



*Solano Transportation Authority*  
... working for you!

## SOLANO TRANSPORTATION AUTHORITY

**Member Agencies:**  
Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

423 Main Street, Suisun City, CA 94585-2473 ♦ Phone (707) 424-6075 / Fax (707) 424-6074  
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# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, May 19, 2022

### Zoom Meeting Details

<https://us02web.zoom.us/j/83638050247?pwd=Z2dZRSStkRnB6VGRRmY1p2aVpoYlp4Zz09>

Meeting ID: 836 3805 0247 / Passcode: 960218

Join by Telephone: 1+ (408) 638-0968

Click here for [Zoom Instructions](#)

## MEETING AGENDA

### ITEM

### STAFF PERSON

1. **CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS**  
(1:00 – 1:05 p.m.) Brian McLaughlin, Chair
2. **APPROVAL OF AGENDA**  
(1:05 – 1:10 p.m.) Members
3. **OPPORTUNITY FOR PUBLIC COMMENT**  
(1:10 – 1:15 p.m.)
4. **PRESENTATIONS**  
(1:15 – 1:40 p.m.)
  - A. Public Safety Power Shut off and Preparedness Information Nav Gil, PG&E
  - B. PCC Membership Ernest Rogers,  
PCC Transit User
  - C. Solano Express Transition Plan Update Ron Grassi, STA
5. **CONSENT CALENDAR**  
Recommendation: Approve the following consent item.  
 (1:40 – 1:45 p.m.)
  - A. **Minutes of the PCC Meeting of January 20, 2022** Cecilia de Leon, STA  
Recommendation:  
 Approve the Minutes for the Meeting of January 20, 2022  
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### PCC MEMBERS

Heather Barlow  
Social Services  
Provider

VACANT  
MTC Policy Advisory  
Council Representative

Cindy Hayes  
Social Services  
Provider

Lisa Hooks  
Social Services  
Provider

Brian McLaughlin,  
PCC Chair  
Member at Large

Judy Nash  
Public Agency  
-Education

Katherine Richter  
Transit User

Ernest Rogers  
Transit User

Teri Ruggiero  
Public Agency-  
Health & Social Services

Cynthia Tanksley,  
PCC Vice-Chair  
Transit User

James Williams  
Member at Large

## 6. ACTION ITEMS – DISCUSSION

- A. One Bay Area Grant (OBAG) Cycle 3 Process Update**  
Recommendation:  
Selection of PCC representative for the OBAG 3 Process  
(1:45 – 1:50 p.m.)  
**Pg. 9**

Kathrina Gregana, STA

## 7. INFORMATIONAL ITEMS – DISCUSSION

- A. Microtransit Update (Benicia Lyft Program/Suisun City/Rio Vista Uber Pilot)**  
(1:50 – 2:00 p.m.)  
**Pg. 17**

Brandon Thomson, STA

- B. STA Staff Verbal Update**  
A. Veteran Mobility Assessment Update  
(2:00 – 2:10 p.m.)  
**Pg. 19**

Debbie McQuilkin, STA

## 8. TRANSIT OPERATOR UPDATES

Group

- A. Dixon Redit-Ride  
B. Fairfield and Suisun Transit (FAST)  
C. Rio Vista Delta Breeze  
D. Solano County Transit (SolTrans)  
E. Vacaville City Coach  
(2:10 – 2:30 p.m.)

## 9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:30 – 2:40 p.m.)

## 10. FUTURE AGENDA ITEMS

- A. PCC Alternates  
B. PCC Outreach Efforts  
C. PCC Presentation from Other Counties  
D. Regional PCC Workshop  
E. Suisun City Community Based Transportation Program Update  
F. Medical Trip Concierge Service (Go Go Grandparent)

## 11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m. on Thursday, July 21, 2022, via Zoom.**

**Meeting Schedule for the Calendar Year 2022**

**Thursday, January 20, 2022**

**Thursday, March 17, 2022**

**Thursday, May 19, 2022**

**Thursday, July 21, 2022**

**Thursday, September 15, 2022**

**Thursday, November 17, 2022**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 or [dmcquilkin@sta.ca.gov](mailto:dmcquilkin@sta.ca.gov)

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# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for Virtual Meeting of March 17, 2022

### 1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Brian McLaughlin, PCC Chair, called the virtual PCC Meeting to order at **1:03 p.m.**  
A quorum was confirmed by Cecilia de Leon, STA Admin Assistant.

