

MEETING AGENDA



6:00 p.m., STA Board Regular
Wednesday, January 8, 2020
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.

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Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- 1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE (6:00 p.m.) Chair Price
2. CONFIRM QUORUM/ STATEMENT OF CONFLICT Chair Price
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

Table with 8 columns: STA BOARD MEMBERS (Jim Spering, Lori Wilson, Elizabeth Patterson, Thom Bogue, Harry Price, Ronald Kott, Ron Rowlett, Bob Sampayan) and STA BOARD ALTERNATES (Erin Hannigan, Mike Segala, Lionel Largaespada, Steve Bird, Chuck Timm, Donald Roos, Dilenna Harris, Robert McConnell).

**3. APPROVAL OF AGENDA**

**4. OPPORTUNITY FOR PUBLIC COMMENT**  
(6:00 – 6:05 p.m.)

**5. EXECUTIVE DIRECTOR’S REPORT**  
(6:05 – 6:10 p.m.)  
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Daryl Halls

**6. REPORT FROM THE METROPOLITAN  
TRANSPORTATION COMMISSION (MTC)**  
(6:10 – 6:25 p.m.)

**A. MTC/ABAG Presentation on Plan Bay Area 2050**

Therese McMillan, MTC

**7. REPORT FROM CALTRANS**  
(6:25 – 6:30 p.m.)

**8. STA PRESENTATIONS**  
(6:30 – 6:40 p.m.)

**A. Federal Legislative Update**

Susan Lent, Akin Gump

**B. STA’s Year-End Report**

Daryl Halls

**C. Directors Reports:**

**1. Projects**

Janet Adams

**2. Programs**

Ron Grassi

**3. Planning**

Robert Guerrero

**9. CONSENT CALENDAR**

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:40 – 6:45 p.m.)

**A. Meeting Minutes of the STA Board Meeting of December 11, 2019**

Johanna Masiclat

Recommendation:

Approve the Minutes of the STA Board Meeting of December 11, 2019.

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**B. Fiscal Year (FY) 2019-20 First Quarter Budget Report**

Susan Furtado

Recommendation:

Receive and file.

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**C. Renewal of Membership with Solano Economic Development  
Corporation (EDC) for 2020**

Daryl Halls

Recommendation:

Approve the renewal of STA’s membership with the Solano Economic Development Corporation (Solano EDC) at the Premier Member “Chairman’s Circle Investor” level of \$15,000 for Calendar Year 2020.

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- D. 2020 Paratransit Coordinating Council (PCC) Work Plan Recommendation:** Debbie McQuilkin  
Approve the 2020 PCC Work Plan as shown in Attachment A.  
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- E. Regional Transportation Impact Fee (RTIF) – Project Allocation Recommendation for Dixon Area Advanced Traffic and Rail Safety Study** Erika McLitus  
Recommendation:  
Approve the following:  
1. Allocation of \$150,000 in RTIF funds for the Solano County/City of Dixon Railroad Safety Corridor Study, with 73% coming from District 5 and 27% coming from District 7; and  
2. Authorize the Executive Director to enter into a Funding Agreement between the STA, Solano County and the City of Dixon for a Dixon Area Advanced Traffic and Rail Safety Study not-to-exceed \$150,000 of RTIF funds.  
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- F. Comprehensive Transportation Plan Contract Amendment – Alta Planning + Design** Triana Crighton  
Recommendation:  
Authorize the STA Executive Director to:  
1. Extend the contract with Alta Planning + Design until the end of the fiscal year (June 30, 2020); and  
2. Amend the contract budget to add \$5,000 for Alta Planning + Design to complete the CTP.  
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## 10. ACTION FINANCIAL ITEMS

- A. STA Office Building Updated Budget** Daryl Halls/  
Building Oversight  
Committee  
Recommendation:  
Authorize the Executive Director to:  
1. Enter into all agreements as necessary, utilizing a Design Build construction procurement approach, for the design and the construction of a new STA Office Building for an amount not-to-exceed \$16.01 million; and  
2. Enter into short term financing as necessary to fund the new office building payable with future Project Contingency Funds.  
(6:45 – 6:50 p.m.)  
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- B. STA’s Fiscal Year (FY) 2019-20 Proposed Mid-Year Budget** Susan Furtado  
Recommendation:  
Approve the STA’s FY 2019-20 Proposed Budget Revisions as shown in Attachment A.  
(6:50 – 6:55 p.m.)  
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**C. Approval to submit Transit and Intercity Rail Capital Program (TIRCP) Application for Solano Regional Transit Improvements Phase 2**

Anthony Adams

Recommendation:

Approve the following:

1. The Solano Regional Transit Improvement Phase 2 project list and funding plan as shown in Attachment B;
2. Authorize the Executive Director to submit a TIRCP 2020 application for Solano Regional Transit Improvements Phase 2 for an amount not-to-exceed \$11M in partnership with Fairfield and Suisun Transit (FAST), Solano County Transit (SolTrans), City of Fairfield, City of Suisun City, and City of Vallejo; and
3. Program STAF matching funds for an amount up to \$1.1M.

(6:55 – 7:00 p.m.)

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**11. ACTION NON-FINANCIAL ITEMS**

**A. Modification to the Solano Transportation Authority’s Mission Statement**

Robert Guerrero

Recommendation:

Approve the modification to STA’s Mission Statement as shown in Attachment A.

(7:00 – 7:05 p.m.)

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**B. Selection of 2020 STA Chair and Vice Chair**

Daryl Halls

Recommendation:

Approve the following:

1. Selection of the STA Chair for 2020 commencing with the STA Board Meeting of February 12, 2020;
2. Selection of the STA Vice-Chair for 2020 commencing with the STA Board Meeting of February 12, 2020; and
3. Request the new Chair designate the STA Executive Committee for 2020.

(7:05 – 7:10 p.m.)

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**12. INFORMATIONAL – DISCUSSION**

**A. Solano Housing Investment Partnership (SolHIP) Update**

(7:10 – 7:20 p.m.)

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Robert Guerrero/  
Andrea Howard,  
Placeworks

**B. Solano Priority Conservation Areas (PCAs) Update**

(7:20 – 7:25 p.m.)

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Bill Emlen, Solano County

**C. Status of 2019 Priority Development Areas (PDAs) Designations** Triana Crighton  
(7:25 – 7:30 p.m.)  
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**D. Solano Priority Production Areas (PPAs)** Robert Guerrero  
(7:30 – 7:35 p.m.)  
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**NO DISCUSSION**

**E. Update on Vallejo’s Community Based Transportation Plan (CBTP)** Ron Grassi  
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**F. Legislative Update** Vincent Ma  
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**G. 2020 STA Board and Advisory Committee Meeting Schedule** Johanna Masielat  
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**13. BOARD MEMBERS COMMENTS**

**14. ADJOURNMENT**

The STA Board’s next regularly scheduled meeting is at **6:00 p.m., Wednesday, February 12, 2020** at the Suisun Council Chambers.

**STA Board Meeting Schedule for Calendar Year 2020**

**6:00 p.m., February 12<sup>th</sup>**

**6:00 p.m., March 11<sup>th</sup>**

**6:00 p.m., April 8<sup>th</sup>**

**6:00 p.m., May 13<sup>th</sup>**

**6:00 p.m., June 10<sup>th</sup>**

**6:00 p.m., July 8<sup>th</sup>**

**No Meeting in August (Board Summer Recess)**

**6:00 p.m., September 9<sup>th</sup>**

**6:00 p.m., October 14<sup>th</sup>**

**No Meeting November**

**5:30 p.m., November 4, 2020 – STA’s 23<sup>rd</sup> Annual Awards Ceremony – City of Dixon**

**6:00 p.m., December 9<sup>th</sup>**

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DATE: December 30, 2019  
TO: STA Board  
FROM: Daryl K. Halls  
RE: Executive Director's Report – January 2020

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The following is a brief status report on some of the major issues and projects currently being advanced by the Solano Transportation Authority (STA). An asterisk (\*) notes items included in this month's Board agenda.

**New MTC/ABAG Executive Director to Visit STA Board \***

Therese McMillan, the recently appointed Executive Director for the Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG), is scheduled to attend the STA Board meeting and provide an update on their Plan Bay Area 2050 effort, MTC's assessment of priority projects of importance to Solano County (i.e., I-80/I-680/SR 12 Interchange, Regional Express/Managed Lanes, SR 37 and the State Rail Plan). Several of her regional transportation objectives include a focus on transit integration/coordination and equity. In her new parallel role as the staff leader of ABAG, she has also identified a regional focus on resiliency, housing, economic development and land use.

**Legislative Update \***

STA's federal advocate, Susan Lent, Akin & Gump, is scheduled to visit the STA Board this month to provide a preview of the 2020 federal legislative year during the forthcoming election year. STA staff will provide a detailed update for the state level at either the February or March Board meetings. Several state legislative proposals potentially benefitting or impacting Solano County are anticipated to be introduced in Sacramento during the months of January and February.

**Selection of STA Chair and Vice-Chair for 2020\***

This month, the STA Board is scheduled to select both the chair and vice-chair for 2020.

**Presentation on Land Use and Opportunities to Coordinate with Transportation \***

In recent months, all seven cities and the County responded to the request from ABAG to request updates to their boundaries for Priority Development Areas (PDAs) and Priority Conservation Areas (PCA), and for the first time, requested designations for Priority Production Areas (PPAs). At the Board meeting, staff will provide a status of the updated PDA and PCA boundaries and newly requested PPAs. One of the primary areas of focus for both the Coordinated Short Range Transit Plans (SRTPs) for the five transit operators and the update to the Countywide Active

PCA Summary

Current Total # of PCAs in Solano County: 5  
New PCA designations requested: 5  
Requested amendment to existing PCAs: 1

PPA Summary

New PPA designations requested: 11

**Amendment of STA Mission Statement \***

Last year, the STA Board formed an Equity Task Force to work with staff and a consultant team to develop both Equity guiding principles and an Equity Chapter as part of the update of the County Transportation Plan (CTP) update. In October, the STA Board adopted the Equity Guiding Principles and in December the draft Equity Chapter was reviewed and authorized to be distributed for review and comment. A third recommendation of the Task Force was the proposal of an amendment to the STA's Mission Statement adding "...for all" to the Mission Statement to capture the inclusive intent of the Equity Chapter. STA staff has agendized this recommendation for consideration by the Board.

**Caltrans Districts 3 and 4 Initiate I-80 Multi Modal Corridor Study**

In December, STA staff participated in the kick-off meeting hosted by Caltrans District 3 (Sacramento region) and Caltrans District 4 (Bay Area region) to develop an I-80 Multi-Modal Corridor Study. In addition to STA and the two Caltrans Districts, participants included MTC, Sacramento Area Council of Governments (SACOG), Yolo County Transit District (YCTD), and the various cities and three counties located along the I-80 Corridor between the Carquinez Bridge and the City of Sacramento. The timing for this Study is good as STA's prepares to submit in partnership with Caltrans District 4 and MTC the Solano I-80 Managed Lanes Project for a statewide competitive SB 1 funded grant for construction funding in 2020.

**Solano Housing Investment Partnership (SolHIP) Gets Underway \***

In 2019, the STA Board authorized STA to form the SolHIP to provide interested local agencies with resource assistance to pursue state and regional planning and infrastructure funding for affordable housing projects located in PDAs adjacent to regional transit services. This process has begun with the development of partnership agreements for each of the seven cities and the County to enter into. All eight local agencies have submitted applications to the Housing and Community Development Agency for their SB 2 planning funds. Thanks to the efforts of Solano County's MTC Commissioner Jim Spering and with consultant assistance provided by Solano Economic Development Corporation (EDC), STA obtained a \$4 million pilot program grant from MTC/ABAG to provide infrastructure resources to assist in financing the infrastructure needed to support up to two initial affordable housing projects located in PDAs. Based on the most recent Regional Housing Needs Assessment (RHNA) scorecard for Solano County (year 5 of 9 in RHNA cycle #5), Solano local agencies are collectively making good progress in producing moderate and market rate housing, and some progress in low income housing. Very low income housing remains a challenge countywide. Staff will provide an update at the Board meeting.



**STA Update**

Attached is a summary of countywide and regional meetings that I attended on behalf of STA during the month of December 2019.

Attachments:

- A. Summary of Countywide and Regional Meetings – December 2019
- B. STA Acronym List of Transportation Items

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**SUMMARY OF COUNTYWIDE AND REGIONAL MEETINGS  
IN THE MONTH OF DECEMBER 2019**

- December 2
  - Attended in Affordable Housing/PDA Implementation with Interim City Manager Sean Quinn and City of Fairfield staff
  - Staffed Board's Executive Committee meeting
- December 5
  - Attended SR 37 Policy Committee meeting in City of Napa
- December 6
  - Attended Meeting in San Francisco with BACTA Executive Directors and Planning Directors to Discuss Plan Bay Area 2050
  - Moderated BACTA Executive Directors Meeting in San Francisco
- December 9
  - Attended meeting with Solano County CAO and County staff to discuss SolHIP Housing Agreements and City County Coordinating Council Work Plan
  - Attended Kick-Off Meeting for I-80 Multi-Modal Corridor Study Hosted by Caltrans Districts 3 and 4 in Fairfield
- December 11
  - Board briefing call with Benicia Mayor Patterson
  - Board briefing call with Vallejo Mayor Sampayan
  - Staffed STA Board meeting in Suisun City
- December 12
  - Attended Solano EDC meeting in Fairfield
  - Participated in SR 37 ESC meeting with North Bay CTA Executive Directors
- December 13
  - Coordination meeting with County CAO Birgitta Corsello
  - Attended meeting with CCJPB Transit Staff pertaining to coordination of Amtrak bus riders and Solano Express Blue Line
- December 16
  - Attended FASTER Bay Area Technical Committee meeting in San Francisco
  - Participated in I-80 Managed Lanes meeting
- December 17
  - Coordination meeting with Soltrans' Beth Kranda
- December 18
  - Attended Affordable Housing/PDA Implementation meeting with Interim City Manager Sean Quinn and Fairfield staff
  - Attended Open House for Congressman Mike Thompson, State Senator Bill Dodd, and State Assembly Member Tim Grayson in Vallejo

- December 20 - Participated in meeting with Bay Area Regional Collaborative (BARC) staff to discuss potential resiliency study grant for Vallejo/Mare Island
- 
- December 23 - Attended City County Coordination Council 2020 work plan meeting with County CAO Birgitta Corsello and County staff
- December 26 - Attended Affordable Housing/PDA implementation meeting with Vacaville City Manager Jeremy Craig and Vacaville staff
- Attended Affordable Housing/PDA Implementation meeting with Fairfield Interim City Manager Sean Quinn and Fairfield staff
- December 30 - Meeting with new Vallejo Planning Director Gillian Hayes

<b>A</b>		FEIR	Final Environmental Impact Report
AADT	Average Annual Daily Traffic	FHWA	Federal Highway Administration
ABAG	Association of Bay Area Governments	FPI	Freeway Performance Initiative
ACTC	Alameda County Transportation Commission	FTA	Federal Transit Administration
ADA	American Disabilities Act	<b>G</b>	
ADT	Average Daily Traffic	GARVEE	Grant Anticipating Revenue Vehicle
APDE	Advanced Project Development Element (STIP)	GHG	Greenhouse Gas
AQMD	Air Quality Management District	GIS	Geographic Information System
ARRA	American Recovery and Reinvestment Act	<b>H</b>	
ATP	Active Transportation Program	HIP	Housing Incentive Program
ATWG	Active Transportation Working Group	HOT	High Occupancy Toll
AVA	Abandoned Vehicle Abatement	HOV	High Occupancy Vehicle
<b>B</b>		HPMS	Highway Performance Monitoring System
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Plan
BAC	Bicycle Advisory Committee	<b>I</b>	
BACTA	Bay Area Counties Transportation Agencies	INFRA	Infrastructure for Rebuilding America
BAIFA	Bay Area Infrastructure Financing Authority	ISTEA	Intermodal Surface Transportation Efficiency Act
BART	Bay Area Rapid Transit	ITIP	Interregional Transportation Improvement Program
BATA	Bay Area Toll Authority	ITS	Intelligent Transportation System
BCDC	Bay Conservation & Development Commission	<b>J</b>	
BUILD	Better Utilizing Investments to Leverage Development	JARC	Jobs Access Reverse Commute Program
<b>C</b>		JPA	Joint Powers Agreement
CAF	Clean Air Funds	<b>L</b>	
CalSTA	California State Transportation Agency	LATIP	Local Area Transportation Improvement Program
CALTRANS	California Department of Transportation	LCTOP	Low Carbon Transit Operations Program (LCTOP)
CARB	California Air Resources Board	LEV	Low Emission Vehicle
CCAG	City-County Association of Governments (San Mateo)	LIFT	Low Income Flexible Transportation Program
CCCC (4'Cs)	City County Coordinating Council	LOS	Level of Service
CCCTA (3CTA)	Central Contra Costa Transit Authority	LS&R	Local Streets & Roads
CCJPA	Capitol Corridor Joint Powers Authority	LTR	Local Transportation Funds
CCTA	Contra Costa Transportation Authority	<b>M</b>	
CEC	California Energy Commission	MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century
CEQA	California Environmental Quality Act	MAZ	Micro Analysis Zone
CHP	California Highway Patrol	MIS	Major Investment Study
CIP	Capital Improvement Program	MLIP	Managed Lanes Implementation Plan
CMA	Congestion Management Agency	MOU	Memorandum of Understanding
CMIA	Corridor Mobility Improvement Account	MPO	Metropolitan Planning Organization
CMAQ	Congestion Mitigation & Air Quality Program	MTAC	Model Technical Advisory Committee
CMGC	Construction Manager/General Contractor	MTC	Metropolitan Transportation Commission
CMP	Congestion Management Plan	MTS	Metropolitan Transportation System
CNG	Compressed Natural Gas	<b>N</b>	
CPI	Consumer Price Index	NCTPA	Napa County Transportation & Planning Agency
CTA	California Transit Agency	NEPA	National Environmental Policy Act
CTC	California Transportation Commission	NHS	National Highway System
CTP	Comprehensive Transportation Plan	NOP	Notice of Preparation
CTSA	Consolidated Transportation Services Agency	NVTA	Napa Valley Transportation Authority
<b>D</b>		<b>O</b>	
DBE	Disadvantaged Business Enterprise	OBAG	One Bay Area Grant
DOT	Department of Transportation	OPR	Office of Planning and Research
<b>E</b>		OTS	Office of Traffic Safety
ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program	<b>P</b>	
EIR	Environmental Impact Report	PAC	Pedestrian Advisory Committee
EIS	Environmental Impact Statement	PCA	Priority Conservation Area
EPA	Environmental Protection Agency	PCC	Paratransit Coordinating Council
EV	Electric Vehicle	PCI	Pavement Condition Index
<b>F</b>		PCRP	Planning & Congestion Relief Program
FAST	Fairfield and Suisun Transit	PDS	Project Development Support
FAST Act	Fixing America's Surface Transportation Act	PDA	Priority Development Area
FASTER	Freedom. Affordability. Speed. Transparency. Equity. Reliability.	PDT	Project Delivery Team
FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies	PDWG	Project Delivery Working Group
		PMP	Pavement Management Program

PMS	Pavement Management System	STIA	Solano Transportation Improvement Authority
PNR	Park & Ride	STIP	State Transportation Improvement Program
POP	Program of Projects	STP	Federal Surface Transportation Program
PPA	Priority Production Area	<b>T</b>	
PPM	Planning, Programming & Monitoring	TAC	Technical Advisory Committee
PPP (P3)	Public Private Partnership	TAM	Transportation Authority of Marin
PS&E	Plans, Specifications & Estimate	TANF	Temporary Assistance for Needy Families
PSR	Project Study Report	TAZ	Transportation Analysis Zone
PTA	Public Transportation Account	TCI	Transportation Capital Improvement
PTAC	Partnership Technical Advisory Committee (MTC)	TCIF	Trade Corridor Improvement Fund
<b>R</b>		TCM	Transportation Control Measure
RABA	Revenue Alignment Budget Authority	TCRP	Transportation Congestion Relief Program
REPEG	Regional Environmental Public Education Group	TDA	Transportation Development Act
RFP	Request for Proposal	TDM	Transportation Demand Management
RFQ	Request for Qualification	TE	Transportation Enhancement
RM 1/2/3	Regional Measure 1/2/3 (Bridge Toll)	TEA	Transportation Enhancement Activity
RMRP	Road Maintenance and Rehabilitation Program	TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century
RORS	Routes of Regional Significance	TFCA	Transportation Funds for Clean Air
RPC	Regional Pedestrian Committee	TIF	Transportation Investment Fund
RRP	Regional Rideshare Program	TIGER	Transportation Investment Generating Economic Recovery
RTEP	Regional Transit Expansion Policy	TIP	Transportation Improvement Program
RTIF	Regional Transportation Impact Fee	TIRCP	Transit and Intercity Rail Capital Program
RTP	Regional Transportation Plan	TLC	Transportation for Livable Communities
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategies	TMA	Transportation Management Association
RTIP	Regional Transportation Improvement Program	TMP	Transportation Management Plan
RTMC	Regional Transit Marketing Committee	TMS	Transportation Management System
RTPA	Regional Transportation Planning Agency	TMTAC	Transportation Management Technical Advisory Committee
<b>S</b>		TNC	Transportation Network Company
SACOG	Sacramento Area Council of Governments	TOD	Transportation Operations Systems
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	TOD	Transit Oriented Development
SATP	Solano Active Transportation Plan	TOS	Traffic Operation System
SCS	Sustainable Community Strategy	T-Plus	Transportation Planning and Land Use Solutions
SCTA	Sonoma County Transportation Authority	TRAC	Trails Advisory Committee
SFCTA	San Francisco County Transportation Authority	TSMO	Transportation System Management and Operations
SGC	Strategic Growth Council	<b>U, V, W</b>	
SJCOG	San Joaquin Council of Governments	UZA	Urbanized Area
SHOPP	State Highway Operations & Protection Program	USDOT	United States Department of Transportation
SMAQMD	Sacramento Metropolitan Air Quality Management District	VHD	Vehicle Hours of Delay
SMART	Sonoma Marin Area Rapid Transit	VMT	Vehicle Miles Traveled
SMART	Safety, Mobility and Automated Real-time	VTA	Valley Transportation Authority (Santa Clara)
SMCCAG	San Mateo City-County Association of Governments	W2W	Welfare to Work
SNABM	Solano-Napa Activity-Based Model	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SNCI	Solano Napa Commuter Information	WETA	Water Emergency Transportation Authority
SoHip	Solano Highway Partnership	<b>Y, Z</b>	
SolTrans	Solano County Transit	YCTD	Yolo County Transit District
SOV	Single Occupant Vehicle	YSAQMD	Yolo/Solano Air Quality Management DistrictZ
SPOT	Solano Projects Online Tracking	ZEV	Zero Emission Vehicle
SP&R	State Planning & Research		
SPUR	San Francisco Bay Area Planning and Urban Research		
SR	State Route		
SR2S	Safe Routes to School		
SR2T	Safe Routes to Transit		
S RTP	Short Range Transit Plan		
SSARP	Systemic Safety Analysis Report Program		
SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee		
STAF	State Transit Assistance Fund		
STA	Solano Transportation Authority		
STBG	Federal Surface Transportation Block Grant Program		



**SOLANO TRANSPORTATION AUTHORITY**  
**Draft Board Minutes for Meeting of**  
**December 11, 2019**

**1. CALL TO ORDER**

Chair Price called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Harry Price, Chair	City of Fairfield
	Thom Bogue, Vice Chair	City of Dixon
	Elizabeth Patterson	City of Benicia
	Ron Kott	City of Rio Vista
	Lori Wilson	City of Suisun City
	Ron Rowlett	City of Vacaville
	Bob Sampayan	City of Vallejo
	Jim Spring	County of Solano

**MEMBERS**

**ABSENT:** None.

**STAFF**

<b>PRESENT:</b>	<b>(In alphabetical order by last name.)</b>	
	Amy Antunano	Program Coordinator
	Anthony Adams	Project Manager
	Regina Benson	Customer Service Representative (CSR)
	Katelyn Costa	Program Coordinator
	Bernadette Curry	Legal Counsel
	Triana Crighton	Assistant Planner
	Ron Grassi	Director of Programs
	Robert Guerrero	Director of Planning
	Daryl Halls	Executive Director
	Denise Harris	Customer Service Representative (CSR)
	Vincent Ma	Marketing & Legislative Program Manager
	Johanna Masielat	Office Manager/Clerk of the Board
	Debbie McQuilkin	Transit Mobility Coordinator
	Lloyd Nadal	Program Svcs. Division Manager
	Neil Quintanilla	Marketing Assistant
	Brent Rosenwald	Planning Assistant

**ALSO PRESENT: (In alphabetical order by last name.)**

Jack Batchelor	District Rep. for Congressman John Garamendi
Charles Brown	Alta Planning + Design
Greg Folsom	City of Suisun City
Matt Gleason	City of Vallejo
Cookie Gordon	Vallejo Resident/Equity Working Group Member
George Gwynn	Suisun City Resident
Steve Kinsey	CivicKnit
Beth Kranda	Solano County Transit (SolTrans)
David Kutrosky	STA Rail Consultant
Matt Medill	City of Suisun City
Michael Pimentel	Shaw/Yoder/Antwih Inc.
Matt Robinson	Shaw/Yoder/Antwih Inc.
William Tarbox	City of Benicia
Matt Tuggle	County of Solano
Chris Wilson	Gilbane

**2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board, Johanna Masiclat. There was no Statement of Conflict declared at this time.

