

# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, September 17, 2020

### Join Zoom Meeting

<https://us02web.zoom.us/j/85798166137?pwd=cDhSUkQyVXNBUFY0NDNMQXgxVVhjZz09>

Meeting ID: 857 9816 6137 / Passcode: 181236

### To Join by Telephone: 408 638 0968

Click here for [Zoom Instructions](#)

## MEETING AGENDA

### ITEM

### STAFF PERSON

1. **CALL TO ORDER/CONFIRM QUORUM/INTRODUCTIONS**  
(1:00 – 1:05 p.m.)

Ernest Rogers, Chair

2. **APPROVAL OF AGENDA**  
(1:05 – 1:10 p.m.)

Members

3. **OPPORTUNITY FOR PUBLIC COMMENT**  
(1:10 – 1:15 p.m.)

4. **PRESENTATIONS**  
(1:15 – 1:35 p.m.)

A. Fairfield and Suisun Transit (FAST) Update

Amber Villarreal/April Cobb, FAST

B. Final Report on Solano Mobility Study for Older Adults and People with Disabilities

Elizabeth Richards, STA Consultant

5. **CONSENT CALENDAR**

Recommendation: Approve the following consent item.  
(1:35 – 1:40 p.m.)

A. **Minutes of the PCC Meeting of July 16, 2020**

Cecilia de Leon, STA

Recommendation:

Approve the Minutes for the Meeting of July 16, 2020

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### PCC MEMBERS

Heather Barlow  
Social Services Provider

Richard Burnett  
MTC Policy Advisory  
Council Representative

Cindy Hayes  
Social Services Provider

Lisa Hooks, Vice-Chair  
Social Services Provider

Brian McLaughlin  
Member at Large

Judy Nash  
Public Agency  
-Education

Katherine Richter  
Transit User

Ernest Rogers, Chair  
Transit User

Teri Ruggiero  
Public Agency-  
Health & Social Services

Cynthia Tanksley  
Transit User

James Williams  
Member at Large

## 6. ACTION ITEMS – DISCUSSION

### A. Fiscal Year (FY) 2020-21 Transportation Development Act (TDA) Matrix – October 2020 – Dixon Redit-Ride and Rio Vista Delta Breeze (RVDB)

Ron Grassi, STA

#### Recommendation:

Review and forward a recommendation to STA Board and MTC to approve a TDA Claim for Dixon in the amount of \$526,642 and Rio Vista in the amount of \$345,774.

(1:40 – 1:50 p.m.)

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## 7. INFORMATIONAL ITEMS – DISCUSSION

### A. COVID-19 Update

(1:50 – 2:10 p.m.)

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Beth Kranda, SolTrans  
Amber Villarreal/April Cobb, FAST  
Debbie Whitbeck, City Coach  
Vicki Jacobs, Dixon Redit-Ride  
Brandon Thomson, Delta Breeze

### B. STA Staff Update

Debbie McQuilkin, STA

- Expansion of Medical Trip Concierge (GoGo) Program with CARES Act Funding

(2:10 – 2:15 p.m.)

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## 8. TRANSIT OPERATOR UPDATES

Group

- A. Dixon Redit-Ride
- B. Fairfield and Suisun Transit (FAST)
- C. Rio Vista Delta Breeze
- D. Solano County Transit (SolTrans)
- E. Vacaville City Coach

(2:15 – 2:40 p.m.)