#### **PCC Members Present: *In Alphabetical Order by Last Name***

Heather Barlow	Social Services Provider
Ben Edokpayi	Metropolitan Transportation Commission (MTC) Policy Advisory Committee (PAC) Representative
Cindy Hayes	Social Services Provider
Lisa Hooks	Social Services Provider
Brian McLaughlin	PCC Chair/Member-at-Large
Katherine Richter	Transit User
Ernest Rogers	Transit User
Teri Ruggiero	Public Agency - Health & Social Services
Cynthia Tanksley	PCC Vice-Chair/Transit User
James Williams	Member-at-Large

#### **PCC Members Absent: *In Alphabetical Order by Last Name***

Judy Nash	Public Agency - Education
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#### **Others Present: *In Alphabetical Order by Last Name***

Richard Burnett	Vallejo Resident
Chandra Daniels	Transit User/PCC Alternate Member
Cecilia de Leon	STA
Ron Grassi	STA
Tateyana Hendricks	Vacaville City Coach
Louren Kotow	Dixon Redit-Ride
Debbie McQuilkin	STA
Mandi Renshaw	SolTrans
Kim Robinson	Fairfield Resident
John Sanderson	SolTrans
Amber Villarreal	Fairfield and Suisun Transit (FAST)

### 2. APPROVAL OF AGENDA

On a motion by Ernest Rogers and a second by Lisa Hooks, the PCC approved the agenda.  
(10 Ayes)

### 3. **OPPORTUNITY FOR PUBLIC COMMENT**

A public comment was given by Fairfield resident, Ms. Robinson, regarding personal care attendant on paratransit service.

### 4. **PRESENTATIONS**

#### A. **Solano County Transit (SolTrans) Service Update**

Mandi Renshaw presented and provided a comprehensive overview of the Solano County Transit (SolTrans). She summarized services and operations provided by the local and Solano Express fixed routes, ADA paratransit, and subsidized Lyft programs.

#### B. **Solano Veterans Mobility Assessment Update**

Debbie McQuilkin provided an overview of the Veterans Mobility Assessment. She presented a broad summary of the findings, as well as opportunities, and focused on recommendations for Veterans' pilot programs to improve mobility.

### 5. **CONSENT CALENDAR**

#### A. **Minutes of the PCC Meeting of January 20, 2022**

##### Recommendation:

Approve PCC meeting minutes of January 20, 2022

On a motion by James Williams and a second by Lisa Hooks, the PCC unanimously approved the recommendation with the modification to reflect the correct next meeting date on the Minutes. (8 Ayes, 2 Abstentions)

### 6. **ACTION ITEMS – DISCUSSION**

#### A. **One Bay Area Grant (OBAG) Cycle 3 Solano Mobility Programs**

Ron Grassi presented the Solano Mobility Program efforts and accomplishments from year 2017 through 2022. He outlined Mobility Management Programs previously funded by OBAG Cycle 2 and requested a letter of support to fund Solano Mobility Programs Department with OBAG Cycle 3.

##### Recommendation:

Forward a Letter of Support to the STA Board to fund Solano Mobility Programs from OBAG 3.

On a motion by Vice-Chair Tanksley and a second by Ernest Rogers, the PCC approved the recommendation. (10 Ayes)

#### B. **Fiscal Year (FY) 2021-22 Transportation Development Act (TDA) Matrix – March 2022 for Fairfield and Suisun Transit (FAST)**

Ron Grassi discussed the TDA claim Fairfield and Suisun Transit (FAST), which will be utilized for transit operations and capital needs.

##### Recommendation:

Forward a recommendation to MTC to allocate funds based on the STA approved March 2022 TDA Matrix for FY 2021-22 which includes the TDA Claim for the Fairfield and Suisun Transit (FAST) as shown in Attachment B.

On a motion by Ernest Rogers and a second by Lisa Hooks, the PCC approved the recommendation. (10 Ayes)

## **7. INFORMATIONAL ITEMS – DISCUSSION**

### **A. Solano Express (SE) Fiscal Year (FY) 2021-22 Mid-Year Report and Service Update**

Brandon Thomson provided a mid-year update for FAST and SolTrans for FY 2021-22 in which he reported updates on expenses, fares, ridership, and revenue hours for the SE Intercity routes, and concluded his presentation with an update on the SE transition.