**3. APPROVAL OF AGENDA**

On a motion by Board Member Sampayan, and a second by Board Member Wilson, the STA Board approved the agenda. (7 Ayes, 1 Absent - Rowlett)

**4. OPPORTUNITY FOR PUBLIC COMMENT**

1. George Gwynn, Suisun City resident, commented on the Brown Act as it relates to local government agencies.
2. Cookie Gordon Vallejo resident, expressed her gratitude for the bus shelter that was much needed and built on Magazine and Sheridan Street in Vallejo.

*Board Member Rowlett arrived at the meeting.*

**5. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following items:

- Adoption of STA's Legislative Platform and Priorities for 2020
- Presentation on Regional Transit Services and Opportunities
- Release of Draft Equity Chapter of County Transportation Plan (CTP)
- Fiscal Year 2018-19 Comprehensive Annual Financial Report (CAFR) –Annual Audit
- Regional Transportation Impact Fee (RTIF) 6<sup>th</sup> Annual Report
- Updated Budget and Schedule for STA Office Building
- Approval of 2019 Congestion Management Plan for Solano County
- Solano Commuter Strategic Plan and Incentives
- Annual Reports for Solano Mobility Programs
- STA Staff Update



- 6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)**  
MTC Commissioner and STA Board Member Spering reported that MTC Commissioners will be discussing the following at MTC’s Annual Retreat:
- A. Linking housing production to transportation funding
  - B. Consolidation of ABAG and MTC
  - C. FASTER Bay Area Proposal and Chui’s Housing Bill – Regional Housing Finance Authority
- 7. REPORT FROM CALTRANS**
- A. **Caltrans’ Draft 2020 State Highway Operations and Protection Program (SHOPP)**  
*presented by Anthony Adams, STA*
- 8. STA PRESENTATIONS**
- A. **State Legislative Update** *presented by Matt Robinson and Michael Pimentel, Shaw/Yoder/Antwih, Inc.*
  - B. **Directors Reports:**
    - 1. **Planning**
    - 2. **Projects**
    - 3. **Programs – Solano Mobility Year-End Reports** *presented by Amy Antunano, Katelyn Costa, and Debbie McQuilkin*
  - C. **Overview of Regional Transit Services in Solano County** *presented by Daryl Halls, David Kutrosky, Consultant and Beth Kranda, SolTrans*
- 9. CONSENT CALENDAR**
- Recommendation:  
Approve the following consent items in one motion.  
On a motion by Board Member Wilson, and a second by Board Member Rowlett, the STA Board approved Items A through I. (8 Ayes)
- A. **Meeting Minutes of the STA Board Meeting of October 9, 2019**  
Recommendation:  
Approve the Minutes of the STA Board Meeting of October 9, 2019.
  - B. **Meeting Minutes of the STA Board Special Meeting of November 6, 2019**  
Recommendation:  
Approve the Minutes of the STA Board Meeting of November 6, 2019.
  - C. **Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of November 20, 2019**  
Recommendation:  
Receive and file.
  - D. **Fiscal Year (FY) 2018-19 Fourth Quarter Budget Report**  
Recommendation:  
Receive and file.
  - E. **Adoption of STA 2020 Employee Benefits Summary**  
Recommendation:  
Receive and file.

**F. Employer Incentive Program**

Recommendation:

Approve the Solano Commuter Engagement Strategic Plan and Incentives for FY 2020-21.

**G. Bay Area Air Quality Management District (BAAQMD) Transportation Funds for Clean Air (TFCA) County Program Manager Funds – Change in Allocation for Fiscal Year (FY) 2019-20 Projects**

Recommendation:

Approve the changes in allocation for \$120,000 of TFCA funds for FY 2019-20 as follows:

1. Deprogram \$120,000 for Travis Air Force Base EV Chargers;
2. Program \$80,000 to the Solano Mobility Program; and
3. Program \$40,000 to the Solano EV Implementation Program.

**H. Paratransit Coordinating Council (PCC) Membership Appointments**

Recommendation:

Forward a recommendation to the STA Board to approve the following

1. Re-appoint Judy Nash, Public Agency – Education Member for another three (3) year term; and
2. Appoint Brian McLaughlin as a Member at Large to a three (3) year term.

**I. Contract Amendment - Federal Legislative Advocacy Services**

Recommendation:

Approve the following:

1. Authorize the Executive Director to enter into a 24-month contract amendment and extension with Akin Gump Strauss Hauer & Feld LLP (Akin Gump);
2. Authorize the Executive Director to extend the contract with the Cities of Fairfield, Vacaville and Vallejo and SolTrans to provide federal advocacy services in pursuit of federal funding for the STA’s priority projects through December 31, 2021 at a total cost not-to-exceed \$240,000; and
3. The expenditure of \$49,999.92 to cover the STA’s contribution for this 24-month contract.

**10. ACTION FINANCIAL ITEMS**

**A. STA’s Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2018-19 – Annual Audit**

Daryl Halls presented the STA’s Comprehensive Annual Financial Report (CAFR) for FY 2018-19. Daryl Halls cited that for the fourteenth consecutive year, the STA received an unqualified audit without any findings of its Fiscal Year 2018-19 budget. He continued by thanking Susan Furtado, STA’s Accounting Manager, Brenda McNichols, Accounting Technician, and STA’s Budget Managers for their diligence in managing their respective budgets.

Board/Public Comments:

None presented.

Recommendation:

Approve the following:

1. Receive and file STA’s Annual Audit for FY 2018-19; and
2. Authorize the Executive Director to submit the FY 2018-19 Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA).

On a motion by Board Member Wilson, and a second by Board Member Bogue, the STA Board approved the recommendation. (8 Ayes)

**B. STA Office Building Updated Budget**

Daryl Halls presented the overall project budget and summarized the extensive procurement process for the new STA office building authorized by the STA Board back in March 2018. He explained the original scope of work and outlined the effort to reduce the scope and cost for the project by reducing the size from 30,000 sq. ft. to 22,500 sq. ft. and generally removing and downsizing on space. He outlined the construction costs and project budget stating that the cost of building and occupying the new office building will be primarily funded from the STA Project Contingency Fund.

Board/Public Comments:

Board Member Patterson commented on the proposal to reduce the square footage of the new building and questioned if it was not better to have the larger building where some level of lease revenue could be utilized until STA grew into the larger space. She also asked if the designer can look into removing gas service from the building and utilize an all-electric energy source to provide heating while eliminating greenhouse gas emissions. The last question that was asked was if LEED certification was the proper approach for the building and would it be more important to spend monies on enhanced insulation and other energy efficiencies in lieu of just obtaining the LEED certification.

Board Member Kott asked if the project management services is included in the overall construction cost and how the future parking lot is being financed. Daryl Halls responded yes to the project management services being included in the overall construction costs and that the land acquisition of the future parking lot will be a separate and follow-up process as the property site is still pending the clean-up activities on site by the current property owner. He added that staff will work with the Building Oversight Committee and the City of Suisun City on the funding plan and design and functionality of the parking lot over the next 6 months and will return to the STA Board at that time.

Board Member Patterson requested staff to consider installing solar to both the new office building and the parking lot.

George Gwynn, Suisun resident, commented on the various financial impacts of the design build concept approach for the new office building. Board Member Rowlett responded that the design build approach is the best way to go as far as designing and costing out the project and commended the design team for the building concept.

Board Member Rowlett also echoed and supported Board Member Patterson's comments on considering expanding the square footage of the building for unforeseen growth and the potential for leasing aspect purposes. He also addressed some questions that were conveyed by members of the public in which he did not have the answers at the time, and he cited that until he can provide direct answers to those questions and to be completely transparent, he was requesting the Board to table until the next meeting in January 2020. Board Member Patterson supported Board Member Rowlett's request, but she also requested that staff come back and present the different design options restoring the additional 8,000 square footage.

Board Member Wilson asked how the delay would impact timing and schedule. Daryl Halls responded that since the office project is in the design phase, the delay to January will not impact the construction schedule of the project. Board Member Wilson also requested a list of the general concerns raised to Board Member Rowlett to ensure that they will be addressed properly and not cause further delay.

Board Member Sperring commented that the Building Oversight Committee spent a lot of time taking every little aspect in consideration including the financial management and functional demands of the current proposed design and square footage. He cautioned that with additional space comes additional cost and that there is no financial benefit to either the City of Suisun City or the STA when it comes to leasing the extra space that is being suggested.

Written public comment submitted:

Helenmarie “Cookie” Gordon, a community advocate and Vallejo resident, STA Equity and Vallejo Community Based Transportation Plan (CBTP) working group member and member of the public, submitted a written comment to let the STA Board know that she is supportive of the proposed new office building for the STA. She stated that the office space STA is currently located in is not ADA friendly. She commented that there was a time when she was late to a meeting at STA because the handicap parking spaces provided by the current building was not easy to find. And she also commented that there was no automatic push button available to enter the office building and suite. She noted that she also witnessed an elderly person who had similar experiences as she came in to the call center. She concluded by stating that she is confident that the new building will accommodate the needs of Committee members and members of the public with disabilities.

By consensus, the STA Board, on a motion by Board Member Rowlett and a second by Board Member Patterson, recommended to table recommendation items 1 and 2 and to approve recommendation item 3 by the following roll call vote:

AYES:	Wilson, Rowlett, Patterson, Price, Bogue, Kott, Sampayan, Sperring
NOES:	None
ABSENT	None
ABSTAIN	None

Recommendation:

Authorize the Executive Director to:

1. Enter into all agreements as necessary, utilizing a Design Build construction procurement approach, for the design and the construction of a new STA Office Building for an amount not-to-exceed \$16.01 million;
2. Enter into short term financing as necessary to fund the new office building payable with future Project Contingency Funds; and
3. Amend the contract with Gilbane Building Company for project management services for an amount not to exceed \$200,000.

***Board Members Patterson and Sampayan left the meeting***

**C. Regional Transportation Impact Fee (RTIF) 6th Annual Report**

Anthony Adams presented a summary of the 6<sup>th</sup> Annual Report for the RTIF. He indicated that as part of the update of the County's Public Facility Fee (PFF), the Solano County Board of Supervisors approved to increase the amount collected from \$1,500 to \$2,500 for each Dwelling Unit Equivalent (DUE), which would increase the amount collected to over \$2M per year. He also identified the new projects being proposed to be included in the RTIF Nexus Study, which includes Sunset Ave. Railroad Crossing (Suisun City), Airport Rd (Rio Vista), West Texas Gateway (Fairfield), Parkway Blvd Overcrossing, Pedrick Road, and West A St Undercrossing (Dixon).

Board/Public Comments:

None presented.

Recommendation:

Approve the 6<sup>th</sup> Annual Solano Regional Transportation Impact Fee (RTIF) Report.

On a motion by Board Member Rowlett, and a second by Board Member Wilson, the STA Board approved the recommendation. (6 Ayes, 2 Absent – Patterson and Sampayan)

**11. ACTION – NON FINANCIAL ITEMS**

**A. STA's 2020 Legislative Platform and Legislative Update**

Vincent Ma reviewed and outlined the comments received from STA's projects and programs staff and from the City of Vallejo during the public comment period of the STA's 2020 Legislative Platform.

Board/Public Comments:

None presented.

Recommendation:

Approve the STA's 2020 Legislative Platform with recommended amendments as shown in Attachment E.

On a motion by Board Member Wilson, and a second by Board Member Rowlett, the STA Board approved the recommendation. (6 Ayes, 2 Absent – Patterson and Sampayan)

**B. 2019 Solano Congestion Management Program (CMP) Update**

Robert Guerrero reported on the development of the CMP. He reviewed the guidelines and outlined the sections within the CMP. He also reviewed the comments received during the circulation period back in October 2019 and concluded by listing the next steps after submitting the Final CMP to MTC.

Board/Public Comments:

None presented.

Recommendation:

Approve the 2019 Solano County Congestion Management Program (CMP) and authorize the STA Executive Director to submit the document to the Metropolitan Transportation Commission.

On a motion by Board Member Wilson, and a second by Board Member Rowlett, the STA Board approved the recommendation. (6 Ayes, 2 Absent – Patterson and Sampayan)

**C. Release of the Draft Comprehensive Transportation Plan (CTP) Equity Chapter for Public Comment**

Charles Brown, Alta Planning + Design, presented the Equity Chapter of the Draft CTP. He requested the Board release the Draft CTP Equity Chapter for a 30 day public comment period.

Board/Public Comments:

None presented.

Recommendation:

Approve releasing the Draft Equity Chapter for a 30-day public comment period.

On a motion by Board Member Rowlett, and a second by Board Member Wilson, the STA Board approved the recommendation. (6 Ayes, 2 Absent – Patterson and Sampayan)

**12. INFORMATIONAL – NO DISCUSSION**

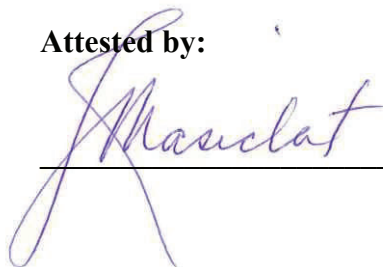
- A. American Disability Act (ADA) In-Person Eligibility Year End Program Update**
- B. Solano Mobility Travel Training Program - FY 2018-19 Year-End Program Update**
- C. Intercity Taxi (PEX) Card Services FY 2018-19 Year-End Update**
- D. Solano Mobility Program Update and Solano Mobility Call Center/Transportation Depot FY 2018-19 Year-End Update**
- E. Solano Mobility Vanpool Program Annual Update for FY 2018-19**
- F. Bucks for Bikes Annual Update for FY 2018-19**
- G. Abandoned Vehicle Abatement (AVA) Program 4<sup>th</sup> Quarter**
- H. Summary of Funding Opportunities**
- I. 2019 STA Board and Advisory Committee Meeting Schedule**

**13. BOARD MEMBER COMMENTS**

**14. ADJOURNMENT**

The meeting was adjourned at 7:30 p.m. The next STA Board meeting is scheduled at **6:00 p.m., Wednesday, January 8, 2020**, Suisun Council Chambers.

Attested by:



**Johanna Masielat, STA Clerk of the Board**



DATE: December 27, 2019  
TO: STA Board  
FROM: Susan Furtado, Accounting & Administrative Services Manager  
RE: Fiscal Year (FY) 2019-20 First Quarter Budget Report

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**Background:**

The Solano Transportation Authority (STA) has an adopted budget policy requiring a two-year annual fiscal year budget plan for its proposed expenditures and the proposed means of financing them. In June 2019, the STA Board adopted the FY 2019-20 Budget as part of the two-year annual fiscal year budget plan. In January 2020, the STA Board is presented with the FY 2019-20 Proposed Mid-Year Budget Revision. The Budget Revision included funds carryover from FY 2018-19 for the continuation and completion of multi-year contracts, changes in project activities, and project studies that have been approved by the STA Board.

**Discussion:**

The STA revenue and expenditure activity (Attachment A) for the FY 2019-20 First Quarter reflects the overall STA program administration and operations expenditure at \$1,229,099 (4%) of the budget with total revenue received at \$5,258,719 (17%) of budget projections.

**Revenues:**

Revenues received during the First Quarter of the Fiscal Year primarily consist of quarterly annual advances of funds and reimbursement requests. As most STA programs are funded with grants on a reimbursement basis, the reimbursements from fund sources for the First Quarter were billed and received after the quarter ending September 30, 2019. The revenue budget highlights are as follows:

1. The Members Contributions for FY 2019-20 of \$284,508 have been received from member agencies. The amount of \$50,000 from the Members Contributions fund is recorded in Contingency Reserve as approved in the FY 2019-20 Budget.
2. The One Bay Area Grant (OBAG) 2 for the first quarter funding in FY 2019-20 received the amount of \$295,933 for planning and programming of programs, such as the Model Development and Maintenance, the Comprehensive Transportation Plan (CTP), and the Countywide Active Transportation Plan (ATP).
3. The Transportation Development Act (TDA) funding from the Metropolitan Transportation Commission (MTC) was received for Article 4/8 the amount of \$602,636 for planning and programming, and the amount \$903,194 for Article 4.5 for various programs, such as the Solano Intercity Taxi/Paratransit Program and funding for the transportation services by the Volunteer Caregivers operated by Faith In Action to provide volunteer driver transportation services for medical appointments for seniors 60 years and older in the amount of \$45,000.
4. The State Transit Assistance Fund (STAF) allocation in transit planning activities for FY 2019-20 in the amount of \$1,707,418 was received for various Mobility and Transit Programs.

5. The Abandoned Vehicle Abatement (AVA) Program received the amount of \$109,311 for the first quarter, which includes the amount of \$3,279 for Administration.
6. The California Office of Traffic Safety (OTS) funding for \$26,268 for the Safe Routes to School Program Safety Project. The SR2S Safety Program grant is through September 2019.
7. The Intercity Taxi Scrip/Paratransit Program received the total fare box revenue of \$18,160 for the first quarter of the fiscal year using the PEX Card and Poynt payment system.
8. The funds received for the scheduled Project loan repayments from the Cities of Benicia (\$118,774), for waterline relocation, the City of Fairfield (\$575,502) for the Green Valley Interchange, and the City of Vacaville (\$520,105) for the Jepson Parkway project. These repayments received were recorded to the Project Contingency Reserve Fund (PCRF) for future projects and studies not funded by any available funding sources.

### **Expenditures:**

STA's projects and programs expenditures are within budget projections.

1. **STA's Operation and Administration is at \$416,552 (21%) of budget.** The STA Operation Management and Administration budget expenditures for the First Quarter is within budget projections. The new office building is anticipated to start construction in spring of 2020.
2. **Programs for Mobility and Transit is at \$525,382 (9%) of budget.** The Mobility Program activities in FY 2019-20 are within the budget expenditure projections. The Solano Intercity Taxi/Paratransit Program is within anticipated program activities under the new PEX Card and Poynt payment system, the Vehicle Share Program, and the Medical Transport Program are ongoing program activities. The Safe Routes to School (SR2S) Program is within the projected budget. The California Office of Traffic Safety (OTS) grant for the SR2S Safety Program is completed at the end of the quarter.
3. **Project Development is at \$169,237 (1%) of budget.** The projects funded by RM2 for environmental studies and initial construction projects are ongoing and are reflective of the budget expenditures. The I-80/I-680/SR 12 Interchange Project construction phase is ongoing and is on a reimbursement basis, including the mitigation and right of way activities. The North Connector Project is still in its final closeout phase for mitigation site activities. The I-80 Managed Lanes Project design work is ongoing with the Project Approval/Environmental Document (PA/ED) phase work completed. The Jepson Parkway Project is in its final phase of its right of way activities and expenditures for the project is funded with local funds.
4. **Strategic Planning is at \$117,928 (8%) of budget.** The Model Development and Maintenance, the Comprehensive Transportation Plan (CTP), the Countywide ATP, and the Countywide Housing Land Use projects are ongoing with unexpended allocated funds carried over from FY 2018-19 for the continuation of the planning efforts.

In summary, the revenues and expenditures for the fiscal year are consistent with the FY 2019-20 budgets. The total revenue of \$5.26 million and expenditure of \$1.23 million for the first quarter ending September 30, 2019 is consistent with the projected FY 2019-20 budgets.



**Fiscal Impact:**

The First Quarter Budget for FY 2019-20 is within budget projections for the Revenue received of \$5,258,719 (17%) and Expenditures of \$1,229,099 (4%).

**Recommendation:**

Receive and file.

