

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

SPECIAL MEETING AGENDA

1:00 p.m., Thursday, October 3, 2019

Solano Transportation Authority – Conference Room 1

One Harbor Center, Suite 130, Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
1. CALL TO ORDER/CONFIRM QUORUM/INTRODUCTIONS (1:00 – 1:05 p.m.)	Lisa Hooks, Chair
2. APPROVAL OF AGENDA (1:05 – 1:10 p.m.)	Members
3. OPPORTUNITY FOR PUBLIC COMMENT (1:10 – 1:15 p.m.)	
4. PRESENTATIONS (1:15 – 1:35 p.m.)	
A. Delta Breeze Overview	Brandon Thomson, STA
B. Solano Older Adults Medical Concierge Call Center Pilot Program via GoGo Grandparent	Ron Grassi, STA Debbie McQuilkin, STA
5. CONSENT CALENDAR <u>Recommendation:</u> Approve the following consent item. (1:35 – 1:40 p.m.)	
A. Minutes of the PCC Meeting of July 18, 2019 <u>Recommendation:</u> Approve PCC meeting minutes of July 18, 2019 Pg. 5	Cecilia de Leon, STA

PCC MEMBERS					
<u>Richard Burnett</u> MTC PAC Representative	<u>Teri Ruggiero</u> Public Agency - Health & Social Services	<u>Vacant</u> Member at Large	<u>Judy Nash</u> Public Agency - Education	<u>Lisa Hooks, Chair</u> Social Services Provider	<u>Ernest Rogers</u> Transit User
<u>Cindy Hayes, Vice-Chair</u> Social Services Provider	<u>Cynthia Tanksley</u> Transit User	<u>James Williams</u> Member at Large	<u>Katherine Richter</u> Transit User	<u>Vacant</u> Social Service Provider	

The complete STA PCC Meeting Packet is available on STA's Website at www.sta.ca.gov

6. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2019-20 Transportation Development Act (TDA) Matrix – October 2019 – City of Dixon, City of Fairfield and City of Rio Vista

Ron Grassi, STA

Recommendation:

Review and forward a recommendation to STA Board and MTC to approve the October 2019 TDA Matrix for FY 2019-20 which includes TDA Claims for the City of Dixon (Dixon Redit-Ride), City of Fairfield (FAST), and City of Rio Vista (Delta Breeze) as shown in Attachments A and B.

(1:40 – 1:50 p.m.)

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B. Support for Federal Transit Administration (FTA) Section 5310 Funding for Solano Mobility Management Programs, City of Rio Vista and Faith In Action

Debbie McQuilkin, STA

Recommendation:

Request PCC to support 5310 Grant Applications for enhanced transit along with mobility programs for Older Adults and Individuals with Disabilities:

1. Solano Transportation Authority. The grant will support the continuation of the Solano Mobility Management Program, which will include Solano Mobility Call Center and Travel Training Program.
2. Faith in Action (FIA) is proposing to expand transportation services in underserved communities.
3. City of Rio Vista is proposing to fund the coordination activities between the City of Rio Vista, social services providers and other transit systems.

(1:50 – 2:00 p.m.)

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C. PCC Membership

Debbie McQuilkin, STA

Recommendation:

Forward a recommendation to the STA Board to re-appoint Judy Nash, Public Agency – Education Member to a three (3) year term and to appoint Brian McLaughlin as a Member at Large to a three (3) year term.

(2:00 – 2:05 p.m.)

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7. INFORMATIONAL ITEMS – DISCUSSION

A. Solano Mobility Study for Older Adults and People with Disabilities Update

(2:05 p.m. – 2:15 p.m.)

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Elizabeth Richards, ERC

B. FY 2019-20 Coordinated Short Range Transit Plans (SRTPs)

(2:15 p.m. – 2:20 p.m.)

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Brandon Thomson, STA

C. STA Staff Update

1. Draft 2020 PCC Work Plan

2. Draft 2020 PCC Outreach Plan

3. Vallejo Community Based Transportation Plan

(2:20 p.m. – 2:25 p.m.)

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Debbie McQuilkin, STA

8. TRANSIT OPERATOR UPDATES

Group

A. Dixon Redit-Ride

B. Fairfield and Suisun Transit (FAST)

C. Rio Vista Delta Breeze

D. Solano County Transit (SolTrans)

E. Vacaville City Coach

(2:25 – 2:45 p.m.)

9. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:45 – 2:55 p.m.)

10. FUTURE AGENDA ITEMS

A. Solano Mobility Study Plan

B. Transportation Development Act (TDA) Claims

C. Amtrak Platform Wayfinding at Vacaville Station

D. Equity Chapter Update

E. First and Last Mile Program Update

F. Intercity Taxi/PEX Card Program Update

G. Final 2020 PCC Work Plan, Final 2020 PCC Outreach Plan, and 2020 PCC Meeting Locations

11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m. on Thursday, November 21, 2019** at the **SolTrans Operations & Maintenance Facility – Conference Rooms 106 & 107** at **1850 Broadway Street, Vallejo, California.**

Meeting Schedule for the Calendar Year 2019

Thursday, 01/17/19, 1:00 p.m. – Solano Community College, Bldg. 1400, Faculty/Staff Lounge
Thursday, 03/21/19, 1:00 p.m. – Vacaville Ulatis Community Center, Room E
Thursday, 05/16/19, 1:00 p.m. – Joseph Nelson Community Center, Room A
Thursday, 07/18/19, 1:00 p.m. – Benicia City Hall, Commission Room
Thursday, 09/19/19, 1:00 p.m. – Rio Vista Veterans Hall – RESCHEDULED
PCC Special Meeting - Thursday, 10/03/19, 1:00 p.m. – Solano Transportation Authority Office
Thursday, 11/21/19, 1:00 p.m. – SolTrans Operations & Maintenance Facility, Conference Room 106 and 107

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 or dmcquilkin@sta.ca.gov

Translation Services: For document translation please call:

Para la llamada de traducción de documentos:

對於文檔翻譯電話

Đối với tài liệu gọi dịch:

Para sa mga dokumento tawag sa pagsasalin:

(707) 399-3239

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT Meeting Minutes of July 18, 2019

1. **CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS**

Chair Lisa Hooks called the meeting to order at 1:04 p.m. at the Benicia City Hall, Commission Room, 250 East L Street, Benicia California. A quorum was established.

