



MEETING AGENDA

5:30 p.m., Closed Session
6:00 p.m., STA Board Regular
Wednesday, July 11, 2018

Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

Translation Services: For document translation please call:

Para la llamada de traducción de documentos:

對於文檔翻譯電話

Đối với tài liệu gọi dịch:

Para sa mga dokumento tawag sa pagsasalin:

707-399-3239

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

1. CLOSED SESSION (5:30 - 6:00 p.m.)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't Code §54956.8):

Properties:

1. Main Street, Suisun, (APN 0032-082-060); Agency negotiators: Daryl K. Halls, Executive Director and Janet Adams, Director of Projects; Negotiating party: Baldemar and Ramses Solis; Under negotiation: Price and terms

| <u>STA BOARD MEMBERS</u> | | | | | | | |
|------------------------------------|-------------------------|---------------------|---------------|-----------------------------|--------------------|-------------------|------------------|
| Jim Spering | Pete Sanchez (Chair) | Elizabeth Patterson | Thom Bogue | Harry Price (Vice Chair) | Ronald Kott | Len Augustine | Bob Sampayan |
| County of Solano | City of Suisun City | City of Benicia | City of Dixon | City of Fairfield | City of Rio Vista | City of Vacaville | City of Vallejo |
| <u>STA BOARD ALTERNATES</u> | | | | | | | |
| Erin Hannigan | Lori Wilson | Tom Campbell | Steve Bird | Chuck Timm | Constance Boulware | Mitch Mashburn | Robert McConnell |

2. 526 School Street, Suisun (APN: 0032-081-110); Agency negotiators: Daryl K. Halls, Executive Director and Janet Adams, Director of Projects; Negotiating party: Jill Hopkins, Sheldon Oil; Under negotiation: Price and terms
3. 419 Main Street, Suisun (APN: 0032-082-050); Agency negotiators: Daryl K. Halls, Executive Director and Janet Adams, Director of Projects; Negotiating party: Sajuti Rahman, City of Suisun City; Under negotiation: Price and terms

2. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

(6:00 p.m.)

3. CONFIRM QUORUM/ STATEMENT OF CONFLICT

Chair Sanchez

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

4. APPROVAL OF AGENDA

(6:05 – 6:10 p.m.)

5. OPPORTUNITY FOR PUBLIC COMMENT

(6:10 – 6:15 p.m.)

6. EXECUTIVE DIRECTOR'S REPORT – Pg. 7

Daryl Halls

(6:15 – 6:20 p.m.)

7. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)

Jim Spring,
MTC Commissioner

(6:20 – 6:25 p.m.)

8. REPORT FROM CALTRANS

(6:25 – 6:30 p.m.)

9. STA PRESENTATIONS

(6:30 – 7:00 p.m.)

A. California Highway Patrol (CHP) Presentation on Cordelia Truck Scales

Commander Jessica Stratton

B. Horizon Initiative/Plan Bay Area

Dave Vautin, MTC

C. Downtown Vacaville PDA Presentation

Barton Brierley, City of Vacaville

D. Solano Mobility Senior Summit Update

Elizabeth Richards

E. Retirement Recognition for Jayne Bauer

Chair Sanchez

F. Directors Reports:

1. Planning - Marketing Snapshot - 3rd Quarter 2018

Jayne Bauer

2. Projects – Regional Measure 3 (RM3) Implementation Update

Janet Adams

3. Programs

a. Safe Routes to School Update

Lloyd Nadal

b. SolanoExpress Service Improvements Update

Ron Grassi

10. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:55 – 7:00 p.m.)

- A. Minutes of the STA Board Meeting of June 13, 2018** Johanna Masiclat
Recommendation:
Approve the Minutes of the STA Board Meeting of June 13, 2018.
Pg. 13
- B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of June 27, 2018** Johanna Masiclat
Recommendation:
Receive and file.
Pg. 21
- C. Fiscal Year (FY) 2018-19 Transportation Development Act (TDA) Matrix – July 2018 – City of Dixon and the STA** Ron Grassi
Recommendation:
Approve the July FY 2018-19 Solano TDA Matrix as shown in Attachment B that includes the City of Dixon and the STA.
Pg. 27
- D. Federal Transit Administration (FTA) Non-Urbanized Area Program (FTA Section 5311) Recommendation** Ron Grassi
Recommendation:
Approve the FTA 5311 programming for FY’s 2018-19 and 2019-20 as shown in Attachment C.
Pg. 33
- E. 2018 SolanoExpress Ridership Survey and Analysis Study** Brandon Thomson
Recommendation:
Authorize the Executive Director to:
 1. Issue a Request for Proposal (RFP); and
 2. Enter into a contract for the SolanoExpress Ridership Survey and Analysis Study for an amount not-to-exceed \$150,000.**Pg. 41**
- F. Public Safety Enforcement Grant** Lloyd Nadal
Recommendation:
Approve the following:
 1. Award City of Benicia Police Department \$150,000 to implement a School Safety Traffic Officer in Benicia for FYs 2018-19 and 2019-20;
 2. Authorize the Executive Director to enter into a funding agreement with the City of Benicia for an amount not-to-exceed \$150,000 for a School Safety Traffic Officer; and
 3. Amend the Funding Agreement with the City of Suisun City Police Department to extend the School Safety Traffic Officer through FY 2019-20.**Pg. 47**

