



September 10, 2021

RESPONSE TO ADDITIONAL QUESTIONS RFP 2021-09

Lease Copier Equipment and Services

This notice is to inform all prospective vendors of the above referenced Request for Proposal (RFP) that the Solano Transportation Authority (STA) is requesting additional information and specification to the copier equipment for consistency. These responses/clarifications shall be an addendum to the RFP of which shall constitute the entire RFP. Vendors shall consider these responses/clarifications in the proposal and cost proposal. RFP is due by 3PM on Wednesday, September 29, 2021.

STA is interested of leasing Two (2) standard colored printer/copier and One (1) production printer/copier that can deliver a multi-printing capabilities and functions. STA would like to know the overall lease cost and maintenance for a 48 month lease. STA wants this RFP completed and scheduled delivery by December 6, 2021

Question No. 1: Request for more clarity of the speeds need for the two Standard Copiers. Our systems range from 25 to 75 pages per minute. All of them meet the specifications you provided.

Response No. 1: STA's old printer speed is 70 pages per minute (ppm). We would not want a slower speed from our current copier. We would be interested in a faster speed.

Question No. 2: To better serve you and not recommend less than you need or spend more than you need for speed and robust performance you don't need; can you provide some idea of your volumes? Estimated monthly volumes and if you have big runs in short periods, for example you print 3,500 in a month on average, but you may print 2,000 in one day or one week.

Response No. 2: With the COVID-19 pandemic, STA's average printing volumes have changed and is harder to estimate. STA plans to use these printers to be the only printers for the agency and no tabletop printers will be utilized. As such, the printing volume will be higher. We can estimate of no less than 10,000 prints per month in each of the three (3) copiers.