

**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BAC and PAC)
JOINT MEETING AGENDA**

6:00 p.m., Thursday, November 1, 2018

**Solano Transportation Authority One Harbor Center, Suite 130 Conference Room 1
Suisun City, CA 94585-2473**

ITEM

**MEMBER/STAFF
PERSON**

1. **CALL TO ORDER / SELF INTRODUCTIONS / CONFIRM QUORUM**
(6:00 - 6:05 p.m.)
Michael Segala, BAC Chair
Teresa Booth, PAC Chair
2. **APPROVAL OF AGENDA**
(6:05 - 6:10 p.m.)
3. **OPPORTUNITY FOR PUBLIC & STAFF COMMENTS**
(6:10 - 6:20 p.m.)
4. **CONSENT CALENDAR**
Approve the following consent item in one motion.
(6:20 - 6:25 p.m.)
Michael Segala, BAC Chair
Teresa Booth, PAC Chair
 - A. **STA BAC MEETING MINUTES**
Recommendation:
Approve STA BAC Meeting Minutes of September 6, 2018.
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April Wells, STA
 - B. **STA PAC MEETING MINUTES**
Recommendation:
Approve STA PAC Meeting Minutes of October 4, 2018.
Pg. 7
April Wells, STA

BAC MEMBERS

Neal Iverson City of Vacaville	Michael Segala County of Solano Chair	Nancy Lund City of Benicia	Jim Fisk City of Dixon Vice - Chair	Quinten Voyce City of Fairfield	Jim Wheeler City of Rio Vista	Lori Wilson City of Suisun City	David Belef City of Vallejo	Barbara Wood Member-At- Large
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PAC MEMBERS

Diane Dooley City of Benicia	Tamer Totah City of Fairfield Vice - Chair	Sandra Newell City of Dixon	Kevin McNamara City of Rio Vista	Puriie Conley City of Suisun City	Marilyn Royse City of Vacaville	Teresa Booth City of Vallejo Chair	Joseph Joyce County of Solano
			Victor Anes Member at Large	Bob Berman Bay Area Ridge Trail			

5. PRESENTATIONS

- A. Solano Active Transportation Plan: Overview and Status Update**
(6:25 – 6:40 p.m.)

Cory Peterson, STA
Patrick Gilster, Toole
Design

6. INFORMATION – DISCUSSION

- A. Solano Active Transportation Plan: Existing Conditions Feedback**
(6:40 – 7:15 p.m.)
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Cory Peterson, STA

- 7. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS**
(7:15 – 7:30 p.m.)

Michael Segala, BAC Chair
Teresa Booth, PAC Chair

8. ADJOURNMENT

The next meeting of the STA BAC is on **Thursday, January 3, 2019**. The next meeting of the STA PAC is on **Thursday, December 6, 2018**.

Michael Segala, BAC Chair
Teresa Booth, PAC Chair

(The BAC meets every first Thursday on odd months, PAC meets every first Thursday on even months, unless otherwise rescheduled.)

Upcoming BAC Meeting Dates

Thursday, January 3, 2019

Thursday, March 7, 2019

Thursday, May 2, 2019

Upcoming PAC Meeting Dates

Thursday, December 6, 2018

Thursday, February 7, 2019

Thursday, April 4, 2019

Questions? Please contact STA Planning Assistant, Cory Peterson (707)399-3213 cpeterson@sta.ca.gov

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BICYCLE ADVISORY COMMITTEE (BAC)
Minutes for the Meeting of
September 6, 2018

1. CALL TO ORDER/SELF INTRODUCTIONS

The meeting of the STA's Bicycle Advisory Committee (BAC) was called to order by Vice Chair Jim Fisk at approximately 6:02p.m. at the STA in Conference Room 1.

BAC Members Present:

Nancy Lund	City of Benicia
James Fisk, Vice – Chair	City of Dixon
Quinten Voyce	City of Fairfield
Barbara Wood	Member at Large
Neal Iverson	City of Vacaville
David Belef	City of Vallejo

BAC Members Absent:

Lori Wilson	City of Suisun City
Jim Wheeler	City of Rio Vista
Mike Segala, Chair	County of Solano

Others Present:

Jason Riley	Solano County
Drew Hart	City of Sacramento
Sam Kumar	City of Vallejo

STA Staff Present

Cory Peterson	STA
Karin Bloesch	STA
April Wells	STA
Triana Crighton	STA
Lloyd Nadal	STA

2. CONFIRM QUORUM

Quorum was confirmed.

