

Q&A for Connected Mobility Implementation Plan

1. Per the evaluation criteria, there are the 40 points given to the (2) Project Understanding and (3) Approach sections. Since there are no points awarded to the (7) Work Plan, will the Work Plan be part of those 40 points?
 - A. The presented Work Plan will be considered when assessing points for Project Understanding and Approach.
2. Would you like for each team's Key Person's resumes to be included in the appendix of the proposal?
 - A. Yes
3. Under "RFP Submittal Requirements", items number 2, 4, and 6 reference the "SolanoExpress Connection Protection Study" multiple times. Is this text meant to be included in the RFP, and if it is not, what is the new text that needs to replace it?
 - A. This is an error, should read Solano Connected Mobility Implementation Plan
4. The RFP skips from 4 to 6 in the "RFP Submittal Requirements," would you like us to readjust the numbers, so they were in sequential order?
 - A. Yes
5. Are we allowed to use an STA employee as a professional reference for any of our key persons?
 - A. Yes
6. Is there a cap on the annual escalation rate we are allowed?
 - A. The overall budget is the most important aspect to keep in mind. Escalation rates should not cause the project to go over-budget or result in a lesser product.
7. Is this project expected to end in February 2022?
 - A. That is STA's goal
8. Would you like for primes to submit 10-H1s for each sub?
 - A. Yes
9. Please confirm the submittal due date of April 30, and not April 16?
 - A. Submittal due date is April 30.
10. Can you please clarify the differences between tasks 3 and 5? We understand the two to be related, but what is expected in 3 vs. 5?
 - A. Task 3 is a summary of existing programs/services. Task 5 is an analysis of those programs/services
11. Please clarify in Task 5: "Utilize modeling or big data to obtain origin/destination information as needed". Does STA have access to big data from a regional database or

any MTC sources? Or is it expected that the consultant will need to purchase such datasets?

A. Consultant, in coordination with STA, will purchase needed modeling or data sets.

12. Can STA provide some more description about the Electrification study and how it fits into this scope of work?

A. WSP is engaged in a Countywide Transit Electrification Study, completion expected by December 2021. That effort should be referenced in the final Connected Mobility Implementation Plan.

13. For Task 6, what does the term “BRT Lite” encompass?

A. This is a common term. It encompasses everything short of transit-only lanes.

14. Does Task 6 treat each current route as a potential BRT corridor project?

A. BRT Lite seeks to attain 15 minute peak-period service on all of our future routes. Current routes will be analyzed and may be recommended for adjustment.

15. On which corridors or routes does Solano anticipate the project exploring BRT enhancements?

A. I-80, I-680, and SR29 corridor.

16. Task 3 (Summary of Existing Transportation) and Task 7 (Recommendations to Improve Connected Mobility in Solano) contain references to Green House Gases (GHG) without much elaboration. Is this intended to encompass only the tracking of GHG emissions impacts with each recommendation within the Analysis task?

A. Every transportation project/program that is implemented will have an impact on VMT and GHG. This is an important benefit metric to consider when recommending projects/programs. We are not requesting direct calculation, but to be used as a proxy for new passengers on transit or other programs.

17. Page 6, Recommendations to Improve Connected Mobility in Solano: can we have access to the prior mobility analysis referred here?

A. Yes

18. Task 4: Host/Attend at least five “pop-up” outreach events... Due to COVID, will that be flexible? Or can we be creative on virtual way to do that?

A. Some outreach events should be in-person. Not everyone has access or enjoys virtual events. We are open to a hybrid.

19. Task 7, point 1) recommend augmentations to existing programs... will STA provide their feedback/perception/customer service on those projects?

