNITY FOR PUBLIC COMMENT**
(1:10 – 1:15 p.m.)
4. **PRESENTATIONS**
(1:15 – 1:35 p.m.)
 - A. **Independent Living Resources of Solano and Contra Costa County (ILRSCC)**
5. **CONSENT CALENDAR**
(1:35 – 1:40 p.m.)
Recommendation: Approve the following consent item.
 - A. **Minutes of the PCC Meeting of March 16, 2023** Natalie Quezada, STA
Recommendation: Approve the Minutes for the Meeting of March 16, 2023
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PCC MEMBERS

Heather Barlow
Social Services
Provider

Dwayne Hankerson
MTC Policy Advisory
Council Representative

VACANT
Social Services
Provider

Lisa Hooks
Social Services
Provider

Brian McLaughlin,
PCC Chair
Member at Large

VACANT
Public Agency
-Education

Katherine Richter
Transit User

VACANT
Transit User

Teri Ruggiero
Public Agency-
Health & Social Services

Cynthia Tanksley,
PCC Vice-Chair
Transit User

James Williams
Member at Large

6. TRANSIT OPERATOR UPDATES

Group

(1:40 – 2:05 p.m.)

- A. Dixon Redit-Ride
- B. FAST
- C. Rio Vista Delta Breeze
- D. Solano County Transit (SolTrans)
- E. Suisun Microtransit
- F. Vacaville City Coach

7. ACTION ITEMS – DISCUSSION

(2:05-2:25 p.m.)

A. PCC Appointment for Comprehensive Transportation Plan (CTP) Transit Element Committee

Kathrina Gregana, STA

Recommendation:

Appoint a PCC Representative to participate in the Solano Comprehensive Transportation Plan's (CTP) Transit and Rideshare Subcommittee.

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B. Fiscal Year (FY) 2022-23 Transportation Development Act (TDA) Matrix – April 2023 for the City of Dixon (Redit-Ride) and SolTrans

Ron Grassi, STA

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA-approved April 2023 TDA Matrix for FY 2022-23 which includes the following:

1. TDA Claim for the City of Dixon (Redit-Ride) shown in Attachment B; and
2. SolTrans claiming for the Solano Express Intercity Capital Plan as shown in Attachment B.

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C. PCC Membership Update

Debbie McQuilkin, STA

Recommendations:

Forward a recommendation to the STA Board to appoint Melissa Westlie as Social Service Provider Member and Ruben Brunt as Transit User Member for 3-year terms.

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8. INFORMATIONAL ITEMS – DISCUSSION

(2:25-2:50 p.m.)

A. STA Staff Update

Debbie McQuilkin, STA

- ADA RFP Update
- PCC Transit Worker Appreciation
- PCC Brochure

9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:50 – 3:00 p.m.)

10. FUTURE AGENDA ITEMS

- Regional PCC Collaboration and Presentations
- Contra Costa PCC Member Presentation
- Uber/Lyft ADA Expansion
- Connected Mobility Plan
- Benicia Transit Summit Update
- Equity Accesses for Justice Update

11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, July 20, 2023, in Person.**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 dmcquilkin@sta.ca.gov

Translation Services: For document translation, please email: iec@ie-center.org

Para la traducción de documentos: 對於文檔翻譯電話 Đối với tài liệu gọi dịch: Para sa mga dokumento tawag sa pagsasalin:

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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of March 16, 2023

1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Brian McLaughlin, PCC Chair, called the virtual PCC Meeting to order at **1:01 p.m.**

A quorum was confirmed by STA Senior Transit Mobility Coordinator, Debbie McQuilkin

PCC Members Present (Listed in Alphabetical Order by Last Name):

Heather Barlow	Social Services Provider
Chandra Daniels	Transit User/PCC Alternate Member
Dwayne Hankerson	MTC Policy
Cindy Hayes	Social Services Provider
Lisa Hooks	Social Services Provider
Brian McLaughlin, Chair	Member-at-Large
Cynthia Tanksley	PCC Vice-Chair/Transit User
Katherine Richter	Transit User
Teri Ruggiero	Public Agency - Health & Social Services

PCC Members Absent:	Judy Nash	Public Agency - Education
	James Williams	Member at Large
	Vacant	Transit User