3. APPROVAL OF AGENDA

On a motion from Quinten Voyce, and a second from Barbara Wood, the BAC unanimously approved the agenda. (6 Ayes)

4. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Cory Peterson introduced STA Planning Assistant Triana Crighton and explained that she will be leading the committee going forward.

5. CONSENT CALENDAR

A. Recommendation:

Approve STA BAC Meeting Minutes of July 5, 2018.

On a motion by Barbara Wood, and a second by Quinten Voyce, the BAC approved the minutes of July 5, 2018. (6 Ayes)

6. PRESENTATIONS

A. **Jump! Bike Share in Sacramento**

Drew Hart of City of Sacramento presented Bikeways for All Ages and Abilities. Mr. Hart explained the types of bicyclists and their interest in biking and Vision Zero in regards to safety for bicyclists and pedestrians. He shared Sacramento's Pop-Up Bikeway, the latest improvements for biking in Midtown, and upcoming maintenance corridors. Drew Hart gave an extensive overview of bike and scooter share. Triana Crighton stated she will email BAC Members and others present Drew Hart's presentation document.

7. ACTION – NON-FINANCIAL

A. **Bicycle Advisory Committee Field Trip Locations**

Recommendation:

Finalize and approve locations for the BAC Field Trip on October 19th, 2018.

On a motion by Quinten Voyce, and a second by Barbara Wood, the BAC forwards a recommendation to finalize and approve field trip locations, allowing for changes in the itinerary at the discretion of the Planning Assistants. (6 Ayes)

B. **Appoint a BAC Representative and Alternate to the STA SR2S-AC**

Recommendation:

1. Appoint a BAC member to represent the BAC on the Safe Routes to School Advisory Committee.
2. Appoint a BAC member to be a BAC alternate on the Safe Routes to School Advisory Committee.

On a motion by Quinten Voyce, and a second by Nancy Lund, the BAC assigned Neal Iverson as BAC SR2S Committee Representative. On a motion by David Belef, and a second by Nancy Lund, the BAC assigned Barbara Wood as Alternate BAC SR2S Committee Representative. (6 Ayes)

8. INFORMATION – DISCUSSION

A. **Incorporation of SR2S into Future School and Housing Planning Efforts**

Triana Crighton explained a potential draft letter by BAC for incorporating Safe Routes to School (SR2S) into future school and housing planning efforts to be given to school and/or housing point-persons by SR2S. Lloyd Nadal and Karin Bloesch assisted in guiding the discussion and recommending other potential methods. Lloyd Nadal stated he will research policy documents and SR2S National Partnership to determine the best practices for the incorporation of SR2S and will present the issue to the SR2S Advisory Committee and afterward share with the BAC and PAC.

8. INFORMATION – DISCUSSION

B. Solano Active Transportation Plan Status Update

Cory Peterson noted kick-off meeting with Toole Design Group Consultant and CalTrans. Toole Design Group has been working on reviewing plans, data collection, and public outreach. Starting October, pop-up events staffed by Mr. Peterson and TDG will be across Solano County asking the community of their interest and concerns about walking and biking in Solano. This public outreach questionnaire will also be online in addition to a Wiki-Map and flyers for each event will be distributed to local businesses and organizations.

C. Regional Bicycle Way Finding Standards

Cory Peterson noted that Active Transportation Plan will do inventory of current way finding signs and will recommend various locations for new directional/destination signs. David Belef suggested “fix it” bike stations.

D. Reports and Updates from Staff

1. Solano-Yolo BikeLinks Map Update

Triana Crighton asked BAC to consider updates for Solano-Yolo BikeLinks Map as it will be updated shortly. Nancy Lund suggested a separate sub-committee to discuss changes to the map. **Cory Peterson stated that he will set up a sub-committee meeting once the map updates get underway.**

2. TDA-3 Fiscal Year (FY) 2018-19 Funding Update

Ms. Crighton mentioned the approval of the STA Board for the Porter Rd Bikeway Project, the Bay Trail / Vine Trail Gap Closure Project and the ATP Cycle 2 SR2S Infrastructure Improvements.

