



Solano Transportation Authority

... working for you!

SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia • Dixon • Fairfield • Rio Vista • Suisun City • Vacaville • Vallejo • Solano County

One Harbor Center, Suite 130, Suisun City, CA 94585-2473 • Telephone (707) 424-6075 / Fax (707) 424-6074
Email: info@sta.ca.gov • Website: sta.ca.gov

SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE
SR2S-AC



MEETING AGENDA

1:30 p.m. – Wednesday, February 17, 2021

Zoom Meeting

<https://us02web.zoom.us/j/81129386605?pwd=aE5yek1Odm1BdTZMUUtaelJ0QnpRQT09>

Join By Phone

+1 408 638 0968 US (San Jose)

Meeting ID: 811 2938 6605 Passcode: 684232

ITEMS

MEMBER/STAFF
PERSON

- 1. **CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM**
(1:30 – 1:35 p.m.) Mitch Romao, Chair
- 2. **APPROVAL OF AGENDA**
(1:35 – 1:40 p.m.) Members
- 3. **OPPORTUNITY FOR PUBLIC COMMENT**
(1:40 – 1:45 p.m.)
- 4. **COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES**
(1:45 – 1:50 p.m.) Group
- 5. **CONSENT CALENDAR**
Recommendation:
Approve the following consent items in one motion.
(1:50 – 1:55 p.m.)
- A. **SR2S-AC Meeting Minutes of November 9, 2020** Natalie Quezada, STA
Recommendation:
Approve the SR2S-AC meeting minutes of November 9, 2020.
Pg. 3

SR2S-AC MEMBERS

Mitchell Romao, Chair
Vallejo City Unified
School District

Jim Antone
Yolo Solano Air Quality
Management District (YSAQMD)

Neal Iverson, Vice-Chair
STA's Bicycle Advisory
Committee (BAC)

Garland Wong
City of Fairfield

Jennifer Leonard
Solano County
Office of Education

Dan Healy
Suisun City
Police Department

Dave Harvey
California Highway Patrol
(CHP)

Sandy Newell
STA's Pedestrian Advisory
Committee (PAC)

Gwen Owens
City of Vacaville

Dail Montañez
Solano County
Public Health

6. ACTION ITEMS – FINANCIAL

A. None

7. ACTION ITEMS - NON-FINANCIAL

A. None

8. INFORMATIONAL ITEMS – DISCUSSION

A. SR2S Program and Projects

- 1. Safe Routes and Solano County Schools
- 2. OTS Enforcement Grant Submittal 2021-2022
- 3. Bike Month 2021
- 4. SR2S Projects - ATP Cycle 2/HSIP Cycles 9,10
(1:55 - 2:15 p.m.)

Lloyd Nadal, STA
Mitch Romao, VCUSD
Karin Bloesch, STA

Pg.7

B. SR2S Micro-Grant Program

- 1. Dixon Montessori Charter School Project Presentation
- 2. Current Micro-Grant Projects
- 3. 2021 Micro-Grant – Round 2

Michelle Salow, PTO
President
Karin Bloesch, STA

(2:15 – 2:35 p.m.)

Pg. 9

C. SR2S Community Task Force and Plan Update

(2:35 – 2:55 p.m.)

Lloyd Nadal, STA
Karin Bloesch, STA

Pg. 15

9. INFORMATIONAL ITEMS – NO DISCUSSION

A. None.

10. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

Group

(2:55 – 3:00 p.m.)

