



MEETING AGENDA

**6:00 p.m., STA Board Regular
 Wednesday, February 13, 2019
 Suisun City Hall Council Chambers
 701 Civic Center Drive
 Suisun City, CA 94585**

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- | | |
|--|--------------------|
| 1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE | Chair Price |
| (6:00 p.m.) | |
| 2. SWEARING-IN OF NEW ALTERNATE STA BOARD MEMBER | |
| <ul style="list-style-type: none"> • Councilmember Lionel Largaespada
Board Member representing the City of Benicia • Vice Mayor Donald Roos
Board Member representing the City of Rio Vista • Mayor Pro-Tem Mike Segala
Board Member representing the City of Suisun City | |

<u>STA BOARD MEMBERS</u>							
Jim Spering	Lori Wilson	Elizabeth Patterson	Thom Bogue (Vice Chair)	Harry Price (Chair)	Ronald Kott	Ron Rowlett	Bob Sampayan
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo
<u>STA BOARD ALTERNATES</u>							
Erin Hannigan	Mike Segala (Pending)	Lionel Largaespada (Pending)	Steve Bird	Chuck Timm	Donald Roos (Pending)	Dilenna Harris	Robert McConnell

- 3. CONFIRM QUORUM/ STATEMENT OF CONFLICT** Chair Price
 An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.
- 4. APPROVAL OF AGENDA**
- 5. OPPORTUNITY FOR PUBLIC COMMENT**
 (6:05 – 6:10 p.m.)
- 6. EXECUTIVE DIRECTOR'S REPORT – Pg. 9** Daryl Halls
 (6:10 – 6:15 p.m.)
- 7. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** Jim Spering,
MTC Commissioner
 (6:15 – 6:20 p.m.)
- 8. REPORT FROM CALTRANS**
 (6:20 – 6:25 p.m.)
- 9. STA PRESENTATIONS**
 (6:25 – 6:35 p.m.)
- A. State Budget and Legislative Report** Josh Shaw/Matt Robinson, Shaw Yoder
- B. Preview of New STA Website** Vincent Ma
- C. Directors Reports:**
- 1. Planning**
- **Water Transit Update** Triana Crighton
- 2. Projects** Janet Adams
- 3. Programs**
- **Ride Amigos** Lloyd Nadal
- 10. CONSENT CALENDAR**
- Recommendation:
 Approve the following consent items in one motion.
 (Note: Items under consent calendar may be removed for separate discussion.)
 (6:35 – 6:40 p.m.)
- A. Draft Minutes of the STA Board Meeting of January 9, 2019** Johanna Masiclat
Recommendation:
 Approve the Minutes of the STA Board Meeting of January 9, 2019.
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- B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of January 30, 2018** Johanna Masiclat
Recommendation:
 Receive and file.
Pg. 25
- C. Fiscal Year (FY) 2018-19 First and Second Quarter Budget Reports** Susan Furtado
Recommendation:
 Receive and file.
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- D. Renewal of Membership with Solano Economic Development Corporation (EDC) for 2019** Daryl Halls
Recommendation:
 Approve the renewal of STA’s membership with the Solano Economic Development Corporation (Solano EDC) at the Premier Member “Chairman’s Circle Investor” level of \$15,000 for Calendar Year 2019.
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- E. Fiscal Year (FY) 2018-19 Transportation Development Act (TDA) – February 2019 - City of Vacaville** Ron Grassi
Recommendation:
 Approve the City of Vacaville’s revised FY 2018-19 TDA Claim as shown in Attachment B.
Pg. 43
- F. Paratransit Coordinating Council (PCC) Reappointment** Debbie McQuilkin
Recommendation:
 Reappoint James Williams, Member at Large to a three (3) year term.
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- G. 2019 Paratransit Coordinating Council (PCC) Bylaws Revision** Debbie McQuilkin
Recommendation:
 Approve modifications to the PCC Bylaws as shown in Attachment A.
Pg. 51
- H. 2019 Paratransit Coordinating Council (PCC) Work Plan** Debbie McQuilkin
Recommendation:
 Approve the 2019 Draft PCC Work Plan as shown in Attachment A.
Pg. 59
- I. 2019 Bicycle Advisory Committee (BAC) Work Plan** Triana Crighton
Recommendation:
 Approve the 2019 BAC Work Plan as shown in Attachment A.
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- J. 2019 Pedestrian Advisory Committee (PAC) Work Plan** Cory Peterson
Recommendation:
 Approve the 2019 PAC Work Plan as shown in Attachment A.
Pg. 69
- K. Lifeline Cycle 5 Funding Recommendations** Debbie McQuilkin
Recommendation:
 Approve the following:
 1. \$77,468 in additional Lifeline funds to support service for SolanoExpress; and
 2. STA Resolution No. 2019-02
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- L. Contract Extension - Rio Vista Delta Breeze Service Management Through Fiscal Year (FY) 2022-23** Brandon Thomson
- Recommendation:
Approve the following:
1. Authorize the Executive Director to execute a contract extension with the City of Rio Vista, for STA to provide Transit Management Services for the Rio Vista Delta Breeze from FY 2019-20 to FY 2022-23 for an amount not-to-exceed \$472,450; and
 2. Allocate \$61,200 in State Transit Assistance Fund (STAF) for FY 2019-20 for the City of Rio Vista Transit Finance & Compliance.
- Pg. 79**
- M. Transfer of Clipper Financial Roles and Responsibilities from City Coach to SolTrans** Brandon Thomson
- Recommendation:
Authorize the Executive Director prepare a joint letter from SolTrans, Vacaville City Coach, Napa Vine, and FAST to MTC requesting that the financial roles and responsibilities for Clipper be changed from the City of Vacaville to SolTrans for Solano and Napa Counties.
- Pg. 83**
- N. Solano County 2019 Congestion Management Program Update** Robert Guerrero
- Recommendation:
Approve the following:
1. The 2019 Solano County Congestion Management Program Report Scope of Work as included in Attachment A; and
 2. Authorize the Executive Director to issue an RFP and enter into a contract for an amount not-to-exceed \$85,000 to complete the Solano County Congestion Management Program Report.
- Pg. 85**
- O. Update of Community Based Transportation Plan (CBTP) for Vallejo** Ron Grassi
- Recommendation:
Authorize the Executive Director to:
1. Release a Request for Proposal for Vallejo Community Based Transportation Plan; and
 2. Enter into an agreement for an amount not-to-exceed \$195,000 to develop Vallejo's updated CBTP.
- Pg. 89**
- P. Suisun City Train Depot Maintenance/Custodial Services Agreement** Ron Grassi
- Recommendation:
Authorize the Executive Director to enter into a one-year agreement with options to extend between STA and Olwest Management Company for \$36,000 to provide a full-time Facility Maintenance/Custodial Services for the Suisun City Train Depot.
- Pg. 91**