PCC Members Present: *In Alphabetical Order by Last Name*

Richard Burnett	MTC Representative/CTSA-AC Member
Lisa Hooks	Chair, Social Service Provider
Judy Nash	Public Agency - Education
Katherine Richter	Transit User
Ernest Rogers	Transit User
Cynthia Tanksley	Transit User

PCC Members Absent: *In Alphabetical Order by Last Name*

Cindy Hayes	PCC Vice-Chair / Independent Living Resources
Teri Ruggiero	Health & Social Services
James Williams	Member at Large

Others Present: *In Alphabetical Order by Last Name*

Amy Antunano	STA
Elaine Clark	Area Agency on Aging
Cecilia de Leon	STA
Erika Dohina	STA
Ron Grassi	STA
Brian McLaughlin	Benicia Resident
Debbie McQuilkin	STA
Mandi Renshaw	SolTrans
Elizabeth Richards	ERC/STA Consultant
Rochelle Sherlock	Potentiate LLC
Edith Thomas	Connections for Life
Brandon Thomson	STA
Debbie Whitbeck	Vacaville City Coach
Claudia Williams	Dixon Redit-Ride

2. APPROVAL OF AGENDA

On a motion by Richard Burnett and a second by Ernest Rogers, the PCC approved the agenda. (5 Ayes)

3. OPPORTUNITY FOR PUBLIC COMMENT

None.

(Member Cynthia Tanksley arrived)

4. PRESENTATIONS

A. Area Agency on Aging Update

Presented by: Elaine Clark

Elaine Clark provided an overview of the function of the Napa/Solano Area Agency on Aging (AAA). Ms. Clark explained AAA's funding resources and its allocation. She discussed AAA's involvement in projects and programs. She noted the 4-year Area Plan Update will help AAA determine community priorities and will help set service and funding goals in the next four years.

B. SolTrans Service Improvements

Presented by: Mandi Renshaw

Mandi Renshaw provided an overall update on SolTrans service changes. Ms. Renshaw summarized the local service changes, SolanoExpress changes, and fares changes effective on July 1, 2019 as well as future fare changes. She briefly went over upcoming changes for the Red Line in August 2019, and for the Phase II of the Comprehensive Operational Analysis (COA) in Fall 2019.

C. Vehicle Share Program Update

Presented by: Ron Grassi

Ron Grassi explained the concept and requirements of the Vehicle Share Program. Mr. Grassi specified the two new wheelchair accessible vans have arrived and a ribbon cutting ceremony was held to celebrate the arrival of the vans. He discussed the process in selecting and training the drivers. He indicated several non-profit organizations have expressed interest in participating in the Vehicle Share Program and staff is currently in the process of developing policies and procedures for the program.

5. CONSENT CALENDAR

A. Minutes of the PCC Meeting of May 16, 2019

Recommendation:

Approve PCC meeting minutes of May 16, 2019.

It was clarified for the record that Item #2 of the Agenda is for the approval of the agenda instead of the Minutes and a motion was made for the approval of the Agenda instead of the approval of the Minutes.

On a motion by Ernest Rogers and a second by Cynthia Tanksley, the PCC unanimously approved the recommendation. (5 Ayes, 1 Abstention)

6. ACTION ITEMS – DISCUSSION

A. Fiscal Year (FY) 2019-20 Transportation Development Act (TDA) Matrix – July 2019 – City of Vacaville (City Coach), Solano County Transit (SolTrans), and Solano Transportation Authority (STA)

Ron Grassi provided a brief overview and discussed the TDA claims submitted by the City of Vacaville, SolTrans, and STA for the FY 2019-20. Mr. Grassi explained that funds are shared among agencies to fund joint services such as SolanoExpress intercity bus routes and Intercity Taxi Scrip Program. He added that this process is used to clarify how funding is being allocated annually amongst the local agencies and to identify the purpose of the funds.

Recommendation:

Review and forward a recommendation to MTC to approve the July 2019 TDA Matrix for FY 2019-20 which includes TDA Claims for the City of Vacaville (City Coach), Solano County Transit (SolTrans) and Solano Transportation Authority (STA) as shown in Attachment B.

On a motion by Ernest Rogers and a second by Katherine Richter, the PCC unanimously approved the recommendation. (6 Ayes)

7. INFORMATIONAL ITEMS – DISCUSSION

A. Update of Community Based Transportation Plan (CBTP) for Vallejo

Elizabeth Richards reviewed the scope and process for the Vallejo CBTP. Ms. Richards explained the CBTP will be a collaborative planning process to involve Vallejo residents of low income and minority communities to determine transportation needs and set priorities for improvements. Furthermore, the CBTP will help develop strategies to overcome transportation challenges. She provided information for the first Transportation Forum for neighborhoods and communities in Vallejo, which will be held on July 30, 2019. Rochelle Sherlock encouraged the group to fill out the online Survey and to register for the event.

B. Solano Mobility Program Update

Debbie McQuilkin provided an overall update on the Solano Mobility Program and reported on the statistics. Ms. McQuilkin also emphasized the productivity and operations of the Solano Mobility Call Center and the Medical Concierge Service Program.

C. STA Staff Update

Ms. McQuilkin specified the Request for Proposals for Travel Training and ADA In-person Eligibility Program have been completed. The contract for Travel Training was awarded to Independent Living Resources and the contract for ADA In-person Eligibility Program was awarded to C.A.R.E. Evaluators. She indicated that due to the popularity of the program, Connections for Life will also continue to provide travel training. Ms. McQuilkin also mentioned that there are still two vacancies for the PCC membership and mentioned Brian McLaughlin, a Benicia resident, is interested in joining the PCC.

8. TRANSIT OPERATOR UPDATES

- A. Dixon Redit-Ride: Claudia Williams
- B. Fairfield and Suisun Transit (FAST): Not Present
- C. Rio Vista Delta Breeze: Brandon Thomson
- D. Solano County Transit (SolTrans): John Sanderson
- E. Vacaville City Coach: Not Present

9. COMMENTS FROM MEMBERS, STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Katherine Richter provided feedback on the PEX card program in Vacaville since its launched. Ms. Richter requested additional features to be considered for the PEX card. Staff noted the request and will look into additional features with regard to mobile app capability. Chair Hooks asked to consider adding a contact information for customer service in the vehicles.

Cynthia Tanksley commented on the elimination of the Benicia Dial-A-Ride program. Mandi Renshaw of SolTrans informed the group that the Lyft program subsidy will be similar to the Dial-A-Ride program for those who qualify and noted that the program will have a wheelchair component in partnership with STA.

Chair Hooks stated she will reach out to other managers to push the issue of providing people with resources and connections between other agencies that can support them in getting transportations needs met.

Richard Burnett, MTC Representative, provided a status update on Clipper Card 2.0 and recent MTC staff work on Transit Fare Integration.

Katherine Richter expressed interest in joining the PCC sub-committee once it has been established.

Katherine Richter requested overall resolution on the PEX card program.

10. FUTURE AGENDA ITEMS PCC COMMENTS

- A. Area Agency on Aging Presentation
- B. Solano Mobility Study Plan
- C. SolanoExpress Ridership Survey Presentation
- D. Intercity Taxi Program Overview
- E. List of Priority Projects
- F. Amtrak Platform Designation at Vacaville Station

11. ADJOURNMENT

The meeting adjourned at 3:01 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, September 19, 2019 at Rio Vista Veterans Hall, 610 St. Francis Way, Rio Vista, California.**

PCC

DATE: September 12, 2019
TO: Paratransit Coordinating Council (PCC)
FROM: Ron Grassi, Director of Programs
RE: Fiscal Year (FY) 2019-20 Transportation Development Act (TDA) Matrix –
October 2019 – City of Dixon, City of Fairfield, and City of Rio Vista

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

The Solano FY 2019-20 TDA fund estimates by jurisdiction are shown on the attached MTC Fund Estimate (Attachment A).

