

**BICYCLE ADVISORY COMMITTEE (BAC)
6:00 p.m., Thursday, March 4th, 2021**

Join Zoom Meeting

<https://us02web.zoom.us/j/84766012620?pwd=TkZkRG5RQjdQZEJPCitKbi9NY1ltQT09>

Join by Phone: 1 (408) 638-0968

Meeting ID: 847 6601 2620 **Passcode:** 429252

MEETING AGENDA

<u>ITEM</u>	<u>MEMBER/STAFF PERSON</u>
1. CALL TO ORDER / SELF INTRODUCTIONS/CONFIRM QUORUM (6:00 - 6:05 p.m.)	Neal Iverson, Chair
2. APPROVAL OF AGENDA (6:05 - 6:10 p.m.)	Neal Iverson, Chair
3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS (6:10 – 6:15 p.m.)	Neal Iverson, Chair
4. CONSENT CALENDAR Approve the following consent item in one motion. (6:15 – 6:20 p.m.) Pg. 3	Neal Iverson, Chair
A. STA BAC MEETING MINUTES <u>Recommendation:</u> Approve STA BAC Meeting Minutes of January 14, 2021.	Natalie Quezada, STA
5. PRESENTATIONS	
A. CalTrans Bay Area Bicycle Highway Study (6:20 – 6:40 p.m.)	Mauricio Hernandez, Alta Planning Libby Nachman, Alta Planning Elliot Goodrich, CalTrans Bay Area
B. Bike Safety on Rural Roads (6:40 – 6:50 p.m.)	Officer David Harvey, CHP
C. TDA Article 3 Project Status and FY 2021-22 Schedule (6:50-7:00 p.m.)	Brent Rosenwald, STA

STA BAC MEMBERS

Neal Iverson City of Vacaville Chair	Michael Segala County of Solano	Nancy Lund City of Benicia Vice-Chair	Jodie Stueve City of Dixon	VACANT City of Fairfield	John Echevarrieta City of Rio Vista	Lawrence Gee City of Suisun City	David Belef City of Vallejo	Barbara Wood Member-At- Large
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6. INFORMATION – DISCUSSION

- A. "Bike to Wherever Month" Update Amy Antunano, STA
(7:00 - 7:10 p.m.)
Pg. 7
- B. Local Road Safety Plans and Bay Area Safety/Vision Zero Erika McLitus, STA
(7:10 - 7:20 p.m.)
Pg. 9
- C. Safe Routes to School Project Update Karin Bloesch, STA
(7:20 - 7:30 p.m.)
Pg. 11
- D. STA Wayfinding Signs Pilot Update Kathrina Gregana, STA
(7:30-7:40 p.m.)
Pg. 13

7. **FUTURE AGENDA TOPICS** Neal Iverson, Chair
(7:40 – 7:45 p.m.)

8. ADJOURNMENT

The next meeting of the STA BAC is on **Thursday, May 6, 2021** via Zoom.

BAC 2021 Meeting Dates:

(The BAC meets every First Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

Thursday, May 6, 2021

Thursday, July 1, 2021

Thursday, September 2, 2021

Thursday, November 4, 2021

Questions? Please contact STA Planning Assistant, Brent Rosenwald at (707) 399-3214 or
brosenwald@sta.ca.gov

Translation Services: For document translation please call:

Para la llamada de traducción de documentos:

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Đối với tài liệu gọi dịch:

對於文檔翻譯電話

707-399-3239



**Bicycle Advisory Committee (BAC)
Minutes for the Meeting of
January 14, 2020**

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the BAC meeting was called to order by Chair Neil Iverson at approximately 6 p.m. via Zoom Quorum was confirmed.

BAC Members Present:

David Belef	City of Vallejo
Neal Iverson-Chair	City of Vacaville
Nancy Lund-Vice Chair	City of Benicia
Mike Segala	County of Solano
Jodie Stueve	City of Dixon
John Echevarrieta	City of Rio Vista
Barbara Wood	Member At Large
Lawrence Gee	City of Suisun City

Absent BAC Members

Vacant	City of Fairfield
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Others Present:

Garland Wong	City of Fairfield
Nick Lozano	City of Suisun City
Hannah Lee	City of Vacaville
Jason Riley	Solano County
Brent Rosenwald	STA
Kathrina Gregana	STA
Karin Bloesch	STA
Amy Antunano	STA
Natalie Quezada	STA

2. APPROVAL OF AGENDA

The Solano BAC approved the Agenda. (8 Ayes)
Motion by Nancy Lund Seconded by Mike Segala

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Brent Rosenwald notified members STA staff is working on Sharepoint file for BAC members to access old files. Mr. Rosenwald added that the Caltrans District 4 Pedestrian Plan and the CalTrans Bicycle Highway projects are currently open for public comment.