## 9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:40 – 2:50 p.m.)

## 10. FUTURE AGENDA ITEMS

- A. Solano Mobility Programs Annual Update
- B. Transportation Accessibility in the Evening
- C. Status Update on Outstanding Grant Applications
- D. Policies/Procedures for Retrieving Wheelchair
- E. Update of PCC Bylaws and Work Plan
- F. Amtrak Platform Wayfinding at Vacaville Station

## 11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m. on Thursday, November 19, 2020 via Zoom.**

**NOTE:** During the COVID-19 virus shelter-in-place time period, PCC meetings will be conducted via Zoom.

### **Meeting Schedule for the Calendar Year 2020** **Thursday, November 19, 2020**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 or [dmcquilkin@sta.ca.gov](mailto:dmcquilkin@sta.ca.gov)

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(707) 399-3239

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## PCC

DATE: September 8, 2020  
TO: Paratransit Coordinating Council (PCC)  
FROM: Ron Grassi, Director of Programs  
Debbie McQuilkin, Transit Mobility Coordinator  
Elizabeth Richards, STA Consultant  
RE: Final Report on Solano Mobility Study for Older Adults and People with  
Disabilities

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The final report can be viewed at STA Resource Library:

[https://sta.ca.gov/documents\\_and\\_report/solano-mobility-study-for-older-adults-and-people-with-disabilities-update-2019/](https://sta.ca.gov/documents_and_report/solano-mobility-study-for-older-adults-and-people-with-disabilities-update-2019/)

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# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Meeting Minutes for Virtual Meeting of July 16, 2020

### 1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Chair Ernest Rogers called the virtual PCC Meeting to order at 1:03 p.m. Pursuant to Governor Newsom's Executive Order N-29-20 and the Shelter at Home order issued by Solano County Public Health, the PCC members and other invited participants attended the meeting via Zoom.

A quorum was confirmed via roll call by Debbie McQuilkin, STA Transit Mobility Coordinator.

#### **PCC Members Present: *In Alphabetical Order by Last Name***

Heather Barlow	Social Services Provider
Richard Burnett	MTC Policy Advisory Council (PAC) Representative
Cindy Hayes	Social Services Provider
Lisa Hooks	PCC Vice Chair/Social Services Provider
Brian McLaughlin	Member at Large
Katherine Richter	Transit User ( <i>called in at 1:45 p.m.</i> )
Ernest Rogers	PCC Chair/Transit User
Teri Ruggiero	Public Agency - Health & Social Services
Cynthia Tanksley	Transit User

#### **PCC Members Absent: *In Alphabetical Order by Last Name***

Judy Nash	Public Agency - Education
James Williams	Member at Large

#### **Others Present: *In Alphabetical Order by Last Name***

April Cobb	Fairfield and Suisun Transit (FAST)
Cecilia de Leon	STA
Diane Feinstein	Fairfield and Suisun Transit (FAST)
Ron Grassi	STA
Vicki Jacobs	Dixon Redit-Ride
Louren Kotow	Dixon Redit-Ride
Debbie McQuilkin	STA
Mandi Renshaw	SolTrans
Elizabeth Richards	ERC
Drennen Shelton	MTC
Rochelle Sherlock	Potentiate LLC
Brandon Thomson	STA
Amber Villarreal	Fairfield and Suisun Transit (FAST)

## **2. APPROVAL OF AGENDA**

On a motion by Cynthia Tanksley and a second by Richard Burnett, the PCC approved the agenda. (9 Ayes)

## **3. OPPORTUNITY FOR PUBLIC COMMENT**

None.

## **4. PRESENTATIONS**

### **A. Update to the Bay Area's Coordinated Public Transit-Human Services Transportation Plan**

*By: Drennen Shelton, MTC*

Drennen Shelton provided an overview of the Bay Area's Coordinated Public Transit-Human Transportation Plan. She discussed the recommended regional priorities and coordination strategies and next steps.

### **B. Solano Mobility Study Plan for Older Adults and People with Disabilities**

*By: Elizabeth Richards, ERC*

Elizabeth Richards reviewed the background and purpose for the Solano Mobility Study Plan for Older Adults and People with Disabilities, as well as project status. She outlined the top countywide challenges and discussed community priority solutions, as well as significant common issues and broad solutions. She presented near, medium and long term strategies, and concluded with next steps.