Meeting Schedule for the Calendar Year 2021

- Location for all meetings to be determined
- Wednesday, February 17, 2021 at 1:30 p.m.**
- Wednesday, May 19, 2021 at 1:30 p.m.**
- Wednesday, August 18, 2021 at 1:30 p.m.**
- Wednesday, November 17, 2021 at 1:30 p.m.**

For questions regarding this agenda:

Please contact Lloyd Nadal at (707) 399-3219 or lnadal@sta.ca.gov

Translation Services: For document translation please call:

Para la llamada de traducción de documentos:

對於文檔翻譯電話

Đối với tài liệu gọi dịch:

Para sa mga dokumento tawag sa pagsasalin:

707-399-3239



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)
Minutes for the Meeting of
November 09, 2020

1. CALL TO ORDER/SELF INTRODUCTIONS/ CONFIRM QUORUM

The meeting of the STA's SR2S-AC was called to order by David Harvey at approximately 1:30 p.m. at the STA in Conference Room 1.

SR2S-AC	Jim Antone	YSAQMD
Members/Alternates	Garland Wong	City of Fairfield
Present:	Dan Healy	Suisun City Police Department
	Neal Iverson, <i>Vice-Chair</i>	Bicycle Advisory Committee
	Jennifer Leonard	Solano County Office of Education
	Dail Montanez	Solano County Public Health
	Gwen Owens	City of Vacaville
	Diane Dooley	Pedestrian Advisory Committee
	Mitchell Romao	Vallejo City Unified School District
	Tina Tran	City of Fairfield
Absent Members:	Dave Harvey	CA Highway Patrol
	Sandy Newell	Pedestrian Advisory Committee
Others Present:	Patrick Broughton	Kairos Public School
	Marcy Rossi	Riverview Middle School
	Rachel Dula	Fairfield Suisun Unified School District
	Lauren Teel	Benicia Police Department
	Dorothy Kam	City of Vacaville
	Liat Meitzenheimer	Supervisor Brown District 2 Aide
	Brant Wilson	City of Vallejo
	Karin Bloesch	STA
	Lloyd Nadal	STA
	Sue Violette	STA
	Corester McLemore	STA
	Natalie Quezada	STA

2. APPROVAL OF AGENDA

On a motion from Mitchell Romao, and a second from Garland Wong, the SR2S-AC unanimously approved the agenda. (8 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None

4. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Lloyd Nadal recognized Dan Healy who will be leaving Suisun City. Sue Violette was also recognized for her work as a Program Coordinator for the SR2S Program and is leaving STA.

5. CONSENT CALENDAR

A. SR2S-AC Meeting Minutes of November 9, 2020

Recommendation:

Approve SR2S-AC Meeting Minutes of November 9, 2020.

On a motion by Gwen Owens, and a second by Mitchell Romao, the SR2S-AC approved the minutes of November 9, 2020. (8 Ayes)

6. ACTION FINANCIAL ITEMS

- A. None.

7. ACTION NON-FINANCIAL ITEMS

- A. 2021 SR2S-AC Chair and Vice-Chair Elections

Recommendation:

1. Nominate and elect a SR2S-AC Chair for 2021

2. Nominate and elect a SR2S-AC Vice-Chair for 2021

Mitch Romao nominated Neil Iverson as Chair, Karin informed the committee that the chair of the Bicycle Advisory Committee (BAC) Neil is unable to be Chair of this committee also, but can serve as Vice Chair for 2 terms.

On a motion by Mitch Romao to nominate himself as Chair and a second by David Harvey, the SR2S-AC approved the Chair for 2021 SR2S-AC. (8 Ayes)

On a motion by Neil Iverson to nominate himself as Vice-Chair and a second by Jim Antone, the SR2S-AC approved the Vice-Chair for 2021 SR2S-AC. (8 Ayes)

8. INFORMATIONAL ITEMS – DISCUSSION

- A. **SR2S Micro-Grant Program Update**

- 1. Current Micro-Grant Projects** Lloyd Nadal mentioned that 8 of the 14 projects, to support small-scale projects or capital purchases improving bike and pedestrian usage and safety around schools in Solano County have been completed. The BAC/PAC committees have recommended to the STA Board to allocate funds for the projects that were not selected in the initial SR2S micro grant program. Any capital funds leftover will be added to the next round of micro grants program.