3. ATP Cycle 4 Applications Update

Ms. Crighton mentioned City of Fairfield, City of Rio Vista and STA submitted applications for the ATP Cycle 4 grant. Cory Peterson provided a breakdown of the Countywide Safe Routes to Transit project requests.

9. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

David Belef noted Bike Vallejo had a Bike Rodeo through Solano SR2S. Mr. Belef mentioned SR2S will be loaning the Bike Rodeo trailer and bikes for another Bike Vallejo and US Force Service event on September 22, 2018. He also mentioned bike fix it stations will be installed in Vallejo. Nancy Lund asked about Top 10 Rides brochure. Cory Peterson stated only minor edits were made and if brochures are needed to contact himself or Triana Crighton.

10. ADJOURNMENT

The STA BAC meeting adjourned at approximately 7:44 p.m. The next meeting of the STA BAC is on **Thursday, November 1, 2018.**

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**PEDESTRIAN ADVISORY COMMITTEE (PAC)
Minutes for the Meeting of
October 4, 2018**

1. CALL TO ORDER/INTRODUCTIONS/CONFIRM QUORUM

The meeting of the STA's Pedestrian Advisory Committee (PAC) was called to order by Chair Booth at 6:00 p.m. at the STA in Conference Room 1. Quorum was confirmed.

PAC Members Present:

Victor Anes	Member at Large
Teresa Booth, <i>Chair</i>	City of Vallejo
Bob Berman	Bay Area Ridge Trail
Purrie Conley	City of Suisun City
Kevin McNamara	City of Rio Vista
Diane Dooley	City of Benicia

PAC Members Absent:

Sandra Newell	City of Dixon
Joseph Joyce	County of Solano
Marilyn Royse	City of Vacaville
Tamer Totah, <i>Vice – Chair</i>	City of Fairfield

Others Present:

Sam Kumar	City of Vallejo
Adam Brown	City of Vacaville

STA Staff Present:

Cory Peterson	STA
April Wells	STA
Robert Guerrero	STA
Karin Bloesch	STA
Triana Crighton	STA

2. APPROVAL OF AGENDA

With a motion from Diane Dooley and a second from Kevin McNamara, the PAC unanimously approved the Agenda. (5 Ayes)

3. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

None.

4. CONSENT CALENDAR

Approve the following consent item in one motion.

A. Minutes of the STA PAC Meeting of June 7, 2018

On a motion by Bob Berman, seconded by Kevin McNamara, the STA PAC approved the minutes of June 7, 2018 unanimously. (5 Ayes)

5. PRESENTATIONS

A. Regional Measure 3 (RM3) Projects in Solano County

Robert Guerrero in place of Anthony Adams gave a breakdown of the Regional Measure 3 Expenditure Plan which is funded through the Bay Area Toll Authority. Mr. Guerrero focused on Solano Committed Projects and Competitive Projects. He explained that a terminal station is being discussed to be built at the Fairfield/Vacaville Station. He also explained that projects are vetted through RM3 and that this will give the opportunity to free up funding for future Rio Vista projects.

B. Safe Routes to School Program Update

Karin Bloesch gave an update on annual Safe Routes to School events that occurred in 2017-18, their new website, an OTS Grant, Mary Farmer's pilot program, and the education and evaluation project.

6. ACTION – FINANCIAL/NON-FINANCIAL

A. None.

7. INFORMATIONAL ITEMS – DISCUSSION

A. PAC Field Trip Fall 2018 (October 12th)

Cory Peterson gave PAC members a list of projects that will be visited on the PAC Field Trip on Thursday, October 12, 2018. Mr. Peterson stated that April Wells will send out an email for members to reply with RSVP.

B. Active Transportation Plan Status Update

Cory Peterson explained that on July 20, 2018, STA held a kick-off meeting for the Active Transportation Plan with staff from Toole Design Group (TDG), DKS & Associates, and Caltrans. The topics of discussion included upcoming public outreach, literature review tasks, and GIS data collection. Over the last month, TDG has been working on the literature review tasks and preparing for the public outreach portion of the plan. STA expects that Toole will complete the literature review portions by mid-October, and public outreach is scheduled to begin in early October.

1. Joint BAC/PAC Meeting November 1, 2018

Cory Peterson reminded PAC members of join BAC/PAC meeting.