Attachment:

- A. STA FY 2019-20 First Quarter Budget Report



**FY 2019-20 First Quarter Budget Report**  
**July 1, 2019 - September 30, 2019**  
**January 8, 2020**

**ATTACHMENT A**

REVENUES				EXPENDITURES			
<i>STA Fund</i>	FY 19-20 Budget	Actual Revenue	%	<i>Operations &amp; Administration</i>	FY 19-20 Budget	Actual Expenditures	%
Members Contribution/Gas Tax (Reserve Accounts)	50,000	50,000	100%	Operations Management	1,844,886	402,972	22%
Members Contribution/Gas Tax	153,645	65,996	43%	STA Board of Directors/Administration	50,900	13,580	27%
Transportation Dev. Act (TDA) Art. 4/8	602,636	602,636	100%	Expenditure Plan	50,000		0%
TDA Article 3	86,948		0%	Contributions to STA Reserve Account	50,000		0%
TDA Article 4/4.5	903,194	903,194	100%	<b>Subtotal</b>	<b>\$1,995,786</b>	<b>\$416,552</b>	<b>21%</b>
State Transit Assistance Fund (STAF)	5,118,711	1,707,418	33%	<b>Programs</b>			
MTC-SRTP	130,000		0%	Programs Management & Administration	292,625	82,164	28%
FTA 5310	225,750		0%	Employer Program	386,024	68,883	18%
One Bay Area Grant 2 (OBAG 2):Planning/Programming	1,458,039	295,933	20%	Solano Express Marketing	204,030	19,147	9%
One Bay Area Grant 2 (OBAG 2): Programs	366,349		0%	Solano Express Network Integration	250,000		0%
One Bay Area Grant 1 (OBAG 1): Programs	140,478		0%	Consolidated Short Range Transportation Plan (SRTP)	200,000		0%
STIP Planning, Programming and Monitoring (PPM)	91,829		0%	Transit Management Administration	154,731	52,199	34%
Transit & Intercity Rail Capital Program (TIRCP)	3,750,000		0%	Transit Corridor Implementation/Solano Express	329,086	9,970	3%
RM 2 - Admin Revenue	111,859		0%	Lifeline Program	10,267	1,504	15%
Transportation for Clean Air (TFCA)	406,691		0%	Transit Ridership Survey	129,331		0%
Active Transportation Program (ATP)	250,483		0%	Suisun/Fairfield Amtrak Operation/Maintenance	100,000	7,221	7%
California Office of Traffic Safety (OTS)	24,862	26,268	106%	Safe Route to School Program (SR2S)	587,761	41,779	7%
Countywide Active Transportation Program (ATP)	149,912		0%	Paratransit Coordinating Council (PCC)	25,000	3,439	14%
Yolo/Solano Air Quality Management District (YSAQMD)	112,896	60,000	53%	SR2S Safety Project	24,862	9,504	38%
Abandoned Vehicle Abatement (AVA) Program/DMV	12,000	3,279	27%	Solano Intercity Taxi Scrip/Paratransit Program	1,111,404	91,749	8%
Local Funds - Cities/County	474,600	122,500	26%	ADA in Person Eligibility Program	291,053	24,003	8%
Taxi Scrip Fare box Revenue	150,000	18,160	12%	CTSA/Mobility Management Program	253,536	4,218	2%
Partners/Sponsors	186,500	16,212	9%	Vehicle Share/Medical Transport Program	150,000	25,857	17%
Interest		34,481	0%	Countywide Travel Training/Transit Ambassador Program	240,880	12,008	5%
<b>Subtotal</b>	<b>\$14,957,382</b>	<b>\$3,906,077</b>	<b>26%</b>	One Stop Transportation Call Center Program	291,808	45,546	16%
<b>STA Office Building - Capital</b>				Solano Senior & People with Disabilities Plan Implementation/Committee	105,016	2,738	3%
Local Fund - Cities/County	6,000,000	1,214,381	20%	Transit Coordination/Programs	585,131	23,453	4%
Interest		18,260	0%	Soltrans/Benicia Lyft Pilot Program	100,000		0%
<b>Subtotal</b>	<b>\$6,000,000</b>	<b>\$1,232,641</b>	<b>21%</b>	<b>Subtotal</b>	<b>\$5,822,545</b>	<b>\$525,382</b>	<b>9%</b>
<b>Transportation Funds for Clean Air (TFCA) Program</b>				<b>Project Development</b>			
Transportation for Clean Air (TFCA)	364,493		0%	Project Management/Administration	168,700	38,828	23%
Interest		3,797	0%	SR 37 Improvement Project	15,000	4,435	30%
<b>Subtotal</b>	<b>\$364,493</b>	<b>\$3,797</b>	<b>1%</b>	Countywide Parking Study	320,160	27,624	9%
<b>Abandoned Vehicle Abatement (AVA) Program</b>				Solano Projects Website Updates	15,683	5,611	36%
Department of Motor Vehicle (DMV)	400,000	106,032	27%	Solano Express Capital	5,500,000	19,180	0%
Interest		442	0%	Jepson Parkway Project	100,000	17,035	17%
<b>Subtotal</b>	<b>\$400,000</b>	<b>\$106,474</b>	<b>27%</b>	I-80/I-680/SR 12 Interchange Project	6,169,948	48,132	1%
<b>Jepson Parkway Project</b>				Fairgrounds Improvement Project	1,000,000		0%
Local Fund - Cities/County	100,000		0%	I-80 Express Lanes Project	1,097,112		0%
Interest		7,606	0%	North Connector-East Project	50,000		0%
<b>Subtotal</b>	<b>\$100,000</b>	<b>\$7,606</b>	<b>8%</b>	Regional Transportation Impact Fee (RTIF) Program	877,902	2,634	0%
<b>I-80/I-680/SR 12 Interchange Project</b>				DMV Abandoned Vehicle Abatement (AVA) Program	400,000		0%
RM 2 Funds	6,169,948		0%	STA Office Building - Capital	6,000,000	5,758	
Interest		(3,182)	0%	<b>Subtotal</b>	<b>\$21,714,505</b>	<b>\$169,237</b>	<b>1%</b>
<b>Subtotal</b>	<b>\$6,169,948</b>	<b>(\$3,182)</b>	<b>0%</b>	<b>Strategic Planning</b>			
<b>I-80 Express Lanes Project</b>				Planning Management/Administration	172,823	50,088	29%
RM 2 Funds	1,097,112		0%	Events	14,596	47	0%
Interest		(326)	0%	Model Development/Maintenance	233,005	1,428	1%
<b>Subtotal</b>	<b>\$1,097,112</b>	<b>(\$326)</b>	<b>0%</b>	Comprehensive Transportation Plan (CTP)/PDA Follow Up	234,877	23,796	10%
<b>North Connector East Project Closeout/Mitigation</b>				Countywide Active Transportation Plan (ATP)	331,049	26,384	8%
RM 2 Funds	50,000		0%	Countywide Housing Land Use	120,000	10,032	8%
Interest		80	0%	Electric Vehicle (EV) Implementation	4,723		0%
<b>Subtotal</b>	<b>\$50,000</b>	<b>\$80</b>	<b>0%</b>	Solano Online Bike Map	8,435	516	6%
<b>Fairgrounds Improvement Project</b>				Transportation Funds for Clean Air (TFCA) Programs	364,493	5,637	2%
Federal Earmark	250,000		0%	<b>Subtotal</b>	<b>\$1,484,001</b>	<b>\$117,928</b>	<b>8%</b>
Local Funds - County/Vallejo	750,000		0%	<b>TOTAL, ALL EXPENDITURES</b>			
Interest		4,387	0%	<b>\$31,016,837</b>	<b>\$1,229,099</b>	<b>4%</b>	
<b>Subtotal</b>	<b>\$1,000,000</b>	<b>\$4,387</b>	<b>0%</b>	<b>TOTAL, ALL REVENUE</b>			
<b>Regional Transportation Impact Fee (RTIF) Program</b>				<b>\$31,016,837</b>	<b>\$5,258,719</b>	<b>17%</b>	
Regional Impact Fee	877,902		0%				
Interest		1,165	0%				
<b>Subtotal</b>	<b>\$877,902</b>	<b>\$1,165</b>	<b>0%</b>				



DATE: December 30, 2020  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: Renewal of Membership with Solano Economic Development Corporation (EDC) for 2020

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**Background:**

The Solano Economic Development Corporation (Solano EDC) is a unique public-private partnership focused on improving Solano County’s economic vitality and climate, and on attracting and retaining major employers. Many of the county’s major employers, Solano County cities and Solano County are members. In 2003, Solano EDC modified its name from SEDCORP to Solano EDC to better promote Solano County and has expanded its efforts to focus on the marketing of Solano County. Historically, Solano EDC has partnered with STA on key issues such as the Advisory Measure F in 1998, Measure E in 2002, Measure A in 2004, Measure H in 2006, advocating for the restoration of Proposition 42 funding through the passage of Proposition 1A, for the passage of infrastructure bonds for transportation by supporting the passage of Propositions 1A and 1B, and supporting STA’s federal and state grant applications for improvements to the I-80 corridor.

The STA has been a member of Solano EDC since 1996 and has actively partnered in the past on a variety of issues related to infrastructure and economic vitality. Prior to 2003, the STA participated at the Member-Investor level of \$2,500, which provided access to all of Solano EDC’s resources, but did not provide representation on its Board of Directors. In recognition of the importance of the public and private partnership (STA/Solano EDC) and the number of transportation projects and plans that will help shape, preserve, and expand the economic vitality of Solano County, the STA Board approved renewing STA’s Solano EDC membership at the Executive Member-“Stakeholders” level of \$5,000 in Fiscal Year (FY) 2003-04 to provide the STA with representation on Solano EDC’s key decision-making body, its Board of Directors. In addition, the STA Board appointed STA Board Member Jim Spering to represent the STA on the Board of Directors for Solano EDC. At the request of Solano EDC staff, the STA’s Executive Director was also added to the Solano EDC’s Board of Directors.

In FY 2016-17, STA increased its membership to \$15,000 as part of Solano EDC’s capital campaign.

**Discussion:**

The STA’s enhanced presence and participation has sustained an improved communication and information sharing between the Solano EDC Board and staff and the STA. Periodically over the last ten years, the Solano EDC staff joined the STA Board at their annual lobbying trips to Sacramento and Washington, D.C to help provide a business perspective. In addition, the STA and Solano EDC partnered with the City County

Coordinating Council and the Solano County Board of Supervisors in the development of a countywide economic indicators index. Solano EDC staff served on the Regional Transportation Impact Fee (RTIF) Stakeholders Committee. In 2011, the STA and Solano EDC entered into a partnership for Solano EDC to conduct an economic analysis and evaluation of the State Route (SR) 12 Corridor. In 2012-13, STA partnered with Solano EDC to conduct a feasibility assessment of SR 12/Church and Solano EDC worked with Rio Vista to help obtain a RuDAT grant that will help the City plan its economic future through the Rio Vision process. In 2014- 2016, Solano EDC helped the County of Solano facilitate the “Moving Solano Forward” Study, which included STA participation and is focused on improved mobility and economic opportunity on the I-80 corridor. In 2017 and 2019, STA contracted with Solano EDC to provide an economic analysis of the I-80 corridor projects. This assisted STA in landing a statewide competitive grant for construction of phase 2A of the I-80/I-680/SR 12 Interchange. Also in 2019, Solano EDC assisted STA staff in the development of the criteria for the Suburban Housing Incentive Pilot program that resulted in STA obtaining a \$4 million regional grant from the Metropolitan Transportation Commission (MTC).

Staff recommends the STA renew its annual membership with Solano EDC at the \$15,000 Board Member Premier level to maintain the STA’s support for the Solano EDC, partnership with Solano County’s business community and to continue STA’s representation on its Board of Directors and Executive Committee.

**Fiscal Impact:**

The fiscal impact would be \$15,000 and has been budgeted as part of the STA’s Board expenditures section of the Administration Budget for FY 2019-20.

**Recommendation:**

Approve the renewal of STA’s membership with the Solano Economic Development Corporation (Solano EDC) at the Premier Member “Chairman’s Circle Investor” level of \$15,000 for Calendar Year 2020.

Attachment:

- A. Solano EDC’s 2020 Renewal Notice/Invoice

**Solano EDC**

5050 Business Center Dr, Ste #200  
Fairfield, CA 94534

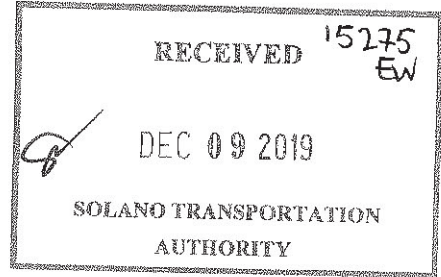
**Invoice**



**E-MAILED**  
12/9/2019

DATE	INVOICE #
12/9/2019	MBR-3732

BILL TO
Solano Transportation Authority One Harbor Center, Suite 130 Suisun City, CA 94585

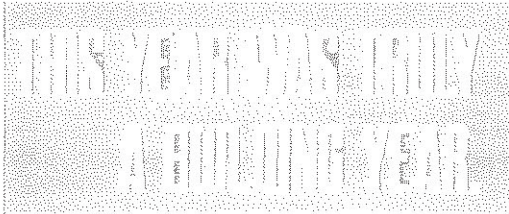


TERMS
Due on Receipt

DESCRIPTION	AMOUNT
Solano EDC Annual Investment 2020	15,000.00
<b>Total</b>	<b>\$15,000.00</b>

We Appreciate Your Support! Thank You for Your Investment in Solano County.

Thank you for your continued support and investment of the Solano EDC. During the past year our investors have enabled the Solano EDC to reach new levels of activity, from planting the seed of several hundred new jobs with companies like Gotham Greens and Thistle.co, to growing our list of prospective and interested companies to record levels. Our marketing is reaching new eyes on a daily basis, in fact 15,000 to 20,000 people read our social media content monthly, and this number continues to grow. We are traveling all over California to promote, educate and even learn.



Our supporting Cities and County have unanimously supported our mission and have invested in year 3 of the Moving Solano Forward plan. And we've even gained one new City as Winters joined the Solano EDC team.

Private support is at an all time high, and with this comes the commitment, support and guidance of some of our largest employers such as Sutter Solano, NorthBay Healthcare, Kaiser Permanente, Solano Transportation Authority, Valero and Syar Industries.

As an organization we've been able to support new ventures and activities such as the Solano Food System Alliance, the Census 2020 Complete Count effort, providing research and support for Bay Area and California policy decisions and successfully implementing energy efficiency programs for businesses and agencies alike.

The EDC Investment levels are listed below. You will notice that we have added participation levels and investment, as well as created new opportunities for your engagement.

With increased funding and engagement, we will have the resources to continue this momentum of growing and improving the Solano brand and extending our reach to a greater number of businesses and investors with the message that there is no better location to land and grow than in Solano!

I encourage you to visit our website at [www.solanoedc.org](http://www.solanoedc.org) and feel free to reach me with any questions you may have at (707) 864-1855 or [robert@solanoedc.org](mailto:robert@solanoedc.org).

**ROBERT BURRIS** President/CEO

Sutter Solano  
NorthBay Healthcare  
Kaiser Permanente  
Solano Transportation Authority  
Valero  
Syrar Industries  
Winters  
Solano EDC

# SO, WHAT DOES ALL THIS ACTIVITY MEAN?

We've found that these activities all result in greater interest in the Solano Region by job creators. Prospect activity has doubled during the last year, and the companies we are talking to are more likely to invest more, create higher than average wages, and make a greater economic impact. In fact, 78 percent of our current prospects are involved in manufacturing and/or research and development.

We know these marketing activities are working because nearly 83 percent of these new prospects have been engaged with Solano because of our marketing and outreach, as well as our connection to new networks.

SOLANO

## OUR RECENT INITIATIVES INCLUDE:

1. Adding live demographic and economic updates, and a live property search tool to our Solanoedc.org website.
2. CoStar Group Inc. now provides real time real estate intelligence to our site search efforts and prospecting.
3. Creating refreshed Facebook, Twitter and LinkedIn accounts, and growing our on-line "impressions" to nearly 20,000 per month.
4. Working with a professional corporate PR and Communications consultant Solano EDC news reached a number of publications and newspapers around the country and beyond.
5. Strengthening our commitment to Travis AFB.
6. Launching a high-quality video series showcasing unique and exciting amenities and occupations in Solano, meant for social media distribution.
7. Traveling to select industry trade-shows around the country to recruit our targeted industry clusters: biotechnology/life sciences, food/beverage, and advanced materials industry sectors.
8. Reaching out to international trade organizations, consulates and consultants to grow our international opportunities.
9. Creating a new set of research and information services for our investors, company prospects, and the community.
10. Leading the Census 2020 Complete Count effort for Solano County.
11. Bringing on a design specialist to reformat our proposals, electronic correspondence, collateral material, and brochures.
12. Expanding our participation in national and regional organizations, professional real estate firms, industry trade associations, international trade groups, and state and federal agencies. All of these affiliations grow our network and our ability to find opportunities.

# Solano

## Means Business

### BUSINESS FIRST! WITH SOLANO EDC

Our unique public-private partnership comprising more than 100 business, education and civic leaders, is laser-focused on attracting eminent enterprises and high-paying jobs to our communities.

### SOLANO COUNTY OFFERS EXCEPTIONAL VALUE



21 Business & Industrial Parks



Affordable Diverse Lifestyles – housing cost average 50% less than Bay Area



High employee productivity ranking: 4 out of 5



2.3 million workers within a 40 mile labor shed



15-30% lower operating costs than SF or Silicon Valley; industrial space 40% less



2.1 million sq. ft. of available industrial, flex and warehouse space



One of the strongest manufacturing bases of advanced materials, biotech and food & beverage

## SOLANO EDC INVESTOR LEVELS & BENEFITS

### \$25,000+ The Legacy Circle

- Investors receive the highest level of recognition for demonstrating superior commitment to the community, including two seats on the Executive Committee and two seats on the Board of Directors
- Title sponsor of key events
- Complimentary tickets for eight to key events
- Premier recognition on website, social media and in other publications; website link to your business
- Recognition at all events hosted by Solano EDC

### \$15,000 Chair's Circle

- A seat on Executive Committee and Board of Directors
- Major sponsor of key events
- Complimentary tickets for four to key events
- Recognition on website, social media, and in newsletters; website link to your business

### \$10,000 Executive Stakeholder

- A seat on Executive Committee and Board of Directors
- Sponsor of key events
- Complimentary tickets for two to key events
- Recognition on website and in newsletters; website link to your business

### \$7,500 Corporate Investor

- Eligibility for seat on the Board of Directors
- Recognition at Solano EDC key events
- Complimentary tickets for two to key events
- Recognition on website with link to your business

### \$3,000 Premier Investor

- Eligibility for election to Board of Directors
- Complimentary admission for two to key events
- Recognition on website with link to your business

### \$1,500 Investor

- Eligibility to serve on Board Committees and other Solano EDC work groups
- Access to events promoted or presented by Solano EDC

### \$1,000 Non-Profit

- Eligibility to serve on Board Committees and other Solano EDC work groups
- Access to events promoted or presented by Solano EDC

Solano Economic Development Corporation

5050 Business Center Drive, Suite 200, Fairfield, CA 94534  
707.864.1855 • Fax 707.864.6621 • [www.solanoedc.org](http://www.solanoedc.org)





DATE: December 30, 2019  
TO: STA Board  
FROM: Debbie McQuilkin, Transit Mobility Coordinator  
RE: 2020 Paratransit Coordinating Council (PCC) Work Plan

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**Background:**

The Paratransit Coordinating Council (PCC) has a focus on developing expertise and understanding of the range of transportation services for Solano older adults, people with disabilities, low income, and transit dependent passengers; as well as, outreach activities, and making funding recommendations to the STA Board of Directors and Metropolitan Transportation Commission (MTC). The PCC Work Plan is the mechanism in which this may be achieved. The PCC Work Plan is approved by the STA Board.

The PCC Outreach Plan's purpose is to increase the awareness of the Paratransit Coordinating Council, its information and advisory functions on transportation issues concerning Solano older adults, people with disabilities, economically disadvantaged, transit dependent riders, as well as to encourage participation in the PCC as committee members and by the public in general.

**Discussion:**

At the October 3, 2019 PCC meeting, STA staff presented the 2020 PCC Draft Work Plan and the 2020 PCC Draft Outreach Plan for discussion and review. STA staff requested suggestions or feedback from the group in order to update the 2020 PCC Work and Outreach Plans. The single suggestion received was to develop a Facebook page.

The 2020 Work Plan (Attachment A) has been updated to include the development of a Facebook page. The Outreach Plan (Attachment B) reflects minor suggested changes. At the December 12, 2019 PCC meeting, the PCC approved to forward a recommendation to the STA Board to approve the 2020 PCC Work Plan.

**Fiscal Impact:**

None.

**Recommendations:**

Approve the 2020 PCC Work Plan as shown in Attachment A.

Attachments:

- A. 2020 PCC Work Plan
- B. 2020 PCC Outreach Plan

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# PCC

## 2020 PCC Work Plan

#	Activity	Tasks	2020 Timeline
1	Administrative	Elect PCC Officers	December 2019
2	Outreach	Develop a strategy to increase/maintain PCC Membership. (i.e., press releases, letters of outreach, develop a Facebook page, etc.)	January – December Until vacancies are filled.
3	Outreach	Improve the identity of the PCC through marketing strategies.	January – December
4	Outreach	Outreach to senior centers, people with disabilities groups, low income and transit dependents, and Mental Health/Public Health	January – December
5	Outreach	Develop stronger PCC presence on the STA Website.	January – December
6	Projects	Participate in studies and programs that impact transportation for older adults, people with disabilities, low income, and transit dependents. (Mobility Management Programs)	January – December
7	Projects	Focus on current programs and potential solutions to increase accessibility to medical appointments for older adults and people with disabilities.	January – December
8	Projects	Improve understanding of Americans with Disabilities Act (ADA) and how it relates to ADA Paratransit and transit services.	January – December
9	Projects	Coordinate with Solano County Transit Operators to provide opportunities for in person outreach for transit services and policy changes	January-December
10	Funding	Establish FTA Section 5310 application scoring subcommittee, if requested.	TBD
11	Funding	Review and score FTA Section 5310 applications, if requested.	TBD
12	Funding	Review TDA Article 4/8 Claims for Cities STA and SolTrans	January – December

## 2020 PCC Outreach Plan

### Purpose:

- To increase the awareness of the Paratransit Coordinating Council and its information and advisory functions on transportation issues concerning Solano seniors, people with disabilities, the economically disadvantaged, and transit dependent riders.
  - To encourage participation in the PCC as committee members and by the public in general.
1. Update and print the Paratransit Coordinating Council Flyer as needed.
  2. Distribute Paratransit Coordinating Council Flyers
    - a. Make flyers available to all Paratransit providers for distribution on their vehicles
    - b. Continue to distribute flyers at all relevant locations in each city in Solano County, particularly where Solano Mobility programs are outreach and presentations are held.
  3. Outreach Program targeting Older Adult and People with Disabilities interest groups
    - a. Hold a PCC meeting at a different location throughout the year
    - b. Publicize meetings
      1. Distribute agenda to Board Clerk at all Cities/County
      2. Flyers on Paratransit vehicles in the city the meeting will be held
      3. Older Adult and People with Disabilities Centers of the city where the meeting will be held
      4. Post on STA website
      5. Post in Newspaper
      6. Post on Social Media Platforms
      7. Use PowerPoint Presentations by STA Staff to promote PCC awareness during community meetings
      8. Other
    - c. Improve PCC presence on the internet by linking improved STA website pages to Older Adults and People with Disabilities interest groups via weblinks.
    - d. Location of Meetings (depending on availability)
      1. See Attachment C



DATE: December 16, 2019  
TO: STA Board  
FROM: Erika McLitus, Project Assistant  
RE: Regional Transportation Impact Fee (RTIF) – Project Allocation  
Recommendation for Dixon Area Advanced Traffic and Rail Safety Study

---

**Background:**

The STA and the County of Solano coordinates on the collection and management of the Regional Transportation Impact Fee (RTIF), a transportation component of the County’s Public Facilities Fee (PFF). The County Board of Supervisors added a \$1,500 per dwelling unit equivalent dedicated to the RTIF program as part of the PFF at on December 3, 2013. The RTIF collection formally began on February 3, 2014 with nearly \$7.2 million collected as of the end of the 4<sup>th</sup> Quarter of Fiscal Year (FY) 2018-19.

In Working Group District 5, the City of Dixon has been developing the environmental and design packages for the Parkway Blvd Rail Road Overcrossing. This project has attained National Environmental Policy Act (NEPA)/California Environmental Quality Act (CEQA) environmental clearance and has completed the design effort. The total project cost for the overcrossing is estimated at \$15M, the project currently has a funding shortfall of approximately \$7M for the construction phase.

The City of Dixon has previously applied for California Public Utilities Commission (Cal PUC) funding for grade separated railroad crossings. The City of Dixon was not successful in this bid for funding, and was informed by Cal PUC that they needed to include the closing of an existing at-grade crossing if they were to be competitive for funding in the future. Closing of a crossing may be considered if it determined to be in the best interest of the public.

The City of Dixon has been growing in recent years, with hundreds of new housing units being produced. These new residents have resulted in additional traffic to not only Dixon roadways, but on County roadways as well. Some of these roadways were not designed the increased amount of daily traffic on them. Additionally, the operations at intersections in the area of the County is over burdened with current design configurations, resulting in an increase in accident rates. The County would like to study how the growth of Dixon will affect County roads and intersections in the future.

**Discussion:**

*New Project Allocation Recommendation*

The City of Dixon and the Solano County met with STA staff in August 2019 to discuss mitigation strategies within a one-mile sphere of influence around the City. During this meeting, the safety and traffic flow for county corridors adjacent to the City were discussed. These

corridors have high accident rates and recent efforts to improve safety through striping and signage are having only marginal effects. In addition, staff wants to study how the eventual build-out of the City of Dixon could impact County Road intersections and rail crossings. Batavia Rd. has had 3 fatalities in recent years and Midway Rd has high accident rates; this will likely get worse as more traffic fills these roads in the future. It was proposed to explore the safety and traffic flow impacts of closing the at-grade rail road crossing at Batavia Rd, and constructing a new grade-separate the crossing at Midway Rd.