TDA funds are shared among agencies to fund joint services such as SolanoExpress intercity bus routes and Intercity Taxi Scrip Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims.

The cost share for the intercity routes per the Intercity Funding Agreement is reflected in the TDA Matrix. The intercity funding formula is based on 20% of the costs shared on population and 80% of the costs shared and on ridership by residency. Population estimates are updated annually using the Department of Finance population estimates and ridership by residency is based on on-board surveys conducted in April 2014. The intercity funding process includes a reconciliation of planned (budgeted) intercity revenues and expenditures to actual revenues and expenditures. In this cycle, FY 2017-18 audited amounts were reconciled to the estimated amounts for FY 2019-20. The reconciliation amounts and the estimated amounts for FY 2019-20 are merged to determine the cost per funding partner.

Discussion:

For FY 2019-20, the following TDA claims are being brought forward for review:

City of Dixon's TDA Summary

The City of Dixon is requesting \$1,111,049 in TDA funds for FY 2019-20. The amount of \$776,049 will be used for operating and \$335,000 will be used for bus replacement matching funds. \$1,069,802 is claimed against Dixon's TDA funds and \$41,247 is claimed against SolTrans' TDA funds from the FY 2018-19 Low Carbon Transit Operation Program (LCTOP) and State of Good Repair (SGR) fund swap.

City of Fairfield's TDA Summary

The City of Fairfield is requesting \$6,750,838 from both the City of Fairfield's and the City of Suisun City's TDA funds for FY 2019-20 for paratransit, local transit, and capital expenses. The amount of \$1,111,025 will be used for paratransit and local taxi program expenses, and \$4,126,915 will be used for local transit service expenses. \$1,512,898 will be used for various capital projects including a new bus wash and engine rebuilds that will extend the useful life of older vehicles in the fleet. The City of Fairfield's claim also includes the TDA funds programmed for the SolanoExpress service by the STA Board on June 12, 2019.

City of Rio Vista's TDA Summary

The City of Rio Vista is requesting \$383,215 in TDA funds for FY 2019-20. The amount of \$289,815 will be used for operating, \$85,900 will be used for administration/planning and \$7,500 will be used for bus replacement matching funds. \$364,290 is claimed against Rio Vista's TDA funds and \$18,925 is claimed against SolTrans' TDA funds from the FY 2018-19 Low Carbon Transit Operation Program (LCTOP) and State of Good Repair (SGR) fund swap.

Fiscal Impact:

None to the STA. The STA Board approval of the October 2019 TDA matrix provides the guidance needed by MTC to process the TDA claims submitted the City of Dixon and the City of Rio Vista from their local TDA funds.

Recommendation:

Review and forward a recommendation to STA Board and MTC to approve the October 2019 TDA Matrix for FY 2019-20 which includes TDA Claims for the City of Dixon (Dixon Redit-Ride), City of Fairfield (FAST), and City of Rio Vista (Delta Breeze) as shown in Attachments A and B.

Attachments:

- A. FY 2019-20 TDA Fund Estimate for Solano County dated July 24, 2019
- B. FY 2019-20 Solano TDA Matrix for October 2019

FY 2019-20 FUND ESTIMATE TRANSPORTATION DEVELOPMENT ACT FUNDS SOLANO COUNTY								Res No. 4360 Page 9 of 20 7/24/2019		
FY2018-19 TDA Revenue Estimate					FY2019-20 TDA Revenue Estimate					
FY2018-19 Generation Estimate Adjustment					FY2019-20 County Auditor's Generation Estimate					
1. Original County Auditor Estimate (Feb, 18)		19,722,853			13. County Auditor Estimate		21,239,810			
2. Actual Revenue (Jun, 19)		20,451,291			FY2019-20 Planning and Administration Charges					
3. Revenue Adjustment (Lines 2-1)		728,438			14. MTC Administration (0.5% of Line 13)		106,199			
FY2018-19 Planning and Administration Charges Adjustment					15. County Administration (0.5% of Line 13)		106,199			
4. MTC Administration (0.5% of Line 3)		3,642			16. MTC Planning (3.0% of Line 13)		637,194			
5. County Administration (Up to 0.5% of Line 3)		3,642			17. Total Charges (Lines 14+15+16)		849,592			
6. MTC Planning (3.0% of Line 3)		21,853			18. TDA Generations Less Charges (Lines 13-17)		20,390,218			
7. Total Charges (Lines 4+5+6)		29,137			FY2019-20 TDA Apportionment By Article					
8. Adjusted Generations Less Charges (Lines 3-7)		699,301			19. Article 3.0 (2.0% of Line 18)		407,804			
FY2018-19 TDA Adjustment By Article					20. Funds Remaining (Lines 18-19)		19,982,414			
9. Article 3 Adjustment (2.0% of line 8)		13,986			21. Article 4.5 (5.0% of Line 20)		0			
10. Funds Remaining (Lines 8-9)		685,315			22. TDA Article 4 (Lines 20-21)		19,982,414			
11. Article 4.5 Adjustment (5.0% of Line 10)		0								
12. Article 4 Adjustment (Lines 10-11)		685,315								
TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ²	Outstanding Commitments ³	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	767,550	8,994	776,544	(956,448)	0	378,679	13,986	212,761	407,804	620,565
Article 4.5										
SUBTOTAL	767,550	8,994	776,544	(956,448)	0	378,679	13,986	212,761	407,804	620,565
Article 4/8										
Dixon	1,474,407	17,511	1,491,918	(1,268,791)	0	821,240	30,331	1,074,698	903,994	1,978,692
Fairfield	5,209,597	60,294	5,269,891	(6,685,220)	60,133	4,858,030	179,425	3,682,259	5,277,659	8,959,918
Rio Vista	532,756	6,110	538,866	(345,296)	0	383,810	14,176	591,555	417,466	1,009,021
Solano County	1,674,281	16,559	1,690,840	(948,412)	0	843,581	31,157	1,617,166	892,044	2,509,210
Suisun City	46,475	1,204	47,678	(1,293,143)	0	1,246,669	46,044	47,249	1,326,366	1,373,615
Vacaville	9,878,356	115,298	9,993,654	(6,563,529)	0	4,189,863	154,747	7,774,735	4,497,114	12,271,849
Vallejo/Benicia	7,936,315	99,041	8,035,356	(11,289,943)	0	6,212,067	229,435	3,186,914	6,667,772	9,854,686
SUBTOTAL	26,752,185	316,017	27,068,203	(28,394,334)	60,133	18,555,260	685,315	17,974,576	19,982,414	37,956,990
GRAND TOTAL	\$27,519,736	\$325,011	\$27,844,747	(\$29,350,782)	\$60,133	\$18,933,939	\$699,301	\$18,187,337	\$20,390,218	\$38,577,555

1. Balance as of 6/30/18 is from the MTC FY2018-19 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 6/30/19.

3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the Intercity Transit Funding Agreement.

