



Solano Transportation Authority

# SOLANO TRANSPORTATION AUTHORITY

## Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 424-6075 / Fax (707) 424-6074

Email: [info@sta.ca.gov](mailto:info@sta.ca.gov) ♦ Website: [sta.ca.gov](http://sta.ca.gov)

## JOINT BICYCLE ADVISORY COMMITTEE (BAC) and PEDESTRIAN ADVISORY COMMITTEE (PAC) MEETING AGENDA

6:00 p.m. - 7:30 p.m., Thursday May 4, 2023

The Meeting is being provided in both in person at: **423 Main St., Suisun City, CA 94585**

**Third Floor of the STA Building**

**and STA Zoom Link**

<https://us02web.zoom.us/j/84766012620?pwd=TKZkRG5RQjdQZEJPcItKbi9NY1ltQT09>

Meeting ID: 847 6601 2620, Passcode: 429252

### ITEM

### STAFF PERSON

#### 1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM

(6:00 – 6:05 p.m.)

Nancy Lund, BAC Chair

Bob Berman, PAC Chair

#### 2. APPROVAL OF AGENDA

(6:05 – 6:10 p.m.)

Nancy Lund, BAC Chair

#### 3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

(6:10 – 6:15 p.m.)

Bob Berman, PAC Chair

- Bike Month Update

#### 4. CONSENT CALENDAR

Approve the following consent item in one motion.

(6:15 – 6:20 p.m.)

Nancy Lund, BAC Chair

#### A. STA BAC MEETING MINUTES

Natalie Quezada, STA

Recommendation:

Approve STA BAC Meeting Minutes of March 2, 2023

**Pg. 3**

The complete packet is available on STA's website: [www.sta.ca.gov](http://www.sta.ca.gov)

### BAC MEMBERS

Nancy Lund  
City of Benicia  
Chair

David Belef  
City of Vallejo  
Vice Chair

Jodie Stueve  
City of Dixon

Dennis Elliot  
City of Rio Vista

Neil Iverson  
City of Vacaville

Tyler Meirose  
City of Suisun City

Mike Segala  
County of  
Solano

VACANT  
City of Fairfield

Jason Gray  
Member at  
Large

### PAC MEMBERS

Bob Berman  
Bay Area Ridge Trail  
(Member at Large)  
Chair

Diane Dooley  
City of Benicia  
Vice- Chair

Joseph Green-Heffern  
City of Fairfield

Michael Hayes  
City of Rio Vista

Cookie Powell  
City of Dixon

Teresa Booth  
City of Vallejo

VACANT  
City of Suisun City

VACANT  
City of Vacaville

VACANT  
County of Solano

VACANT  
Member at Large

VACANT  
Solano Community College

**5. ACTION FINANCIAL**  
(6:20-7:00 p.m.)

Bob Berman, PAC Chair

**A. Overview FY 23-24 TDA-3 Year 1 Approval of Funding Recommendations**

1. Overview of the TDA-3 Four-Year Plan

Dulce Jimenez, STA

2. Suisun City Driftwood Drive Project

Nick Lozano, Suisun City

3. Safe Routes to School (SR2S) Microgrants

Amy Antunano, STA

Recommendation

Forward the recommendation to the STA Board to approve the allocation of the FY 23-24 TDA-3 funds to Suisun City's Driftwood Drive Project and to Safe Routes to School (SR2S) Microgrants

**Pg. 7**

**6. ACTION NON-FINANCIAL**  
(7:00-7:10 p.m.)

**A. Transition to Quarterly Meetings**

Dulce Jimenez, STA

Recommendation

Approval of the revised Advisory Committee Scheduled Dates

**Pg. 23**

**7. INFORMATIONAL ITEMS – NO DISCUSSION**

**A. Upcoming Active Transportation Committee Meeting - May 10<sup>th</sup>**

Dulce Jimenez, STA

**B. Wayfinding Sign Program Year 2 Update**

Dulce Jimenez, STA

**8. COMMITTEE ROUND TABLE**  
(7:20-7:30 p.m.)

All Members

**9. ADJOURNMENT**

The next meeting of the STA BAC is at 6:00 p.m., *Thursday, July 6, 2023*

The next meeting of the STA PAC is at 6:00 p.m., *Thursday, August 3, 2023*

**Questions?**

Please contact STA Planning Assistant, Dulce Jimenez, at (707) 399-3214 or [djimenez@sta.ca.gov](mailto:djimenez@sta.ca.gov).  
STA Associate Planner, Kathrina Gregana, at (707) 399-3230 or [kgregana@sta.ca.gov](mailto:kgregana@sta.ca.gov)



**Bicycle Advisory Committee (BAC)**  
**Minutes for the Meeting of**  
**March 2, 2023**

**1. CALL TO ORDER/CONFIRM QUORUM**

BAC meeting was called to order by Chair Nancy Lund at approximately 6:00 p.m. via Zoom Quorum was confirmed.

**BAC Members Present:**

Nancy Lund-Chair	City of Benicia
Mike Segala	County of Solano
David Belef -Vice Chair	City of Vallejo
Tyler Meiorse	City of Suisun City
Dennis Elliot	City of Rio Vista

**Absent BAC Members**

Neal Iverson	City of Vacaville
Jodie Stueve	City of Dixon
VACANT	City of Fairfield
VACANT	Member at Large

**Others Present:**

Jordan Santos	City of Dixon
Craig Plye	County of Solano
Jason Gray	Vallejo Resident
Lorene Garrett	STA
Dulce Jimenez	STA
Kathrina Gregana	STA
Natalie Quezada	STA

**2. APPROVAL OF AGENDA**

On a motion by Mike Segala, and a second by Dennis Elliot, the STA BAC approved the agenda. (5 Ayes)

**3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS**

Dulce Jimenez responded to follow-up items from the January 12<sup>th</sup> BAC meeting: In response to Mike Segala's comments on moving the BAC meetings to the second week of every off month, STA has decided to keep BAC meetings to the 1<sup>st</sup> Thursday of every odd month. In addition, information on newly adopted legislative bills related to bicycle issues will be brought to a future agenda item. Kathrina Gregana highlighted Dennis Elliott's article promoting Xplore Solano in the OuterSpatial app in the Rio Vista Delta Paper. Mr. Elliot noted the East Bay Times backlash on e-bikes, David Belef offered articles of E-bikes workshops to those interested. Ms. Jimenez introduced Jason Gray as a Member-at-large prospect of the BAC.

**4. CONSENT CALENDAR**

**A. STA BAC MEETING MINUTES**

Recommendation:

Approve STA BAC Meeting Minutes of January 12, 2023.

On a motion by Dennis Elliott, and second by David Belef, the STA BAC approved Consent Calendar Items. (5 Ayes)

## 5. PRESENTATIONS

### A. 2023 Bay Area Bike Month Update

Lorene Garrett provided an overview of the 2023 Bike to Wherever Day for Bike Month in May. Bike to Wherever has new additional sponsors this year from MTC, 511, Amazon, and Stanford Health, with an emphasis on riding for health. Ms. Garrett continued to highlight special dates starting with Bike Champion of the Year Nominations opening on March 2<sup>nd</sup> and Bike to School Day on May 3<sup>rd</sup>. Dates are still tentative to be finalized by the STA Board for promotional material to be distributed. She indicated a Pledge to Ride will be implemented this year to better track engaging participants. Bike to Work is on May 18<sup>th</sup> STA will provide snacks and promotional bags for energizing stations which will be promoted on MTC's Regional Website. Promotional materials can be found at [Solanomobility.org/bikemonth2023](https://solanomobility.org/bikemonth2023). It will include all finalized dates. Ms. Garrett's presentation slides will be shared with the BAC committee in a follow-up email.