2. Project Presentations:

Riverview Middle School- Principal Marcy Rossi indicated that in the past bikes have been vandalized during the school day which has deterred children from riding to school. Riverview Middle School doesn't have a parking lot for student drop offs or pickups; therefore, the school encourages students to ride their bikes, scooters or skateboards to school to alleviate traffic. The bike rack fencing and storage bin purchased with the grant will be very beneficial in keeping everything secure and when students ride to school again. Ms. Rossi clarified the fence is locked during the day and if a student needs to leave school early; they can go to administration office to have the fence unlocked for them.

Kairos Public Schools- Academy Director Patrick Broughton described their request for grant funds to help the main campus of 500 students and the 100 students off campus with safety equipment, walking incentives, and safety infrastructure around the school. Crossing guard signs were purchased for the main campus to help assist with traffic and crossing staff. The Physical Education teacher implemented healthy living and safety in his curriculum. Students have been instructed how to cross the street safely and were given pedometers to encourage healthy living by walking more and receive incentive rewards. The goal is to develop older students into leaders, by creating a supportive walking program to collaborate, teach, and interact with younger

students. The infrastructure request in the grant was to add crosswalks on Boyd St. in the back of the school and three sidewalk ramps to accommodate their ADA students.

3. **2021 Micro-Grant** Depending on the climate due to the pandemic cycle two, at this time, is scheduled to begin in spring of 2021. STA staff is preparing the application process for next cycle. Karin Bloesch mentioned for infrastructure application a letter of recommendation or acknowledgement from agency who would complete project would be required in the application process.
Ms. Bloesch asked if anyone would be interested in participating in the scoring panel of application process to which: Jennifer Leonard, Dr. Diane Dooley, and Neil Iverson volunteered.

B. SR2S Projects Update

1. **HSIP Cycle 10** Anthony Adams informed members the Highway Safety Improvements Program (HSIP) is accepting project applications for the 2-year cycle and Pedestrian Set Aside funding. For applications to be approved, city must have approved design and placement of project. Mr. Adams recognized Mrs. Bloesch's work with city staff and advisory committees to develop prioritized projects for these set aside applications. Over a dozen projects were listed for crossing improvements that have low cost and high impacts in their communities. Once applications are approved cities will have 36 months to complete.
2. **ATP Cycle 2** Brant Wilson, City of Vallejo notified members the projects are 80% complete with mostly striping and electrical work left. Mr. Wilson added there are some change orders requested in Vallejo and Benicia to add bulb outs and flashing stop signs that may delay estimated completion date of November 2020. Mr. Adams notified members that all projects will be completed by December 2020. Mr. Adams added that ATP cycle 3 regarding E. Tabor new school crossing is in design and will be requesting funds for construction in 2021.
Dr. Diane Dooley asked if changes needed to be approved by advisory committee, Mr. Adams informed Dr. Dooley the design cannot be changed but due to a high-powered PG&E line location, the crossing she referenced had to be relocated two ft away from original placement.

C. SR2S Program Update

Karin Bloesch provided an update on the SR2S transition and engagement protocols to help staff reach out when appropriate due to the pandemic. Rio Vista, Vacaville, and Dixon plan on reopening schools depending on county's tier level. Staff has developed a reference sheet to help schools with plans for pick-up and drop-off times, and tips with the benefits of physical activity.

9. INFORMATIONAL ITEMS – NO DISCUSSION

- A. None.

10. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS.

Chair asked if SR2S-AC will be included in the discussion for the Wayfinding signs being considered for Solano County. Mr. Nadal will reach out to planning department to add SR2S-AC to discussions.

11. ADJOURNMENT

The SR2S-AC meeting adjourned at approximately 3:00 p.m. The next SR2S-AC meeting is set to meet at **1:30 p.m. on February 17** at STA.