FY 2019-20 TDA Matrix**WORKING DRAFT**

Date Prepared 12-Sep-19

STA Board Action 9-Oct-19

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
TDA Revenue Available									
FY19-20 TDA Revenue Estimate from MTC	1	\$ 903,994	\$ 5,277,659	\$ 417,466	\$ 1,326,366	\$ 4,497,114	\$ 6,667,772	\$ 892,044	\$ 19,982,415
Projected Carryover from MTC	1	\$ 1,074,698	\$ 3,682,259	\$ 591,555	\$ 47,249	\$ 7,774,735	\$ 3,186,914	\$ 1,617,166	\$ 17,974,576
Available for Allocation per MTC	1	\$ 1,978,692	\$ 8,959,918	\$ 1,009,021	\$ 1,373,615	\$ 12,271,849	\$ 9,854,686	\$ 2,509,210	\$ 37,956,991
FY18-19 Allocations / Returns after 6/30/19	1								\$ -
Total TDA Revenue Available for Allocation		\$ 1,978,692	\$ 8,959,918	\$ 1,009,021	\$ 1,373,615	\$ 12,271,849	\$ 9,854,686	\$ 2,509,210	\$ 37,956,991

USES

Paratransit									
Intercity Taxi Scrip	2	\$ 10,000	\$ 40,000	\$ 5,000		\$ 70,000	\$ 85,000	\$ 598,194	\$ 808,194
Paratransit	3		\$ 718,812		\$ 213,518	\$ 198,928	\$ 970,116		\$ 2,101,374
Local Taxi Scrip	3		\$ 178,695		\$ -	\$ 33,400	\$ 10,500		\$ 222,595
<i>Subtotal Paratransit</i>		<i>\$ 10,000</i>	<i>\$ 937,507</i>	<i>\$ 5,000</i>	<i>\$ 213,518</i>	<i>\$ 302,328</i>	<i>\$ 1,065,616</i>	<i>\$ 598,194</i>	<i>\$ 3,132,163</i>

Local Transit Service	3	\$ 734,802	\$ 3,244,900	\$ 356,790	\$ 882,015	\$ 1,340,080	\$ 2,029,651		\$ 8,588,238
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SolanoExpress Intercity Bus									
To FAST	4	\$ 111,026	\$ 794,838	\$ -	\$ 156,968	\$ 685,577	\$ 167,904	\$ 104,975	\$ 2,021,287
To SolTrans	4	\$ 10,748	\$ 130,907	\$ -	\$ 30,625	\$ 62,300	\$ 909,206	\$ 64,914	\$ 1,208,700
<i>Subtotal SolanoExpress Intercity Bus</i>		<i>\$ 121,774</i>	<i>\$ 925,744</i>	<i>\$ -</i>	<i>\$ 187,593</i>	<i>\$ 747,877</i>	<i>\$ 1,077,110</i>	<i>\$ 169,889</i>	<i>\$ 3,229,986</i>

Transit Capital	Claimed by each agency	3	\$ 335,000	\$ 1,512,898	\$ 7,500	\$ -	\$ 795,000	\$ -	\$ 2,650,398
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STA Planning	Claimed by STA	6	\$ 26,672	\$ 157,779	\$ 12,465	\$ 40,489	\$ 136,078	\$ 201,755	\$ 27,398	\$ 602,636
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FY 2019-20 TDA Matrix**WORKING DRAFT**

Date Prepared 12-Sep-19
 STA Board Action 9-Oct-19

	Note #	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo/Benicia (SolTrans)	Solano County	Total
Swaps / Other									
LCTOP swap: Dixon to claim from SolTrans for FY18-19 funding shares	7						\$ 40,166		\$ 40,166
State of Good Repair swap: Dixon to claim from SolTrans for FY18-19 funding shares	7						\$ 1,081		\$ 1,081
LCTOP swap: Rio Vista to claim from SolTrans for FY18-19 funding shares	8						\$ 18,569		\$ 18,569
State of Good Repair swap: Rio Vista to claim from SolTrans for FY18-19 funding shares	8						\$ 356		\$ 356
LCTOP swap: Vacaville to claim from SolTrans for FY18-19 funding shares	9						\$ 202,964		\$ 202,964
State of Good Repair swap: Vacaville to claim from SolTrans for FY18-19 funding shares	9						\$ 4,081		\$ 4,081
Intercity Bus Replacement Plan, Claimed by FAST	10								\$ -
Intercity Bus Replacement Plan, Claimed by SolTrans	10					\$ 237,068			\$ 237,068
SolanoExpress Transit Signal Prioritization	11							\$ 63,000	\$ 63,000
Suisun City Train Station, claimed by STA	12				\$ 50,000				\$ 50,000
Faith in Action, claimed by STA	13							\$ 45,000	\$ 45,000
<i>Subtotal Swaps</i>		\$ -	\$ -	\$ -	\$ 50,000	\$ 237,068	\$ 267,217	\$ 108,000	\$ 662,285
Total To Be Claimed by All Agencies									
		\$ 1,228,248	\$ 6,778,828	\$ 381,755	\$ 1,373,615	\$ 3,558,431	\$ 4,641,349	\$ 903,481	\$ 18,865,706
Balance		\$ 750,444	\$ 2,181,090	\$ 627,266	\$ 0	\$ 8,713,418	\$ 5,213,337	\$ 1,605,729	\$ 19,091,285

Notes

- (1) MTC July 24, 2019 Fund Estimate; Reso 4360; columns I, H, J
 (2) STA will be claimant. Amounts subject to change.
 (3) From each agency's annual TDA claim. Vacaville includes transit ops and Planning & Admin. SolTrans total reduced by \$237,068 for Vacaville bus replacement repayment.
 (4) Based on FY 2017-18 reconciliation and FY 2019-20 Intercity Transit Funding Agreement forecast
 (5) (Not used)
 (6) Claimed by STA from all agencies per formula; approved by STA Board March 13, 2019
 (7) Dixon to claim from SolTrans per March 7, 2019 and March 29, 2019 swap letters
 (8) Rio Vista to claim from SolTrans per February 27, 2019 and March 26, 2019 swap letters
 (9) Vacaville to claim from SolTrans per March 19, 2019 and April 5, 2019 swap letters
 (10) From Intercity Bus Replacement Plan approved by STA Board on February 13, 2019. Vacaville amount claimed by SolTrans for repayment of advance.
 (11) To be claimed by FAST per February 13, 2019 STA Board item 11.C.
 (12) To be claimed by STA for Suisun Amtrak station maintenance
 (13) To be claimed by STA for Faith in Action

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PCC

DATE: September 5, 2019
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Transit Mobility Coordinator
RE: Support for Federal Transit Administration (FTA) Section 5310 Funding for Solano Mobility Management Programs, City of Rio Vista and Faith In Action

Background:

Caltrans recently released a Call for Projects for FTA Section 5310 projects in the state's small Urbanized Areas (UZAs) and Rural Areas. The purpose for the 5310 Program is to provide capital and operating grants for projects that meet the transportation needs of seniors and individuals with disabilities: where public mass transportation services are otherwise unavailable, insufficient or inappropriate; that exceed the requirements of the American Disabilities Act (ADA); that improve access to fixed-route service; that provide alternatives to public transportation.