The City of Dixon, Solano County, and STA propose an advanced (future looking) traffic and railroad corridor safety study as a way to analyze the traffic flow patterns of the area around the City of Dixon and to model the effects of future growth; as well as the potential solutions of closing at-grade crossings and constructing them new as grade-separated. Public outreach and education about the proposed improvements would be part of the effort.

A funding agreement has been drafted between STA, the City of Dixon, and Solano County. The funding agreement assumes an amount of \$150,000 for conducting the Study. Staff proposes the Study would be funded through two RTIF Districts. The Study would be split with 73% coming from District 5, located along the SR113 corridor (\$110k) and 27% coming from District 7, which comprises unincorporated County roads. (\$40k).

Current remaining revenue estimates for these RTIF Districts is as of the end of Fiscal Year (FY) 2018-19 Quarter 4; District 5 has \$358k available and District 7 has \$142k available. The proposed schedule is shown below for this effort:

<b>Actions/Milestones</b>	<b>Date</b>	<b>Duration in Months</b>	<b>Deadlines</b>
Sole Source	November 2019	1 month	Selection of Consultant in 30 days
Public Outreach	January 2020	2 months	March 2020
Completion of Study (STA Board/ Board of Supervisors/ City of Dixon)	January 2020	6 months	June 2020

**Fiscal Impact:**

None to the STA Budget. Funding for this Study is provided through the Regional Transportation Impact Fee (RTIF).

**Recommendation:**

Approve the following:

1. Allocation of \$150,000 in RTIF funds for the Solano County/City of Dixon Railroad Safety Corridor Study, with 73% coming from District 5 and 27% coming from District 7; and
2. Authorize the Executive Director to enter into a Funding Agreement between the STA, Solano County and the City of Dixon for a Dixon Area Advanced Traffic and Rail Safety Study not-to-exceed \$150,000 of RTIF funds.



DATE: December 23, 2019  
TO: STA Board  
FROM: Triana Crighton, Planning Assistant  
RE: Comprehensive Transportation Plan Contract Amendment – Alta Planning + Design

---

**Background:**

The STA Board authorized STA staff to issue a Request for Qualifications to obtain consultant services for the Land Use and Equity Chapters of the Solano Comprehensive Transportation Plan (CTP) on July 11, 2018. Alta Planning + Design consultants was selected to assist STA staff in developing the Land Use and Equity Chapters. The budget for the project was \$90,000 and the contract is set to expire on December 31, 2019 – the budget is currently 93% expended and a majority of the work has been completed.

Since the start of the project, Alta Planning + Design has provided the drafts of the Land Use Chapter, Equity Chapter, as well as an Introduction and Plan Overview Chapter for the CTP. Additionally, they attended a handful of key stakeholder meetings and public workshops and helped to facilitate meetings with the Equity Working Group. The Land Use and Equity Draft Chapters, including the CTP’s Introduction and Overall Plan Chapters, are currently being reviewed internally and will be going through STA’s various committees for review. The Equity Chapter has been approved by the STA Board to be released for public comment. Remaining work on the CTP includes the final review and approval of the all the chapters.

**Discussion:**

Moving towards the CTP’s completion, STA staff is recommending the STA Board approve a contract amendment that extends the contract with Alta Planning + Design until June 30, 2020, as well as include a budget increase of \$5,000. This \$5,000 will account for the additional meetings required to complete the CTP.

**Fiscal Impact:**

The \$5,000 recommended to complete the CTP would be funded by OBAG 2 Planning Funds.

**Recommendation:**

Authorize the STA Executive Director to:

1. Extend the contract with Alta Planning + Design until the end of the fiscal year (June 30, 2020); and
2. Amend the contract budget to add \$5,000 for Alta Planning + Design to complete the CTP.

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DATE: January 2, 2019  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
Janet Adams, Deputy Executive Director/Director of Projects  
RE: STA Office Building Updated Budget

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**Background:**

In August 2001, STA moved to its present location at One Harbor Center, Suite 130, Suisun City, from a smaller office location on Sunset Avenue in Suisun City. The office lease has been amended several times to reflect the need for expansion to accommodate the expanding projects and programs and number of staff and meeting rooms required to implement these work tasks. Originally, STA leased 5,633 Square Feet (SQFT) of office space. STA currently occupies approximately 7,432 SQFT office space at Suite 130 and Suite 140 (Call Center). The primary basis for this increased use of office space was the initiation of the Solano Mobility Call Center. The office space currently accommodates twenty (20) full time employees, nine (9) part time staff, and consultants who are intermittently scheduled to work in the office.

The current office suite is located adjacent to SR 12 and close to I-80 with good access to rail, Express bus (Red Line) and local transit which is convenient for staff members that ride the Capitol Corridor and take SolanoExpress, and travel to regional meetings in Oakland, Sacramento, and San Francisco. Several STA staff have relocated to enable them to bike or walk to the location in Suisun City's Waterfront area. The site is also located within walking distance to two City Halls (Fairfield and Suisun City) and the County Government Center, and centrally located within the County.

In September 2017, the STA Board authorized staff to begin the initial steps to evaluate the options of constructing a building to suit STA's long-term housing needs in Suisun City. Since then, staff has reviewed the available vacant parcels to determine the suitability for an office building of sufficient size to meet STA's housing needs. Based on Board's direction, two parcels that will be combined, (0.26 acres of land area and is located at 419 Main Street and 0.17 acres of land area and at 400 Main Street) have been acquired. Neither parcel standing alone was of sufficient size to accommodate an office building of the size needed without constructing a third story which would add to the cost of construction; however, combined, the two parcels provide sufficient land area to satisfactorily house a new office building.

**Discussion:**

In March 2018, the Board approved an initial overall budget for a new STA Office Building at \$10.5 million funded from the STA Project Contingency Fund. Since that time, an extensive procurement process has been undertaken. The process involved an initial Request for Qualifications (RFQ), of which three firms were invited to submit Proposals. The original scope of work for the new office building included building the maximum building on the full property acquired (0.43 acres) for a 30,000 SQFT office. The scope included a large atrium, 5 car garage attached to the building, extensive interior circulation areas, cantilevered building sections, large office space, and lease space within the building. The scope also included board chambers, rooftop conference room and patio.

The three proposals submitted ranged in price for construction between \$15.7 M to \$18.6 M. The costs reflect a rapidly changing market within the Bay Area and Sacramento regions. Construction prices have risen across all sectors, including transportation projects which alone have seen 30% increases. Staff has been working with the STA Building Oversight Committee and the selected design/built team to reduce the scope of the building work to better align it with STA's future available funding. The effort to reduce the scope included:

- ✓ Reprogrammed the building size from 30,000 SQFT to 22,500 SQFT
- ✓ Relocated the garage from the building to the parking lot
- ✓ Removed the Atrium space
- ✓ Downsized the circulation space
- ✓ Downsized the offices
- ✓ Removed the cantilever building sections
- ✓ Removed the expansion/lease space

As mentioned above, staff has been working with the Building Oversight Committee regarding the modifications to the original building scope. The Committee has met three times to review the reduced scope items, modified budget and building aesthetics. The revised building scope did retain the board chambers, the iconic building design, and rooftop conference room, patio space, and solar panels.

These reductions to the scope reduced the construction costs to \$14 million. This would be a guaranteed maximum price with the builder. In addition to the construction costs, there are other costs that need to be budgeted for are shown in Attachment A.

The STA Board's Building Oversight Committee and STA staff is recommending that the budget be increased to \$16,005,200 for the office building so that the project can proceed forward to complete design and begin construction. Staff is recommending the Board authorize the Executive Director to execute respective contracts related to the office building. The schedule for the new office building to be occupied is fall of 2021. Further, staff will work with the Building Oversight Committee on the short term financing for the office building.

Land acquisition for the future parking lot is still in escrow pending the Water Board oversight of clean-up activities of past contamination on the site with the current property owner. Staff will work with the Building Oversight Committee and the City of Suisun City on the design and functionality of the parking lot over the next 6 months and staff will return to the STA Board for this element.

To guide the effort to date for the new building development, STA has secured the services of the Gilbane Building Company. At the December 11<sup>th</sup> meeting, the STA Board approved extending the contract with Gilbane through construction to bring in expertise that STA staff does not have with vertical construction. Authorization of this amendment is included in the proposed budget. At the December meeting, Board Member asked several questions and tabled action on office building budget until the January 8, 2020 meeting with a request to staff for responses to these inquiries.

**Fiscal Impact:**

The cost to building and occupy the new office building will be primarily funded from the STA Project Contingency Fund. The remaining funds (\$940,000) would be as needed from either the general fund, TDA or STAF funds.

**Recommendations:**

Authorize the Executive Director to:

1. Enter into all agreements as necessary, utilizing a Design Build construction procurement approach, for the design and the construction of a new STA Office Building for an amount not-to-exceed \$16.01 million; and
2. Enter into short term financing as necessary to fund the new office building payable with future Project Contingency Funds.

Attachments:

- A. Construction Costs and Project Budget
- B. Project Construction Schedule

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**CONSTRUCTION COSTS & PROJECT BUDGET**

Construction Contingency (5%)	\$700,000
Permit/Utility Fees	\$205,000
Furniture and Fixtures	\$775,000
Consultant	\$265,200
Construction	\$14,000,000
<b>TOTAL</b>	<b>\$16,005,200</b>

The funding for this updated budget would be from the following:

Cash on Hand	\$5,253,090
Re-payments to the STA	\$9,815,953
<b>TOTAL</b>	<b>\$15,069,043</b>

Additional Funding:

Combination TDA/STAF/General	\$700,000
Contingency Fund	\$240,000 +/-
<b>TOTAL</b>	<b>\$16,009,000</b>

## **ATTACHMENT B**

### **PROJECT CONSTRUCTION SCHEDULE**

50% Building Design – January 2020

Add large “Coming Soon” sign to property for public knowledge

100% Building Design – May 2020

Ground Breaking- May 2020

Enclose New Frame Building – late fall 2020

Substantial Completion – August 2021

Move-in – fall 2021



DATE: December 27, 2019  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
Susan Furtado, Accounting & Administrative Services Manager  
RE: STA's Fiscal Year (FY) 2019-20 Proposed Mid-Year Budget

---

**Background:**

The Solano Transportation Authority (STA) has an adopted budget policy requiring a two-year annual fiscal year budget plan for its proposed expenditures and the proposed means of financing them. The budget is usually revised mid-year and finalized at the end of the fiscal year. When necessary, these budgets are revised to provide STA the basis for appropriate budgetary control of its financial operations for the fiscal year. In June 2019, the STA Board adopted the FY 2019-20 revision as part of the two-year annual fiscal year budget plan.

**Discussion:**

Attachment A is the Proposed Mid-Year Budget Revision for FY 2019-20. The FY 2019-20 Mid-Year Budget Revision is balanced, with the proposed changes to the approved budget modified from \$31.02 million to \$29.58 million, a reduction of \$1.44 million. These changes are primarily due to the delay of the start of project construction, such as the Solano Express Capital and the I-80 Express Lanes Project.

Revenue Budget changes are summarized as follows:

1. The State Transit Assistance Funds (STAF) funding allocation is reduced by \$219,760 to reflect the anticipated project cost and remaining funds will be reprogram for next fiscal year.
2. The Bay Area Toll Authority (BATA) funding in the amount of \$400,000 for the purchase of 50 acres property for transportation improvements and carrying out the Resilient State Route (SR) 37 Program which aims to address resiliency of transportation infrastructure to sea level rise and flooding, traffic congestion, and opportunities for ecological enhancements, transit, multimodal use and public access along the SR 37 corridor from I-80 to US 101.
3. The Transit and Intercity Rail Capital Program (TIRCP) funding for the Solano Express Capital reduced by \$3M due to the delay in the start of the project construction for the Solano Express Capital.
4. The Office of Traffic Safety (OTS) grant funding is increased \$1,406 to reflect the carryover amount for the final project completion scheduled on September 30, 2019. The goal is to increase the number of people that are knowledgeable about safe biking practices in Solano County.
5. The Regional Measure (RM) 2 funding for the I-80/I-680/SR 12 Interchange is increase by \$2M for the ongoing right-of-way acquisition for the project. The I-80 Express Lanes Project RM2 funding is reduced \$847,112 due to the delay in the funding process for the start of the construction of the project.

Other revenue changes are made to reflect the anticipated expenditures and activities for the fiscal year, such as the local member contribution to the Countywide Housing Land Use and the One Bay Area (OBAG) 1 Grant for Safe Routes to School (SR2S) Program in its final term of the grant.

#### FY 2019-20 Expenditure Changes

Changes to the approved budget are reflective of funds carryover and revenue changes as described above. The budget expenditure revisions are as follows:

1. The **Operation and Management** budget has no changes. The STA Operation & Administration budget expenditures were reviewed and no adjustment made to the projected expenditures and activities for the balance of fiscal year.
2. The **Programs** budget is increased by \$419,810. Changes to the budget are due to carryover funds from FY 2018-19 for the continuation of the project, such as the Community Based Transportation Plan (CBTP), the implementation of the Vehicle Share Program and establishing separately the Medical Transports Program, and the addition of the Soltrans Local Taxi Program. The continuation of the Safe Routes to School (SR2S) Program Safety Project, which is in the final phase of the program.
3. The **Project Development** budget is reduced by \$1,972,057 to reflect project funding availability and delivery activities primarily due to delay in the start of construction for the I-80 Express Lanes Project and the Solano Express Capital.
4. The **Strategic Planning** budget is increased by \$118,000. The planning activities and studies are adjusted to reflect the planning activities for the Countywide Housing Land Use, the Rail Network Integration Plan, the Solano ATP/Wayfinding (Bike/Ped), and the Electric Vehicle (EV) Readiness Plan.

The total FY 2019-20 Proposed Mid-Year Budget revenue and expenditure is \$29.58 million. The FY 2019-20 Proposed Mid-Year Budget Revision is balanced for the continued delivery of STA's priority projects.

To ensure conformance with the Office of Management and Budget (OMB) Uniform Guidance (Cost Principles of State, Local, and Indian Tribal Government) and the STA's Accounting Policies and Procedures, the FY 2019-20 Proposed Budget Revision is presented with revisions to the approved budget for FY 2019-20 to reflect changes in the budget revenues and expenditures.

#### **Fiscal Impact:**

The STA's overall FY 2019-20 budget is \$29.58 million, a reduction of \$1.43 million. The revenues and expenditures reduction are based primarily on carryover funds for the continuation of programs and projects activities, and new project studies and programs.

#### **Recommendation:**

Approve the STA's FY 2019-20 Proposed Budget Revisions as shown in Attachment A.

#### Attachments:

- A. STA FY 2019-20 Proposed Budget Revision dated January 8, 2020.





January 8, 2020

REVENUES			EXPENDITURES		
<i>STA Fund</i>	Adopted FY 19-20	Proposed FY 19-20	<i>Operations &amp; Administration</i>	Adopted FY 19-20	Proposed FY 19-20
Members Contribution/Gas Tax (Reserve Accounts)	50,000	50,000	Operations Management	1,844,886	1,844,886
<b>Members Contribution/Gas Tax</b>	153,645	65,996	STA Board of Directors/Administration	50,900	50,900
Transportation Dev. Act (TDA) Art. 4/8	602,636	602,636	Expenditure Plan	50,000	50,000
TDA Article 3	86,948	86,948	Contributions to STA Reserve Account	50,000	50,000
TDA Article 4/4.5	903,194	903,194	<b>Subtotal</b>	<b>\$1,995,786</b>	<b>\$1,995,786</b>
<b>State Transit Assistance Fund (STAF)</b>	5,118,711	4,898,951			
FTA 5310	225,750	225,752	<b>Programs</b>		
MTC - SRTP	130,000	130,000	<b>Commuter Program Management &amp; Administration</b>	292,625	294,675
<b>One Bay Area Grant 2 (OBAG 2)/(STP):</b>	1,458,039	1,568,751	<b>Employer Program</b>	386,024	382,136
<b>Planning/Programming</b>			Solano Express Marketing	204,030	204,030
<b>One Bay Area Grant 2 (OBAG 2): Programs</b>	366,349	507,039	Short Range Transportation Plan (SRTP)	200,000	200,000
<b>One Bay Area Grant 1 (OBAG 1): Programs</b>	140,478	51,580	Transit Management Administration	154,731	154,731
<b>STIP Planning, Programming and Monitoring (PPM)</b>	91,829	68,469	Community Based Transportation Plan (CBTP)	0	165,242
Bay Area Toll Authority (BATA)		400,000	<b>Transit Corridor Implementation</b>	329,086	279,086
<b>Transit &amp; Intercity Rail Capital Program (TIRCP)</b>	3,750,000	750,000	Lifeline Program	10,267	10,267
RM 2 - Admin Revenue	111,859	118,395	Transit Ridership Survey	129,331	129,331
Transportation for Clean Air (TFCA)	406,691	467,853	Suisun/Fairfield Amtrak Operation/Maintenance	100,000	100,000
Active Transportation Program (ATP) 2	250,483	206,068	Safe Route to School Program (SR2S)	587,761	587,761
Office of the Traffic Safety (OTS)	24,862	26,268	Paratransit Coordinating Council (PCC)	25,000	25,000
Countywide Active Transportation Program (ATP)	149,912	130,313	SR2S Safety Project	24,862	26,268
Yolo/Solano Air Quality Management District (YSAQMD)	112,896	105,519	Solano Intercity Taxi Card/Paratransit Program	1,111,404	1,111,404
Abandoned Vehicle Abatement (AVA) Program/DMV	12,000	12,000	ADA in Person Eligibility Program	291,053	291,053
<b>Local Funds - Cities/County</b>	474,600	659,600	CTSA/Mobility Management Program	253,536	253,536
Taxi Scrip Farebox Revenue	150,000	150,000	<b>Vehicle Share Program</b>	150,000	75,000
Partners/Sponsors	186,500	186,500	<b>Medical Transports Program</b>	0	200,000
<b>Subtotal</b>	<b>\$14,957,382</b>	<b>\$12,371,832</b>	Countywide Travel Training/Transit Ambassador Program	240,880	240,880
			<b>One Stop Transportation Call Center Program</b>	291,808	331,808
<b>STA Office Building - Capital</b>			Solano Senior & People with Disabilities Plan	105,016	105,016
Local Fund - Cities/County	6,000,000	6,000,000	Implementation/Committee		
<b>Subtotal</b>	<b>\$6,000,000</b>	<b>\$6,000,000</b>	Transit Coordination/Programs	585,131	585,131
			Soltrans/Benicia Lyft Pilot Program	100,000	100,000
<b>Transportation Funds for Clean Air (TFCA) Program</b>			<b>Soltrans Local Taxi Program</b>		140,000
Transportation for Clean Air (TFCA)	364,493	364,493	<b>Subtotal</b>	<b>\$5,572,545</b>	<b>\$5,992,355</b>
<b>Subtotal</b>	<b>\$364,493</b>	<b>\$364,493</b>			
			<b>Project Development</b>		
<b>Abandoned Vehicle Abatement (AVA) Program</b>			<b>Project Management/Administration</b>	168,700	142,409
Department of Motor Vehicle (DMV)	400,000	400,000	SR 37 Improvement Project	15,000	417,931
<b>Subtotal</b>	<b>\$400,000</b>	<b>\$400,000</b>	Countywide Parking Study	320,160	320,160
			Solano Projects Website	15,683	15,683
<b>Jepson Parkway Project</b>			<b>Solano Express - Capital</b>	5,500,000	2,000,000
Local Fund - Cities/County	100,000	47,359	<b>Jepson Parkway Project</b>	100,000	47,359
<b>Subtotal</b>	<b>\$100,000</b>	<b>\$47,359</b>	<b>I-80/I-680/SR 12 Interchange Project</b>	6,169,948	8,221,004
			Fairgrounds Improvement Project	1,000,000	1,000,000
<b>I-80/I-680/SR 12 Interchange Project</b>			<b>I-80 Express Lanes Project</b>	1,097,112	250,000
RM 2 Funds	6,169,948	8,221,004	North Connector Mitigation/Monitoring Project	50,000	50,000
<b>Subtotal</b>	<b>\$6,169,948</b>	<b>\$8,221,004</b>	Regional Transportation Impact Fee (RTIF) Program	877,902	877,902
			DMV Abandoned Vehicle Abatement (AVA) Program	400,000	400,000
<b>I-80 Express Lanes Project</b>			STA Office Building - Capital	6,000,000	6,000,000
RM 2 Funds	1,097,112	250,000	<b>Subtotal</b>	<b>\$21,714,505</b>	<b>\$19,742,448</b>
<b>Subtotal</b>	<b>\$1,097,112</b>	<b>\$250,000</b>			
			<b>Strategic Planning</b>		
<b>North Connector East Project Closeout/Mitigation</b>			Planning Management/Administration	172,823	172,823
RM 2 Funds	50,000	50,000	Events	14,596	14,596
<b>Subtotal</b>	<b>\$50,000</b>	<b>\$50,000</b>	Model Development/Maintenance	233,005	233,005
			Comprehensive Transportation Plan (CTP)/PDA Follow Up	234,877	234,877
<b>Fairgrounds Improvement Project</b>			Countywide Active Transportation Plan	331,049	331,049
Federal Earmark	250,000	250,000	<b>Countywide Housing Land Use</b>	120,000	125,000
Local Funds - County/Vallejo	750,000	750,000	<b>Rail Network Integration Plan</b>	250,000	300,000
<b>Subtotal</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	Solano ATP/Wayfinding (Bike/Ped)	8,435	31,435
			Electric Vehicle (EV) Readiness	4,723	44,723
<b>Regional Transportation Impact Fee (RTIF) program</b>			Transportation Funds for Clean Air (TFCA) Programs	364,493	364,493
Regional Impact Fee	877,902	877,902	<b>Subtotal</b>	<b>\$1,734,001</b>	<b>\$1,852,001</b>
<b>Subtotal</b>	<b>\$877,902</b>	<b>\$877,902</b>			
<b>TOTAL, ALL REVENUE</b>	<b>\$31,016,837</b>	<b>\$29,582,590</b>	<b>TOTAL, ALL EXPENDITURES</b>	<b>\$31,016,837</b>	<b>\$29,582,590</b>

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DATE: December 30, 2019  
TO: STA Board  
FROM: Anthony Adams, Project Manager  
RE: Approval to submit Transit and Intercity Rail Capital Program (TIRCP)  
Application for Solano Regional Transit Improvements Phase 2

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**Background:**

The goals of the Transit and Intercity Rail Capital Program are to provide monies to fund transformative capital improvements that modernize California's intercity rail, bus (including feeder buses to intercity rail services, as well as vanpool services that are eligible to report as public transit to the Federal Transit Administration), ferry, and rail transit systems to achieve all of the following objectives:

1. Reduce emissions of greenhouse gases
2. Expand and improve transit service to increase ridership
3. Integrate the rail service of the state's various rail operations, including integration with High-Speed Rail
4. Improve transit safety

Pursuant to Senate Bill (SB) 9, the California State Transportation Agency (CalSTA) approved an initial five-year program of projects with the first year being Fiscal Year (FY) 2020-21, with additional five-year programs approved by April 1<sup>st</sup> of each even numbered year thereafter. Approximately \$400M is available in funding.