DATE: February 2, 2021
TO: Safe Routes to School Advisory Committee
FROM: Karin Bloesch, Sr. Program Coordinator
RE: SR2S Program and Projects

1. Safe Routes and Solano County Schools

Since the in-person school closures that began in March 2020, the SR2S staff has continued to monitor school reopening discussions for each school district. During these closures, staff developed a Drop-off and Pick-up Plan resource document for schools to help with an expected increase in single family vehicle trips, continues to support schools and community groups as they reach out providing materials and resources.

2. OTS Grant Submittal and SR2S Public Safety Education and Enforcement Program

In August 2020, the SR2S Advisory Committee approved extending the agreements with the Suisun City and Benicia Police Departments for the SR2S Public Safety Education and Enforcement Program. With \$150,000 in available funding, the Suisun City Police Department agreement was extended for FYs 2020-22 in the amount of \$64,000, and the agreement with the Benicia Police Department was extended in the amount of \$75,000 for FY 2020-21.

The SR2S Program applied for OTS Pedestrian and Bicycle Safety Program grant funds to support the additional year of work (FY 2021-22) for both the Benicia Police Department and the Suisun City Police Department. Funds awarded will allow existing program funds to be used for future Public Safety Grants.

3. Bike to Wherever Month

Bike Month is held every May in Solano County and STA participates in a variety of bicycle promotional events such as organizing community rides, sponsoring bike rodeos, and providing incentives to participants. During National Bike to School Day, the SR2S Program typically supports schoolwide events that encourage students to bike to school. However, due to the ongoing COVID-19 pandemic, STA anticipates that these large public and school events will most likely not occur. STA/SR2S staff plan to encourage biking opportunities that still capture the spirit of a traditional bike month but also allow for proper safety protocols to be observed. SR2S staff will reach out to schools to advertise and encourage participation in “Bike to Wherever Month” activities.

4. SR2S Projects

ATP Cycle 2 Projects

Construction of the seven school projects funded through the Active Transportation Program – Cycle 2 began in July 2020. The projects in the City of Vallejo are at Lincoln Elementary and Cooper Elementary, and in the City of Benicia the project locations are Mary Farmar Elementary, Benicia Middle School, Robert Semple Elementary, Joe Henderson Elementary, and St. Dominic School. The projects in Vallejo and Benicia vary by school location and consist of sidewalk widening and new construction, corner bulb-outs, Americans Disabilities Act (ADA) curb ramps, crosswalk improvements, Rectangular Rapid Flashing Beacon (RRFB) installations and at some locations, street pavement improvements. The project is 99% complete and expected to be fully complete by the end of February 2021.

HSIP Cycle 9 Pedestrian Set-Aside

As part of Highway Safety Improvement Program (HSIP) Cycle 9 two projects awarded in in the City of Vacaville have been completed. Crossing improvements on Browns Valley Parkway at Waterford/Clarescastle will serve students attending Browns Valley Elementary from the east side of Browns Valley Parkway. On Marshall Road at the Southside Bikeway crossing, a new high visibility crosswalk and RRFB were installed with new ADA curb ramps. This project was identified at the SR2S Walk Audit conducted with Padan Elementary School in 2018.

Additional HSIP Cycle 9 projects near schools and scheduled for construction in Summer 2021 include crossing improvements in Rio Vista at DH White Elementary, and Riverview Middle School, and in Suisun City at Suisun Elementary.

HSIP Cycle 10 Pedestrian Set-Aside

For HSIP Cycle 10, a \$250k pedestrian set-aside portion is available to each jurisdiction in Solano. STA hired consultant TJKM to work with cities to identify and apply for these improvements. Projects were identified by SR2S Community Task Forces, SR2S Walk Audits, and the STA Active Transportation Plan. The project applications have been submitted to Caltrans with project funding announcements anticipated in Spring 2021. These projects are expected to be delivered within 2 years of award.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: January 29, 2021
TO: Safe Routes to School Advisory Committee
FROM: Lloyd Nadal, Program Services Division Manager
Karin Bloesch, Sr. Program Coordinator
RE: Safe Routes to School (SR2S) Micro-Grant Program

Background:

In November 2019, the Safe Routes to School (SR2S) staff launched a SR2S Micro-Grant Pilot Program to support small-scale projects or capital purchases that improves bike and pedestrian usage and safety around schools in Solano County. SR2S staff first presented this item at the February 2019 SR2S Advisory Committee (SR2S-AC) meeting, at which the committee provided feedback on the feasibility, policy and procedures, process, timeline, and implementation of the program.