## 6. ACTION NON-FINANCIAL

### A. BAC Appointments for the Comprehensive Transportation Plan (CTP)

Dulce Jimenez indicated STA will be updating its Comprehensive Transportation Plan (CTP). CTP is the primary long-range planning document that guides and prioritizes STA's investments in transportation projects. The plan focuses on three elements: 1) Active Transportation, (2) Arterials, Highways & Freeways, (3) Transit & Rideshare and along with chapters on Land Use and Transportation Equity. STA has established subcommittees for each of the CTP elements and working groups. Meetings will be on the 2<sup>nd</sup> Wednesday of the month before STA's Board Meetings. Committees are to meet 3 to 4 times between Spring 2023/Fall 2023/ Spring 2024.

#### Recommendation:

Appoint a BAC representative to participate in the Arterials, Highways, and Freeways Element Subcommittee. Nancy Lund appointed David Belef, with an alternate to be determined.

On a motion by Mike Segala, and second by Nancy Lund, the STA BAC approved the recommendation. (5 Ayes)

### B. Top Ten Bike Rides Brochure Ad hoc Committee Update

Nancy Lund summarized Ad hoc discussion and list of potential trails. She described the current brochure and trails which extends countywide, for the new brochure she is proposing to highlight Rio Vista, Vacaville, Dixon, and rural north Solano County trails. The Ad hoc committee has mapped out current routes and is looking for feedback from members on additional trails to be included. Jordan Santos from Dixon stated current routes are being built with new construction developments but suggested Hall Memorial Park, Northwest Park, and Dixon's water retention pond noting prospective off-road trail. Adhoc Committee will reach out to Jodie Stueve for any recommendations of bike trails that may be included. Mike Segala requested at Grey Hawk Ln. on the Grizzley Island Trail to note "limited parking" on the current brochure.

#### Recommendation:

1. Review and approve the tentative timeline for updating the top ten bike rides brochure: and
2. Approve the Adhoc Committee to focus on the creation of a second brochure.

Mike Segala amended the recommendation to consider minor notes to the current Top 10 Bike Rides Brochure, with the creation of a second brochure.

On a motion by Mike Segala and second by David Belef, the STA BAC approved the recommendation. (5 Ayes)

## **7. INFORMATIONAL ITEMS – DISCUSSION**

### **A. One Bay Area Grant (OBAG) Cycle 3 Update**

Kathrina Gregana provided an overview of OBAG Cycle 3 Process and announced MTC's final awards for OBAG 3. Seven out of Ten projects STA nominated were awarded, totaling \$11.9 Million countywide. Four of the seven projects awarded were sponsored by the BAC. Staff will continue to work with project sponsors in delivering their OBAG 3 projects, with the obligation deadline of January 31, 2027. Staff are planning to develop a funding plan for OBAG 3 projects that were not awarded OBAG 3 funds. Ms. Gregana's presentation slides will be shared with the BAC committee in a follow-up email. Mike Segala commented on a section of Linear Park being fenced off to the public.

### **B. Active Transportation Project (ATP) Tour**

Dulce Jimenez indicated efforts are being made to have city staff attend ATP Tour, to describe projects on tour. As part of the project tour, Ms. Jimenez highly suggested including the OBAG 3 nominated projects that were not awarded funds, especially since funding plans are being crafted for these projects. Nancy Lund suggested considering projects that were approved and some that have been recently completed as potential projects to be considered for the Tour.

## **8. INFORMATIONAL ITEMS – NO DISCUSSION**

### **A. Wayfinding Grant/Schedule Status**

Dulce Jimenez announced BAC/PAC suggested edits to the wayfinding application were incorporated before Call for Projects was released on February 14, 2023. The Call for Projects will be closing on March 14, 2023. Mike Segala raised a separate line for interpretive signs for historical signage for the next cycle.

## **9. COMMITTEE ROUND TABLE**

- David Belef announced Bike Vallejo has submitted first phase of five bicycle project ideas to add on ballots for the participatory budget for the City of Vallejo. He will be applying for Caltrans Grant and is working on a connective route from Hans Park to Bay Area Ridge Trail.
- Nancy Lund mentioned bike a box have been placed on East 5<sup>th</sup> and Military St. in Benicia.

## **10. ADJOURNMENT**

The next meeting of the STA BAC is at 6:00 p.m., **Thursday, May 4, 2023.**

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: April 27, 2023  
TO: STA BAC and PAC  
FROM: Kathrina Gregana, Associate Planner  
Dulce Jimenez, Planning Assistant  
RE: Four-Year Funding Plan: Year 1 Funding Recommendations for Transportation Development Act (TDA) Article 3 Funds

---

**Background:**

Transportation Development Act (TDA) funds are generated from ¼ cent tax on retail sales throughout California. Two percent of the TDA funding generated is returned to each county in which it was generated in the form of TDA Article 3 (TDA-3) funds for bicycle and pedestrian projects. STA works with the Metropolitan Transportation Commission (MTC) to administer the TDA funds. MTC typically provides funds estimated each February, July, and October/November. The funding estimate for Fiscal Year 2023-24 is \$519,176.

The Solano Transportation Authority (STA) works with member agency staff each spring to fund bicycle and pedestrian projects for the upcoming fiscal year based on MTC's fund estimate. As part of the recommendation process, TDA-3 funding requests are reviewed by the Bicycle Advisory Committee (BAC), the Pedestrian Advisory Committee (PAC), and ultimately by the STA Board of Directors. Funds must be spent within three fiscal years. In the past, STA staff has developed a TDA-3 multi-year funding plan to identify projects that align with the goals of the STA and its member agencies. The funding plan is designed to be fluid with the potential for projects to move up the list according to project readiness each year. This approach encourages project sponsors to take the necessary steps to get key phases of projects completed, such as design/environmental, to move up the list. It also serves to provide a level of confidence for project sponsors to anticipate future funding and to plan on project implementation when funding becomes available.

Per the STA Board direction, the next four years of the TDA-3 funds have been committed to the One Bay Area Grant (OBAG) 3 process, in which member agencies with priority projects that were not selected for the federal OBAG funds could be eligible to be funded through TDA-3.

STA staff has crafted a draft TDA-3 Four-Year Funding Plan covering FY 2023-24 to FY 2026-27 that will include projects that were not selected through OBAG 3 and other project priorities identified by member agencies and the STA Board. Staff will discuss the draft Four-Year Plan. The recommended projects for the first year of the proposed four-year funding plan will also be discussed and is up for the committee's action.

**Discussion:**

STA staff identified the following projects for inclusion in the draft TDA-3 Four-Year Funding Plan (as outlined in Attachment A and B).