### **C. Solano County Transit (SolTrans) Update**

*By: Mandi Renshaw, SolTrans*

Mandi Renshaw reviewed SolTrans policies in response to COVID-19 pandemic. She discussed COVID-19 service expansion for SolanoExpress, local routes, paratransit effective July 5, 2020; however, school tripper routes suspended until further notice. Concerns from the previous PCC meeting relating to mobility device charging capabilities on paratransit vehicles, paratransit's cleaning process in between trips, and lighting at bus stops were addressed. SolTrans transit service center expansion was also announced.

## **5. CONSENT CALENDAR**

### **A. Minutes of the PCC Meeting of May 21, 2020**

Recommendation:

Approve PCC meeting minutes of May 21, 2020.

On a motion by Richard Burnett and a second by Brian McLaughlin, the PCC unanimously approved the recommendation. (8 Ayes, 1 Abstention)

## **6. ACTION ITEMS – DISCUSSION**

### **A. Fiscal Year (FY) 2020-21 Transportation Development Act (TDA) Matrix – July 2020 – City of Vacaville (City Coach) and City of Fairfield (FAST)**

Ron Grassi summarized the funding purpose for City Coach and FAST's TDA Claims for FY 2020-21. He cited that FY 2020-21 TDA revenues are estimated to be reduced by 25% in which the TDA apportionment for FY 2020-21 includes revenue estimates and projected carryover,



and the proposed claim from the City of Vacaville and the City of Fairfield are within the parameters of available TDA funds.

Recommendation:

Forward a recommendation to MTC to allocate funds based on the approved July 2020 TDA Matrix for FY 2020-21 which includes the TDA Claim for the City of Vacaville (City Coach) and the City of Fairfield (FAST) as shown in Attachment B; and Authorize the Executive Director to request that MTC shift \$150,000 in RM2 Funds from the Green Express to the Red Line for FY 2020-21 and FY 2021-22.

On a motion by Lisa Hooks and a second by Teri Ruggiero, the PCC unanimously approved the recommendation. (9 Ayes)

**7. INFORMATIONAL ITEMS – DISCUSSION**

**A. Development of SolanoExpress COVID-19 Safety Protocols**

Brandon Thomson reviewed the policies and procedures for the COVID-19 SolanoExpress Safety Protocols, which was approved by the STA Board on June 10, 2020.

**8. TRANSIT OPERATOR UPDATES**

- A. Dixon Rendi-Ride:
- B. Fairfield and Suisun Transit (FAST): April Cobb
- C. Rio Vista Delta Breeze: Brandon Thomson
- D. Solano County Transit (SolTrans): Mandi Renshaw
- E. Vacaville City Coach

**9. COMMENTS FROM MEMBERS, STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES**

- Discussion at a future meeting to develop protocols for retrieving a wheelchair after an accident.
- Appreciation extended to SolTrans for their safety protocols on paratransit.
- SCDD has additional disposable face masks/masks with plastic coverings, gloves, and hand sanitizer available for distribution.
- Rio Vista Delta Breeze to provide an update on reallocating hours to allow more mobility within the City of Rio Vista.
- Paratransit accessibility on weekends.
- Richard Burnett provided a brief update on MTC's Blue Ribbon Transit Task Force and Policy Advisory Council Fare Coordination & Integration Subcommittee.

**10. FUTURE AGENDA ITEMS PCC COMMENTS**

- A. Solano Mobility Study Plan
- B. Community Based Transportation Plan Update
- C. Transportation Accessibility in the Evening
- D. Protocols for Retrieving Wheelchair after an Accident
- E. Status Update on Outstanding Grant Applications
- F. Amtrak Platform Wayfinding at Vacaville Station

**11. ADJOURNMENT**

The meeting adjourned at 2:43 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, September 17, 2020** via Zoom.

