

BICYCLE ADVISORY COMMITTEE (BAC)

6:00 p.m., Thursday, September 2, 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/84766012620?pwd=TkZkRG5RQjdQZEJPcitKbi9NY1ltQT09>

Join by Phone: 1 (408) 638-0968

Meeting ID: 847 6601 2620 **Passcode:** 429252

MEETING AGENDA

<u>ITEM</u>	<u>MEMBER/STAFF PERSON</u>
1. CALL TO ORDER / SELF INTRODUCTIONS/CONFIRM QUORUM (6:00 - 6:05 p.m.)	Neil Iverson, Chair
2. APPROVAL OF AGENDA (6:05 - 6:10 p.m.)	Neil Iverson, Chair
3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS (6:10 – 6:15 p.m.)	
4. CONSENT CALENDAR Approve the following consent item in one motion. (6:15 – 6:20 p.m.)	Neil Iverson, Chair
A. STA BAC MEETING MINUTES <u>Recommendation:</u> Approve STA BAC Meeting Minutes of July 8, 2021 Pg. 3	Natalie Quezada, STA
5. PRESENTATIONS	
A. BICYCLE PROJECT DELIVERY AND FUNDING UPDATE (6:20 - 6:30 p.m.)	Anthony Adams, STA
B. UPDATE ON PUBLIC OUTREACH PROCESS (6:30-6:40 p.m.) Pg. 7	Brent Rosenwald, STA

STA BAC MEMBERS

Neal Iverson	Michael Segala	Nancy Lund	Jodie Stueve	Vacant	John Echevarrieta	Lawrence Gee	David Belef	Barbara Wood
City of Vacaville Chair	County of Solano	City of Benicia Vice-Chair	City of Dixon	City of Fairfield	City of Rio Vista	City of Suisun City	City of Vallejo	Member-At Large-

6. INFORMATION – DISCUSSION

Pg. 13

A 2021 Active Transportation Plan Amendment Process Brent Rosenwald, STA
(6:40 - 6:50 p.m.)

B. Top 10 Bike/Hikes Brochures Update Kathrina Gregana, STA
(6:50– 7:00 p.m.)

7. FUTURE AGENDA TOPICS Neil Iverson, Chair
(6:55 – 7:00 p.m.)

8. ADJOURNMENT

The next meeting of the STA BAC is on **Thursday, November 4, 2021 via Zoom.**

BAC 2021 Meeting Dates:

(The BAC meets every First Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

January 6, 2022

March 3, 2022

May 5, 2022

July 7, 2022

September 1, 2021

November 3, 2021

Questions? Please contact STA Planning Assistant, Brent Rosenwald at (707) 399-3214 or
brosenwald@sta.ca.gov



Bicycle Advisory Committee (BAC)
Minutes for the Meeting of
July 8, 2021

1. CALL TO ORDER/CONFIRM QUORUM

The meeting of the BAC meeting was called to order by Chair Iverson at approximately 6 p.m. via Zoom Quorum was confirmed.

BAC Members Present:

David Belef	City of Vallejo
Neal Iverson-Chair	City of Vacaville
Nancy Lund-Vice Chair	City of Benicia
Mike Segala	County of Solano
Jodie Stueve	City of Dixon

Absent BAC Members

John Echevarrieta	City of Rio Vista
Lawrence Gee	City of Suisun City
Barbara Wood	Member At Large
Vacant	City of Fairfield

Others Present:

Gian McDougald	Public Member (Empower Solano)
Francis Neade	County of Solano
Karin Bloesch	STA
Kathrina Gregana	STA
Johanna Masiclat	STA
Brent Rosenwald	STA

2. APPROVAL OF AGENDA

On a motion by Jodie Stueve, and a second by David Belef, the STA BAC approved the agenda. (5 Ayes, 3 Absent)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Gian McDougald, Member of Public, called in to the meeting to encourage everyone to get vaccinated due to new strain, the Delta Variant.