### **B. STA Staff Verbal Update**

- A. Connected Mobility Implementation Plan Update
- B. PCC Members Future Presentation
- C. PCC Alternates
- D. PCC Workshop in June

## **8. TRANSIT OPERATOR UPDATES**

- Dixon Redit-Ride: Louren Kotow
  - Staffing shortage
- Fairfield and Suisun Transit (FAST): Amber Villarreal
  - Staffing shortage
  - Increase in ridership
  - Minimal service change affecting a few routes to be implement on April 3, 2022
  - Solano Express Green Line will be operated by SolTrans effective April 4, 2022
- Rio Vista Delta Breeze: Brandon Thomson
  - Uber app pilot program launched in February
  - Ridership average approximately 59 trips per week through Uber app
- Solano County Transit (SolTrans): Mandi Renshaw
  - Minor service change to occur in April
  - Increase in ridership
  - First day operating Green Line Express to occur on April 4<sup>th</sup>
- Vacaville City Coach: Tateyana Hendricks
  - No updates reported

## **9. COMMENTS FROM PCC MEMBERS, STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES**

- Alternate wheelchair service provider. Staff to follow up with Partnership Health Plan for alternate wheelchair provider.
- Guaranteed Ride Home Program. Staff addressed the inquiry.
- Driver not stopping at the designated stop and buses not arriving at the scheduled time. Staff advised to contact customer service and report any issues.
- Solano Veterans Mobility Assessment eligibility for OBAG funding. Staff addressed the comment.
- Staff to follow up on the ADA certified card for Ms. Daniels.

## **10. FUTURE AGENDA ITEMS PCC COMMENTS**

- A. Status Update on Outstanding Grant Applications**
- B. PCC Alternates**
- C. PCC Outreach Efforts**
- D. PCC Presentation from Other Counties**

## **11. ADJOURNMENT**

The meeting adjourned at 2:42 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, May 19, 2022, via Zoom.**

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# PCC

DATE: May 6, 2022  
TO: Paratransit Coordinating Council (PCC)  
FROM: Kathrina Gregana, Assistant Planner  
RE: One Bay Area Grant (OBAG) Cycle 3 Process Update

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## **Background:**

Every four or five years, STA works with the Metropolitan Transportation Commission (MTC) to program federal transportation planning funds. This process was formally called the federal cycle process until MTC renamed it the One Bay Area Grant (OBAG) process beginning in 2013. This federal transportation funding combined Surface Transportation Program (STP) and Congestion Mitigation Air Quality (CMAQ) into four or five year grant cycles. Each cycle, MTC develops policies about how the region will use this funding for projects and programs.

MTC recently approved the program framework and the County & Local Program Guidelines for the third cycle of OBAG, called OBAG 3, which covers Fiscal Years (FYs) 2022-23 through 2025-26.

## **Discussion:**

In March 2022, MTC approved the County and Local Program guidelines for the OBAG 3 cycle (included as Attachment A). Below are key takeaways from the program guidelines:

- The percentage share of selected projects located in PDAs is maintained at 50% for Solano County.
- For fund eligibility, local compliance with state and local housing laws remains a requirement, including the adoption of a certified housing element and annual progress reporting; and compliance with current state laws governing surplus lands, density bonus and accessory dwelling units.
- Compliance with the Complete Streets policy and checklist, which was recently updated, continues to be a requirement.
- There is an increased emphasis on investments in equity opportunities and active transportation and safety, including an alignment with the Regional Active Transportation Plan and Regional Safety/Vision Zero Policy.
- The project selection process for the County and Local Program will be more regional in nature, with MTC playing an increased role. The guidelines propose for MTC to review and select projects that are screened, prioritized, and nominated by CTAs.

Over the four-year timeline of OBAG 3, there is a countywide target of \$15.11 million for a Call for Projects and Programs in Solano County.

The Call for Project and Program Nominations will open in May 2022 and STA will likely submit a list of Solano OBAG projects and programs for consideration by September 2022. STA staff is still in discussions with the TAC and STA Board on how to proceed with the Call for Projects allocation process.