In March 2019, the STA Board approved the pilot micro grant program that took place from November 19, 2019 to January 17, 2020. The SR2S team marketed the program over the two-month period by issuing press releases, posting information on social media platforms, providing direct emails to schools and stakeholders, discussions at community task force meetings, and presentations at STA Bicycle Advisory Committee and Pedestrian Advisory Committee meetings.

Sixteen SR2S Micro-Grant Applications were received totaling \$211,466.10. The applications were reviewed and scored by the micro grant subcommittee and a list of project funding recommendations was presented at the SR2S-AC in February 2020 for discussion and recommendation. Of the amount of total funds requested, \$8,000 consisted of equipment, supplies and incentives which were all recommended for funding. The subcommittee recommended additional infrastructure projects in five of the seven Solano County cities and within six school districts, totaling 14 recommended projects. For projects that were not recommended for funding in this cycle, STA worked with the applicants to seek other potential sources such as air district funds, Transportation Development Act (TDA) and/or Highway Safety Improvement Program (HSIP) funds.

The Micro Grant recommended projects were approved the same week that Solano County schools closed for an initial two-week period due to COVID-19. This closure was extended to include the rest of the school year at the end of March 2020, and through the first semester of the 2020-21 school year for each district. In an effort to be sensitive to the new challenges facing schools, districts, and cities this year staff has moved forward with coordinating projects with the grantees as they are ready to proceed. To date 9 of the 14 projects have been completed (see attachment A).

Discussion:

Due to the initial success of the SR2S Pilot Micro Grant Program, at the October joint meeting of the STA Bicycle Advisory and Pedestrian Advisory Committees (BAC/PAC), the Committee voted to recommend to the STA Board the allocation of TDA article 3 funds in the amount of

\$91,530 for projects that were not selected in the initial SR2S microgrant program in FY 2019-20 due to limited funding. These funds will flow to the projects pending delivery coordination between schools and staff of the project sponsors. Any leftover capital funds will be added to the next round of microgrant programming due to potentially higher future demand.

For the second round of the SR2S Micro Grant, the BAC/PAC also recommended the allocation of \$100,000 TDA article 3 funds to provide significant investment opportunities for small scale SR2S projects that encourage bicycle and pedestrian usage near schools. The allocation was approved by the STA Board at the December 9, 2020 meeting.

This year with an expanded budget, the SR2S program expects an increasingly robust interest from schools and cities countywide. Staff has updated the Micro Grant application and materials based on feedback from the SR2S-AC discussions and is developing a tentative timeline for the second round Micro Grant call for projects which we plan to launch in May 2021 with the \$100,000 in available TDA article 3 funding.

To prepare for the second round of the SR2S Micro Grant, staff updated the original grant materials and guidelines incorporating recommendations from the SR2S Advisory Committee. Most notably, separate Infrastructure and Non-infrastructure applications are available. Applicants that are not the project delivery agency must include a letter of support or acknowledgment by the delivering agency i.e., Public Works Department or School District Facilities Department to ensure the project can be delivered if funded. If the project application includes any improvements or equipment in the city right of way, a letter from Public Works support letter must accompany the application. (see attachment B).

