



MEETING AGENDA

5:30 p.m., Closed Session
6:00 p.m., STA Board Regular
Wednesday, June 12, 2019
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

1. CLOSED SESSION (5:30 – 6:00 p.m.)

PERSONNEL MATTERS (Gov't Code §54957):
 Public Employee Performance Evaluation: Executive Director

2. CALL TO ORDER/ PLEDGE OF ALLEGIANCE
 (6:00 p.m.)

Chair Price

<u>STA BOARD MEMBERS</u>							
Jim Spering	Lori Wilson	Elizabeth Patterson	Thom Bogue (Vice Chair)	Harry Price (Chair)	Ronald Kott	Ron Rowlett	Bob Sampayan
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo
<u>STA BOARD ALTERNATES</u>							
Erin Hannigan	Mike Segala	Lionel Largaespada	Steve Bird	Chuck Timm	Donald Roos	Dilenna Harris	Robert McConnell

The complete STA Board Meeting Packet is available on STA's Website at www.sta.ca.gov
 (Note: STA Board Meetings are held at Suisun City Hall, 6:00 p.m. on the 2nd Wednesday of every month except August (Board Summer Recess) and November (Annual Awards Ceremony).)

3. CONFIRM QUORUM/ STATEMENT OF CONFLICT Chair Price
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

4. APPROVAL OF AGENDA

5. OPPORTUNITY FOR PUBLIC COMMENT
(6:05 – 6:10 p.m.)

6. EXECUTIVE DIRECTOR'S REPORT – Pg. 7 Daryl Halls
(6:10 – 6:15 p.m.)

7. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) Jim Spring, MTC Commissioner
(6:15 – 6:20 p.m.)

8. REPORT FROM CALTRANS
(6:20 – 6:25 p.m.)

9. STA PRESENTATIONS
(6:25 – 6:40 p.m.)

A. State Route (SR) 37 Corridor Rail Feasibility Study Farhad Mansourian
Sonoma-Marín Area Rail Transit (SMART)

B. SR 37 Transit Behavior and Transit Feasibility Study Anthony Adams

C. Directors Reports:

1. Planning Robert Guerrero

2. Projects (2019 Annual Pothole Report) Erika McLitus

3. Programs Ron Grassi

D.

10. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:40 – 6:45 p.m.)

A. Meeting Minutes of the STA Board Meeting of May 8, 2019 Johanna Masiclat

Recommendation:

Approve the Minutes of the STA Board Meeting of May 8, 2019.

Pg. 15

B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of May 29, 2019 Johanna Masiclat

Recommendation:

Receive and file.

Pg. 21

C. STA's Fiscal Year (FY) 2018-19 Proposed Final Budget Revisions Susan Furtado

Recommendation:

Adopt the STA's FY 2018-19 Proposed Budget Revisions as shown in Attachment A.

Pg. 27

- D. Contract Amendment - Transit Finance Consultant Services –NWC Partners** Brandon Thomson
- Recommendation:
 Authorize the Executive Director to execute a contract amendment with NWC Partners, Inc. for Transit Finance Consultant Services for an additional amount of \$125,000 in FY 2019-20 and FY 2020-21 for a total amount not-to-exceed \$207,900.
Pg. 31
- E. State Route (SR) 12 (Jameson Canyon) Route 21 Bus Service Contract Extension with Napa Valley Transportation Authority (NVTA)** Brandon Thomson
- Recommendation:
 Authorize the Executive Director to extend the contract with Napa Valley Transportation Authority (NVTA) for \$30,000 for the operation of Route 21 on State Route 12 Jameson Canyon between Cities of Napa, Fairfield, and Suisun City for FY 2019-20.
Pg. 37
- F. SolanoExpress and Future SMART Station Planning in Solano County** Anthony Adams
- Recommendation:
 Approve the release of a Request for Proposal (RFP) for future SolanoExpress and SMART Station Planning in Solano for an amount not-to-exceed \$250,000.
Pg. 43
- G. Approval of STA’s Overall Work Plan (OWP) for Fiscal Years (FYs) 2019-20 and 2020-21** Daryl Halls
- Recommendation:
 Approve the STA’s Overall Work Plan for FYs 2019-20 and 2020-21 as shown in Attachment A.
Pg. 47
- H. Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2019-20 Funding Recommendations** Triana Crighton
- Recommendation:
 Approve the following:
1. STA Resolution No. 2019-06 for submittal of countywide coordinated claim to the Metropolitan Transportation Commission for the allocation of FY 2019-20 TDA-3 funds for the following projects:
 - A. \$201,000 for the City of Fairfield’s Green Valley Rd Ridge Trail Crossing Project;
 - B. \$245,920 for the City of Vallejo ATP Cycle 2 SR2S Infrastructure Improvements;
 - C. \$100,000 for the City of Benicia’s ATP Cycle 2 SR2S Infrastructure Improvements; and
 - D. \$57,000 for STA’s SR2S Program Micro-Grant and Education/Outreach

2. STA Resolution No. 2019-07 for SR2S Program Micro-Grant and Education/Outreach

Pg. 53

- I. Approval of the 2019 Solano County Pothole Report** Erika McLitus
Recommendation: Approve the 2019 Solano Countywide Pothole Report as shown in Attachment A.