Others Present:	Ruben Brunt	Member of the Public
	April Cobb	Fairfield and Suisun Transit (FAST)
	Lorene Garrett	STA
	Erika Dohina	STA
	Ron Grassi	STA
	Tateyana Hendricks	Vacaville City Coach
	Vikki Jacobs	City of Dixon
	Debbie McQuilkin	STA
	Sean Person	STA
	Mandi Renshaw	SolTrans
	Kim Tabor	Member of the Public
	Roslyn Taggart	Member of the Public
	Amber Villareal	FAST

2. APPROVAL OF AGENDA

On a motion by Cynthia Tanksley and a second by Lisa Hooks, the PCC approved the Meeting Agenda to include correction on Item 11 – correct next meeting date from March 16, 2023 to May 18, 2023.
(10 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

4. PRESENTATIONS

A. Equity Access for Justice

Lorene Garrett presented the Equity Access for Justice. She outlined staff's efforts to expand the existing Solano Mobility Program by expanding the Guaranteed Ride Commuter Program and GoGo Grandparent (for ambulator participants) to provide rides for jurors, litigants and justice involved persons. She commented that the Equitable Access to Justice Pilot Program will be funded for an estimated \$50,000 per year of Solano County Transportation Development Act (TDA) funds currently dedicated to Solano Mobility Older Adults and People with Disabilities Programs in addition to grant funding provided by the Solano County Superior Court. The County TDA funding is included in the STA FY 2022-23 budget. The Solano County Superior Court will provide 20% matching funds.

B. Solano Mobility Update

Debbie McQuilkin provided an update to the Solano Mobility Program.

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of January 12, 2023

Recommendation:

Approve PCC meeting minutes of January 12, 2023

On a motion by Cynthia Tanksley and a second by Dwayne Hankerson, the PCC approved the meeting minutes of January 12, 2023 (10 Ayes)

6. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2022-23 Transportation Development Act (TDA) Matrix –March 2023 for the City of Rio Vista (Delta Breeze)

Ron Grassi outlined staff's recommendation to forward the STA Board approved TDA Matrix (March) to MTC to include TDA claim for the City of Rio Vista (Delta Breeze).

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA approved March TDA Matrix for FY 2022-23 which includes the TDA Claim for the City of Rio Vista (Delta Breeze) as shown in Attachment B.

On a motion by Cynthia Tanksley and a second by Cindy Hayes, the PCC approved the recommendation as amended. (10 Ayes)

7. INFORMATIONAL ITEMS – DISCUSSION

A. STA Staff Update

- RFP ADA Eligibility Release – March 1st
- Potential PCC Members
- PCC Outreach Determination

8. TRANSIT OPERATOR UPDATES

- Dixon Rendi-Ride: Vikki Jacobs
 - Updating TDA for next month.
- Fairfield and Suisun Transit (FAST): Amber Villareal
 - Transit Drive Appreciation Day
 - Ridership impact due to severe weather.
 - Working with the Suisun City staff on new operator code for Microtransit
- Rio Vista Delta Breeze: Brandon Thomson
 - Rio Vista Delta Breeze no longer contracts with Uber. RFP is underway.
- Solano County Transit (SolTrans): Reported by Debbie McQuilkin
 - April changes go into effect April 2, 2023.
 - Holding Transit Summit on March 24, 2023 (10-4p.)
- Vacaville City Coach: Tateyana Hendricks
 - 2nd Month on Charging Fares
 - New pass (10 ride pass) for City Coach Direct

9. COMMENTS FROM PCC MEMBERS, STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Several committee members had extensive discussion and requested staff to invite Uber and/or Lyft to expand on the company's ADA requirements.

Below is a summary of follow-up items to be provided by staff:

1. STA staff will send an email to request feedback on the DRAFT flyers regarding transit appreciation/recognition (WIP PCC Transit Worker Appreciation Flyer(s)). STA staff requested that any comments or suggestions be provided.
2. STA staff will send the flyer for the upcoming Benicia Transit Summit.
3. A request for the Veterans Program flyer. Please distribute this to whomever you know that would benefit from these services.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- A. TDA Claim**
- B. Revisiting PCC Brochure**
- C. Regional PCC Collaboration and Presentations**
- D. Solano Mobility Update**
- E. Connected Mobility Plan**

11. ADJOURNMENT

The meeting adjourned at 2:35 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, May 18, 2023, via Zoom**

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PCC

DATE: May 11, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Kathrina Gregana, Associate Planner
RE: PCC Appointment for Comprehensive Transportation Plan (CTP) Transit Element Committee

Background:

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long range planning document that guides and prioritizes the STA's investments in transportation. Transportation projects and programs seeking STA discretionary funding (e.g. One Bay Area Grant (OBAG), Transportation Development Act (TDA) and Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) Program Funds) or support must be identified in the STA's Comprehensive Transportation Plan for consideration. The STA's CTP was last updated in 2020.