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. Status of SR2S Micro Grant Project: January 2021
- B. 2021 Micro-Grant Program Information

Status of SR2S Micro Grant Project: January 2021

The following projects are Completed:

- City of Vacaville Radar Feedback Signs
- Dan Mini Elementary Safety Equipment and Walk/Bike incentives
- Dixon Montessori Charter School Safety Equipment and Walk/Bike Incentives
- Everest Academy Safety Equipment
- Kairos Public Schools Safety Equipment and Walking Program Incentives
- Riverview Middle School Bike Fencing and Storage
- Sierra Vista K-8 Walking Incentives
- Vaca Pena Middle School Scooter Racks and Air Pump Station
- Joe Henderson Rectangular Rapid Flashing Beacon

The following are the Pending Projects:

- **Browns Valley Elementary Scooter/Skateboard Racks** – SR2S staff is working with the Parent Organization (Applicant) to purchase the racks to be installed by the school district.
- **City of Vallejo Radar Feedback Signs** – SR2S staff is working with City of Vallejo staff to identify the locations for signage and a timeline for project completion.
- **Knight Middle School Bike Racks** – The racks will be installed at a new school site in the City of Dixon. Construction of the new school was delayed due to COVID. SR2S staff is working with the district on an updated timeline for completion.
- **Mary Farmer Elementary Safety Signage and Equipment** - This project has been delayed due to COVID and school closures.
- **Solano Widenmann Leadership Academy Safety Projects and Walking Incentives** – SR2S staff is working with the School to identify incentives for the school programs, and with the City of Vallejo for the potential infrastructure improvements recently awarded TDA-3 funding.

SOLANO SAFE ROUTES TO SCHOOL (SR2S) MICRO-GRANT PROGRAM

The Solano Safe Routes to School (SR2S) program is accepting applications for the 2021 Micro-Grant Program

Call for Projects: TBD

Application deadline is **TBD**

Application is available online at www.solanosr2s.ca.gov

Who may apply:

Solano County schools and school organizations (Clubs, PTA/PTOs), school districts, community based organizations or city departments are eligible to apply for funding for small-scale infrastructure projects or capitol purchases to support safe, active transportation to and from school, address safety around schools, or encourage an increase in walking and biking to school.

Amount of funding available:

\$100,000 for the 2021-2022 grant cycle.

- Maximum funding request \$30,000 per applicant (Infrastructure and Non-Infrastructure application):
\$30,000 maximum Infrastructure application
\$5,000 maximum Non-Infrastructure application
- Grant award may be less than amount requested.

To be considered for funding, the following criteria must be met:

See information for smaller (<\$600) school projects below.

- Demonstrate need for the project and how this grant will help meet the funding need.
- Schools or school organizations applying **for funding over \$600**, should participate in the SR2S program currently or be willing to engage in SR2S programming to increase walking and biking.
- The application should demonstrate stakeholder outreach and partnerships for project completion (social media outreach for use of project after completion, notification to school impacted by project, notification to City for impact or right-of-way needs). Letters of Support by partners (School District Facilities Department, School Administrator, or City Public Works Department) to demonstrate outreach and support of proposed project, should accompany application.
- The project should be implemented/completed **within one year** of grant award. The application description should demonstrate plans to meet the timeline.
- Applications awarded funding will be required to provide an executed funding agreement within 30 days of award announcement.
- Applicants will provide a summary report after project completion/delivery to include project reach or impact on walking, biking and student safety.

If a school (Principal/Organization) is applying equipment/incentive funding for use on school site for less than \$600 the following applies:

- Schools are required to
 - Currently be participating in the SR2S program.
 - Show outreach to appropriate school district department for project completion/installation (letter of acknowledgment or support for project).
 - Show proof of purchase and use within one year of the grant award.
 - Provide one-page final report upon project completion with photographs of equipment purchased or completed project.
- Schools are not required to

- Demonstrate funding need for projects less than \$600.
- Provide letters of support from additional stakeholders/partners not impacted by project.

