



**MEETING AGENDA**

**5:30 p.m., STA Board Closed Session**  
**6:00 p.m., STA Board Virtual Meeting**  
**Wednesday, July 8, 2020**

In furtherance of the direction from Governor Newsom (Executive Order N-25-20) and Solano County Public Health (Solano County’s “Stay at Home” Order) and pursuant to the Executive Order issued by Governor Gavin Newsom (Executive Order N-29-20), the STA Board will not be convening at Suisun City Hall Council Chambers but will instead move to a remote meeting.

**Join Zoom Webinar**  
<https://us02web.zoom.us/j/81155279698?pwd=UDILQVIXQWNuOXpDYXA0TDNZRUFZz09>  
 Password: 580979

**To Participate by Phone**  
 Dial: 1(408) 638-0968  
 Webinar ID: 811 5527 9698#

**Public Comments:**

Public Comment may still be provided by either submitting written public comments to STA’s Clerk of the Board, Johanna Masielat via email at [jmasielat@sta.ca.gov](mailto:jmasielat@sta.ca.gov) by 5:30 p.m. on the day of the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. Public Comment can also be requested during the meeting via the phone/computer audio when the Chair calls for Public Comment on an item. We request that you state and spell your first and last name, verify the item that you wish to speak on and then you will be allowed three minutes to address the STA Board when your name is called.

**Americans with Disabilities Act (ADA):**

This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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**ITEM**

**BOARD/STAFF PERSON**

**1. CLOSED SESSION (5:30 – 6:00 p.m.)**

**PERSONNEL MATTERS (Gov’t Code §54957):**

Public Employee Performance Evaluation: Executive Director

<u>STA BOARD MEMBERS</u>							
Jim Spering	Lori Wilson	Elizabeth Patterson	Thom Bogue	Harry Price	Ronald Kott	Ron Rowlett (Chair)	Bob Sampayan (Vice Chair)
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo
<u>STA BOARD ALTERNATES</u>							
Erin Hannigan	Mike Segala	Lionel Largaespada	Steve Bird	Chuck Timm	Hope Cohn	Raymond Beaty	Robert McConnell

The complete STA Board Meeting Packet is available on STA’s Website at [www.sta.ca.gov](http://www.sta.ca.gov)  
 (Note: STA Board Meetings are held at Suisun City Hall, 6:00 p.m. on the 2<sup>nd</sup> Wednesday of every month except August (Board Summer Recess) and November (Annual Awards Ceremony).)