1. City of Suisun's Driftwood Drive Path Gap Closure Project (Funding Request: \$407,000)– *OBAG 3 Nominated Project*

2. City of Vacaville's Markham and Kairos Safe Routes to School Improvements (Funding Request: \$1.4 million)- *OBAG 3 Nominated Project*
3. City of Benicia's Military West Project (Funding Request: \$1.43 million)- *OBAG 3 Nominated Project*
4. STA Safe Routes to School (SR2S) Microgrant Program Cycle 3 (Funding Request \$225,000) – *STA Board Priority*
5. Additional projects from member agencies who decided to opt out of the OBAG 3 program given that federal funds were not a good fit for their smaller jurisdictions, such as the cities of Dixon and Rio Vista.

#### Recommended Projects for Year 1

FY 2023-24 is the First Year of the proposed TDA Article 3 Four-Year Funding Plan with \$519,176 available in TDA-3 funds. Based on the availability of funding and STA Board's active transportation project priorities, STA staff are recommending the following projects to receive TDA-3 funds as part of the first year of the Four-Year Funding Plan, the project descriptions are included in Attachment A.

1. City of Suisun's Driftwood Drive Path Gap Closure Project (Staff Recommendation: \$307,000)– *OBAG 3 Nominated Project with Attachment C providing additional project information.*
2. STA Safe Routes to School (SR2S) Microgrant Program Cycle 3 (Staff Recommendation: \$212,176) – *STA Board Priority with Attachment D providing additional project information.*

#### Potential Projects for Years 2-4

STA staff has crafted a potential TDA Article 3 Funding Plan for Years 2-4, which can be found in Attachment B. However, this is malleable and is subject to change.

At their April 26<sup>th</sup> meeting, the Year 1 FY 2023-24 TDA-3 Funding Recommendations were presented to STA's Technical Advisory Committee. TAC members have been notified that the TDA-3 funding recommendations will also be presented to the BAC/PAC at the Joint Meeting for May 4th.

STA staff are seeking the BAC and PAC's approval for the Proposed Year 1 FY 2023-24 Funding Plan for TDA- 3, with Years 2-4 to be used as a draft funding plan that will be brought back to a future committee meeting.

#### **Fiscal Impact:**

None to the STA Budget. The FY 2023-24 TDA Article 3 discretionary fund capacity is estimated to be \$519,176. Funds are provided through the Transportation Development Act Funds.

#### **Recommendation:**

Forward the recommendation to the STA Board to approve the allocation of the FY 23-24 TDA-3 funds to Suisun City's Driftwood Drive Project and to Safe Routes to School (SR2S) Microgrants

Attachments:

- A. Proposed Year 1 FY 2023-24 Funding Plan for TDA Article 3 Funds
- B. Anticipated TDA-3 Funding Plan Line Up for Years 2-4 (FY 2024-27)
- C. Suisun City Driftwood Drive Project Information Sheet
- D. Safe Routes to School Microgrant Project Information Sheet



Proposed Year 1 FY 23-24 Funding Plan for TDA Article 3 Funds

\*\*What is Highlighted in Yellow is within BAC/PAC's Jurisdiction to Review

						YR 1 FY 23-24		
						Staff Recommendations		
						TDA-3	TFCA	YSAQMD CAF <i>*Not STA's fund source</i>
Project Sponsor	Project Name	Reason for Project Priority	Project Description	Project Total Cost	Project Funding Request	Funding Available: \$ 519,176	Funding Available: \$ 100,000	
City of Suisun City	Driftwood Drive	A nominated OBAG 3 project not selected for funding	This Safe Route to School (SR2S) project will fill in the gap between the existing Class I Driftwood Drive Path and the Grizzly Island Trail with the remaining section of Class I path. This would continue and complete the Driftwood Drive Path along the south side of Driftwood Drive from a point approximately 175 feet west of Marina Boulevard to Marina Boulevard.	\$ 460,000	\$ 407,000	\$ 307,000	\$ 100,000	
STA Safe Routes to School (SR2S)	SR2S Microgrant Program Cycle 3	SR2S Microgrant Projects	Microgrants will be programed to fund Safe Routes to School Infrastructure Improvement Projects. The microgrant will be made available countywide.		\$ 225,000	\$ 212,176	\$ -	
				Remaining Funding Capacity		\$ -	\$ -	

Tentative Discretionary Funding Plan Line Up for Year 2, Year 3, Year 4

Project Sponsor	Project Name	Project Description	Total Project Cost	Total Funding Request	YR 2 FY 24-25			YR 3 FY 25-26			YR 4 FY 26-27		
					TDA-3	TFCA	YSAQMD *Not STA's fund source	TDA-3	TFCA	YSAQMD *Not STA's fund source	TDA-3	TFCA	YSAQMD *Not STA's fund source
					\$ 450,000	\$ 175,000	\$ 350,000	\$ 450,000	\$ 175,000	\$ 350,000	\$ 450,000	\$ 175,000	\$ 350,000
STA Safe Routes to School (SR2S)	SR2S Microgrant Program - Cycle 4	Microgrants will be programmed to fund Safe Routes to School Infrastructure Improvement Projects. The microgrant will be made available countywide.		\$ 100,000				\$ 100,000					
City of Vacaville	*Markham and Kairos SR2S Improvements - <i>OBAG 3 Project</i>  The project is anticipated to be phased.	Design and construct bicycle lanes, enhanced crosswalk with rectangular rapid flashing beacons and radar feedback signs to increase pedestrian and bicycle safety around two schools, Markham and Kairos Elementary Schools.	\$ 2,205,843	\$ 1,400,000	\$ 350,000		\$116,666	\$ 350,000		\$ 116,666	\$ 350,000		\$ 166,666
City of Benica	Military West Project - <i>OBAG 3 Project</i>  STA staff is to coordinate with Benica staff on phasing and project readiness.	Demolish existing asphalt concrete curb and sidewalk and construct 5-ft wide concrete curb, gutter, and sidewalk along the southside of Military West between West 5th and West 2nd Streets. Install ADA-compliant residential driveways and curb ramps, and restripe the roadway in both directions to provide Class 2 Bike Lanes with 2-ft separation (buffer) and 11-ft travel lanes (reduced from 12-ft as a traffic calming measure). Rehabilitate the roadway pavement by 3" depth mill and fill w/ Hot Mix Asphalt. The pavement condition index (PCI) was 56 in April 2021.	\$ 1,655,947	\$ 1,432,077				Potential Funding for this Year			Potential Funding for this Year		
TBD	*EV Set-a-side	Fund EV Projects in the Southern Portion of Solano County		\$ 100,000					\$ 100,000				
Dixon/ Rio Vista	TBD												
				Funding Available	\$ 100,000		\$ 233,334	\$ -		\$ 233,334	\$ 100,000		\$ 233,334