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# PCC

DATE: September 10, 2020  
TO: Paratransit Coordinating Council (PCC)  
FROM: Ron Grassi, Director of Programs  
RE: Fiscal Year (FY) 2020-21 Transportation Development Act (TDA) Matrix –  
October 2020 – Dixon Redit Ride and Rio Vista Delta Breeze (RVDB)

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**Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

The Solano FY 2020-21 TDA fund estimates by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A). MTC recently updated the Fund Estimate to address the FY 2019-20 revenue reductions resulting from the COVID-19 pandemic. MTC will update the FY 2020-21 revenue estimates this fall to reflect lower sales tax receipts due to the pandemic.

TDA funds are shared among agencies to fund joint services such as SolanoExpress intercity bus routes and Intercity Taxi Scrip Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims.

The cost share for the intercity routes per the Intercity Funding Agreement is reflected in the TDA Matrix. The intercity funding process includes a reconciliation of planned (budgeted) intercity revenues and expenditures to actual revenues and expenditures. In this cycle, FY 2018-19 actual amounts were reconciled to the estimated amounts for FY 2018-19. The reconciliation amounts and the estimated amounts for FY 2020-21 are merged to determine the cost per funding partner.

**Discussion:**

For FY 2020-21, the following TDA claim is being brought forward for review:

**Dixon Read Ride**

Dixon is requesting \$526,642 in TDA funds for FY2020-21. This amount includes \$1,177 State of Good Repair (SGR) funding and \$1,552 Low Carbon Transit Operations Program (LCTOP) funding swapped with Fairfield Suisun Transit (FAST). The full requested amount will be used for operations. Dixon's TDA claim amounts are included in Attachment B.

**Rio Vista Delta Breeze**

RVDB is requesting \$345,774 in TDA funds for FY2020-21. This amount includes \$1,186 State of Good Repair (SGR) funding and \$1,564 Low Carbon Transit Operations Program (LCTOP) funding swapped with SolTrans. The full requested amount will be used for operations. Rio Vista's TDA claim amounts are included in Attachment B.

**Fiscal Impact:**

No additional financial impact to STA as these claim amounts are consistent with the proposed FY 2020-21 STA Budget. The STA Board approval of the October 2020 TDA matrix provides the guidance needed by MTC to process the TDA claim submitted by STA from their local operators' TDA funds.

**Recommendation:**

Review and forward a recommendation to STA Board and MTC to approve a TDA Claim for Dixon in the amount of \$526,642 and Rio Vista in the amount of \$345,774.

**Attachments:**

- A. FY 2020-21 TDA Fund Estimate for Solano County dated July 22, 2020
- B. FY 2020-21 Draft Solano TDA Matrix for October 2020