Infrastructure Project Applications (maximum \$30,000):

- Infrastructure project applications should include specific number of elements, locations, partners for project delivery, and timeline for construction.
- Project applications to be constructed in the public Right of Way ie: Crosswalks, Rectangular Rapid Flashing Beacons, Stop Signs, Intersection Improvements, Signalization, Radar Feedback Signs **must** be accompanied by a letter of support from the city/county Public Works Department that will deliver the project. The City/County may also help identify project timeline and cost.
- Projects to be completed entirely within District/School property ie: bike/scooter racks, fencing, on site permanent signage, striping/painting for drop-off and pick-up plans, **must** include a letter of support from the District Facilities Department, and School Site Administrator and include any in-kind support for the project and timeline for installation.

Non-Infrastructure Project Applications (maximum \$5,000):

- Applications for removeable signage (drop-off and pick-up improvements), safety equipment, walking and biking program incentives for participants, etc. must include a letter of support from school site administration (if applicant is not site administrator).
- Applications should include requested number of each incentive or equipment item.
- Applications should include description of how the items will be used to address safety for students arriving/departing school, support existing walk and bike programs, or increase walking and biking.

Additional Micro-Grant information:

- No matching funds are required, in-kind services for installation of capital improvements or infrastructure projects welcomed.
- School based organizations and Community Groups applying must be registered as a 501c3, and able to provide a W-9.
- Schools eligible for funding: K-12, public, private and charter schools located within Solano County.
- Applications from Title I schools, schools with over 90% Free and Reduced Lunch, or projects that benefit underserved communities will receive additional points.
- Applications with additional letters of support from stakeholders/partners will be given additional points in scoring.
- Stakeholder outreach may include: letters of support from partner agencies, school departments or school administration demonstrating knowledge of the project and support, plans for outreach to parents or school organizations regarding implementation or use of project or equipment, a plan for marketing outreach to increase public awareness of the project or initiative.
- Equipment and incentive list provided, additional items/projects may be allowed by request.
- Applicants are eligible for **one** grant award per fiscal year.

Eligible Grant Expenses/Requests*

Use the following cost per item estimates when determining project cost and funding requested. Non-Infrastructure applications should include: specific number of equipment or incentive items in project budget.

*Additional items/equipment/projects may be allowed upon request.

Example:

Item	Quantity	Total Estimated Cost
Bike Helmets	150 (\$7 ea)	\$1050.00
Bike Lights	750 (\$3.50 ea)	\$2625.00
Bike Repair Kits	20 (\$45 ea)	\$900.00
	Total requested	\$4575.00

Incentive items: (cost < \$10 per item)

Item	Average Cost	Item	Average Cost
Walk or Bike Safety Award Certificates (minimum order 150)	\$1.00 ea	Pedestrian Safety Reflector Lights (minimum order 200)	\$2.00 ea
LED Bike Lights (minimum order 150)	\$3.50 ea	Reflective Zipper Pulls (minimum order 250)	\$2.00 ea
Pedometers (minimum order 150)	\$2.00 ea	Punch Cards	
Pencils, Stickers	.50 ea	T-Shirts	\$3-\$7 ea
Punch Card Holders (walking/biking programs)	.50 ea	Water Bottles (minimum order 150)	\$2-\$3 ea
Brochures/Printing for traffic plans or Walk/Bike Programs		Curricula (Traffic Safety, Pedestrian/Bike Safety)	\$2-\$5 ea

Equipment (approximate cost included with item description):

Bicycle Repair Kits <i>(including pumps, tires, tubes, wrenches, bottle cages)</i> (\$45 each)	Rain Gear <i>(WSB/WOW Leaders)</i> \$20 each	Safety Vests Reflective - \$8-\$15 ea	Removeable Crosswalk Pedestrian Crossing signs <i>requires city approval for use</i> (\$500 MUTCD Compliant)
Bike Locks U Shape or Chain Locks (\$20-\$30 ea)	Hand-Held Stop Paddles/Signs \$25-\$50 ea	A Frame Signs-Customizable (\$100 ea)	Safety Cones Reflective/Heavy Duty (18 or 28 in) \$20-\$35 ea
Bike Helmets (approx. \$10 each)			

Infrastructure Project Equipment - see infrastructure application requirements

Rectangular Rapid Flashing Beacons	Installed Stop Signs	Bike Lane Painting (Green)
Radar Feedback Signs	School Zone Signage	Improved Lane Striping
Bike/Scooter Racks		

The following are ineligible expenses: Bicycles for individual students, Food/Refreshments, Salaries, Cameras, Gift Cards, Stipends

Application and additional information available at www.SolanoSR2S.ca.gov.