# One Bay Area Grant (OBAG 3) – County & Local Program

Solano County OBAG 3 Application

Agenda Item 5.A

Attachment C



Project Information	
<b>Project Name:</b>	Driftwood Drive Path Gap Closure Project (Project)
<b>Project Sponsor:</b>	City of Suisun City
<b>Sponsor Single Point of Contact:</b>	Amanda Dum 707-421-7345 adum@suisun.com
<b>Project Location:</b>	Project is located along the south side of Driftwood Drive between 175 feet west of Marina Blvd. and Marina Blvd.
<b>Brief Project Description:</b>	This Safe Route to School (SR2S) Project will fill in the gap between the existing Class I Driftwood Drive Path and the Grizzly Island Trail (GIT) with the remaining section of Class I path, completing the Driftwood Drive Path. Path will run approx. 175 feet west of Marina Blvd. to Marina Blvd. along the north side of Crystal Middle School. The size of the paved Path will allow middle school students to walk, side-by-side, all the way to Marina Blvd. and the GIT. Currently, only half of the Path is completed and students must transition from the existing Path to sidewalk to reach the GIT and the Central County Bikeway. Project will construct a 10-foot wide concrete bulb-out/concrete Path upgrade curb ramps at the Marina Blvd./Driftwood Dr. intersection to ADA-compliant curb ramps, and install an underground storm drain pipe to address surface stormwater runoff issues resulting from construction of the bulb-out. Completed Path will also allow connection to the Train Depot and to the neighboring ped. into Fairfield.
<b>Program Category*</b>	Select the program category for which the project is eligible: <input checked="" type="checkbox"/> <b>Countywide Vision Zero/Active Transportation Program</b> <input type="checkbox"/> Suburban Housing Incentive Program (SubHIP) <input type="checkbox"/> Mobility Programs
Program Eligibility	
<b>Federal Fund Eligibility</b> <i>Is the project eligible for federal transportation funds?</i>	Select the OBAG 3 federal fund source(s) for which the project is eligible: <input type="checkbox"/> Surface Transportation Block Grant (STP) Program (See <a href="#">FHWA fact sheet</a> ) <input checked="" type="checkbox"/> <b>Congestion Mitigation &amp; Air Quality Improvement (CMAQ) Program</b> (See <a href="#">FHWA fact sheet</a> ) <i>Note: projects eligible for CMAQ funding must provide inputs for air quality improvement calculations, using templates provided on the <a href="#">OBAG 3 webpage</a>.</i> <b>Placeholder for when CMAQ template is released.</b>
<b>Eligible Project Type</b> <i>Is the project an eligible project type?</i>	Select the eligible project type(s) (refer to <a href="#">MTC Resolution No. 4505</a> for detailed eligibility guidelines):  <i>*: Project types that are eligible for this fund source, but not encouraged for the OBAG 3 County Program. However, they are encouraged for the MTC's OBAG 3 Regional Program.</i>

## One Bay Area Grant (OBAG 3) – County & Local Program

Solano County OBAG 3 Application



### ***Growth Framework Implementation***

- ☐ PDA Planning Grant\*
- ☐ Local Planning Grant (for other *Plan Bay Area 2050* [Growth Geographies](#))\*

### ***Complete Streets & Community Choice***

#### ☒ **Bicycle/Pedestrian Infrastructure**

- ☐ Bicycle/Pedestrian Program
- ☐ **X Safe Routes to School (SRTS) Non-Infrastructure program**
- ☐ SRTS Infrastructure
- ☐ Safety project
- ☐ Safety Planning efforts\*
- ☐ Complete Streets improvements
- ☐ Streetscape improvements
- ☐ Local Streets and Roads Preservation
- ☐ Rural Roadway Improvement
- ☐ Community-Based Transportation Plan (CBTP) or Participatory Budgeting (PB) Process in an [Equity Priority Community](#) (EPC)\*
- ☐ CBTP/PB Project Implementation

### ***Climate, Conservation, & Resilience***

- ☐ Transportation Demand Management (TDM) Program
- ☐ Mobility Hub
- ☐ Parking/Curb Management
- ☐ Car/Bike Share Capital
- ☐ Open Space Preservation and Enhancement
- ☐ Bicycle/Pedestrian Access to Open Space/Parkland
- ☐ Regional Advance Mitigation Planning (RAMP)

### ***Multimodal Systems Operations & Performance***

- ☐ Transit Capital Improvement
- ☐ Transit Station Improvement
- ☐ [Transit Transformation Action Plan](#) Project Implementation
- ☐ Active Operational Management
- ☐ Mobility Management and coordination



Policy Alignment	
<b>Federal Performance Goals</b> <i>How does the project support federal performance measures?</i>	<p>Select the <a href="#">federal performance measures</a> that are supported by the project:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <u>Safety</u>: Significantly reduce traffic fatalities and serious injuries for all users on all public roads and improve the safety of all public transportation systems.</li> <li><input type="checkbox"/> <u>Infrastructure Condition</u>: Improve the pavement condition on the Interstate and National Highway System (NHS) and NHS bridges and maintain the condition of public transit assets in a state of good repair.</li> <li><input type="checkbox"/> <u>Congestion Reduction</u>: Significantly reduce congestion on the NHS in urbanized areas.</li> <li><input type="checkbox"/> <u>System Reliability</u>: Improve the reliability of the Interstate system and NHS.</li> <li><input type="checkbox"/> <u>Freight Movement and Economic Vitality</u>: Improve the reliability of the Interstate system for truck travel.</li> <li><input checked="" type="checkbox"/> <b><u>Environmental Sustainability: Maximize emission reductions from CMAQ-funded projects.</u></b></li> </ul> <p>Describe how the project supports the selected federal performance measure(s):  <b><i>Project supports Environmental Sustainability by completing the remaining section of the Driftwood Drive Path which is a Safe Route to School path. It also provides a connection for the adjacent neighborhoods to access the "shopping" district of Suisun City by foot or by bicycle, and completes the missing section that will complete this Class I SR2S Path.</i></b></p>
<b>Plan Bay Area 2050 Strategies</b> <i>How does the project align with Plan Bay Area 2050?</i>	<p>Describe how the project supports <a href="#">Plan Bay Area 2050</a> Strategies and/or <a href="#">Implementation Plan</a>:  <b><i>The proposed Project supports Plan Bay Area 2050 Strategies (#4 &amp; #5) in the following ways: The Project focuses on completing the gap in the Driftwood Drive Safe Route to School Path. Completion of the remaining gap in the Path will support effective and efficient non-motorized movement of students and residents along the Driftwood Drive Path which connects to the Grizzly Island Trail and to the Central County Bikeway. The Project reinforces Plan recommendations by providing completion of an existing Path of non-motorized Class I path with the Path by linking and allowing movement from the City's shopping district, Grizzly Island Trail, downtown, Train Depot, and the Central County Bikeway to Crystal Middle School and beyond.</i></b></p>
<b>Regional Policy Alignment</b> <i>How does the project align with other regional policies and plans?</i>	<p>Select the regional plans and policies with which the project is aligned:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> <b><u>X - Regional Safety/Vision Zero Policy</u></b></li> <li><input checked="" type="checkbox"/> <b><u>X - MTC's Equity Platform</u></b></li> <li><input checked="" type="checkbox"/> <b><u>Regional Active Transportation Plan</u></b></li> <li><input type="checkbox"/> <a href="#">Transit Oriented Communities</a> Policy</li> <li><input type="checkbox"/> Blue Ribbon <a href="#">Transit Transformation Action Plan</a></li> </ul> <p>Describe how the project aligns with the selected regional plans and/or policies:  <b><i>The proposed Project was originally intended to be a Class II path which is a lower ranked project type on Suisun City's list of recommended bikeway projects within Suisun City's ATP which is included in Solano County's ATP. However, the Project has since been upgraded to a Class I bikeway that will close the gap in the Driftwood Drive SR2S Pathway.</i></b></p>