- 2. CALL TO ORDER/ PLEDGE OF ALLEGIANCE**  
(6:00 p.m.)
- 3. CONFIRM QUORUM/ STATEMENT OF CONFLICT** Chair Rowlett  
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.
- 4. APPROVAL OF AGENDA**
- 5. OPPORTUNITY FOR PUBLIC COMMENT**  
(6:05 – 6:10 p.m.)
- 6. EXECUTIVE DIRECTOR'S REPORT** Daryl Halls  
(6:10 – 6:15 p.m.)  
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- 7. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** MTC Commissioner  
Jim Spring  
(6:15 – 6:20 p.m.)
- 8. STA PRESENTATIONS**  
(6:20 – 6:35 p.m.)
- A. Federal Legislative Update** Susan Lent, Akin Gump
- B. State Legislative Update** Josh Shaw and Matt Robinson,  
Shaw Yoder Antwih Schmelzer & Lange
- C. Proclamation of Appreciation for Shawn Cunningham, Vacaville Public Works Director** Chair Ron Rowlett
- D. Directors Reports:**
- 1. Projects**
  - 2. Planning**
  - 3. Programs**
- 9. CONSENT CALENDAR**  
Recommendation:  
Approve the following consent items in one motion.  
(Note: Items under consent calendar may be removed for separate discussion.)  
(6:35 – 6:40 p.m.)
- A. Meeting Minutes of the STA Board Meeting of June 10, 2020** Johanna Masiclat  
Recommendation:  
Approve the Minutes of the STA Board Meeting of June 10, 2020.  
**Pg. 11**
- B. Draft Minutes of the STA TAC Meeting of June 24, 2020** Johanna Masiclat  
Recommendation:  
Approve the Draft Minutes of the STA TAC Meeting of June 24, 2020.  
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- C. Fiscal Year (FY) 2019-20 Third Quarter Budget Report** Susan Furtado  
Recommendation:  
Receive and file.  
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- D. Extension of Solano County Intercity Taxi Scrip Program Memorandum of Understanding (MOU) through June 30, 2022** Debbie McQuilkin  
Recommendation:  
 Authorize the Executive Director to extend the amended Solano County Intercity Taxi Card Program MOU between transit agencies, the County, and STA through June 30, 2022.  
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- E. Fiscal Year (FY) 2020-21 Transportation Development Act (TDA) Matrix – July 2020 – City of Vacaville (City Coach) and City of Fairfield (FAST)** Ron Grassi  
Recommendation:  
 Approve the following:
1. The July 2020 TDA Matrix for FY 2020-21 which includes the TDA Claim for the City of Vacaville (City Coach) and the City of Fairfield (FAST) as shown in Attachment B; and
  2. Authorize the Executive Director to request that MTC shift \$150,000 in RM2 Funds from the Green Express to the Red Line for FY 2020-21 and FY 2021-22.
- Pg. 33**
- F. Mobility Management Contract Amendment - Faith in Action Volunteer Driver Program for Seniors** Debbie McQuilkin  
Recommendation:  
 Authorize the Executive Director to enter into a one-year contract with Faith in Action for an amount not-to-exceed \$56,000 to provide Transportation Services for Seniors.  
**Pg. 39**
- G. Local Taxi Card Benicia-Vallejo Solano County Transit (SolTrans) Program** Debbie McQuilkin  
Recommendation:  
 Authorize the Executive Director to extend the agreement with SolTrans to manage the Local Taxi Card Program for Benicia and Vallejo and participation agreements with the local taxi providers for 2 years at a cost not-to-exceed \$200,000.  
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- H. Local Early Action Planning (LEAP): Housing Element Consultant Agreement** Robert Guerrero  
Recommendation:  
 Authorize the Executive Director to:
1. Enter into a funding agreement with the Cities of Benicia, Dixon, Rio Vista, Suisun City and Vallejo to administer consultant services related to their Housing Element Update;
  2. Issue an RFP/RFQ for the development of Housing Elements in order to comply with the upcoming sixth Regional Housing Needs Allocation cycle for the Cities of Benicia, Dixon, Rio Vista, Suisun City and Vallejo; and
  3. Enter into a consultant agreement for an amount not-to-exceed \$455,000 for the development of Housing Elements for the Cities of Benicia, Dixon, Rio Vista, Suisun City and Vallejo.

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**I. Bay/Vine Trail Application for Urban Greening Grant**

Anthony Adams

Recommendation:

Authorize the Executive Director to submit an application for \$450,000 to the Urban Greening Grant program for the Vallejo Bay/Vine Trail Project.

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**J. Video Production Services – James Thomas Contract Amendment**

Vincent Ma

Recommendation:

Authorize the Executive Director to enter into contract amendment with James Thomas in an amount not-to-exceed \$40,000 for video production consultant services for STA and STA managed programs for FY 2020-21.

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**K. Moving Solano Forward III: Solano County Recovery and Resilience Strategy**

Robert Guerrero

Recommendation:

Approve the following:

1. Approve \$10,000 as contribution toward the Solano Economic Development Corporation's (EDC) Moving Solano Forward III: Solano County Recovery and Resilience Strategy; and
2. Authorize the STA Executive Director to enter into a funding agreement with Solano EDC for this effort.

