



**PEDESTRIAN ADVISORY COMMITTEE (PAC)
MEETING AGENDA**

6:00 p.m., Thursday, December 5, 2019

**Solano Transportation Authority, Conference Room 1
One Harbor Center, Suite 130
Suisun City, CA 94585-2473**

ITEM

STAFF PERSON

- | | |
|--|-------------------------|
| 1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM | Teresa Booth, Chair |
| 2. APPROVAL OF AGENDA
(6:00 – 6:05 p.m.) | Committee |
| 3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS
(6:05 – 6:10 p.m.) | |
| 4. CONSENT CALENDAR
(6:10 – 6:15 p.m.) | Teresa Booth, Chair |
| A. Minutes of the STA PAC Meeting of October 3, 2019
<u>Recommendation:</u>
Approve the STA PAC meeting minutes of October 3, 2019.
Pg. 3 | Esther Wan, STA |
| 5. PRESENTATIONS | |
| A. Caltrans District 4 Pedestrian Plan
(6:15 – 6:35 p.m.) | Gregory Curry, Caltrans |
| 6. ACTION FINANCIAL | |
| A. None. | |

The complete Pedestrian Advisory Committee packet is available on STA's website: www.sta.ca.gov

PAC MEMBERS

<u>Diane Dooley</u> City of Benicia	<u>Tamer Totah</u> City of Fairfield Vice – Chair	<u>Sandra Newell</u> City of Dixon	<u>Kevin McNamara</u> City of Rio Vista	<u>Steve Olry</u> City of Suisun City	<u>Aaron Trudeau</u> City of Vacaville	<u>Teresa Booth</u> City of Vallejo Chair	<u>Joseph Joyce</u> County of Solano
	VACANT Solano Community College (Member at Large)		VACANT Member at Large	Bob Berman Bay Area Ridge Trail (Member at Large)			

7. ACTION NON-FINANCIAL

A. 2020 PAC Overall Work Plan

Triana Crighton, STA

(6:35 – 6:50 p.m.)

Recommendation:

Forward a recommendation to the STA Board to adopt the 2020 PAC Overall Work Plan

Pg. 7

B. 2020 PAC Chair and Vice-Chair Elections

Committee

(6:50 – 7:15 p.m.)

Recommendations:

1. Nominate and elect a PAC Chair for 2020.
2. Nominate and elect a PAC Vice-Chair for 2020.

Pg. 11

8. INFORMATIONAL ITEMS – DISCUSSION

A. None.

9. FUTURE AGENDA TOPICS + SPEAKERS

Teresa Booth, Chair

(7:15 – 7:30 p.m.)

10. AJOURNEMENT

The next meeting of the STA PAC is on **Thursday, February 6, 2020** at STA.

PAC 2020 Meeting Dates:

(The PAC meets every First Thursday on even months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:00 pm, Thursday, February 6, 2020

6:00 pm, Thursday, April 2, 2020

6:00 pm, Thursday, June 4, 2020

6:00 pm, Thursday, August 6, 2020

6:00 pm, Thursday, October 1, 2020

6:00 pm, Thursday, December 3, 2020

Questions? Please contact STA Assistant Planner, Triana Crighton at (707) 399-3230 or tcrighton@sta.ca.gov

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707-399-3239



PEDESTRIAN ADVISORY COMMITTEE (PAC)

Minutes for the Meeting of October 3, 2019

1. CALL TO ORDER/INTRODUCTIONS/ CONFIRM QUORUM

The meeting of the STA's Pedestrian Advisory Committee (PAC) was called to order by Teresa Booth at 6:00 p.m. at the STA in Conference Room 1.

PAC Members Present:

Bob Berman	Bay Area Ridge Trail
Teresa Booth, <i>Chair</i>	City of Vallejo
Joseph Joyce	County of Solano
Kevin McNamara	City of Rio Vista
Steve Olry	City of Suisun City

PAC Members Absent:

Victor Anes	Member at Large
Diane Dooley	City of Benicia
Sandra Newell	City of Dixon
Tamer Totah, <i>Vice – Chair</i>	City of Fairfield
Aaron Trudeau	City of Vacaville

Others Present:

Sam Kumar	City of Vallejo
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STA Staff Present:

Karin Bloesch	STA
Triana Crighton	STA
Robert Guerrero	STA
Brent Rosenwald	STA
Esther Wan	STA

2. APPROVAL OF AGENDA

With a motion from Chair Teri Booth and a second from Kevin McNamara, the PAC unanimously approved the agenda with one minor change to remove the recommendation from Item 6.A. (5 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

None.

4. CONSENT CALENDAR

A. Minutes of the STA PAC Meeting of September 4, 2019

Recommendation:

Approve the STA PAC meeting minutes of September 4, 2019.