<p><b>Regional Growth Geographies</b> <i>Does the project support PBA 2050 Growth Geographies?</i></p>	<p>Indicate the project's relationship to <i>Plan Bay Area 2050</i> <a href="#">Growth Geographies</a>:</p> <p><b>Priority Development Area (PDA)</b></p> <p><input checked="" type="checkbox"/> <b>Meets the uniform definition of a PDA-supportive project</b> (within <a href="#">one mile or less of a PDA boundary</a>)</p> <p><input type="checkbox"/> Does not meet the uniform definition of a PDA-supportive project, but otherwise has a clear and direct connection to PDA implementation <i>Please describe</i></p> <p><input checked="" type="checkbox"/> <b>Included in a locally-adopted PDA plan (e.g. Specific Plan, PDA Investment and Growth Strategy)</b> <a href="https://www.suisun.com/departments/development-services/planning/specific-plan/">https://www.suisun.com/departments/development-services/planning/specific-plan/</a></p> <p><b>Transit Rich Area (TRA)</b></p> <p><input type="checkbox"/> Within a TRA or otherwise supportive of a TRA (see <a href="#">Growth Geographies</a> map) <i>Please describe</i></p> <p><b>Priority Production Area (PPA)</b></p> <p><input type="checkbox"/> Supports the preservation of a PPA (see PPA map – Link to Follow) <i>Please describe</i></p> <p><b>Priority Conservation Area (PCA)**</b></p> <p><input type="checkbox"/> Supports the preservation of a PCA (see PCA map – Link to Follow) <i>Please describe</i></p>
<p><b>Equity Priority Communities</b> <i>Does the project invest in historically underserved communities?</i></p>	<p>Indicate how the project invests in historically underserved communities: <b><i>This Project invests in historically underserved communities by filling in the last remaining segment of the Driftwood Drive Path which allows for non-motorized movement to the connecting Grizzly Island Trail and Central County Bikeway, both of which connect to the City's main shopping area with a grocery store, ACE Hardware, In-Shape Gym, Rite-Aid, and other amenities.</i></b></p> <p><input checked="" type="checkbox"/> <b>Located within and supportive of an EPC</b> (see <a href="#">Equity Priority Communities</a> map)</p> <p><input type="checkbox"/> Located within and supportive of a community with a median household income that is at or below 80% of the state median household income**</p> <p><input type="checkbox"/> Located within and supportive of a community identified as a Disadvantaged Community per CalEnviroScreen 4.0.**</p> <p><input type="checkbox"/> Not located within an EPC, ≤ 80% of the state median household income, or a Disadvantaged Community/CalEnviroScreen 4.0, but is otherwise supportive of an EPC or other historically underserved community</p> <p><b><i>This proposed Project is within an EPC based on MTC's Equity Priorities Communities – Plan Bay Area 2050 Map. The proposed project will enhance and complete the existing Path. The project will also encourage healthy and active lifestyle.</i></b></p>
<p><b>Local Housing Policies</b></p>	<p>Indicate if the project is located in a jurisdiction that has adopted policies which support the <a href="#">"3Ps" approach to affordable housing</a> by listing the relevant adopted policies for each element of the 3Ps. Additional guidance and resources on affordable housing policies are provided on the <a href="#">OBAG 3 webpage</a>.</p>



<p>Is the project located in a jurisdiction with policies that support affordable housing?</p>	<p><input checked="" type="checkbox"/> <b>Protect current residents from displacement (with emphasis on policies that have demonstrated effectiveness in community stabilization and anti-displacement).</b>  <i>The City follows all State laws regarding protecting current residents from displacement. If the State passes a law, the City does not then pass a policy through Council to implement the State policy. Please see "Housing Policy Attachment".</i></p> <p><input type="checkbox"/> <b>X Preserve existing affordable housing (with emphasis on policies that have demonstrated effectiveness in community stabilization and anti-displacement).</b>  <b>* Accessory Dwelling Unit.</b> Also, please see "Housing Policy Attachment".</p> <p><input checked="" type="checkbox"/> Produce new housing at all income levels.  City's EDU policy:  <a href="https://library.municode.com/ca/suisun_city/codes/code_of_ordinances?nodeId=TIT18ZO_ARTIIIZODI_CH18.30SPUSST_18.30.170ACDWUN">https://library.municode.com/ca/suisun_city/codes/code_of_ordinances?nodeId=TIT18ZO_ARTIIIZODI_CH18.30SPUSST_18.30.170ACDWUN</a></p>
<p style="text-align: center;"><b>Community Support</b></p>	
<p><b>Community Support</b>  Does the project have community support, particularly if it is located in a historically underserved community?</p>	<p>Indicate if the project has demonstrated community support through one or more of the following:</p> <p><input checked="" type="checkbox"/> <b>Public outreach responses specific to this project, including comments received at public meetings or hearings, feedback from community workshops, or survey responses.</b> <i>Public outreach was conducted at the time the Active Transportation Plan (ATP) was drafted. Public comments were solicited prior to the finalization of the ATP. Also, a NEPA and CEQA determination will need to be made. It is anticipated that the project has no significant impacts (NEPA Categorical Exemption/Categorical Exclusion and CEQA Categorical Exemption).</i></p> <p><input checked="" type="checkbox"/> <b>Project is included in an adopted STA transportation plan*</b>  <i>The Driftwood Drive Path Gap Closure Project was initially listed with a "low" Prioritization Ranking on Suisun City's Recommended Bikeway Project List within Suisun City's ATP section within the overall Solano County ATP. However, since this initial inclusion, the Project has been upgraded to a Class I bike path and will fill the remaining segment in the existing Class I bike path to complete the system with all segments being Class I pathway.</i></p> <p>Indicate if the project has demonstrated support from communities disproportionately impacted by past discriminatory practices, including redlining, racial covenants, urban renewal, and highway construction that divided low income and communities of color. Resources for identifying impacted communities are available on the <a href="#">OBAG 3 webpage</a>. Community support may be demonstrated through one or more of the following:</p> <p><input type="checkbox"/> Prioritization of the project in a Community Based Transportation Plan (CBTP) or Participatory Budgeting (PB) process.  CBTP or PB reference</p> <p><input checked="" type="checkbox"/> <b>Endorsements from STA Advisory Committee(s)*</b>  <b>-Equity Working Group</b>  <b>-Pedestrian Advisory Committee</b></p> <p><input type="checkbox"/> Endorsements from Community-Based Organization(s) representing historically underserved and potentially impacted communities.</p>