At their meeting on April 13<sup>th</sup>, the STA Board approved the OBAG 3 Evaluation Criteria, which assesses priority projects identified by potential project sponsors against the criteria that MTC establishes, as well as STA selected criteria such as the prioritization of projects in Priority Conservation Areas and the expansion of the equity criteria to include Statewide Median Income and Disadvantaged Communities/CalEnviroScreen 4.0. The STA Board also approved the Public Engagement and Outreach Plan to solicit input from stakeholders and members of the public on the OBAG 3 process and project nominations list.

STA staff will also discuss the role of the STA Advisory Committees in the OBAG 3 process that will occur in July, which will involve having each advisory committee nominate a priority project or program from the list of submittals from project sponsors. A Board Workshop will be scheduled on July 13<sup>th</sup> where a representative from each committee will present their priorities to the STA Board. Six STA Advisory Committees will be participating in this process.

**Fiscal Impact:**

None.

**Recommendation:**

Selection of PCC representative for the OBAG 3 Process

Attachment:

- A. One Bay Area Grant (OBAG) 3 County and Local Program Guidelines



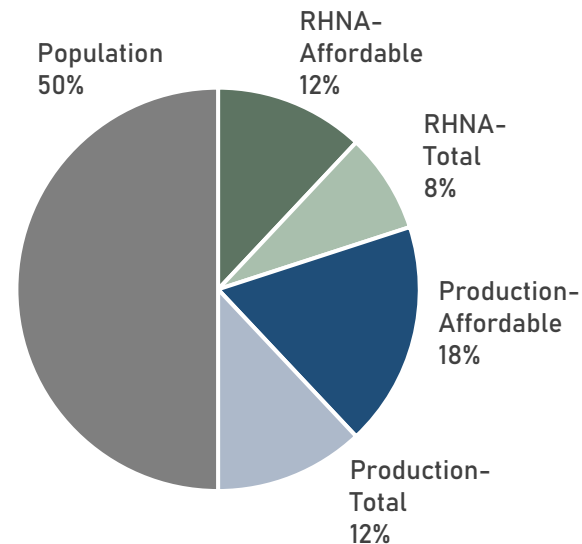
# One Bay Area Grant County & Local Program Call for Projects Guidelines

MTC Programming & Allocations Committee  
March 9, 2022

# Nomination Targets

## Factors and Inputs

- ❖ Maintain OBAG 2 factors and relative weights, updated with the most recent available data
  - 50% Population (2021)
  - 30% Housing Production (2007-19 building permits, capped at RHNA totals)
  - 20% RHNA Allocation (2023-32 period)
  - Affordability Weighting (housing factors weighted 60% affordable, 40% total units)
- ❖ Nomination targets exceed available funds in the County & Local Program (120% of available program capacity)
- ❖ Targets do not imply nor guarantee amounts for individual jurisdictions



## Nomination Targets

County	Targets %	Targets \$M
Alameda	20%	\$83
Contra Costa	14%	\$57
Marin	3%	\$12
Napa	2%	\$6
San Francisco	15%	\$62
San Mateo	9%	\$37
Santa Clara	27%	\$109
Solano	5%	\$19
Sonoma	6%	\$23
CTA Nomination Totals 120% available funds		\$408
Funds Available County & Local Program		\$340

Totals may not add due to rounding.

# Call for Projects Process

## MTC and CTA Roles

- ❖ MTC initiates regionwide call for projects
- ❖ CTAs assist with local outreach and initial project screening process, using processes reviewed by MTC for consistency with guidelines
- ❖ Countywide nomination targets guide CTAs in the maximum amount of funding requests that they can submit to MTC for project selection
- ❖ MTC selects projects based on initial screening & prioritization by CTAs and additional regional project evaluations

## Outreach Requirements and Guidance

- ❖ Engage potential sponsors, interested stakeholders, and members of the public throughout the project solicitation process
- ❖ Ensure opportunities for input are accessible to all, including people with disabilities and limited-English proficiency populations
- ❖ If applicable, CTAs are encouraged to leverage recent, relevant public engagement efforts to supplement dedicated call for projects outreach

# Evaluation Criteria

## CTA Screening and Nominations

- ❖ Minimum criteria requirements:
  - Screen projects to confirm eligibility for federal funds and regional requirements
  - Prioritize projects based on alignment with federal and regional policies
  - Give greater weight to projects with demonstrated community support
  - Consider project deliverability
- ❖ CTAs may incorporate additional criteria to address local priorities