FY 2020-21 FUND ESTIMATE TRANSPORTATION DEVELOPMENT ACT FUNDS SOLANO COUNTY											Attachment A Res No. 4402 Page 9 of 20 7/22/2020
FY2019-20 TDA Revenue Estimate					FY2020-21 TDA Revenue Estimate						
FY2019-20 Generation Estimate Adjustment					FY2020-21 County Auditor's Generation Estimate						
1. Original County Auditor Estimate (Feb, 19)			21,239,810		13. County Auditor Estimate			22,251,809			
2. Actual Revenue (Jun, 20)			19,974,432		FY2020-21 Planning and Administration Charges						
3. Revenue Adjustment (Lines 2-1)			(1,265,378)		14. MTC Administration (0.5% of Line 13)			111,259			
FY2019-20 Planning and Administration Charges Adjustment					15. County Administration (0.5% of Line 13)			111,259			
4. MTC Administration (0.5% of Line 3)			(6,327)		16. MTC Planning (3.0% of Line 13)			667,554			
5. County Administration (Up to 0.5% of Line 3)			(6,327)		17. Total Charges (Lines 14+15+16)			890,072			
6. MTC Planning (3.0% of Line 3)			(37,961)		18. TDA Generations Less Charges (Lines 13-17)			21,361,737			
7. Total Charges (Lines 4+5+6)			(50,615)		FY2020-21 TDA Apportionment By Article						
8. Adjusted Generations Less Charges (Lines 3-7)			(1,214,763)		19. Article 3.0 (2.0% of Line 18)			427,235			
FY2019-20 TDA Adjustment By Article					20. Funds Remaining (Lines 18-19)			20,934,502			
9. Article 3 Adjustment (2.0% of line 8)			(24,295)		21. Article 4.5 (5.0% of Line 20)			0			
10. Funds Remaining (Lines 8-9)			(1,190,468)		22. TDA Article 4 (Lines 20-21)			20,934,502			
11. Article 4.5 Adjustment (5.0% of Line 10)			0								
12. Article 4 Adjustment (Lines 10-11)			(1,190,468)								
TDA APPORTIONMENT BY JURISDICTION											
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)	
	6/30/2019	FY2018-19	6/30/2019	FY2018-20	FY2019-20	FY2019-20	FY2019-20	6/30/2020	FY2020-21	FY2020-21	
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) <sup>1</sup>	Outstanding Commitments <sup>2</sup>	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation	
Article 3	964,815	20,287	985,103	(1,355,968)	0	407,804	(24,295)	12,644	427,235	439,879	
Article 4.5											
SUBTOTAL	964,815	20,287	985,103	(1,355,968)	0	407,804	(24,295)	12,644	427,235	439,879	
Article 4/8											
Dixon	1,278,184	25,136	1,303,320	(1,431,732)	0	903,994	(53,856)	721,725	938,978	1,660,703	
Fairfield	5,969,565	126,454	6,096,018	(9,066,136)	0	5,277,659	(314,421)	1,993,120	5,557,256	7,550,376	
Rio Vista	627,857	13,684	641,541	(418,055)	0	417,466	(24,871)	616,081	446,672	1,062,753	
Solano County	1,888,628	35,339	1,923,968	(840,480)	0	892,044	(53,144)	1,922,388	928,826	2,851,214	
Suisun City	47,248	4,505	51,754	(1,300,730)	0	1,326,366	(79,019)	(1,629)	1,396,892	1,395,263	
Vacaville	9,400,831	208,238	9,609,069	(4,884,429)	0	4,497,114	(267,919)	8,953,836	4,687,157	13,640,993	
Vallejo/Benicia	5,379,599	120,873	5,500,472	(7,116,757)	3,821,134	6,667,772	(397,238)	8,475,382	6,978,721	15,454,103	
SUBTOTAL	24,591,913	534,229	25,126,142	(25,058,319)	3,821,134	19,982,414	(1,190,468)	22,680,903	20,934,502	43,615,405	
GRAND TOTAL	\$25,556,728	\$554,516	\$26,111,245	(\$26,414,287)	\$3,821,134	\$20,390,218	(\$1,214,763)	\$22,693,547	\$21,361,737	\$44,055,284	

1. Balance as of 6/30/19 is from the MTC FY2018-19 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/19, and FY2019-20 allocations as of 6/30/20.

3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the Intercity Transit Funding Agreement.

## FY 2020-21 TDA Matrix

## OCTOBER DRAFT

Date Prepared 10-Sep-20  
STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
<b>TDA Revenue Available</b>									
FY20-21 TDA Revenue Estimate from MTC	1	\$ 938,978	\$ 5,557,256	\$ 446,672	\$ 1,396,892	\$ 4,687,157	\$ 6,978,721	\$ 928,826	\$ 20,934,502
FY20-21 25% Reduction per MTC	1	\$ (234,745)	\$ (1,389,314)	\$ (111,668)	\$ (349,223)	\$ (1,171,789)	\$ (1,744,680)	\$ (232,207)	\$ (5,233,626)
Projected Carryover from MTC	1	\$ 721,725	\$ 1,993,120	\$ 616,081	\$ (1,629)	\$ 8,953,836	\$ 8,475,382	\$ 1,922,388	\$ 22,680,903
Available for Allocation per MTC	1	\$ 1,425,959	\$ 6,161,062	\$ 951,085	\$ 1,046,040	\$ 12,469,204	\$ 13,709,423	\$ 2,619,008	\$ 38,381,780
FY19-20 Allocations / Returns	1								\$ -
<b>Total TDA Revenue Available for Allocation</b>		<b>\$ 1,425,959</b>	<b>\$ 6,161,062</b>	<b>\$ 951,085</b>	<b>\$ 1,046,040</b>	<b>\$ 12,469,204</b>	<b>\$ 13,709,423</b>	<b>\$ 2,619,008</b>	<b>\$ 38,381,780</b>