4. CONSENT CALENDAR

Approved the consent items in one Motion by Mr. Segala seconded by Ms. Lund (8 Ayes)

A. STA BAC MEETING MINUTES

Recommendation:

Approval STA BAC Meeting Minutes of November 5, 2020

5. PRESENTATIONS

None

6. INFORMATIONAL –DISCUSSION

A. Solano County SR-37 Public Access Plan

Kathrina Gregana indicated the SR-37 Traffic Congestion Relief Project is entering the environmental phase. The project lead, Metropolitan Transportation Commission (MTC), has started the process of evaluating public access options to be considered as part of improvements to SR-37 from west of the SR 121 intersection to Mare Island. STA staff has convened a group of Solano County and regional stakeholders to help the STA identify public access opportunities on the SR-37 Corridor in Solano County. Ms. Gregana highlighted the thirteen public access opportunities discussed by stakeholders for the project in attachment A. The memo has been submitted to the MTC and Caltrans staff for preliminary review, memo was also presented to the SR-37 Policy Committee. Ms. Gregana indicated the next steps for STA staff are to identify the priorities of the committee, summarize and present to the SR-37 Public Access stakeholder group for their consideration, determination of prioritization list is being developed with more detailed project information and costs of the public access proposals.

Discussion was held on current construction being done on SR37 in conjunction with new proposed projects. Additionally, determining public value to proposed projects and incorporating history of Mare Island was discussed. Ms. Gregana informed committee that plans are being modified to include initial conceptual projects with construction and prioritizing proposals as the community sees as fit. These concepts would be the measuring factors along with community support and usage data. Ms. Gregana added Mare Island Interpretive Center and Trail Segments are being considered in proposal to highlight the area's history.

David Belef noted Vallejo bike and kayak clubs worked exclusively with City of Vallejo (CoV) to open a water trail near item 6 Vallejo Marina (Sunshine Smoothie), the CoV provided gravel and regraded the area but due to vandalism and trash, CoV decided to close the access. Mr. Belef continued stating the site was cleaner while open to public because kayak and bike club volunteers rotated picking up trash and maintaining the area. Ms. Gregana stated the informal site is a point of interest and is working with water trails representatives to meet standard improvements and reopen access.

B. Agriculture Advisory Commission (AAC) Update

Mr. Rosenwald provided an overview of the role of the AAC and reminded the committee that AAC Members Nancy Lund and Barbara Wood were appointed to serve on a subcommittee of bicyclists. Barbara Wood commented that the meeting she attended did not include bicycling on the agenda. Ms. Lund added that the initial meeting discussed bicyclist problems regarding riders not knowing the rules of the road. Ms. Lund suggested supporting bicyclist shops that provide rules of the road to their customers. Mr. Rosenwald indicated STA will be working closer with AAC and commissioners for a better dialogue between both groups. Ms. Lund indicated that Davis and Winters residents should be included in AAC discussions. Mr. Segala highlighted the importance of follow up meetings to have better dialogue between groups.

C. "Bike to Wherever Month" Planning

Amy Antunano announced Bike to Work Day has been changed to Bike to Wherever Month, adding a bike champion of the year will replace the commuter of the year and opened nominations during this time. Ms. Antunano indicated SR2S and Solano Mobility will be implementing a Bike Bingo to engage communities equitably and provided an overview of their vision. Ms. Antunano will return in March to present more details on events and get feedback from the committee.

D. STA Wayfinding Signs Pilot Update

Ms. Gregana summarized progress on wayfinding signs pilot program. Ms. Gregana has collected each agency’s wayfinding needs, placement priorities, and manufacturing capabilities. Ms. Gregana overviewed possible guidelines and potential elements of the criteria being considered. These preliminary priorities include trails, accessibility and equity. Ms. Gregana also added a schedule of implementation is being developed and will present proposal and criteria for feedback next BAC meeting.