The STA's CTP is also the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area. MTC recently announced that they anticipate initiating their next RTP update in Spring/Summer 2023 with the goal to have counties provide input on updated county projects and programs by Spring 2024. This would allow time for MTC to complete their Plan Bay Area update by 2025.

The CTP includes the following elements:

1. Active Transportation Element
2. Arterials, Highways and Freeways Element
3. Transit and Rideshare Element Update

The CTP also includes a Transportation Equity Chapter and a Transportation and Land Use Chapter. A copy of the STA's 2020 CTP is available online from the STA's webpage at this web address:

https://sta.ca.gov/documents_and_report/solano-comprehensive-transportation-plan-ctp/#:~:text=The%20STA's%20Comprehensive%20Transportation%20Plan,was%20completed%20in%20June%202020.

Discussion:

The STA Board has established ad hoc policy subcommittees for each CTP element and working groups for the CTP chapters. Participants include STA Board members and their alternates as well as staff from the STA Technical Advisory Committee, Solano Express Transit Consortium and the Solano Planning Director's Group. Participants from the STA PCC, Bicycle Advisory Committee, Pedestrian Advisory Committee will also be invited to participate. The policy subcommittees and working group's role is to assist in guiding the development of their respective element and chapters. The subcommittee rosters are included as Attachment A.

STA staff plans on reconvening and updating the participants list for each policy subcommittee and is seeking one appointment from the STA PCC at this time. The appointment is for the Transit and Rideshare Subcommittee. STA staff anticipates having 4 Subcommittee meetings during the development of the CTP Plan with meetings held once per quarter – the subcommittee meeting schedule is included as Attachment B. The goal is to update the CTP in time for MTC’s PBA project submittal in 2024.

Recommendation:

Appoint a PCC Representative to participate in the Solano Comprehensive Transportation Plan’s (CTP) Transit and Rideshare Subcommittee.