## MTC Regional Evaluation and Selection

- ❖ Confirm CTA, sponsor, and project eligibility
- ❖ Score projects based on:
  - CTA ranking normalized across counties
  - Regional impact, including effectiveness and contribution to regional objectives and significant networks
  - Deliverability, with consideration for sponsor capacity and past performance
  - Cost-effectiveness of air quality improvements (CMAQ funds only)
- ❖ Balance overall program based on investment targets, project type diversity, equity, and geographic spread

# Program Requirements

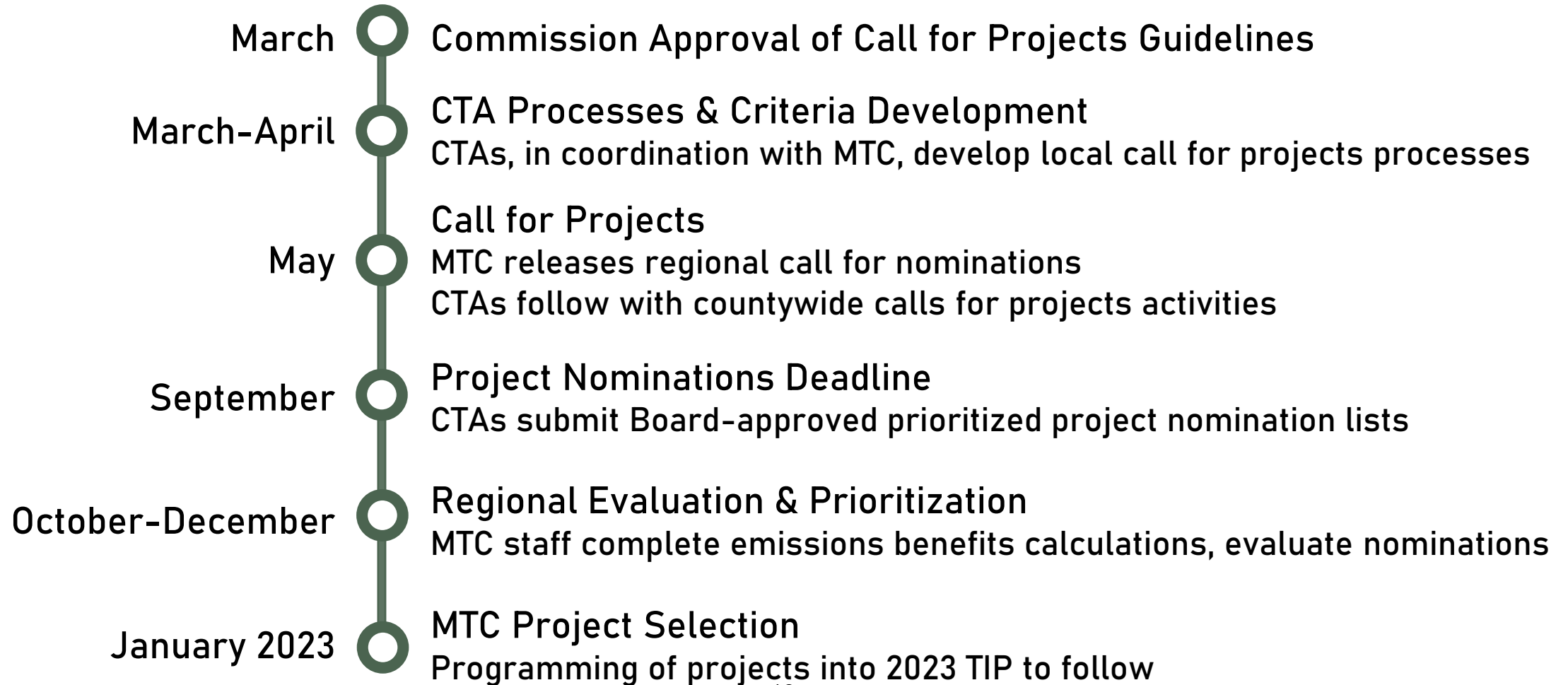
## Sponsor Requirements

- ❖ Certified Housing Element and annual progress reporting
- ❖ Compliance with current state laws governing surplus lands, density bonus, and accessory dwelling units, including the Housing Accountability Act
- ❖ Compliance with regional Complete Streets policy & checklist, and state requirements for Local Road Safety Plans (LRSP) or equivalent