- G. Safe Routes to Transit Plan Addendum** Erika McLitus
Recommendation:
 Approve the addendum to the Solano County Safe Routes to Transit Plan Project List as shown in Attachment A.
Pg. 49
- H. Fiscal Year (FY) 2018-19 SolanoExpress Intercity Transit Funding (ITF) Agreement and FY 2016-17 Reconciliation** Ron Grassi
Recommendation:
 Approve the following:
1. The SolanoExpress ITF reconciliation for FY 2016-17 as specified in Attachment I;
 2. The Fiscal Year (FY) 2018-19 ITF Agreement amounts per transit operators based on FY 2017-18 contribution amounts that includes the 2% CPI adjustment as specified in Attachment J;
 3. Update the FY 2018-19 ITF Agreement at mid-year based on updated cost and ridership data.
- Pg. 53**
- I. Active Transportation Program (ATP) Cycle 4 Letters of Support** Cory Peterson
Recommendation:
 Authorize the Executive Director to submit a Letter of Support for each Solano County project submitting an application to the Active Transportation Program as outlined in Table 1.
Pg. 79
- J. Funding Agreement with the City of Vallejo for Electric Vehicle Charging Station Project** Cory Peterson
Recommendation:
 Authorize the Executive Director to enter into a funding agreement with the City of Vallejo in an amount not-to-exceed \$67,000 for the Vallejo Station EV Charging Station Project.
Pg. 81
- K. Funding Agreement with the City of Suisun City for Electric Vehicle Charging Station Project** Cory Peterson
Recommendation:
 Authorize the Executive Director to enter into a funding agreement with the City of Suisun City in an amount not to exceed \$35,000 for the Suisun City EV Charging Station Project.
Pg. 83
- L. Contract Agreement for Transit and Mobility Programs Services** Ron Grassi
Recommendation:
 Authorize the Executive Director to execute a one year agreement with Elizabeth Niedziela at a rate of \$53.91 per hour for an amount not-to-exceed \$50,000.
Pg. 85

M. Land Use and Equity Chapter of the Solano Comprehensive Transportation Plan

Robert Guerrero

Recommendation:

Authorize the STA Executive Director to:

1. Issue a Request for Qualifications to obtain consultant services to complete the Scope of Work for the Land Use and Equity Chapter of the Solano Comprehensive Transportation Plan; and
2. Enter into a contract for an amount not-to-exceed \$85,000 for the CTP Land Use and Equity Chapter.

Pg. 87

11. ACTION FINANCIAL ITEMS

A. STA's Fiscal Year (FY) 2018-19 Proposed Budget Revision and FY 2019-20 Proposed Budget

Susan Furtado

Recommendation:

Approve the following:

1. Adopt the STA's FY 2018-19 Proposed Budget Revision as shown in Attachment A;
2. Adopt the STA's FY 2019-20 Proposed Budget as shown in Attachment B.

(7:00 – 7:05 p.m.)

Pg. 91

B. Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2018-19 Funding Recommendations

Cory Peterson

Recommendation:

Approve the following:

1. Approve \$350,000 in TDA Article 3 for Fiscal Year 2018-19 for City of Dixon and Solano County Vaca-Dixon Phase 6 – Porter Road Bikeway Project;
2. Approve \$200,000 in TDA Article 3 for Fiscal Year 2018-19 for City of Vallejo Bay Trail / Vine Trail Gap Closure Project;
3. Approve \$85,000 in TDA Article 3 for Fiscal Year 2018-19 for the City of Vallejo's ATP Cycle 2 SR2S Infrastructure Improvements;
4. STA Resolution No. 2018-08 - \$635,000 TDA Article 3 FY 2018-19 Countywide Coordinated Claim as specified in Attachment B; and
5. Authorize the Executive Director to enter into a funding agreement with the City of Vallejo for the fund swap of TDA Article 3 funds for local tax funds in an amount not to exceed \$85,000.

(7:05 – 7:10 p.m.)

Pg. 103

12. ACTION NON-FINANCIAL ITEMS

A. None.

13. INFORMATIONAL ITEMS – NO DISCUSSION

- | | |
|---|--------------------|
| A. Metropolitan Transportation Commission (MTC) Horizon/ Plan Bay Area 2050 Pg. 111 | Robert Guerrero |
| B. Status of Solano Mobility Update Study for Solano Seniors and People with Disabilities Pg. 117 | Elizabeth Richards |
| C. Solano Safe Routes to School Program Update Pg. 121 | Lloyd Nadal |
| D. Legislative Update Pg. 125 | Jayne Bauer |
| E. Fiscal Year (FY) 2017-18 Abandoned Vehicle Abatement (AVA) Program Third Quarter Report Pg. 135 | Brenda McNichols |
| F. Summary of Funding Opportunities Pg. 137 | Cory Peterson |
| G. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2018 Pg. 143 | Johanna Masiclat |

14. BOARD MEMBERS COMMENTS

15. ADJOURNMENT

No meeting in August due to Board Recess. The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, September 12, 2018**, Suisun Council Chambers.

STA Board Meeting Schedule for Calendar Year 2018

No Meeting in August – Board Recess

6:00 p.m., Wed., September 12, 2018

6:00 p.m., Wed., October 10, 2018

5:00 p.m., November 14, 2018 - STA's 21st Annual Awards, Suisun City

6:00 p.m., Wed., December 12, 2018