COMPREHENSIVE TRANSPORTATION PLAN (CTP) MASTER ROSTER

JM Last Update: May 11, 2023

CTP SUB COMMITTEE & PURPOSE OF COMMITTEE	COMMITTEE MEMBERS & INVITED PARTICIPANTS	MEETING SCHEDULE / STA SUPPORTING STAFF
ACTIVE TRANSPORTATION COMMITTEE Purpose: This policy committee makes recommendations to the STA Board for changes and updates to the Active Transportation Element of the Comprehensive Transportation Plan . It also recommends funding for Alternative Fuel and Capital Grants as well as other alternative modes funds.	Voting Members: <ol style="list-style-type: none"> Alma Hernandez, City of Suisun City (Chair) Terry Scott, City of Benicia Jim Ernest, City of Dixon K. Patrice Williams, City of Fairfield Edwin Okamura, City of Rio Vista Jeanette Wylie, City of Vacaville Peter Bregenzer, City of Vallejo Wanda Williams, County of Solano Other Invited Participants: <ol style="list-style-type: none"> Gretchen Bennitt, YSAQMD Tyler Meirose, BAC Bob Berman, PAC Dave Belef, SR2S Advisory Committee Erin Morris, Planning Directors Rep Kara Oberg, MTC/ABAG Paul Kaushal (Alternate: Melissa Tigbao), TAC Representative Khatereh Afshar, Caltrans 	<u>In Person Meeting Schedule at STA:</u> (*Confirmed / +To be Determined) *4:00p., Wed., May 10, 2023 *4:00p., Wed., October 11, 2023 +4:00p., Wed., April 10, 2024 <u>STA Lead Staff:</u> Robert Guerrero, Director of Planning Dulce Jimenez, Planning Assistant <u>Meeting Clerks:</u> Johanna Masiclat Natalie Quezada
ARTERIALS, HIGHWAYS AND FREEWAYS COMMITTEE Purpose: This policy committee makes recommendations to the STA Board of Directors for changes and updates to the Arterials, Highways, and Freeways Element of the Comprehensive Transportation Plan as well as recommendations on corridor studies, such as the I-80/I-680/I-780 Major Investment & Corridor Study .	Voting Members: <ol style="list-style-type: none"> John Carli, City of Vacaville (Chair) Steve Young, City of Benicia Steve Bird, City of Dixon Catherine Moy, City of Fairfield Ron Kott, City of Rio Vista Peter Bregenzer, City of Vallejo Princess Washington, City of Suisun City Mitch Mashburn, County of Solano Other Invited Participants: <ol style="list-style-type: none"> Dave Belef, BAC Teri Booth, PAC Matt Tuggle (Alternate: Deborah Barr), TAC TBD, John McKenzie Captain Mike Lehman, CHP Rep. TBD, MTC (Ashley Nguyen/Lisa Klein – Daryl to check) 	<u>In Person Meeting Schedule at STA:</u> (*Confirmed / +To be Determined) *4:00p., Wed., June 14, 2023 *4:00p., Wed., December 13, 2023 +4:00p., Wed., May 10, 2024 <u>STA Lead Staff:</u> Robert Guerrero, Director of Planning Nick Burton, Director of Projects Leslie Gould, Assistant Project Manager <u>Meeting Clerks:</u> Johanna Masiclat Natalie Quezada
TRANSIT COMMITTEE Purpose: This policy committee makes recommendations to the STA Board of Directors for changes and updates to the Transit Element of the Comprehensive Transportation Plan as well as recommendations on corridor studies, such as the I-80/I-680 Transit Corridor Study .	Voting Members: <ol style="list-style-type: none"> Robert McConnell, City of Vallejo (Chair) Terry Scott, City of Benicia Steve Bird, City of Dixon Catherine Moy, City of Fairfield Walt Stanish, City of Rio Vista Alma Hernandez, City of Suisun City John Carli, City of Vacaville Mitch Mashburn, County of Solano Other Invited Participants: <ol style="list-style-type: none"> Jim Allison, CCJPA Shruti Hari, MTC Pippin Dew, WETA Board Member Kevin Connolly, WETA Diane Feinstein, Consortium Chair Beth Kranda, SolTrans TBD, PCC TBD, CTSA 	<u>In Person Meeting Schedule at STA:</u> (*Confirmed / +To be Determined) *4:00p., Wed., July 12, 2023 *4:00p., Wed., January 10, 2024 +4:00p., Wed., June 12, 2024 <u>STA Lead Staff:</u> Robert Guerrero, Director of Planning Ron Grassi, Director of Programs Kathrina Gregana, Associate Planner <u>Meeting Clerks:</u> Johanna Masiclat Natalie Quezada

STA Comprehensive Transportation Plan (CTP) Subcommittees Meeting Schedule

For all future meeting agenda packets, you can find one week prior to meeting at our website >>
<https://sta.ca.gov/meetings-agendas/> if you have any questions or concerns please feel free to contact us.

ACTIVE TRANSPORTATION COMMITTEE –This policy committee makes recommendations to the STA Board for changes and updates to the Active Transportation Element of the Comprehensive Transportation Plan. It also recommends funding for Alternative Fuel and Capital Grants as well as other alternative modes funds.

In Person Meeting Schedule at STA:
(*Confirmed / +To be Determined)
****4:00p., Wed., May 10, 2023***
****4:00p., Wed., October 11, 2023***
+4:00p., Wed., April 10, 2024

ARTERIALS, HIGHWAYS AND FREEWAYS COMMITTEE - This policy committee makes recommendations to the STA Board of Directors for changes and updates to the Arterials, Highways, and Freeways Element of the Comprehensive Transportation Plan as well as recommendations on corridor studies, such as the I-80/I-680/I-780 Major Investment & Corridor Study

In Person Meeting Schedule at STA:
(*Confirmed / +To be Determined)
****4:00p., Wed., June 14, 2023***
****4:00p., Wed., December 13, 2023***
+4:00p., Wed., May 10, 2024

TRANSIT COMMITTEE - This policy committee makes recommendations to the STA Board of Directors for changes and updates to the Transit Element of the Comprehensive Transportation Plan as well as recommendations on corridor studies, such as the I-80/I-680 Transit Corridor Study.