Karin Bloesch, STA, announced the deadline for applications for the Micro Grant Cycle 2, next Thurs., July 15, 2021. For more information, please visit the STA website.

4. CONSENT CALENDAR

On a motion by Jodie Stueve, and a second by David Belef, the STA BAC approved Consent Calendar Items A and B. (5 Ayes, 3 Absent)

A. STA BAC MEETING MINUTES

Recommendation:

Approve STA BAC Meeting Minutes of May 6, 2021.

B. STA JOINT BAC/PAC MEETING MINUTES

Recommendation:

Approve STA BAC/PAC Meeting Minutes of June 3, 2021.

5. PRESENTATIONS

A. None.

6. INFORMATIONAL ITEMS- DISCUSSION

A. 2021 Active Transportation Plan Amendment Process

Brent Rosenwald outlined the amendment process for the ATP project list. He noted that this process was triggered by a few member agencies who indicated that projects they need to advance for local grant money, like TDA Article 3, are not included in the ATP and thus are ineligible for funding. He also noted staff will meet with all Solano County agencies to understand which projects they would like to add to their jurisdiction's project list, and he cited that the ATP amendment process will coincide with the next round of TDA funding so all projects that member agencies select for the amendment will be eligible for the FY 2022-23 funds

B. STA Wayfinding Signs Pilot Update

Kathrina Gregana outlined the wayfinding projects that have been identified by sponsors to be considered for the 2021 pilot. She cited the Call for Project for 2021 will close July 15th and will be evaluated based on the adherence to the wayfinding guidelines and the alignment with the preliminary priorities. She added STA staff will evaluate the project proposals and bring a funding recommendation to the August 2021 TAC meeting and subsequently, the September 2021 STA Board Meeting approval. She concluded that call for projects for next two years will be announced soon and encouraged members to inform staff of any suggestions to notify respective agency for their consideration.

C. MTC Active Transportation Plan Update

Brent Rosenwald provided an update to the Bay Area's first regional ATP. He noted that the MTC Regional ATP will directly support the Plan Bay Area 2050 strategy to build a Complete Street Network, as well as to help meet the Plan Bay Area 2050 mode shift, safety, equity, health, resilience, and climate goals. He added that STA has been attending the scheduled meeting for the development of the plan. He concluded that staff is working on bringing MTC representative Kara Obert to give presentation on this effort and provide more information on current plans in progress and how BAC should focus efforts for when distributing funds.

D. Top 10 Bike Rides Brochures Update

Kathrina Gregana reported that the BAC will take the lead for updating the Top Rides Brochure, while PAC will take the lead for updating the Top 10 Walks and Hikes

Brochure. She noted that a special sub-committee will be created within the BAC for whom will be tasked with the vetting process of the proposed routes for the inclusion in the brochure. She added that along with the recommendation provided by the citizen advisory committees, STA staff will conduct public outreach to local partners and Solano residents to compile potential routes and locations for the special subcommittee to consider. Ms. Gregana highlighted next steps of presenting a schedule for public engagement, following a vote to form subcommittee and staff will reach out to printers for cost of printing and electronic copies.

7. FUTURE AGENDA ITEMS

- Appointed for the Active Transportation Subcommittee
- Update on the Mare Island Pedal Fest on Sept. 26th from David Belef

8. ADJOURNMENT

The Solano BAC meeting adjourned at approximately 7:30 p.m. The next meeting of the STA BAC is on **Thursday, September 2, 2021 via Zoom.**

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Public Comment Process

Brent Rosenwald, Kathrina Gregana, and Vincent Ma

- ❑ DRAFT Document/Study is recommended by Citizen-Based & Staff-Based Advisory Committee to STA Board for Approval of the 30-day Public Comment Period
- ❑ STA Board Approves 30-day Public Comment Period
- ❑ Staff announces opening of 30-day Public Comment Period on STA website, social media, and STATUS Newsletter
- ❑ Comments are submitted to STA staff member responsible for DRAFT Document/Study
- ❑ At the end of the 30-day Public Comment Period, staff member will organize all comments received into a Comment Matrix
- ❑ Staff discusses and makes recommendations on DRAFT Document/Study revisions and submits to Citizen-Based & Staff-Based Advisory Committee for approval and recommendation to STA Board
- ❑ STA Board approves, finalizes, and adopts FINAL Document/Study