## USES

<b>Paratransit</b>									
Intercity Taxi Scrip	2	\$ 12,850	\$ 25,397	\$ 650		\$ 51,300	\$ 65,375	\$ 569,428	\$ 725,000
Paratransit	3		\$ 274,959		\$ 100,000	\$ 172,919	\$ 691,061	\$ 316,561	\$ 1,555,500
Local Taxi Scrip	3		\$ 176,111		\$ 25,000	\$ 95,249	\$ 80,000		\$ 376,360
<i>Subtotal Paratransit</i>		<i>\$ 12,850</i>	<i>\$ 476,467</i>	<i>\$ 650</i>	<i>\$ 125,000</i>	<i>\$ 319,468</i>	<i>\$ 836,436</i>	<i>\$ 885,989</i>	<i>\$ 2,656,860</i>

<b>Local Transit Service</b>	3	\$ 523,913	\$ 1,391,297	\$ 343,024	\$ 787,621	\$ 1,046,150	\$ 3,188,939		\$ 7,280,944
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<b>SolanoExpress Intercity Bus</b>									
To FAST	4	\$ 78,594	\$ 528,686	\$ -	\$ 95,126	\$ 476,039	\$ 112,925	\$ 90,164	\$ 1,381,535
To SolTrans	4	\$ 9,732	\$ 104,786	\$ -	\$ 24,381	\$ 53,416	\$ 812,833	\$ 85,350	\$ 1,090,497
<i>Subtotal SolanoExpress Intercity Bus</i>		<i>\$ 88,326</i>	<i>\$ 633,472</i>	<i>\$ -</i>	<i>\$ 119,507</i>	<i>\$ 529,455</i>	<i>\$ 925,758</i>	<i>\$ 175,514</i>	<i>\$ 2,472,032</i>

<b>Transit Capital</b>	Claimed by each agency	3				\$ 995,000	\$ 404,500		\$ 1,399,500
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<b>STA Planning</b>	Claimed by STA	6	\$ 22,659	\$ 132,288	\$ 10,464	\$ 33,246	\$ 112,723	\$ 167,132	\$ 22,360	\$ 500,872
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**FY 2020-21 TDA Matrix**
**OCTOBER DRAFT**

Date Prepared 10-Sep-20  
STA Board Action

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
<b>Swaps / Other</b>									
LCTOP swap: Dixon to claim from FAST for FY19-20 funding shares	7		\$ 1,552						\$ 1,552
SGR swap: Dixon to claim from FAST for FY20-21 funding shares	7		\$ 1,177						\$ 1,177
LCTOP swap: Rio Vista to claim from SolTrans for FY19-20 funding shares	8						\$ 1,564		\$ 1,564
SGR swap: Rio Vista to claim from SolTrans for FY20-21 funding shares	8						\$ 1,186		\$ 1,186
LCTOP swap: Vacaville to claim from FAST for FY19-20 funding shares	9		\$ 6,142						\$ 6,142
Intercity Bus Replacement Plan, Claimed by FAST	10								\$ -
Intercity Bus Replacement Plan, Claimed by SolTrans	10								\$ -
Fairfield-Vacaville Train Station claimed by FAST	12					\$ 72,974			\$ 72,974
Suisun City Train Station, claimed by STA	13				\$ 50,000				\$ 50,000
Faith in Action, claimed by STA	14							\$ 56,000	\$ 56,000
<b>Subtotal Swaps</b>		\$ -	\$ 8,871	\$ -	\$ 50,000	\$ 72,974	\$ 2,750	\$ 56,000	\$ 190,595
<b>Total To Be Claimed by All Agencies</b>		\$ 647,748	\$ 2,642,395	\$ 354,138	\$ 1,115,374	\$ 3,075,770	\$ 5,525,515	\$ 1,139,863	\$ 14,500,803
<b>Balance</b>		\$ 778,211	\$ 3,518,667	\$ 596,947	\$ (69,334)	\$ 9,393,433	\$ 8,183,908	\$ 1,479,145	\$ 23,880,977