In Person Meeting Schedule at STA:
(*Confirmed / +To be Determined)
****4:00p., Wed., July 12, 2023***
****4:00p., Wed., January 10, 2024***
+4:00p., Wed., June 12, 2024

PCC

DATE: May 11, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Ron Grassi, Director of Programs
Mary Pryor, Transit Finance Consultant
RE: Fiscal Year (FY) 2022-23 Transportation Development Act (TDA) Matrix –
April 2023 for the City of Dixon (Readi-Ride) and SolTrans

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based on the amount of taxes collected and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), and the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties. The Solano FY 2022-23 TDA fund estimates from February 2023 by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as Solano Express intercity bus routes and the Intercity Taxi Card Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, STA works with the transit operators and prepares a TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide guidance when reviewing individual TDA claims from Solano County's transit operators.

Discussion:

The TDA apportionment for FY 2022-23 includes revenue estimates and projected carryover. The following claims for the City of Dixon (Readi-Ride) and SolTrans for the City of Fairfield's intercity bus replacement contribution are within the parameters of their available TDA funds and are being brought forward for STA Board review:

City of Dixon Readi-Ride

The City of Dixon Readi-Ride is requesting a total of \$526,566 in Dixon's TDA Funds. The City Dixon Readi-Ride is requesting \$376,566 for operations and \$150,000 for Capital projects. The \$150,000 requested in capital funding includes the following capital projects:

- Replace two cutaway buses, including contingency funds for possible vehicle cost increases
- Electrification Upgrades to the Dixon Readi-Ride Yard

SolTrans Claim for City of Fairfield's Intercity Bus Replacement Contribution

Under the Intercity Bus Replacement Plan adopted by STA in October 2022, the City of Fairfield will *loan SolTrans \$1,630,000 in TDA funding* in FY 2022-23 for SolTrans' current purchase of five Compressed

Natural Gas (CNG) buses. SolTrans will claim \$1,630,000 in City of Fairfield TDA funds and later swap for FTA funds. *Fairfield will reclaim the \$1,630,000 in TDA back from SolTrans no earlier than the 4th quarter of FY 2023-24.* Following this action, the City of Fairfield's outstanding unpaid commitment to the Solano Express Intercity Bus Replacement plan will be \$965,974.

On March 28, 2023, Solano Express Intercity Transit Consortium approved the recommended action with a modification requested by the City of Fairfield (FAST). FAST recommended modifying the action to include FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 to assist with the payment of new CNG commuter buses in 2023. FAST will reclaim the \$1,630,000 in TDA back from SolTrans no earlier than the 4th quarter of FY 2023-24. The TAC on November 30, 2023, unanimously approved the recommendation to forward to STA Board with the Consortium amendment. On April 12, 2023, the STA Board approved the April TDA Matrix for FY 2022-23.

Fiscal Impact:

No financial impact to STA, the STA Board's approval of the April 2023 TDA matrix provides the guidance MTC needs to process TDA claims submitted by the local operators.

Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA-approved April 2023 TDA Matrix for FY 2022-23 which includes the following:

1. TDA Claim for the City of Dixon (Readi-Ride) shown in Attachment B; and
2. SolTrans claiming for the Solano Express Intercity Capital Plan as shown in Attachment B.

Attachments:

- A. FY 2022-23 MTC's TDA Fund Estimate for Solano County dated February 2022
- B. FY 2022-23 Solano TDA Matrix for April 2023

FY 2022-23 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY

Attachment A
Res No. 4504
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2/23/2022

FY2021-22 TDA Revenue Estimate				FY2022-23 TDA Revenue Estimate	
FY2021-22 Generation Estimate Adjustment				FY2022-23 County Auditor's Generation Estimate	
1. Original County Auditor Estimate (Feb, 21)	22,483,483			13. County Auditor Estimate	25,527,409
2. Revised Revenue (Feb, 21)	25,527,409			FY2022-23 Planning and Administration Charges	
3. Revenue Adjustment (Lines 2-1)		3,043,926		14. MTC Administration (0.5% of Line 13)	127,637
FY2021-22 Planning and Administration Charges Adjustment				15. County Administration (0.5% of Line 13)	127,637
4. MTC Administration (0.5% of Line 3)	15,220			16. MTC Planning (3.0% of Line 13)	765,822
5. County Administration (Up to 0.5% of Line 3) ⁴	15,220			17. Total Charges (Lines 14+15+16)	1,021,096
6. MTC Planning (3.0% of Line 3)	91,318			18. TDA Generations Less Charges (Lines 13-17)	24,506,313
7. Total Charges (Lines 4+5+6)		121,758		FY2022-23 TDA Apportionment By Article	
8. Adjusted Generations Less Charges (Lines 3-7)		2,922,168		19. Article 3.0 (2.0% of Line 18)	490,126
FY2021-22 TDA Adjustment By Article				20. Funds Remaining (Lines 18-19)	24,016,187
9. Article 3 Adjustment (2.0% of line 8)	58,443			21. Article 4.5 (5.0% of Line 20)	0
10. Funds Remaining (Lines 8-9)		2,863,725		22. TDA Article 4 (Lines 20-21)	24,016,187
11. Article 4.5 Adjustment (5.0% of Line 10)	0				
12. Article 4 Adjustment (Lines 10-11)		2,863,725			