11. ACTION FINANCIAL ITEMS

A. **Priority Projects Funding Strategy**

Janet Adams

Recommendation:

Approve the priority project funding plan as shown in Attachment C.
(6:40 – 6:50 p.m.)

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B. **State Transit Assistance Fund (STAF) Bus Replacement Fund Swap with Future Congestion Mitigation Air Quality (CMAQ) for Funding of Vallejo Transit Center/York Street Complete Street Project**

Ron Grassi, STA
Terrance Davis,
City of Vallejo
Beth Kranda,
SolTrans

Recommendation:

Approve the fund swap of \$1 M from the Intercity Bus Fleet Replacement Plan in exchange for Vallejo's future OBAG 3 CMAQ funding to fund the Vallejo Transit Center/York Street Complete Street Project.

(6:50 – 6:55 p.m.)

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C. **Reprogramming of State Transit Assistance Fund (STAF) Funding for Transit Parking Demand Study at Six Transit/Rail Facilities & Transit Signal Prioritization Project for Fairfield Transportation Center (FTC)**

Erika McLitus

Recommendation:

Approve the reprogramming of FY 2018-19 STAF funding as specified:

1. Reprogram \$63,000 in TDA 4/4.5 and \$37,000 in STAF funds from Fairgrounds Transit Study to SolanoExpress Transit Signal Prioritization project;
2. Reprogram \$300,000 in STAF funds from Active Transportation Program Cycle 4 Safe Routes to Transit Application local match to Solano Transit Parking Demand Study;
3. Authorize the Executive Director to release a Request for Proposals (RFP) for a consultant to conduct the Solano Transit Parking Demand Study for a contract amount not-to-exceed \$300,000; and
4. Authorize the Executive Director to enter into a funding agreement with the City of Fairfield for the Transit Signal Prioritization project.

(6:55 – 7:05 p.m.)

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12. ACTION NON-FINANCIAL ITEMS

- A. STA Legislative Update and 2019 Legislative Platform Approval Recommendation:** Vincent Ma
- Approve the following:
1. The STA's 2019 Legislative Platform with staff recommended amendments; and
 2. Senate Bill 137 (Dodd) – Federal transportation funds: state exchange programs - Support
- (7:05 – 7:15 p.m.)
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- B. Approval of the Memorandum of Understanding for the State Route 37 Corridor Defining the Implementation of Corridor Improvements between the Bay Area Toll Authority, Caltrans, Napa County Transportation Planning Agency, Solano Transportation Authority, Sonoma County Transportation Authority, and the Transportation Authority of Marin Recommendation:** Janet Adams
- Approve the following:
1. The attached Memorandum of Understanding (MOU) for the implementation of improvements on the State Route 37 Corridor as shown in Attachment A; and
 2. Authorize the STA Chair to execute the MOU of behalf of STA.
- (7:15 – 7:25 p.m.)
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13. INFORMATIONAL - DISCUSSION ITEM

- A. Solano Transportation and Housing Planning and Production Update** Robert Guerrero
- (7:25 – 7:30 p.m.)
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NO DISCUSSION ITEMS

- B. Water Transit Feasibility Study and Conceptual Plan Update** Triana Crighton
- Pg. 159**
- C. Regional Transportation Impact Fee (RTIF) – 1st Quarter Update Fiscal Year (FY) 2018-19** Anthony Adams
- Pg. 161**
- D. Fiscal Year (FY) 2018-19 Abandoned Vehicle Abatement (AVA) Program First Quarter Report** Brenda McNichols
- Pg. 163**

E. Summary of Funding Opportunities
Pg. 165

Triana Crighton

F. STA Board and Advisory Committee Meeting Schedule
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Johanna Masiplat

14. BOARD MEMBERS COMMENTS

15. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, March 13, 2019**, Suisun Council Chambers.

STA Board Meeting Schedule for Calendar Year 2019

~~6:00 p.m., Wednesday, January 9, 2019~~

6:00 p.m., Wednesday, February 13, 2019

6:00 p.m., Wednesday, March 13, 2019

6:00 p.m., Wednesday, April 10, 2019

6:00 p.m., Wednesday, May 8, 2019

6:00 p.m., Wednesday, June 12, 2019

6:00 p.m., Wednesday, July 10, 2019

NO MEETING IN AUGUST – BOARD RECESS

6:00 p.m., Wednesday, September 11, 2019

6:00 p.m., Wednesday, October 9, 2019

5:00 p.m., Wednesday, November 13, 2019 (STA’s 22nd Annual Awards – City of Fairfield)

6:00 p.m., Wednesday, December 11, 2019