	Description of CBO endorsement
<b>Deliverability &amp; Readiness</b>	
<b>Project Readiness</b> <i>Is the project ready to be delivered?</i>	<p>Describe the readiness of the project, including right-of-way impacts and the type of environmental document/clearance required:</p> <p><b><i>The Project is ready for work to begin. The design work for this last segment of the Path was previously completed and will need only minor updating. The existing conditions include a concrete path and adjacent planter areas.</i></b></p> <p>If the project touches Caltrans right-of-way, include the status and timeline of the necessary Caltrans approvals and documents, the status and timeline of Caltrans requirements, and approvals such as planning documents (PSR or equivalent) environmental approval, encroachment permit.</p> <p><b><i>This Project does not touch upon any Caltrans right-of-way locations.</i></b></p>
<b>Deliverability</b> <i>Are there any barriers to on-time delivery?</i>	<p>Describe the project's timeline and status, as well as the sponsor's ability to meet the January 31, 2027 obligation deadline:</p> <p><b><i>The proposed Project can meet the January 31, 2027, obligation deadline. The design work for this last segment of the Driftwood Drive Path Project has already been designed as part of the overall entire pathway Project. It is estimated that it should take no more than 2 months to revise the existing plans. Construction can then begin June 2025, and be completed by the end of the 2025 calendar year.</i></b></p> <p>Identify any known risks to the project schedule, and how the CTA and project sponsor will mitigate and respond to those risks:</p> <p><b><i>There are no known risks to the Project schedule.</i></b></p>
<b>Project Cost &amp; Funding</b>	
<b>Grant Minimum</b> <i>Does the project meet the minimum grant size requirements?</i>	<p><input checked="" type="checkbox"/> <b>Project meets the minimum grant size requirements. Projects must be a minimum of \$250,000 for Solano County.</b></p> <p><b><i>Proposed Project grant size request exceeds \$250,000.</i></b></p>
<b>Local Match</b> <i>Does the project meet local</i>	<p><input checked="" type="checkbox"/> <b>Project sponsor will provide a local match of at least 11.47% of the total project cost. Confirmed.</b></p>



**One Bay Area Grant (OBAG 3) – County & Local Program**

*Solano County OBAG 3 Application*



<i>match requirements?</i>	
--------------------------------	--

### Project Cost & Funding

#### OBAG 3 Grant Request:

<b>Total Grant Request</b>	<b>\$407,238.00</b>
----------------------------	---------------------

#### Project Cost & Schedule:

Project Phases	Total Cost	Secured Funds		Unsecured Funds		Schedule (Start dates: Planned, Actual)
		Amount	Fund Sources	OBAG 3 Grant Request	Remaining Funding Needed	
Planning/ Conceptual	\$0.00	\$0.00	<i>Not applicable.</i>	\$0.00	\$0.00	N/A
Environmental Studies (PA&ED)	\$0	\$0.00	<i>Not applicable.</i>	\$0.00	\$0.00	N/A
Design Engineering (PS&E)	\$46,000	\$5,276.20	<i>11.47% City match funds</i>	\$40,723.80	\$0.00	April/2025
Right-of-way	\$0.00	\$0.00	<i>Not applicable.</i>	\$0.00	\$0.00	N/A
Construction	\$414,000	\$47,485.80	<i>11.47% City match funds</i>	\$366,514.20	\$0.00	June/2025
<b>Total</b>	<b>\$460,000</b>	<b>\$52,762</b>		<b>\$407,238</b>	<b>\$0.00</b>	

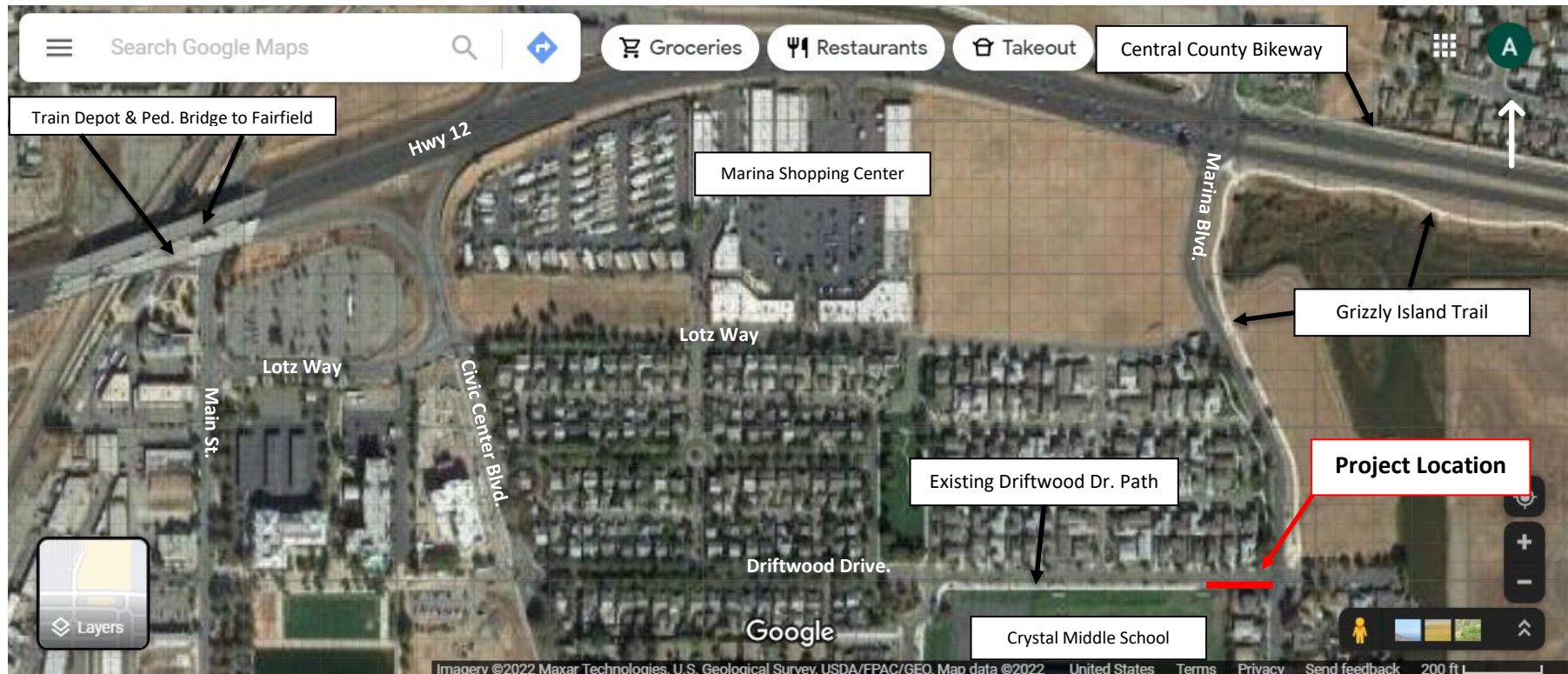
#### Project Investment by Mode:

Mode	Share of project investment
Auto	%
Transit	%
Bicycle/Pedestrian	100%
Other	%
<b>Total</b>	<b>100%</b>

\*: Project types that are eligible for this fund source, but not encouraged for the OBAG 3 County Program. However, they are encouraged for the MTC's OBAG 3 Regional Program.