E. Solano County Vision Zero Policy

Mr. Rosenwald described the Vision Zero policy being a traffic and road safety policy, implemented locally, that strives to achieve a highway and arterial network with zero pedestrian and/or bicyclist fatalities. This is still a relatively new traffic safety philosophy. STA staff anticipates future active transportation funding from the regional level may be tied to the adoption of a Vision Zero network. The Metropolitan Transportation Commission formally adopted a resolution attached to adopt a vision zero policy. Mr. Rosenwald continued stating no cities within Solano County have adopted a Vision Zero Policy as of today. STA staff would like to engage the BAC on their interest in supporting a vision zero policy within their respective entities as well as gain local insights from them regarding the strategies they feel would best go towards implementing this policy.

Discussion to have other jurisdictions such as Sacramento present on their implementation of policy, progress, and findings. Garland Wong commented that City of Fairfield is considering implementation, Mr. Belef added that the CoV has discussed implementation on both city council and planning commission, adding to the cities complete street program a part of the 2040 general plan. Mr. Rosenwald stated discussion will continue with Project Delivery Working Group (PDWG) to gather more information from each jurisdictions interest and will bring back to BAC in March.

F. Top Ten Bike Rides Brochure Update

Mr. Rosenwald cited that BAC’s 2021 overall work plan included to update the Top Ten Bike Rides Brochures, staff would like to engage the BAC members on what changes, if any, they would like to see. Ms. Lund referenced the City of Benicia brochure had pictures of the trail and can be accessed through mobile app. Mr. Segala added to enhance current maps with interactive QR codes throughout routes. Mr. Belef cited that the federal universal sign standards are open for public comment currently addressing what trails signs can have.

Discussion on changing Yolo/Solano Bike Link brochures was also introduce to be more intra city rather than intercity

7. FUTURE AGENDA ITEMS

1. Micro Grant Program cycle 2
2. Standing Work Plan Implementation

8. ADJOURNMENT

The Solano BAC meeting adjourned at approximately 7:32 p.m. by Chair Iverson

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DATE: February 24, 2021
TO: STA BAC
FROM: Amy Antunano, STA
RE: "Bike to Wherever Month" Update

Bike Month is held every May in Solano County and the BAC participates in a variety of bicycle promotional events such as organizing community rides, sponsoring bike rodeos, and passing out merchandise to the public. However, due to the ongoing COVID-19 pandemic, STA staff anticipates that these large public events will most likely not occur. STA staff would like to solicit the BAC's feedback on some of the promotional event ideas that still capture the spirit of a traditional bike month but also allow for only proper safety protocols to be observed.

One promotional idea STA staff will be piloting is "Bike Bingo". This event will promote biking to select locations across Solano County and is a safe alternative to the traditional energizer stations that STA programs staff usually runs. Bike Bingo will run for the entire month of May and each city will have their own "bingo card" which will draw riders to points of interest.

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DATE: February 24, 2021
TO: STA BAC
FROM: Erika McLitus, Project Assistant
RE: Local Road Safety Plans and Bay Area Safety/Vision Zero

Background:

Federal regulations require that each State has a Strategic Highway Safety Plan (SHSP). A SHSP is a statewide data-driven traffic safety plan that coordinates the efforts of a wide range of organizations to reduce traffic accident fatalities and serious injuries on all public roads. In coordination with federal, state, local and private sector safety stakeholders, the SHSP establishes goals, objectives, and emphasis (or challenge) areas. The SHSP address the 4Es of traffic safety: Engineering, Enforcement, Education, and Emergency Services.

While the SHSP is used as a statewide approach for improving roadway safety, a Local Road Safety Plan (LRSP) provides a framework for organizing stakeholders to systematically identify, analyze, and prioritize roadway safety improvements on local roads. LRSPs create an opportunity to address unique highway safety needs in local jurisdictions while contributing to the success of the SHSP. These Plans can be continually reviewed and updated to reflect changing local needs and priorities and incorporate a data-driven approach resulting in a prioritized list of improvements and actions that can demonstrate a defined need and contribute to the statewide plan. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges.