On a motion by Bob Berman, and a second by Kevin McNamara, the STA PAC approved the minutes of September 4, 2019 unanimously. (5 Ayes)

5. PRESENTATIONS

A. Pedestrian Safety Symposium

Karin Bloesch provided an overview of the Pedestrian Safety Symposium and explained about the Office of Traffic Safety provided funding for the symposium among other Safe Routes to School (SR2S) programs and events. Joseph Joyce noted that he attended the “Let’s Keep Solano Kids Street Safe” event and it was a great success. Teri Booth commented how much the SR2S have evolved over the years and how lucky we are to live in a time where we can easily share information and educational videos through the use of social media. Bob Berman asked if there are any updates on SR2S projects in the Benicia and Vallejo area and Karin Bloesch responded that the City of Vallejo were able to get an extension for the bidding process when it is more competitive. Sam Kumar added that the City of Vallejo will most likely put bids out around March 2020.

B. Priority Development Area / Priority Conservation Area / Priority Production Area Designations

Triana Crighton provided an overview of the Priority Development Area (PDA), Priority Conservation Area (PCA), and Priority Production Area (PPA) Designations. Ms. Crighton displayed maps of all the PDA, PCA, and PPA Designations in Solano County. She discussed how PDAs, PCAs, and PPAs can receive regional funding. Triana Crighton addressed how the Metropolitan Transportation Commission is preventing Solano County to new developments due to lack of funding and funds are pulled back from being distributed to Solano County because there is no development.

6. ACTION NON-FINANCIAL

A. STA PAC By-Laws Change

Triana Crighton clarified that the PAC committee member Bob Berman representing the Bay Area Ridge Trail is a Member at Large and is a voting member and counts towards quorum for PAC. Ms. Crighton added that there are three Members at Large which are represented by the Bay Area Ridge Trail, Solano Community College, and the general Member at Large for PAC.

7. INFORMATIONAL ITEMS – DISCUSSION

A. Reports and Updates from Staff

A. PAC Membership Update

B. Upcoming Active Transportation Program Funding Cycles

Triana Crighton provided an overview of the PAC membership update and will contact PAC members whose membership is expiring at the end of this year. Chair Teri Booth reminded PAC members as the new year approaches, nominations for a new chair and vice-chair should occur in the next PAC meeting. Triana Crighton provided an overview

on the upcoming Active Transportation Program funding cycles. Ms. Crighton encouraged PAC members to engage with their cities and encourage them to apply their projects to the Active Transportation Program funding cycle. Robert Guerrero added that STA wants to bring more meaningful discussions and presentations to the new year. Bob Berman stated that Solano County does not have a countywide recreational trail map and it would be nice to look into making that a possibility. Triana Crighton noted that the PAC fieldtrip will plan to be in the Spring instead of this Fall. Ms. Crighton mentioned that the BAC fieldtrip will be held on Friday, October 25, 2019, if any PAC members are interested in attending please let her know so she can make arrangements. **Bob Berman request Triana Crighton to send out the BAC fieldtrip information to all the PAC members.**

8. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

Triana Crighton announced that the next PAC meeting will focus on reviewing and updating the Overall Work Plan as well as some topics that PAC members would like STA to bring to future meetings. Kevin McNamara made an announcement about America Walks planning to have a monthly series addressing ableism on Tuesday, October 29, 2019 at 10 am. Chair Teri Booth encourage PAC members to pass along podcasts relating to education on pedestrian safety to the committee. Kevin McNamara added that Strong Towns also have many great articles and resources.

11. ADJOURNMENT

The STA PAC meeting adjourned at approximately 7:30 p.m. The next regular meeting of the Pedestrian Advisory Committee is scheduled to meet on **Thursday, December 5, 2019 at 6:00 p.m. at STA.**

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DATE: November 5, 2019
TO: STA PAC
FROM: Triana Crighton, Assistant Planner
RE: 2020 PAC Work Plan

Background:

The Solano Transportation Authority's (STA) Pedestrian Advisory Committee (PAC) acts to advise the STA Board on planning, funding and implementation of countywide significant pedestrian facilities and programs.

Each calendar year, STA staff works with the PAC to create a work plan to guide the agendas and work products of PAC meetings for the upcoming year. In 2018, the PAC assisted in allocating \$635,000 in Transportation Development Act Article 3 (TDA-3) funds, producing the popular Top 10 Walks and Hikes in Solano County promotional brochure, and providing input and direction for the Solano Active Transportation Plan.

Discussion:

In 2020, STA staff is recommending an overall work plan which includes the following tasks:

- Continuing to assist with the development of the Solano Active Transportation Plan, which includes assisting with outreach, reviewing policies, serving on the Plan Development Team, and providing input and direction where needed.
- Review TDA-3 funding requests for FY 2019-20
- Participate in Safe Routes to School programs and events as needed.
- Develop a Bike and Pedestrian Count program in conjunction with the Bicycle Advisory Committee
- Monitor and provide input on priority pedestrian projects and pedestrian wayfinding

The PAC will generally be asked to meet on a bi-monthly basis; however, members will be requested to meet under special circumstances on off meeting months. This may be necessary given the project or planning deadlines as they arise.

Fiscal Impact:

None.

Recommendation:

Forward a recommendation to the STA Board to adopt the 2020 PAC Overall Work Plan.

