



Solano Transportation Authority

MEETING AGENDA

6:00 p.m., STA Board Regular
Wednesday, May 9, 2018

Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

(6:00 p.m.)

2. CONFIRM QUORUM/ STATEMENT OF CONFLICT

Chair Sanchez

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

STA BOARD MEMBERS

Jim Spering Pete Sanchez Elizabeth Patterson Thom Bogue Harry Price Ronald Kott Len Augustine Bob Sampayan
(Chair) (Vice Chair)

County of Solano City of Suisun City City of Benicia City of Dixon City of Fairfield City of Rio Vista City of Vacaville City of Vallejo

STA BOARD ALTERNATES

Erin Hannigan Lori Wilson Tom Campbell Steve Bird Chuck Timm Constance Boulware Mitch Mashburn Robert McConnell

- 3. APPROVAL OF AGENDA**
(6:05 – 6:10 p.m.)
- 4. OPPORTUNITY FOR PUBLIC COMMENT**
(6:10 – 6:15 p.m.)
- 5. EXECUTIVE DIRECTOR’S REPORT – Pg. 7** Daryl Halls
(6:15 – 6:20 p.m.)
- 6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)** Jim Spering,
MTC Commissioner
(6:20 – 6:25 p.m.)
- 7. REPORT FROM CALTRANS**
(6:25 – 6:30 p.m.)
- 8. STA PRESENTATIONS**
(6:30 – 7:00 p.m.)
- A. Resiliency By Design – San Pablo Bay/SR 37** Eric Prince, Common Ground and
Robert Guerrero, STA
- B. Heart of Fairfield PDA Presentation** Julie Lucido, City of Fairfield
- C. Presentation of Solano Bike Commuter of the Year:
Kenneth Stats, City of Suisun City** Chair Pete Sanchez
- D. Directors Reports:**
- 1. Planning** Robert Guerrero
- 2. Projects** Janet Adams
- 3. Programs** Ron Grassi
- 9. CONSENT CALENDAR**
- Recommendation:
Approve the following consent items in one motion.
(Note: Items under consent calendar may be removed for separate discussion.)
(7:00 – 7:05 p.m.)
- A. Minutes of the STA Board Meeting of April 11, 2018** Johanna Masiclat
Recommendation:
Approve the Minutes of the STA Board Meeting of April 11, 2018.
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- B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of April 25, 2018** Johanna Masiclat
Recommendation:
Receive and file.
Pg. 23
- C. Fiscal Year (FY) 2017-18 Third Quarter Budget Report** Susan Furtado
Recommendation:
Receive and file.
Pg. 29

- D. Lifeline Cycle 5 Funding Recommendations** Ron Grassi
Recommendation:
 Approve the Lifeline Advisory Committee’s Funding Recommendations for allocation of Solano Lifeline Funding for Fiscal Year (FY) 2017-18 through FY 2018-19 as specified in Attachment B.
Pg. 33
- E. Updated Intercity Bus Replacement Capital Plan** Mary Pryor
Recommendation:
 Approval of the April 2018 Intercity Bus Replacement Funding Plan as specified in Attachment B.
Pg. 37
- F. Yolo Solano Air Quality Management District (YSAQMD) and Bay Area Air Quality Management District (BAAQMD) Grant Submittals for First/Last Mile Program** Ron Grassi and Sean Hurley
Recommendation:
 Authorize the Executive Director to:
1. Enter into agreements as required with BAAQMD and YSAQMD for First/Last Mile Program for an amount not-to-exceed \$100,000.00 per grant; and
 2. Approve setting aside STAF funds to be used for any grant matching for an amount not-to-exceed \$20,000.00 total.
- Pg. 49**
- G. One Bay Area Grant Cycle 2 (OBAG 2) and Surface Transportation Program (STP) Funding Reprogramming** Janet Adams
Recommendation:
 Approve the following:
1. \$681,260 in STP funds to Vallejo’s Sacramento Street improvements;
 2. \$1,393,740 in STP funds for City of Fairfield’s Heart of Fairfield Project;
 3. If the Heart of Fairfield Project cannot make the OBAG 2 timeline, then approve \$1,393,740 in STP to Solano County’s Farm to Market bicycle and pedestrian improvements; and
 4. Authorized the Executive Director to enter into a funding agreement with the either the City of Fairfield or County of Solano for the swapping of funding for either the Heart of Fairfield Project or the Suisun Valley Road Phase of the Farm to Market Project.
- Pg. 55**
- H. State Route (SR) 37 Transit Feasibility Study** Janet Adams
Recommendation:
 Approve the following:
1. \$11,765 in FY 2018-19 STAF Population Based Funds for the SR 37 Transit Feasibility Study; and
 2. Authorize the Executive Director to enter into a Funding Agreement with the Napa Valley Transportation Authority for this Study.
- Pg. 59**