The California Transportation Commission (CTC) allocated \$10 million in 2019 and another \$8 million of state funds in June 2020 for the purpose of assisting local agencies in developing their LRSPs. The funds will be awarded to the applicants on a "first come first serve" basis and the award size is determined by the lane miles and population of the applicant. There is no application deadline and Caltrans will continue to accept applications as long as the funding is available.

Discussion:

Beginning with HSIP Cycle 11 in 2022, a Local Road Safety Plan (LRSP), or its equivalent such as Systemic Safety Analysis Report (SSAR) or Vision Zero Action Plan, will be required for an agency to be eligible to apply for federal HSIP funds. It is likely that many other state funding programs will adopt similar requirements within the next several years. Additionally, the Metropolitan Transportation Commission (MTC) will be releasing guidelines for the Cycle 3 of the One Bay Area Grant (OBAG 3) program in early 2021. MTC staff has indicated that the adoption of Vision Zero policies or their equivalent may be incorporated as a recommendation or requirement for eligibility.

In order to help local agencies be proactive in meeting these new eligibility requirements for state and regional funding, STA staff proposes a Countywide LRSP that will include individual plans for each jurisdiction. The *Solano Countywide Local Road Safety Plan* would also create an opportunity for the STA Board to adopt a countywide Vision Zero policy, providing blanket

eligibility for all Solano jurisdictions pursuing State or Regional funding opportunities. Several jurisdictions have already applied for funding through the LSRP program:

Jurisdiction	Application Status	Amount Requested or Received
City of Benicia	<i>City has not requested funding</i>	
City of Dixon	Application approved 12/31/20	\$40,000
City of Fairfield	<i>City will request funding soon</i>	
City of Rio Vista	Application approved 10/16/20	\$40,000
Solano County	<i>County will request funding soon</i>	
Suisun City	Application approved 12/14/20	\$40,000
City of Vacaville	Application approved 10/16/20	\$72,000
City of Vallejo	Application approved 12/31/20	\$72,000

Coordinated Effort:

If multiple jurisdictions apply for LRSP funding and agree to combine funding awards to finance this endeavor, it would alleviate financial burdens on smaller jurisdictions and facilitate a coordinated effort to ensure that all Solano jurisdictions remain eligible for state and regional transportation funding. This approach will be both cost and time efficient, minimizing the burden on local agency staff. Pending STA Board approval, STA staff would hire a consultant and manage this project, ensuring each participating agencies coordination throughout the plan development process. The countywide analysis and LRSP must be completed within 36 months of the local agencies’ allocation requests. Staff is seeking support for a Solano Countywide Local Road Safety Plan funded with all the agencies CTC funding set-aside.

During their meeting on January 27, 2021 the STA TAC affirmed their support for pooling resources to fund a countywide planning effort and moved to forward a recommendation to the STA Board to allow the STA to begin the process of developing a Solano Countywide Local Road Safety Plan and a Vision Zero Policy. During the STA board meeting on February 10th, 2021, the STA Board Approved this recommendation.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: February 24, 2021
TO: STA BAC
FROM: Karin Bloesch, Sr. Program Coordinator
RE: Safe Routes to School Project Update

Background:

In November 2019, the Safe Routes to School (SR2S) staff launched a SR2S Micro-Grant Pilot Program to support small-scale projects or capital purchases that improves bike and pedestrian usage and safety around schools in Solano County. SR2S staff first presented this item at the February 2019 SR2S Advisory Committee (SR2S-AC) meeting, at which the committee provided feedback on the feasibility, policy and procedures, process, timeline, and implementation of the program.

In March 2019, the STA Board approved the pilot micro grant program that took place from November 19, 2019 to January 17, 2020. The SR2S team marketed the program over the two-month period by issuing press releases, posting information on social media platforms, providing direct emails to schools and stakeholders, discussions at community task force meetings, and presentations at STA Bicycle Advisory Committee and Pedestrian Advisory Committee meetings.