5310 program funds call for projects for Federal Fiscal Years (FFYs) 2018 and 2019 are approximately \$19 million for Large UZAs; and \$14 million for Small Urban and Rural areas. Projects are 100 % federally funded and there is **no** required local match. For Small Urban and Rural Agencies, the total maximum amount of 5310 funds for all projects cannot exceed \$400,000 per agency

Discussion:

STA staff has submitted a grant application to Caltrans for the Solano Mobility Management Programs for this FTA Section 5310 funding cycle. STA staff is requesting grant funding in the amount of \$400,000 to assist in sustaining both the Solano Mobility Call Center and Travel Training Programs. Both of these programs have become increasingly successful since their implementation. (See Attachment A)

In addition to STA's application, the City of Rio Vista has also submitted a grant application for this FTA Section 5310 funding cycle in the amount of \$200,000, which will be used for Delta Breeze service expansion.

Faith in Action (FIA) is proposing to expand transportation services in underserved areas within Solano County. FIA also proposes to increase its service demand response by 25%. The amount requested over two years is \$400,000.

Fiscal Impact:

Solano Mobility Management Programs for this FTA Section 5310 funding cycle is requesting \$400,000 in grant funding. The City of Rio Vista is requesting \$200,000 in 5310 grant funding. Faith in Action (FIA) is requesting \$400,000 in 5310 grant funding.

Recommendation:

Request PCC to support 5310 Grant Applications for enhanced transit along with mobility programs for Older Adults and Individuals with Disabilities:

1. Solano Transportation Authority. The grant will support the continuation of the Solano Mobility Management Program, which will include Solano Mobility Call Center and Travel Training Program.
2. Faith in Action (FIA) is proposing to expand transportation services in underserved communities.
3. City of Rio Vista is proposing to fund the coordination activities between the City of Rio Vista, social services providers and other transit systems.

Attachment:

- A. Solano Mobility Program Statistics

ATTACHMENT A

The Travel Training Program has four different forums that assist people to learn how to ride transit.

1. One-on-one Travel Training: STA has contracts with Connections for Life and Independent Living Resources Center to provide one-on-one travel training. Specialized training is also available for People with Physical and Cognitive Disabilities.
2. Group Training: The Travel Trainer will come to your local senior or community center and teach your group about the variety of transportation options in Solano County.
3. Rider's Guides: Full-color Riders Guides are available to help you learn to ride local transit on SolTrans, Fairfield and Suisun Transit (FAST), Rio Vista Delta Breeze, Vacaville City Coach (Vacaville provides their own guide) and Dixon Rendi-Ride. Guides are available in English and Spanish and can be translated in other languages upon request.
4. Transportation Training Videos: Self-Training videos, featured on our Solano Mobility Website, will demonstrate step-by-step instructions on how to ride your local bus and important bus features.

	FY 15-16	FY 16-17	FY 17-18	FY 18-19
Call Center Referrals	0	51	74	90
Individual Trainings	37	14	9	107
Completed/Graduated Total	0	0	12	29
Group/Classroom Trainees	0	0	0	33
Field Trip Totals	0	7	5	26
Field Trip Trainees	0	52	23	142
Presentations Total	0	57*	23	68
Audience Members	332	605*	349	663
Outreach Activities	0	0	106	294
Number of People Reached	0	0	1117	4494

Please note that in FY 15-16 and FY 16-17 Information was tracked differently.

*Number of Presentations and Audience members most likely included Group Training and Outreach Activities

ATTACHMENT A

Mobility Call Center Activities	FY15/16 Totals	FY 16/17 Totals	FY 17/18 Totals	FY 18/19 Totals
<u>Seniors & People W/Disabilities-Calls</u>	-			
ADA Paratransit Eligibility	183	537	691	1330
RTC Questions	112	201	164	177
Trip Planning	55	50	193	933
<i>Calls Referred to Outside Agencies</i>				
NonProfit	27	65	39	88
Private	14	75	45	102
Transit Agency	1	51	47	131
Taxi Scrip Local Questions	75	138	176	327
Taxi Scrip InterCity Questions	52	427	256	548
Totals:	519	1544	1611	3636
<u>Seniors & People W/Disabilities-Other</u>	-			
RTC Apps Processed	84	133	152	162
Senior/Disabled Walk-Ins	*	443	522	729
Materials Mailed	21	122	107	313
Totals:	105	698	781	1204
<u>General Mobility Call Center</u>	-			
Transit Calls	155	507	775	1897
SNCI Incentives/Programs	24	100	104	176
Trip Planning	108	281	333	1264
Other	*	356	471	466
Totals:	287	1244	1683	3803
<u>General Walk-Ins</u>	-			
General Transit Questions	2108	3327	3809	2776
Trip Planning	108	188	121	83
RTC Questions	7	62	42	45
Clipper Questions	24	77	30	33
Other - Taxi, Misc	29	229	134	84
Totals:	2276	3883	4136	3021
<u>Sales</u>	-			
Clipper Card Sales	110	135	243	200
Senior	21	38	73	63
Adult	53	81	158	132
Youth	2	17	5	5
Bike Link Cards Sold	4	1	6	8
FasTrak Applications		0	0	0
<u>Travel Training</u>	-			
Travel Training Referrals	16	43	112	88
<u>Outreach</u>	-			
Events & Presentations		25	40	49
# Attendees		707	1448	3080
Solano Mobility Website Hits		12176	16759	20578
Total Calls	916	2788	3294	7439
Total Walk-Ins	2352	4717	5166	4433
Totals:	3268	7505	8460	11872

The Solano Mobility Call Center provides personalized assistance to successfully travel around Solano County

PCC

DATE: September 5, 2019
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Mobility Transit Coordinator
RE: Paratransit Coordinating Council (PCC) Membership Update

Background:

Paratransit Coordinating Council (PCC) is a citizen's advisory committee to the Solano Transportation Authority (STA) that represents the older adults, people with disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulate that there are eleven members of the PCC. Members of the PCC include up to three (3) transit users, two (2) members-at-large, two (2) public agency representatives, three (3) social service providers and one (1) representative from MTC Policy Advisor Council.

Discussion:

The term for Judy Nash, Public Agency – Education expired in April, 2019. STA staff corresponded with Ms. Nash on September 3, 2019 and confirmed that she is interested in reappointment to her position on the PCC for another 3-year term.