- I. Solano Bicycle Advisory Committee (BAC) Member Appointment** Cory Peterson
Recommendation:
Appoint Jim Wheeler to represent the City of Rio Vista on the BAC for a three-year term to expire on December 31, 2020.
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- J. Amendment for Consultant Contracts for STA and Solano Mobility Websites** Ron Grassi
Recommendation:
Approve the following:
1. Authorize the Executive Director to amend the current contract with Planeteria LLC with a one-year extension for the redesign and development of the STA website;
 2. Authorize the Executive Director to amend the current contract with Planeteria via sole source for the redesign and development of the Solano Mobility website; and
 3. Contract Amendment with Planeteria for an amount not-to-exceed \$42,900 for both website amendments.
- Pg. 75**

- K. Request for Proposals for Final Design for the I-80/I-680/State Route (SR) 12 Interchange - Construction Package 2A Project** Janet Adams
Recommendation:
Approve the following:
1. Authorize the Executive Director to issue a Request for Proposals (RFP) to select a consultant team to provide final design services for I-80/I-680/SR12 Interchange – Construction Package 2A Project;
 2. Authorize the Executive Director to enter into a contract not-to-exceed \$7.0 million for final design services for I-80/I-680/SR12 Interchange – Construction Package 2A Project; and
 3. Approve the Disadvantaged Business Enterprise (DBE) goal of 2% for the Design Services contract.
- Pg. 79**

10. ACTION FINANCIAL ITEMS

- A. SolanoExpress Marketing Plan for Phase 1** Jayne Bauer
Recommendation:
Approve the following:
1. Authorize \$100,000 in FY 2018-19 State Transit Assistance Funds (STAF) for SolanoExpress Phase 2 marketing and outreach in FY 2018-19; and
 2. Authorize the Executive Director to enter into funding agreements with FAST and Soltrans; and
 3. Allocate in FY 2017-18 \$61,734 of RM2 funds between SolTrans and Fast to cover the cost of printing passes, marketing, and outreach material for the new Solano Express Service Plan.
- (7:00 – 7:10 p.m.)
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- B. Employer Incentives and Commuter Mobile Platform – Ride Amigos** Lloyd Nadal
- Recommendation:
Authorize the Executive Director to enter into an agreement with Ride Amigos, to provide a ridesharing online and mobile platform to improve the Solano Mobility Employer Program for an amount not-to-exceed \$35,000 per year.
(7:10 – 7:15 p.m.)
Pg. 87

- C. Solano Intercity Paratransit/Taxi Scrip Program – Phase II Program Recommendation** Ron Grassi
- Recommendation:
Authorize the Executive Director to:
1. Enter into an agreement to implement Phase II of the Intercity Taxi Scrip Program which includes a prepaid purchase card system; and
 2. Enter into an agreement to update participation agreements/memorandum of understandings (MOU) with the taxi, private transportation providers, and transit operators to service the non-ambulatory ADA eligible customers.
 3. Create an Intercity Taxi Card Program transition team to help with the implementation of Phase II; and
 4. Issue a Request for Qualifications (RFQ) to explore contracting with other non-ambulatory providers in order to ensure the non-ambulatory component of the intercity taxi card program is successful.
- (7:15 – 7:20 p.m.)
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11. ACTION NON-FINANCIAL ITEMS

- A. STA’s Draft Overall Work Plan (OWP) for FY 2018-19 & FY 2019-20** Daryl Halls
- Recommendation:
Authorize the distribution of the STA’s Draft Overall Work Plan for FY 2018-19 and FY 2019-20 for review and comment.
(7:20 – 7:25 p.m.)
Pg. 93
- B. 2018 Solano Travel Safety Plan – Final Adoption** Anthony Adams
- Recommendation:
Forward a recommendation to the STA Board to adopt the 2018 Solano Travel Safety Plan.
(7:25 – 7:30 p.m.)
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12. INFORMATIONAL ITEMS – DISCUSSION

- A. Transit and Intercity Rail Capital Program (TIRCP) Grant Award for Solano Regional Transit Improvements** Anthony Adams
- (7:30 – 7:35 p.m.)
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NO DISCUSSION

- B. Solano Community College Student Transportation Fee and Mobile Application Update** Lloyd Nadal
Pg. 103
- C. Legislative Update** Jayne Bauer
Pg. 107
- D. Summary of Funding Opportunities** Cory Peterson
Pg. 119
- E. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2018** Johanna Masiclat
Pg. 125

13. BOARD MEMBERS COMMENTS

14. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, June 13, 2018**, Suisun Council Chambers.

STA Board Meeting Schedule for Calendar Year 2018

6:00 p.m., Wed., July 11, 2018

No Meeting in August – Summer Recess

6:00 p.m., Wed., September 12, 2018

6:00 p.m., Wed., October 10, 2018

5:00 p.m., November 14, 2018 - STA's 21st Annual Awards, Suisun City

6:00 p.m., Wed., December 12, 2018