Sixteen SR2S Micro-Grant Applications were received totaling \$211,466.10. The applications were reviewed and scored by the micro grant subcommittee and a list of project funding recommendations was presented at the SR2S-AC in February 2020 for discussion and recommendation. Of the amount of total funds requested, \$8,000 consisted of equipment, supplies and incentives which were all recommended for funding. The subcommittee recommended additional infrastructure projects in five of the seven Solano County cities and within six school districts, totaling 14 recommended projects. For projects that were not recommended for funding in this cycle, STA worked with the applicants to seek other potential sources such as air district funds, Transportation Development Act (TDA) and/or Highway Safety Improvement Program (HSIP) funds.

The Micro Grant recommended projects were approved the same week that Solano County schools closed for an initial two-week period due to COVID-19. This closure was extended to include the rest of the school year at the end of March 2020, and through the first semester of the 2020-21 school year for each district. In an effort to be sensitive to the new challenges facing schools, districts, and cities this year staff has moved forward with coordinating projects with the grantees as they are ready to proceed. To date 9 of the 14 projects have been completed

Discussion:

Due to the initial success of the SR2S Pilot Micro Grant Program, at the October joint meeting of the STA Bicycle Advisory and Pedestrian Advisory Committees (BAC/PAC), the Committee voted to recommend to the STA Board the allocation of TDA article 3 funds in the amount of

\$91,530 for projects that were not selected in the initial SR2S microgrant program in FY 2019-20 due to limited funding. These funds will flow to the projects pending delivery coordination between schools and staff of the project sponsors. Any leftover capital funds will be added to the next round of microgrant programming due to potentially higher future demand.

For the second round of the SR2S Micro Grant, the BAC/PAC also recommended the allocation of \$100,000 TDA article 3 funds to provide significant investment opportunities for small scale SR2S projects that encourage bicycle and pedestrian usage near schools. The allocation was approved by the STA Board at the December 9, 2020 meeting.

This year with an expanded budget, the SR2S program expects an increasingly robust interest from schools and cities countywide. Staff has updated the Micro Grant application and materials based on feedback from the SR2S-AC discussions and is developing a tentative timeline for the second round Micro Grant call for projects which we plan to launch in May 2021 with the \$100,000 in available TDA article 3 funding.

To prepare for the second round of the SR2S Micro Grant, staff updated the original grant materials and guidelines incorporating recommendations from the SR2S Advisory Committee. Most notably, separate Infrastructure and Non-infrastructure applications are available. Applicants that are not the project delivery agency must include a letter of support or acknowledgment by the delivering agency i.e., Public Works Department or School District Facilities Department to ensure the project can be delivered if funded. If the project application includes any improvements or equipment in the city right of way, a letter from Public Works support letter must accompany the application.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: February 24, 2021
TO: STA BAC
FROM: Kathrina Gregana, Planning Assistant
RE: STA Wayfinding Signs Pilot Update

In 2020, the STA was granted \$25,000 in TDA Article 3 funds for the first year of a three-year Wayfinding Sign Program. The program would seek to establish a consistent and standardized wayfinding signage system in Solano County that connects residents to key destinations. By installing this infrastructure, Solano County residents will be better connected to transit and key locations and would more easily be able to locate and access the bicycle and pedestrian projects that Solano County agencies have invested in.

STA staff has conducted preliminary outreach to member agencies to get a sense of their wayfinding needs and priorities. Almost all of the member agencies have indicated their interest in partnering on the program and have identified signage needs in their jurisdiction. From this initial survey, the signage needs that were identified seem to fall in three general categories: bicycle and pedestrian trails, transit connections, and key destinations in their downtown areas. The survey also revealed that member agencies have varying approaches on signage design, installment, and where signage placement is prioritized. These findings confirm the need for this program.

With the funding secured for this effort, the objective is to conduct a pilot for the first year of the three-year program and install signs based on the needs list provided by member agencies. The goal of the pilot is to launch the program in partnership with Solano County agencies, determine an approach on how to establish a consistent wayfinding system in the County while preserving the uniqueness of each jurisdiction's signage branding, and take best practices and lessons learned from the pilot to incorporate into the next two years of the program. Funding for this program is anticipated in the next two years.

For next steps, STA staff will continue building a catalogue of signage needs in each jurisdiction and will work collaboratively with member agencies to determine how signage in the county can be standardized. STA staff is developing a project selection criteria and guidelines for the Wayfinding Sign Program that will be used to evaluate proposed wayfinding projects, with the objective to select projects that advance the goals of the Solano Active Transportation Plan.