**Notes**

- (1) MTC February 26, 2020 Fund Estimate; Reso 4220; columns I, H, J; Allocations/Returns in matrix are those not yet included in MTC's fund estimate; 25% reduction per MTC guidance
- (2) STA will be claimant. Amounts subject to change.
- (3) From each agency's annual TDA claim. County amount claimed by STA for Countywide In Person ADA Assessments.
- (4) Based on FY 2018-19 reconciliation and FY 2020-21 Intercity Transit Funding Agreement forecast
- (5) (Not used)
- (6) Claimed by STA from all agencies per formula; Amount in matrix is \$2 less due to rounding.
- (7) Dixon to claim from FAST per February 27, 2020 and June 30, 2020 swap letters
- (8) Rio Vista to claim from SolTrans per February 28, 2020 swap letter and May 21, 2020 SolTrans staff report
- (9) Vacaville to claim from FAST per February 27, 2020 swap letter
- (10) From Intercity Bus Replacement Plan approved by STA Board on September 11, 2019.
- (11) Not used
- (12) FAST to claim from Vacaville based on 2002 agreement for operation of Fairfield - Vacaville Train Station. Amount covers November 2017 to June 30, 2019 costs.
- (13) To be claimed by STA for Suisun Amtrak station maintenance
- (14) To be claimed by STA for Faith in Action

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# PCC

DATE: September 8, 2020  
TO: Paratransit Coordinating Council (PCC)  
RE: COVID-Update

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This item will be presented at the meeting by staff from SolTrans, FAST, Vacaville City Coach, Dixon Redit-Ride, and Rio Vista Delta Breeze.

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## PCC

DATE: September 8, 2020  
TO: Paratransit Coordinating Council (PCC)  
FROM: Debbie McQuilkin, Transit Mobility Coordinator  
RE: Expansion of Medical Trip Concierge (GoGo) Program with CARES Act Funding

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### **Background:**

The Medical Trip Concierge (GoGo) Program serves Solano County Older Adult residents (60+) by providing subsidized Uber and Lyft rides to and from medical appointments only. The riders pay either 20% or 40% of the cost depending on their income and, pre-COVID-19, are limited to 10 total trips per month. The Program, which began in April 2019 and is funded with State Transit Assistance Funds (STAF) has been and remains a popular mode of transportation for the older adult community (Attachment A). Recently, STA staff has received requests from transit dependent program participants asking to use the service to make essential trips, such as the pharmacy.

The Intercity Taxi Card program serves Americans with Disabilities Act (ADA) eligible County residents, regardless of age, by providing taxi rides within Solano County. The rides are subsidized with riders paying 20% or 40% as with the GoGo Program. Recently, STA's Solano Mobility staff has received complaints from program participants about the lack of availability of taxis and have been told that since COVID-19, some taxi drivers are preferring not to drive. This leaves an already vulnerable population even more so by not providing them access to essential services.

Solano County will be augmenting the STA Mobility Programs with \$150,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to help provide assistance to this vulnerable population.

### **Discussion:**

STA staff recommended a pilot program, which was presented to and approved by the STA Board on September 9, 2020, expanding the Medical Trip Concierge (GoGo) Program to include the following:

- Include participation of ADA eligible Solano County residents; and
- Increase the number of rides per person per month to 20 (pre-pandemic limit was 10).