On April 22, 2019, STA staff received an Advisory Committee Interest Form from Brian McLaughlin for the vacant position of Member at Large. Mr. McLaughlin attended the July PCC meeting and has reconfirmed his interest in joining the Committee.

The Paratransit Coordinating Council currently has two (2) vacancies, one for a Member at Large and one for a Social Services Provider. STA staff will continue to seek interested and qualified individuals to serve on the Council.

Fiscal Impact:

None.

Recommendations:

Forward a recommendation to the STA Board to re-appoint Judy Nash, Public Agency – Education Member to a three (3) year term and to appoint Brian McLaughlin as a Member at Large to a three (3) year term.

Attachments:

- A. Judy Nash Interest Email
- B. Brian McLaughlin Interest Form

From: Kristin Conner <Kristin.Conner@solano.edu>
Sent: Tuesday, September 03, 2019 5:44 PM
To: Judy Nash; Candace Roe
Cc: Deborah McQuilkin
Subject: RE: PCC Membership Renewal

Hi Deborah,

Yes, we are interested in renewing. Please let me know what that entails.

Best,
Kristin

Kristin Conner, EdD
Dean, Counseling Services
Solano Community College
707-864-7256

From: Judy Nash <Judy.Nash@solano.edu>
Sent: Tuesday, September 3, 2019 4:11 PM
To: Kristin Conner <Kristin.Conner@solano.edu>; Candace Roe <Candace.Roe@solano.edu>
Cc: Deborah McQuilkin <dmcquilkin@sta.ca.gov>
Subject: Fw: PCC Membership Renewal

Hello Deborah,
I am submitting the request to my Dean, and I will respond, if I am approved.

Judy Nash
Student Service Assistant
Solano Community College
Disability Services Program
judy.nash@solano.edu
707.864.7000 Ext. 4745
Fax: 707.646.2068

From: Deborah McQuilkin <dmcquilkin@sta.ca.gov>
Sent: Tuesday, September 3, 2019 1:38 PM
To: Judy Nash <Judy.Nash@solano.edu>
Subject: PCC Membership Renewal

CAUTION: This message originated from outside of the Solano Community College organization. Do not click on any links or open any attachments unless you know and trust the sender.

Hi Judy,

I just left you a voicemail and wanted to follow up. Your membership has expired...it completely slipped

by me! I wanted to see if you were interested in renewing your membership. If you are, I will include that in my staff report for the September 19th meeting. Please respond to this email with your reply and call me if you have any questions.

Thank you!
Debbie

Thank you,

Debbie McQuilkin

Solano Transportation Authority
Transit Mobility Coordinator
1 Harbor Center, Ste 130
Suisun, CA 94585
Direct: 707-399-3231
www.SolanoMobility.org
www.facebook.com/SolanoMobility



ADVISORY COMMITTEE INTEREST FORM

CONTACT INFORMATION

Name Brian McLaughlin

Street Address 563 Periwinkle Place

City, State, Zip Benicia CA 94510

Phone 925-595-4319 Home ☐ Cell ☒

Email Address brianrobert82104@icloud.com

I would like to be considered to fill a position on the following committee:

☐ BAC
 ☒ CTSA
 ☐ PCC
 ☐ PAC
 ☐ SR2S
 ☐ SPD-TAC

I am applying for the open position of: (Check one)

☐ Citizen Member
 ☒ Member-at-Large
 ☐ Public Agency
 ☐ Social Service Provider
 ☐ Transit User

Letter of intent/interest to serve on an STA Citizen Advisory Committee

Summarize the reason you would like to participate in one of the STA's Citizen Advisory Committee. Include what experience (work or otherwise) qualifies you:
 I'm open to serve on a committee where I would be of most value to the STA. I've served previously on an Advisory Committee so familiar with the process and the commitment.

With a background as a Senior Technology Manager and Corporate Vice President, and now as a REALTOR® in Solano County with certification as a Seniors Real Estate Specialist (SRES)

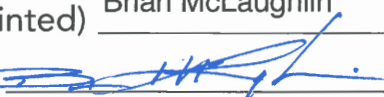
I have a passion for helping the 55+ members of our community remain active by assisting with their housing and transportation needs as they progress through the aging process.

Looking forward to being part of a group to improve the lives of seniors in our community.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Brian McLaughlin

Signature  Date 5/22/2019

Fill out and return to Solano Transportation Authority by email: info@sta.ca.gov or fax: 707-424-6074
 One Harbor Center, Suite 130, Suisun City, CA 94585 | 707-424-6075

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PCC

DATE: September 5, 2019
TO: Paratransit Coordinating Council (PCC)
FROM: Elizabeth Richards, STA Consultant
RE: Solano Mobility Study for Older Adults and People with Disabilities Update

Background:

By 2050, people age 65 and older are expected to comprise 20% of the total U.S. population. In Solano County, people age 65 and older are expected to comprise 21% of the total Solano County population in 2040 - ten years sooner than the U.S as a whole and about double the current percentage of Solano older adults. It is important to maintain and improve their quality of life.

The STA last completed a countywide study addressing the transportation needs of older adults and people with disabilities in 2011. The current effort to create an updated plan included the key step of conducting wide-ranging, in-depth community outreach throughout Solano county. This project used multiple strategies to solicit public input. The most visible were the Mobility Summits for Older Adults and People with Disabilities.

In addition to the seven city Mobility Summits, focus groups, surveying, and other community outreach occurred. Each Mobility Summit kicked off a community's outreach. This typically included, among other activities, a couple community focus groups in each city. Surveys were distributed through a variety of means including direct mail to households in each city; over 2200 were completed. Presentations and input were received from the County of Solano Health and Social Service department, Senior Coalition, Paratransit Coordinating Committee (PCC) and other groups.

The Countywide Mobility Summit was held October 18, 2018. The top challenge in all seven cities was Traveling to Medical Appointments. The second most common challenge countywide was Traveling to Daily Activities. The Countywide Mobility Summit focused on these key countywide issues.

Discussion:

The January 2019 CTSA meeting was a panel discussion with major Solano medical provider. Staff discussions continued as a new service was developed and launched in Spring 2019 – the Medical Trip Call Center Concierge Program. This has been a partnership among the STA, Area Agency on Aging (AAoA), the medical providers, and GoGo

Grandparent. In addition, other services that support older adults and/or people with disabilities have been undergoing enhancements such as the ADA Intercity Taxi Card Program and the First/Last Mile program. A new Vehicle Share program will add an accessible transportation option for local non-profits and their clients this year.

Transit services have been undergoing changes as well. SolanoExpress introduced the Red Line service in the Summer of 2019. The SolanoExpress Blue Line, Green Line, and Yellow Line began a year earlier. These routes provided more streamlined intercity services and increased levels of service.

Several months after the Vacaville Mobility Summit, Vacaville City Coach made systemwide service changes. SolTrans made service changes in the Summer of 2019 and plans two more adjustments by the end of the year.