Attachment:

- A. 2020 PAC Overall Work Plan

Draft 2020 Pedestrian Advisory Committee (PAC) Work Plan

The PAC's 2020 overall work plan will address the following areas:

1. Review pedestrian projects and set priorities for funding; including requests for Transportation Development Act Article 3 (TDA-3) funds
2. Participate in the completion of the Solano Active Transportation Plan
3. Expand the use of STA's pedestrian counters by helping to develop a count program and continuously collect counts on major pedestrian routes.
4. Assist in upcoming Pedestrian Safety Workshops with STA and the Safe Routes to School Program
5. Hear and/or request presentations on a variety of pedestrian related topics and issues
6. Advise STA staff on pedestrian related policies and concerns, with an emphasis on wayfinding
7. Discuss and plan on how to utilize, integrate, and approach emerging transportation technologies.

AREA	ACTIVITY	TIMELINE
Administrative / Public Outreach	Approve CY 2020 PAC Overall Work Plan	December 5, 2020
	Elect 2020 Chair and Vice Chair	December 5, 2020
	Develop 2021 Work Plan	November – December 2020
	Implement MTC Complete Streets/Routine Accommodations Policy	As Needed
	Prioritize Public Outreach Mediums and Plan for Future Outreach	Early 2020
	Participate in Pedestrian Safety events and symposiums	As Needed
	Plan and Implement a PAC Field Trip and/or Walking Tour	Spring 2020
Funding	Review TDA-3 funding requests in conjunction with the BAC	Spring 2020
	Review and monitor funded priority pedestrian projects	On-going
Planning	Participate in the completion of the Solano Active Transportation Plan (ATP)	Early 2020
	Participate in the development of a Wayfinding Strategy for STA	Early 2020
	Develop a Bike and Pedestrian Count Program (in conjunction with the BAC)	Summer 2020
Other	Presentations to the BAC: <ul style="list-style-type: none"> • Pedestrian Amenities and Priority Development Areas/Priority Conservation Areas • Active Transportation Plan Updates & Ongoing Feedback • Solano County Priority Pedestrian Projects (various project sponsors) • Pedestrian Planning Efforts (Parks Districts, etc.) • Others (Bay Area Ridge Trail Council, Bay Trail, Vine Trail, Land Trust, etc.) 	On-going

	Provide feedback to STA staff on pedestrian issues: <ul style="list-style-type: none"> • Review opportunities to fit pedestrian interests into STA's existing programs (e.g. Seniors and People with Disabilities) • Provide resources to implement projects that address pedestrian needs (e.g. connections to organizations) 	On-going
	Other tasks to be determined	TBD

In 2020, the PAC is scheduled to meet on the following dates:

- February 6, 2020
- April 2, 2020
- June 4, 2020
- August 6, 2020
- October 1, 2020
- December 3, 2020

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DATE: November 5, 2019
TO: STA PAC
FROM: Triana Crighton, Assistant Planner
RE: 2020 PAC Chair and Vice-Chair Elections

Background:

Section 2 of the STA Pedestrian Advisory Committee (PAC) Bylaws state that the PAC must elect a Chair and Vice-Chair at the last meeting of each calendar year. Chairs and Vice-Chairs serve one calendar year terms, while no officer is allowed to serve more than two consecutive terms in office.

Discussion:

Teresa Booth, representing the City of Vallejo, has served as the PAC Chair for the 2019 calendar year. As she has served two consecutive terms as Chair, she is not eligible to serve one more term as Chair. Tamer Totah, representing the City of Fairfield, currently serves as the PAC's Vice-Chair. He has assumed this role for the 2018 calendar year, and as such is not eligible for election to a second consecutive term. While serving as PAC Chair and Vice Chair in 2019, Teresa Booth and Tamer Totah have overseen the allocation of over \$600,000 in Transportation Development Act Article 3 (TDA-3) funds, the participation in multiple pedestrian safety workshops and symposiums, and the PAC's participation in developing the Active Transportation Plan.

In keeping in accordance with the PAC Bylaws, STA staff recommends to elect a Chair and Vice-Chair to serve during the 2020 calendar year.

Fiscal Impact:

None.

Recommendations:

1. Nominate and elect a PAC Chair for 2020.
2. Nominate and elect a PAC Vice-Chair for 2020.

Attachment:

- A. STA PAC Membership 2019



**STA Pedestrian Advisory Committee (PAC)
Membership Status
2019**

Member	Jurisdiction	Appointed	Term Expires	Chair/Vice-Chair Appointment
Diane Dooley	Benicia	March 2018	December 31, 2020	
Sandra Newell	Dixon	January 2016	December 31, 2018	
Tamer Totah	Fairfield	September 2013	December 31, 2019	2014, 2015, 2018
Kevin McNamara	Rio Vista	August 2013	December 31, 2019	2016, 2017
Steve Olry	Suisun City	September 2019	December 31, 2021	
Aaron Trudeau	Vacaville	February 2019	December 31, 2021	
Teresa Booth	Vallejo	June 2014	December 31, 2020	2017, 2018
Joseph Joyce	Solano County	December 2015	December 31, 2020	
Victor Anes	Member-At-Large	December 2016	December 31, 2019	
Bob Berman	Bay Area Ridge Trail (Member-At- Large)	January 2018	December 31, 2021	
VACANT	Solano Community College (Member-At- Large)			