TDA APPORTIONMENT BY JURISDICTION

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2021	FY2020-21	6/30/2021	FY2020-22	FY2021-22	FY2021-22	FY2021-22	6/30/2022	FY2022-23	FY2022-23
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,070,802	12,455	1,083,257	(1,458,247)	0	431,683	58,443	115,136	490,126	605,262
Article 4.5										
SUBTOTAL	1,070,802	12,455	1,083,257	(1,458,247)	0	431,683	58,443	115,136	490,126	605,262
Article 4/8										
Dixon	1,445,864	11,474	1,457,337	(827,497)	0	959,641	129,921	1,719,402	1,106,100	2,825,502
Fairfield	6,662,070	53,486	6,715,556	(510,449)	0	5,620,857	760,979	12,586,943	6,462,613	19,049,556
Rio Vista	754,075	6,511	760,586	(25,434)	0	479,869	64,967	1,279,988	552,037	1,832,025
Solano County	2,774,178	21,152	2,795,330	(780,504)	0	916,397	124,066	3,055,288	1,005,770	4,061,058
Suisun City	302,609	1,889	304,498	(420,138)	0	1,399,148	189,424	1,472,931	1,581,740	3,054,671
Vacaville	13,266,661	100,735	13,367,395	(4,751,090)	0	4,749,915	643,067	14,009,287	5,369,273	19,378,560
Vallejo/Benicia	11,514,349	89,180	11,603,528	(7,722,133)	0	7,026,636	951,301	11,859,332	7,938,655	19,797,987
SUBTOTAL	36,719,804	284,426	37,004,230	(15,037,245)	0	21,152,462	2,863,725	45,983,171	24,016,187	69,999,358
GRAND TOTAL	\$37,790,606	\$296,881	\$38,087,487	(\$16,495,492)	\$0	\$21,584,145	\$2,922,168	\$46,098,307	\$24,506,313	\$70,604,620

1. Balance as of 6/30/21 is from the MTC FY2020-21 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/21, and FY2021-22 allocations as of 1/31/22.

3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the Intercity Transit Funding Agreement.

FY 2022-23 TDA Matrix - April 2023

Date Prepared 2/13/2023 updated footnotes 3/31/2023
 STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY22-23 TDA Revenue Estimate from MTC	1	\$ 1,106,100	\$ 6,462,613	\$ 552,037	\$ 1,581,740	\$ 5,369,273	\$ 7,938,655	\$ 1,005,770	\$ 24,016,188
Projected Carryover from MTC	1	\$ 1,057,237	\$ 5,940,278	\$ 1,084,037	\$ 967,371	\$ 12,285,948	\$ 11,857,120	\$ 2,889,173	\$ 36,081,164
Available for Allocation per MTC	1	\$ 2,163,337	\$ 12,402,891	\$ 1,636,074	\$ 2,549,111	\$ 17,655,221	\$ 19,795,775	\$ 3,894,943	\$ 60,097,351
FY21-22 Allocations / Returns	1								\$ -
Total TDA Revenue Available for Allocation		\$ 2,163,337	\$ 12,402,891	\$ 1,636,074	\$ 2,549,111	\$ 17,655,221	\$ 19,795,775	\$ 3,894,943	\$ 60,097,351