\*\*: STA local criteria

**Driftwood Drive Gap Closure Path Project**  
**City of Suisun City OBAG Cycle 3 Application**  
**Location Map**



**TDA Article 3 Project Application Form**

1. <b>Agency</b>	Solano Transportation Authority		
2. <b>Primary Contact</b>	Amy Antunano		
3. <b>Mailing Address</b>	423 Main Street Suisun City, CA 94585		
4. <b>Email Address</b>	Aantunano@sta.ca.gov	5. <b>Phone Number</b>	707-399-3210
6. <b>Secondary Contact</b> (in the event primary is not available)	Robert Guerrero		
7. <b>Mailing address</b> (if different) N/A <input checked="" type="checkbox"/>			
8. <b>Email Address</b>	RGuerrero@sta.ca.gov	9. <b>Phone Number</b>	707-399-3221
10. <b>Send allocation instructions to</b> (if different from above):			
11. <b>Project Title</b>	Safe Routes to School Micro Grant Program Cycle 3		
12. <b>Amount requested</b>	\$212,176	13. <b>Fiscal Year of Claim</b>	23/24

**14. Description of Overall Project:**

STA's SR2S Program is seeking \$212,176 for programming and educational purposes. Of this \$192,176 will be allocated for the third round of the SR2S microgrant program. Last year, this grant program provided significant investment opportunities for small scale SR2S projects that encourage bicycle and pedestrian usage near schools. This year with an expanded budget the SR2S program expects an increasingly robust interest from schools countywide. The SR2S education program will use the \$20,000 in funding to continue their existing programs to encourage school age kids to bike and walk countywide. Moreover, this allocation opens the avenue for funding to flow to bicycle and pedestrian outreach opportunities such as new bicycle and pedestrian brochures and bicycle rodeos.

**15. Project Scope Proposed for Funding:** (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

STA's Safe Routes to School Program will conduct a Micro-Grant Program and continue education and outreach efforts countywide. The Micro-Grant Program will support small-scale SR2S projects that encourage bike and pedestrian usage and improves safety around schools. The SR2S Program will also work to continue their existing education and outreach programs to encourage school age kids to walk and bike countywide.

**16. Project Location:** A map of the project location is attached or a link to a online map of the project location is provided below:

Solano County

**Project Relation to Regional Policies** (for information only)

17. Is the project in an [Equity Priority Community](#)? Yes ☒ No ☐
18. Is this project in a [Priority Development Area](#) or a [Transit-Oriented Community](#)? Yes ☒ No ☐

**19. Project Budget and Schedule**

Project Phase	TDA 3	Other Funds	Total Cost	Estimated Completion (month/year)
Bike/Ped Plan				
ENV				
PA&ED				
PS&E				
ROW				
CON				
Total Cost				

**Project Eligibility**

- A.** Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee? Yes ☒ No ☐  
If "YES," identify the date and provide a copy or link to the agenda.  
If "NO," provide an explanation).
- B.** Has the project been approved by the claimant's governing body? Yes ☒ No ☐  
If "NO," provide expected date: \_\_\_\_\_
- C.** Has this project previously received TDA Article 3 funding? Yes ☒ No ☐  
(If "YES," provide an explanation on a separate page)
- D.** For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to [Chapter 1000 of the California Highway Design Manual](#)? Yes ☐ No ☐
- E. 1.** Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Existing Facility? Yes ☒ No ☐
- 2.** If "NO" above, is the project is exempt from CEQA for another reason? Yes ☐ No ☐  
Cite the basis for the exemption. \_\_\_\_\_  
If the project is not exempt, please check "NO," and provide environmental documentation, as appropriate. N/A ☒
- F.** Estimated Completion Date of project (month and year): June 2025
- G.** Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement. Yes ☐ No ☐
- H.** Is a Complete Streets Checklist required for this project ? Yes ☐ No ☒  
If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: <https://mtc.ca.gov/planning/transportation/complete-streets>





DATE: April 27, 2023  
TO: STA BAC and PAC  
FROM: Kathrina Gregana, Associate Planner  
Dulce Jimenez, Planning Assistant  
RE: Transition to Quarterly Meetings

---

**Background:**

The STA is undertaking two major planning efforts in the upcoming year leading up to 2024, which will require the involvement of BAC and PAC members.

The Comprehensive Transportation Plan (CTP) Update occurs every five years and will be an involved process that will include the update of the three elements as part of the plan. BAC and PAC representatives have been appointed to participate in the Active Transportation Committee (ATC) and the Arterials/Highways/Freeways Committee (AHF Committee) that will guide the development of their respective chapters of the CTP.

The Safe Routes to School (SR2S) Plan Update will be another major endeavor in 2023. The third SR2S Plan Update will refresh the SR2S infrastructure projects and reevaluate the programmatic elements while considering new factors and initiatives in a post-pandemic world, such as re-engaging school districts, city task forces, and outreach initiatives in elementary, middle, and high schools. The Plan Update will be guided by the Safe Routes to School Advisory Committee and the seven SR2S Community Task Forces, one from each city in Solano County. The PAC and the BAC will be invited to participate in their respective city community task force.

The appointed BAC and PAC representatives to the above subcommittees require a time commitment outside of the regularly scheduled BAC/PAC meetings.

**Discussion:**

Given various planning efforts lined up for the next year and a half and to maximize STA staff time while being mindful of our advisory committee members' times, STA staff are proposing the reduction of BAC/PAC committee meetings from Summer 2023-Spring 2024 as shown in Attachment A.

**Recommendation:**

Approval of the revised Advisory Committee Scheduled Dates.

Attachment:

- A. Revised Advisory Committee Scheduled Dates

## Revised Advisory Committee Scheduled Dates

Proposed Revised Meeting Schedules	
BAC	PAC
	<del>June 1, 2023</del>
July 6, 2023	August 3, 2023
<del>September 7, 2023</del>	<del>October 5, 2023</del>
November 2, 2023	December 7, 2023
January 11, 2024 (Pending)	February 1, 2024 (Pending)
March 7, 2024	April 14, 2024
May 2, 2024	June 6, 2024





DATE: April 27, 2023  
TO: STA BAC and PAC  
FROM: Dulce Jimenez, Planning Assistant  
RE: Active Transportation Committee (ATC) for the Comprehensive Transportation Plan (CTP)

---

**Background:**

The Solano Transportation Authority's (STA) Comprehensive Transportation Plan (CTP) serves as the primary long range planning document that guides and prioritizes the STA's investments in transportation. Transportation projects and programs seeking STA discretionary funding (e.g. One Bay Area Grant (OBAG), Transportation Development Act (TDA) and Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) Program Funds) or support must be identified in the STA's Comprehensive Transportation Plan for consideration. The STA's CTP was last updated in 2020.

The CTP includes the following elements:

1. Active Transportation Element
2. Arterials, Highways and Freeways Element
3. Transit and Rideshare Element Update

The CTP also includes a Transportation Equity Chapter and a Transportation and Land Use Chapter. A copy of the STA's 2020 CTP is available online from the STA's webpage at this web address: [Solano County Comprehensive Transportation Plan \(CTP\) 2040](#).

The STA's CTP is also the foundational document from which transportation projects and programs are considered for the Metropolitan Transportation Commission's (MTC) Regional Transportation Plan (RTP) called Plan Bay Area. MTC recently announced that they anticipate initiating their next RTP update in Spring/Summer 2023 with the goal to have counties provide input on updated county projects and programs by Spring 2024. This would allow time for MTC to complete their Plan Bay Area update by 2025.