ADA eligible individuals are currently eligible for the subsidized Taxi Card program. The expansion will provide those ambulatory residents access to additional rides to medical trips, including pharmacies, that are currently being limited due to taxi availability. It is estimated, based on current usage of both programs, that the number of rides will increase considerably (Attachment B). While the CARES Act Funding requires funds to be expended by December 31, 2020, if the pilot is successful, STA will seek to fund the program with current STAF funds.

**Fiscal Impact:**

Program expansion would be funded using CARES Act Funds in the amount of \$150,000 that will be added to the STA Budget.

**Recommendation:**

Informational

Attachments:

- A. Medical Trip Concierge Program (GoGo Grandparents) Data FY 2018-19 and FY 2019-20 & Trips Taken by City (starting FY 2018-19 and through FY 2019-20)
- B. Estimated GoGo Program Data

**Medical Trip Concierge Program (GoGo) Data FY 2018-19 and FY 2019-20**

<b>Medical Trip Concierge Program (GoGo) Data FY 2019-20</b>		
<b>Month</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>
<b>July</b>	<b>0</b>	<b>491</b>
<b>August</b>	<b>0</b>	<b>894</b>
<b>September</b>	<b>0</b>	<b>740</b>
<b>October</b>	<b>0</b>	<b>809</b>
<b>November</b>	<b>0</b>	<b>277</b>
<b>December</b>	<b>0</b>	<b>273</b>
<b>January</b>	<b>0</b>	<b>282</b>
<b>February</b>	<b>0</b>	<b>264</b>
<b>March</b>	<b>0</b>	<b>155</b>
<b>April</b>	<b>3</b>	<b>83</b>
<b>May</b>	<b>90</b>	<b>178</b>
<b>June</b>	<b>304</b>	<b>267</b>
<b>Totals</b>	<b>397</b>	<b>4,713</b>

**GoGo Program Usage by City for FY 2019-20**

<b>GoGo Ride Usage by City through FY 2019-20</b>		
<b>City</b>	<b>Ride Start Location</b>	<b>Ride End Location</b>
<b>Vallejo</b>	<b>1342</b>	<b>1341</b>
<b>Benicia</b>	<b>145</b>	<b>143</b>
<b>Fairfield</b>	<b>2064</b>	<b>2084</b>
<b>Suisun</b>	<b>426</b>	<b>378</b>
<b>Dixon</b>	<b>45</b>	<b>43</b>
<b>Rio Vista</b>	<b>151</b>	<b>130</b>
<b>Vacaville</b>	<b>923</b>	<b>949</b>
<b>Total Rides</b>	<b>5096</b>	<b>5068</b>

Reflects the number of trips both from and back to each city using the Medical Trip Concierge Program with GoGo Grandparent between April 2019 through June 2020.

<b>Estimated GoGo Program Data FY 2020-21</b>		
<b>Combined Regular &amp; Low Income</b>		
Month	# of Trips	STA Ride Cost Paid
July	240	\$ 3,679.28
August	250	\$ 3,832.58
September	1600	\$ 24,528.53
October	2000	\$ 30,660.67
November	2000	\$ 30,660.67
December	2000	\$ 30,660.67
<b>Totals</b>	<b>8,090</b>	<b>\$ 124,022.40</b>

Active Users:

- 231 PEX Card Holders
- 652 Registered GoGo Participants

July Usage:

- 33 GoGo users took 240 trips = approx. 7 rides per person (several took more than 10)
- 79 PEX card users took 440 trips = approx. 5.5 rides per person

The estimates for the CARES fund spending (STA Cost) are based on the following:

- August no difference – no expansion
- September increase based on adding GoGo users. If 40 registrants used 20 rides per month, that would equal 800 rides. If just half of the 79 PEX card users also began using GoGo, it would also add 800 more rides. Between current GoGo users and the projected PEX card users, there could be 1600 rides per month
- October – December adding more users based on word of mouth, specifically to the ADA community.