C. Bicycle and Pedestrian Count Programs

Cory Peterson explained that STA staff would like to develop a program and list of count sites to actively collect bike and pedestrian data across the county and assist our member agencies in identifying high use areas and applying for grants. Mr. Peterson asked PAC members to inform him of any areas in Solano County that would be a good place for bicycle/pedestrian trackers.

D. Reports and Updates from Staff

Cory Peterson gave an update on Highway Safety Improvement Program (HSIP) Cycle 9 Applications, Transportation Development Act Article 3 (TDA-3) Funds, Active Transportation Program (ATP) Cycle 4 Applications and the Caltrans District 4 Pedestrian Plan.

8. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

A. Priority Development Areas

B. Priority Conservation Areas – Bob Berman

9. ADJOURNMENT

The STA PAC meeting adjourned at approximately 7:38 p.m. The next scheduled meeting of the STA PAC is **Thursday, December 6, 2018.**

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DATE: October 17, 2018
TO: STA BAC & PAC
FROM: Cory Peterson, Planning Assistant
RE: Solano Active Transportation Plan: Existing Conditions Feedback

Background:

STA is currently in process of developing the Solano Active Transportation Plan, which is a combination of the previous Countywide Bicycle Plan, Countywide Pedestrian Plan, and Safe Routes to Transit Plan. This Plan, funded by a combination of Transportation Development Act Article 3 (TDA-3) funds and a Caltrans Sustainable Communities grant, is being developed in conjunction with STA's hired consultants, Toole Design Group and DKS & Associates. Work kicked off in July of this year, and is expected to be completed around the end of 2019.

The Solano Active Transportation Plan will result in prioritized bicycle and pedestrian projects both on the countywide scale, and for each Solano County jurisdiction. It will also achieve the following:

- Hold two public outreach events in each jurisdiction
- Collect data on active transportation facilities that will be imported into GIS and shared amongst the member agencies.
- Conduct a needs and gaps analysis, safety data analysis, and attractor/generator analysis for each jurisdiction to identify projects.
- Provide each jurisdiction with a specifically tailored list of recommendations for bicycle and pedestrian projects that will be based on robust data analysis and public outreach.
- Provide each jurisdiction with a tailor made Active Transportation Plan that can be adopted by each City and the County of Solano, if desired.

Discussion:

The public outreach portion of the Active Transportation has three main components: online, in-person events in each city, and STA's advisory committees. The online portion consists of an interactive mapping tools that allows members of the public to add points and routes to the map to indicate where they like to bike or walk, or where they think improvements can be made. The URL to access this map is at www.activesolano2020.org. This feedback is similar to what is being asked of the public at the in-person outreach events, which are occurring at festivals across the county in fall 2018. Four events have been completed, and resulted in over 150 comments.

The events that have been completed are:

- Fairfield: Candy Palooza (September 30th)
- Suisun City: Art, Wine, and Chocolate Festival (October 6th)
- Rio Vista: Bass Derby & Festival (October 14th)

- Benicia: Farmer's Market (October 18th)

STA staff and consultant staff will be staffing the remaining events over the next two months in Vallejo, Vacaville, and Dixon.

The third component of the public outreach is to ask STA's Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) their opinions on existing conditions across the county. Feedback from this meeting will be uploaded into the interactive map and included in the data analysis that will result in prioritized projects. BAC and PAC members are asked to come to the joint meeting of these committees with comments on both desirable biking/walking routes, and where improvements need to be made. Staff will also ask the committee to weigh in on what types of destinations should be prioritized for projects (schools, shopping centers, government buildings, etc.) Specifically, STA staff and consultant staff are looking for the following comments:

- Where do you like to bike or walk?
- Where is it uncomfortable to bike or walk?
- Of the following list, what types of destinations should we prioritize?
 - Downtowns or High Pedestrian Activity Centers
 - Schools
 - Major Retail Areas (Malls, Regional Shopping Centers, etc.)
 - Neighborhood Commercial Locations (Local strip centers, grocery stores, etc.)
 - Transit Stops and Centers
 - Parks and Open Space
 - Business Parks and Employment Centers
 - Government Services and Hospitals
 - Libraries
 - Entertainment Options and Venues

STA staff and consultant staff will be on hand at the joint meeting to listen to feedback and present on the status of the Active Transportation Plan.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

None.