USES

Paratransit									
Intercity Taxi Scrip	2	\$ 650	\$ 7,032	\$ -	\$ 6,343	\$ 24,253	\$ 46,213	\$ 440,509	\$ 525,000
Paratransit	3		\$ 1,000,000			\$ 592,130	\$ 308,803	\$ 300,000	\$ 2,200,933
Local Taxi Scrip	3		\$ 255,836			\$ 79,486	\$ 40,325		\$ 375,647
Subtotal Paratransit		\$ 650	\$ 1,262,868	\$ -	\$ 6,343	\$ 695,869	\$ 395,341	\$ 740,509	\$ 3,101,580

Local Transit Service	3		\$ 3,000,000	\$ 177,426	\$ 630,000	\$ 1,600,754	\$ 4,826,472		\$ 10,234,652
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SolanoExpress Intercity Bus									
To FAST	4		\$ 441,891						\$ 441,891
To SolTrans	4	\$ 99,102	\$ 268,864		\$ 134,087	\$ 594,048	\$ 1,072,759	\$ 182,606	\$ 2,351,466
To SolTrans for ARP funds	5								\$ -
Subtotal SolanoExpress Intercity Bus		\$ 99,102	\$ 710,755	\$ -	\$ 134,087	\$ 594,048	\$ 1,072,759	\$ 182,606	\$ 2,793,357

Transit Capital	Claimed by each agency	3			\$ 137,990	\$ 140,000	\$ 7,485,000	\$ 3,862,652	\$ 11,625,642
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STA Planning	Claimed by STA	6	\$ 29,865	\$ 174,491	\$ 14,905	\$ 42,707	\$ 144,970	\$ 214,344	\$ 27,156	\$ 648,437
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Swaps / Other									
LCTOP swap: Dixon to claim from TBD	7								\$ -
SGR swap: Dixon to claim from TBD	7								\$ -
LCTOP swap: Rio Vista to claim from TBD	8								\$ -
SGR swap: Rio Vista to claim from TBD	8								\$ -
LCTOP swap: Vacaville to claim from TBD	9								\$ -
SGR swap: Vacaville to claim from TBD	9								\$ -
Intercity Bus Capital Plan claimed by SolTrans	10	\$ 121,861	\$ 1,630,000			\$ 1,030,011		\$ 34,628	\$ 2,816,500
Fairfield-Vacaville Train Station claimed by FAST	11					\$ 54,005			\$ 54,005
Suisun City Train Station, claimed by STA	12				\$ 160,000				\$ 160,000
Suisun City Mobility Hub Capital Project, claimed by STA	13				\$ 250,000				\$ 250,000
Faith in Action, claimed by STA	14							\$ 45,000	\$ 45,000
Subtotal Swaps		\$ 121,861	\$ 1,630,000	\$ -	\$ 410,000	\$ 1,084,016	\$ -	\$ 79,628	\$ 3,325,505

Total To Be Claimed by All Agencies		\$ 251,478	\$ 6,778,114	\$ 330,321	\$ 1,363,137	\$ 11,604,657	\$ 10,371,568	\$ 1,029,899	\$ 31,729,173
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Balance		\$ 1,911,859	\$ 5,624,777	\$ 1,305,753	\$ 1,185,974	\$ 6,050,564	\$ 9,424,207	\$ 2,865,044	\$ 28,368,178
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Notes (continued on next page)

(1) MTC February 2023 Fund Estimate; Reso 4504; columns I, H, J

(2) STA will be claimant. Amounts based on May 24, 2022 Consortium staff report.