**Discussion:**

The STA Board has established ad hoc policy subcommittees for each CTP element and working groups for the CTP chapters. The Active Transportation subcommittee will be conducting its first meeting on May 10, 2023. Participants include STA Board members and their alternates, a Solano County Supervisor as well as representatives from the STA Technical Advisory Committee, Solano Planning Director's Group, Metropolitan Transportation Commission (MTC). Participants from the STA Bicycle Advisory Committee (BAC), Pedestrian Advisory Committee (PAC), and Safe Routes to School (SR2S) Advisory Committee were also invited to participate. The policy subcommittees and working group's role is to assist in guiding the development of their respective Element and Chapters.

Agenda items to expect for the May 10<sup>th</sup> committee includes providing background information and an overview of the following:

- Overview of the CTP and Introduction of the Active Transportation Element
- Recap of the Land Use Chapter in the CTP
- STA Discretionary Funds along with their respective project implementation status
- Safe Routes to School Program and Safe Routes to School Plan Update, along with background information on the 2020 Active Transportation Plan and Alternative Fuels Plan and EV Implementation.

In preparation for the first committee meeting, STA staff have compiled a packet of reading materials that can be accessed through this link: [Active Transportation Reading Materials Packet](#). ATP Committee members may request hard copies of the packet. The packet includes the following:

- Roster of members in the ATP Subcommittee
- Roster of the BAC/PAC/SR2S Committees
- Additional reading materials include: 2020 Active Transportation Plan, Safe Routes to School Plan, Solano Electrical Vehicle (EV) Transition Program and the Land Use Chapter from the CTP with Land Use Maps

**Fiscal Impact:**

None to the STA Budget.

**Recommendation:**

Informational.



DATE: April 27, 2023  
TO: STA BAC and PAC  
FROM: Dulce Jimenez, Planning Assistant  
RE: Countywide Wayfinding Sign Program Year 2 Update

---

**Background:**

The 2020 Solano Countywide Active Transportation Plan (ATP) identifies a wayfinding signage system as a critical strategy for enhancing the region's active transportation network. The Solano ATP includes guidance and a summary of best practices that can be used to implement a countywide wayfinding program. The report also provides recommended locations for signage placement in each jurisdiction. In addition, the Solano Countywide Bicycle and Pedestrian Wayfinding Signage Report was published in 2013, which provides guiding principles on a general approach for installing wayfinding signs in Solano County, including signage design, placement, and frequency.

With these plans in place, the STA has moved forward with the implementation of a three-year Countywide Wayfinding Sign Program. The STA's Board action was due in part by the recommendation of the STA's Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) to install wayfinding signs around Solano County. Due to the recommendation, there was a set-aside funding allocation of \$25,000 each year for three years of the Transportation Act Article 3 (TDA-3) funds towards the development of the Wayfinding Sign Program.

The Countywide Wayfinding Sign Program seeks to establish a consistent and standardized wayfinding signage system in Solano County that connects residents to key destinations. By installing this infrastructure, Solano County residents will be better connected to transit, and key locations by making it easier to locate and access bicycle and pedestrian projects Solano County agencies have invested in. In 2021 STA completed Year 1 of the Wayfinding Sign Program.

On March 2023, Year 2 of the Wayfinding Program Call for Projects was implemented with a funding capacity of \$33,700 to be allocated to competitive projects.

**Discussion:**

In 2021, the first Pilot year, STA funded wayfinding signage projects for the Cities of Rio Vista, Suisun City, and Vallejo. In the fall of 2022, Rio Vista and Suisun City communicated with staff of their withdrawal from the program and as a result, \$8,700 from the Pilot Year was added to the funding capacity for Year 2 of the Wayfinding Program for a total of \$33,700 available to fund competitive projects.

As part of the application process, STA staff presented a draft of the Wayfinding Year 2 Application to the BAC on January 12th, and to the PAC on February 8<sup>th</sup> for their input on the application draft to the Wayfinding Sign Year 2 Program. Additions to the application included expanding the scope to include funding for school and Electrical Vehicle (EV) wayfinding signs.

The Call for Projects went live on February 14, 2023 with application submittals due March 14, 2023. STA received two project submittals from the City of Benicia and the Bay Area Ridge Trail for a total of \$36,000 in funding requests, Attachment A provides more information on the projects.

1. The City of Benicia requested \$9,000 in funds for their Wayfinding Signage Update for the Downtown and Arsenal Districts for a total project cost of \$9,826.
2. Bay Area Ridge Trail requested \$27,000 in funds for their Carquinez Straight Scenic Loop Trail (CSSLT) Wayfinding Signage Project on the portion of Solano County for a total project cost of \$32,000.

In assessing project submittals, the project's scope was considered, with staff concluding both projects as competitive and scheduled to be delivered within a year.

STA staff reviewed each project submittal's scope, location of signs, and project implementation timeline and recommends approving the City of Benicia's funding request of \$9,000 for their Wayfinding Signage Update for the Downtown and Arsenal Districts. In addition, awarding the remaining balance of \$24,700 to the Bay Area Ridge Trail CSSLT Wayfinding Signage Project in Solano County. If funding allocations are approved, the project sponsors have until December 31, 2024 to expend funds.

On April 26<sup>th</sup> the TAC approved to forward the Countywide Wayfinding Sign Program Year 2 of a 3-Year Program Call for Projects Funding Recommendations to the May 10<sup>th</sup> STA Board for final approval.

**Fiscal Impact:**

None to the STA Budget. The \$33,700 available for projects will be funded through the Transportation Development Act Funds in the form of TDA-3.

**Recommendation:**

Informational.

Attachments:

- A. Wayfinding Year 2 Call for Project Funding Recommendation Summary

**FY 2022-23 Countywide Wayfinding Sign Program: Year 2 of a 3- Year Program**  
**Call for Projects Funding Recommendations**

<b>Total Funding Available: \$33,700</b>						
Project Sponsor	Staff Contact	Project Description	Total Project	Funding Request	STA Recommend	Additional Notes
City of Benica	Colette Schow	The City is looking to update wayfinding signage for the Downtown and Arsenal districts in Benicia. The project is scheduled to commence in July 2023 with an estimated completion date of July 2024 with an estimated 45 signs to be replaced across downtown/arsenal districts, waterfront walkways, historic sites etc. City of Benicia Public Work staff will be installing the signs.	\$ 9,826	\$ 9,000	\$ 9,000	City of Benicia's Economic Development Division and Public Works are working together to deliver this project. The project is part of the city's Strategic Tourism Marketing Plan.
Bay Area Ridge Trail	Hannah Bartee	The project will provide directional information on the Solano County portion of the Carquinez Strait Scenic Loop Trail (CSSLT) and facilitate access for residents and visitors to a regional active transportation network. The project is scheduled to commence in Fall 2023 with an estimated completion in Spring/Summer of 2024. The project would fund paddle arrays at 6 locations with two interpretive panes with Solano County Land Managers will be helping with the installation of the signs. In tangent to this project, the CSSLT Working Group is anticipating replicating this project on the Contra Costa side of the Carquinez Straight.	\$ 32,000	\$ 27,000	\$ 24,700	Multiple project partners: City of Benicia, City of Vallejo, Greater Vallejo Recreation District, San Francisco Bay Trail, Great California Delta Trail, San Francisco Bay Area Water Trail, and California State Parks.
<b>Total Funding Recomme</b>					<b>\$ 33,700.00</b>	