The new STA programs and transit operator service changes have addressed some of the issues raised but not all. Taking into account the changing transportation landscape needs to be acknowledged and also noted that the comments from the community were made before many of the above modifications were made.

Besides Traveling to Medical Appointments, there were other issues common among multiple cities as noted in the draft Executive Summary of the Solano Mobility Study for Older Adults and People with Disabilities Update (attached). Traveling with a disability and bus stop amenities need improving are two examples of issues raised among multiple cities.

City level findings from all forms of outreach will be presented to the Committee. Common issues from two or more cities will be highlighted.

Strategies to address the issues raised and the draft document will be presented at the next PCC meeting.

Fiscal Impact:

None at this time.

Recommendation:

Informational.

Attachment:

- A. Draft Executive Summary of Solano Mobility Study for Older Adults and People with Disabilities

Executive Summary

The Solano Transportation Authority (STA) undertook the Solano Mobility Study for Older Adults and People with Disabilities to address the mobility needs of older adults and people with disabilities in Solano County. Older adults and people with disabilities are an important segment of Solano County's population. These individuals need to be able to access community resources such as retail, medical, services, recreation, spiritual centers as well as to congregate with family and friends.

By 2050, people age 65 and older are expected to comprise 20% of the total U.S. population. In Solano County, people age 65 and older are expected to comprise 21% of the total Solano County population in 2040, ten years sooner than the U.S as a whole. This is double the current percentage of older adults countywide. One Solano city, Rio Vista, already has one-third of its population over 65 years.

The Solano Transportation Authority (STA) has undertaken two previous studies (2004 and 2011) focusing on the transportation needs of older adults and people with disabilities. The number of older adults in Solano County has continued to grow since 2011 and is projected to grow significantly for years. Rates of disabilities increases with age. The STA determined it was time to update the transportation study¹ focusing on Older Adults and People with Disabilities.

A great deal has changed since the last study was completed. Recommended programs have been implemented and the transportation environment has changed dramatically. In addition, transit services have changed and new types of services such as "shared mobility" and "micromobility" have been introduced.

Within the Bay Area, Solano has the highest percentage of veterans (7.5%) of all ages. Of those 65 and older, 25.8% are veterans well above the regionwide average (15.6%).²

Currently 11% of Solano's general population has a disability³. The rate of disabilities increases with age; one-third of seniors have a disability.

The majority of Solano adults 65 and older have a vehicle (95%)⁶. The majority of people who participated in this study drive themselves or are driven by a spouse as their primary mode. Nevertheless, there was recognition by those driving that driving will decrease with age and more mobility options will be needed.

Many who participated in this study already rely on others, transit, paratransit and other programs and services for their mobility as their primary mode. At least 30% of the survey

¹ Similar to the previous plans, this Mobility Plan is intended to address issues in the near-term and also long-term (beyond 10 years)

² American Community Survey/MTC Coordinated Plan 2018

³ Disabilities is a broad term covering a range of physical or cognitive impairments that may (or may not) affect mobility

respondents in Fairfield, Vacaville, and Vallejo noted that they either no longer drive or never drove.

Comprehensive community outreach was conducted to identify the mobility challenges. A Mobility Summit for Older Adults and People with Disabilities was held in each of Solano's seven cities from April 2017 through May 2018. In October 2018 a countywide Mobility Summit for Older Adults and People with Disabilities was held. In addition, six mini-Summits were held with key organizations that work with these populations. Two community focus groups were held in each city to gather in-depth information directly from older adults and people with disabilities. A User survey was distributed widely including through direct mail to many households with older adults.

The community response was strong. The city Mobility Summits were attended by over 330 community members. Through the mini-Summits, comments were received from more than 125 people in attendance. The community focus groups were attended by a combined total of 180 people. More than 2200 User surveys were returned through the summer of 2018.

While each city presented its own unique set of mobility challenges, common themes emerged. Traveling to medical appointments was the top challenge in all cities throughout the county. The second most common challenge was traveling to daily activities which was a common issue in all cities with one exception. Traveling with a disability⁴ was highly ranked as well. A more specific issue raised in nearly every community was the issue of bus stops and stop amenities. The specifics varied by community but there was a common outcry for improvements.

How to address these top issues was the focus of the Countywide Mobility Summit attended by more than 130 people. The two top issues and potential solutions were the topic of five discussion groups at the Countywide Summit. There was consensus that Transit and Door-to-Door services should be the primary strategies to address the challenges of Traveling to Medical Appointments and Daily Activities. The next tier of strategies were Information/Assistance and Partnerships.

Throughout the course of this study's community outreach in 2017 and 2018, several transit operators were evaluating and modifying their services. Service changes were made on Vacaville City Coach in 2018 as well as to some of the FAST operated SolanoExpress intercity services. Further service changes were anticipated in 2019 on SolTrans and more SolanoExpress intercity services. These changes are expected to address some of the issues raised through this study.

Countywide program changes were also occurring in 2018 and projected for 2019. The countywide reduced-fare ADA⁵ intercity taxi program began to implement a significant service change in late 2018 to incorporate non-ambulatory riders and replace the scrip fare instrument with a debit card like fare card; this is a phased implementation which continued until summer 2019. A Vehicle Share Program for non-profits that work with older adults and people with

⁴ This included traveling with a mobility device (cane/walker, wheelchair), difficulty walking or standing for long, chronic illnesses, hear/sight impairments, cognitive disabilities, etc.

⁵ Americans for Disabilities Act (ADA)

disabilities is being implemented in Fall 2019. These programs will also address some of the challenges raised.

A new pilot program (Medical Trip Call Center Concierge Program) was created and launched in Spring 2019 to directly respond to the top challenge of Traveling to Medical Appointments. Led by the STA, this is a partnership among Solano medical providers, STA, GoGo Grandparent, Lyft and the Area Agency on Aging to provide free Lyft trips to eligible older adults both ambulatory and non-ambulatory. A statewide policy concerning TNC⁶s may also further increase mobility options for non-ambulatory individuals. Beginning in 2019, TNCs will be required to pay a fee to fund an “Access for All” fund. The revenues from the “Access for All” fund (managed by the CPUC⁷) will be used to create more mobility options for non-ambulatory individuals who are currently unable to use TNCs.

While a myriad of changes has been made recently and are planned in the near future, there will still be mobility challenges not addressed. From the start of this project, the focus has been on transportation and mobility in general for older adults and people with disabilities not on a specific mode. Nevertheless, transit has frequently been raised as a challenge and also seen by the community as a primary solution albeit with improvements.

A series of strategies are listed in the final chapter of this document. Transit improvements are listed along with a variety of other strategies. A summary of the strategies is listed below.