## Investment Targets

- ❖ County Priority Development Area (PDA) minimum investments
  - 50% North Bay counties
  - 70% elsewhere
  - New uniform definition qualifying projects
- ❖ \$200M program wide Active Transportation investment target
- ❖ \$25M regionwide Safe Routes to School (SRTS) investment target

# Planned Implementation Timeline



# PCC

DATE : April 15, 2022  
TO: Paratransit Coordinating Council (PCC)  
FROM: Brandon Thomson, Transit Mobility Coordinator II  
Amy Antunano, Senior Program Coordinator  
RE: Microtransit Update (Benicia Lyft Program/Suisun City/Rio Vista Uber Pilot)

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## **Background:**

In 1990, the Solano Transportation Authority (STA) created the Solano Mobility Program to support the transportation needs and services of all Solano County residents, employers, older adults, and people with disabilities. These services include the Intercity Taxi Card Program which subsidizes taxi rides to support Americans with Disabilities (ADA) eligible individuals and GoGo Grandparent providing Uber/Lyft rides to support Older Adults. This work has recently expanded to include innovative ways to connect Solano County's current transportation systems (i.e. transit/rail/ferry) and make it more efficient and cost effective. Through partnering with local operators, this expansion has included the use of technology for first/last mile connections and microtransit or on-demand services.

## **Discussion:**

### *Benicia Lyft Program with SolTrans*

The Benicia Lyft program was rolled out in partnership with SolTrans in June 2019 as a replacement to the Benicia Dial-A-Ride program. It offers rides around Benicia to veterans, ADA eligible individuals, and older adults for a standard \$4 rate or \$3 low-income rate. There is also a taxi component available to individuals who are non-ambulatory or without a cell phone. The total cost for this Program to date is \$9,268 in comparison to the annual cost of \$180,000 for the Benicia Dial-A-Ride service. Recently, the Program included a \$5 one-way ride for anyone traveling within the Benicia city limits. Using the code "5Benicia" on the Lyft app, riders within the Benicia city limits would receive a fixed price of \$5 up to \$20 limit. This is available all days from 6:00am-9:00pm.

### *Suisun City Subsidized Lyft Program*

On August 17, 2021, the Suisun City Council unanimously voted on their resolution of approving Suisun City Transportation Development Act Fund Allocations. This provides Fairfield and Suisun Transit (FAST), operated by the City of Fairfield, paratransit service, DART and local bus routes that serve the City of Suisun City, (Routes 5 and 6) and to operate through the end of this calendar year (December 31, 2022). To fill the transit gap beginning January 2022, STA implemented the Lyft First/Last Mile program and Taxi Card program as transitional services starting until microtransit can be implemented in January 2023.

### *Rio Vista Delta Breeze*

On February 14, 2022, Rio Vista Delta Breeze, STA, and Uber Transit launched a microtransit project for the City of Rio Vista to complement their existing dial-a-ride services. Patrons looking for mobility options within the City of Rio Vista now have the option to request, pay, and track their bus all through their smart phones. Moreover, by partnering with Uber Transit the Rio Vista Delta Breeze is now able to offer a cashless and paperless ticketing process, which reduces contact between the bus operator and patrons. The service is offered Monday through Friday 9:30 am until 5:00 pm. Since complimenting the Rio Vista Delta Breeze's dial-a-ride service, the system has maintained an average of 60 riders per week. For those patrons that do not have access to a smart phone, the Rio Vista Delta

Breeze is still accessible by telephone. The cost of a one-way trip is \$2.00 for general riders and \$1.00 for older adults and people with disabilities.

**Fiscal Impact:**

The funding for the different Lyft Service Programs are provided or are budgeted by both STA and the transit operators or city (Rio Vista, SolTrans, Suisun City) and microtransit services. There is funding in FY 2021-22 for this effort.

**Recommendation:**

Informational.

## PCC

DATE: May 19, 2022  
TO: Paratransit Coordinating Council (PCC)  
FROM: Debbie McQuilkin, Mobility Transit Coordinator  
RE: STA Staff Update

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No staff report. Verbal update only.