Pg. 67

- J. I-80/I-680/State Route (SR) 12 Bridge Toll Allocation – Right of Way** Janet Adams
Recommendation:
Authorize the Executive Director to enter into a funding agreement with Bay Area Toll Authorization (BATA) in an amount not to exceed \$7,200,000 for the Right of Way phase for the I-80/I-680/SR-12 Interchange Package 2 Project.

Pg. 69

- K. Establishment of Solano Housing Investment Program (SolHIP)** Robert Guerrero
Recommendation:
Approve the following:

1. The establishment of the Solano Housing Investment Program (SolHIP) as defined in Attachment A;
2. \$60,000 matching funds contribution for participating member agencies to implement the SolHIP; and
3. Authorize the Executive Director to enter into a consultant contract to provide technical support for the SolHIP.

Pg. 71

- L. SolanoExpress Performance Measures Update – \$141 Cost per Vehicle Revenue Hour** Ron Grassi
Recommendation:
Approve the Performance Measure of \$141 cost per vehicle revenue hour for SolanoExpress Service for FYs 2018-19 and 2019-20.

Pg. 75

11. ACTION FINANCIAL ITEMS

- A. STA’s Fiscal Year (FY) 2019-20 Proposed Budget Revision and FY 2020-21 Proposed Budget** Susan Furtado

Recommendation:

Approve the following:

1. Adopt the STA’s FY 2019-20 Proposed Budget Revision as shown in Attachment A;
2. The FY 2019-20 ITF Agreement Amounts as specified in Attachment C Tab 5;
3. STA’s Salary Schedule for FY 2019-20 as shown in Attachment C;
4. The new full time Accounting I/II position; and
5. FY 2019-20 Cost of Living Adjustment of 3% effective July 1, 2019.

(6:45 – 6:50 p.m.)

Pg. 79

- B Programming of Fiscal Year (FY) FY 2019-20 State Transit Assistance Funds (STAF) Population-Based Funds** Ron Grassi
Recommendation:
 Approve the programming of \$6.076 million in STAF Population Based funding for FY 2019-20 as specified in Attachment D.
 (6:50 – 6:55 p.m.)
Pg. 93
- C. Fiscal Year (FY) 2019-20 SolanoExpress Intercity Transit Funding (ITF) Agreement and FY 2017-18 Reconciliation** Mary Pryor, NWC Partners
 Daryl Halls
Recommendation:
 Approve the following:
 1. The SolanoExpress ITF reconciliation for FY 2017-18 as specified in Attachment C Tab; and
 2. The FY 2019-20 ITF Agreement Amounts per transit operator as specified in Attachment C Tab 5.
 (6:55 – 7:00 p.m.)
Pg. 105
- D. SolTrans’ Request for STA to Implement the Phases of the Lyft Strategy for City of Benicia’s Local Service Plan** Beth Kranda, SolTrans
 Lloyd Nadal
Recommendation:
 Authorize the Executive Director to enter into contract agreements with Lyft and SolTrans to implement the phases of the Lyft Strategy for City of Benicia’s Local Service Plan.
 (7:00 – 7:05 p.m.)
Pg. 127

12. ACTION NON-FINANCIAL ITEMS

- A. Public Hearing on STA Plan Bay Area 2050 Projects Submittal** Robert Guerrero
Recommendation:
 Approve the following:
 1. Continue the public hearing; and
 2. Approve Solano County projects to be submitted to MTC for inclusion in the Plan Bay Area 2050 as identified in Attachment B to this report.
 (7:05 – 7:15 p.m.)
Pg. 131
- B. Public Hearing on Proposed Service Changes to SolanoExpress Routes 80 and 85 – New Red Line** Jim McElroy, Project Manager
 Brandon Thomson
Recommendation:
 1. Conduct a public hearing on the proposed modifications to the SolanoExpress schedules and approve the changes for the new Red Line for implementation on June 30, 2019; and
 2. Approve programming \$500,000 in FY 2019-20 STAF Funds to minimize or mitigate any potential financial impact for SolTrans under the new fare structure and service change for FY 2019-20.
 (7:15 – 7:20 p.m.)
Pg. 149

C. Comprehensive Transportation Plan (CTP) Equity Chapter – Release of Draft Transportation Equity Guiding Principles in Preparation for Public Input Meetings

Board Member Lori Wilson,
Chair, Equity Working Group
and Triana Crighton

Recommendation:

Approve the Draft Transportation Equity Guiding Principles
in preparation for Public Input Meetings.

(7:20 – 7:30 p.m.)

Pg. 165

13. INFORMATIONAL – NO DISCUSSION ITEMS

- A. SolanoExpress Intercity Fiscal Year (FY) 2018-19 Third Quarter Report** Brandon Thomson
Pg. 169
- B. Legislative Update** Vincent Ma
Pg. 179
- C. Summary of Funding Opportunities** Triana Crighton
Pg. 197
- D. 2019 STA Board and Advisory Committee Meeting Schedule** Johanna Masiclat
Pg. 201

14. BOARD MEMBERS COMMENTS

15. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, July 10, 2019**, at the Suisun Council Chambers.

STA Board Meeting Schedule for Calendar Year 2019

6:00 p.m., Wednesday, June 12, 2019

6:00 p.m., Wednesday, July 10, 2019

NO MEETING IN AUGUST – BOARD RECESS

6:00 p.m., Wednesday, September 11, 2019

6:00 p.m., Wednesday, October 9, 2019

5:00 p.m., Wednesday, November 13, 2019 (STA’s 22nd Annual Awards – City of Fairfield)

6:00 p.m., Wednesday, December 11, 2019