Existing Process

Proposed Changes

- ✓ Increase announcement frequency & distribution channels
- ✓ Create custom email (PublicComment@sta.ca.gov)
- ✓ Forward any comments received (phone/email/letters) to STA's Clerk of the Board
- ✓ Include original public comment letter & comment matrix as board attachments
- ✓ Add to Banner Slider on Home Page
- ❑ Centralize Planning Documents on new Planning Landing Page
- ❑ Update STA website with comment boxes under *DRAFT* Plans

Distribution & Frequency

- ☒ STA Website
- ☒ STA Facebook
- ☒ STA Twitter
- ☒ STATUS Newsletter
 - ☐ Permanent place at bottom of STATUS
- ☐ NextDoor
- ☐ City Manager's Newsletter
- ☐ Board of Supervisors' Newsletter
- ☐ Expand Email Listserv –
 - ☐ Identify relevant groups and organizations to add

- ☐ Day 1
- ☐ Day 15
- ☐ Day 25
- ☐ Day 30



- ☐ Add Comment Box under *DRAFT* Plans
- ☐ Automatic Response from STA of Receipt of Comment and Next Steps
- ☐ Public Comment Process Newsletter - separate from STATUS, and provides updates on open documents
- ☐ Identify key groups that are missing
- ☐ How do we reach them



Website



Brent Rosenwald
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Kathrina Gregana
Planning Assistant
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Vincent Ma
STA Marketing and Legislative Program Manager
vma@sta.ca.gov



DATE: August 25, 2021
TO: STA BAC
FROM: Brent Rosenwald, Planning Assistant
RE: BAC Informational Items

A. 2021 Active Transportation Plan Amendment Process (Brent Rosenwald, STA)

Following the conclusion of the TDA Article 3 cycle in early July, staff will open up the Active Transportation Plan (ATP) projects list for amendment later this year. This process was triggered by the fact that a few member agencies indicated that projects they would like to advance for local grant money, like TDA Article 3, are not included in the ATP and thus are ineligible for funding. In order to remedy this issue, staff will meet with all Solano County agencies to understand which projects they would like to add to their jurisdiction's projects list. Ultimately, the conclusion of the ATP amendment process will coincide with the next round of TDA funding so all projects that member agencies select for amendment will be eligible for FY 2022-23 funds. At the upcoming September BAC meeting, STA staff will work with the BAC committee members to determine the criteria that will be used to evaluate each project sponsor's submittals.

B. Top 10 Walks/Hikes Brochure Update (Kathrina Gregana, STA)

The Top 10 Walks and Hikes brochure is an important resource in highlighting recreational opportunities throughout Solano County. Additionally, this brochure serves as an effective marketing tool to increase local tourism to Solano County from nearby environs. As part of the PAC 2021's overall work plan, an update to the Top 10 Bike Rides was included as a task for the committee to consider.

In previous meetings, STA staff engaged the PAC in a discussion on the process of proceeding with the brochure update. Based on those discussions, STA staff is proposing a new approach that incorporates the feedback provided by the committee.

Consistent with the past approach taken when the original brochures were developed, the PAC will take the lead for the Top 10 Walks and Hikes brochure, while the BAC will take the lead for the Top 10 Bike Rides Brochure. A special sub-committee will be created within the BAC that will be tasked with the vetting process of the proposed routes for inclusion in the brochure. Along with the recommendations provided by the citizen advisory committees, STA staff will conduct public outreach to local partners and Solano residents to compile potential routes and locations for the special subcommittee to consider.

At the September BAC meeting, STA staff will determine which members would sit on the brochure subcommittee and finalize a schedule for the process.