Short Term Strategies (1-5 years)

Countywide

- Establish working group with medical providers to improve mobility for patients who are older adults and people with disabilities
- Expand eligibility of subsidized taxi and TNC programs
- Improve bus stop locations and amenities
- Develop proactive personalized mobility information/assistance programs using existing mediums and introducing newer technology-based mediums and services
- Build relationships with non-profit organizations to improve mobility through partnerships
- Conduct Veterans Mobility Study
- Conduct ADA Services Customer Satisfaction Study
- Additional city level strategies

Middle Term Strategies (5-10 years)

- More weekday and weekend service on Dixon Redit-Ride
- More frequent intercity service to Dixon
- Easier access to VA clinics for Dixon residents
- More hours of local service on the Rio Vista Delta Breeze

⁶ Transportation Network Company (TNC) such as Lyft and Uber

⁷ California Public Utilities Commission

- Later service (transit or other) between Rio Vista and Fairfield when Daylight Savings is not in effect
- More frequent service (transit or other) between Rio Vista and Antioch area
- Improve Hwy 12 between Rio Vista and Suisun City
- More evening and weekend service on Vacaville City Coach
- Direct non-freeway transit (or other) link between east Vacaville and east Fairfield
- Update Solano Mobility Study for Older Adults and People with Disabilities

There are not specific strategies for Benicia, Fairfield, Suisun City and Vallejo as there have been numerous service and program changes in these areas recently or upcoming. Evaluation of the impact of these changes will determine development of further strategies.

Long-term Strategies (over 10 years)

With the rapidly evolving changes in the transportation field potentially having a significant impact on how services are delivered in the private and public sector, it seems imprudent to make specific proposals. Shared mobility is expected to continue to develop and may vastly change the availability of accessible transportation. The automotive industry is advancing semi-autonomous features and developing autonomous vehicles for transit and the general public. Significant progress in these fields could increase senior trips by personal vehicles.

Trends in other fields may decrease the need for trips. Medical services are being increasingly offered at home and remotely. More items may be purchased on-line and delivered. How older adults adapt to these opportunities and modify their trip making will need time to determine.

With the many changes, it will be important to keep older adults, people with disabilities and others informed of the changing services and programs. Communication advances will allow information to flow faster and broader which will be a critical tool for keeping the public aware of on-going changes especially as services become more nuanced. Tools will be created to make services easier to use. Staying abreast of opportunities, identifying what the audience is receptive to, and investing in technology that will last over time will important.

Finally, Solano County has areas to be developed and redeveloped. Local jurisdictions may want to consider where older adults live and how planning and design could improve their mobility. Evaluating and modifying development policy and design standards is a long-term endeavor with a long-term impact.

PCC

DATE: September 4, 2019
TO: Paratransit Coordinating Council (PCC)
FROM: Brandon Thomson, Transit Mobility Coordinator
RE: FY 2019-20 Coordinated Short Range Transit Plans (SRTPs)

Background:

The Metropolitan Transportation Commission (MTC) provides Federal Transit Administration (FTA) Section 5303 funding to transit operators to support the development of Short Range Transit Plans (SRTP). SRTPs assist transit agencies with operations and capital planning in the interest of meeting federal planning requirements related to the Regional Transportation Plan (RTP) and the Transportation Improvement Program (TIP).

An individual SRTP for each transit agency and an accumulation of the SRTP's known as the Coordinated Short Range Transit Plan (Coordinated SRTP) were last completed for Solano county transit operators in September 2016, covering the period Fiscal Years (FYs) 2015-16 to 2024-25. STA's approach, with guidance and direction from MTC, is to update these documents approximately every two to three years. This agenda item proposes the updated process begin in early FY 2019-20.

Discussion:

On February 13, 2019, the MTC's Programming and Allocations Committee adopted MTC Resolution No. 4364, which recommended that STA receive \$110,000 to develop a coordinated SRTP for SolTrans, the City of Rio Vista, the City of Dixon, and the City of Fairfield. In coordination with Vacaville City Coach, MTC staff allocated the City of Vacaville \$20,000 to conduct their SRTP (Attachment A). MTC staff separated the City of Vacaville from the Solano County operators because, in the last update, the City of Vacaville prepared their own SRTP. The City of Vacaville has decided to include their SRTP update for City Coach under the single consultant agreement with STA to prepare the individual agency SRTPs. Therefore, STA will receive \$130,000 in Federal Transit Administration (FTA) 5303 funds from MTC and recommended setting aside State Transit Assistance Funds (STAF) in the amount of \$70,000 toward this effort. The set aside of STAF funds will cover the required local match of \$18,138 and the remaining \$51,862 of STAF funds will be used if necessary to conduct the Coordinated SRTP.

As in the previous Coordinated SRTP process, each transit agency will provide information and review products as they are developed by the consultant team. STA staff proposes using a similar approach from the 2016 effort for the upcoming cycle, with some changes:

1. Eliminate the element related to the Transit Corridor Study.

2. Replace that item with an element that looks at operation and performance of the SolanoExpress system as a single unit, while retaining the individual agency approaches for evaluation and planning regards to finances and performance of the individual SolanoExpress routes as allocated to each agency.
3. The section on the SolanoExpress system shall include an element that examines connectivity between the regional network and the local transit networks. This will examine shortcomings and opportunities for improved connectivity.
4. Examine transit access to medical facilities and to medical appointments. Determine actual demand for services and propose cost effective options for addressing the demands. This component is being added as this was to top priority of the Coordinated Transportation Services Agency (CTSA) and all seven cities for Senior and Persons with Disabilities.
5. Examine transit access to Priority Development Areas (PDAs) and future Priority Production Areas (PPAs) for jobs.

The MTC Resolution requires a ten-year fiscally constrained financial plan for each SRTP as well as for the coordinated plan. Therefore, sustainability is an overarching objective of the entire process.

Another area of special interest/concern is the decline in local ridership. Attachment B shows recent summary ridership statistics for all the Solano operators. The loss of local ridership for the three largest transit operators may be attributed to a variety of factors including lower fuel costs, increased teleworking, higher car ownership and the rise of alternatives such as Uber and Lyft. The MTC Resolution mandates a review of usage trends; and as Solano has seen declining local ridership, STA will ask the selected consultant to specially look for long- and short-term solutions to reverse this overall trend.

Both the individual SRTPs and the Coordinated SRTP will be reviewed and adopted by individual transit governing boards as well as the STA Board.

The following schedule is proposed for developing the Coordinated SRTPs in FY 2019-20:

Transit Operators Submit Areas of Concentration to STA	June 2019
STA Develops RFP	July 2019
STA Issues RFP	August 5, 2019
RFP Process and Issue Intent to Award	August through September 2019
Coordinated SRTPs completed by consultant and reviewed by Consortium and approved by transit operators.	March 2020
Coordinated SRTP brought to the STA Board for review and approval.	May 2020

Fiscal Impact:

None at this time.

Recommendation:

Informational.

PCC

DATE: September 4, 2019
TO: Paratransit Coordinating Council (PCC)
FROM: Debbie McQuilkin, Transit Mobility Coordinator
RE: STA Staff Update

These items will be discussed at the PCC meeting:

1. Draft 2020 PCC Work Plan
2. Draft 2020 PCC Outreach Plan
3. Vallejo Community Based Transportation Plan