DATE: February 1, 2021
TO: SR2S Advisory Committee
FROM: Lloyd Nadal, Program Services Division Manager
Karin Bloesch, Senior Program Coordinator
RE: SR2S Community Task Force and Plan Update

Background:

In 2008, the STA Board adopted Solano's first Safe Routes to School Plan (Plan) and authorized STA staff to create a Safe Routes to School Program in Solano County. This Plan provided the direction for the SR2S Program through 2012 when the STA and the SR2S Advisory Committee began the process of updating the 2008 Plan. The updated Plan was adopted by the STA Board in October 2013 and since then, 29 SR2S projects have been implemented across the County - 7 more are scheduled to be complete through Active Transportation Program (ATP) 2 funding this year. The strong collaboration between all seven cities, school districts, police departments, city engineers and public health has made our SR2S projects more competitive and successful in receiving funds and implementing projects.

In 2018, the STA began development of the Countywide Active Transportation Plan (ATP), this plan will combine Bike and Pedestrian projects into one Countywide Plan. These projects were previously identified in two separate plans. Utilizing outreach events, safety data analysis, meetings with city project and planning departments, and the Bicycle and Pedestrian Advisory Committees' input, a list of potential Bike and Pedestrian infrastructure projects will be developed.

SR2S staff is continuing to meet with each city's SR2S Community Task Force, working with STA's Projects Department and city staff to identify future SR2S projects around schools identified in the Countywide Active Transportation Plan completed in 2020. These projects along with improvements identified during walkability audits and community discussions, will be included in the SR2S Plan update. Without a dedicated funding source, these SR2S projects are primarily funded with grants which staff would look to seek, and the prioritized projects must be included in a plan to be eligible for funding.

Discussion:

SR2S Community Task Force

In 2020, SR2S Community Task Force meetings were held in Suisun City, Benicia, Dixon, Fairfield and Vacaville, the cities of Vallejo and Rio Vista meetings were held in the latter part of 2019. At these meetings, potential project lists were provided, and project prioritization discussions began in preparation for the SR2S Plan update. In January 2021, SR2S staff met

with the Suisun City Community Task Force to review the SR2S project list and discuss priorities for the Suisun City schools. The list will be finalized to include 5-10 short and long-term projects that will guide the priorities for the next several years as funding opportunities become available.

SR2S staff will continue to convene the Community Task Forces this year with the goal to compile a list of 5-10 priority projects around schools in each city to be include in the updated SR2S Plan.

SR2S Plan Update

With most of the projects from the 2013 SR2S Plan completed, and the continuing need to address safety around schools through infrastructure and programmatic improvements, SR2S staff will be developing an update to the 2013 Plan. The goal is to complete the projects identified in the plan update in the next 5 years. The updated plan will be a living document on the website and will include the history of the Solano SR2S Program, SR2S project funding programs, and will highlight program participation, successes, and accomplishments. This virtual plan will have individual city web pages that will include the prioritized projects for that city, previously completed SR2S projects, links to champion schools, and school participation. Additional information for each city may include Walk Audits, Micro Grant Projects, and pilot programs developed. This virtual platform will allow staff to keep the information up to date as projects are completed.

In addition to the online Plan, staff will work to develop a booklet style document that can be shared with stakeholders. This document will include information about the SR2S Program that is included on the website, such as the history and timeline of the program, definitions and examples of the SR2S 6Es, funding opportunities for SR2S projects, and a page for each city that will include program and school successes, and the list of priority projects.

Fiscal Impact:

None.

Recommendation:

Informational.