For TIRCP 2018, STA submitted a \$24.4M application for Solano Regional Transit Improvements. On April 26, 2018 CalSTA informed STA that the grant submittal was being recommended for \$10.788M in funding. A summary list of awarded projects can be found at this [link](#). The awarded components consist of 3 capital improvement projects at:

- Fairfield Transportation Center - \$3M
- Fairgrounds Dr. in Vallejo - \$1.1M
- Santa Clara Ave. in Vallejo/Adjacent to Vallejo Transit Center - \$1.8M

The award also includes electrification of Solano Express, with \$2.7M for 13 electric buses and \$2M to upgrade FAST and SolTrans facilities to allow for future electric bus use.

**Discussion:**

*TIRCP 2020 Funding Cycle*

In follow-up to the previous successful application, STA, in partnership with Solano County Transit (SolTrans), City of Fairfield, City of Suisun City, and City of Vallejo, is preparing to apply for Solano Regional Transit Improvements Phase 2. The focus of this application will be

the improvement of the frequency, reliability, and access to SolanoExpress and our regional transit partners. STA staff has met with Solano County Transit (SolTrans), Fairfield and Suisun Transit (FAST), and Fairfield, Suisun City and Vallejo public works staff over the proceeding weeks and formulated a plan of what would be included in each application, what information would need to be obtained, and how much each element would request.

A pre-application meeting was held with CalSTA and Caltrans on November 8<sup>th</sup> to discuss STA’s proposed project elements. During this meeting, CalSTA staff conveyed support of the integration of regional transit that STA’s application would present. They recommended STA focus on partnerships with other regional transportation partners and to expand connectivity that is offered by SolanoExpress to other regional connections.

The proposed application elements were selected by STA staff based on the previous application success, meetings with partner agencies, and CalSTA direction. The proposed application elements seek to leverage our partnerships with BART, WETA, and Capitol Corridor. The total application amount is \$18M with \$11M being requested for TIRCP funding (Attachment A).

Proposed Application Elements:

- Network Integration Planning for Bus Rapid Transit Lite Implementation
- In-Line Inductive Charging Infrastructure for SolanoExpress
- SolanoExpress Operational, Capital, and Access Improvements
- Parking and Access Improvements at the Fairfield-Vacaville Hannigan Station

*Upcoming Schedule for TIRCP Funding*

Project applications due to Caltrans	Jan. 16, 2020
CalSTA anticipates publishing list of approved projects	Apr. 1, 2020
Anticipated presentation of project list to CTC (at regular meeting)	May 2020

*Local Match Commitment*

TIRCP is encouraging leveraging of state funds to produce the best project for the money. STA is proposing a local match percentage of 39% with local match coming from State Transit Assistance Funds (STAF), Low Carbon Transit Operations Program (LCTOP), Solano Housing Incentive Program (SolHIP), and Bus and Bus Facilities Grant recently received by SolTrans. A breakout of each application element, its funding amount, and local match amount can be found in Attachment B.

\$1.1 million in STAF funds is being recommended as a local match for this \$18M TIRCP application. These STAF funds will be requested in Fiscal Years 2021-22, 2022-23, and 2023-24. If certain elements of the application, with STAF listed as match are not funded through TIRCP, the STAF match would go back to being unprogrammed and would be available for another STAF eligible project or programmed project, subject to Consortium review and STA Board approval. The requested STAF match for this TIRCP application has yet to be reviewed by the STA Transit Consortium.

*Consortium Concurrence and Approval Forthcoming*

While this application and its components has been presented to the individual partners listed in the staff report, but has yet to be presented to the entire SolanoExpress Intercity Transit Consortium. The application components, as well as the State Transit Assistance Funds (STAF) that will be proposed for match, will be presented to the Consortium at their January 28<sup>th</sup> meeting. All projects listed in the TIRCP application have been listed as priority projects, but

have yet to be approved as a suite of projects. If the Consortium has any suggested changes to the proposed use of STAF funds, the application would be amended or retracted.

**Fiscal Impact:**

\$1,100,000 in State Transit Assistance Funds (STAF) are proposed to be programmed as a local match for the \$18M application. All projects listed with an STAF match component are transit projects that have previously been identified as priority projects for regional transit.

**Recommendation:**

Approve the following:

1. The Solano Regional Transit Improvement Phase 2 project list and funding plan as shown in Attachment B;
2. Authorize the Executive Director to submit a TIRCP 2020 application for Solano Regional Transit Improvements Phase 2 for an amount not-to-exceed \$11M in partnership with Fairfield and Suisun Transit (FAST), Solano County Transit (SolTrans), City of Fairfield, City of Suisun City, and City of Vallejo; and
3. Program STAF matching funds for an amount up to \$1.1M.

Attachment:

- A. TIRCP 2020 Project Elements Summary
- B. TIRCP 2020 Elements with Local Match

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### Shared Inductive Charging Infrastructure at Regionally Significant Transit Facilities

STA was successful during TIRCP 2018 and was awarded funding towards the purchase of 13 fully electric long-haul over the road coaches for SolanoExpress. SolanoExpress is a perfect candidate for electrification, as Solano residents commute farther than any other resident in the San Francisco Bay Area. While running long distance routes on electric buses results in significant GHG reduction, it is extremely difficult to run these routes frequently without running out of charge given the relative low range of fully electric buses. Staff diligently researched options to overcome this range issue, and eventually a solution presented itself: Inductive Charging at regionally significant transit facilities.

Inductive Charging Proposed Locations:

- Vallejo Transit Center (SolanoExpress & Napa Vine)
- Walnut Creek BART (SolanoExpress & Contra Costa County Connection)
- Sacramento Valley Amtrak Station (SolanoExpress)
- Suisun Amtrak Station (SolanoExpress & Napa Vine)
- Fairfield Transit Center (SolanoExpress & Napa Vine)

STA has identified five locations of regional significance, all served by multiple commuter bus operators, where inductive charging could be installed to facilitate the electrification of long-haul routes. Napa Valley Vine and Contra Costa County Connection have both indicated that they would utilize the proposed inductive chargers at Walnut Creek BART, the Suisun-Fairfield Amtrak Station, and the Vallejo Transit Center. Sharing these inductive chargers will assist other transit operators in future planning to eventually achieve fully electrified bus service. STA has contacted representatives from BART, CCJPA, SolTrans, and FAST for each proposed location and received approval to plan and implement inductive charging in the near future.

After consulting vendors and transit operators, it was decided that these inductive chargers will be installed with 250kw pads, allowing long-haul coaches to receive roughly 1.25 miles per minute of charge.

WC BART Location					
Route	Dwell Time	Times per Day	Battery SOC Added (%)	Range Added Per Charge (mi)	Total Range Added Per Day (mi)
CCCC 93X	5 minutes	6 times per day	7.4	6.35	38.1
CCCC 95X	5 minutes	16 times per day	7.4	6.35	101.6
CCCC 96X	5 minutes	21 times per day	7.4	6.35	133.35
CCCC 98X	5 minutes	17 times per day	7.4	6.35	107.95
SolanoExpress Yellow Line	10 minutes	23 times per day	14.8	12.6	289.8
Vallejo Transit Center					
SolanoExpress Red Line	5 minutes	63 times per day	7.4	6.35	400.05
SolanoExpress Yellow Line	5 minutes	25 times per day	7.4	6.35	158.75
NVTA 11	5 minutes	16 times per day	7.4	6.35	101.6
NVTA 11x	5 minutes	6 times per day	7.4	6.35	38.1

<b>Suisun Amtrak</b>					
SolanoExpress Red Line	22 minutes	16 times per day	36.1	30.9	494.4
NVTA Vine 21	10 minutes	13 times per day	14.8	12.6	163.8
<b>Sac Valley Station</b>					
SolanoExpress Blue Line	22 minutes	12 times per day	36.1	30.9	370.8
<b>Fairfield Transit Center</b>					
SolanoExpress Blue Line	5 minutes	23 times per day	7.4	6.35	146.05
SolanoExpress Red Line	5 minutes	16 times per day	7.4	6.35	101.6



## SolanoExpress Capital, Access, and Operational Improvements

SolanoExpress serves over 1 million riders annually. During the past year, this ridership has remained steady, while many other transit providers saw ridership decline. This steady ridership is a result of STA's commitment to continuously investment in capital and frequency improvements for SolanoExpress. The next phase of operational improvements will begin with frequency doubling on the north half of the SolanoExpress Red Line, going from 60 minutes to every 30 minutes in July 2020. This increase in frequency is projected to attract up to 37,117 new riders.

### *Improvements at the Fairfield Transit Center*

The Fairfield Transit Center (FTC) is home to two SolanoExpress routes, the Blue Line and Red Line. The previous round of TIRCP in 2018 funded a slip-ramp for eastbound routes directly into FTC that saved approximately 6 minutes for each bus. Westbound SolanoExpress routes still have to navigate numerous traffic signals to reach FTC and to get back out to I-80, delaying each bus about 8 minutes. STA is planning to construct a new SolanoExpress stop for the Blue Line on the westbound on-ramp for I-80 at W. Texas St. A new bicycle/pedestrian connection on W. Texas St, under I-80, to connecting the new stop to parking at the FTC is also included in this proposal.



### *Improvements at the Vacaville Transit Center*

The Vacaville Transit Center (VTC) is the local transit hub for the City of Vacaville and is served by the SolanoExpress Blue Line, connecting Sacramento to BART. This location is planned for substantial development in the near future, with 520 multi-family TOD units being constructed or planned for next to VTC. 250 of these units are market-rate and currently in construction, the additional 270 units are planned to be affordable and/or senior units. While constructing housing around the VTC is expected to increase ridership, unfortunately, the VTC has poor bicycle and pedestrian connections from the

surrounding community and within the transit facility. To address first/last mile connection issues and ensure VMT reductions, a new Class I bike path is planned, which will connect the VTC to the Vacaville Downtown Priority Development Area and run through the new 250 market rate units. Also, a new pedestrian promenade is planned that will provide a direct connection from the 270 affordable and senior housing units to the VTC.

VTC is located adjacent to the I-80 freeway, making it an optimal location for quick on and offs for express bus. To facilitate these movements and make sure buses are not stuck at traffic lights, Transit Signal Prioritization (TSP) is being proposed at three locations; Allison Dr @ VTC, Allison Dr @ Nut Tree Way, Allison Dr @ E Monte Vista Ave. A Clipper ticketing machine is also planned to be purchased and located at the VTC to improve customer experience.



## **Improvements at the Fairfield-Vacaville Hannigan Train Station**

The recently opened Fairfield-Vacaville Intermodal Station is the newest stop along the Capitol Corridor. The station is the centerpiece of the 2011 Fairfield Train Station Specific Plan, which calls for a new mixed-use development of 6,800 new housing units and a few hundred thousand square feet of retail space. The goal of the plan is the creation of a transit oriented development that allows for walkable and bikeable neighborhoods that feed into a high quality transit service.

### *Parking Lot Expansion*

When the Fairfield-Vacaville Hannigan station began offering service in November 2017, it was offering 132 of parking spaces, about 1/3 of the 408 spaces planned. By January 2019 the station parking lot was at capacity, with 100% of the spaces being occupied. In response, and with limited resources, the City of Fairfield constructed a gravel parking lot which added an additional 50 parking spaces. As of August 2019, a parking space occupancy of 75% was observed, meaning 10 more parking spaces were occupied than was even available in 2018. A parking demand study, led by DKS associates, projects that the 187 available spaces will reach 100% capacity between 2021 and 2022. The strong ridership growth at this new station, coupled with the thousands of new housing units planned in the area, means that more parking will need to be provided. These new parking spots will be needed if the station's ridership is to expand to the over 100,000 riders annually that is projected. Providing safety features, lighting, parking with solar arrays, a park and ride lot, and electric vehicle charging stations are all amenities that will attract ridership. With 15.4% of all commuters using carpools almost double the national average, this will be both an origin and a destination for casual and programmed carpools. 20 electric charging stations are included in this portion of the application component.

312 TOD housing units are planned adjacent to the train station on the south entrance. To ensure the bike/ped connectivity of this and future housing developments, a Class I path is planned from the south entrance of the train station that connects to Vanden High School and Travis Air Force Base (the County's largest employer). This first/last mile project will facilitate VMT reduction and promote the future growth of TOD housing around the new station.



## **Network Integration Planning**

SolanoExpress is a premium express bus service connecting Solano cities along the I-80 and I-680 corridors to the SF Bay Area and Sacramento by integrating with regional transit services such as WETA Ferry, Capitol Corridor, and BART.

### *Real-time Transit Coordination Equipment*

Service integration of these regional transit providers is essential for long distance riders who must switch modes. The scenario where a train is delayed, causing a traveler to miss their connecting bus and wait for half an hour, is all too common. STA seeks to coordinate with BART, WETA Ferry, and Capitol Corridor to align schedules and procure equipment for SolanoExpress operations staff that would allow them to communicate delays to and from other regional transit services. This communication and coordination equipment would allow a SolanoExpress bus to wait an extra 5 minutes for the Ferry boat to arrive rather than leaving dozens of riders stranded. Coordinating and integrating SolanoExpress with our other regional transit providers will create a more pleasant and seamless travel experience.

### *BRT Lite Transition and Electrification Plan*

In addition to connecting to other regional transit services, STA seeks to transition SolanoExpress to Bus Rapid Transit (BRT) Lite by improving the frequency, in-haul line time, and access to the service. To accomplish this, capital improvements such as transit signal prioritization, adaptive ramp metering, implementation of managed lanes of freeways, improved bus stop shelters, and branding. In some cases, this will require new stops that are in-line facilities. These facilities will allow service to be provided to important destinations near I-80, while maintaining directness and speed for through riders.

The primary goals of the transition to BRT Lite are to provide increased frequency and speed. These factors have consistently been shown to be most important to attracting and retaining riders. Most recently, these goals were strongly supported by the Transit Center Report, "Who's On Board 2016, What Today's Riders Teach Us About Transit That Works". In listing "What People Value in Transit" the report states, "The two most important factors driving satisfaction with transit are service frequency and travel time."

To implement the goal of full electrification of SolanoExpress, and to comply with the California Air Resources Board (CARB), a comprehensive plan of charging facilities and supporting infrastructure must be created. While SolanoExpress service providers SolTrans and FAST have preliminary electrification plans, the unique circumstances involved in electrifying the high mileage routes that SolanoExpress runs demonstrates a need for a comprehensive plan.

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<b>Proposed 2020 TIRCP Capital Projects</b>		<b>Total Cost</b>	<b>TIRCP Request</b>	<b>Local Match (39%)</b>	<b>Match Source</b>	<b>Year of CON</b>
<b>Network Integration Planning</b>						
Real-time transit coordination equipment	\$ 600,000	\$ 550,000	\$ 50,000	State Transit Assistance	2021	
SolanoExpress Bus Rapid Transit Implementation and Electrification Plan	\$ 600,000	\$ 550,000	\$ 50,000	State Transit Assistance	2021	
<b>In-Line Charging Infrastructure</b>						
5 Locations (Vallejo Transit Center, Suisun Amtrak, WC BART, Sac Valley Station, Fairfield Transit Center)	\$4,200,000	\$2,700,000	\$1,500,000	Bus and Bus Facilities Grant/ LCTOP	2022	
<b>Improvements at the Fairfield Transit Center</b>						
New SolanoExpress Stop at WB I-80 and West Texas	\$1,500,000	\$1,150,000	\$350,000	State Transit Assistance	2023	
West Texas St Ped Connection	\$2,500,000	\$2,000,000	\$500,000	State Transit Assistance	2023	
<b>Improvements at the Vacaville Transit Center</b>						
Bike/Ped Connection and Access Improvements	\$3,500,000	\$1,600,000	\$1,900,000	SubHIP	2021	
Transit Signal Prioritization Improvements	\$300,000	\$225,000	\$75,000	State Transit Assistance	2021	
Ticketing Improvements for SolanoExpress	\$300,000	\$225,000	\$75,000	State Transit Assistance	2021	
<b>Improvements at the Fairfield-Vacaville Train Station</b>						
Train Station Parking Lot (119 spaces)	\$2,000,000	\$1,500,000	\$500,000	ENV and PS&E by City of FF	2022	
Bike/Ped Connection and Access Improvements	\$2,500,000	\$500,000	\$2,000,000	SubHIP	2022	
<b>Total</b>	<b>\$18,000,000</b>	<b>\$11,000,000</b>	<b>\$7,000,000</b>			

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DATE: December 30, 2019  
TO: STA Board  
FROM: Robert Guerrero, Director of Planning  
RE: Modification to the Solano Transportation Authority's Mission Statement

---

**Background:**

As the Solano Transportation Authority updates the agency's Comprehensive Transportation Plan (CTP), a chapter dedicated to Equity has been created – part of this process requiring an internal review of how STA has addressed issues of equity in the past and how equity is embedded into our agency's mission. Previously, the STA has addressed equity informally or specifically through past projects and programs. Examples include work completed as part of the Solano Lifeline Program for low income residents, Community-Based Transportation Plans, Climate Action Plans, various Mobility programs for older adults and persons with disabilities, Safe Routes to School programs and projects for students.

Part of the process for completing the Equity has been the establishment of the Equity Working Group -- their primary purpose is to discuss issues of equity within the county, how they relate to transportation, and how STA can be more proactive in addressing inequities. The group has helped to review the Equity Chapter and create the Transportation Equity Guiding Principles – to be formally adopted by the STA. The group has met four times since March 2019 and helped facilitate two public workshops presenting the Transportation Equity Guiding Principles.

**Discussion:**

At the Equity Working Group's first meeting on March 13<sup>th</sup>, 2019, the STA's mission statement became a topic of discussion. The current mission statement reads "To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality". Although the Equity Working Group viewed the mission statement favorably, members of the Committee noted the mission statement fails to answer the question of "For who?" Thus, the suggestion to add the words "for all" to the end of the mission statement. The new mission statement would then read: "To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality **for all.**"

Albeit a small change, the inclusion of "for all" is impactful – it carries a reassurance that the work completed by the STA embeds equity, that all projects and investments are chosen with careful consideration, and that the STA recognizes the diverse groups they service and seeks to address the varying needs of those groups. The Equity Working Group unanimously recommended the STA Board consider making this amendment to the STA's Mission Statement.

**Fiscal Impact:**

None.

**Recommendation:**

Approve the modification to STA's Mission Statement as shown in Attachment A.

Attachment:

- A. STA's Modified Mission Statement

**STA's Mission Statement**

**“To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality for all.”**

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DATE: December 30, 2019  
TO: STA Board  
FROM: Daryl K. Halls, Executive Director  
RE: Selection of 2020 STA Chair and Vice Chair

---

**Background:**

The STA Board policy for selection of Board Chair and Vice-Chair is identified in the STA's Joint Powers Agreement and stipulates that, "the members of the Transportation Authority shall select a chairperson and a vice-chairperson for the Transportation Authority, each of whom shall serve one year terms." Historically, the selection of the STA's Chair and Vice-Chair has taken place at the discretion of the STA Board. In February 2000, the STA Board established a policy to rotate the annual selection of the Chair and Vice-Chair among the STA's eight member agencies. As part of the action, the Board reserved the flexibility to juggle the rotation if the prospective incoming Chair was a recently appointed member of the STA Board. The intent of this policy is to provide the new Board Member with the opportunity to accumulate at least one year of experience on the STA Board before assuming the role and expanded responsibilities of STA Board Chair.

When the policy was adopted, the rotation was scheduled to begin in calendar year 2003 after the current two Board Members on the 2001 Executive Committee had served their term as STA Chair (former Mayor of Rio Vista Marci Coglianesse and former Solano County Supervisor John Silva). Beginning in 2003, the next Chair in the rotation would then come from the member agency whose representative had last served as STA Chair.

The selection of the STA's Executive Committee remains at the discretion of the new STA Chair. In 2000, then STA Chair Dan Donahue, former Council Member from the City of Vallejo, modified the membership of the STA's Executive Committee by inviting the outgoing Chair to remain on the Executive Committee with the new Chair, Vice-Chair and a fourth Board member. In recent years, the STA Chair has opted to include Solano County's representative to the Metropolitan Transportation Commission (MTC) on the Committee due to the important role MTC plays in determining funding for various transportation projects and programs. In order to comply with the Ralph M. Brown Act, a total of four members of the STA Board, one less than a quorum, are allowed to serve on the Executive Committee. This complement of past, current and prospective STA Chairs on the Executive Committee serves to provide a continuity of leadership and policy direction from the STA Board to STA staff.

**Discussion:**

The current STA Chair is City of Fairfield Mayor Harry Price and the current Vice-Chair is City of Dixon Mayor Thom Bogue. Typically, the selection of Chair and Vice-Chair takes place at the January meeting each year and the new Chair begins running the Board meeting at the February Board meeting.

Listed below is the updated schedule for rotation of STA Chair based on the STA Board policy:

<u>Year</u>	<u>Agency</u>
2019	Fairfield (current)
2020	Dixon
2021	Vacaville
2022	Vallejo
2023	Benicia
2024	Rio Vista
2025	Solano County
2026	Suisun City
2027	Fairfield

Staff is requesting the STA Board select a Chair and Vice-Chair for 2020 at its meeting of January 8, 2020. The selection of the Chair and Vice Chair is at the discretion of the STA Board. Following the Board selection of the 2020 Chair and Vice-Chair, the new Chair is then responsible for designating the Executive Committee for 2020.

**Recommendation:**

Approve the following:

1. Selection of the STA Chair for 2020 commencing with the STA Board Meeting of February 12, 2020;
2. Selection of the STA Vice-Chair for 2020 commencing with the STA Board Meeting of February 12, 2020; and
3. Request the new Chair designate the STA Executive Committee for 2020.



DATE: December 30, 2019  
TO: STA Board  
FROM: Robert Guerrero, Director of Planning  
RE: Solano Housing Investment Partnership (SolHIP) Update

---

**Background:**

The STA Board authorized up to a \$60,000 funding match with the cities and the County of Solano to form the Solano Housing Investment Partnership (SolHIP) on June 12, 2019. The match funding from the cities and the County of Solano were anticipated to come from Senate Bill 2: Building Homes and Jobs Act (SB2) in which Solano County would receive \$1.5 million in planning funds based on population size. The SolHIP was created to recognize Solano cities' and County housing capacity and seek solutions for housing production countywide, particularly affordable housing, to meet the Regional Housing Need Allocation and Priority Development Area implementation

Attachment A includes the scope of work for the Solano Housing Investment Partnership.

**Discussion:**

The STA has obtained consultant services (Placeworks) to assist member agencies to submit applications for the SB2 planning fund program. Applications were due by November 30<sup>th</sup>. All seven cities and the County of Solano has submitted their applications on time and are anticipated to receive planning funds for housing implementation by mid-2020. This was the first step to undertaken the SolHIP partnership. The next step is for the seven cities and the County to approve their SolHIP agreement now that the SB2 housing funding is secured. Currently, Fairfield and Suisun City have completed the agreements with the remaining six agencies on schedule for council or board approval in January or early February.

Concurrently, STA staff, with the assistance from Placeworks, have begun scheduling meetings with each city that have joined the SolHIP partnership to focus on their housing production needs and grant programs to potentially address them. The consultants will continue to provide technical assistance in tracking housing programs and grant writing assistance for members of the SolHIP. Andrea Howard from Placeworks has been invited to provide an update presentation at the January 8<sup>th</sup> STA Board meeting to introduce their team and provide a summary of anticipated activities in the next coming months.

**Fiscal Impact.**

None at this time.

**Recommendation:**

Informational.

Attachment:

A. Solano Housing Investment Partnership (SolHIP) Scope of Work

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## Solano Housing Investment Partnership (SolHIP) Scope of Work

(rev. August 9, 2019)

**Purpose:** The purpose of the proposed Solano Housing Investment Partnership (SolHIP) is for Solano's eight local agencies to partner with the STA to accomplish the following goals:

- create and categorize an inventory of housing sites, with a focus on catalyst housing sites within Priority Development Areas (PDA) to develop and implement strategies to move these projects towards development;
- recommend policy options available for Solano's seven cities and the County (including best practices) that want to provide for more housing options and meet their Regional Housing Needs Assessment (RHNA) targets;
- identify and examine public and private funding sources; and
- develop and implement strategies to move these projects towards development.