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**10. ACTION FINANCIAL ITEMS**

**A. Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) Fiscal Year (FY) 2020-21 County Program Manager Funds**

Triana Crighton

Recommendation:

Approve the allocation of FY 2020-21 BAAQMD TFCA County Program Manager Funds as follows:

1. \$35,000 for the City of Vallejo's EV Fleet Chargers;
2. \$17,500 for the City of Vallejo's Radar Feedback Signs Project;
3. \$26,000 for the City of Benicia's Panorama Drive School Safety Pedestrian Crossing Improvements;
4. \$45,950 for the City of Suisun City's Traffic Calming Project at Suisun and Dan O. Root Elementary Schools;
5. \$40,000 for Cal Maritime's DC EV Fast Charger;
6. \$20,000 for Cal Maritimes EV Van Purchase; and
7. \$12,000 for Paradise Valley Estates Optimus Ride Autonomous and Electric Pilot Shuttle

(6:40 – 6:45 p.m.)

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**B. First and Last Mile Program/Microtransit Pilots Fiscal Year (FY) 2020-21**

Lloyd Nadal

Recommendation:

Authorize the Executive Director to:

1. Expand the First and Last Mile Lyft Program to Suisun City;
2. Initiate steps to begin microtransit pilots within the Cities of Rio Vista and Dixon; and
3. Apply for a \$2 million dollar grant from CARB's STEP Program to help plan and fund innovative microtransit and micromobility projects through the CBTP process.

(6:45 – 6:55 p.m.)

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**11. ACTION NON-FINANCIAL ITEMS**

**A. Transportation Fund for Clean Air (TFCA) Program Manager Guidelines**

Robert Guerrero

Recommendation:

Authorize the Executive Director to submit a comment letter in response to the Fiscal Year Ending 2021 Program Manager Transportation Fund for Clean Air Program Guidelines.

(6:55 – 7:00 p.m.)

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**B. Legislative Update**

Vincent Ma

Recommendation:

Support SB 288 - The Sustainable Transportation COVID 19 Recovery Act.

(7:00 - 7:05 p.m.)

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**C. MTC Plan Bay Area Letter of Commitment for STA Priority Projects**

Robert Guerrero

Recommendation:

Approve Plan Bay Area 2050 Letters of Commitment as included in Attachments A, B and C for the following Solano County Projects:

1. I-80/I-680/SR 12 Interchange Project
2. SR 37 Corridor Project
3. I-80 Express/Managed Lanes Project

(7:05 – 7:10 p.m.)

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**12. INFORMATIONAL – DISCUSSION**

**A. Follow-up from STA Board Transit Workshop/Update on MTC's Blue Ribbon Transit Recovery Task Force**

Daryl Halls

(7:10 – 7:20 p.m.)

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**B. SolanoExpress Marketing Update**

Vincent Ma

(7:20 – 7:25 p.m.)

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**C. SolanoExpress Capital Projects Update** Anthony Adams  
(7:25 – 7:30 p.m.)  
**Pg. 171**

**D. Update on SB 1 Funded Local Streets and Roads Projects** Erika McLitus  
(7:30 – 7:35 p.m.)  
**Pg. 175**

**NO DISCUSSION**

**E. Development of Paratransit COVID-19 Safety Protocols** Brandon Thomson  
**Pg. 187**

**F. Solano-Napa Activity Based Model (SNABM) Update** Brent Rosenwald  
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**G. Solano Mobility Programs Update** Debbie McQuilkin  
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**H. Summary of Funding Opportunities** Brent Rosenwald  
**Pg. 195**

**I. 2020 STA Board and Advisory Committee Meeting Schedule** Johanna Masiclat  
**Pg. 197**

**13. BOARD MEMBERS COMMENTS**

**14. ADJOURNMENT**

No meeting in August (Summer Recess). The STA Board’s next regularly scheduled meeting is at **6:00 p.m., Wednesday, September 9, 2020.**

**STA Board Meeting Schedule for Calendar Year 2020**

**No Meeting in August (Board Summer Recess)**

**6:00 p.m., Wed., September 9th**

**6:00 p.m., Wed., October 14th**

**No Meeting November**

**5:30 p.m., Wed., November 4, 2020 –**

**STA’s 23rd Annual Awards Ceremony – City of Vacaville**

**6:00 p.m., Wed., December 9th**