



MEETING AGENDA

**6:00 p.m., STA Board Regular
 Wednesday, September 12, 2018
 Suisun City Hall Council Chambers
 701 Civic Center Drive
 Suisun City, CA 94585**

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

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Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta.ca.gov **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

(6:00 p.m.)

2. CONFIRM QUORUM/ STATEMENT OF CONFLICT

Chair Sanchez

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

3. APPROVAL OF AGENDA

(6:05 – 6:10 p.m.)

STA BOARD MEMBERS

Jim Spering	Pete Sanchez (Chair)	Elizabeth Patterson	Thom Bogue	Harry Price (Vice Chair)	Ronald Kott	Len Augustine	Bob Sampayan
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo

STA BOARD ALTERNATES

Erin Hannigan	Lori Wilson	Tom Campbell	Steve Bird	Chuck Timm	Constance Boulware	Mitch Mashburn	Robert McConnell
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4. OPPORTUNITY FOR PUBLIC COMMENT

(6:10 – 6:15 p.m.)

5. EXECUTIVE DIRECTOR’S REPORT – Pg. 7

(6:15 – 6:20 p.m.)

Daryl Halls

6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)

(6:20 – 6:25 p.m.)

Jim Spering,
MTC Commissioner

7. REPORT FROM CALTRANS

(6:25 – 6:30 p.m.)

8. STA PRESENTATIONS

(6:30 – 6:45 p.m.)

A. City of Vallejo’s Priority Development Area (PDA) Presentation

Afshan Hamid, City of Vallejo

B. Proposition 6/SB1 Implementation

Daryl Halls

C. Directors Reports:

1. Planning

Robert Guerrero

2. Projects - Countywide Collision Database

Anthony Adams

3. Programs

a. International Walk to School Day

Lloyd Nadal

b. Solano Mobility Update

Amy Antunano

9. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:45 – 6:50 p.m.)

A. Minutes of the STA Board Meeting of July 11, 2018

Johanna Masiclat

Recommendation:

Approve the Minutes of the STA Board Meeting of July 11, 2018.

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B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of August 29, 2018

Johanna Masiclat

Recommendation:

Receive and file.

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C. Fiscal Year (FY) 2018-19 Indirect Cost Allocation Plan (ICAP) Rate Application for Caltrans

Susan Furtado

Recommendation:

Approve the following:

1. STA’s ICAP Rate Application for FY 2018-19 at 54.21%; and

2. Authorize the Executive Director to submit the ICAP Rate

Application to Caltrans.

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- D. Fiscal Year (FY) 2018-19 Transportation Development Act (TDA) Matrix – September 2018 – City of Rio Vista, Solano County Transit (SolTrans), and Revised Solano Transportation Authority (STA) Recommendation:** Ron Grassi
- Approve the September FY 2018-19 Solano TDA Matrix that includes City of Rio Vista, SolTrans and STA for FY 2018-19 as shown in Attachment B.
- Pg. 31**
- E. Expansion of First/Last Mile Program to Support New SolanoExpress Service Recommendation:** Lloyd Nadal
- Approve the following:
1. Authorize STA staff to expand the First/Last Mile Program to SolanoExpress stops and transit hubs in the county; and
 2. Authorize STA Executive Director to extend the Lyft First/Last Mile Program contract through June 30, 2019.
- Pg. 35**
- F. Extension of Solano County Intercity Taxi Scrip Program Memorandum of Understanding (MOU) through June 30, 2020 Recommendation:** Debbie McQuilkin
- Authorize the Executive Director to extend the amended Solano County Intercity Taxi Card Program MOU between transit agencies, the County, and STA through June 30, 2020.
- Pg. 37**
- G. Regional Transportation Impact Fee (RTIF) – Nexus Study Update Recommendation:** Anthony Adams
- Approve the following:
1. \$44,780 in RTIF funding, with funding split equally from all 7 funding districts; and
 2. Authorize the Executive Director to enter into a funding agreement with Solano County for \$44,780 to update the RTIF Nexus Study as part of the Public Facility Fee Update.
- Pg. 39**
- H. Solano-Napa Activity Based Model Contract Amendment Recommendation:** Cory Peterson
- Approve an amendment to STA’s on-call contract with TJKM in an amount not-to-exceed \$35,000 for the model validation and staff training on the Solano-Napa Activity Based Model.
- Pg. 45**
- I. SolanoExpress Capital Implementation Recommendation:** Janet Adams
- Authorize the STA Executive Director to:
1. Enter into a Funding Agreement with the City of Fairfield for an amount not-to-exceed \$3M of TIRCP funding;
 2. Amend the HQE contract for an amount not-to-exceed \$420,000 for Design Services; and

3. Enter into a consultant contract for an amount not-to-exceed \$440,000 for construction management services.

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J. STA Human Resource (HR) Policies and Procedures Policy #301 and Benefit Summary Update

Susan Furtado

Recommendation:

Adopt the updated STA HR Policies and Procedures Policy #301 and Benefit Summary Update effective October 1, 2018 to include Limited Term Full Time Employees as shown in Attachment A.