### Scope of Work:

- 1) Develop an inventory of potential housing sites in all seven (7) cities and in unincorporated Solano County. The sites will be categorized by tiers, with tier 1 being fully entitled sites, tier 2 being sites that could be developed in the short-term (1 to 3 years) with predevelopment work and/or infrastructure investment, and tier 3 sites being those that could be developed in the longer term (3 years and beyond). The sites shall be mapped and made electronically available in a GIS ready format. In the case of Tier 1 housing developments, identify with some specificity what actions need to be taken to move those projects to construction. The inventory of sites will consider factors such as size, location efficiency, access to opportunity, funding criteria, opportunities for CEQA streaming and climate adaptation.
- 2) Examine and recommend policy options, using case studies and best practices, to identify potential zoning, development review processes, development fee changes and other policy areas that could be implemented to spur additional housing development. This should include an evaluation of Accessory Dwelling Unit (ADU) ordinances, affordable housing and prohousing framework pursuant to Gov Code Section 65589.9.
- 3) Identify and summarize potential public and private funding sources that can be accessed to help create additional housing opportunities, specifically affordable housing located in PDAs adjacent to regional transit service. The summary should include details on the funding sources, timing of the funding, funding restrictions and key contacts. This section should also evaluate current legislative housing funding proposals.
- 4) Provide technical assistance to cities that need support to address state and regional housing requirements and to submit for regional and state funding programs and countywide coordination with the Association of Bay Area Governments (ABAG), State Housing and Community Development Agency (HCD), the Strategic Growth Council (SGC), Office of Planning and Research (OPR) and other relevant agencies.

- 5) Develop product type, conceptual design criteria and project feasibility to encourage housing and mixed-use development in each community's downtown area. This should include a discussion of how the communities can encourage this type of development (policy changes, funding, etc.).
- 6) Identify local and state resource agencies that have vested interests in partnering for the purposes of housing and employment production in Solano County



DATE: December 30, 2019  
TO: STA Board  
FROM: Brent Rosenwald, Planning Assistant  
Robert Guerrero, Director of Planning  
RE: Solano Priority Conservation Area (PCA) Update

---

**Background:**

The Association of Bay Area Governments (ABAG) initially began designating regional Priority Conservation Areas (PCA) in 2007. PCAs are locally identified areas for conservation which provide important agricultural, natural resource, historical, scenic, cultural, recreational, and/or ecological values and ecosystem functions. Solano County currently has six approved ABAG PCA designations:

<u>PCA</u>	<u>Sponsor Agency</u>
• Vacaville-Fairfield-Solano Greenbelt and Cement Hill	City of Fairfield
• Blue Ridge Hills (Vaca Mountains)	Solano County
• Western Hills (including part of the Vallejo Lakes Property)	Solano County
• Tri City and County Cooperative Planning Area	Solano County
• Bay Trail and Ridge Trail	ABAG
• Suisun Valley	Solano County

On September 14, 2016, the STA Board approved the Solano Priority Conservation (PCA) Assessment and Implementation Plan which included these PCA designations as well as other potential PCA locations for future consideration. To date, Solano County has received \$3.25 million in transportation funding from STA for projects located in PCA designated locations as part of the North Bay PCA program.

**Discussion:**

In May 2019, ABAG requested a call for additional PCAs as part of the new Bay Area Regional Transportation Plan Update. All Letters of Interest detailing each submittal were due to MTC on September 16, 2019. Solano County submitted two new PCAs and requested an adjustment to expand the Tri City and County Cooperative Planning Area. In addition, the City of Vallejo indicated they were going to submit three new PCA designations for a portion of Mare Island, the White Slough Area and the Napa Sonoma Marshes Wildlife Area. On January 15, 2020, City Council or County Board of Supervisors resolutions for new PDAs, PCAs and PPAs, as well as PDA VMT-reduction letters of confirmation (for Cities and counties with PDAs that meet "Connected Community" transit criteria), are due. Following this deadline, MTC will review submittals; it is currently unknown when the designations will be finalized.

STA staff is anticipating additional PCA funding to be available as part of the next One Bay Area Grant (OBAG) federal funding cycle in FY 2022-23. These newly designated PCAs, along with the previously designated PCAs would be eligible for future PCA funding.

**Fiscal Impact**

None at this time.

**Recommendation:**

Informational.

Attachments:

- A. Solano County Priority Conservation Area List
- B. Solano County Priority Conservation Area Map

PCAs = One modified, five new

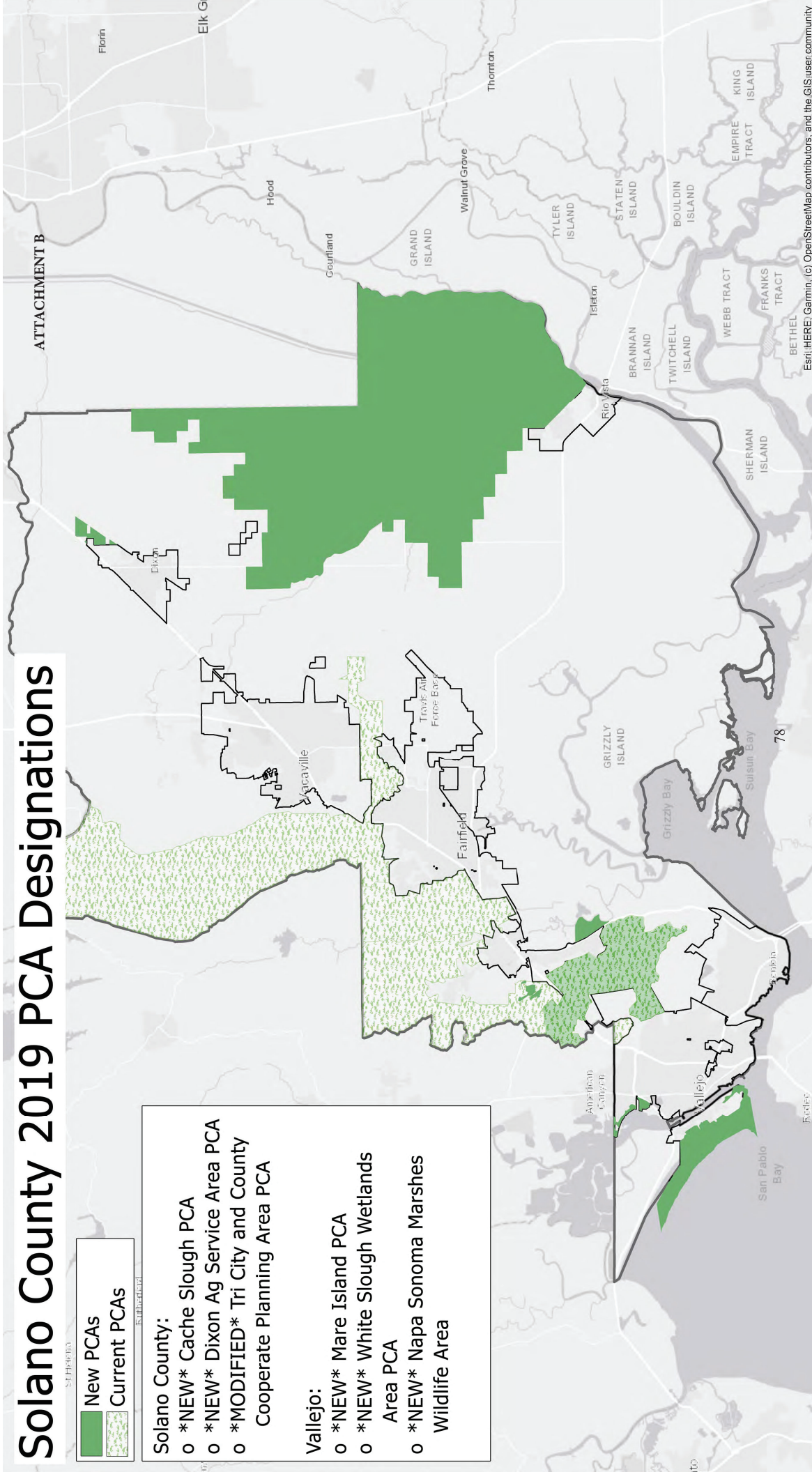
- Solano County:
  - o \*NEW\* Cache Slough PCA (65,500 acres)
  - o \*NEW\* Dixon Ag Service Area PCA (500 acres)
  - o \*MODIFIED\* Tri City and County Cooperate Planning Area PCA (10,000+ Acres)
    - Modified take a way a section above Vallejo and add within the Suisun Marsh.
  - o No submitted changes to the Blue Ridge Hills PCA, Vacaville-Fairfield-Solano Greenbelt PCA, Western Hills PCA, or Suisun Valley PCA.
- Vallejo:
  - o \*NEW\* Mare Island PCA
  - o \*NEW\* White Slough Specific Plan Wetlands Area
  - o \*NEW\* Napa Sonoma Marshes Wildlife Area

# Solano County 2019 PCA Designations



- Solano County:**
- o \*NEW\* Cache Slough PCA
  - o \*NEW\* Dixon Ag Service Area PCA
  - o \*MODIFIED\* Tri City and County Cooperate Planning Area PCA

- Vallejo:**
- o \*NEW\* Mare Island PCA
  - o \*NEW\* White Slough Wetlands Area PCA
  - o \*NEW\* Napa Sonoma Marshes Wildlife Area



Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community



DATE: December 30, 2019  
TO: STA Board  
FROM: Triana Crighton, Assistant Planner  
Robert Guerrero, Director of Planning  
RE: Status of 2019 Solano Priority Development Areas (PDAs) Designations

---

**Background:**

The Solano Transportation Authority (STA) and its member agencies have identified opportunity areas called Priority Development Areas (PDA) to prioritize housing and job growth in each city near transit locations. Solano County initially had 8 PDAs in 2008. These were selected by the cities and County of Solano and formally approved by the Association of Bay Area Governments (ABAG) for future focused planning and implementation. Since then, Solano County has increased the number of PDAs to 13.

The significance of PDAs for the STA is that transportation funding was prioritized for those locations since the first federal One Bay Area Grant (OBAG) cycle in 2013. Solano County was required to program 50% of the county OBAG share (approximately \$10 million) within PDAs. This funding requirement and amounts carried over into OBAG 2 and will likely be similar in the 2022-23 OBAG 3 cycle.

The existing PDAs are as follows:

- Benicia: Downtown Benicia PDA, Northern Gateway/Benicia Industrial Park PDA
- Dixon: Downtown Dixon PDA
- Fairfield: North Texas Core PDA, Fairfield Downtown South PDA, West Texas Gateway PDA, Fairfield-Vacaville Train Station PDA
- Rio Vista: Rio Vista Downtown PDA
- Suisun City: Downtown & Waterfront PDA
- Vacaville: Downtown Vacaville PDA, Allison Area PDA
- Vallejo: Sonoma Blvd PDA, Vallejo Downtown & Waterfront PDA

**Discussion:**

As part of MTC's Horizon's/Plan Bay Area 2050, ABAG provided an opportunity opened for cities and the County to designate new PDAs and modify current ones. This duration of this process lasted from September 2019 to December 2019 – for each submittal, cities and the County were required to complete a Letter of Interest. Jurisdictions were able to submit Letters for new and/or modified PDAs, Priority Conservation Areas (PCAs), and a new designation Priority Production Areas (PPAs). In total, there were submissions for four modified PDAs and six new PDAs. The cities of Benicia, Dixon, and Suisun City did not submit any new or modified PDAs. City of Fairfield submitted modifications to their Fairfield-Vacaville Train Station PDA and the Downtown South/West Texas Gateway/North Texas Street Core PDAs. Rio Vista submitted for a new Airport/Church Road PDA. Vacaville submitted a request to expand the boundaries of their Allison Area PDA. Vallejo submitted for five new PDAs and modifications

to the Sonoma Blvd PDA. These submittals are currently being reviewed by MTC. On January 15, 2020, City Council or County Board of Supervisors resolutions for new PDAs, PCAs and PPAs, as well as PDA VMT-reduction letters of confirmation (for Cities and counties with PDAs that meet "Connected Community" transit criteria), are due. Following this deadline, MTC will review submittals; it is currently unknown when the designations will be finalized.

Please see the attached list and map for more details.

**Fiscal Impact:**

None at this time.

**Recommendation:**

Informational.

Attachments:

- A. 2019 PDA Designations List
- B. 2019 PDA Designation Map
- C. 2019 PDA, PCA, PPA Designations Maps



## Solano County Update PDAs

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PDAs = four modified, six new PDAs

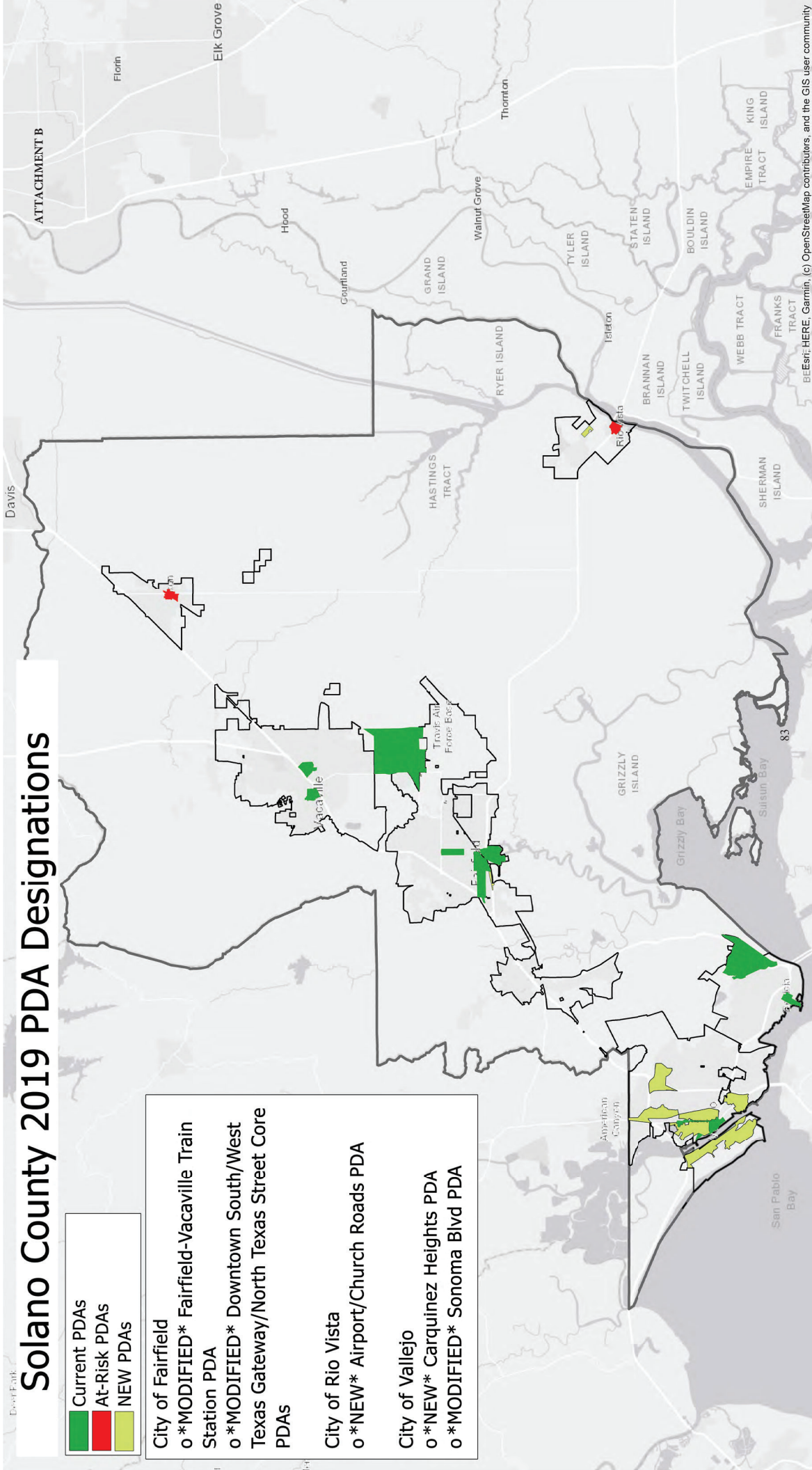
- Benicia, Dixon, Suisun City, : NO NEW PDAs.
- Fairfield:
  - o \*MODIFIED\* Fairfield-Vacaville Train Station PDA
    - This is not a submittal to alter the boundaries, but to adopt or amend a plan, EIR, or zoning. Highlights the Inclusion a few small parcels at the North-west side of the current PDA.
  - o \*MODIFIED\* Downtown South/West Texas Gateway/North Texas Street Core PDAs
    - This is not a submittal to alter the boundaries, but to adopt or amend a plan, EIR, or zoning. Highlights the Inclusion parcels to the south-west side of the current PDAs and a change within the West Gateway PDA.
- Rio Vista:
  - o \*NEW\* Airport/Church Roads PDA
- Vacaville:
  - o \*MODIFIED\* Allison Policy Plan PDA
    - Request to expand boundaries
- Vallejo:
  - o \*NEW\* Carquinez Heights PDA (345 acres)
  - o \*NEW\* Mare Island PDA
  - o \*NEW\* Solano 360/I-80/SR-37 Gateway
  - o \*NEW\* Central Corridor West
  - o \*NEW\* Central Corridor East
  - o \*MODIFIED\* Sonoma Blvd PDA
    - This is not a submittal to alter the boundaries, but to adopt or amend a plan, EIR, or zoning.

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# Solano County 2019 PDA Designations

- Current PDAs
- At-Risk PDAs
- NEW PDAs

- City of Fairfield**
  - o \*MODIFIED\* Fairfield-Vacaville Train Station PDA
  - o \*MODIFIED\* Downtown South/West Texas Gateway/North Texas Street Core PDAs
- City of Rio Vista**
  - o \*NEW\* Airport/Church Roads PDA
- City of Vallejo**
  - o \*NEW\* Carquinez Heights PDA
  - o \*MODIFIED\* Sonoma Blvd PDA



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# Solano County 2020 Land Use Designations

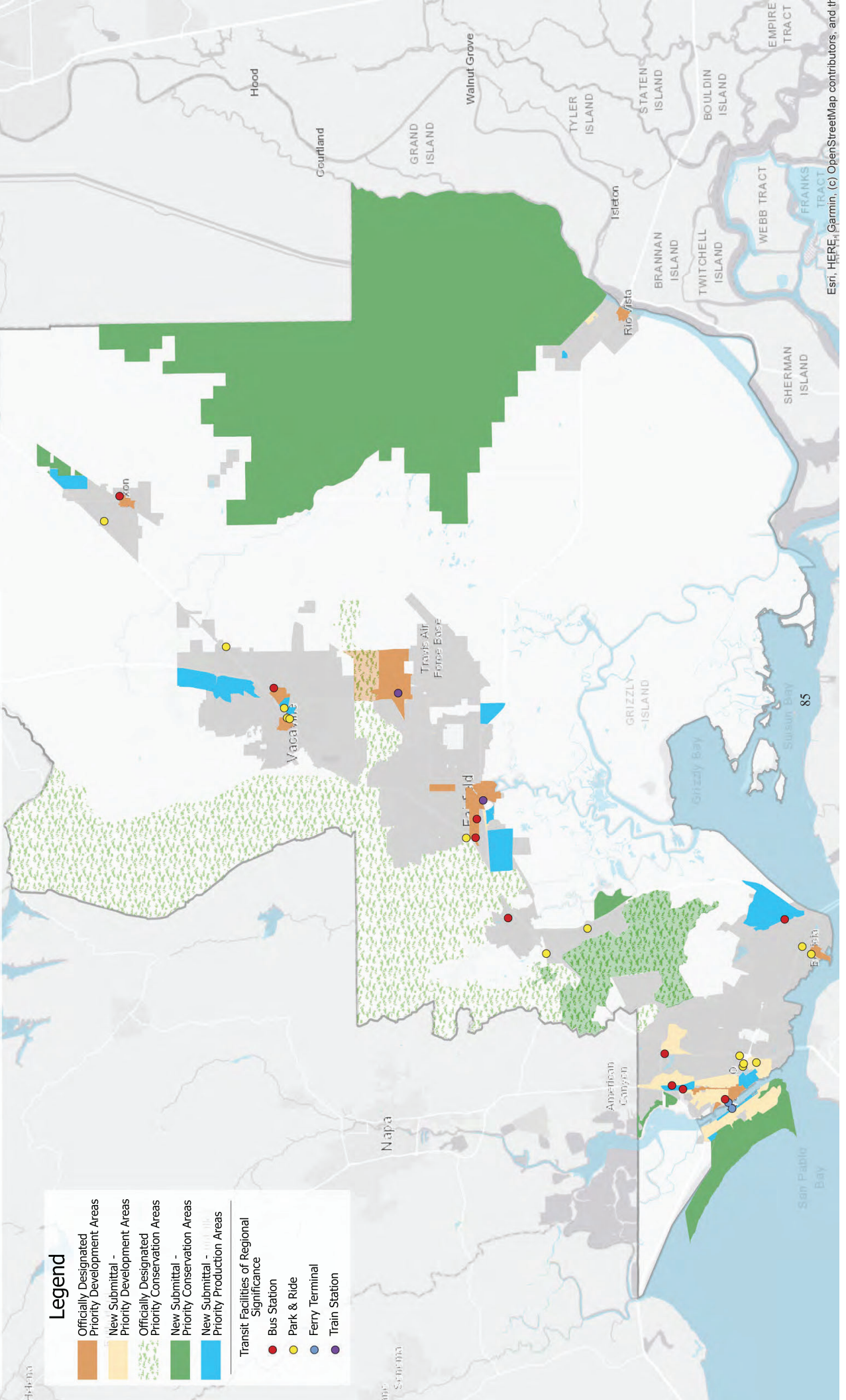
- Priority Development Areas, Priority Conservation Areas, Priority Production Areas -