A. Yes, we are the main stakeholder and as such will work with consultant on recommendations

20. Will the consultant facilitate a Technical Advisory group that includes city and County Public Works and Engineering staff?
- A. STA already has a TAC made up of Public Works directors. The Project Leadership Team for this effort will be a mix of transit, public works, and programs senior staff.
21. Will the consultant make presentations to city and County commissions and elected officials and/or the 4C's?
- A. The STA Board will be the audience for this effort.
22. Can STA provide a listing of preferred DVBE firms to meet the 3% requirement?
- A. Your firm can fill out this request form to get information:
https://www.surveymonkey.com/r/CalVet_DVBE_Request_for_Response
23. Will the Transmittal Letter, Table of Contents, or Additional Relevant Information be included in the 20 double sided page count?
- A. No, they are excluded from the 20-page count
24. Is a signed copy of Exhibit 10-H1 required?
- A. Yes
25. Should full resumes for Key Personnel be included in the Appendix?
- A. Yes
26. Are 20 double-sided pages equivalent to 40 pages of content on 20 sheets of paper?
- A. Yes
27. The Q+A for the "On Call ENV & Design Consultant" stated that an electronic copy would suffice, is this true for this proposal as well? Or does STA still require one hard copy?
- A. Yes, electronic only copies will be allowed
28. If a hard copy is required, will STA's office be open on April 30th for us to drop-off the proposal in person? Do we need to schedule a drop-off time before arrival?
- A. Hard copies are not required
29. We have read STA's policy on local preference and note that 10% of the evaluation points are awarded based on "Business presence and/or experience in Solano County." Can you please expand on how these points might be awarded. For example, could a firm with extensive experience in Solano County be awarded the full ten points?
- A. This is a subjective score with points being awarded on how much of presence is in Solano County. Businesses with an office in Solano will, and do equal amounts of work in Solano as other, will receive a higher score than a firm that does not have an office in Solano.

30. Page 9 of the RFP Items 4 and 6 (note that item 5 is missing) are discussing Qualifications and Experience and a Staffing Plan for the Connection Protection Study. Can you please clarify if those items and specifics should change based on the specific needs of the Connected Mobility Implementation Plan, or should the Connected Mobility Implementation Plan simply be substituted for the Connection Protection Study?
- A. Yes, substitute Connected Mobility Implementation Plan for Connection Protection Study, this is an error.
31. Page 8 lists the maximum length of the response as 20 pages, the RFP clearly excludes appendices within those 20 pages. Does that 20 pages include items such as the cover letter, response section divider pages, staff resumes, required forms, etc.? Could you clarify what you'd like in the appendices?
- A. Cover letter, divider pages, resumes, and required forms are not included in the 20 page limit.
32. Is the "Additional Relevant Information" section included in the 20 page limit?
- A. Yes
33. The submission is required to be written and delivered, would STA consider a fully electronic submission?
- A. Yes
34. The project schedule mentions two other studies, the SolanoExpress Connection Protection Plan and the Solano Countywide Electrification Plan, that are being conducted concurrently with the vast majority of this effort. The Connected Mobility Implementation Plan will need to include projects that may arise from the concurrent efforts. Can you please expand on the current status of these two plans? Would STA be willing to entertain an extended project timeline to ensure the final results of these two planning efforts can be included in the prioritization and planning for the Connected Mobility Plan?
- A. The two parallel efforts should be mentioned as part of the Connected Mobility Plan, but will not affect the overall product. The timeline for this effort should conclude in early 2022.
35. We see a reference to Cost Form 10-H as a guide for our cost proposal, are there any other forms that need to be included in our submittal? Do subconsultants need to submit any forms?
- A. 10-H will suffice as the only cost form needed. Subconsultants should fill-out form 10-H as well.
36. Are cost proposals submitted by proponents required to comply with federal acquisition regulation (FAR) part 31 (federal cost principles for-profit entities)?
- A. This is a non-federal contract
37. Do rates need to be based on raw direct pay rate times overhead?
- A. Yes

38. Can profit be applied to rate inclusive of overhead?

A. Overhead will be applied in the "cost" portion of form 10-H. The "fixed fee" will be the profit.