FY 2022-23 TDA Matrix - March 2022

Date Prepared 2/13/2023 updated footnotes 3/31/2023
STA Board Action

- (3) From each agency's annual TDA claim. Amount claimed from Solano County by STA is for ADA assessments. Amount claimed from Suisun City by STA for fixed route and micro-transit service (\$610k), first-last mile (\$20k), and two vehicles (\$140k). Vacaville amount includes Planning & Administration.
- (4) Based on FY 2022-23 Intercity Transit Funding Agreement budget approved by STA Board in February 2022 with adjustments for FY21-22 actuals and revised FY22-23 service plan.
- (5) FTA ARP Ph.1 contributions per SolanoExpress FY22-23 Budget and Cost Sharing Plan adopted by STA Board in February 2022. Had originally planned for swap with TDA, but now plan to ask MTC for change in Split Letter for SolTrans to include FAST and Vacaville amounts in the SolTrans ARP grant.
- (6) Claimed by STA from all agencies per formula (2.7% of annual revenue estimate).
- (7) TBD
- (8) TBD
- (9) TBD
- (10) Amounts claimed by SolTrans for purchase of 5 CNGs per Intercity Bus Replacement Plan adopted by STA Board in October 2022. Fairfield amount is total for FY22-23, and may include funding swaps between Fairfield and SolTrans; previous matrix assumed \$1,376,989 in FTA 5339 grant could be used to reimburse SolTrans, which did not occur; thus, SolTrans can claim TDA in lieu of FTA funds. The City of Fairfield funds will not be claimed until a funding agreement is finalized and approved by the Fairfield City Council. The City of Vacaville funds will not be claimed until an amendment to the funding agreement is approved by the City of Vacaville. The City of Fairfield has worked out an agreement with SolTrans that FAST will loan SolTrans \$1,630,000 in TDA funding in FY 2022-23 for SolTrans' current purchase of five Compressed Natural Gas (CNG) buses. Fairfield will reclaim the \$1,630,000 in TDA loaned back from SolTrans no earlier than the 4th quarter of FY 2023-24.
- (11) FAST to claim from Vacaville based on 2002 agreement for operation of Fairfield - Vacaville Train Station. Amount covers FY20-21 costs.
- (12) To be claimed by STA for Suisun Amtrak station maintenance
- (13) To be claimed by STA for Suisun City Mobility Hub Capital Project, year 2 of 4
- (14) To be claimed by STA for Faith in Action

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PCC

DATE: April 24, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Mobility Transit Coordinator
RE: PCC Membership Update

Background:

Paratransit Coordinating Council (PCC) is a citizen's advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven (11) members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisory Council.

The Paratransit Coordinating Council's (PCC) By-laws state that the PCC must nominate and elect a Chair and Vice-Chair. The Chair and Vice-Chair are allowed to serve a term of two (2) consecutive years. After holding an officer's position for two (2) consecutive years, a minimum of one (1) year must elapse before either of the officers can serve again.

Discussion:

PCC staff received a resignation email from Judy Nash, Public Agency – Education member, on April 17, 2023. Ms. Nash, who was appointed to the PCC in 2010, will be retiring and not be able to participate on the Council any longer.

Cindy Hayes was appointed to the PCC in 2017 as Social Service Provider member, which included serving one term as Vice Chair. On March 27, 2023, Ms. Hayes was hired at STA as a fulltime Program Coordinator, which now makes her ineligible to serve on the PCC. This committee wishes to express sincere gratitude to both Ms. Nash and Ms. Hayes for their membership and many contributions over the years.

STA staff received a referral from Benicia Mayor Steve Young who suggested we reach out to Benicia resident and transit user, Ruben Brunt. Mr. Brunt, who attended the March 16, 2023, meeting, has expressed interest in becoming a member of the PCC as Transit User Member.

Staff also received an interest from the new Solano Mobility Travel Trainer, Melissa Westlie. Ms. Westlie works for Independent Living Resources and provides a valuable resource to help keep Solano County residents independent.

Currently, the PCC vacancies are for the Public Agency – Education Member, Social Service Provider Member and Transit User Member positions.

Fiscal Impact:

None.

Recommendations:

Forward a recommendation to the STA Board to appoint Melissa Westlie as Social Service Provider Member and Ruben Brunt as Transit User Member for 3 year terms.

Attachments:

A. PCC Membership Status

**PCC Member Alternates
May 2023**

Member	Alternate	Jurisdiction	Agency	Appointed	Term Expires
James Williams		Member at Large		December 2003	December 2024
Brian McLaughlin Chair		Member at Large		December 2019	December 2022
Dwayne Hankerson		MTC PAC Representative		January 2022	January 2025
VACANT		Public Agency - Education			
Teri Ruggiero		Public Agency – Health and Social Services	ODAS	September 2018	September 2024
VACANT		Social Service Provider			
Heather Barlow		Social Service Provider	Kaiser Permanente	February 2020	February 2023
Lisa Hooks		Social Service Provider	State Council on Developmental Disabilities	December 2016	February 2023
Cynthia Tanksley Vice-Chair		Transit User		September 2012	September 2024
VACANT		Transit User			
Katherine Richter	Chandra Daniels	Transit User		September 2018	December 2024

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PCC

DATE: May 18, 2023
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Mobility Transit Coordinator
RE: STA Staff Update

A verbal update will be provided at the meeting.