## Legend

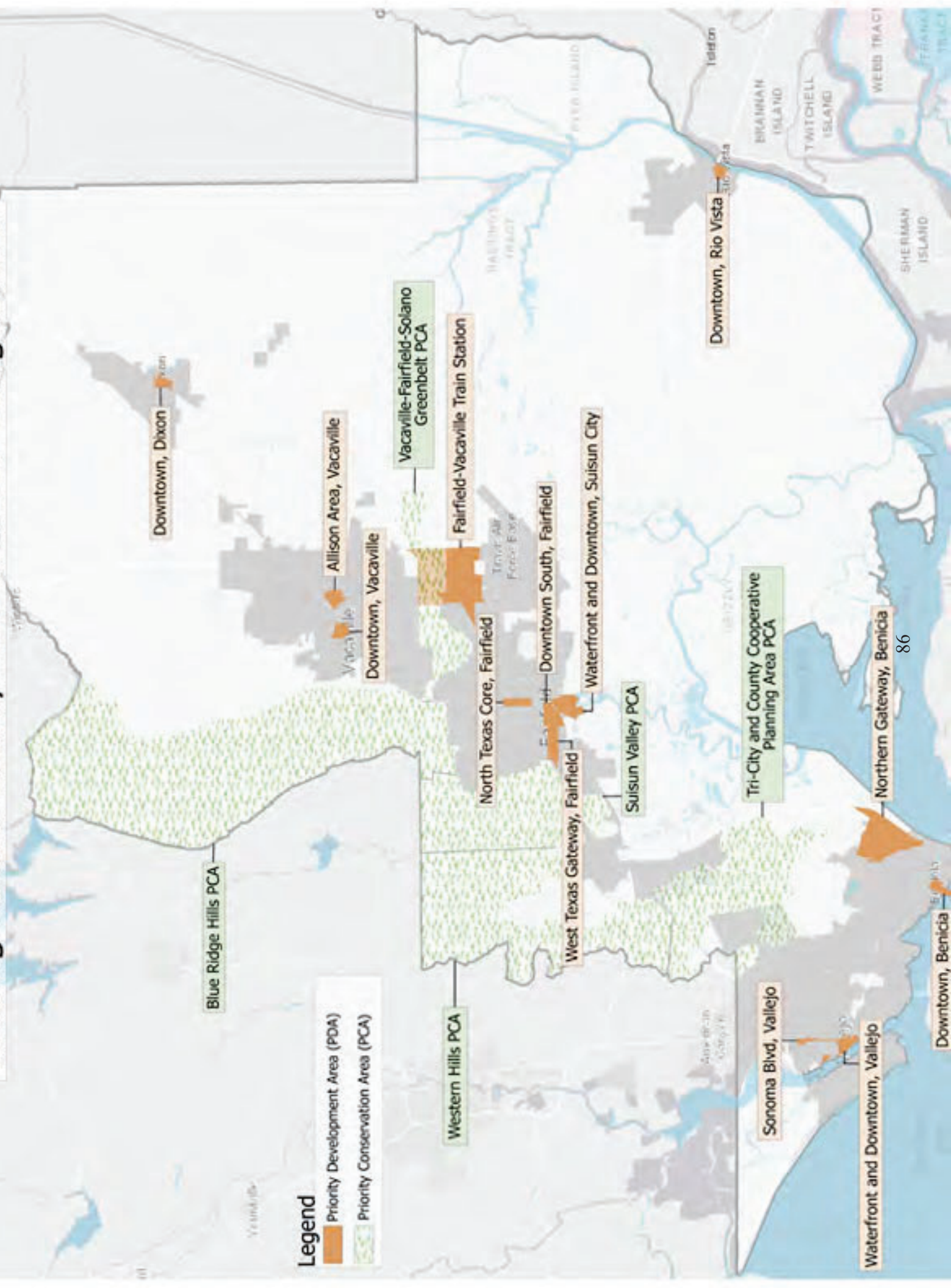
- Officially Designated Priority Development Areas
- New Submittal - Priority Development Areas
- Officially Designated Priority Conservation Areas
- New Submittal - Priority Conservation Areas
- New Submittal - Priority Production Areas

## Transit Facilities of Regional Significance

- Bus Station
- Park & Ride
- Ferry Terminal
- Train Station



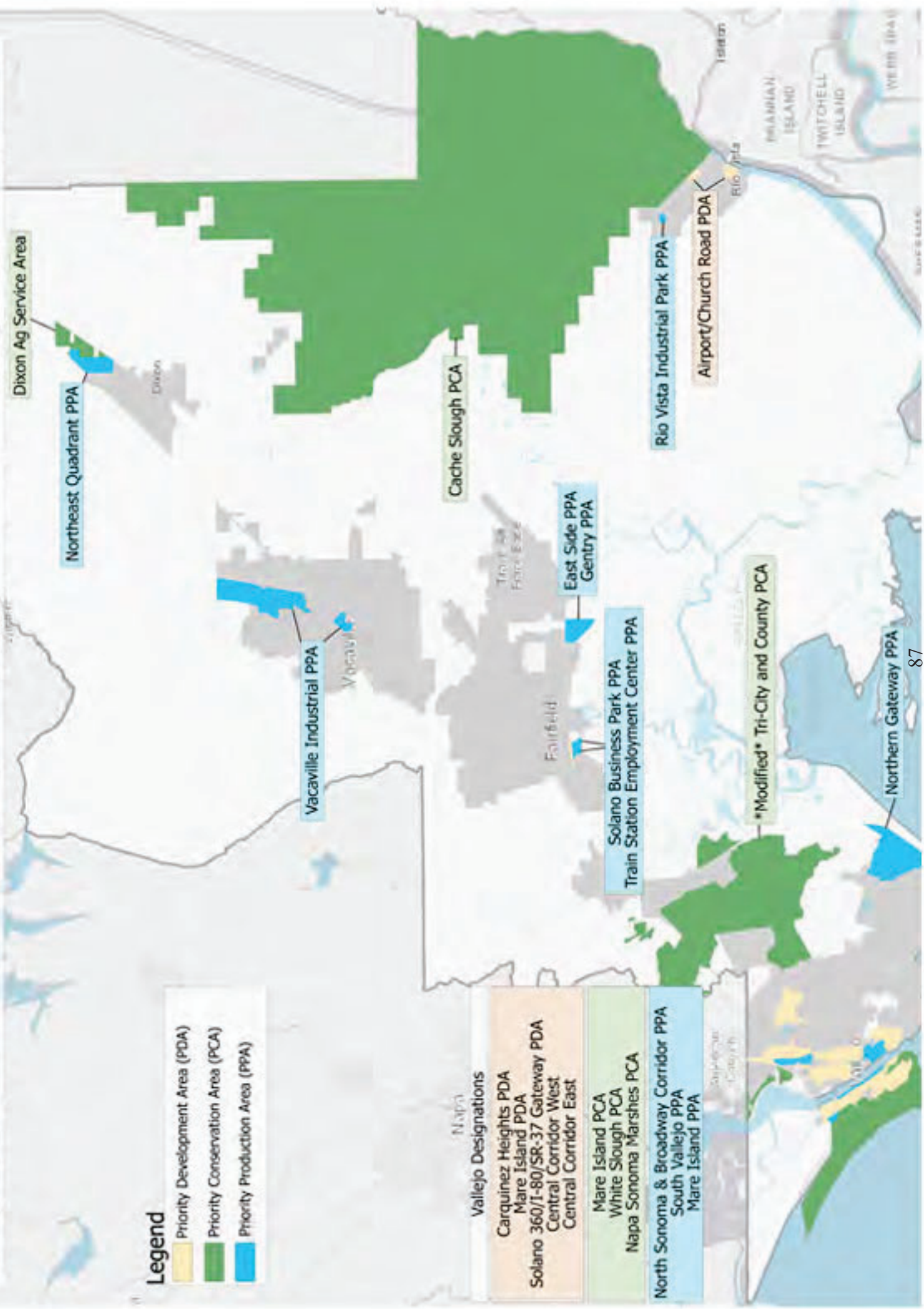
# Existing Solano County PDA and PCA Designations



## Legend

- Priority Development Area (PDA)
- Priority Conservation Area (PCA)

# Proposed New Solano County PDA, PCA, and PPA Designations (2019)



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DATE: December 30, 2019  
TO: STA Board  
FROM: Robert Guerrero, Director of Planning  
RE: Solano Priority Production Area (PPA) Update

---

**Background:**

In May 2019, the Metropolitan Transportation Commission/Association of Bay Area Governments (MTC/ABAG) released a call for Letters of Interests for a new pilot land use designation called the Priority Production Areas (PPAs). The new designation was focused on planned land use with high concentration of industrial employment locations and is part of the new Bay Area Regional Transportation Plan.

The pilot PPA designation was developed in response to the Bay Area's shrinking available land for industrial manufacturing locations and the resulting loss of access to workforce job opportunities. MTC/ABAG recognized the importance of providing for middle income jobs through industrial uses as critical to achieving equity and economic development goals. In addition, they recognized industrial land as essential to maintaining linkages between businesses, supporting a supply chain that sustains the regional economy.

**Discussion:**

Solano County cities responded to the call for Letters of Interest with eleven (11) PPA requested designations (Attachment A). Each city made a request for at least one location in their jurisdiction to be designated as a PPA. Most of the new PPA designations are consistent with Solano Economic Development Corporation's (EDC) in partnership with Solano County and the seven Cities. The report identifies catalyst economic areas throughout Solano County that would stimulate job opportunities developed by Solano Economic Development Corporation's (EDC) Moving Solano Forward Report.

It is likely that MTC/ABAG will set aside transportation funds to implement projects for access improvements to PPAs. The goal will likely be to preserve, enhance and create new industrial/manufacturing activities to address issues noted in the background section of this report. On January 15, 2020, City Council or County Board of Supervisors resolutions for new PDAs, PCAs and PPAs, as well as PDA VMT-reduction letters of confirmation (for Cities and counties with PDAs that meet "Connected Community" transit criteria), are due. Following this deadline, MTC will review submittals; it is currently unknown when the designations will be finalized.

**Fiscal Impact:**

None at this time.

**Recommendation:**

Informational.

Attachments:

- A. Solano County Priority Production Area List
- B. Solano County Priority Production Area Map

PPAs = 11 new


- Benicia:
  - o \*NEW\* Benicia Industrial PPA
    - Conversion of the current Benicia Industrial Park PDA to PPA designation
- Dixon:
  - o \*NEW\* Northeast Quadrant PPA
- Fairfield:
  - o \*NEW\* Solano Business Park PPA
  - o \*NEW\* Train Station Employment Center PPA
- Rio Vista:
  - o \*NEW\* Rio Vista Industrial Park PPA (97 acres)
- Suisun City:
  - o \*NEW\* East Side PPA (355+ acres)
  - o \*NEW\* Gentry PPA (75+ acres)
- Vacaville:
  - o \*NEW\* Vacaville Industrial PPA
- Vallejo:
  - o \*NEW\* North Sonoma & Broadway Corridor PPA (200 acres)
  - o \*NEW\* South Vallejo
  - o \*NEW\* Mare Island

# Solano County 2019 PPA Designations

ATTACHMENT B



Dixon

 New PPAs

**City of Benicia**  
 o \*NEW\* Benicia Industrial PPA

**City of Dixon**  
 o \*NEW\* Northeast PPA

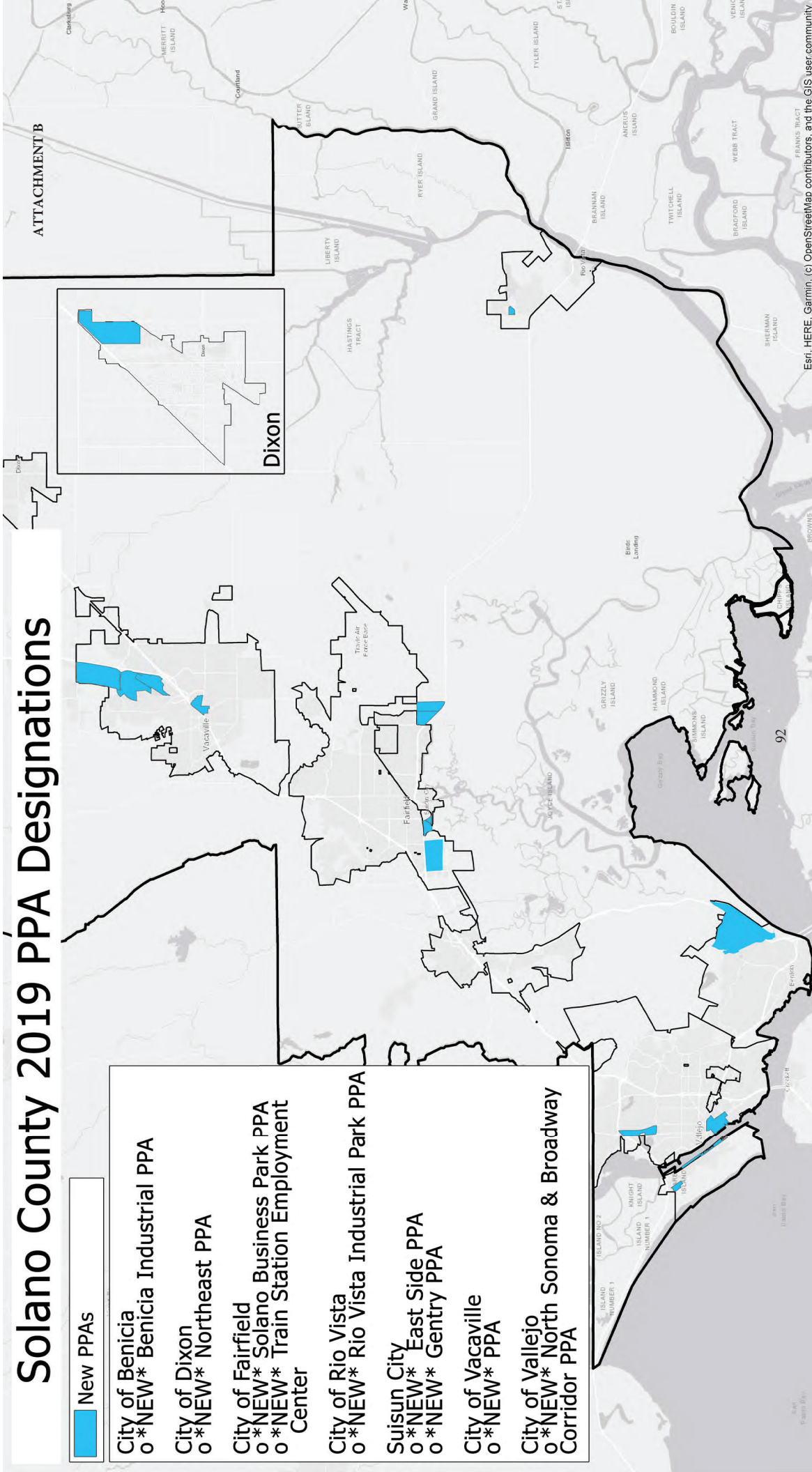
**City of Fairfield**  
 o \*NEW\* Solano Business Park PPA  
 o \*NEW\* Train Station Employment Center

**City of Rio Vista**  
 o \*NEW\* Rio Vista Industrial Park PPA

**Suisun City**  
 o \*NEW\* East Side PPA  
 o \*NEW\* Gentry PPA

**City of Vacaville**  
 o \*NEW\* PPA

**City of Vallejo**  
 o \*NEW\* North Sonoma & Broadway Corridor PPA





DATE: December 30, 2019  
TO: STA Board  
FROM: Ron Grassi, Director of Programs  
RE: Update on the Vallejo Community Based Transportation Plan (CBTP)

---

**Background:**

The Metropolitan Transportation Commission's (MTC) 2001 Lifeline Transportation Network Report identified transit needs in economically disadvantaged communities throughout the San Francisco Bay Area. In addition, the Environmental Justice Report for the 2001 Regional Transportation Plan also identified the need for MTC to support local planning efforts in low-income communities throughout the region.

To advance the findings of these studies, MTC initiated and has been funding community based transportation planning studies in low-income communities throughout the Bay Area. The objective of the community based planning process was to develop a plan through a collaborative process that identifies transportation gaps, proposes and prioritizes strategies to address the gaps, and identifies potential funding sources and project leads for implementation. This process ensured that the low-income population directly affected by the transportation plan is guiding the process.

The Vallejo Community Based Transportation Plan (CBTP) process began in May 2019. The purpose of the CBTP is to identify and find solutions to transportation challenges for communities of concern within Vallejo. Communities of concern are neighborhoods with a high percentage of low-income households and other underrepresented groups and had been identified by MTC (Attachment A). MTC also allocated \$400,000 of State Transit Assistance (Lifeline) funds for projects identified through a Participatory Budgeting process.

Prior to community outreach beginning, the STA and consultant team established two committees to guide and assist this effort. A Steering Committee was established and began meeting monthly in June to provide overall guidance. It consists of the STA, City of Vallejo, SolTrans, County of Solano, Fighting Back Partnership (FBP) and consultants. A Community Engagement and Participation Committee (CEPC) of key Vallejo community stakeholders was also established to assist with outreach.

The Vallejo CBTP community outreach kicked off in July 2019 with a Transportation Forum. Input on transportation challenges and solutions was received. A survey was introduced (hard copy and on-line). Promotion to the broader community began through multiple avenues and input continued to be collected into September. With the assistance of the CEPC, surveys were distributed at numerous events and half a dozen focus groups were also held.

From the data collected through the surveys, focus groups and outreach, transportation challenges were identified. Projects that addressed the challenges were developed that could be achieved within the Participatory Budgeting funding parameters. These projects were developed in conjunction with the City of Vallejo and SolTrans. In total, 16 projects were identified for public voting (Attachment B).

**Discussion:**

Voting to prioritize the 16 projects began at the October 24<sup>th</sup> Transportation Expo. The 16 projects were displayed with a project description, the issue they were addressing, how they benefited the community and the cost. After the event, voting continued on-line until November 18<sup>th</sup>.

The public was invited to vote by allocating \$400,000 among the projects. Project costs ranged from \$10,000 to \$250,000. There was not a priority ranking of projects beyond this allocation. About 140 individuals voted on-line and 60 at the Expo. Projects selected through the Participatory Budgeting Process reflect community input.

There are different ways to interpret the voting to balance the variation in project costs which were discussed with the Steering Committee on November 22<sup>nd</sup>. Several of the projects that appear to be the most highly ranked are multi-locational such as improvements to bus stops (adding shelters, benches, lighting, etc). There will need to be a discussion of where the improvements will be made, taking into account several factors such as community suggestions, feasibility, and a reasonably equitable geographical distribution of benefits. Before the funds are allocated, staff will work with an STA Board CBTP Review Committee appointed by the STA Board Chair. The CBTP Review Committee will review the list of priority projects based on public input (Attachment C) and work with SolTrans and the City of Vallejo as the project sponsors to finalize the recommended list of priority projects and funding allocations, and provide a recommendation to the STA Board.

Projects that are not selected for funding through this process will remain in the CBTP along with additional projects to address the transportation challenges raised by the community. The CBTP documents and funding allocations will be presented to the STA Board in March and April of 2020.

**Fiscal Impact:**

The Vallejo Community Based Transportation Plan is funded with \$95,000 from MTC and \$100,000 of State Transit Assistance Funds (STAF) allocated on June 12, 2018 by the STA Board as a match. Projects are funded with \$400,000 of STAF Lifeline funding allocated to STA by MTC.

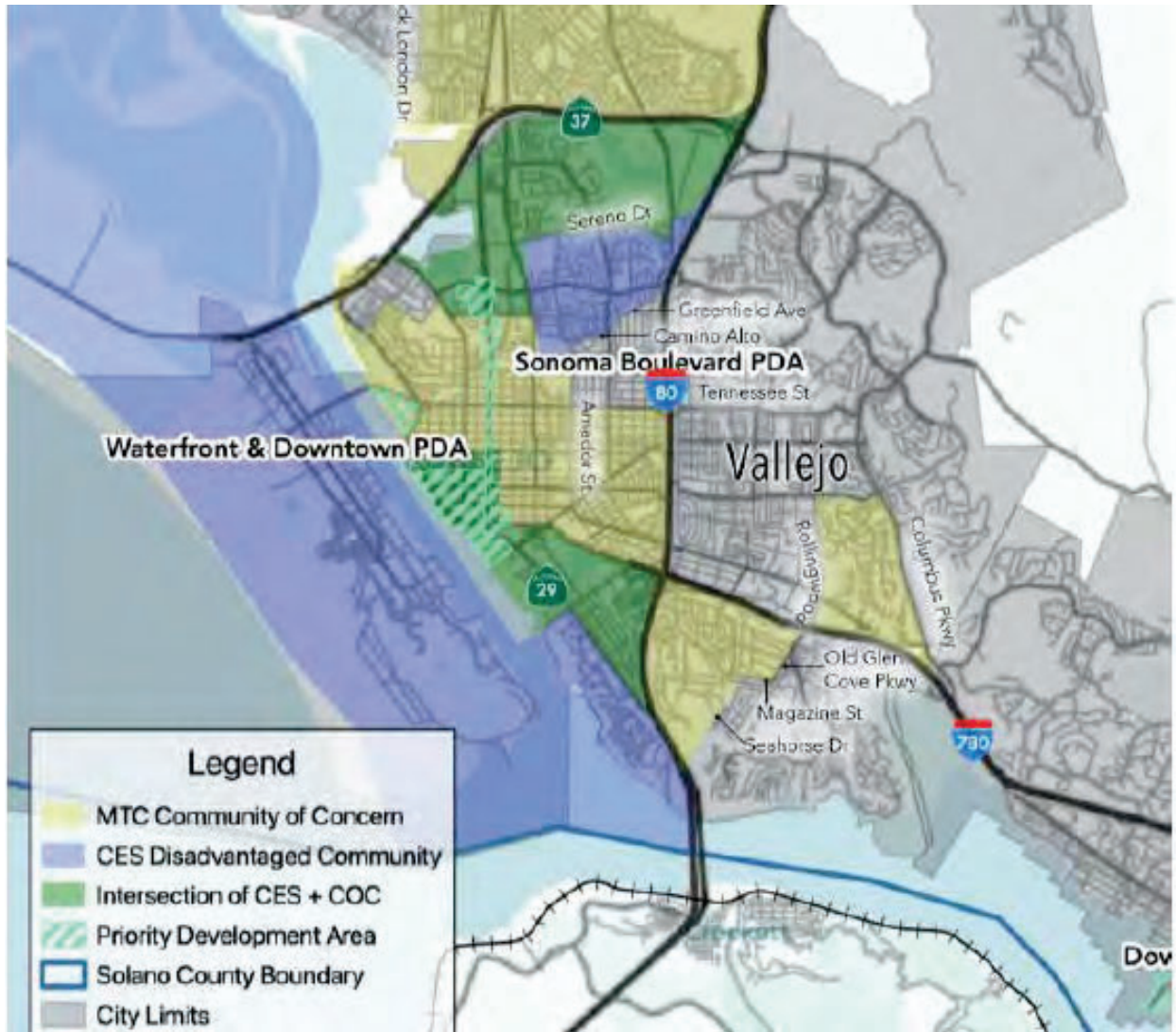
**Recommendation:**

Informational.