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K. Paratransit Coordinating Council (PCC) Appointments

Debbie McQuilkin

Recommendation:

Appoint the following members to the PCC for 3-year terms:

1. Katherine Richter, Transit User member;
2. Teri Ruggiero, Public Agency - Health and Social Services; and
3. Cynthia Tanksley, Transit User

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10. ACTION NON FINANCIAL ITEMS

A. Modification of Solano Intercity Paratransit/Taxi Card Program to Zone Rates

Ron Grassi

Recommendation:

1. Conduct a public hearing to authorize the implementation of countywide zone rates replacing the per mile charge for the Solano Intercity Paratransit/Taxi Card Program effective October 1, 2018; and
2. Approve the Zonal Rates for the Solano Intercity Paratransit/Taxi Card Program as shown in Attachment C.

(6:50 – 7:00 p.m.)

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B. Solano Community College (SCC) Student Transportation Fee Update

Lloyd Nadal

Recommendation:

Approve the following:

1. Allowing Solano Community College students to continue to ride at no additional cost with a valid Solano Community College student ID on SolanoExpress routes with origins and destinations within Solano County for the entire 2018-2019 school year; and
2. Authorize Executive Director to forward a letter to SolTrans, FAST and City Coach to allow Solano Community College students to continue to ride at no additional cost with a valid student ID on their local routes with origins and destinations within Solano County for the entire 2018-2019 school year.

(7:00 – 7:05 p.m.)

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C. Submittal of Transformative Projects for MTC’s Horizon Initiative

Robert Guerrero

Recommendation:

Authorize the Executive Director to submit the following projects as the STA’s Transformative Projects for MTC’s Horizon Initiative:

1. State Route 37 Corridor from I-80 in Solano County to 101 in Marin County;
2. Full build out of the Solano Express Lanes on I-80 and I-680; and
3. State Route 12 Corridor from I-80 to the Sacramento River, including replacement of the Rio Vista Bridge.

(7:05 – 7:10 p.m.)

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D. State Route (SR) 37 Corridor Priorities – SR 37/Fairgrounds Drive – Segment C

Robert Guerrero

Recommendation:

Authorize the STA Chair to submit a letter to the SR 37 Policy Committee and MTC to amend the SR 37 Corridor Study to include the SR 37/Fairgrounds Drive Project as a priority for Segment C.

(7:10 – 7:15 p.m.)

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E. Legislative Update

Vincent Ma

Recommendation:

Support for SB 1262 (Beall) - Construction Manager/General Contractor Procurements.

(7:15 - 7:20 p.m.)

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11. ACTION FINANCIAL ITEMS

A. I-80/I-680/State Route (SR) 12 Interchange - Construction Package 2A Project Implementation

Janet Adams

Recommendation:

Approve the following:

1. STA as the lead for the Right of Way Phase of the I-80/I-680/SR12 Interchange – Construction Package 2A Project;
2. Authorize the Executive Director to execute a contract with Mark Thomas and Company in a not-to-exceed amount of \$475,000 for final design support services for I-80/I-680/SR12 Interchange – Construction Package 2A Project; and
3. Authorize the Executive Director to execute a contract with Contra Costa County Real Estate Division in a not-to-exceed amount of \$150,000 to cover right of way acquisition services.

(7:20 – 7:25 p.m.)

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12. INFORMATIONAL ITEMS – DISCUSSION

A. Regional Measure 3 Bridge Toll Competitive Programs

Janet Adams

(7:25 – 7:30 p.m.)

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NO DISCUSSION

- | | |
|---|------------------|
| B. Development of Local Streets and Roads Projects Implementation Score Card for SB 1 Funded Projects
Pg. 105 | Erika McLitus |
| C. Completed Countywide Collision Database
Pg. 109 | Anthony Adams |
| D. Highway Safety Improvement Program (HSIP) Cycle 9 Project Submittal List
Pg. 111 | Anthony Adams |
| E. Metropolitan Transportation Commission (MTC)/Association of Bay Area Governments (ABAG) Development of Priority Production Areas (PPAs)
Pg. 115 | Robert Guerrero |
| F. Employer Program and Commute Challenge Update
Pg. 127 | Lloyd Nadal |
| G. Emergency Ride Home (ERH) Program Annual Update
Pg. 129 | Erika Dohina |
| H. Vanpool Annual Report
Pg. 133 | Amy Antunano |
| I. Bucks for Bikes Annual Update
Pg. 137 | Rachel Spratford |
| J. Solano Mobility Call Center/Transportation Info Annual Update
Pg. 139 | Amy Antunano |
| K. Summary of Funding Opportunities
Pg. 141 | Cory Peterson |
| L. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2018
Pg. 147 | Johanna Masiclat |

14. BOARD MEMBERS COMMENTS

15. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, October 10, 2018**, Suisun Council Chambers.

STA Board Meeting Schedule for Calendar Year 2018

5:00 p.m., November 14, 2018 - STA's 21st Annual Awards, Suisun City
6:00 p.m., Wed., December 12, 2018