Attachments:

- A. Vallejo Communities of Concern
- B. Participatory Budgeting Projects
- C. Prioritization based on Community input

Vallejo Communities of Concern



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<div style="border: 1px solid black; padding: 10px; display: inline-block;"> <p><b>Vallejo CBTP Projects</b></p> </div>
<p><b>Project A. Transit Centers Lyft/Uber designated meeting zones (Cost: \$10K)</b>                  Install designated meeting zones for Lyft/Uber rides at Curtola Park and Ride and downtown Vallejo Transit Center. (Project Sponsor: SolTrans)</p>
<p><b>Project B. SolTrans System Maps at Bus Shelters (Cost: \$20K)</b>                  Install SolTrans 4' x 4' system route maps at 2-3 dozen of the busiest bus stop shelters. These maps would show the SolTrans bus routes. (Project Sponsor: SolTrans)</p>
<p><b>Project C. Bus Stop and Shelter Lighting Improvements (Cost: \$20K)</b>                  Install additional solar lighting throughout the SolTrans bus system. This project would fund adding solar lighting to approximately 10 bus stops. (Project Sponsor: SolTrans)</p>
<p><b>Project D. Radar Speed Feedback Signs (Cost: \$30K)</b>                  Purchase and install a pair of radar speed feedback signs on city streets. (Project Sponsor: City of Vallejo)</p>
<p><b>Project E. Redwood St Mid-Block Crosswalk Improvements (Cost: \$50K)</b>                  Upgrade the existing crosswalk and signing to increase visibility between Sonoma Blvd. and Sacramento Street. This is a mid-block crosswalk on a curve connecting housing and retail. This project will re-stripe the crosswalk and install a more visible flashing beacon. (Project Sponsor: City of Vallejo)</p>
<p><b>Project F. Broadway St - New Sidewalk (Cost: \$50K)</b>                  Construct a paved sidewalk on the westside of Broadway St between Delaware St and Texas St. (Project Sponsor: City of Vallejo)</p>
<p><b>Project G. Jordan St Striping (Cost: \$60K)</b>                  Install striping along Jordan St. as a strategy to direct vehicles and reduce travel speeds.(Project Sponsor: City of Vallejo)</p>
<p><b>Project H. Bus Stop Landscape Improvements (Cost: \$60K)</b>                  This project would fund new landscaping at approximately 20 bus stops. (Project Sponsor: SolTrans)</p>
<p><b>Project I. Porter St - New Sidewalk and Street Crossing Improvements (Cost: \$120K)</b>                  Install over 400 feet of sidewalk on the east side of Porter St near Magazine St. (Project Sponsor: City of Vallejo)</p>
<p><b>Project J. Specialized Bus Shelters on Sonoma Blvd and Florida/Springs Rd. (Cost: \$150K)</b>                  Install approximately 5 initial specialized bus shelters on Sonoma Blvd. and Florida/Springs Rd. in preparation for Bus Rapid Transit (BRT) service in these corridors. (Project Sponsor: SolTrans)</p>
<p><b>Project K. Fairgrounds Dr. -Pathway Lighting (Whitney-Borges) (Cost: \$170K)</b>                  Install lighting along an existing paved pathway on the westside of Fairgrounds Dr. between Whitney Ave. and Borges Ln. (Project Sponsor: City of Vallejo)</p>

**Project L. SolTrans Real-Time Transit Information System (Cost: \$200K)**

Install a real-time transit information system at bus stops throughout the SolTrans system. This includes electronic signs and maps to give SolTrans riders information on bus routes and arrivals. (Project Sponsor: City of Vallejo)

**Project M. Benicia Rd - New Sidewalk and Street Crossing Improvements (Cost: \$210K)**

Install over 500 feet of sidewalk, curb and gutter on the north side of Benicia Rd near Columbus Pkwy. (Project Sponsor: SolTrans)

**Project N. Fairgrounds Dr. - New Sidewalk (Corcoran-Borges) (Cost: \$210K)**

Construct a new paved sidewalk over 1000 feet in length on the westside of Fairgrounds Dr. between Corcoran Ave. and Borges Ln. (Project Sponsor: City of Vallejo)

**Project O. Enhanced Bus Shelters and Public Art (Cost: \$240K)**

There are two major elements to the project: four enhanced bus shelters and public art. The enhanced bus shelters would be designed to reflect the characteristics of the neighborhood offering not only functionality but also an artistic element. Public art could enhance the streetscape and also be functional. (Project Sponsor: SolTrans)

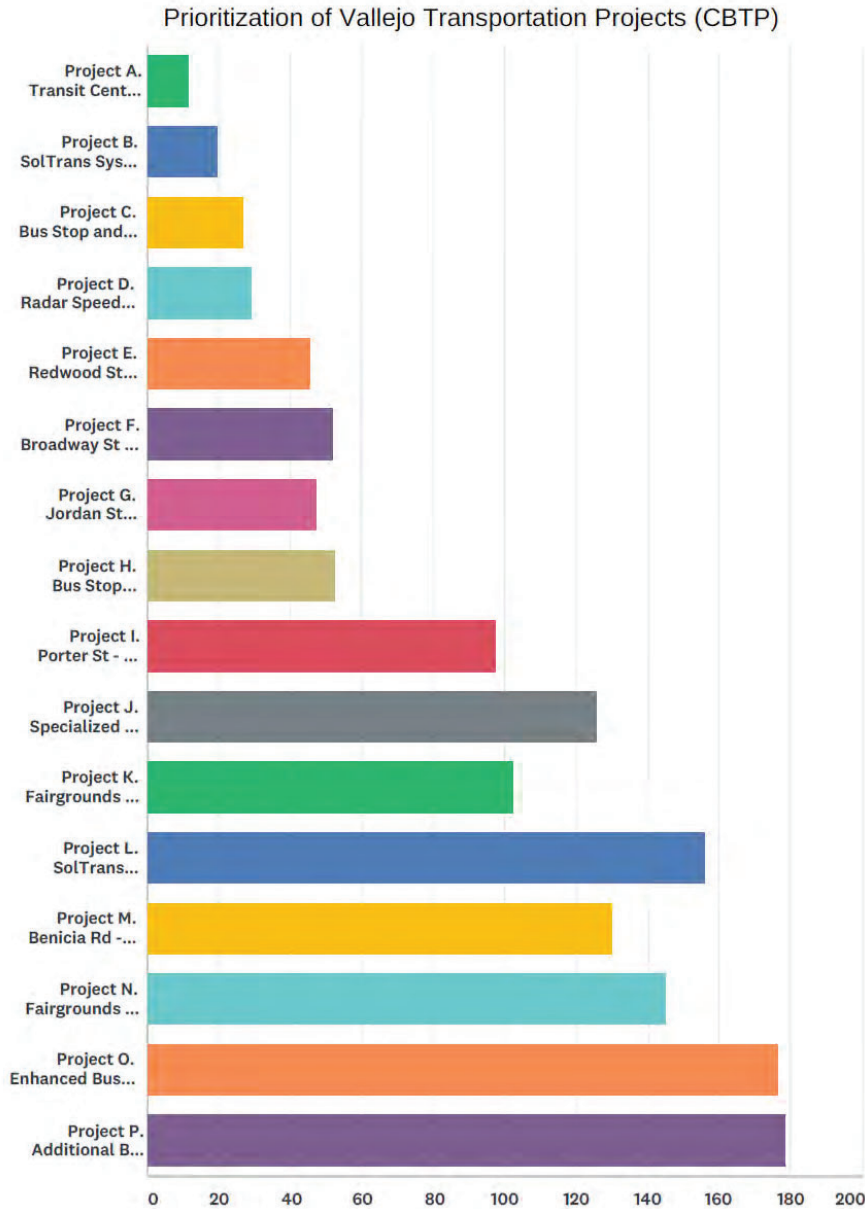
**Project P. Additional Bus Shelters and Benches at SolTrans Bus Stops (Cost: \$250K)**

Install at least 5 additional shelters with benches and at least 10 additional benches at bus stops that currently don't have them throughout Vallejo that serve the communities of concern. (Project Sponsor: SolTrans)

Prioritization of Vallejo Transportation Projects (CBTP)

Participatory Budget prioritize the Vallejo Community-Based Transportation projects. \$400k to spend on the projects of choice. The entire \$400K on one project or distribute it among projects. Note: 10 = \$10,000 for this process. The total must equal 400 (i.e., representing \$400,000).

Answered: 138 Skipped: 0



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DATE: December 27, 2019  
TO: STA Board  
FROM: Vincent Ma, Marketing and Legislative Program Manager  
RE: Legislative Update

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**Background:**

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. On December 11, 2019, the STA Board approved its 2020 Legislative Platform to provide policy guidance on transportation legislation and the STA’s legislative activities during 2020.

Monthly legislative updates are provided by STA’s State and Federal lobbyists and are attached for your information (Attachments A, and B). An updated Legislative Bill Matrix listing state bills of interest is available at: <https://sta.ca.gov/operations/legislative-program/current/>

**Discussion:**

The State Legislature will reconvene on January 6, 2020 and will have until January 31<sup>st</sup> to pass 2-year bills out of the originating house. Governor Newsom will release the State Budget by January 10<sup>th</sup> for the 2020-21 Fiscal Year and staff will monitor any developments. Staff will also be monitoring two bills – Senate Bill 50 (SB 50) authored by Senator Scott Weiner, which would allow for higher density housing developments near transit-rich and jobs-rich areas, and Senate Bill 278 (SB 278) authored by Senator Beall, which would authorize the Metropolitan Transportation Commission to place the FASTER Bay Area Measure on the November 2020 Ballot. This ballot measure will ask residents of the nine Bay Area Counties to vote on a \$0.01 sales tax for 40 years and is expected to raise \$100B for larger, regional transportation projects.

On December 20<sup>th</sup>, President Trump signed a \$1.4T spending bill to fund all agencies through Fiscal 2020 and avoided another government shutdown. Discussions continue on transportation reauthorization as the Fixing America’s Surface Transportation (FAST) Act expires on September 30, 2020.

**State Legislative Update (Shaw/Yoder/Antwih/Schmelzer/Lange):**

STA’s state legislative advocate is scheduling January and February meetings with the Department of Transportation Secretary David Kim, the California Transportation Commission, and Solano County Legislators for STA’s Board Members to advocate for STA project priorities, including the I-80 Managed Lanes Project.

Updates on the following are detailed in Attachment A:

- Legislative Update
- FASTER Bay Area
- TDA Reform Effort

*Federal Legislative Update (Akin Gump):*

STA's federal legislative advocate continues to work with STA staff to craft STA's strategic objectives to align with those of available federal transportation funds. Updates on the following are detailed in Attachment B:

- Fiscal Year 2020 Appropriations
- Clean Air Act Waiver Developments
- Prohibition on Purchase of Chinese Bus and Rail Cars
- Agency Developments
- Additional Congressional Developments

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachments:

- A. State Legislative Update
- B. Federal Legislative Update



1415 L Street  
Suite 1000  
Sacramento  
CA, 95814  
916-446-4656

December 19, 2019

TO: Board of Directors, Solano Transportation Authority

FM: Joshua W. Shaw, Matt Robinson & Michael Pimentel, Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – January 2020**

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***Legislative Update***

The Legislature is currently on recess and will reconvene for the second year of the 2019-20 Legislative Session on January 6. When the Legislature returns, they will have until January 31 to move bills that were introduced in 2019 (2-year bills) out of the house of origin. For new bills introduced in 2020, the Legislature has until February 21 to get those bills in print to be heard in the second year of the Session.

***FASTER Bay Area***

Beginning in early 2018, the FASTER Bay Area initiative began to gain momentum. An idea conceptualized and led primarily by the Bay Area Council, the Silicon Valley Leadership Group, SPUR, and other equity, environmental and community groups, the goal of the FASTER effort is to put a revenue measure to a vote of the region's citizens that would raise approximately \$100 billion over 40 years for transportation projects in the nine-county San Francisco Bay Area region. The revenue is currently proposed to be generated by a one-cent sales tax imposed in all nine counties. (The proponents considered and polled on several other possible revenue options.)

The FASTER measure is proposed to fund primarily large-scale, mass transportation infrastructure projects throughout the Bay Area (e.g. second transbay crossing for at least BART, additional Caltrain improvements, regional express bus/managed lanes, subway improvements, etc.). Some proponents are also pushing for more traditional highway and local streets & roads spending.

Transportation leaders throughout the Bay Area have been meeting regularly to establish a list of priorities for consideration in the final expenditure plan that would go to voters. Initially, the goal for the FASTER measure was the November 2020 ballot; however, more recently it seems the path to next year's ballot is becoming more difficult, and proponents may instead now be looking to 2022. However, a final decision has not yet been made.

Senator Beall and various stakeholders are currently working to develop an approach to the expenditures. For instance, Senator Beall's staff is coordinating a process of soliciting expenditure priorities from various Bay Area transportation agencies, transit operators and local governments.

### ***TDA Reform Effort***

In August 2018, the California Transit Association received a letter from Senate Transportation and Housing Committee Chair Jim Beall (D-San Jose) and Assembly Transportation Committee Chair Jim Frazier (D-Antioch) requesting that the Association "spearhead a Transportation Development Act (TDA) Policy Task Force to fully examine performance measures for our state's public transportation system and produce a legislative recommendation for any reforms or changes to the current programs."

In response to that letter, the Association's Executive Committee established a TDA Reform Task Force in February 2019, comprised of seventeen transit agencies and RTPAs from across the state (including the Metropolitan Transportation Commission), to develop and discuss preliminary recommendations for reforming TDA and addressing very specifically the reality that several transit agencies in the state are failing to meet their farebox recovery ratio requirements and are, therefore, losing access to critical state funding.

While the TDA Reform Task Force has met monthly since February – and more frequently through various subcommittees established to discuss specific aspects of TDA – it has not yet settled on a set of preliminary recommendations for discussion with the broader transportation community. However, when the TDA Reform Task Force does agree to a set of preliminary recommendations, those recommendations will be vetted by the Association's Executive Committee and shared with transportation stakeholders, including all RTPAs, public transit operators as well as other stakeholders like cities, counties, and various other state administrative and legislative officials, for additional input.

This outreach is expected to take place in early-to-mid 2020 and we will keep you apprised of these opportunities to engage.

Only after sharing their preliminary recommendations with the broader transportation community and assimilating their feedback into a set of final recommendations, will the Association formally transmit them to the Legislature for consideration and possible legislative action. It is expected that these recommendations will be the subject of new legislation to be introduced in mid-2020 or in 2021.



## M E M O R A N D U M

December 16, 2019

**To:** Solano Transportation Authority  
**From:** Akin Gump Strauss Hauer & Feld LLP  
**Re:** December Report

During the months of November and December, we monitored developments in Washington and brought them to your attention. We also discussed the outlook for next year regarding federal laws and policies and our planned advocacy efforts.

**Fiscal Year 2020 Appropriations**

Congress is finalizing its fiscal year 2020 appropriations legislation to fund all federal departments and agencies. The current continuing resolution, which temporarily funds federal programs at fiscal year 2019 levels, expires on December 20. The White House and Congress announced they reached agreement on fiscal year 2020 funding legislation on Friday. We expect the appropriations legislation to be released today and that the House and Senate will vote on it this week. The bill will be consistent with the bipartisan budget agreement passed last summer that increased non-defense spending by \$27 billion. Once the bill is released we will provide information regarding funding for programs of interest to STA.

**Clean Air Act Waiver Developments**

The One National Program rule, which revokes California's Clean Air Act waiver and preempts the state from regulating vehicle emissions and fuel economy standards, took effect on November 26.

On November 15, the National Coalition for Advanced Transportation (NCAT) filed a motion in support of California's lawsuit opposing the Trump Administration revocation of the state's Clean Air Act waiver. NCAT, which represents electric vehicle manufacturers, utilities, and charging companies, argued that the revocation "adversely affects the marketplace for transportation electrification and deployment of advanced vehicle technologies across the country."

On November 18, California Attorney General Xavier Becerra filed a lawsuit in the U.S. Court of Appeals for the District of Columbia Circuit challenging the waiver revocation. A group of 23 other states and two cities joined the lawsuit. As part of the lawsuit, the states filed a petition asking the court to review a separate waiver preemption rule from the National Highway Traffic

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December 16, 2019  
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Safety Administration (NHTSA) in the event California's lawsuit in the D.C. district court challenging the NHTSA rule does not advance.

On November 22, a coalition of environmental groups filed a lawsuit in the U.S. Court of Appeals for the District of Columbia Circuit over the Administration's attempt to prevent California from setting its own vehicle emissions standards. The coalition includes Environment America, the Sierra Club, the Environmental Defense Fund, the Natural Resources Defense Council, and the Union of Concerned Scientists, among others.

On December 12, California and seven other states agreed to jointly accelerate the use of zero-emission trucks and buses. California is developing a rule that would subject companies that sell more than 500 trucks per year to zero-emissions sales targets. The targets would begin at 3 percent in 2024 and reach 50 percent in 2030, depending on the size of the vehicle. The rule would extend through 2030 and be accompanied by a "fleet rule" that would collect usage information from private fleets in preparation for a later regulation that would require them to buy zero-emissions trucks. The new rule would require a Clean Air Act waiver from U.S. EPA, similar to the state's existing waiver for its zero-emission vehicle requirement that Trump's EPA revoked in September.

### **Prohibition on Purchase of Chinese Bus and Rail Cars**

On December 9, the House and Senate Armed Services Committees unveiled a joint conference report for the fiscal year 2020 National Defense Authorization Act (NDAA). The conference report includes a provision that would prohibit transit agencies from using federal transit funds to purchase bus and rail rolling stock from an entity that "is incorporated in or has manufacturing facilities in the United States and is owned or controlled by, is a subsidiary of, or is otherwise related legally or financially to a corporation based in China." The provision is intended to apply to BYD buses. This provision not only would prohibit a transit agency from purchasing BYD buses with federal funds, but if the agency uses other funds to purchase the buses, it would forfeit their federal state of good repair formula funds that year. The provision would become effective two years after the NDAA is passed. The House passed the conference report on December 11 and the Senate is expected to vote on it this week.

### **Agency Developments**

On December 4, the Federal Highway Administration (FHWA) issued an interim approval for the use of red pavement for bus lanes, bus stops, and other transit uses. FHWA had previously approved trial uses of red lanes in five cities but their use as a traffic control device had otherwise not been permitted. States and cities will now be able to paint lanes red if they seek

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permission from FHWA. FHWA noted that the use of red pavement led to positive operational effects including the reduction of illegal occupancy of transit lanes by non-transit vehicles, travel time of transit vehicles, and illegal parking in transit lanes.

On December 5, the Department of Transportation announced a series of changes to how DOT conducts rulemaking, guidance, and enforcement practices. The rule codifies President Trump's directive that departments eliminate two regulations for each new regulation. It also implements a Regulatory Reform Task Force. Secretary Elaine Chao said the changes will provide greater transparency and strengthen due process in enforcement actions.

On December 6, DOT released a Notice of Funding Opportunity for its State and Local Government Data Analysis Tools for Roadway Safety. The program aims to increase the use of innovative data tools to help improve roadway safety in areas such as transit fatalities and injuries, suicides and trespassing, and pedestrian and bike fatalities to and from transit facilities. The Department will award 12 grants with a maximum of \$3 million in available funding. Eligible applicants include local governments and their political subdivisions as well as metropolitan planning organizations. Transit providers that are part of local governments can also apply. Applications are due on January 17, 2020.

On December 10, EPA announced the availability of \$44 million in Diesel Emissions Reduction Act (DERA) grant funding. EPA's Pacific Southwest Region, which includes California, will accept proposals requesting up to \$4 million per application. The agency anticipates awarding between 40 and 60 total assistance agreements. EPA is soliciting applications for projects that significantly reduce diesel emissions and exposure, especially from fleets operating at goods movements facilities in areas designated as having poor air quality. Applicants may request funding to upgrade or replace diesel-powered buses, trucks, marine engines, locomotives and non-road equipment with newer, cleaner technologies. Priority for funding will be given to projects that engage and benefit local communities and applicants that demonstrate their ability to promote and continue efforts to reduce emissions after the project has ended. Eligible applicants include local agencies. Applications are due on February 26, 2020.

### **Additional Congressional Developments**

On November 13, the Senate Committee on Commerce, Science, and Transportation approved a bill sponsored by Chairman Roger Wicker (R-MS) that would extend the authorization of transit-oriented development (TOD) projects for Railroad Rehabilitation and Improvement Financing (RRIF) loans and loan guarantees through December 4, 2021. The current authority expired on December 4, 2019. The bill also revises the eligibility criteria for an application to finance

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economic development, including commercial and residential development and related infrastructure and activities.

On November 20, the House Committee on Transportation and Infrastructure approved Chairman Peter DeFazio's Stop Sexual Assault and Harassment in Transportation Act bill, which would require multiple modes of transportation, including public transit agencies, to issue formal policies to help track and prevent sexual assaults and sexual harassment incidents on their systems.

On December 5, House Transportation and Infrastructure Committee Chairman DeFazio and Highways and Transit Subcommittee Chair Eleanor Holmes Norton (D-DC) sent a letter to Secretary Chao requesting information regarding the Department's procedures for awarding discretionary grants. They expressed concern that they had not yet received a response to their request for a copy of an April 2019 memorandum from Secretary Chao directing all DOT offices to update their policies and procedures to implement Government Accountability Office recommendations on greater transparency in decision making for INFRA freight grants. DeFazio and Norton also repeated past requests for information regarding how DOT made its grant awards for the 2017, 2018, and 2019 rounds of INFRA funding, including how and why the agency contacted some applicants and not others to address issues with their proposals. DeFazio and Norton said they plan to address grant evaluation and award processes in the next surface transportation bill.



DATE: December 30, 2019  
TO: STA Board  
FROM: Johanna Masielat, Clerk of the Board  
RE: 2020 STA Board and Advisory Committees Meeting Schedule

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**Discussion:**

Attached is the 2020 STA Board and Advisory Committees Meeting Schedule that may be of interest to the STA Board.

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachment:

- A. STA Board and Advisory Committees Meeting Schedule for Calendar Year 2020



**STA BOARD AND ADVISORY  
COMMITTEE MEETING SCHEDULE  
CALENDAR YEAR 2020**

STA Board:	Meets 2 <sup>nd</sup> Wednesday of Every Month
Consortium:	Meets Last Tuesday of Every Month
TAC:	Meets Last Wednesday of Every Month
BAC:	Meets 1 <sup>st</sup> Thursday of every Odd Month
PAC:	Meets 1 <sup>st</sup> Thursday of every Even Month
PCC:	Meets 3 <sup>rd</sup> Thursday of every Odd Month
SR2S-AC:	Meets Quarterly (Begins Feb.) on the 3 <sup>rd</sup> Wed.

DATE	TIME	DESCRIPTION	LOCATION	STATUS
Wed., January 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., January 9	6:00 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Thurs., January 16	1:00 p.m.	Paratransit Coordinating Council (PCC)	Joseph Nelson Community Center	Confirmed
Thurs., January 23	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	Suisun City Hall	Confirmed
Tues., January 28	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., January 29	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., February 6	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., February 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., February 19	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	STA Conference Room	Confirmed
Tues., February 25	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., February 26	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., March 5	6:00 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., March 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., March 19	1:00 p.m.	Paratransit Coordinating Council (PCC)	Ulati Community Center	Confirmed
Tues., March 24	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., March 25	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., April 2	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., April 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., April 23	9:30 a.m.	Consolidated Transportation Services Agency (CTSA-AC)	TBD	Tentative
Tues., April 28	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., April 29	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., May 7	6:00 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., May 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., May 20	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	STA Conference Room	Confirmed
Thurs., May 21	1:00 p.m.	Paratransit Coordinating Council (PCC)	SolTrans O&M Facility	Confirmed
Tues., May 26	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., May 27	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., June 4	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
Wed., June 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Tues., June 23	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., June 24	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., July 2	6:00 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., July 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., July 16	1:00 p.m.	Paratransit Coordinating Council (PCC)	Benicia City Hall	Confirmed
Thurs., July 23	9:30 a.m.	Consolidated Transportation Svcs. Agency (CTSA-AC)	TBD	Tentative
July 24 (No Meeting)	SUMMER	Intercity Transit Consortium	N/A	N/A
July 25 (No Meeting)	RECESS	Technical Advisory Committee (TAC)	N/A	N/A
Thurs., August 6	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
August 8 (No Meeting)	SUMMER RECESS	STA Board Meeting	N/A	N/A
Wed., August 19	1:30 p.m.	Safe Routes to School Advisory (SR2S-AC)	STA Conference Room	Confirmed
Tues., August 25	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., August 26	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., September 3	6:00 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., September 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., September 17	1:00 p.m.	Paratransit Coordinating Council (PCC)	SolTrans O&M Facility	Confirmed
Tues., September 29	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., September 30	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., October 1	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., October 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., October 22	9:30 a.m.	Consolidated Transportation Svcs. Agency (CTSA-AC)	TBD	Tentative
No meeting due to STA's Annual Awards in November (No STA Board Meeting)		Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
Thurs., November 5	6:00 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., November TBD	6:00 p.m.	STA's 22 <sup>nd</sup> Annual Awards	TBD	Confirmed
Wed., November 18	1:30 a.m.	Safe Routes to School Advisory (SR2S-AC)	STA Conference Room	Confirmed
Thurs., November 19	1:00 p.m.	Paratransit Coordinating Council (PCC)	Suisun Senior Center	Confirmed
Tues., November 24	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., November 25	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., December 3	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., December 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Tues., December 15	1:30 p.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
Wed., December 16	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed